

AGENDA
Board of Supervisors
County of Prince George, Virginia
Regular Meeting: May 14, 2019
County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

Regular Meeting

Closed Session

6:00 p.m.

Business Meeting

7:00 p.m.

***Public Hearings Will Be Heard at 7:30 p.m.**

CALL TO ORDER

Roll Call

CLOSED SESSION

E-1. Resolution; Closed Session Motion with Topics and Code Section References to be Provided at Board Meeting.

E-2. Resolution; "Certification of Closed Session" Certifying that Only those Items Contained in the Closed Session Motion were Discussed.

INVOCATION

PLEDGE OF ALLEGIANCE TO U.S. FLAG

PUBLIC COMMENTS

ADOPTION OF AGENDA

ORDER OF CONSENSUS

C-1. Draft Minutes – April 23, 2019 Regular Meeting Minutes.

C-2. Resolution; Commendation; Burrowsville Volunteer Fire Department; Company 4; Celebrating 50 Years.

C-3. Resolution; Proclamation; National Emergency Medical Services (EMS) Week; May 19-25, 2019.

PRESENTATIONS

- S-1. Resolution; Commendation; Burrowsville Volunteer Fire Department; 50 Year Anniversary.

SUPERVISORS' COMMENTS

COUNTY ADMINISTRATOR'S COMMENTS

REPORTS

VDOT – Dianna Bryant

Toddler Fair Update – Shel Douglas

TABLED ITEMS

- T-1. Resolution; Proposed Revisions; Prince George County Personnel Policy; Sections 30.1 Through 30.8 Entitled *Employee Grievance Procedures*.

ORDER OF BUSINESS

- A-1. Resolution to Submit to VDOT a Request to Name the Roundabout at Route 634 (Allin Road) and Route 106 (Courthouse Road) for PFC Michael Marvin Carey (Marine).
- A-2. Resolution; Authorization to Schedule a Public Hearing to Consider Approval to Lease a Portion of the Central Wellness Center to the Hopewell/Prince George Fraternal Order of Police Lodge 17.
- A-3. Resolution; Award of Contracts for Sewer Investigation.
- A-4. Resolution; Acceptance of the Dedication of Utility Easement at Petersburg Country Club.
- A-5. Resolution; Authorization to Enter into a Retainer Agreement with the Law Firm Kaufman and Canoles to File Suit to Recover County Costs of Responding to Opioid Addiction.
- A-6. Resolution; Adoption of the Annual Fiscal Plan for Fiscal Year 2019-2020.
- A-7. Discussion of Calendar Dates for Route 10 Fire Station Dedication, Courthouse Basement Dedication, and BOS Retreat.
- A-8. Consideration of Appointments – Board, Commissions, Committees, Authorities: Resolution of Appointment(s):
 - A. Resolution; One Appointment (Three-Year Term) – District 19 Community Services Board.
 - B. Resolution; Four Appointments – Crater Regional Workforce Development.
- [ADDED] A-9. Emergency Repairs of the Beechwood Manor Reservoir.**

PUBLIC HEARINGS

- P-1. Public Hearing to Consider an Ordinance to Amend “The Code of the County of Prince George, Virginia”, 2005, as Amended, by Repealing § 2-292 and Adding § 2-292.1 Relating to Duties of the County Administrator.
- P-2. Public Hearing; Resolution; Virginia Department of Transportation Six-Year Plan for Prince George County Secondary Roads Improvement for Fiscal Years 2020 Through 2025 and Secondary Roads Construction Budget for Fiscal Year 2019/20 for Prince George County.
- P-3. Public Hearing; Adoption of an Ordinance to amend “The Code of the County of Prince George, Virginia,” 2005, as amended by amending § 14-35 requiring the payment of delinquent taxes prior to issuance of business licenses.
- P-4. Public Hearing; ORDINANCE AMENDMENT OA-19-01: An Ordinance to amend and update “The Code of the County of Prince George, Virginia,” by amending § 90-985 “Powers and duties generally,” of the Board of Zoning Appeals to comply with current state law.

ADJOURNMENT

Board meeting format: Executive Meeting at 5:00 p.m., followed by a Business Meeting at 7:00 p.m. with Public Hearings being heard at 7:30 p.m. **Visit Prince George County website for information www.princegeorgeva.org.**

MINUTES
Board of Supervisors
County of Prince George, Virginia

May 14, 2019

County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

MEETING CONVENED. A regular meeting of the Board of Supervisors of the County of Prince George, Virginia, was called to order at 6:00 p.m. on Tuesday, May 14, 2019 in the Boardroom, County Administration Building, 6602 Courts Drive, Prince George, Virginia by Donald R. Hunter, Chairman.

ATTENDANCE. The following members responded to Roll Call:

Donald R. Hunter, Chairman	Present
Floyd M. Brown, Jr., Vice-Chairman	Present
Alan R. Carmichael	Present
Marlene J. Waymack	Present
T. J. Webb	Present

Also present was: Percy Ashcraft, County Administrator; and Steve Micas, County Attorney.

CLOSED SESSION

E-1. Resolution; Closed Session for: (1) discussion of the performance and promotion of a specific County employee of the Commissioner of Revenue pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended; (2) discussion of the resignation of the County Attorney and appointment of a replacement pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended; (3) discussion of the performance of a specific board appointee pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended; and (4) discussion of prospective candidates for Board appointment to District 19, Community Services Board and Crater Regional Workforce Development Board pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended. Mrs. Waymack made a motion, seconded by Mr. Webb, that the Board convene closed session for: (1) discussion of the performance and promotion of a specific County employee of the Commissioner of Revenue pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended; (2) discussion of the resignation of the County Attorney and appointment of a replacement pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended; (3) discussion of the performance of a specific board appointee pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended; and (4) discussion of prospective candidates for Board appointment to District 19, Community Services Board and Crater Regional Workforce Development Board pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended.

E-1.

