

Board of Supervisors  
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 27<sup>th</sup> day of March, 2018.

---

Present:

Alan R. Carmichael, Chairman  
Donald R. Hunter, Vice-Chairman  
Floyd M. Brown, Jr.  
Marlene J. Waymack  
T. J. Webb

Vote:

---

C-8

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, which carried unanimously, the following Resolution was adopted:

RESOLUTION; AUTHORITY FOR COUNTY ADMINISTRATOR TO ENTER INTO A MEMORANDUM OF AGREEMENT BETWEEN VIRGINIA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES AND PRINCE GEORGE COUNTY

WHEREAS, The purpose of the memorandum of agreement is for the Pesticide Container Recycling Program in Prince George County. This program accepts properly rinsed pesticide containers from area farmers to reduce waste in landfills and unacceptable disposal methods.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Supervisors of the County of Prince George this 27<sup>th</sup> day of March, 2018 does hereby authorize the County Administrator to execute a Memorandum of Agreement Between Virginia Department of Agriculture and Consumer Services and Prince George County.

A Copy Teste:

---

Percy C. Ashcraft  
County Administrator

March 19, 2018

TO: Mr. Percy Ashcraft, County Administrator

FROM: Scott Reiter, Extension Agent-Agriculture 

SUBJECT: 2018 Pesticide Container Recycling Program MOA

Enclosed is a Memorandum of Agreement for the Pesticide Container Recycling Program in Prince George County. This program accepts properly rinsed pesticide containers from area farmers to reduce waste in landfills and unacceptable disposal methods. The containers are stored in a dedicated storage shed until the granulating contractor picks them up in the Fall. The plastic granules are then used to make plastic items such as fence posts and parking blocks.

The program in Prince George is handled 100% by the Cooperative Extension office. I collect around 800-1000 containers each year. The County pays expenses upfront (protective equipment, travel, supplies) and then I submit a reimbursement to VDACS each January for those expenses.

Once you have reviewed the MOA, please sign and return to the Extension office. This has been an ongoing program in Prince George. Please give me a call with any questions.

*Invent the Future*

VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY

Extension is a joint program of Virginia Tech, Virginia State University, the U.S. Department of Agriculture, and state and local governments.

Virginia Cooperative Extension programs and employment are open to all, regardless of race, color, national origin, sex, religion, age, disability, political beliefs, sexual orientation, genetic information, marital, family, or veteran status, or any other basis protected by law. An equal opportunity/affirmative action employer.



[www.ext.vt.edu](http://www.ext.vt.edu)

**MEMORANDUM OF AGREEMENT**  
between  
**VIRGINIA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES**  
and  
**PRINCE GEORGE COUNTY**

**VDACS Contract #: 301-18-090**

**PURPOSE:**

This Agreement establishes the roles and responsibilities of the Virginia Department of Agriculture and Consumer Services (VDACS) and Prince George County in conducting the annual Plastic Pesticide Container Recycling Program. The Virginia Plastic Pesticide Container Recycling Program assists agricultural producers, pesticide dealers and pest control firms to recycle properly rinsed plastic pesticide containers.

**CONTRACT PERIOD:** January 1, 2018 through December 31, 2018.

**RENEWAL OF CONTRACT:** This contract may be renewed by VDACS upon written agreement of both parties for four (4) successive one year periods, under the terms of the current contract.

**VDACS RESPONSIBILITIES:**

1. **Administer the statewide Program.** VDACS shall administer and provide oversight of the statewide Program by:
  1. establishing guidelines for statewide Program;
  2. approving local government programs;
  3. scheduling the granulation of containers; and,
  4. monitoring each local program to ensure their adherence to established guidelines.
2. **Reimburse Prince George County up to the amount of \$ 1,875 to support the costs of the Program.** VDACS shall reimburse Prince George County for actual local program expenses for the administration of the Plastic Pesticide Container Recycling Program incurred during the contract period (January 1 – December 31) up to \$1,875. All expenses must be directly related to the Plastic Pesticide Container Recycling Program and may include: construction, rental, and material costs related to the establishment of a collection site; salaries, wages, and fringe benefits for container inspection and administration of the Program; travel expenses (travel expenses not to exceed allowable State rates in effect at the time travel occurred), safety equipment purchases, incentives and training materials related to the Program. Reimbursement shall be made upon receipt of an activity report and expense reimbursement request, including receipts, for the contract period (January 1 – December 31).
3. **Provide educational materials for use by Prince George County for distribution to participants.** VDACS shall provide, upon request, educational materials (slide series, videotapes,

pamphlets, etc.) which illustrate the proper procedures for rinsing pesticide containers, pesticide container inspection checklists, wellhead protection and the overall recycling program. VDACS shall also assist Prince George County in educating participants in the recycling program, upon request.

4. **Provide training for pesticide container inspectors.** VDACS shall, upon request, train Prince George County pesticide container inspectors to properly inspect pesticide containers for cleanliness and educate participants in proper rinsing procedures. All pesticide container inspectors must complete this training.
5. **Provide jet-rinse nozzles as requested.** VDACS shall provide, upon request, a limited supply of jet-rinse nozzles to Prince George County to assist in promoting the recycling program, upon request. The jet-rinse nozzles shall be distributed to agricultural producers, pesticide dealers and pest control firms who agree to recycle their plastic pesticide containers, until supplies run out.
6. **Coordinate the scheduling for the granulation of pesticide containers.** VDACS shall coordinate the scheduling for the granulation of pesticide containers at Prince George County collection site. It is anticipated that 1-2 visits will be made during the Program year to granulate the collected containers.


