

Issue Analysis Form



Date: December 11, 2018
School Federal Student
Support & Academic
Enrichment Grant
Appropriation –FY19

Item: \$44,107.53
County Finance / School
Finance

Lead Department(s): Finance

Contact Person(s): Betsy Drewry

Description and Current Status

On November 19, 2018 the Prince George County School Board approved an increase in the FY2019 School budget. The School Division was awarded a Title IV Student Support and Academic Enrichment Program Grant in the amount of \$44,107.53.

Supporting documentation from the School Board agenda is included as Attachment A.

Board Action Requested:

Approve increase in School Federal appropriation for FY2018-19 \$44,107.53.

A draft resolution for budget amendment / appropriation is attached for Board consideration.

Appropriation Entry:

School Grant Fund (0510) - Revenues

Increase:

0510-3XXXXX (New Account Code TBD) School Title IV Student Support and Academic Enrichment Grant \$44,107.53

School Grant Fund (0510)- Expenditures

Increase:

0510-4XXXX - Various Grant Expenditure Codes – \$44,107.53

Government Path

Does this require IDA action?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does this require BZA action?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does This require Planning Commission Action?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does this require Board of Supervisors action?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Does this require a public hearing?

Yes No

If so, before what date?

Yes No

Fiscal Impact Statement

Increase in appropriation of School federal grant funds totaling \$44,107.53. There is no local funding impact.

County Impact

Action makes available for the School Division federal grant funds (pass-through funds from the Virginia Department of Education). There is no local funding impact.

Notes

Date: November 19, 2018

Presenter: Lisa Pennycuff, Ed.D

Approved: _____

Disapproved: _____

Tabled: _____

TOPIC: Request for Approval and Appropriation of the Title IV, *Student Support and Academic Enrichment Program*, Grant Funds for Use in FY19

RATIONALE: Prince George County Public Schools has been allocated \$44,107.53 in Title IV funds. Title IV funds offer an ability to transfer to Title I, Part A and Title II, Part A. Prince George will transfer \$14,344.75 to Title I, Part A. to support Personnel (\$9,344.75) and Materials and Supplies (\$5,000.00). An additional \$29,762.78 will be transferred to Title II, Part A to support coursework for teachers and paraprofessionals to become properly licensed and endorsed (\$20,000.00), professional development to increase content knowledge and effectiveness (\$5,000.00), reimbursement fees for tests needed for faculty and staff to be properly licensed and endorsed (\$2,500.00), and salaries to hire qualified and effective teachers to reduce class size (\$2,262.68).

RECOMMENDATION: Approval by School Board and Refer to Board of Supervisors for Appropriation of **\$44,107.53** of these funds to be included into the FY19 budget for the division.

ATTACHMENTS: Grant Application
DOE Confirmation of Grant Approval

Revised September 2017

**VIRGINIA DEPARTMENT OF EDUCATION
LEA FUNDS TRANSFER REQUEST FORM
(under Section 5103(b)(2) of ESSA)**

Directions for submission: Scan and email the completed, signed form to the VDOE program specialist for the program from which funds are being transferred (**Title II, Part A** or **Title IV, Part A**).

Check the box indicating the grant year for the transfer.		
<input type="checkbox"/> 2017-2018 <small>(7/1/17- 9/30/19)</small>	<input checked="" type="checkbox"/> 2018-2019 <small>(7/1/18- 9/30/20)</small>	<input type="checkbox"/> 2019-2020 <small>(7/1/19- 9/30/21)</small>

School Division: Prince George County Public Schools
 Contact Person: Lisa Pennycuff Telephone Number: (804) 733-2700
 E-mail Address: lpennycuff@pgs.k12.va.us Fax Number: _____

Part 1: LEA Identification of Program(s) Transferring Funds – An LEA may transfer up to 100 percent of its Title II, Part A, or Title IV, Part A, allocation for a given fiscal year into: Title I, Part A; Title I, Part C; Title I, Part D; Title II, Part A; Title III, Part A; Title IV, Part A; or Title V, Part B. A separate request is required for each program to and/or from which the division requests a transfer of funds.