RESOLUTION; CLOSED SESSION FOR (1) DISCUSSION OF THE PERFORMANCE AND PROMOTION OF A SPECIFIC COUNTY EMPLOYEE OF THE COMMISSIONER OF REVENUE PURSUANT TO § 2.2-3711 (A)(1), CODE OF VIRGINIA, 1950, AS AMENDED; (2) DISCUSSION OF THE RESIGNATION OF THE COUNTY ATTORNEY AND APPOINTMENT OF A REPLACEMENT PURSUANT TO § 2.2-3711 (A)(1), CODE OF VIRGINIA, 1950, AS AMENDED; (3) DISCUSSION OF THE PERFORMANCE OF A SPECIFIC BOARD APPOINTEE PURSUANT TO § 2.2-3711 (A)(1), CODE OF VIRGINIA, 1950, AS AMENDED; AND (4) DISCUSSION OF PROSPECTIVE CANDIDATES FOR BOARD APPOINTMENT TO DISTRICT 19, COMMUNITY SERVICES BOARD AND CRATER REGIONAL WORKFORCE DEVELOPMENT BOARD PURSUANT TO § 2.2-3711 (A)(1), CODE OF VIRGINIA, 1950, AS AMENDED

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 14th day of May, 2019, does hereby vote to enter closed session for (1) discussion of the performance and promotion of a specific County employee of the Commissioner of Revenue pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended; (2) discussion of the resignation of the County Attorney and appointment of a replacement pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended; (3) discussion of the performance of a specific board appointee pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended; and (4) discussion of prospective candidates for Board appointment to District 19, Community Services Board and Crater Regional Workforce Development Board pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended.

On roll call the vote was:

In favor: (5) Hunter, Brown, Waymack, Webb, Carmichael

Opposed: (0)

Absent: (0)

E-2. Resolution; Certification of Closed Session. At 7:00 p.m., Mr. Brown made a motion, seconded by Mr. Carmichael, that the Board adjourn the closed session and enter open session, certifying that to the best of each Board Members' knowledge (1) only public business lawfully exempted from open meeting requirements were discussed and (2) only matters identified in the convening motion were discussed. Chairman Hunter asked if any Board member knew of any matter discussed during the closed session that was not announced in its convening legislation. Hearing no comment from the Board, the Chairman asked that the roll be called on the motion.

E-2.

RESOLUTION; CERTIFICATION OF CONTENTS OF CLOSED SESSION
PURSUANT TO SEC. 2.2-3711, ET SEQ., CODE OF VIRGINIA (1950, AS
AMENDED)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 14th day of May, 2019 does hereby certify that, to the best of each Board Member's knowledge, (1) only public business lawfully exempted from open meeting requirements where discussed, and (2) only matters identified in the convening motion were discussed.

On roll call the vote was:

In favor: (5) Brown, Waymack, Webb, Carmichael, Hunter

Opposed: (0)

Absent: (0)

Invocation. Mr. Brown gave the Board's invocation.

Pledge of Allegiance to U.S. Flag. Mr. Carmichael led the Pledge of Allegiance to the U.S. Flag.

PUBLIC COMMENTS. Chairman Hunter announced that anyone wishing to come before the Board may do so at this time. He noted that this was the time for unscheduled general public comments. He opened the public comments at 7:03 p.m. There was no one to speak and the public hearing was closed.

APPROVAL OF AGENDA. Mr. Brown made a motion, seconded by Mrs. Waymack, to adopt the agenda as presented. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Brown, Waymack, Carmichael, Hunter, Webb

Opposed: (0)

Absent: (0)

ORDER OF CONSENSUS. Mr. Webb made a motion, seconded by Mr. Carmichael, that the consensus agenda be approved as presented. Roll was called on the motion.

C-1. Draft Minutes – April 23, 2019 Regular Meeting minutes were approved as presented.

R-19-059

C-2.

RESOLUTION; COMMENDATION; BURROWSVILLE VOLUNTEER FIRE
DEPARTMENT, COMPANY 4; CELEBRATING 50 YEARS

WHEREAS, in April of 1969, a community meeting was held at the former Burrowsville School by Edwin W. Burrow and Clarence B. Hayes to determine if the community was interested and willing to form a fire department; and

WHEREAS, Burrowsville Volunteer Fire Department was officially established in October of 1969 with thirty charter members who James H. (“Jimmie”) Clark as the first Fire Chief; and

WHEREAS, the Curtis Family offered the old Brockwell’s Store and Service station to serve as the first fire station until a new fire station could be built in 1972 at its current location for \$41,000 with the land being donated by the Burrowsville Ruritan Club; and

WHEREAS, the Burrowsville Volunteer Fire Department’s first apparatus was a 1941 Mack Fire Engine donated by Prince George Volunteer Fire Department Company 1 and a 1942 International Tanker donated by Disputanta Volunteer Fire Department Company 2 until 1974 when the Department purchased its first new Fire Engine; and

WHEREAS, the original alerting method was a phone line that rang directly to the fire station, which activated a siren to alert members accompanied by a phone-tree system the firemen’s wives would use to notify other firemen until the first Plectron Alerting system became available in the late 1970’s; and

WHEREAS, the Burrowsville Volunteer Fire Department has raised large sums of financial support for many years to provide fire protection to the community ranging from the first fundraiser which was an ashtray that would prevent unattended cigarettes from falling out and causing a fire for one (1) dollar, to the well-known annual Burrowsville Volunteer Fire Department Brunswick Stew sale and everything in between to raise money; and

WHEREAS, Burrowsville Volunteer Fire Department has conducted thousands upon thousands of hours of training, community outreach and educational programs to the public; and

WHEREAS, today, Burrowsville Volunteer Fire Department is activated and responsive to more than 130 emergency calls for service each year;

NOW, THEREFORE BE IT RESOLVED that the Board of Supervisors of the County of Prince George this 14th day of May, 2019 congratulates and sincerely thanks the members of the Burrowsville Volunteer Fire Department for their positive impacts on the quality of life for the citizens of Prince George County; and

BE IT FURTHER RESOLVED that the Board of Supervisors commends the Volunteers for their selfless service and sacrifices that have benefited all citizens of Prince George County; and

BE IT STILL FURTHER RESOLVED that this Board offers the gratitude of a thankful County to members both past and present of the Burrowsville Volunteer Fire Department, Company 4 for 50 years of service to Prince George County.

C-3.

RECOGNIZING MAY 19-25, 2019, AS
“NATIONAL EMERGENCY MEDICAL SERVICES WEEK”

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, emergency medical services has grown to fill a gap by providing important, out of hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week; now

NOW, THEREFORE, BE IT RESOLVED that the Prince George County Board of Supervisors recognizes May 19-25, 2019 as “National Emergency Medical Services Week”, with the theme, "EMS STRONG: STRONGER TOGETHER” and encourages the community to observe this week by thanking our providers.

