

Issue Analysis Form



Date: November 21, 2017
Item: School Grant / Donation Appropriation
Lead Department(s): County & School Finance
Contact Person(s): Betsy Drewry

Description and Current Status

The Prince George County School Board approved at its November 20, 2017 meeting the appropriation of increased and/or additional DODEA grants totaling \$550,723.21 and a Cameron Foundation grant for the J. E. J. Moore Middle School Library Innovation Center in the amount of \$16,103.00.

The requested appropriation increases are the amounts above those included in the adopted FY2018 budget.

Revenue Code	Description	Annual Estimate	Adopted FY18 Budget	Increase in Appropriation
0510-30-845-333845	2M7 DODEA Grant	50,346.71	25,439.00	24,907.71
0510-30-846-33846	SSiR DODEA Grant	224,459.86	186,458.00	38,001.86
0510-30-847-333847	SCLaSS DODEA Grant	163,477.15	161,435.00	2,042.15
0510-30-850-333850	SCLaSS #2 DODEA Grant	485,771.49	-	485,771.49
0500-10-506-318903	Cameron Foundation Grant	16,103.00	-	16,103.00
TOTAL		940,158.21	373,332.00	566,826.21

Attached is a memo from Rebecca Hicks, School Finance Director, outlining the various DODEA grants and the Cameron Foundation library innovation center grant along with supporting documentation.

Government Path

- Does this require IDA action?** Yes No
- Does this require BZA action?** Yes No
- Does This require Planning Commission Action?** Yes No
- Does this require Board of Supervisors action?** Yes No
- Does this require a public hearing?** Yes No
- If so, before what date?** Yes No

Fiscal Impact Statement

Increases in appropriation of Federal (DODEA) and local (Cameron Foundation) grant revenues and expenditures for FY2017-18 for Prince George County Schools.

Federal Revenues & Expenditures Fund 0510 - \$550,723.21 increase

Local Grant Revenues & Expenditures Fund 0500 - \$16,103.00 increase

Total Increase in FY2017-18 Appropriation = \$566,826.21

County Impact

There is no increased local funding / match for these grants.

Notes



Prince George County Public Schools

A Commitment To Quality Education

November 21, 2017

To: Betsy Drewry, Director of Finance, Prince George County
From: Becky Hicks, Director of Budget & Finance, Prince George County Public Schools *hth*
Re: Increase in School Federal DoDEA Funds and the General Fund FY2018

At the school board's regularly scheduled meeting on November 20, 2017, the following requests for additional appropriations to the federal grant fund were approved. The agenda items and supporting documentation are attached:

Revenue

0510-30-845-333845	School to Math Seven (2M7) Increase	<u>\$24,907.71</u>
0510-30-846-333846	School Supporting Students in Reading (SSiR) Increase	<u>\$38,001.86</u>
0510-30-847-333847	School Student Centered Learning to Support Success (SCLaSS) Increase	<u>\$ 2,042.15</u>
0510-30-850-333850	School Student Centered Learning to Support Success #2(SCLaSS #2) NEWS	<u>\$485,771.49</u>

Expenditure

0510-	Various School Federal Expenditure Accounts	<u>\$550,723.21</u>
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Also approved was a grant from the Cameron Foundation for creating a Library Innovation Center at J.E.J. Moore Middle School. These funds will need to be appropriated into the general fund as per the supporting documentation:

Revenue

0500-10-506-318903	Sch Gifts and Donations	<u>\$ 16,103.00</u>
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Expenditure

0500-06-201-6000-61320-100-320-000-46013	MooreMS Media Supplies	<u>\$ 16,103.00</u>
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Please add these items to your next board meeting agenda for board approval. I am available for any questions you may have in regard to this request.