Program Transferring Funds	This Request	Cumulative to Date
	Amount of Funds Transferred	Amount of Funds Transferred
Title IV, Part A	\$29,762.78	\$29,762.78

Part 2: LEA Identification of Program(s) Receiving Transferred Funds - Once funds have been transferred into a program, they may not be transferred out at a later time.

Program Receiving Funds	This Request	Cumulative to Date
	Amount of Funds Received	Amount of Funds Received from All Requests
Title II, Part A	\$29,762.78	\$29,762.78

Part 3: Purpose(s) of the Request to Transfer Funds

Title IV, Part A to Title II, Part A = \$29,762.78 to support Object Code 3000: Coursework for teachers and paraprofessionals to become properly licensed and endorsed (\$20,000.00); Object Code 3000: Professional development for teachers, principals, and other school leaders to increase content knowledge and effectiveness (\$5,000.00); Object Code 5000: Reimburse fees for tests that teachers, paraprofessionals, and school administrators need to take in order to be properly licensed and endorsed (ex. Praxis, ParaPro, SLLA) (\$2,500.00); and Object Code 1000: salaries to hire qualified and effective teachers to reduce class size (\$2,262.68).

Genie Williams
 Superintendent/Designee Signature

9/7/18
 Date

Revised September 2017

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LEA FUNDS TRANSFER REQUEST FORM**
(under Section 5103(b)(2) of ESSA)

Directions for submission: Scan and email the completed, signed form to the VDOE program specialist for the program from which funds are being transferred (Title II, Part A or Title IV, Part A).

Check the box indicating the grant year for the transfer.		
<input type="checkbox"/> 2017-2018 <small>(7/1/17- 9/30/19)</small>	<input checked="" type="checkbox"/> 2018-2019 <small>(7/1/18- 9/30/20)</small>	<input type="checkbox"/> 2019-2020 <small>(7/1/19- 9/30/21)</small>

School Division: Prince George County Public Schools
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 E-mail Address: lpennycuff@pgs.k12.va.us Fax Number: _____

Part 1: LEA Identification of Program(s) Transferring Funds – An LEA may transfer up to 100 percent of its Title II, Part A, or Title IV, Part A, allocation for a given fiscal year into: Title I, Part A; Title I, Part C; Title I, Part D; Title II, Part A; Title III, Part A; Title IV, Part A; or Title V, Part B. A separate request is required for each program to and/or from which the division requests a transfer of funds.

Program Transferring Funds	This Request	Cumulative to Date
	Amount of Funds Transferred	Amount of Funds Transferred
Title IV, Part A	\$14,344.75	\$14,344.75

Part 2: LEA Identification of Program(s) Receiving Transferred Funds - Once funds have been transferred into a program, they may not be transferred out at a later time.

Program Receiving Funds	This Request	Cumulative to Date
	Amount of Funds Received	Amount of Funds Received from All Requests
Title I, Part A	\$14,344.75	\$14,344.75

Part 3: Purpose(s) of the Request to Transfer Funds

Title IV, Part A to Title I, Part A = \$9,344.75 to support Personnel and Benefits and \$5,000.00 for Materials and Supplies to support the Title I Targeted Assistance Reading Program

Genie William
Superintendent/Designee Signature

9/7/18
Date

Bonnie S. Jacobs

From: Lisa Pennycuff
Sent: 17 October, 2018 11:58 AM
To: Bonnie S. Jacobs
Subject: Emailing: VDOE Superintendent's Memo #198-18.htm

Superintendent's Memo #198-18

COMMONWEALTH of VIRGINIA
Department of Education

DATE: July 27, 2018
TO: Division Superintendents
FROM: James F. Lane, Superintendent of Public Instruction
SUBJECT: **2018-2019 Title IV, Part A, Allocations under Provisions of the *Elementary and Secondary Education Act of 1965 (ESEA)***

Attached are the 2018-2019 Title IV, Part A, federal allocations for each school division (Attachment A). Allocations are based on the Title I formulas applied by the U.S. Department of Education, and reflect adjustments made by the Virginia Department of Education to account for state-level set-asides. Under section 4105(a) of the *Every Student Succeeds Act of 2015*, no school division may receive an allocation that is less than \$10,000, and a ratable reduction process must be applied to ensure that the minimum award is at least \$10,000. The terms of the grant award are provided in Attachment B. The total amount of the allocation is available to school divisions as of July 1, 2018, through the reimbursement process.