AND, BE IT FURTHER RESOLVED that a copy of this resolution be permanently recorded among the papers of this Board of Supervisors of Prince George County, Virginia.

On roll call the vote was:

In favor: (5) Brown, Waymack, Carmichael, Hunter, Webb

Opposed: (0)

Absent: (0)

PRESENTATIONS

S-1. Resolution; Commendation; Burrowsville Volunteer Fire Department; 50 Year Anniversary. Chairman Hunter presented the commendation to members of the Burrowsville Volunteer Fire Department.

SUPERVISORS' COMMENTS

Mrs. Waymack asked the public to spread the word that volunteers are needed in the County, especially at the Animal Shelter and the Food Bank.

Mr. Brown stated that he had a great opportunity to attend the Law Enforcement Breakfast. He stated that it was a very touching event. He also mentioned that they were selling a medallion for memorabilia honoring the fallen. He closed by saying that he would be out of town until Sunday.

Mr. Webb congratulated School Superintendent Renee Williams on her impending retirement.

Mr. Carmichael thanked all of the volunteers of the County for saving the County millions and millions of dollars over the years.

Chairman Hunter echoed Mr. Carmichael's comments and recognized Ms. Williams and the School System as well.

COUNTY ADMINISTRATOR'S COMMENTS

Mr. Ashcraft stated that the Richard Bland College 35th Annual Shrimp Feast will be on May 15 from 4 to 7 p.m. at Richard Bland College. The James River Soil & Water Conservation District Board of Directors Meeting will be on May 16 at 6 p.m. at the Chesterfield Cooperative Extension Office. The Prince George Farmers Market will be on May 18 & 25 from 8 a.m. to 12:00 Noon at Scott Park. The Prince George Master Gardeners 13th Annual Spring Plant Sale & Clinic will be on May 18 from 8:30 a.m. to 12:30 p.m. at the Prince George Heritage Center. The Prince George TRIAD Meeting will be on May 20 at 1 p.m. at the Prince George Library. The Planning Commission Meeting will be on May 23 at 6:30 p.m. in the Boardroom. County Offices will be closed for the Memorial Day Holiday on May 27. Congratulations to Prince George County Department of Social Services Social Worker Amanda Binford for being named 'Social Worker of the Year' in the category of Community Involvement. The 'Toddler Fair' has been recognized with an Achievement Award by the National Association of Counties (NACo). The last day to register to vote for the June 11 Primary Elections is Monday, May 20. Most Dominion Energy customers will receive one-time bill credit in June. The '50 Years of Love' exhibit still on display at the Prince George Heritage Center. Tip-A-Cop raised \$4,025 for Special Olympics. Prince George High School Baseball team is sitting #8 in the latest RVA Sports Network rankings. Senator Mark Warner says he wants answers by May 24 on plan to upgrade housing at Fort Lee. The Abernethy sisters in Prince George County will be competing against each other for berth in the NCAA Division 3 Softball World Series.

REPORTS

VDOT – Mr. Mike Miller of the Virginia Department of Transportation stated that the intersection on Route 460 at Bull Hill and Rives Road has a scheduled ad date of January 2020. The dogbone roundabout at Bull Hill and Courthouse design is underway. The final design should be complete by July 5. There will be detours in that area for four weeks. The pedestrian trail has not been approved by the Commonwealth Transportation Board. There was some discussion regarding the sign at Exit 45. It is being changed due to the recent fatal bus crash. Mr. Brown asked if Dominion Power works with VDOT when they restrict traffic to one lane to do their work. Mr. Miller stated that they must get a permit and coordinate with VDOT.

PUBLIC HEARINGS

P-1. Public Hearing to Consider an Ordinance to Amend “The Code of the County of Prince George, Virginia”, 2005, as Amended, by Repealing § 2-292 and Adding § 2-292.1 Relating to Duties of the County Administrator. Mr. Steve Micas, County Attorney, stated that in October, 2018 the Board amended the County Code to provide that a separate Clerk to the Board would be appointed by the Board rather than assigning the responsibilities of a Clerk to the Administrator. During that amendment process the duties of the Clerk were removed from the list of duties of the County Administrator set out in § 2-292. However, in the first sentence, language referencing the County Administrator as Clerk to the Board should have been removed, but was inadvertently left in § 2-292. The recommended revision will remove the reference to the Clerk for the Board from the Code section setting out the duties of the County Administrator. More importantly, the duties of the County Administrator set out in the County Code are outdated and archaic and not an accurate reflection of the responsibilities currently exercised by the County Administrator. The proposed revision sets out the actual duties performed by the County Administrator. Chairman Hunter then opened the public hearing at 7:39 p.m. There was no one to speak and the public hearing was closed. Mr. Carmichael made a motion, seconded by Mrs. Waymack to approve the ordinance amendment as presented. Roll was called on the motion.

O-19-09

P-1.

ORDINANCE TO AMEND “THE CODE OF THE COUNTY OF
PRINCE GEORGE, VIRGINIA”, 2005, AS AMENDED, BY
REPEALING § 2-292 AND ADDING § 2-292.1 RELATING TO DUTIES
OF THE COUNTY ADMINISTRATOR

BE IT ORDAINED by the Board of Supervisors of Prince George County:

1. That *The Code of The County of Prince George, Virginia, 2005, as amended, is amended by repealing § 2 – 292 and adding § 2 – 292.1 as follows:*

Sec. 2-292.1 – Duties and Responsibilities.

The county administrator shall have all the responsibilities and shall carry out all the duties prescribed by § 15.2-407 of the Code of Virginia, as now and hereafter may be

amended and in addition, such other duties and responsibilities as may be established by the board of supervisors.

The county administrator shall devote his full time to the work and services of the county under the direction of the board of supervisors to whom he shall be accountable.