OFFICE OF THE SUPERINTENDENT

POST OFFICE BOX 400 • PRINCE GEORGE, VIRGINIA 23875 • (804) 733-2700 • FAX (804) 861-5271

Date: November 20, 2017

Presenter: Lisa Pennycuff, Ed.D

Approved: 11/20/17

Disapproved: _____

Tabled: _____

TOPIC: Request for Approval and Appropriation of the Federal Department of Defense Educational Activity (DoDEA) Grant Funds for Use in FY18

RATIONALE: Prince George County Public Schools currently has four five year grants from DoDEA.

- These include the *To Math Seven (2M7)* which was originally in the amount of \$228,385.00. This grant is currently entering Year 4 of 5 and the amount of funds to be expended for FY18 is \$50,346.71.
- The second grant, *Supporting Students in Reading (SSiR)*, was originally in the amount of \$750,000.00. This grant is currently entering Year 3 of 5 and the amount of funds to be expended for FY18 is \$224,459.86.
- The third grant is the *Student Centered Learning to Support Success (S-CLaSS)* grant which was originally in the amount of \$1,250,000.00. This grant is currently entering Year 2 of 5 and the amount of funds to be expended for FY18 is \$163,477.15.
- The fourth and most recent grant is the *Student Centered Learning to Support Success 2.0 (S-CLaSS 2.0)* which was originally in the amount of \$750,000.00. This grant is currently in Year 1 of 5 and the amount of funds to be expended in FY18 is \$485,771.49.

RECOMMENDATION: Approval by School Board and Refer to Board of Supervisors for Additional Appropriation of \$550,723.21 of these funds to be included into the FY18 budget for the division in Fund 510.

Request for Approval and Appropriation of Federal Grant Funds for FY 18

Grant Source	Grant Title	Period of Performance (Dates of Grant)	Current Year	Total Amount of Grant	Total Amount of Grant Remaining in August 2017	Amount Expected to Spend During FY18
DoDEA	S-CLASS Grant 2.0	10/02/2017-04/21/2022	Year 1 of 5	\$ 750,000.00	\$ 750,000.00	\$ 485,771.49
Description of Planned Expenses						
Personnel				\$ 202,500.00	\$ 202,500.00	\$ 35,000.00
Fringe Benefits				\$ 75,406.01	\$ 75,406.01	\$ 2,677.50
Travel				\$ 4,500.00	\$ 4,500.00	\$ 4,500.00
Contracted Services				\$ 55,250.00	\$ 55,250.00	\$ 31,250.00
Materials and Supplies				\$ 412,343.99	\$ 412,343.99	\$ 412,343.99
Total Planned Expenses				\$ 750,000.00	\$ 750,000.00	\$ 485,771.49
Grant Source						
	Grant Title	Period of Performance (Dates of Grant)	Current Year	Total Amount of Grant	Total Amount of Grant Remaining in August 2017	Amount Expected to Spend During FY18
DoDEA	Student-Centered Learning to Support Success (S-CLASS)	08/01/2016-07/31/2021	2 of 5	\$ 1,250,000.00	\$ 687,930.62	\$ 163,477.15
Description of Planned Expenses						
Personnel				\$ 264,000.00	\$ 212,463.68	\$ 54,200.00
Fringe Benefits				\$ 15,000.00	\$ 11,122.80	\$ 3,000.00
Travel				\$ 7,500.00	\$ 2,043.05	\$ 2,043.05
Contracted Services				\$ 98,125.88	\$ 75,991.88	\$ 20,134.10
Materials and Supplies				\$ 865,374.12	\$ 386,309.21	\$ 84,100.00
Total Planned Expenses				\$ 1,250,000.00	\$ 687,930.62	\$ 163,477.15
Grant Source						
	Grant Title	Period of Performance (Dates of Grant)	Current Year	Total Amount of Grant	Total Amount of Grant Remaining in August 2017	Amount Expected to Spend During FY18
DoDEA	Supporting Students in Reading (SSIR)	09/01/2015-08/31/2020	3 of 5	\$ 750,000.00	\$ 432,770.61	\$ 224,459.86
Description of Planned Expenses						
Personnel				\$ 485,226.00	\$ 289,078.50	\$ 136,401.96
Fringe Benefits				\$ 119,342.23	\$ 63,944.76	\$ 50,216.17
Travel				\$ 11,500.00	\$ 8,890.21	\$ 4,500.00
Contracted Services				\$ 92,931.77	\$ 64,148.30	\$ 26,632.89
Materials and Supplies				\$ 41,000.00	\$ 6,708.84	\$ 6,708.84
Total Planned Expenses				\$ 750,000.00	\$ 432,770.61	\$ 224,459.86
Grant Source						
	Grant Title	Period of Performance (Dates of Grant)	Current Year	Total Amount of Grant	Total Amount of Grant Remaining in August 2017	Amount Expected to Spend During FY18
DoDEA	To Math Seven (2M7)	07/17/2014 - 08/31/2019	4 of 5	\$ 228,385.00	\$ 28,220.88	\$ 50,346.71
Description of Planned Expenses						
Personnel				\$ 126,000.00	\$ 10,327.80	\$ 10,327.80
Fringe Benefits				\$ 8,820.81	\$ 834.61	\$ 834.61
Travel				\$ 6,000.00	\$ 827.15	\$ 827.15
Contracted Services				\$ 51,214.19	\$ 13,971.35	\$ 13,971.35
Materials and Supplies				\$ 36,350.00	\$ 2,259.97	\$ 24,385.80
Total Planned Expenses				\$ 228,385.00	\$ 28,220.88	\$ 50,346.71

