

AGENDA
Board of Supervisors
County of Prince George, Virginia
Regular Meeting: October 22, 2019
County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

Regular Meeting

Closed Session
5:00 p.m.

Work Session
6:00 pm

Business Meeting
7:00 p.m.

***Public Hearings Will Be Heard at 7:30 p.m.**

CALL TO ORDER

Roll Call

CLOSED SESSION

E-1. Resolution; Closed Session Motion with Topics and Code Section References to be Provided at Board Meeting.

E-2. Resolution; "Certification of Closed Session" Certifying that Only those Items Contained in the Closed Session Motion were Discussed.

WORK SESSION

Discussion of Funding for Architectural and Design for New Elementary School

Discussion of Funding for School Trailer Replacements and School Buses

Email Server Migration to the Cloud

INVOCATION

PLEDGE OF ALLEGIANCE TO U.S. FLAG

PUBLIC COMMENTS

ADOPTION OF AGENDA

ORDER OF CONSENSUS

C-1. Draft Minutes – October 8, 2019 Regular Minutes.

C-2. Resolution; Proclamation; Polio Day – October 24.

C-3. Resolution; Appropriation VDEM Homeland Security Cert and Community Preparedness Grant Funds \$12,250.00.

PRESENTATIONS

SUPERVISORS' COMMENTS

COUNTY ADMINISTRATOR'S COMMENTS

REPORTS

Update on Carey Roundabout – Jeff Stoke

Follow Up on Clean Community Day #2 – Mike Purvis

Congressional Hearing – Jeff Stoke
Quarterly Financial Report – Betsy Drewry

TABLED ITEMS

ORDER OF BUSINESS

- A-1. Resolution; Proposed Revisions Prince George County Personnel Policy; Section 100.1 through 100.8, Entitled *Travel*.
- A-2. Resolution; Proposed Revisions Prince George County Personnel Policy; Section 170.1 through 170.3, Entitled *Expense Reports and Purchase Cards/Account*.
- A-3. Resolution; Request that the Virginia General Assembly Enact an Amendment to The Code of Virginia Which Would Allow Prince George County to Levy an Additional 2% Transient Occupancy Tax.
- A-4. Resolution; Award of Contract (\$11,514,371.13 Public Safety Radio System).
- A-5. Resolution; Budget Transfer from Contingency (\$8,380 Burrowsville Community Center Signs).
- A-6. Resolution; Award of Contract and Appropriation (\$79,418 Replacement of HVAC in County Administration Information Technology Server Room).
- A-7. **Consideration of Appointments – Board, Commissions, Committees, Authorities:
Resolution of Appointment(s):**
 - A. Resolution; One Appointment (Four-Year Term) – Prince George County Industrial Development Authority.
 - B. Resolution; Appointments; US Census Complete Count Committee.

PUBLIC HEARINGS

- P-1. Public Hearing; Ordinance to Amend “The Code of the County of Prince George, Virginia”, 2005, as Amended, by Adding § 46-5 to Assess Costs in Criminal and Traffic Cases to Fund an Electronic Summons System.
- P-2. Public Hearing; Special Exception SE-19-05: Request of Mark and Terri Perkinson Pursuant to §§ 90-103 (23) to Permit an Animal Boarding Place within an R-A, Residential - Agricultural District. The Request Property is Located at 10610 Merchants Hope Road and is Identified as Tax Map 140(0A)00-059-A. The Comprehensive Plan Indicates the Property is Suitable for Residential Uses.

ADJOURNMENT

Board meeting format: Executive Meeting at 5:00 p.m., followed by a Business Meeting at 7:00 p.m. with Public Hearings being heard at 7:30 p.m. **Visit Prince George County website for information www.princegeorgeva.org.**

MINUTES
Board of Supervisors
County of Prince George, Virginia

October 22, 2019

County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

MEETING CONVENED. A regular meeting of the Board of Supervisors of the County of Prince George, Virginia, was called to order at 5:00 p.m. on Tuesday, October 22, 2019 in the Boardroom, County Administration Building, 6602 Courts Drive, Prince George, Virginia by Donald R. Hunter, Chairman.

ATTENDANCE. The following members responded to Roll Call:

Donald R. Hunter, Chairman	Present
Floyd M. Brown, Jr., Vice-Chairman	Present
Alan R. Carmichael	Present
Marlene J. Waymack	Present
T. J. Webb	Present

Also present was: Percy Ashcraft, County Administrator; and Dan Whitten, County Attorney.

CLOSED SESSION

E-1. Resolution; Closed Session for discussion of the assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; I further move discussion be limited to (a) a specific employee of the County; (b) an appointment to Prince George County Industrial Development Authority; and (c) appointments to US Census Complete Count Committee pursuant to Section 2.2-3711(A)(1) of the Virginia Freedom of Information Act. Mrs. Waymack made a motion, seconded by Mr. Webb, that the Board convene closed session for: discussion of the assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; I further move discussion be limited to (a) a specific employee of the County; (b) an appointment to Prince George County Industrial Development Authority; and (c) appointments to US Census Complete Count Committee pursuant to Section 2.2-3711(A)(1) of the Virginia Freedom of Information Act.

R-19-122

E-1.

RESOLUTION; CLOSED SESSION FOR DISCUSSION OF THE ASSIGNMENT, APPOINTMENT, PROMOTION, PERFORMANCE, DEMOTION, SALARIES, DISCIPLINING, OR RESIGNATION OF SPECIFIC PUBLIC OFFICERS, APPOINTEES, OR EMPLOYEES OF ANY PUBLIC BODY; I FURTHER MOVE DISCUSSION BE LIMITED TO (A) A SPECIFIC EMPLOYEE OF THE COUNTY; (B) AN APPOINTMENT TO PRINCE GEORGE COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY; AND (C) APPOINTMENTS TO US CENSUS COMPLETE COUNT COMMITTEE PURSUANT TO SECTION 2.2-3711(A)(1) OF THE VIRGINIA FREEDOM OF INFORMATION ACT

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 22nd day of October, 2019, does hereby vote to enter closed session for discussion of the assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; I further move discussion be limited to (a) a specific employee of the County; (b) an appointment to Prince George County Industrial Development Authority; and (c) appointments to US Census

Complete Count Committee pursuant to Section 2.2-3711(A)(1) of the Virginia Freedom of Information Act.