In addition to such responsibilities, it shall be the duty of the county administrator:

- (1) To execute and enforce all lawful resolutions and directions of the board concerning any department in the county government, and to see that all applicable laws of the Commonwealth are faithfully executed.
- (2) To make reports to the board in regard to matters of administration, and keep it fully advised as to the financial condition of the county.
- (3) To appoint qualified officers and employees to head the departments of the county and to dismiss, suspend and discipline, in accordance with duly adopted personnel regulations, all officers and employees in such departments, except as otherwise specifically provided by law. Department heads and deputy county administrators shall be appointed by the county administrator only upon prior notification to the board of supervisors.
- (4) To designate himself or other employee to perform the duties of any vacant position.
- (5) To recommend to the board appropriate ordinances to carry out the policies of the board.
- (6) To assign any employee of the county to any department requiring services.
- (7) To recommend to the Board rules and regulations he deems necessary for the proper functioning of departments or agencies.
- (8) To investigate, examine or inquire into the operation of any department.
- (9) To attend and address the board at any meeting.
- (10) To direct any department, division or agency of the county to perform work for any other department and may delegate any powers and duties conferred upon him to any other employee who is subject to his supervision.
- (11) To submit to the board a recommended operating and capital improvement budget and to present a budget message. The budget message shall contain the recommendation of the county administrator concerning the fiscal policies of the county, a description of the important features of the budget, a capital budget and a projection for revenue.
- (12) To perform all other duties and responsibilities imposed upon or granted to him by the board of supervisors.

(Code 1988, § 2-2)

State Law reference— Similar provisions, Code of Virginia, § 15.2-1541; county budget, Code of Virginia, § 15.2-2500 et seq.

2. *That this Ordinance shall be effective immediately upon adoption.*

On roll call the vote was:

In favor: (5) Brown, Waymack, Carmichael, Hunter, Webb

Opposed: (0)

Absent: (0)

P-2. Public Hearing; Resolution; Virginia Department of Transportation Six-Year Plan for Prince George County Secondary Roads Improvement for Fiscal Years 2020 Through 2025 and Secondary Roads Construction Budget for Fiscal Year 2019/20 for Prince George County. Mr. Horace Wade of the Planning Department stated that the purpose of this public hearing is to receive public comment on the proposed Secondary Six-Year Plan for Fiscal Years 2019/2020 through 2024/2025 in Prince George County, and on the Secondary System Construction Budget for Fiscal Year 2019/20. All projects in the Secondary Six-Year Plan that are eligible for federal funds will be included in the Statewide Transportation Improvement Program (STIP), which documents how Virginia will obligate federal transportation funds. After the public hearing and discussion with VDOT staff, County staff recommends adoption of the draft resolution. Chairman Hunter opened the public hearing at 7:43 p.m. There was no one to speak and the public hearing was closed. Mr. Brown stated that he does not find roundabouts challenging but 80% of other people do. Therefore, he is very concerned about a roundabout at Jefferson Park and Middle Road. He feels like VDOT is leaning more towards roundabout than traffic signals these days. Ms. Dianna Bryant from VDOT stated that the purpose of a roundabout is to reduce personal injuries and personal property damage. Mr. Carmichael agreed with Mr. Brown and believes that VDOT should put more information out to the public on how to enter a roundabout. Mr. Carmichael made a motion, seconded by Mr. Webb, that the resolution be approved as presented. Roll was called on the motion.

R-19-060

P-2.

RESOLUTION; VIRGINIA DEPARTMENT OF TRANSPORTATION SIX-YEAR PLAN FOR PRINCE GEORGE COUNTY SECONDARY ROADS IMPROVEMENT FOR FISCAL YEARS 2020 THROUGH 2025 AND SECONDARY ROADS ONSTRUCTION BUDGET FOR FISCAL YEAR 2019/20 FOR PRINCE GEORGE COUNTY

WHEREAS, Section 33.2-331 of the 1950 Code of Virginia, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan; and

WHEREAS, The Board had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed plan (FY 2020 through FY 2025) as well as the Construction Priority List (FY 2019/20), after duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List; and

WHEREAS, the Virginia Department of Transportation, appeared before the Board and presented a list of recommendations for the Six-Year Plan for Secondary Roads (FY 2020 through FY 2025) and the Construction Priority List (FY 2019/20) for Prince George County; and

NOW, THEREFORE, BE IT RESOLVED That since said Plan appears to be in the best interests of the Secondary Road System in Prince George County and of its citizens residing on the Secondary System, said Secondary Six-Year Plan (FY 2020 through FY 2025) and Construction Priority List (FY 2019/20) are hereby approved this 14th day of May, 2019.

On roll call the vote was:

In favor: (5) Brown, Waymack, Carmichael, Hunter, Webb

Opposed: (0)

Absent: (0)

P-3. Public Hearing; Adoption of an Ordinance to amend “The Code of the County of Prince George, Virginia,” 2005, as amended by amending § 14-35 requiring the payment of delinquent taxes prior to issuance of business licenses. Mr. Micas stated that at the April 9, 2019 meeting, the Board approved, on an emergency basis, an ordinance requiring that all delinquent taxes be paid or that the taxpayer had entered into a payment plan prior to being issued a business license. An ordinance adopted on an emergency basis is only effective for 60 days, or alternatively, the ordinance will become permanent if the Board readopts the ordinance after holding a public hearing within 60 days. The ordinance adopted on an emergency basis provided that if a delinquent taxpayer defaulted on a payment plan that year’s business license would be immediately revoked. However, the Treasurer and Commissioner of Revenue have requested that the revocation process be revised to eliminate immediate revocation of the business license upon defaulting on a payment plan. Instead, the new language would prohibit the issuance of the subsequent year’s business license until all delinquent taxes have been paid if the taxpayer had defaulted on a previous payment plan. Chairman Hunter opened the public hearing at 7:52 p.m. There was no one to speak and the public hearing was closed. Mr. Brown made a motion, seconded by Mr. Webb, to approve the ordinance as presented. Roll was called on the motion.

O-19-10

P-3.

ORDINANCE TO AMEND “THE CODE OF THE COUNTY OF PRINCE GEORGE, VIRGINIA”, 2005, AS AMENDED, BY AMENDING AND RE-ENACTING § 14-35 RELATING TO REQUIREMENTS FOR ISSUANCE OF BUSINESS LICENSES

BE IT ORDAINED by the Board of Supervisors of Prince George County:

- (1) *That The Code of the County of Prince George, Virginia, 2005, as amended, is amended by amending and re-enacting § 14-35, as follows:*

Sec. 14-35. Limitations and extensions.

