

**AGENDA**  
Board of Supervisors  
County of Prince George, Virginia  
Regular Meeting: January 22, 2019  
County Administration Bldg. Boardroom, Third Floor  
6602 Courts Drive, Prince George, Virginia

**Regular Meeting**

**Business Meeting**  
**7:00 p.m.**

**\*Public Hearings Will Be Heard at 7:30 p.m.**

**CALL TO ORDER**

Roll Call

**INVOCATION**

**PLEDGE OF ALLEGIANCE TO U.S. FLAG**

**PUBLIC COMMENTS**

**ADOPTION OF AGENDA**

**ORDER OF CONSENSUS**

- C-1. Draft Minutes – January 8, 2019 Regular Meeting.
- C-2. Resolution; Approval of Donation of Surplus Vehicle to Jefferson Park Volunteer Fire Department.
- C-3. Resolution: Appropriation of Insurance Recovery (\$7,967.97 Insurance Recoveries – Fire/EMS Automotive Supplies).

**PRESENTATIONS**

**SUPERVISORS' COMMENTS**

**COUNTY ADMINISTRATOR'S COMMENTS**

**REPORTS**

**Quarterly Financial Report** – Betsy Drewry

**TABLED ITEMS**

**ORDER OF BUSINESS**

- A-1. Resolution; Award of Contract (\$194,098.02 Janitorial Services).
- A-2. Approval of Refunds for Taxicab Providers.
- A-3. Resolution; Award of Contract and Budget Amendment and Appropriation (\$63,898.00 County Building Entrance Upgrade Projects).
- A-4. Approval of MOU with Fort Lee for Utilization of 911 System.
- A-5. Discussion of Jefferson Park Fire Station.

**PUBLIC HEARINGS**

- P-1. Public Hearing to Consider the Dedication of a Parcel of Land to VDOT on Route 460.

- P-2. REZONING CASE RZ-18-05 Request of Par 5 Development Group LLC to conditionally rezone 2.5 acres from R-A, Residential-Agricultural to B-1, General Business Zoning District to permit certain uses. The Comprehensive Plan indicates that the subject property is appropriate for neighborhood commercial uses. The subject property is part of Tax Map 270(0A)00-069-0 and is located in the northeast quadrant of Moody Road and James River Drive in Garysville.

**ADJOURNMENT**

**Board meeting format:** Executive Meeting at 5:00 p.m., followed by a Business Meeting at 7:00 p.m. with Public Hearings being heard at 7:30 p.m. **Visit Prince George County website for information [www.princegeorgeva.org](http://www.princegeorgeva.org).**

**MINUTES**  
Board of Supervisors  
County of Prince George, Virginia

January 22, 2019

County Administration Bldg. Boardroom, Third Floor  
6602 Courts Drive, Prince George, Virginia

**MEETING CONVENED.** A regular meeting of the Board of Supervisors of the County of Prince George, Virginia, was called to order at 7:00 p.m. on Tuesday, January 22, 2019 in the Boardroom, County Administration Building, 6602 Courts Drive, Prince George, Virginia by Donald R. Hunter, Chairman.

**ATTENDANCE.** The following members responded to Roll Call:

Donald R. Hunter, Chairman	Present
Floyd M. Brown, Jr., Vice-Chairman	Present
Alan R. Carmichael	Absent
Marlene J. Waymack	Present
T. J. Webb	Present

Also present was: Percy C. Ashcraft, County Administrator; Jeff Stoke, Deputy County Administrator; and Steve Micas, County Attorney.

**Invocation.** Mr. Brown gave the Board's invocation.

**Pledge of Allegiance to U.S. Flag.** Mr. Webb led the Pledge of Allegiance to the U.S. Flag.

**PUBLIC COMMENTS.** Chairman Hunter announced that anyone wishing to come before the Board may do so at this time. He noted that this was the time for unscheduled general public comments. He opened the public comments at 7:02 p.m. There was no one to speak and the public comment period was closed.

**APPROVAL OF AGENDA.** Mr. Brown made a motion, seconded by Mrs. Waymack, to adopt the agenda as presented. Roll was called on the motion.