On roll call the vote was:

In favor: (5) Hunter, Brown, Waymack, Webb, Carmichael

Opposed: (0)

Abstained: (0)

Mr. Hunter was excused from closed session at 5:02 p.m.

E-2. Resolution; Certification of Closed Session. At 6:06 p.m., Mr. Brown made a motion, seconded by Mr. Webb, that the Board adjourn the closed session and enter open session, certifying that to the best of each Board Members' knowledge (1) only public business lawfully exempted from open meeting requirements were discussed and (2) only matters identified in the convening motion were discussed. Chairman Hunter asked if any Board member knew of any matter discussed during the closed session that was not announced in its convening legislation. Hearing no comment from the Board, the Chairman asked that the roll be called on the motion.

R-19-122A

E-2.

**RESOLUTION; CERTIFICATION OF CONTENTS OF CLOSED SESSION
PURSUANT TO SEC. 2.2-3711, ET SEQ., CODE OF VIRGINIA (1950, AS
AMENDED)**

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 22nd day of October, 2019 does hereby certify that, to the best of each Board Member's knowledge, (1) only public business lawfully exempted from open meeting requirements were discussed, and (2) only matters identified in the convening motion were discussed.

On roll call the vote was:

In favor: (4) Brown, Waymack, Webb, Carmichael

Opposed: (0)

Abstained: (1) Hunter

WORK SESSION

Dr. Lisa Pennycuff, Prince George County School Superintendent, gave a presentation for the Architectural and Engineering contract for the new elementary school. In April and May of 2017, the Prince George Core Committee held advertised public forums to share the recommendations of the committee's work. These recommendations included to replace Walton Elementary, replace Beazley Elementary, and to consider strategies to reduce the student population at South Elementary to eliminate trailers. The Prince George Core Committee also provided a recommendation to hire an architect to provide planning services for a high school feasibility study in the Fall of 2017. On July 10, 2017 the Prince George School Board modified and approved the recommendations making priority replacing Walton Elementary, replacing Beazley Elementary, and to consider strategies to reduce the population at South Elementary. Priority two would be to hire an architect to provide planning services for a high school feasibility study in the Fall of 2017. Sites that have been considered for the replacement of Walton Elementary School include Buren Property, Middle Road, Yancey Tract, building on the site of the current Walton Elementary, and a site provided by Fort Lee through land grant or 99/100 year land lease. Currently, the option that has support from both the Board of Supervisors and the School Board is the site that may potentially be provided by Fort Lee. The School division is requesting the funding to begin the Design Phase of planning for the new Walton Elementary School. The School Board is making this request to allow the division to proceed with the design phase in order to be prepared to move forward with building the school as soon as a site is secured. The final decision on whether Fort Lee would be able to allow Prince George to be granted the land or the lease would be fourth quarter (October-December) 2020. Fort Lee has two sites to be considered. The school division would like to have the funding to complete the site study for those sites that Timmons has started before one site is selected over the other. Tasks to be completed in the study include identifying site utilities (water, power, sewer), stormwater management strategies, road improvements, wetlands, soil

conditions and topography. These costs are included in the request of funding for the Design Phase. The School Division is recommending the larger site, which is 19 acres. Dr. Pennycuff presented two different timelines and their cost differences, depending on which site is chosen. If an alternative site is finalized by March 1, 2020, project bids will be received in February 2021 and construction would be complete and the school occupied by January 1, 2023 with a total price of \$32,954,000. If the site is finalized by January 1, 2021, project bids will be received January 1, 2022 and construction will complete and the school occupied by January 1, 2021 at a total cost of \$35,096,000. Due to the rising costs of construction attributed to inflation, Prince George County Public Schools would to move forward with the Design Phase and site acquisition as quickly as possible. The price of waiting for the site at Fort Lee increases the cost of the school by approximately \$2,142,000. If there is any ability for the Board of Supervisors to accelerate this process, funds may be saved. Basic services for the architectural and engineering services for building and site design include programming, schematic design, design development, bidding, construction administration, topography and boundary surveys, wetlands delineation, stormwater management design, and special inspections. The architectural and engineering design services for a custom design would be \$1,581,799. The School Division plans to use the plans from North Elementary and make necessary modifications. If this were a total repeat design, there would be a savings of \$490,000. Any changes to the design for a repeat design fee are generally charged on an hourly basis to make these changes. The School Division is recommending to not change the amount required, while they may see a light savings depending on the complexity of the changes and additions. Mr. Brown asked how confident they are with the numbers as they have fluctuated over time. Dr. Pennycuff stated that site improvements and the amount of waiting time may change the numbers. Mr. Brown asked if there will be a money savings with Fort Lee involved to get the property prepped. Dr. Pennycuff stated that the School Division has not really been able to be involved in those discussions at this point. Mr. Carmichael asked if 19 acres would be enough for a new school. Dr. Pennycuff stated that it would.

Dr. Lisa Pennycuff stated that during the School Board meeting on October 14, 2019, the Prince George County School Board voted to purchase six classrooms (3 two-classroom trailers) for Walton Elementary School. The trailers/cottages they are recommending will each house two classrooms with restrooms in both classrooms. These trailers are priced at \$119,000 each. Additional costs will include the foundation, sewer, water, and power. Sidewalks leading the main buildings will also have to be constructed. Ron Rhodes, Director of Operations, has estimated the price for each two-classroom trailer with bathrooms and set-up at approximately \$150,000 per two-classroom trailer. The price for three is anticipated to be \$450,000. Prince George County Public Schools is anticipating approximately \$640,000 from funds remaining at the end of FY19 that will be asked for in carry-over funds. They are requesting that \$450,000 of these funds be approved in advance for the purchase of these trailers. Two additional school buses are also needed for this year at a cost of approximately \$200,000. As such, the division will need to request that all funds be re-appropriated to the school division for the safety of the children. Walton School began experiencing air quality difficulties in January of 2019. Since then, they have been conducting monthly testing of impacted areas for tracking and following the professional recommendations to remediate any concerns that may arise. During this time, they have had 14 of 67 (21%) classrooms experience air quality concerns. The concerns have led to students being placed in other classrooms for instruction while the rooms were remediated and retested for clearance prior to their return. Five of these rooms have had to be remediated twice. This indicated that 94% of the building either had no quality concerns or were no longer a concern after one remediation. Routine testing identified elevated levels of CO2 in some areas. The fresh air intake has been adjusted to increase outside air coming into the rooms. In order to increase the flow of fresh air in the classrooms, the fans in the HVAC system will be set to run continuously. Additionally, CO2 monitors have already been installed in some classrooms and CO2 monitors for the additional classrooms with elevated levels have been ordered and will be installed soon. The elevated CO2 level is an indicator that the HVAC ventilation may need further investigation. The school division has contracted with an Architectural and Engineering Firm and the mechanical engineer was recently on site. The School Board approved the purchase of three trailers/educational cottages with two classrooms in each for a total of six classrooms to provide the school with additional temporary and more permanent options to keep the children and faculty safe. Mr. Webb asked if the engineering firm has given a timeline. Dr. Pennycuff stated that they have been working with an environmental agency to help them find the root cause. They are conducting a short-term and a long-term study. The environmental agency and the engineer will be addressing the Board of Supervisors and the School Board on