Agenda No: _____

Date: November 15, 2017

Presenter: Becky Hicks

Approved: 11/20/17

Disapproved: _____

Tabled: _____

TOPIC: Cameron Foundation Grant – Moore Middle School
Library Innovation Center

RATIONALE: The Prince George County School Board is scheduled to receive a grant in the amount of \$16,103 from the Cameron Foundation for the J.E.J. Moore Middle School Library Innovation Center. As specified in the proposal, the funds must be used to transform a 31 x 19 ft. corner of the library into a vibrant and dynamic center that meets the needs of our 21st century learners. This area will have D-shaped media tables, laptops with collaborative software and Trutouch flat screen interactive panels on mobile stands. A Production Studio will be created in an adjacent conference room where students can collaboratively create media presentations. This space will be used to encourage students to be critical thinkers as well as effective communicators.

A copy of the Award letter and related documents are attached for your review.

RECOMMENDATION: Adopt the attached grant resolution.

Attachments:

- A Cameron Foundation Award Letter
- B Grant Proposal



October 9, 2017 *Strategically leveraging resources for a healthy, vibrant and economically vital region*

Ms. Renee Williams
Superintendent
Prince George County Public Schools
11455 Prince George Drive
Disputanta, VA 23842

Dear Ms. Williams:

I am pleased to inform you that at a meeting on October 3, 2017, the Board of Directors of The Cameron Foundation approved a grant of \$16,103 to Prince George County Public Schools.

This is a one-year grant of \$16,103 to Prince George County Public Schools to support the creation of a *Library Innovation Center* at J.E.J. Moore Middle School. In making this grant the Foundation is not obligated to make a future grant for this or any other purpose.

This grant has been approved with the understanding, based upon your representations, that Prince George County Public Schools is exempt from federal income tax under Section 501(c)(3) OR Section 170(c)(1) of the Internal Revenue Code. (Note: a 501 (c)(3) organization cannot now, nor have been within the last five years, classified as a "private foundation" as described in Section 509 (a) of said Code.) Further, in accepting this grant Prince George County Public Schools agrees that the grant funds will be used exclusively for exempt purposes as described in Section 501(c)(3) or Section 170(c)(1), as applicable, and will not be used for the carrying on of propaganda, nor for otherwise attempting to influence legislation (within the meaning of the taxable expenditure prohibition rules of Treasury Regulations §53.4945-2), nor for participating in, or intervening in, any political campaign on behalf of, or in opposition to, any candidate for public office.