On roll call the vote was:

In favor: (4) Brown, Waymack, Hunter, Webb

Opposed: (0)

Absent: (1) Carmichael

**ORDER OF CONSENSUS.** Mr. Webb made a motion, seconded by Mr. Brown, that the consensus agenda be approved as presented. Roll was called on the motion.

C-1. Draft Minutes – January 8, 2018 Regular Meeting minutes were approved as presented.

R-19-012

C-2.

**RESOLUTION; APPROVAL OF DONATION OF SURPLUS VEHICLE TO JEFFERSON  
PARK VOLUNTEER FIRE DEPARTMENT**

WHEREAS, The Jefferson Park Volunteer Fire Department is requesting consideration to acquire a 1988 Ford Brush Truck VIN # 1FTHF36M0JNA84838

WHEREAS, This vehicle has been declared surplus;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 22nd day of January, 2019, does hereby approve the donation of the 1988 Ford Brush Truck VIN # FTHF36M0JNA84838 to Jefferson Park Volunteer Fire Department Association.

R-19-012A

C-3.

**RESOLUTION; APPROPRIATION (\$7,967.97 INSURANCE RECOVERIES – FIRE/EMS AUTOMOTIVE SUPPLIES)**

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 22<sup>nd</sup> day of January, 2019, does hereby authorize the following increase of funds within the 2018-2019 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>		<u>AMOUNT</u>
<u>Expenditure:</u>		
0100-03-200-0610-46009	General Fund: Fire/EMS Vehicle Equipment & Supplies	\$7,967.97
 <u>Revenue:</u>		
0100-40-507-8206-341111	General Fund; Insurance Proceeds	\$7,967.97

On roll call the vote was:  
In favor: (4) Brown, Waymack, Hunter, Webb  
Opposed: (0)  
Absent: (1) Carmichael

**SUPERVISORS' COMMENTS**

Mrs. Waymack stated that there has been terribly cold weather. She warned everyone to stay safe and warm.

Chairman Hunter stated that there have been very stressful situations with the weather.

**COUNTY ADMINISTRATOR'S COMMENTS**

Mr. Ashcraft stated that the Board of Zoning Appeals will meet on January 23 at 6:30 p.m. in the Boardroom. The Planning Commission will meet on January 24 at 6:30 p.m. in the Boardroom. The Burrowsville Ladies Auxiliary Meeting will be on January 24 at 7 p.m. at the Burrowsville Community Center. The Burrowsville Volunteer Fire Department Annual Banquet will be on January 25 at 5:30 p.m. at Luca Italian Restaurant. The Fort Lee New Year's Community Reception will be on January 27 at 2 p.m. at The Lee Club. The Prince George TRIAD Meeting will be on January 28 at 1 p.m. in the Prince George Library. The James River SWCD Farmer's Breakfast & Recertification Class will be on January 29 from 8 a.m. to 12:00 Noon at the Chesterfield Central Library. VACo Government Day will be on January 31 from 11 a.m. to 2 p.m. at the Omni Richmond Hotel. The County Employees Wellness Fair will be on February 1 from 9 a.m. to 4 p.m. at the Central Wellness Center. The 27<sup>th</sup> Annual 'Polar Plunge' Festival will be on February 2 in Virginia Beach. The Commonwealth Center for Advanced Manufacturing (CCAM) Research Day will be on February 6 from 9 a.m. to 4 p.m. at CCAM. The Prince George School Board Meeting will be on February 11 at 6:30 p.m. in the Boardroom. County residents who were not able to attend the January 16 meeting to discuss the 'Dogbone Roundabout' can still submit comments to VDOT. Rolls-Royce Executive Lorin Sodell retires; takes new position with the Commonwealth Center for Advanced Manufacturing. Prince George Social Services Department joins other agencies under the gun to issue SNAP benefits before the January 20 deadline. Since there will not be another round until March, this could put additional pressure on food banks and churches to help residents in need. The Industrial Development Authority on January 16 elected its leadership for 2019: William Young, Chairman; Derrick Johnson, Vice Chairman; Richard Henshaw, Secretary; and Lewis Wyche, Jr. as Treasurer. Prince George County Government sent a gift to Dinwiddie County's new Government Center, which was a case to display their original County seal that is hanging in their hall lobby.