October 24. Mr. Carmichael asked if the buses would be in service for this school year. Dr. Pennycuff stated that they will like to have them by June of 2020 because next year they will need four more to keep their fleet current. Mr. Carmichael asked if there is a timeline for the trailers. Dr. Pennycuff stated that the turnaround time is five to six weeks from the time they order them. Mr. Webb asked if these trailers are outside of the ones that are currently on the CIP. Dr. Pennycuff stated that they currently need 17 over time. In time, these six trailers will become part of the 17 they will need over time.

Mr. John Brockwell, Interim IT Director, stated that there was a mail server crash that kept the mail down for a couple of day just before he came on board. There was an emergency repair. Mr. Brockwell stated that IT receives complaints daily that it is still not performing like it should. He stated that Mr. Betsy Drewy, Finance Director, shared with him the former IT Director's plan to update the server because it will no longer be supported in the very near future. They have looked at several options and Mr. Brockwell recommended the option of moving it to the Cloud. He feels that this would provide better service to the users. If there were an emergency, there would be no stoppage of mail service. In addition to the exchange online licenses, they would also like to purchase Microsoft's advance threat protection which stops a variety of bad things. Additionally, they would like to purchase Azure AD Premium to allow integration of the mail server with the active directory. He has solicited a bid from a company that he has used before. They did not have a cooperative contract so a company that does was given to him. However, their bid was much higher. Therefore, they would like to put this out for quick quote and see what kind of prices they get to move forward. Mr. Brockwell is looking for the Board's consensus to proceed in this direction so that he can bring back a detailed plan on November 13. The Board asked about the prices that he has received. Mr. Brockwell stated that the first price they received for the licenses and the migration services was about \$76,000. The second one was about \$120,000. They are hoping to get below \$76,000 if they put it out for a competitive quick quote. That Board gave their consent.

Chairman Hunter called a recess at 6:46 p.m. The meeting reconvened at 7:00 p.m.

Invocation. Mr. Brown gave the Board's invocation.

Pledge of Allegiance to U.S. Flag. Mr. Webb led the Pledge of Allegiance to the U.S. Flag.

PUBLIC COMMENTS. Chairman Hunter announced that anyone wishing to come before the Board may do so at this time. He noted that this was the time for unscheduled general public comments. He opened the public comments at 7:03 p.m.

Ms. Leila Holmes (4260 Cedar Creek Lane) – Ms. Holmes thanked the Board and VDOT for getting the grass cut on Temple Avenue and Oaklawn Boulevard. She stated that she has never hearing the Board of Supervisors speak badly about any member of the School Board in any open meeting. She stated that it was disheartening to hear comments that some of the School Board members made at the School Board meeting on October 14. She stated that this was not the first time and that there are always three sides to everything; their side, your side, and the truth. Both Boards may not have done everything right, but they need to work together. She stated that she and her husband moved to Prince George 21 years ago for the diversity in the school system and the community. She stated that it will be wonderful when the issue of Walton School is taken care of and a new school is built.

Mr. Robert Cox (Chairman of the Prince George School Board) – Mr. Cox thanked the Board for agreeing to meet with the School Board on October 24. Mr. Cox wanted to clarify that if Fort Lee is the chosen site for the new elementary school, it would be a replacement for Walton School. He also wanted to make the Board that if the chosen site is Middle Road, then five schools will need to be redistricted.

Ms. Virginia Duncan (12400 Centennial Road) – Ms. Duncan thanked the Board for the new Prince George County Welcome signs. It does improve the look for when people come into the County.

Ms. Deborah Cooper (1556 Lakeside Drive) – Ms. Cooper stated that the health and safety of the children and the teachers at Walton lies in the Board's hands. She has two asthmatic children

and does not believe that they have time to wait for Fort Lee. She asked the Board to find another alternative. They do not have three years to waste.

Mr. Reid Foster (7031 Laurel Spring Road). Mr. Foster stated that he spent twelve years on the Board and while doing so he tried to do his homework on every item that cost the taxpayers money. He begged the Board to think about what they are going to do on the radio system. He does not believe they have all of the information they need. He feels the Board is being rushed. He reminded them that it is not an \$11 million project; it is over \$20 million with the maintenance.

Ms. Jennifer Alley (428 Princeton Dr., Fort Lee) – Ms. Alley’s daughter is a first grade student at Walton Elementary. She has a lot of anxiety sending her child to Walton due to the open campus setting. She stated that it is disheartening to her to see this nice wonderful building while students and teachers are in a building that has been deemed unsuitable.

Mr. William Steele (County Line Road) – Mr. Steele stated that Arwood Road is crumbling and cracking and this is his third time to complain about the conditions of this road. He asked the Board to make the roadway safe.

Ms. Tammy Miller Jennings (Sandy Ridge Road) – Ms. Jennings stated that no matter what side you are on, if Fort Lee finds out that the County is having this discussion, they may pull out. She stated that Walton is not the only school that needs replacement. We need a new high school as well. She stated the Board should think about a thirty year plan so that they are not in this situation in the future. She encouraged everyone to vote.

Carla Honeycutt Johnson (1533 Nobles Road). Ms. Johnson thanked the Board for the commitment to lead the County. Ms. Johnson is a retired teacher and asked both Boards to learn to compromise so that they can do what they need to do for the children.