The procedures and forms for submitting an application for Title IV, Part A, were previously provided to school division program coordinators. Applications were due on July 1, 2018. Questions about the Title IV, Part A, allocations or application process should be directed to Dawn Dill, Title IV Specialist, at Dawn.Dill@doe.virginia.gov: [Email link](#). or (804) 786-9935.

JFL/ljs

Attachments:

- A. [Elementary and Secondary Education Act of 1965, Title IV, Part A, 2018-2019 Grant Allocations-This is a XLS document.](#) (XLS)
- B. [Elementary and Secondary Education Act of 1965, Title IV, Part A, Terms of Grant Award-This is a Word document.](#) (Word)

VIRGINIA DEPARTMENT OF EDUCATION ELEMENTARY AND SECONDARY EDUCATION ACT OF 1965 TITLE IV, PART A, STUDENT SUPPORT AND ACADEMIC ENRICHMENT GRANTS 2018-2019 GRANT ALLOCATIONS		
DIVISION NO	SCHOOL DIVISION/LEA	2018-2019 TOTAL ALLOCATION
073	PRINCE EDWARD	\$ 66,711.11
074	PRINCE GEORGE	\$ 44,107.53
075	PRINCE WILLIAM	\$ 778,747.91
077	PULASKI	\$ 70,931.84
078	RAPPAHANNOCK	* \$ 12,088.60
079	RICHMOND	* \$ 19,526.27
080	ROANOKE	\$ 91,262.20
081	ROCKBRIDGE	\$ 37,266.74
082	ROCKINGHAM	\$ 121,883.31
083	RUSSELL	\$ 87,534.18
084	SCOTT	\$ 55,595.94
085	SHENANDOAH	\$ 83,547.61
086	SMYTH	\$ 93,157.54
087	SOUTHAMPTON	\$ 41,243.16
088	SPOTSYLVANIA	\$ 198,592.28
089	STAFFORD	\$ 128,897.23
090	SURRY	* \$ 14,485.40
091	SUSSEX	\$ 35,060.82
092	TAZEWELL	\$ 122,228.96
093	WARREN	\$ 66,484.56
094	WASHINGTON	\$ 126,190.44
095	WESTMORELAND	\$ 47,955.15
096	WISE	\$ 140,616.34
097	WYTHE	\$ 71,007.25
098	YORK	\$ 49,321.36
101	ALEXANDRIA	\$ 279,476.88
102	BRISTOL	\$ 95,271.20
103	BUENA VISTA	* \$ 19,483.82
104	CHARLOTTESVILLE	\$ 102,945.12
106	COLONIAL HEIGHTS	\$ 38,055.46
107	COVINGTON	* \$ 18,589.00
108	DANVILLE	\$ 257,503.36
109	FALLS CHURCH	* \$ 10,000.00
110	FREDERICKSBURG	\$ 73,431.54
111	GALAX	\$ 40,677.77

**Virginia Department of Education
Office of Program Administration and Accountability**

Title IV, Part A - Student Support and Academic Enrichment Grants
Terms of Grant Award
Elementary and Secondary Education Act of 1965
2018-2019

Grant Details

- **Authorized by:** Virginia Department of Education
- **Recipient and Grant Award Amount:** The recipients and grant award amounts for Title IV, Part A, are specified in Superintendent's Memorandum No. 198-18, July 27, 2018.
- **Grant Authority:** This grant is authorized under Title IV, Part A, of the *Elementary and Secondary Education Act of 1965* (ESEA), as amended by the *Every Student Succeeds Act of 2015* (ESSA).
- **Funding Source:** Federal
- **Grant Award Number:** S424A180048
- **Project:** APE60281
- **Grant Award Type:** Federal Fiscal Year 2018
- **Catalog of Federal Domestic Assistance (CFDA) Number:** 84.424A

Award Period

Regulatory provisions for projects funded under Title IV, Part A, allow for the expenditure of funds for a 27-month period from July 1, 2018 – September 30, 2020. Final reimbursement requests must be submitted by November 15, 2020.

