

Issue Analysis Form



Date: January 8, 2019
Item: School Carry Forward Appropriation
Lead Department(s): County & School Finance
Contact Person(s): Betsy Drewry

Description and Current Status

The Prince George County School Board approved at its December 12, 2018 meeting a request for carry-forward of unexpended FY2018 school board funds and an appropriation increase of \$583,616. The details on how the School Board would like for funds to be expended will be provided following the next regular School Board meeting (next meeting date is January 14, 2019). This appropriation would come from fund balance. The school request documentation (memo) is attached (see Attachment A).

The requested appropriation increases are amounts above those included in the adopted FY2019 budget. The total request does **not** represent 1% of the adopted FY2019 budget, so no public hearing is required.

The School textbook fund carried forward automatically for FY2019 (similar to the School Food Service Fund has always carried forward).

We do not have sufficient information to know what expenditure accounts will be impacted as a result of this request.

In previous years (FY2015 & FY2017), excess Impact Aid collections were removed from school carryforward appropriations. In FY2018, budget to actual revenues amounts are shown below.

COUNTY OF PRINCE GEORGE, VIRGINIA

Exhibit 30

Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
 Discretely Presented Component Unit - School Board
 For the Year Ended June 30, 2018

	School Operating Fund			Variance with Final Budget Positive (Negative)
	Budgeted Amounts		Actual	
	Original	Final		
REVENUES				
Charges for services	\$ 122,400	\$ 122,400	\$ 98,973	\$ (23,427)
Miscellaneous	20,000	67,866	77,727	9,861
Recovered costs	90,000	90,000	142,252	52,252
Intergovernmental:				
County contribution to School Board	15,595,833	15,636,394	15,059,758	(576,636)
Commonwealth	40,600,447	40,600,447	39,657,173	(943,274)
Federal	6,000,804	6,570,036	7,467,644	897,608
Total revenues	\$ 62,429,484	\$ 83,067,143	\$ 82,503,527	\$ (583,616)

Excess Impact Aid collections are reflected in Federal Revenues and totaled \$1,037,101.51 (Budgeted = \$3,100,000; Actual = \$4,137,101.51). The schools did experience a shortfall in state revenues in FY18 of \$943,274.

The actual County transfer amount is adjusted to “balance to” actual expenditures annually. Actual School expenditures totaled \$62,503,527 in FY2018.

A history of carry-over amounts appropriated to schools is shown below:

Added Appropriation in:	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
	Left from FY2013-2014	Left from FY 2014-2015	Left from FY 2015-2016	Left from FY 2016-2017
Approved Carryover Appropriation	\$ 512,562	\$ 1,907,359	\$ 408,239	\$ 1,600,508
Resolution Number	R-15-013	R-16-008	R-17-037	R-18-058
Resolution Date	1/27/2015	1/12/2016	3/28/2017	5/8/2018

Action Requested:

Consider for approval school carry over request. Draft resolution for board discussed appropriation of \$583,616 is attached. No account detail is provided for expenditures, since details have not been provided.

Government Path

- Does this require IDA action? Yes No
- Does this require BZA action? Yes No
- Does This require Planning Commission Action? Yes No
- Does this require Board of Supervisors action? Yes No
- Does this require a public hearing? Yes No
- If so, before what date? 7 days prior to public hearing Yes No

Fiscal Impact Statement

Reduction of fund balance of \$583,616, approximately 0.51% of budgeted expenditures. Increase in appropriation for school needs.

Total Increase in Appropriation for FY2018-19 \$583,616

County Impact

Reduction of unrestricted fund balance of \$583,616, approximately 0.51% of budgeted expenditures used to calculate fund balance threshold requirement.

Notes

The Board of Supervisors approved a \$654,379.94 transfer from fund balance to payoff the school utilities loan on July 31, 2018 at a special meeting.



Prince George County Public Schools

A Commitment To Quality Education

December 13, 2018

TO: Percy Ashcraft, County Administrator
Betsy Drewry, Deputy County Administrator/Finance Director

FROM: Renee Williams, Division Superintendent *note for RW*

RE: Carry-Over Funds FY2018 to FY2019

At the school board's regularly scheduled meeting on December 12, 2018, the board approved a request for \$583,616 in excess funds remaining in the FY2018 school budget as carry-over funds to be appropriated into the FY2019 budget.

A detailed list of proposed expenditures for this amount will be provided following the school board's next scheduled meeting.

We would appreciate it very much if this item could be added to the county's next scheduled board meeting.

If you have any questions, please do not hesitate to contact me.

Thank you.

OFFICE OF THE SUPERINTENDENT

POST OFFICE BOX 400 • PRINCE GEORGE, VIRGINIA 23875 • (804) 733-2700 • FAX (804) 861-5271



Prince George County Public Schools

A Commitment To Quality Education

December 12, 2018
Regular School Board Meeting

The County and School Auditors have identified \$583,616 in potential carry-forward funds for the school system from Fiscal Year 2018.

This amount has been certified in the County's CAFR (see attached Exhibit).

*Approved to request funds be appropriated
to school's FY2019 budget.*

COUNTY OF PRINCE GEORGE, VIRGINIA

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Total revenues	<u>\$ 62,429,484</u>	<u>\$ 63,087,143</u>	<u>\$ 62,503,527</u>	<u>\$ (583,616)</u>
EXPENDITURES				
Current:				
Education				
Instruction	\$ 46,239,694	\$ 46,263,421	\$ 45,884,905	\$ 378,516
Administrative, attendance & health services	3,148,507	3,258,792	3,258,792	-
Pupil transportation	3,973,635	3,686,136	3,481,036	205,100
Operation and maintenance	5,773,478	6,062,730	6,062,730	-
Facilities	509,869	580,392	580,392	-
Technology	2,784,301	3,235,672	3,235,672	-
Total education	<u>\$ 62,429,484</u>	<u>\$ 63,087,143</u>	<u>\$ 62,503,527</u>	<u>\$ 583,616</u>
Total expenditures	<u>\$ 62,429,484</u>	<u>\$ 63,087,143</u>	<u>\$ 62,503,527</u>	<u>\$ 583,616</u>
Excess (deficiency) of revenues over (under) expenditures	\$ -	\$ -	\$ -	\$ -
Net change in fund balances	\$ -	\$ -	\$ -	\$ -
Fund balances - beginning	-	-	200	200
Fund balances - ending	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 200</u>	<u>\$ 200</u>

Board of Supervisors
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 8th day of January, 2019:

Present:

Vote:

Floyd M. Brown, Jr.
Alan R. Carmichael
Donald R. Hunter
Marlene J. Waymack
T. J. Webb

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On motion of _____, seconded by _____, which carried unanimously, the following Resolution was adopted:

**RESOLUTION; BUDGET AMENDMENT AND APPROPRIATION
(\$583,616 FOR FY18 SCHOOL DIVISION CARRY-OVER FUNDS)**

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 8th day of January, 2019, does hereby authorize and appropriate the following increase of funds within the **2018-2019 Budget**, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>		<u>AMOUNT</u>
General Fund		
Revenues:		
0100-40-900-8208-399999	Fund Balance	\$583,616
Expenditures:		
0100-09-401-0917-49150	Transfer to Schools	\$583,616
School Operating Fund – [FUND(S)/ACCTS TO BE DETERMINED]		
Revenues:		
0500-90-000-0000-399100	Transfer from General Fund	\$583,616
Expenditures:		
0500-4XXXXX	Various School Operating Accounts	\$583,616

A Copy Teste:

Percy C. Ashcraft
County Administrator