Ms. Ashley Rhoads (11432 Cedar Run Road). Ms. Rhoads is a bus driver. She has had to pull her bus over for sick kids. She believes it too late for Fort Lee. The Board must do something now.

There being no one else to speak, the public comments period was closed at 7:19 p.m.

APPROVAL OF AGENDA. Mr. Carmichael added Item A-8, a resolution of appropriation of \$1,000,000,000 for architectural and engineering services for the elementary school design, and Item A-9, a consensus for the School Board to move forward with the school trailers and school buses. Mr. Webb added Item A-10 as an authority to advertise a public hearing to reallocate up to \$450,000 in funds from the spring borrowing for additional school trailers. Mr. Webb made a motion, seconded by Mr. Brown, to adopt the agenda as amended. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Absent: (0)

ORDER OF CONSENSUS. After extracting Item C-3, Mr. Brown made a motion, seconded by Mr. Webb, that the consensus agenda be approved as amended. Roll was called on the motion.

C-1. Draft Minutes – September 28, 2018 Retreat Minutes and the October 8, 2018 Regular Meeting Minutes were approved as presented.

R-19-123

C-2.

RESOLUTION; PROCLAMATION; WORLD POLIO DAY – OCTOBER 24

WHEREAS, Rotary is a global network of 1.2 million neighbors, friends, leaders, and problem-solvers who unite and take action to create lasting change in communities across the globe; and

WHEREAS, the Rotary motto, Service Above Self, inspires members to provide humanitarian service, follow high ethical standards, and promote goodwill and peace in the world; and

WHEREAS, Rotary in 1985 launched PolioPlus and in 1988 helped establish the Global Polio Eradication Initiative, which today includes the World Health Organization, U.S. Centers for Disease Control and Prevention, UNICEF, and the Bill & Melinda Gates Foundation, to immunize the children of the world against polio; and

WHEREAS, polio cases have dropped by 99.9 percent since 1988 and the world stands on the threshold of eradicating the disease; and

WHEREAS, to date, Rotary has contributed more than US\$1.9 billion and countless volunteer hours to protecting more than 2.5 billion children in 122 countries; and

WHEREAS, Rotary is working to raise an additional \$50 million per year, which would be leveraged for maximum impact by an additional \$100 million annually from the Bill & Melinda Gates Foundation; and

WHEREAS, these efforts are providing much-needed operational support, medical staff, laboratory equipment, and educational materials for health workers and parents; and

WHEREAS, in addition, Rotary has played a major role in decisions by donor governments to contribute more than \$8 billion to the effort; and

WHEREAS, there are Rotary members in this County that sponsor service projects to address such critical issues as poverty, disease, hunger, illiteracy, and the environment in our local community and abroad;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Supervisors of the County of Prince George, do hereby proclaim October 24 as World Polio Day in Prince George County and encourage all citizens to join us and Rotary International in the fight for a polio-free world.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Absent: (0)

C-3. Resolution; Appropriation VDEM Homeland Security CERT and Community Preparedness Grant Funds \$12,250.00. Mr. Brown made a motion, seconded by Mr. Webb, to approve the resolution as presented. Roll was called on the motion.

R-19-124

C-3.

RESOLUTION; APPROPRIATION VDEM HOMELAND SECURITY CERT AND COMMUNITY PREPAREDNESS GRANT FUNDS \$12,250.00

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 22nd day of October, 2019, does hereby authorize and appropriate the following increase of funds within the 2019-2020 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

FUND/ORGANIZATION

AMOUNT

General Fund

Expenditures:

0100-03-200-0614-45643-_____ Fire/EMS VDEM Homeland Security Grant \$12,250.00

Revenues:

0100-30-601-8305-330178 VDEM Homeland Security Grant Funds \$12,250.00

On roll call the vote was:

In favor: (4) Brown, Waymack, Webb, Carmichael

Opposed: (0)

Abstained: (1) Hunter

ORDER OF BUSINESS

A-8. Resolution; Appropriation (\$1,000,000 Elementary School Design – Architectural and Engineering Services). Mr. Carmichael made a motion, seconded by Mrs. Waymack to approve an appropriation of \$1,000,000 for the purpose of architectural and engineering services for the new elementary school design. Roll was called on the motion.

R-19-125

A-8.

Section I RESOLUTION; APPROPRIATION (\$1,000,000 ELEMENTARY SCHOOL DESIGN – ARCHITECTURAL AND ENGINEERING SERVICES)

WHEREAS, The Board of Supervisors of the County of Prince George intends to Pay-as-you-go (PAYGO) for the Architectural and Engineering (A/E) phase of the New Walton Elementary School Project utilizing FY2019 excess revenues over expenditures for County’s General Fund operations (General Fund, Fund Balance) Option 3; and

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 22nd day of October, 2019, does hereby authorize the following increase of funds within the 2019-2020 Budget, such line items increased as follows, which monies to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
CIP FUND	
<u>Expenditure:</u>	
0311-06-208-3194-48240 New Walton Elementary School	\$1,000,000
<u>Revenue:</u>	
0311-90-901-8207-399100 Transfer from General Fund	\$1,000,000
GENERAL FUND	
<u>Expenditure:</u>	
0100-09-401-0917-49172 Transfer to CIP Fund	\$1,000,000
<u>Revenue:</u>	
0100-40-900-8208-399999 General Fund, Fund Balance	\$1,000,000

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Absent: (0)

A-9. Resolution; Authorization for the School Board to Move Forward with the Purchase of School Trailers and School Buses. Mr. Carmichael made a motion, seconded by Mrs. Waymack, to authorize the School Board to move forward with the purchase of school trailers and school buses. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Absent: (0)

A-10. Authorization to Schedule a Public Hearing for the Reallocation of Funds up to \$450,000 from the Series 2019 General Obligation Bonds for the Purpose of Additional School Trailers. Mr. Webb made a motion, seconded by Mr. Brown, to schedule a public hearing for November 26 for the reallocation of funds up to \$450,000 from the Series 2019 General Obligation Bonds for the purpose of additional School trailers.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Absent: (0)

PUBLIC HEARINGS

P-1. Public Hearing; Ordinance to Amend “The Code of the County of Prince George, Virginia”, 2005, as Amended, by Adding § 46-5 to Assess Costs in Criminal and Traffic Cases to Fund an Electronic Summons System. Police Chief Keith Early stated that at the Board’s September 10, 2019 work session, Chief Early presented information regarding the Electronic Summons Systems. The Board indicated a consensus to move forward with consideration of approving a \$5.00 fee that would be collected in each criminal or traffic case, in District or Circuit Court, from any defendant who is convicted of violating any statute or ordinance in Prince George County. The proceeds from the collection of this fee can only be used to fund software, hardware and associated equipment costs related to an electronic summons system. Chairman Hunter opened the public hearing at 7:36 p.m. There was no one to speak and the public hearing was closed. Mr. Carmichael made a motion, seconded by Mr. Webb, to approve the ordinance as amended. Roll was called on the motion.