#### **PRINCE GEORGE COUNTY RESPONSIBILITIES:**

1. **Develop plan to administer the Recycling Program.** Prince George County shall develop a written plan for implementing and administering the Plastic Pesticide Container Recycling Program for their locality and submit the plan to VDACS for concurrence. The written plan must address the following topics:
  1. location of collection site(s);
  2. collection site(s) hours of operation;
  3. method for storing accepted containers;
  4. pesticide container inspection personnel; and,
  5. handling containers rejected by granulator.
2. **Administer the Plastic Pesticide Container Recycling Program in Prince George County.** Prince George County shall administer the local Program by:
  1. establishment of a secure, covered recycling site;
  2. employment and supervision of container inspector(s);
  3. removal of all plastic pesticide sleeves or labels prior to placement in the recycling storage facility;
  4. inspection of all plastic pesticide containers to assure cleanliness in accordance with established guidelines;
  5. assisting the recycling contractor during the processing and granulation of the containers; and,
  6. submission of an activity report and expense reimbursement request, including

receipts, for the contract period (January 1 – December 31) to VDACS by January 31, 2019.

3. **Execute documentation transferring container ownership to granulator.** Prince George County shall execute and sign the documentation transferring ownership of the containers to the recycling contractor.
4. **Educate agricultural producers about proper pesticide container rinsing procedures and the Recycling Program.** Prince George County, through Virginia Polytechnic Institute and State University through its Virginia Cooperative Extension (VCE), shall promote the value of recycling plastic pesticide containers to the agricultural community. VCE shall educate agricultural producers about proper pesticide container rinsing procedures and the Recycling Program through the distribution of educational materials and presentations at growers' meetings.
5. **Distribute jet-rinse nozzles to participating agricultural producers.** To promote the recycling program and encourage participation, Prince George County, through VCE, shall distribute VDACS-supplied jet-rinse nozzles to agricultural producers, pesticide dealers and pest control firms agreeing to participate in the Program.

This Memorandum of Agreement has been reviewed and is recommended for approval:

  
Liza Fleeson Trossbach  
Program Manager  
Virginia Department of Agriculture  
and Consumer Services

March 1, 2018

DATE

\_\_\_\_\_  
Edwin J. Jones, Ph.D.  
Director  
Virginia Cooperative Extension

\_\_\_\_\_  
DATE

Approved by:

\_\_\_\_\_  
Percy C. Ashcraft  
County Administrator  
Prince George County

\_\_\_\_\_  
DATE

\_\_\_\_\_  
Charles R. Green  
Acting Commissioner  
Virginia Department of Agriculture  
and Consumer Services

\_\_\_\_\_  
DATE



## Prince George Pesticide Container Recycling Program Administration Plan

2018

**Purpose:** The purpose of this program is to help agricultural producers dispose of empty pesticide containers in an environmentally friendly manner.

### **A. Container Storage and Recycling Site**

Prince George County has an 8 ft. X 8 ft. outdoor storage building dedicated to the pesticide container program. The storage building has a key locked entrance door. The storage building is also secure inside of a fenced area where the gate is locked each night and on weekends.

### **B. Container Inspectors**

Scott Reiter, Prince George Extension agent, is the trained container inspector for the program. He has received training through Pesticide Safety Educator Workshops provided by Virginia Cooperative Extension. Each season the ACRC guidelines are reviewed to refresh the agent with the process. Prince George has had no rejected containers by the recycling contractor for the last ten years.

### **C. Inspection of Containers**

Containers are inspected by the Extension Agent prior to entering storage. Most containers are inspected on-farm. Any containers that might be rejected are left with the farmer with ACRC instructions for further rinsing. Any containers that are rejected at the storage site will enter the Prince George solid waste collection system.

### **D. Container Processing Labor**

The Extension Agent will be on-hand to assist the contractor with granulation of containers. The storage facility is easily accessible to the contractor's truck. In the event that a large amount of containers are collected, the Extension Agent will use Master Gardeners or County Maintenance staff to assist with handling containers.

### **E. Activity Report and Reimbursement Request**

The Extension Agent will be responsible for processing the activity report and reimbursement request. In December of each year the Extension Agent will total expenses for the program and provide receipts requested. The Extension agent is responsible for all purchases under the program. The County will fund the program under the Pesticide Container Recycling line item and receive reimbursement at the end of the program year.

*Invent the Future*

VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY

Extension is a joint program of Virginia Tech, Virginia State University, the U.S. Department of Agriculture, and state and local governments.

Virginia Cooperative Extension programs and employment are open to all, regardless of race, color, national origin, sex, religion, age, disability, political beliefs, sexual orientation, genetic information, marital, family, or veteran status, or any other basis protected by law. An equal opportunity/affirmative action employer.



[www.ext.vt.edu](http://www.ext.vt.edu)