**REPORTS**

**Quarterly Financial Report** - Ms. Betsy Drewry, Finance Director, presented the Board with the Quarterly Financial Report for the quarter ending December 31, 2018. General Fund Revenues are at 38.7% collected. General Fund Expenditures are at 48.39% and very much on target. Two areas of concern that are being monitored closely are Riverside Regional Jail with a \$550,000 overspending projected and CSZ Expenditures with a local match deficit of \$253,000. Ms. Drewry talked about the Utilities Fund, which is right on target compared to this time last year. She went over some Capital Projects, including Courthouse Renovations, New Fire Station, the Public Safety Radio Consultant Project, and Food Lion Water System Upgrades. In addition, Ms. Drewry gave an update on the Tourism Fund, the Economic Development Fund, and Cash Proffers. The RedFlex Program FY2019 collections at December 31, 2018 totaled \$4,454.69. The Health Insurance Fund balance was \$2.1 million at December 31, 2018. This is an increase from the previous year. FY2018 overall premiums exceed claims paid for both County and Schools. FY2019 premiums year-to-date exceed claims paid for both County and Schools. Looking ahead, the FY2020 budget preparation is underway and as we enter the third quarter, the County will begin preparing projections to determine estimated financial position at year-end.

### **ORDER OF BUSINESS**

**A-2. Approval of Refunds for Taxicab Providers.** Ms. Betsy Drewry, Finance Director, stated that in March 2017, the Board repealed the existing taxicab ordinance which required all taxicabs to obtain an annual permit authorizing each cab to operate in the County. The Police Department was required to annually inspect each taxicab before a permit could be issued. Enforcing the ordinance was time consuming, expensive, took officers away from other more important duties and achieved no law enforcement objective. At that time the Board adopted §86-1 County Code, which replaced the old permit system and \$50 per taxi “slot fee” with a simplified registration system requiring every taxicab to register and pay a \$10 fee effective May 1, 2017. Prior to the repeal of the permit system, four taxicab companies had already paid a “slot fee” of \$50 per taxicab. In addition to the slot fee paid by the taxicab companies, individual drivers paid an annual \$50.00 registration fee, a \$10.00 fingerprint fee and a business license fee of \$25.00. Although the new ordinance replaced the \$50.00 slot fee with a \$10.00 registration fee, the business license requirement and fingerprint fee remained the same. Since a number of the taxicab companies had paid both permit/slot fees and registration fees for an overlapping portion of 2017, the companies have requested a prorated refund for the 8 months after May 1, 2017 in a total amount of \$4,933.58. Staff recommends approval of the refunds to the taxicab providers by Treasurer. The request for refunds is considered a “claim” against the County. § 15.2-1.245 of the Code of Virginia, 1950, as amended, authorizes the Board to approve the claim and to direct the Treasurer to make the refunds. Mr. Webb made a motion, seconded by Mr. Brown to approve the refund as presented. Roll was called on the motion.

On roll call the vote was:

In favor: (4) Webb, Brown, Hunter, Waymack

Opposed: (0)

Absent: (1) Carmichael

### **PUBLIC HEARINGS**

**P-1. Public Hearing to Consider the Dedication of a Parcel of Land to VDOT on Route 460.** Mr. Steve Micas, County Attorney, stated that in 1994 Amoco Oil Company conveyed a .023 acre parcel to the County on the north side of Route 460 in order to make improvements to Route 460. VDOT has asked the County to donate a remnant from the original parcel that now contains 213 square feet in order to complete new improvements to the Bull Hill/Route 460 intersection. In order to donate real estate owned by the County, the Board must hold a public hearing pursuant to Section 15.2-1800 of the Code of Virginia. Chairman Hunter opened the public hearing at 7:31 p.m. There was no one to speak and the public hearing was closed. Mr. Brown made a motion, seconded by Mrs. Waymack, to approve the dedication as presented. Roll was called on the motion.