O-19-19

P-1.

ORDINANCE TO AMEND “THE CODE OF THE COUNTY OF
PRINCE GEORGE, VIRGINIA”, 2005, AS AMENDED, BY
ADDING § 46-5 TO ASSESS COSTS IN CRIMINAL AND TRAFFIC CASES TO
FUND AN ELECTRONIC SUMMONS SYSTEM

BE IT ORDAINED by the Board of Supervisors of Prince George County:

(1) That The Code of the County of Prince George, Virginia, 2005, as amended, is amended by adding § 46-5, as follows:

SEC. 46-5: Electronic Summons Fee.

In addition to any other fee or cost prescribed by law, as part of the costs assessed in each criminal or traffic case in the Prince George County District or Circuit Court, there shall be imposed an Electronic Citation/Summons System Fee of \$5.00 on any defendant who is convicted of violating any statute or ordinance within the County of Prince George.

The fee shall be collected by the clerk of the court in which the action is filed, and remitted to the Treasurer for Prince George County. The Treasurer shall hold the funds subject to disbursements to local law enforcement agencies solely to fund software, hardware, and associated equipment costs for the implementation and maintenance of an electronic summons system in accordance with Va. Code § 17.1-279.1.

(2) That this Ordinance shall be effective immediately upon adoption.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Absent: (0)

P-2. Public Hearing; Special Exception SE-19-05: Request of Mark and Terri Perkinson Pursuant to §§ 90-103 (23) to Permit an Animal Boarding Place within an R-A, Residential - Agricultural District. The Request Property is Located at 10610 Merchants Hope Road and is Identified as Tax Map 140(0A)00-059-A. The Comprehensive Plan Indicates the Property is Suitable for Residential Uses. Mr. Tim Graves of the Planning Department, stated that the applicants are requesting a Special Exception to permit an Animal

Boarding Place as an Accessory Use on a property zoned for both R-A, Residential – Agricultural District, and R-2 Limited Residential District, with the proposed use to occur on the R-A portion of the property. The applicants are proposing to operate a “doggie daycare” and small-scale dog boarding business as part of an “animal boarding place use” on the portion of their property zoned R-A, consisting of approximately 2.75 acres out of the 5.57 acres. The applicants will utilize an existing 1,500 square-foot detached garage and fenced areas. The proposed operation is no-crate, no-kennel, allowing the dogs freedom to move during the day within the structure and fenced areas. Customer visits would generally entail dropping off and/or picking up their dogs, for those customers who choose not to utilize the transportation services offered by the applicants. Impact on neighbors and total vehicle trips would be limited by various factors including available transportation services, a proposed maximum number of dogs, overnight boarding only within the home, and increased well-being afforded to the dogs by the no-crate, no-kennel model. The applicants propose to comply with all local, state and federal codes related to the care and keeping of animals, and propose to cooperate with Animal Services before and after opening the facility. Uses on surrounding properties are low-density single-family residential or vacant. The proposed use appears to be generally compatible with the surrounding uses. The Comprehensive Plan Future Land Use Map identifies this area, including the property and surrounding properties, as appropriate for residential use. The Planning Commission recommended approval of the case 6-0. Chairman Hunter opened the public hearing at 7:39 pm. There was no one to speak and the public hearing was closed. Mr. Brown made a motion, seconded by Mrs. Waymack, to approve the special exception as presented. Roll was called on the motion.

O-19-20

P-2.

SPECIAL EXCEPTION SE-19-05: REQUEST OF MARK AND TERRI PERKINSON PURSUANT TO § § 90-103 (23) TO PERMIT AN ANIMAL BOARDING PLACE WITHIN A R-A, RESIDENTIAL - AGRICULTURAL DISTRICT. THE REQUEST PROPERTY IS LOCATED AT 10610 MERCHANTS HOPE ROAD AND IS IDENTIFIED AS TAX MAP 140(OA)00-059-A. THE COMPREHENSIVE PLAN INDICATES THE PROPERTY IS SUITABLE FOR RESIDENTIAL USES.

BE IT ORDAINED by the Board of Supervisors of Prince George County that the Special Exception Application identified as SE-19-05 is granted as an amendment to the official zoning map with the following conditions:

1. This Special Exception is granted for an Animal Boarding Place as an accessory use to Mark and Terri Perkinson on Tax Map 140(OA)00-059-A. It is not transferable and it does not run with the land.
2. This Special Exception is granted for an animal boarding place for the purpose of daytime care of dogs on the premises and limited overnight lodging of dogs in the home.
3. This Special Exception is granted only for the portion of the property zoned R-A, therefore animal boarding place activities shall only be permitted to take place on the portion of the property zoned R-A.
4. All dogs shall be required to be screened by the owner/operator prior to acceptance into the facility, including verification of good health by a veterinarian and being current on all shots.
5. The applicants shall operate in compliance with all applicable local, state and federal codes.
6. The applicants shall take appropriate measures to ensure compliance with the County Noise Ordinance of the Code of the County of Prince George, as adopted, and as enforced by the Police Department.
7. The applicants shall meet with Animal Services prior to opening to inspect the facility, shall accommodate unannounced visits from Animal Services during operations, and take

appropriate measures for health and safety of the animals as recommended by Animal Services.