- (a) Where, before the expiration of the time prescribed for the assessment of any license tax imposed pursuant to this article, both the assessing official and the taxpayer have consented in writing to its assessment after such time, the tax may be assessed at any time prior to the expiration of the period agreed upon. The period so agreed upon may be extended by subsequent agreements in writing made before the expiration of the period previously agreed upon.
- (b) Notwithstanding Code of Virginia, § 58.1-3903, the assessing official shall assess the local license tax omitted because of fraud or failure to apply for a license for the current license year and the six preceding license years.
- (c) The period for collecting any local license tax shall not expire prior to the period specified in Code of Virginia, § 58.1-3940, two years after the date of assessment if the period for assessment has been extended pursuant to this subsection, two years after the final determination of an appeal for which collection has been stayed pursuant to section 14-36(b) or (d), or two years after the final decision in a court application pursuant to Code of Virginia, § 58.1-3984 or a similar law for which collection has been stayed, whichever is later.
- (d) In accordance with § 58.1-3700, of the Code of Virginia, 1950, as amended, no business license shall be issued until the applicant has produced satisfactory evidence that all delinquent business license, personal property, and transient occupancy taxes owed by the business to the county have been paid, or the business has entered into a payment plan for the payment of such delinquent taxes and is not delinquent in making payments under such plan. If a business is issued a business license after it has entered into a payment plan, and the business defaults under such payment plan, a new business license shall not be issued in subsequent years until all properly assessed delinquent taxes owed by the business to the county have been paid in full.

(Code 1988, § 6.1-5)

State law reference—Similar provisions, Code of Virginia, § 58.1-3703.1(A)(4).

(2) That this Ordinance shall be effective immediately upon adoption.

In favor: (5) Brown, Waymack, Carmichael, Hunter, Webb

Opposed: (0)

Absent: (0)

P-4. Public Hearing; ORDINANCE AMENDMENT OA-19-01: An Ordinance to amend and update “The Code of the County of Prince George, Virginia,” by amending § 90-985 “Powers and duties generally,” of the Board of Zoning Appeals to comply with current state law. Mr. Horace Wade stated that Staff recommends amending the Prince George County Zoning Ordinance to reflect language consistent with the Code of Virginia. Specifically, the language for the powers and duties of the Board of Zoning Appeals needs to be amended because staff cannot provide the Board of Zoning Appeals with an analysis of a variance request with the current County Ordinance. Staff has been utilizing language directly from the Code of Virginia and applying it to sections of the Prince George County Zoning Ordinance that applicants have sought a variance. The proposed Board of Zoning Appeals, powers and duties generally Zoning Ordinance Amendment will allow staff and the Board of Zoning Appeals to analyze variance requests in compliance with the Code of Virginia by citing the Prince George County Zoning Ordinance. Chairman Hunter opened the public hearing at 7:55 p.m. There was no one to speak and the public hearing was closed. Mr. Webb made a motion, seconded by Mrs. Waymack, to approve the ordinance amendment as presented. Roll was called on the motion.

O-19-11

P-4.

Sec. 90-985. - Powers and duties generally.

The board of zoning appeals shall have the power and duty:

(1) To hear and decide appeals from any order, requirement, decision or determination made by an administrative officer in the administration or enforcement related to planning, subdivision of land or zoning. The decision on such appeal shall be based on the board's judgment of whether the administrative officer was correct. The determination of the administrative officer shall be presumed to be correct. At a hearing on an appeal, the administrative officer shall explain the basis for his determination after which the appellant has the burden of proof to rebut such presumption of correctness by a preponderance of the evidence. The board shall consider any applicable ordinances, laws and regulations in making its decision.

(2) To grant upon appeal or original application in specific cases a variance as defined in Code of Virginia, § 15.2-2201, 1950 as amended; the burden of proof shall be on the applicant for a variance to prove by a preponderance of the evidence that his application meets the standard for a variance as defined in Virginia Code § 15.2-2201, 1950, as amended and the criteria set out in Virginia Code § 15.2-2309, 1950, as amended.

a). A variance shall be granted if:

The evidence shows that the strict application of the terms of an ordinance relating to planning, subdivision of land or zoning would unreasonably restrict the utilization of the property or that the granting of the variance would alleviate a hardship due to a physical condition relating to the property or improvements on the property at the time of the effective date of the planning, subdivision of land or zoning ordinance, or alleviate a hardship by granting a reasonable

modification to a property or improvements on the property requested by, or on behalf of, a person with a disability; and

The property interest for which the variance is being requested was acquired in good faith and any hardship was not created by the applicant for the variance; and

The granting of the variance will not be of substantial detriment to adjacent property and nearby properties in the proximity of that geographical area; and

The condition or situation of the property concerned is not of so general or recurring a nature as to make reasonably practicable the formulation of a general regulation to be adopted as an amendment to the ordinance; and

The granting of the variance does not result in a use that is not otherwise permitted on such property or a change in the zoning classification of the property; and

The relief or remedy sought by the variance application is not available through an administrative variance, special exception or modification of the applicable ordinance.

b. Any variance granted to provide a reasonable modification to a property or improvements on the property requested by, or on behalf of, a person with a disability shall expire when the person benefited by it is no longer in need of the modification to the property or improvements provided by the variance, subject to the provisions of state and federal fair housing laws, or the Americans with Disabilities Act of 1990.

No variance shall be considered except after notice and hearing as required by the Code of Virginia, § 15.2-2204. However, when giving any required notice to the owners, their agents or the occupants of abutting property and property immediately across the street or road from the property affected, the board may give such notice by first class mail rather than by registered or certified mail.

c. In granting a variance the board may impose such conditions regarding the location, character and other features of the proposed structure or use as it may deem necessary in the public interest and may require a guarantee or bond to ensure that the conditions imposed are being and will continue to be complied with. The property upon which a property owner has been granted a variance shall be treated as conforming for all purposes under state and local law; however, the structure permitted by the variance may not be expanded unless the expansion is within an area of the site or part of the structure for which no variance is required. Where the expansion is proposed within an area of the site or part of the structure for which a variance is required, the approval of an additional variance shall then be required.

(3) To hear and decide appeals from the decision of the zoning administrator after notice and hearing as provided by Code of Virginia, § 15.2-2204, 1950, as amended. However, when giving any required notice to the owners, their agents or the occupants of abutting property and property immediately across the street or road from the property affected, the board may give such notice by first class mail rather than by registered or certified mail.

(4) To hear and decide applications for interpretation of the district map where there is any uncertainty as to the location of a district boundary. After notice to the owners of the property affected by the question, and after public hearing with notice as required by Code of Virginia, § 15.2-2204, 1950, as amended, the board may interpret the map in such way as to carry out the intent and purpose of this chapter for the particular section or district in question. However, when giving any required notice to the owners, their agents or the occupants of abutting property and property immediately across the street or road from the property affected, the board may give such notice by first class mail rather than by registered or certified mail. The board shall not have the power to change substantially the locations of district boundaries as established by ordinance.