The grant also is expressly conditioned upon the following:

1. The grant funds must be used exclusively for the purpose or purposes described in the proposal your organization submitted to the Foundation; provided, however, that if your organization determines that a material variance in use is required or desirable, your organization may request a variance in use from the Foundation. The Foundation will have no obligation to permit such a variance, and your organization must not implement any such variance unless and until it receives written permission from the Foundation.
2. Your organization must submit to the Foundation both a post-grant evaluation report and a post-grant financial report with respect to the activities funded by the grant. These forms must be completed on the Foundation's website, (www.camfound.org) at the applicant login section. Reporting must be submitted on or before the following dates:

ORIGINAL

11/30/2018 Final Report

The Foundation also would welcome your submission of any other program or financial reports that your organization may prepare.

If your organization, without a reason acceptable to the Foundation, fails to submit the reports described above when they are due, the Foundation may require your organization to return all or a portion of the grant funds to the Foundation. In addition, unexcused delinquencies or tardiness in furnishing the reports may result in the denial of grant requests by your organization for a period of five years.

This grant will be made according to the following payment schedule:

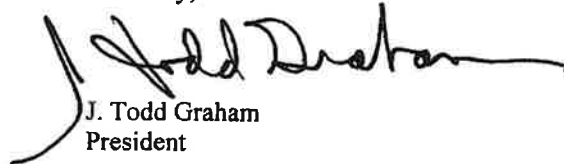
11/15/2017 \$16,103

If your organization is a publicly supported organization under Section 501(c)(3) of the Internal Revenue Code, be advised that the Foundation is a private foundation and only a portion of this grant may qualify as public support.

If you accept the foregoing terms and conditions of the grant, please indicate such acceptance by signing and returning the original letter (the copy is for your records). It is very important that you do this at your first opportunity, because the grant will be subject to cancellation by the Foundation if the signed copy is not received by the Foundation before the date for the first scheduled payment pursuant to the grant.

On behalf of the Board of Directors of The Cameron Foundation, I congratulate your organization on its selection as a grant recipient, and I extend my best wishes for the success of your efforts. If you have concerns or questions, please feel free to contact me.


Sincerely,


J. Todd Graham
President

Accepted this 20th day of November, 2017

By 
Kevin Foster
School Board Chair

Prince George County Public Schools

By 
Ms. Renee Williams
Superintendent

ORIGINAL

Board of Supervisors
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 12th day of December, 2017:

Present:

Vote:

William A. Robertson, Jr., Chairman
Donald R. Hunter, Vice-Chairman
Alan R. Carmichael
Hugh G. Mumford
T. J. Webb

C-8

On motion of _____, seconded by _____, which carried unanimously, the following Resolution was adopted:

RESOLUTION; APPROPRIATION SCHOOL FEDERAL DODEA GRANTS AND CAMERON FOUNDATION GRANT (\$550,723.21 DODEA GRANT INCREASES; \$16,103.00 CAMERON FOUNDATION GRANT)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 12th day of December, 2017, does hereby authorize the following increase of funds within the 2017-2018 Budget, such line items increased as follows, which monies to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

APPROPRIATIONS

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>Expenditure:</u>	
0510-VARIOUS VARIOUS DODEA EXPENDITURES	\$550,723.21
0500-06-201-6000-61320-100-320-000-46013	
MMS LMS Supplies	<u>\$16,103.00</u>
TOTAL SCHOOL GRANTS	\$566,826.21

<u>Revenue:</u>	
0510-30-845-333845 DODEA 2M7 School to Math Seven	\$ 24,907.71
0510-30-846-333846 DODEA SSiR	38,001.86
0510-30-847-333847 DODEA SCLaSS	2,042.15
0510-30-850-333850 DODEA SCLaSS#2	485,771.49
0500-10-506-318903 Cameron Foundation Grant	<u>16,103.00</u>
TOTAL SCHOOL GRANTS	\$566,826.21

A Copy Teste:

Percy C. Ashcraft
County Administrator