

# Issue Analysis Form



**Date:** June 12, 2018  
School Budget Transfer  
Request – FY17 Carryover  
School Operating to County-  
wide CIP - \$300,000

**Item:**

**Lead Department(s):** County & School Finance

**Contact Person(s):** Betsy Drewry

## Description and Current Status

At its May 8, 2018 meeting, the Prince George County Board of Supervisors approved appropriation to schools of unexpended FY2017 School Carryover Funds in the amount of \$1,600,508. Of this total, \$559,532 was appropriated to the School Operating Fund (Fund 0500) in FY2017-18.

At a special meeting, the School Board voted to approve a request that **\$300,000** be transferred from the School Operating Fund to the County-Wide CIP Fund in FY2017-18. This amount will be used for **school building security** initiatives.

The Board of Supervisors must approve a budget transfer moving this budgeted amount from the School Operating Fund to CIP Fund. The school request memo is attached (**see Attachment A**).

### Action Requested:

Approve a FY2017-2018 Budget Transfer from School Operating Fund to County-Wide CIP Fund of \$300,000. Draft resolution for board consideration is attached. The entry is below:

### **Revenues:**

School Operating Fund - Decrease  
0500- 90-000-0000-399100 - Transfer from County General Fund (\$300,000)  
County-Wide CIP Fund - Increase  
0311-90-901-8207-399100 - Transfer from County General Fund \$300,000

### **Expenditures:**

General Fund  
0100-09-401-0917-49150 – Transfer to School Operating Fund (\$300,000) - Decrease  
0100-09-401-0917-49172 – Transfer to CIP Fund \$300,000 - Increase

### School Operating Fund

0500-06-209-6011-69000-49199 – School Contingency (\$300,000) - Decrease

### County-Wide CIP Fund

0311-06-208-XXXX-48120 – School Security Improvements \$300,000 - Increase

### Government Path

- Does this require IDA action?  Yes  No
- Does this require BZA action?  Yes  No
- Does This require Planning Commission Action?  Yes  No
- Does this require Board of Supervisors action?  Yes  No
- Does this require a public hearing?  Yes  No
- If so, before what date? 7 days prior to public hearing N/A  Yes  No

### Fiscal Impact Statement

No **additional** fiscal impact to the County – fund balance was committed on May 8. This transfer will allow schools to complete security projects over the summer and into FY2019 and not to have to expend by June 30.

### County Impact

### Notes



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*Prince George County Public Schools*

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*A Commitment To Quality Education*

May 30, 2018

TO: Percy Ashcraft, County Administrator  
FROM: Renee Williams, Division Superintendent *RW*  
RE: Carry-forward Funds FY2017 to FY2018 CIP Request

At a special meeting of the Prince George County Public Schools Board of Supervisors, the school board voted to approve a request to the County Board of Supervisors to establish a CIP Fund for School Security in the amount of \$300,000.

These funds are part of the FY2017 carry-forward funds in the amount of \$559,532 approved for usage for the schools by the County Board of Supervisors on May 8, 2018.

Please place this request on the next agenda for the County Board of Supervisor's meeting on June 12, 2018.

Thank you,

RW/rth

cc: Robert Cox, School Board Chairman  
Alan Carmichael, County Board Chairman

Board of Supervisors  
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 12<sup>th</sup> day of June, 2018:

Present:

Alan R. Carmichael, Chairman  
Donald R. Hunter, Vice-Chairman  
Floyd M. Brown, Jr.  
Marlene J. Waymack  
T. J. Webb

Vote:

A-6

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, which carried unanimously, the following Resolution was adopted:

RESOLUTION; FY2017-2018 BUDGET TRANSFER (\$300,000.00  
FY2017 SCHOOL CARRYOVER- TRANSFER FROM SCHOOL  
OPERATING TO CAPITAL IMPROVEMENT PROJECT FUND;  
SCHOOL SECURITY PROJECTS)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 12<sup>th</sup> day of June, 2018, does hereby authorize the following transfer of funds within the 2017-2018 Budget, such line items increased and decreased as follows:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<b><u>Multiple Funds (0100; 0500; 0311)</u></b>	
<b>Expenditures:</b>	
General Fund (Decrease) & Increase	
0100-09-401-0917-49150	Transfer to school Operating Fund (\$300,000)
0100-09-401-0917-49172	Transfer to CIP Fund \$300,000
School Operating Fund Decrease:	
0500-06-209-6011-69000-49199	School Contingency (\$300,000)
CIP Fund Increase	
0311-06-208-XXXX-48120	CIP – School Security Projects \$300,000
<b>Revenues: (Decrease) &amp; Increase</b>	
0311-90-000-0000-399100	CIP – Transfer from General Fund \$300,000
0500-90-000-0000-399100	School Operating – Transfer from Gen Fund (\$300,000)

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Percy C. Ashcraft  
County Administrator