(5) No provision of this section shall be construed as granting the board of zoning appeals the power to rezone property or to base board decisions on the merits of the purpose and intent of local ordinances duly adopted by the board of supervisors.

(6) The board by resolution may fix a schedule of regular meetings and may also fix the day to which any meeting shall be continued if the chairman, or vice-chairman if the chairman is unable to act, finds and declares that weather or other conditions are such that it is hazardous for members to attend the meeting. Such finding shall be communicated to the members and the press as promptly as possible. All hearings and other matters previously advertised for such meeting in accordance with Code of Virginia, § 15.2-2312, 1950 as amended, shall be conducted at the continued meeting and no further advertisement is required.

(7) To hear and decide appeals to decrease the 100-foot-wide buffer area provided for as a portion of the resource protection area (RPA) overlay zoning district in accordance with the provisions provided in section 90-596 of this Code.

(8) To grant special exceptions, upon conditions, to allow the keeping of more than three dogs on residentially zoned parcels, on business zoned parcels that allow residential uses, or any residentially used parcel, regardless of zoning, of an acre or less.

(Code 1988, § 17-345; Ord. No. O-12-37, § 1, 11-27-2012)

State Law reference— Powers and duties of board of zoning appeals, Code of Virginia, § 15.2-2309.

In favor: (5) Brown, Waymack, Carmichael, Hunter, Webb

Opposed: (0)

Absent: (0)

REPORTS (cont'd)

Toddler Fair Update - Ms. Shel Douglas, Director of Social Services, gave a brief report on the results of the fifth annual Toddler Fair. This health fair is for age's birth to 5 and offers primary assessments. These assessments include the Ages and Stages Developmental Screening which is a tool that assesses a child's developmental level, the Speech and Articulation Screening, Hearing Screenings, Vision Screenings, Dental Screenings, and child seat assessments. There

were 44 families registered for the event. Forty-one children were screened for developmental delays and nine of those children hit in the marginal or monitoring range. Six of those children have already been identified for more comprehensive needs. Five out of 11 children that were screened for vision were identified as needing further evaluation. There were 32 screenings provided for speech and articulation and 36 hearing screenings provided by the graduate students of Longwood, UVA, and Hampton. These are graduate students that are working with the Speech, Hearing, and Language Association for Virginia. Six referrals were made for further hearing assessments and 13 for further speech assessments. Dental information and screenings were offered by Commonwealth Dentistry. All total, since the first Toddler Fair, 1,064 screenings have been provided. In addition to child seat assessments, there were roaming characters, children's corner activities, face painting, and emergency vehicles on display. Ms. Douglas thanked the following for their help: Smart Beginnings, Prince George Public Schools, Prince George Police & Sheriff's Office, Prince George Girl Scouts, Appomattox Regional Library System and the Prince George Library, Prince George Fire & EMS Services, District 19 CSB, and the Prince George Social Services Staff.

TABLED ITEMS

T-1. Resolution; Proposed Revisions; Prince George County Personnel Policy; Sections 30.1 Through 30.8 Entitled *Employee Grievance Procedures*. Mr. Webb made a motion, seconded by Mr. Carmichael, to table this matter to May 28 for further review. Roll was called on the motion.

In favor: (5) Brown, Waymack, Carmichael, Hunter, Webb
Opposed: (0)
Absent: (0)

ORDER OF BUSINESS

A-1. Resolution to Submit to VDOT a Request to Name the Roundabout at Route 634 (Allin Road) and Route 106 (Courthouse Road) for PFC Michael Marvin Carey (Marine). Mr. Jeff Stoke, Deputy County Administrator, stated that on April 3, 2019, during a budget worksession, the Prince George County Board of Supervisors desired to move forward to honor a fallen soldier, PFC Michael Marvin Carey (Marine), with the naming of the roundabout at Route 634 (Allin Road) and Route 106 (Courthouse Road). The proposed County resolution is required by the Virginia Department of Transportation to move forward with the request. The resolution includes information about the fallen soldier, information about the road section to be dedicated and promise of County payment for signage per state code. The mother of the fallen soldier, Sandra Rhodes, has been contacted and helped with the information contained in the resolution. Ms. Rhodes has approved of the naming. If passed, the resolution would go to VDOT for staff review and ultimately to the Virginia CTB for approval. The County would then coordinate an unveiling event with the family and VDOT. Estimated timing of such an event would be the late Summer/early Fall of 2019. Mr. Brown told Ms. Rhodes that it was an honor for him to give her son recognition for his service. Mr. Carmichael thanked Mr. Webb for bringing this forward and told Ms. Rhodes that he was sorry for their loss. Mr. Webb thanked Mr. Bill Robertson and Wade Lanning for their help on this matter and stated that he was proud to bring it forward as a fellow Marine. Mr. Webb made a motion, seconded by Mrs. Waymack, to approve the resolution as presented. Roll was called on the motion.

A-1.

RESOLUTION TO SUBMIT TO VDOT A REQUEST TO NAME THE ROUNDABOUT AT ROUTE 634 (ALLIN ROAD) AND ROUTE 106 (COURTHOUSE ROAD) FOR PFC MICHAEL MARVIN CAREY (MARINE)

WHEREAS, PFC Michael Marvin Carey was born February 6, 1984 and during his youth attended Hopewell High School; and

WHEREAS, PFC Michael M. Carey obtained his G.E.D. and attended ECPI University in Midlothian while living with his grandparents, Laura and Eugene Croom, in Prince George County before enlisting in the Marines at the age of 16 with parental signatures; and

WHEREAS, PFC Michael M. Carey attended boot camp at the age of 17 and was assigned to 1st Battalion, 5th Marine Regiment, 1st Marine Division, I Marine Expeditionary Force, Camp Pendleton, California; and

WHEREAS, PFC Michael M. Carey was a part of the initial military invasion of Operation Enduring Freedom – Global War on Terrorism after the 9/11 attacks; and

WHEREAS, PFC Michael M. Carey was killed in action on May 18, 2004 in Al Anbar, Iraq during his second tour of duty in less than nine months; and

WHEREAS, PFC Michael M. Carey is interred at Merchants Hope Memorial Park, Prince George, Virginia; and

WHEREAS, At the time of his death, PFC Michael M. Carey was survived by his father William and stepmother, Darlene Carey; mother Sandra Rhodes and stepfather Robert Rhodes; older brother, Kristopher Carey; older half-sister, Tandra Murphey; and younger half-brother, Travis Rhodes; and

WHEREAS, Section 33.2-213 of the Code of Virginia authorizes the Commonwealth Transportation Board (CTB) to give suitable names to state highways, bridges, interchanges, and other transportation facilities and change the names of any highways, bridges, interchanges, or other transportation facilities forming a part of the systems of state highways; and

WHEREAS, Section 33.2-213 provides that the Virginia Department of Transportation shall place and maintain appropriate signs indicating the names of highways, bridges, interchanges, and other transportation facilities named by the CTB and requires that the costs of producing, placing, and maintaining such signs shall be paid by the localities in which they are located.