On roll call the vote was:

In favor: (4) Webb, Brown, Hunter, Waymack

Opposed: (0)

Absent: (1) Carmichael

**P-2. REZONING CASE RZ-18-05 Request of Par 5 Development Group LLC to conditionally rezone 2.5 acres from R-A, Residential-Agricultural to B-1, General Business Zoning District to permit certain uses. The Comprehensive Plan indicates that the subject property is appropriate for neighborhood commercial uses. The subject property is part of Tax Map 270(0A)00-069-0 and is located in the northeast quadrant of Moody Road and James River Drive in Garysville.** Mr. Douglas Miles, Planning Director, stated that Par 5 Development Group, LLC is looking to develop a 9,100 square foot retail store with 6 to 8 employees with the operating hours between 8:00 am to 10:00 pm. The proposed structure will incorporate an appealing architectural exterior that will further enhance the Garysville area and the surrounding properties and will add to the Route 10 corridor in a positive manner. Refuse and recycling areas will be screened from view from the public right-of-way and surrounding properties. Lighting will be dark skies compliant and will not produce glare in the roadway or onto the adjacent properties as the Garysville area is very dark at night along the Route 10 corridor. The subject property is located within the Chesapeake Bay Preservation Area (CBPA) and the applicant has proffered that both stormwater quality and quantity shall be provided for this site through development of on-site best management practices and compliance with the County's Zoning Ordinance relative to the Bay Act. All of the stormwater easements and basins shall be maintained by the property owner/retail store operator. All utilities will be provided underground for the development, including, but not limited to power, phone, gas and television utility lines as this will further enhance this store's operating capacity during periods of bad weather storms. The Planning Commission and Staff recommend approval of this B-1 conditional rezoning request along with the applicant's proffers dated November 6, 2018 for the site development of the property for a retail store use and other permitted land uses under the proffered conditions. Chairman Hunter opened the public hearing at 7:38 p.m. There was no one to speak and the public hearing was closed. There was a Community Meeting held on November 5, 2018 for interested citizens and adjacent property owners to hear more about this project. Chairman Hunter stated that he attended that meeting and the project was very well received by the citizens in need of a store in that area. Mrs. Waymack made a motion, seconded by Mr. Webb, to approve the rezoning as presented. Roll was called on the motion.

O-19-01

P-2.

REZONING CASE RZ-18-05 Request of Par 5 Development Group LLC to conditionally rezone 2.5 acres from R-A, Residential-Agricultural to B-1, General Business Zoning District to permit certain uses. The Comprehensive Plan indicates that the subject property is appropriate for neighborhood commercial uses. The subject property is part of Tax Map 270(0A)00-069-0 and is located in the northeast quadrant of Moody Road and James River Drive in Garysville.

BE IT ORDAINED by the Board of Supervisors of Prince George County that the Conditional Rezoning Application identified as RZ-18-05 is granted as an amendment to the official zoning map with the following conditions:

The Owner and the Applicant in this case, pursuant to Sections 15.2-2296 and 15.2-2297 of the Code of Virginia (1950 as amended) and Article XVII of the Zoning Ordinance of Prince George County, for themselves and their respective successors or assigns, do hereby proffer that the development of the Property shall be used in strict accordance with the following conditions set forth in this submission, and only if, the request submitted herewith is granted with only those conditions agreed to by the Applicant. In the event this request is denied or approved with conditions not agreed to by the Applicant, the proffered conditions shall immediately be null and void and of no further force or effect.

1. Notwithstanding the fact that such uses are permitted pursuant to Section 90-392 of the Prince George County Zoning Ordinance, the following uses shall be prohibited on the Property:

- (13) Funeral Homes,
- (14) Service Stations with major repair facilities under cover,
- (17) Lumber and building supply with storage facilities under cover,
- (20) Waterfront business activities,
- (24) General Advertising signs,

- (37) Cemeteries,
- (38) Circuses, carnivals or similar temporary activities,
- (39) Noncommercial fairgrounds, and
- (45) Mobile home and recreational vehicle sales, service repair.