8. A maximum of 20 dogs shall be permitted for day care on the premises, in conjunction with the use.
9. A maximum of 4 dogs shall be permitted for overnight stays, to be kept indoors in the home, in conjunction with the use.
10. Dogs will be kept within fenced areas or indoors at all times when not in transport.
11. The hours of operation for the daytime care activities shall be limited to Monday through Friday 6:00 a.m. to 6:00 p.m.
12. A maximum of 2 personnel may be present on the premises in conjunction with this use, other than members of the family residing on the premises.
13. One (1) non-illuminated, freestanding sign no greater than four (4) square feet may be placed for directional purposes near the main entrance, located outside of the VDOT right-of-way and meeting setback requirements.
14. If the requested use of the premises is abandoned for a period of twenty-four (24) consecutive months, then the Special Exception shall become null and void.
15. This Special Exception may be revoked by Prince George County or by its designated agent for failure by the applicants to comply with any of the listed conditions or any provision of federal, state or local regulations.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Absent: (0)

ORDER OF BUSINESS (cont'd)

A-4. Resolution; Award of Contract (\$11,514,371.13 Public Safety Radio System). Chief Keith Early introduced Wayne Stack, Consultant with Altairis Technology Partners, to discuss an update on the Public Safety Land Mobile Radio Project. The Board of Supervisors received information regarding a recommendation of contract award for a new Public Safety Radio System during the September 24, 2019 Board meeting work session. A recommendation for award of contract was provided to the board on October 22 and was tabled. Mr. Stack stated that following the presentation on September 24, the Fire/EMS Advisory Board met (October 1) and expressed interest in more radios for volunteers. Those increased numbers were provided to Brad Owens, Director of Fire/EMS. Those increased quantities of radios (59 additional portable radios and 14 additional mobile radios) result in an increased cost of \$273,625.17 (net of increased discount). The original proposal was \$11,240,745.96 and the revised proposal total is \$11,514,371.13 with an increase of \$273,625.17. As a result of these additional radios, the cost of the maintenance agreement also increased by \$53,493 in total; \$2,815.42 annually, years 2-20. The original maintenance agreement total was \$10,712,647 and the revised total is \$10,766,140. The 20-year maintenance includes infrastructure maintenance, hardware refresh at years 7 and 14, software updates, and user radio maintenance. The total project duration is 27 months. Mr. Carmichael asked for the numbers for what user equipment they currently have in service today. Mr. Stack stated that he would get those numbers for him. Mr. Hunter inquired about additional charges for radio repair and the batteries. Mr. Stack stated that it would depend on what the County decides to implement with respect to maintenance. He added that two batteries come with the handhels. If a battery fails before its expiration it will be switched out through the maintenance agreement. Mr. Webb asked about lithium batteries being less susceptible to developing a memory. Mr. Stack stated that is correct. Mr. Carmichael asked who from the School Division was on the committee that selected the L3 Harris system. Chief Early stated that an officer has been working with them on behalf of the schools. Mr. Stack stated no one as he can recall. Mr. Carmichael asked what system integration services are. Mr. Stack stated that it is the project management and project engineering and is services related. Mr. Stack also included that the contract includes a 100% assuredly bond. Mr. Brown asked if they

decided not to go with the maintenance contract right away, how long that price will remain intact should they change their minds. Mr. Stack stated that the price on the maintenance contract is good until December, 2021. To allow time to find out the current user equipment numbers, Mr. Carmichael made a motion, seconded by Mr. Brown, to postpone this item to November 13. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Absent: (0)

REPORTS

Update on Carey Roundabout – Mr. Jeff Stoke, Deputy County Administrator, stated that this Friday, October 25 at 11:00 am, they will be honoring PFC Michael Carey by dedicating the Courthouse Road/Allin Road roundabout. The ceremony will be in the parking lot outside of Snippers and there will be a reception after at Luca Italian Restaurant.

Follow Up on Clean Community Day #2 – Mr. Mike Purvis stated that the Prince George Clean Community Day was held on Saturday, October 12, 2019 from 8:00 a.m. to 1:00 p.m. The event was sponsored by the County of Prince George. The event was offered to Prince George County residents for the disposal of tires, mattresses, shredding and specific items such as household and white goods without charge. The disposal locations were at the County Complex and the Convenience Center off of Union Branch Road. CERT volunteers were on hand to help direct traffic and to collect data from those citizens whom dropped off items for disposal at the County Complex. Adopt-A-Highway volunteers were also out on local roads picking up litter. Companies involved with the event were Shred-it Document Management for shredding confidential documents, Container First Services for management of the convenience center operation and Emanuel Tire for tractor trailers and tire collection. Sunny skies were prevalent throughout the event. For this event the County also provided a dumpster for the disposal of Mattresses at the County Complex site. There were 117 citizens served at the County Complex Site and 206 were served at the Convenience Center Site. The following volunteers and Staff worked the event: Mike Purvis, Valerie Mann, Officer Alvin Jones, CERT member, Bubba Robertson, Container First Services, Shred-It Document Management, and Riverside Regional Jail Authority officers and inmates. There were also five AAH Groups collecting trash on Saturday, October 12, 2019 with an approximate total of 45 Bags collected.

Quarterly Financial Report - Ms. Betsy Drewry gave the quarterly financial report for the first quarter of Fiscal Year 2020. Collections for General Fund Revenue are on target and 5.35% collected. Total General Fund Expenditures are 24% spent. The Operating Utility Fund is \$416,930 year to date while the Non-Operating Fund is \$182,868 year to date. Ms. Drewry went over several CIP Projects, including body worn cameras, courthouse renovations, Route 10 fire station, public safety radio project, Route 156 water extension, the Food Lion water system upgrades, burn building, CDCC software equipment, County building entrance upgrades, school field house renovations, South Elementary window, school track, and assessor software replacement. The Tourism and Economic Development Funds are on target in revenues. Lodging taxes and expenditures are slightly lower than they were at this time last year. Meals taxes are virtually identical to last year. There was no activity in the Proffer fund thus far. The Board has the option to use proffer balances for upcoming projects in lieu of issuing debt as long as the project is in accordance with the proffer agreement. RedFlex Program FY20 collections so far this year are \$3,672.85. The Health Insurance Fund balance is \$2.61 million. The premiums exceeded the claims paid. The final audit is scheduled for October 28 through November 1. The CAFR preparation is targeted for completion by November 30, 2019.