Terms and Conditions

Grant recipients of Title IV, Part A, are subject to: 1) the provisions outlined in Title IV, Part A, of ESEA, as amended by ESSA; 2) adhering to the regulations in the United States Department of Education's General Administrative Regulations (EDGAR) in 34 of the Code of the Federal Regulations (CFR) (except for 76.650-76.662 – Participation of students enrolled in private schools); and 3) adhering to the regulations in 2 CFR 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Please refer to [EDGAR](#) and [CFR](#) documents for additional information.

Additional Information

Reimbursements may be processed once funds are distributed from object code 0000 to the other object codes in OMEGA. To distribute amounts from Object Code 0000, the OMEGA budget originator needs to submit a budget transfer request by selecting "Change my object code budget:" from the "I want to..." list. NOTE: If the application was uploaded after July 1, 2018, the adjusted beginning obligation date is listed within "I want to...select a funding source." Funds will not be available for reimbursement until the transfer has been approved by all required reviewer levels and the transfer has the status "Transfer Completed." For assistance with OMEGA, please contact OMEGA Support at (804) 371-0993 or OMEGA.support@doe.virginia.gov.



COMMONWEALTH of VIRGINIA

DEPARTMENT OF EDUCATION

P.O. BOX 2120

RICHMOND, VA 23218-2120

November 2, 2018

Ms. Renee P. Williams
 Division Superintendent
 Prince George County Public Schools
 P.O. Box 400
 6410 Courts Road
 Prince George, Virginia 23875

Dear Ms. Williams:

Section 5103(b) of the *Every Student Succeeds Act* permits school divisions to transfer funds between certain federal programs. This letter is to notify you that Prince George County Public Schools' request to transfer funds from Title IV, Part A, to Title I, Part A, and Title II, Part A, has been approved, and the requested transfer has been processed. The new award amounts for the applicable federal programs are below.

Program	Award Number	Project Code	Award (before transfer)	Amount Transferred	Final Award
Title IV, Part A	S424A180048	APE60281	\$44,107.53	\$44,107.53	\$0
ESSA Transfer for Title I, Part A	S424A180048	APE60019	\$0	\$14,344.75	\$14,344.75
ESSA Transfer for Title II, Part A	S424A180048	APE60022	\$0	\$29,762.78	\$29,762.78

Questions about this transfer should be directed to Dr. Lynn Sodat, Director, Office of Program Administration and Accountability, at lynn.sodat@doe.virginia.gov or (804) 225-2870.

Sincerely,

Kent C. Dickey
 Deputy Superintendent for Finance and Operations

KCD/mg

Board of Supervisors
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 11th day of December, 2018:

Present:

Vote:

Alan R. Carmichael, Chairman
Donald R. Hunter, Vice-Chairman
Floyd M. Brown, Jr.
Marlene J. Waymack
T. J. Webb

C-2

On motion of _____, seconded by _____, which carried unánimously, the following Resolution was adopted:

RESOLUTION; APPROPRIATION (\$44,107.53 SCHOOL STUDENT SUPPORT AND ACADEMIC ENRICHMENT GRANT FUNDS)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 11th day of December, 2018, does hereby authorize the following increase of funds within the 2018-2019 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>		<u>AMOUNT</u>
<u>Expenditure:</u>		
0510-4XXXX	School Grant Fund	
	Various Grant Expenditures	\$44,107.53
 <u>Revenue:</u>		
0510-3XXXX	School Grant Fund; Student Support & Academic Enrichment Grant	\$44,107.53

A Copy Teste:

Percy C. Ashcraft
County Administrator