2. Notwithstanding the fact that such uses are permitted pursuant to Section 90-393 of the Prince George County Zoning Ordinance, the following uses shall be prohibited on the Property:

- (6) Outdoor theater, outdoor motion picture theater,
- (10) Dancehall,
- (11) Auto repair garage, wrecking service,
- (16) Motor freight terminal, transshipment facility,
- (17) Automotive service station with major repair under cover,
- (18) Bulk gasoline and petroleum storage,
- (19) Commercial amusement park,
- (21) Turkey shoot,
- (25) Circus, carnival or other similar temporary activities when organized or sponsored by commercial enterprise,
- (29) Tree stump landfills,
- (31) Outdoor flea markets,
- (33) Family day care (large) in existing dwelling, and
- (36) Vehicle impound facility.

3. Storm water quantity and quality shall be provided for this site through development of on-site best management practices.

4. All storm water easements and basins shall be maintained by the Property owner.

5. All utilities will be provided underground for the development described in the Application, including, but not limited to, power, telephone, gas, and cable television.

On roll call the vote was:

In favor: (4) Webb, Brown, Hunter, Waymack

Opposed: (0)

Absent: (1) Carmichael

**A-1. Resolution; Award of Contract (\$194,098.02 Janitorial Services).** Ms. Drewry stated that the County's Janitorial Services contract (and all available renewals) with Professional Maintenance Company, Inc. will end on February 28, 2019. An Invitation for Bids, IFB #19-1204-1 "Janitorial Services" was issued on December 4, 2018 and closed on January 3, 2019. A detailed list of responsibilities to be performed daily, weekly, monthly, annually and as needed was provided as part of the Invitation for Bids. Additionally, a new requirement of requiring criminal background reviews on all employees of contracted firms was included. Two (2) bids were received and opened on January 3, 2019. One bid was received from Professional Maintenance Company (current vendor) and another from Jani-King. Staff is recommending award of contract to Professional Maintenance Company, Inc. in the amount of \$194,098.92 annually (\$183,358.92 annually for regular cleaning per specifications and an additional \$10,740.00 annually for monthly stripping, waxing and buffing of hard surface floors). The current annual contract is \$172,641.12. Staff is requesting the board to authorize for the County Administrator to execute a contract with Professional Maintenance Company for \$194,098.92 annually. Mr. Brown made a motion, seconded by Mrs. Waymack, to approve the resolution as presented. Roll was called on the motion.

R-19-013

A-1.

**RESOLUTION; AWARD OF CONTRACT (\$194,098.92 JANITORIAL SERVICES)**

WHEREAS, On December 4, 2018 an Invitation for Bids was advertised by General and the Finance Department to obtain bids for contracted janitorial services for all County facilities

(IFB 19-1204-1). The IFB closed on January 3, 2019 with two bids. The lowest responsive bid was received from Professional Maintenance Company, Inc. in the amount of \$194,098.92; and

WHEREAS, Staff is requesting authorization for the County Administrator to enter into a contract with Professional Maintenance Company, Inc. in the amount of \$194,098.92 for continuation of contracted janitorial services for all County facilities.

NOW, THEREFORE, BE IT RESOLVED That the Board of the Supervisors of the County of Prince George this 22<sup>nd</sup> day of January, 2019, hereby awards the contract for janitorial services to Professional Maintenance Company, Inc. in the amount of \$194,098.92 and authorizes the County Administrator to execute a contract with Professional Maintenance Company, Inc.

