

# Issue Analysis Form

**Date:** February 25, 2020  
**Item:** Adult Education Appropriation Adjustments  
**Lead Department(s):** County & School Finance  
**Contact Person(s):** Betsy Drewry



## Description and Current Status

The amount of funding to be provided for Southside Programs for Adult Continuing Education (SPACE) for each fiscal year is determined **following** the beginning of each fiscal year. The Board of Supervisors adopts a preliminary budget with the understanding that once state revenues are known, revisions will be submitted. The County has received notice of a \$9,195.78 FY2018-19 re-appropriation for FY2019-20 for their federal Adult Education and Family Literacy Act grant.

The requested appropriation increases are the amounts above those included in the adopted FY2020 budget.

Full details of the revenue and expenditure changes are provided on **Attachment 1**.

### Board Action Requested:

Approve increase in revenues and expenditures for FY2020 for SPACE. A draft resolution of changes is provided for consideration and approval.

## Government Path

- |  |   |  |
|--|---|--|
| Does this require IDA action?                  | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| Does this require BZA action?                  | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| Does This require Planning Commission Action?  | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| Does this require Board of Supervisors action? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| Does this require a public hearing?            | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| If so, before what date?                       | <input type="checkbox"/> Yes            | <input type="checkbox"/> No            |

## Fiscal Impact Statement

Adult Education operations do not have a fiscal impact on the County. The activities are housed in a special revenue fund (Fund 0218) and all expenditure operations are supported by revenues within that fund.

A \$9,195.78 increase in appropriation is required in order for regional Southside Programs for Adult Continuing Education (SPACE) to expend the higher estimated revenues.

**County Impact**

There is no increased local funding or County impact for this Adult Education program.

**Notes**



**GRANT AWARD NOTIFICATION**

<b>Recipient Information</b>		<b>DOE Information</b>	
1. Contact Information: Dr. Lisa Pennycoff, Superintendent Prince George County Public Schools P.O. Box 400 Prince George, Virginia 23875  Contact: Mrs. Kathy Anderson Phone: (804) 733-2670		Title II of the Workforce Innovation and Opportunity Act PL 113-128  10. Grant Authority: V002A180047  11. FAIN: July 1, 2018 – September 30, 2020  12. Federal/State Award Date:  13. Total Federal/State Award: \$13,585,683  14. Fund Source: Federal  15. Project Code: APE#2801  16. Revenue Source Code: 84.002A  17. Program Service Area: 179001  18. Recipient Type: Sub-recipient  19. Fiscal Year: FFY2020  20. Indirect Cost Rate: 4.4%      Restricted	
2. Universal Identifier (DUNS): 057884058  3. Payee Number: 00074  4. Grant Award Title: Adult Education and Family Literacy Act George R. Willcox, Director, Operations and Accountability Office of Career, Technical, and Adult Education (804) 225-2052 george.willcox@doe.virginia.gov AEFLA-42801-074-1920		21. Special Terms and Conditions: All federal grant awards are subject to 2 CFR Part 200, and Appendix II for contracts made with federal funds from this grant award. All awards are further subject to "Additional Required Special Terms and Conditions for Grant Awards" on Attachment A. For Federal grant awards \$25,000 or greater, Attachment B – FFATA Reporting must be completed, signed, and returned to S. DOE Contact within five days of receipt of this Grant Award Notification. This award is not for research and development. Indirect cost rates negotiated by DOE on LEA's behalf can be viewed at <a href="https://www.doe.virginia.gov/school_finance/budget/index.shtml">https://www.doe.virginia.gov/school_finance/budget/index.shtml</a>	
5. DOE Contact: AEFLA-42801-074-1920  7. Grant Award Type: New  8. Grant Award Amount: \$285,065.03      Original/Previous Award V002A180047 \$ 9,195.78      Current Award \$ 294,260.81      Total Award		9. Period of Grant Award: December 1, 2019 – June 30, 2020	

**22. Program Specific Instructions:**

- Recipient must comply with all requirements stipulated in the approved proposal, award letter, and Attachment A.
- Reimbursement for expenditures pursuant to this program must be included in the approved application or prior approval of an amendment.
- This grant is funded on a cost-reimbursement basis only. Final request for reimbursement is due in the Office of Career, Technical, and Adult Education no later than July 17, 2020.
- All requests for reimbursement must be made through the Online Management of Education Grant Awards (OMEGA) system.
- A full budget workbook reflecting the final award amounts must be submitted and approved before funds may be released.

23. Authorized By: 	24. Authorized By: 	25. Date: 12-5-19
Dr. Tina M. Manglemot, Interim Assistant Superintendent of Learning and Innovation		Kent Dickey, Deputy Supt, Budget, Finance & Operations (per Designee)

## 2019-2020 Budget SPACE Grants

Expenditures

<u>Accounts</u>	<u>Budgeted Amount</u>
0218-06-201-2183      This is reallocation 2018/19 funds to be used in 2019/20	
41100 Sal & Wages	-
41300 Part-time Sal & Wages	-
42100 FICA	-
42210 Retirement	-
42400 Group Life	-
42500 Disability Ins	-
46051 Supplies	9,195.78
<b>Expenditure Total</b>	<b>9,195.78</b>

Revenues

0218-30-601-0000-333801	9,195.78
0218-10-506-8113-316881	-
0218-10-506-8113-316882	-
0218-10-506-8113-316883	-
0218-20-601-8203-324090	-
0218-20-601-8203-324092	-
0218-20-601-8203-324093	-
<b>Revenue Total</b>	<b>9,195.78</b>

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Board of Supervisors  
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 25<sup>th</sup> day of February, 2020:

Present:

Donald R. Hunter, Chairman  
Alan R. Carmichael, Jr., Vice-Chairman  
Floyd M. Brown, Jr.  
Marlene J. Waymack  
T. J. Webb

Vote:

C-2

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, which carried unanimously, the following Resolution was adopted:

RESOLUTION; APPROPRIATION SOUTHSIDE PROGRAMS FOR  
ADULT CONTINUING EDUCATION (SPACE) FY2020 REVENUE  
AND EXPENDITURE INCREASES (\$9,195.78 FEDERAL REVENUE  
CHANGES)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 25<sup>th</sup> day of February, 2020, does hereby authorize the following increase of funds within the 2019-2020 Budget, such line items increased as follows, which monies to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

**APPROPRIATIONS**

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>Expenditures:</u>	
0218-06-201-2183-46051 SPACE Adult Education Supplies	9,195.78
<b>TOTAL ADULT EDUCATION EXPENDITURES</b>	<b>\$9,195.78</b>
<u>Revenue:</u>	
0218-30-601-333801 SPACE Adult Education Federal	\$ 9,195.78
<b>TOTAL ADULT EDUCATION GRANTS</b>	<b>\$9,195.78</b>

A Copy Teste:

\_\_\_\_\_  
Percy C. Ashcraft  
County Administrator

Board of Supervisors  
County of Prince George, Virginia

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<u>Expenditures:</u>	
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<b>TOTAL ADULT EDUCATION EXPENDITURES</b>	<b>\$9,195.78</b>
<u>Revenue:</u>	
0218-30-601-333801 SPACE Adult Education Federal	\$ 9,195.78
<b>TOTAL ADULT EDUCATION GRANTS</b>	<b>\$9,195.78</b>

A Copy Teste:

\_\_\_\_\_  
Percy C. Ashcraft  
County Administrator