ORDER OF BUSINESS (cont'd)

A-1. Resolution; Proposed Revisions Prince George County Personnel Policy; Section 100.1 through 100.8 Entitled *Travel*. Ms. Betsy Drewry, Finance Director, stated that the Finance Department considered updates to Administrative Travel Policy 100 as part of the department's 6-month goals / work plan. Finance staff reviewed the current policy and made extensive revisions to provide more specific guidance to employees and other authorized travelers who use purchase cards (County credit cards) or who seek reimbursement from the County for travel expenses. The former policy did not provide detailed guidance related to

expense limitations or the actions if policy limitations were exceeded. Policy revisions were provided to both the Prince George AEC (Administrative Executive Committee) policy committee and the full AEC for review and comment. Suggested changes made by both groups were incorporated into the draft furnished for board consideration. Those changes affect travel authorization, transportation, lodging, meals and incidentals, purchase card use and reimbursements.

Mr. Carmichael made a motion, seconded by Mr. Webb, to approve the appropriation resolution as presented. Roll was called on the motion.

R-19-126

A-1.

RESOLUTION; PROPOSED REVISIONS PRINCE GEORGE COUNTY PERSONNEL POLICY; SECTION 100.1 THROUGH 100.8, ENTITLED *TRAVEL*

WHEREAS the Prince George County Personnel policy has been reviewed by staff and it has been determined that existing policy entitled *Travel* requires modifications;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Supervisors of the County of Prince George this 22nd day of October, 2019, does hereby amend the Prince George County Personnel Policy by revising the policy entitled *Travel* as requested.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Abstained: (0)

A-2. Resolution; Proposed Revisions Prince George County Personnel Policy; Section 170.1 through 170.3, Entitled *Expense Reports and Purchase Cards/Account*. Ms. Drewry stated that the Finance Department considered updates to Administrative Expense Reports and Purchase Cards / Accounts Policy 170 as part of the department's 6-month goals / work plan. Finance staff reviewed the current policy and made minor revisions to provide more specific guidance to employees and other authorized individuals who use purchase cards (County credit cards) or who seek reimbursement from the County for business or travel expenses. Policy revisions were provided to both the Prince George AEC (Administrative Executive Committee) policy committee and the full AEC for review and comment. Suggested changes made by both groups were incorporated into the draft furnished for board consideration. Mr. Webb made a motion, seconded by Mrs. Waymack to approve the reimbursement resolution as presented. Roll was called on the motion.

R-19-127

A-2.

RESOLUTION; PROPOSED REVISIONS PRINCE GEORGE COUNTY PERSONNEL POLICY; SECTION 170.1 THROUGH 170.3, ENTITLED *EXPENSE REPORTS AND PURCHASE CARDS/ACCOUNTS*

WHEREAS the Prince George County Personnel policy has been reviewed by staff and it has been determined that existing policy entitled *Expense Reports and Purchase Cards/Accounts* requires modifications;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Supervisors of the County of Prince George this 22nd day of October, 2019, does hereby amend the Prince George County Personnel Policy by revising the policy entitled *Expense Reports and Purchase Cards/Accounts* as requested.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Abstained: (0)

A-3. Resolution; Request that the Virginia General Assembly Enact an Amendment to The Code of Virginia Which Would Allow Prince George County to Levy an Additional 2% Transient Occupancy Tax. Mr. Jeff Stoke, Deputy County Administrator, stated that there was consensus by the Board to review the possibility of raising Prince George County's transient occupancy tax (lodging tax) from 5% to 7%. The purpose would be to fund tourism opportunities, enhance marketing, and construct capital projects related to tourism. There is a resolution this evening for the Board's consideration to request that the Virginia General Assembly allow a 2% increase. It would require a public hearing to raise the lodging tax. Mr. Brown made a motion, seconded by Mrs. Waymack, to approve the resolution as presented. Roll was called on the motion.

R-19-128

A-3.

RESOLUTION; REQUEST THAT THE VIRGINIA GENERAL ASSEMBLY ENACT AN ~~ADDITION AMENDMENT~~ TO THE CODE OF VIRGINIA WHICH WOULD ALLOW PRINCE GEORGE COUNTY TO LEVY AN ~~ADDITIONAL 2% 7%~~ TRANSIENT OCCUPANCY TAX

WHEREAS, Section 58.1-3819 Code of Virginia authorizes Prince George County to levy a 5% transient occupancy tax for overnight accommodations; and

WHEREAS, Section 74-302 Code of the County of Prince George authorizes the levy of a 5% transient occupancy tax for overnight accommodations; and

WHEREAS, the Commonwealth of Virginia is a Dillon Rule state requiring that local governments be granted clear authority by the Virginia General Assembly; and

WHEREAS, the County is desiring to increase the transient occupancy tax from 5% to 7% for the purposes of tourism enhancement as allowed by state law; and

(a) WHEREAS, once approved by the Virginia General Assembly, the County may ~~amend~~ change the local code ~~and after~~ holding a public hearing on the proposed 2% increase.

NOW, THEREFORE, BE IT RESOLVED ~~t~~hat the Board of Supervisors of the County of Prince George this 22nd day of October, 2019, does hereby request that the Virginia General Assembly in the 2020 legislative session- ~~add a section to amend~~ the Code of Virginia ~~to which would~~ authorize the County of Prince George to increase the transient occupancy tax from 5% to 7%.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Abstained: (0)

A-5. Resolution; Budget Transfer from Contingency (\$8,380 Burrowsville Community Center Signs). Mr. Mike Purvis, Director of General Services, stated that Friends of Burrowsville Board Member, Linda Maddra has requested the possibility of obtaining a new sign for the front lawn of the Burrowsville Community Center in the Brandon District of Prince George County. The current, original sign is very old and unsightly and does not represent the Community Center/Library for the community. This purchase is not currently budgeted as part of the General Services Budget. Staff is requesting consideration of a transfer from the General Fund Contingency for this purchase. The current balance of the General Fund Contingency is \$44,049 before transfer for this project. Mr. Brown asked if there is any other source other than the Contingency Fund. There were no other options offered. Mr. Carmichael made a motion, seconded by Mr. Brown, to approve the resolution as presented. Roll was called on the motion.

R-19-129

A-5.