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 14th day of May, 2019, hereby authorizes a request to VDOT to name the roundabout at Route 634 (Allin Road) and Route 106 (Courthouse Road) for PFC Michael Marvin Carey (Marine); and

BE IT FURTHER RESOLVED, that Prince George County, in accordance with Section 33.2-213 of the Code of Virginia, does hereby request that the Virginia Commonwealth Transportation Board name the roundabout at Route 634 (Allin Road) and Route 106 (Courthouse Road) in Prince George County as the “PFC Michael M. Carey Memorial Roundabout”; and

BE IT FURTHER RESOLVED That the County Administrator is authorized to sign any required agreements on behalf of the County; and

BE IT FURTHER RESOLVED, that Prince George County agrees to pay the costs of producing, placing, and maintaining the signs calling attention to this naming.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Abstained: (0)

A-2. Resolution; Authorization to Schedule a Public Hearing to Consider Approval to Lease a Portion of the Central Wellness Center to the Hopewell/Prince George Fraternal Order of Police Lodge 17. Mr. Micas stated that representatives of the Hopewell/Prince George Fraternal Order of Police Lodge 17 have approached the County to request that the County lease a portion of the Central Wellness Center to this organization to be used for activities that support local police officers and their families in times of need. The County is not using all of the rooms on the first floor of the Central Wellness Center and the one room (Room 109) to be leased to the organization is not currently needed for general government activities of the County. The draft lease does not provide for a lease payment to the County. In order to lease real estate owned by the County, the Board must hold a public hearing pursuant to § 15.2-1800 of the Code of Virginia, 1950, as amended. Mr. Carmichael made a motion, seconded by Mr. Webb, to approve the resolution as presented. Roll was called on the motion.

R-19-062

A-2.

AUTHORIZATION TO SCHEDULE A PUBLIC HEARING TO CONSIDER
APPROVAL TO LEASE A PORTION OF THE CENTRAL WELLNESS
CENTER TO THE HOPEWELL/PRINCE GEORGE FRATERNAL ORDER OF POLICE
LODGE 17

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 14th day of May, 2019, does hereby authorize the advertisement of a public

hearing to consider approval to lease a portion of the Central Wellness Center to The Hopewell/Prince George Fraternal Order of Police Lodge 17.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Abstained: (0)

A-3. Resolution; Award of Contracts for Sewer Investigation. Mr. Frank Haltom, County Engineer, stated that the Engineering and Utilities Department seeks to reduce expenses associated with wastewater conveyance and treatment. To gain a better understanding of the condition of the sewer system and determine the level of repairs, an investigation of the sewer system will be conducted utilizing CCTV equipment among other methods. There are two proposals to be investigated; (1) Petersburg South/Courthouse Service Area and (2) Petersburg North/Wildwood Service Area. These projects will be completed utilizing the Annual Engineering Services Contract. Individual awards for specific projects in excess of \$50,000 require Board approval. Staff recommends an award of the two contracts for sewer investigative services to WW Associates:

1. Petersburg South/Courthouse Service Area - \$137,500

2. Petersburg North/Wildwood Service Area - \$147,500

Mr. Haltom clarified for the Board that over time there will be a return in investment. Mr. Webb made a motion, seconded by Mr. Brown, to approve the resolution as presented. Roll was called on the motion.

R-19-063

A-3.

RESOLUTION; AWARD OF CONTRACTS FOR SEWER INVESTIGATION

WHEREAS, The Engineering and Utilities Department seeks to reduce expenses associated with wastewater conveyance and treatment. To gain a better understanding of the condition of the sewer system and determine the level of repairs, an investigation of the sewer system will be conducted utilizing CCTV equipment among other methods; and

WHEREAS, There are two proposals to be investigated. 1. Petersburg South/Courthouse Service Area and 2. Petersburg North/Wildwood Service Area; and

WHEREAS, These projects will be completed utilizing the Annual Engineering Services Contract. Individual awards for specific projects in excess of \$50,000 require Board approval. Staff recommends an award of the two contracts for sewer investigative services to WW Associates; 1. Petersburg South/Courthouse Service Area - \$137,500; and 2. Petersburg North/Wildwood Service Area - \$147,500

NOW, THEREFORE, BE IT RESOLVED That the Board of the Supervisors of the County of Prince George this 14th day of May, 2019, hereby awards the contract for Petersburg South/Courthouse Service Area sewer investigation services to WW Associates for \$137,500; &

the contract for Petersburg North/Wildwood Service Area sewer investigation services to WW Associates for \$147,500.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Abstained: (0)

A-4. Resolution; Acceptance of the Dedication of Utility Easement at Petersburg Country Club. Ms. Haltom stated that a recent permit application for a single-family home located on tax parcel 320(01)00-004-E on Flank Road requires a utility easement to gain availability to the public sewer located within an existing utility easement on the adjacent parcel, owned by the Petersburg Country Club. The new utility easement will allow the extension of the sewer system through the Petersburg County Club property to serve the parcel. All costs for the extension will be paid by the developer. Mrs. Waymack made a motion, seconded by Mr. Brown to accept the proposal. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Abstained: (0)