On roll call the vote was:

In favor: (4) Webb, Hunter, Brown, Waymack

Opposed: (0)

Absent: (1) Carmichael

**A-3. Resolution; Award of Contract and Budget Amendment and Appropriation (\$63,898.00 County Building Entrance Upgrade Projects).** Ms. Kirsten Cherry, IT Director, stated that entrance upgrades and security enhancements at three County buildings (County Administration, Emergency Communications Center and the Bland Building) are a Capital Improvement Project (CIP) targeted for completion during FY2019 through our FY2019 CIP and budget process. The project includes replacing swipe entry control system (Commander Wnx Access Control System – controls County Administration, Emergency Communications and Samuel L. Bland Building), expansion of swipe entry on three exterior doors (County Administration Building), adding handicap door push button entry switches to two main exterior doors (County Administration Building), and software will enable other buildings, such as Fire Station 7, to be controlled onsite and will extend to other fire stations in the future. The existing Commander Wnx Access Control System is nearing end of life and the County wishes to replace this system with a role-based software system that can support multiple buildings both on campus and remotely. Handicap access through a push button entry system is needed in the County Administration Building (2 main entrances) to improve entry for citizens with disabilities. Additionally, swipe entry access from three exterior doors in the County Administration building is desired to replace current key-based entry. The Finance Department researched contract availability, and found a cooperative purchasing opportunity through Chesterfield County with Dominion Lock & Security. The cooperative contract is Contract #15-1174 for Security and Access Control Systems, Materials and Installation. The total cost for planned upgrades through Dominion Lock & Security is \$63,898.00. The recommended source of funding is borrowing / bond issuance in the Spring/Summer of 2019. Staff is requesting the board to authorize the appropriation of funds through bond issuance in the Spring/Summer of 2019 and award of contract to Dominion Lock & Security using Chesterfield County Contract #15-1174 for Security and Access Control Systems, Materials and Installation pricing. A reimbursement resolution is needed for future debt issuance, therefore two resolutions are included in the board packet. One resolution approves the appropriation and award of contract; the other is a reimbursement resolution which expresses the intent of the County to purchase items now and reimburse themselves with bond proceeds issued in the spring of 2019. Mr. Webb inquired about different levels of access to the fire stations. Ms. Cherry explained that once anyone is in the fire station, they have access to the entire building. The Chiefs of each fire station will have control over who has access to the building. There was some additional access regarding handicap accessibility. Mr. Brown made a motion, seconded by Mr. Webb, to approve the resolution as presented. Roll was called on the motion.

R-19-014

A-3.

**RESOLUTION; AWARD OF CONTRACT AND BUDGET AMENDMENT AND APPROPRIATION (\$63,898.00 COUNTY BUILDING ENTRANCE UPGRADE PROJECTS)**

WHEREAS, upgrades to County building entrances were included in the adopted County-Wide CIP Plan for FY2019; and

WHEREAS, the upgrade projects are recommended for completion by Dominion Lock & Security, Inc. through a cooperative contract with Chesterfield County (Contract #15-1174); and

WHEREAS, The total estimated cost for these entrance upgrades is \$ 63,898.00; and

WHEREAS, The amount of \$ 63,898.00 will be available with the spring 2019 bond issuance for these projects and their design; and

WHEREAS, Staff is requesting authorization for the County Administrator to enter into a contract with Dominion Lock & Security, Inc. in the amount of \$ 63,898.00 to move forward with these entrance upgrade projects.

NOW, THEREFORE, BE IT RESOLVED That the Board of the Supervisors of the County of Prince George this 22nd day of January, 2019, hereby authorizes the County Administrator to execute a contract with Dominion Lock & Security, Inc. to complete the building entrance upgrades in the amount of \$63,898.00;

AND BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 22<sup>nd</sup> day of January, 2019, does hereby authorize and appropriate the following increase of funds within the 2018-2019 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>Capital Improvement Fund (0311)</u>	
Revenues:	
0311-40-900-8115-341401                      Debt Proceeds	\$ 63,898.00
Expenditures:	
0311-01-001-3181-43130                      CIP – County Building Entrance Upgrades	\$ 63,898.00

On roll call the vote was:  
In favor: (4) Webb, Hunter, Brown, Waymack  
Opposed: (0)  
Absent: (1) Carmichael

Mr. Brown made a motion, seconded by Mrs. Waymack, to approve the reimbursement resolution as presented. Roll was called on the motion.

R-19-015

A-3.