RESOLUTION; BUDGET TRANSFER FROM CONTINGENCY (\$8,380 BURROWSVILLE COMMUNITY CENTER SIGNS)

WHEREAS, The Director of General Services has provided the board with information to order signs for the Burrowsville Community Center at a cost of \$8,380; and

WHEREAS, the cost for those signs was not included in the FY2019-2020 budget; and

WHEREAS, sufficient funding exists in the General Fund Contingency to cover the \$8,380 cost (current balance, before transfer, is \$44,049);

NOW, THEREFORE, BE IT FURTHER RESOLVED That the Board of Supervisors of the County of Prince George this 22nd day of October, 2019, does hereby authorize the following transfer of funds within the 2019-2020 Budget, such line items increased and decreased as follows, which monies to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>Expenditure (DECREASE):</u>	
0100-09-401-0917-49199 General Fund Contingency	\$8,380.00
 <u>Expenditure (INCREASE):</u>	
0100-04-103-0504-46007 Gen Properties – Repair & Maint Supplies SectionII	\$8,380.00

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Absent: (0)

A-6. Resolution; Award of Contract and Appropriation (\$79,418 Replacement of HVAC in County Administration Information Technology Server Room). Mr. Purvis stated that replacement of the HVAC System in the County Administration Building’s IT Server Room was submitted as a CIP project during the FY2021-2030 cycle. The CIP Committee members agreed the replacement of the HVAC System in the County’s Information Technology Server Room was of an urgent nature as the current system is malfunctioning and in need of replacement. Warwick Mechanical Group, the County’s contracted HVAC repair company [Contract 19-0610-2; awarded from IFB 19-0610-2 on June 27, 2019] can provide the repairs and maintenance for this project. If the Board chooses to add this item to the Order of Business for action, the requested Board actions are an appropriation of funds from the CIP Fund, Fund Balance (SNAP investment interest; 2014CDE issuance) and an award of Contract to Warwick Mechanical Group. Mr. Webb asked if there are dehumidifiers or if they are all programmed. Mr. Purvis stated that they are all programmed. Mr. Webb made a motion, seconded by Mr. Carmichael, to approve the resolution as presented. Roll was called on the motion.

R-19-130

A-6.

RESOLUTION; AWARD OF CONTRACT AND APPROPRIATION (\$79,418 REPLACEMENT OF HVAC IN COUNTY ADMINISTRATION INFORMATION TECHNOLOGY SERVER ROOM)

WHEREAS, The Director of General Services and former Director of Information Technology identified that the HVAC system in the County’s Information Technology Server Room is functioning poorly and in need of replacement; and

WHEREAS, The Director of General Services received pricing from the County’s contracted HVAC repair company, Warwick Mechanical Group, of \$79,418 and submitted the project through the County’s annual Capital Improvement Project (CIP) process; and

WHEREAS, the CIP Committee members agreed this project was of an urgent nature and should be taken to the Board of Supervisors for immediate consideration; and

WHEREAS, the County is currently under contract with Warwick Mechanical Group for HVAC repairs and maintenance through IFB #19-0610-2 and Contract #19-0610-2; and

WHEREAS, staff is recommending the purchase of HVAC replacement equipment and labor from Warwick Mechanical Group for \$79,418 and;

WHEREAS funding is not currently available in the adopted FY2020 County operating budget and funds are available from State Nonarbitrage Program (SNAP) investment interest, Series 2014CDE.

WHEREAS, Staff is requesting authorization for the County Administrator to enter into a contract with Warwick Mechanical Group in the amount of \$79,418 and approval of an appropriation from SNAP investment interest reflected in the Capital Improvement Fund, Fund Balance.

NOW, THEREFORE, BE IT RESOLVED That the Board of the Supervisors of the County of Prince George this 22nd day of October, 2019, hereby awards the Information Technology Server Room HVAC replacement contract to Warwick Mechanical Group in the amount of \$79,418 and authorizes the County Administrator to execute a contract with Warwick Mechanical Group.

NOW, THEREFORE, BE IT FURTHER RESOLVED That the Board of Supervisors of the County of Prince George this 22nd day of October, 2019, does hereby authorize the following increase of funds within the 2019-2020 Budget, such line items increased as follows, which monies to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>		<u>AMOUNT</u>
<u>Expenditure:</u>		
0311-01-002-3195-48120	IT Server Room HVAC Upgrade Project	\$79,418
 <u>Revenue:</u>		
0311-40-900-8208-399999	CIP Fund, Fund Balance*	\$79,418

*Accumulated SNAP Interest Revenue, Series 2014 CDE

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Absent: (0)

A-7. Consideration of Appointments – Board, Commissions, Committees, Authorities: Resolution of Appointment(s):

A. Resolution; One Appointment (Four-Year Term) – Prince George County Industrial Development Authority. Mr. Brown made a motion, seconded by Mrs. Waymack, to reappoint Mr. Richard Henshaw. Roll was called on the motion.

R-19-131

A-7A

RESOLUTION; ONE APPOINTMENT (FOUR-YEAR TERM) – PRINCE GEORGE COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY

WHEREAS, The term of Mr. Richard Henshaw on the Prince George County Industrial Development Authority will expire on November 10, 2019;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 22nd day of October, 2019 does hereby reappoint Mr. Richard Henshaw to the Prince George County Industrial Development Authority to serve a term of four years commencing November 11, 2019 and ending on November 10, 2023.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Absent: (0)

B. Resolution; Appointments; US Census Complete Count Committee. Mr. Webb made a motion, seconded by Mrs. Waymack to postpone this item to November 13. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Absent: (0)

SUPERVISORS COMMENTS

Mrs. Waymack reminded the public to get their flu shot.

Mr. Hunter reminded the public of the End Polio Now Campaign and the Child Abuse Awareness campaign.

COUNTY ADMINISTRATOR'S COMMENTS

Mr. Percy Ashcraft asked the Board to please see his report for any upcoming events or information.

ADJOURNMENT. Mr. Carmichael moved, seconded by Mr. Webb, to adjourn to October 24, 2019 at 6:00 p.m. at Prince George High School for a joint meeting with the Prince George County School Board. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Hunter, Brown, Webb, Waymack, Carmichael

Opposed: (0)

Absent: (0)

The meeting adjourned at 8:54 p.m.

[Draft Minutes prepared November 4, 2019 for consideration on November 13, 2019; adopted by unanimous vote.]

Donald R. Hunter
Chairman, Board of Supervisors

Percy C. Ashcraft
County Administrator