A-9. Emergency Repairs of the Beechwood Manor Reservoir. Mr. Haltom stated that there has been some maintenance activity in Beechwood Manor that started on April 7. Since April 7 Jordan on the James, Beechwood Manor, and Eagle Preserve have all been under water restrictions. The maintenance is anticipated to be complete by May 13 so that the water restrictions can be eliminated. On May 5th there was some severe weather that came through causing a tree to be lodged within the water reservoir. The tree has been removed. The primary issue is the roof system is 40 years old and sagging and flaking. Staff is recommending complete replacement of the roof while the system is down. There are sufficient funds in the capital budget to cover the costs of replace the roof system with metal roofing. Mr. Haltom clarified for Mr. Webb that there is some ventilation but that will be improved with a new access. Mr. Webb made a motion, seconded by Mr. Brown, to approve the replacement of the roof system. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Abstained: (0)

A-5. Resolution; Authorization to Enter into a Retainer Agreement with the Law Firm Kaufman and Canoles to File Suit to Recover County Costs of Responding to Opioid Addiction. Mr. Micas stated that in recent years the country has been experiencing an explosive in opioid related addiction resulting in substantial costs incurred by localities in responding to the medical and public safety expenses resulting from opioid addiction. Class action lawsuits have been filed in federal court against manufactures, distributors, sellers and pharmacists who

participated in the sale of opioids but failed to comply with statutory and common law duties to protect consumers. Under the proposed retainer agreement, Kaufman and Canoles will file suit in federal court on the County's behalf seeking to participate in the distribution of damages that would be received as a result of the federal lawsuit. There is no guarantee that the County would prevail in this matter or that we would receive a substantial portion of the costs that the County has incurred. Damages might include: (1) reimbursement of Medicaid and other medical costs for care and treatment of overdose, addiction, and over-prescription; (2) additional costs of law enforcement, first responders, prosecutions, jails, and facilities attributable to the opioid crisis; (3) county-borne medical costs associated with babies born addicted to opioids; and (4) costs of social services and child care and protection services associated with opioid-addicted parents. Legal fees would be paid from any recovery as a result of filing a lawsuit. Staff recommends that the Board authorize the County Administrator to enter into a Retainer Agreement. Mr. Micas clarified for Mr. Webb that other localities have already done this. Mr. Webb made a motion, seconded by Mr. Brown, to approve the resolution as presented. Roll was called on the motion.

R-19-064

A-5.

RESOLUTION; AUTHORIZATION TO ENTER INTO A RETAINER AGREEMENT WITH THE LAW FIRM KAUFMAN AND CANOLES TO FILE SUIT TO RECOVER COUNTY COSTS OF RESPONDING TO OPIOD ADDICTION

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors of the County of Prince George, this 14th day of May, 2019, does hereby authorize the County Administrator to enter into a Retainer Agreement with the law firm Kaufman and Canoles to file suit to recover County costs of responding to opioid addiction.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Abstained: (0)

A-6. Resolution; Adoption of the Annual Fiscal Plan for Fiscal Year 2019-2020. Ms. Betsy Drewry, Finance Director, stated that the County Administrator's budget was proposed to the Board of Supervisors on February 26, 2019. At that time the FY20 General Fund Budget proposed was \$57,588,634 and the total combined All Funds Budget Proposed was \$122,573,723. Since that time, some adjustments and changes have occurred that require modifications to the budget prior to adoption. The Board has added two Fire and EMS Lieutenants funding that with an increase to the medical transport rates. The Board also agreed to improve the Communications Officers pay grade. There were some supplies added for an additional judge. There were several insurance adjustments. There was a state revenue increase for Social Services allowing for the addition of an Administrative Support position. There was an Electoral Board mandate to increase salaries for the Registrar and Electoral Board. Additionally, the School Board adopted a slightly higher budget than what was originally proposed due to state revenue increases. Ms. Drewry went over the highlights of the budget,

including the recent changes. As a result of those changes, the total Budget recommended for adoption is \$123,068,958. It includes no increases in property taxes water fees, or wastewater fees. The Budget also includes General Fund expenditures of \$57,761,488. The General Fund Budget includes a contribution to the Public School Division of \$16,687,651, a contribution to Riverside Regional Jail of \$2,031,776 (an increase of \$676,886), and Comprehensive Services Act expenditures of \$1,950,000 (an increase of \$690,000). Mr. Carmichael made a motion, seconded by Mr. Webb, to approve the budget as presented. Roll was called on the motion.

R-19-065

A-6.

RESOLUTION; ADOPTION OF THE ANNUAL FISCAL PLAN FOR FISCAL YEAR 2019-2020

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 14th day of May, 2019, does hereby adopt the annual fiscal plan for fiscal year 2019-2020.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Abstained: (0)

A-7. Discussion of Calendar Dates for Route 10 Fire Station Dedication, Courthouse Basement Dedication, and BOS Retreat. Mr. Ashcraft stated that Staff is requesting a Route 10 Fire Station Dedication on June 9, 2019 at 3:00, a Courthouse Basement Dedication on June 21, 2019 at 2:00 p.m., and a possible Board of Supervisors Retreat on July 23, 2019. After brief discussion, the Board agreed on the proposed dates.

**A-8. Consideration of Appointments – Board, Commissions, Committees, Authorities:
Resolution of Appointment(s):**

A. Resolution; One Appointment (Three-Year Term) – District 19 Community Services Board. Mr. Carmichael made a motion, seconded by Mr. Brown, to appoint Mr. Ken Robinson to the District 19 Community Services Board. Roll was called on the motion.

R-19-066

A-8A

**RESOLUTION; APPOINTMENT (THREE-YEAR TERM) – DISTRICT 19
COMMUNITY SERVICES BOARD**

WHEREAS, The term of Donald Hunter will expire on May 31, 2019 on the District 19 Community Services Board;

NOW THEREFORE, BE RESOLVED That the Board of Supervisors of the County of Prince George this 14th day of May, 2019 does hereby appoint Mr. Ken Robinson to serve a three-year term on the District 19 Community Services Board without compensation, commencing on July 1, 2019.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Abstained: (0)

B. Resolution; Four Appointments – Crater Regional Workforce Development. Mr. Brown made a motion, seconded by Mr. Webb, to table this matter to May 28, 2019. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Abstained: (0)

ADJOURNMENT. Mr. Carmichael moved, seconded by Mr. Webb, that the meeting adjourn. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Carmichael, Hunter, Brown, Webb, Waymack

Opposed: (0)

Absent: (0)

The meeting adjourned at 8:50 p.m.

[Draft Minutes prepared May 22, 2019 for consideration on May 28, 2019; adopted by unanimous vote.]

Donald R. Hunter
Chairman, Board of Supervisors

Percy C. Ashcraft
County Administrator