RESOLUTION OF OFFICIAL INTENT TO REIMBURSE  
EXPENDITURES WITH PROCEEDS OF BONDS  
OR OTHER INDEBTEDNESS

WHEREAS, the Board of Supervisors (the "Board") of the County of Prince George, Virginia (the "County") has previously determined to undertake County Building Entrance Upgrades (the "Purchase");

WHEREAS, the Board currently expects that the cost of the Purchase, excluding the costs of the financing thereof, will be approximately \$ 63,898.00;

WHEREAS, the Board currently expects to incur long-term indebtedness in an amount now estimated at \$ 63,898.00 to pay a portion of the costs of the Purchase, which indebtedness may take the form of tax-exempt bonds or other types of debt; the proceeds of such indebtedness

may be used either for paying costs of the Purchase directly or for repaying other indebtedness previously incurred for the Purchase or for a combination of such purposes; and

WHEREAS, the County may also advance its own funds to pay expenditures relating to the Purchase (collectively, the "Expenditures") prior to receiving reimbursement for such Expenditures from the proceeds of tax-exempt bonds or taxable debt, or both;

THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the County as follows:

1. The County intends to utilize the proceeds of tax-exempt bonds or notes (the "Bonds") or to incur other debt to pay Purchase costs in an amount not currently expected to exceed \$ 63,898.00.
2. The County intends that the proceeds of the Bonds be used to pay or reimburse the County for the payment of Expenditures made after the date of this Resolution or made within 60 days prior to the date of this Resolution or Expenditures which are incurred for certain preliminary costs such as architectural, engineering, surveying, soil testing, bond issuance expenses and the like. The County reasonably expects on the date hereof that it will pay or reimburse the Expenditures with the proceeds of the Bonds or other debt.
3. Each Expenditure will be, unless otherwise approved by bond counsel, either (a) of a type properly chargeable to a capital account under general federal income tax principles (determined in each case as of the date of the Expenditure), (b) a cost of issuance with respect to the Bonds, or (c) a nonrecurring item that is not customarily payable from current revenues.
4. The County intends to make a reimbursement allocation, which is a written allocation by the County that evidences the County's use of proceeds of the Bonds to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Purchase is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The County recognizes that exceptions are available for certain "preliminary expenditures," costs of issuance, and certain de minimis amounts.
5. The Board intends that the adoption of this Resolution confirms the "official intent" of the County within the meaning of Treasury Regulations Section 1.150-2 promulgated under the Internal Revenue Code of 1986, as amended.
6. The County Administrator and other officers of the County are hereby authorized and directed to take such actions, in consultation with the County's counsel, as may be necessary or desirable to implement the planning and structuring of the Bonds, including but not limited to negotiations with lenders or investment bankers for the Bonds, the selection of bond counsel to supervise the issuance of such Bonds and the engagement of such other professionals as may be necessary or desirable to assist the County in this process, but such officers shall not obligate the County on such Bonds without further approval by the Board.
7. This Resolution shall take effect immediately upon its passage.

On roll call the vote was:

In favor: (4) Webb, Hunter, Brown, Waymack

Opposed: (0)

Absent: (1) Carmichael

**A-4. Approval of MOU with Fort Lee for Utilization of 911 System.** Chief of Police Keith Early stated that staff is asking the Board of Supervisors to grant the County Administrator permission to sign an Intergovernmental Support Agreement with the United States of America. Fort Lee Police Department has asked the County to enter into a local agreement, which would add them to the County's Computer Aided Dispatch (CAD) and Call Handling System (product name is VESTA). This agreement will grant them access to a newer CAD system and grant additional benefits to emergency calls on base. It will also improve interagency cooperation with the two entities sharing the same system and call handling equipment. The contract is for a period of five (5) years with the ability to renew for successive one (1) year periods for four (4)

additional years. Fort Lee is not asking for any support for their employees. The County will maintain the shared software and hardware installed in the County; Fort Lee will maintain any equipment and software installed for Fort Lee staff. Fort Lee will address any FOIA requests made to Fort Lee following their FOIA procedures. This partnership will provide a closer working relationship for the Public Safety groups of both entities. The County will also gain positive recognition for entering into the agreement because it will be a cost savings for the Federal Government without any cost impacts for the County. There was some discussion regarding training. Ms. Cherry clarified for Mr. Webb that Fort Lee will pay for the upgrades. Mr. Webb made a motion, seconded by Mrs. Waymack to approve the resolution as presented. Roll was called on the motion.

R-19-016

A-4.

**RESOLUTION; AUTHORITY TO EXECUTE INTERGOVERNMENTAL SUPPORT AGREEMENT WITH FORT LEE UTILIZATION OF 911 SYSTEM**

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 22<sup>nd</sup> day of January 2019, does hereby authorize the execution of a Intergovernmental Support Agreement with Fort Lee for the utilization of 911 System.

On roll call the vote was:

In favor: (4) Webb, Hunter, Brown, Waymack

Opposed: (0)

Absent: (1) Carmichael

**A-5. Discussion of Jefferson Park Fire Station.** Ms. Drewry stated that relocating Jefferson Park Fire Station has been a project within the County’s Capital Improvement Plan (CIP) for a number of years. The project cost originally included in the CIP is \$2,495,000. Board members have expressed interest in accelerating the completion of this project for inclusion in the 2019 borrowing. Staff has contacted Davenport, the County’s Financial Advisor, to revise projects for inclusion in the 2019 borrowing. A project listing is shown below. The amount originally submitted is shown to the left and revised amounts are shown to the right.

#	Project Description	Original Davenport Analysis	Updated Analysis	Date Approved
1	Utility Design [Food Lion \$260,000 & Rt 156 \$240,000]	\$ 500,000	\$ 500,000	7/10/2018
2	Police Vehicles	\$ 400,000	\$ 400,000	8/14/2018
3	Assessor's Software (Vision)	\$ 495,125	\$ 247,629	8/14/2018
4	Self Contained Breathing Apparatus - Fire/EMS	\$ 1,482,000	\$ -	REMOVED
5	Door Entrance Upgrades (Handicap Access & Swipe Entry)	\$ 125,000	\$ 125,000	1/22/2019
6	Fire & Crew Building Entrance Security	\$ 75,000	\$ 75,000	
7	Scott Park Restroom & Concession Stand	\$ 450,000	\$ 450,000	
8	Route 156 Water Main Extension	\$ 2,400,000	\$ 2,400,000	
9	Food Lion Water System Upgrades	\$ 1,840,000	\$ 1,840,000	
10	Police Boat (Local Match for Grant)	\$ 65,000	\$ -	REMOVED
11	Jefferson Park Relocation / Construction	\$ -	\$ 3,200,000	NEED TO FINE TUNE
12	New Walton Elementary	\$ 32,100,000	\$ 34,264,750	WILL BE SEPARATED FOR IMPACT REVIEW
	<b>TOTAL</b>	<b>\$ 39,932,125</b>	<b>\$ 43,502,379</b>	<b>TOTALS</b>

The estimate for the Jefferson Park relocation is currently a “place holder” and the amount will require fine-tuning as discussions continue regarding design and type of station. Staff expects Davenport to have a revised draft analysis by January 25, 2019. In addition, Ms. Drewry included the recent Fire Station Costs, Carson - \$2,261,250 (Evans Construction; completed 6/21/2017), and Route 10 / Moody Road Fire Station - \$2,960,635 *budgeted* (Kenbridge Construction; in progress). Mr. Webb asked if there is still a possibility that they can do the fire station without raising taxes. Ms. Drewry stated that yes, it is still a possibility.

**ADJOURNMENT.** Mr. Brown moved, seconded by Mrs. Waymack, that the meeting adjourn. Roll was called on the motion.

On roll call the vote was:

In favor: (4) Hunter, Brown, Webb, Waymack

Opposed: (0)

Absent: (1) Carmichael

The meeting adjourned at 8:07 p.m.

[Draft Minutes prepared January 23, 2018 for consideration on February 12, 2019; adopted by unanimous vote.]

---

Donald R. Hunter  
Chairman, Board of Supervisors

---

Percy C. Ashcraft  
County Administrator