

AGENDA
Board of Supervisors
County of Prince George, Virginia
Regular Meeting: October 27, 2020
County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

Regular Meeting

Work Session
6:00 p.m.

Business Meeting
7:00 p.m.

***Public Hearings Will Be Heard at 7:30 p.m.**

This meeting is being held electronically in accord with Virginia Code Section 15.2-1413. The meeting is accessible by:

If you would like to participate in the meeting via Zoom -

<https://zoom.us/j/5053851421?pwd=V2pjSHFneFRLUUE2bjNqQnR3emZoUT09>

Meeting ID: 505 385 1421

Password: 200726

One tap mobile

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During the public comment period you may raise your hand using the Zoom controls on your screen or press *9 on your phone. Visit the Zoom Help Center for more information.

If you would like to watch the meeting in real time use this link:

<https://www.youtube.com/c/princegeorgevirginia>

Public comments may be made in person during any meeting. You may also submit any public comments on our website at

https://www.princegeorgecountyva.gov/departments/board_of_supervisors/public_comment_for_m.php.

Any public comments received via Zoom, in person or by website form up until the public comment section is closed by the Chairman of the Board of Supervisors on October 27th shall be entered into the meeting minutes.

CALL TO ORDER

Roll Call

CLOSED SESSION

E-1. Resolution; Closed Session Motion with Topics and Code Section References to be Provided at Board Meeting.

E-2. Resolution; "Certification of Closed Session" Certifying that Only those Items Contained in the Closed Session Motion were Discussed.

WORK SESSION

FOIA Training

INVOCATION

PLEDGE OF ALLEGIANCE TO U.S. FLAG

PUBLIC COMMENTS

ADOPTION OF AGENDA

ORDER OF CONSENSUS

- C-1. Draft Minutes – October 13, 2020 Regular Meeting.
- C-2. Resolution Accepting Utility Easements and Temporary Construction Easements for Route 156 Water Line Extension.

PRESENTATIONS

SUPERVISORS' COMMENTS

COUNTY ADMINISTRATOR'S COMMENTS

REPORTS

- Fort Lee Impact Study** – Denny Morris
- Election Update** – Allan Richeson
- Update on CARES Funding** – Betsy Drewry
- Quarterly Financial Report** – Betsy Drewry
- Utility Updates** – Frank Haltom

TABLED ITEMS

- T-1. Resolution; Two Appointments – Crater Regional Workforce Development.
- T-2. Resolution; Recommendation for Appointment; Board of Zoning Appeals.
- T-3. Resolution Accepting Land Exchange Agreement Between the County and James R. Jones.

ORDER OF BUSINESS

- A-1. Resolution; Proposed Revisions; Prince George County Personnel Policies; Section 110.1 Through 110.5 Entitled *County Vehicle*.
- A-2. Resolution: Approval of Farmers Market Changes for the Season Beginning in 2021 and Forward with Changes Attached.
- A-3. Resolution: Award of Contract for the Maintenance and Repairs of the Middle Road Water Tank to Suez.
- A-4. Resolution; Appropriation (\$13,211 Department of Social Services BL 851 Overtime Surge Funds).
- A-5. Resolution; Appropriation (\$96,155.58 School Student Support and Academic Enrichment Grant Funds).
- A-6. Resolution; Appropriation (\$124,605.16 School Title IV, Title VIB Idea and Title VIB Preschool Grant Fund Increases).
- A-7. Resolution; Appropriation (\$1,081,955 School Cares Coronavirus Relief Funds – Direct Distribution).

PUBLIC HEARINGS

- P-1.** Public Hearing; REZONING CASE RZ-20-04 Request of SI Virginia II, LLC to conditionally rezone 141.79 acres from M-3, Heavy Industrial Zoning District to M-1, Limited Industrial Zoning District. The subject property is located along Quality Way and Hardware Drive in the Southpoint Business Park, Lot 10, and is identified as Tax Map 340(22)00-010-0. The Comprehensive Plan indicates that the subject property is appropriate for industrial uses.

- P-2. Public Hearing; REZONING CASE AMENDMENT RZ-20-05 Request of SI Virginia II, LLC pursuant to § 90-788, Change of Approved Conditions, to add conditions to Zoning Case ZM-97-004 for a 15.363 acre parcel located along Quality Way. The subject property is located in the Southpoint Business Park, Lot 13, and is identified as Tax Map 340(22)00-013-0. The Comprehensive Plan indicates that the subject property is appropriate for industrial uses.
- P-3. Public Hearing; Ordinance to Amend “The Code of the County of Prince George, Virginia”, 2005, As Amended, by Enacting §§ 14-49 – 14-56 to Implement an Application Process and Regulations for Peddling and Soliciting in the County.

ADJOURNMENT

Board meeting format: Closed Meeting at 5:00 p.m., followed by a Business Meeting at 7:00 p.m. with Public Hearings being heard at 7:30 p.m. **Visit Prince George County website for information www.princegeorgeva.org.**

MINUTES
Board of Supervisors
County of Prince George, Virginia

October 27, 2020

County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

MEETING CONVENED. A regular meeting of the Board of Supervisors of the County of Prince George, Virginia, was called to order at 5:00 p.m. on Tuesday, October 27, 2020 in the Boardroom, County Administration Building, 6602 Courts Drive, Prince George, Virginia by Donald R. Hunter, Chairman.

ATTENDANCE. The following members responded to Roll Call:

Donald R. Hunter, Chairman	Present
Alan R. Carmichael, Vice-Chairman	Present
Floyd M. Brown, Jr.	Present
Marlene J. Waymack	Present
T. J. Webb	Present

Also present was: Jeff Stoke, Deputy County Administrator; Betsy Drewry, Deputy County Administrator; Julie Walton, Deputy County Administrator; and Dan Whitten, County Attorney.

CLOSED SESSION

E-1. Resolution; Closed Session for (i) Section 2.2-3711.A.1 – Discussion or consideration of the assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of a specific public officers, appointees or employee of the public body; I further move that such discussion shall be limited to (a) RCJA Community Corrections Department, (b) Board of Zoning Appeals, and (c) Crater Regional Workforce Development Board; (ii) Section 2.2-3711.A.7 – Consultation with legal counsel pertaining to actual or possible litigation; I further move that such discussion shall be limited to a USERRA claim, and; (iii) Section 2.2-3711.A.8 – Consultation with legal counsel regarding legal advice on a sewer backup claim. Mrs. Waymack made a motion, seconded by Mr. Brown, that the Board convene closed session for (i) Section 2.2-3711.A.1 – Discussion or consideration of the assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of a specific public officers, appointees or employee of the public body; I further move that such discussion shall be limited to (a) RCJA Community Corrections Department, (b) Board of Zoning Appeals, and (c) Crater Regional Workforce Development Board; (ii) Section 2.2-3711.A.7 – Consultation with legal counsel pertaining to actual or possible litigation; I further move that such discussion shall be limited to a USERRA claim, and; (iii) Section 2.2-3711.A.8 – Consultation with legal counsel regarding legal advice on a sewer backup claim.

R-20-153

E-1.

RESOLUTION; CLOSED SESSION FOR (I) SECTION 2.2-3711.A.1 – DISCUSSION OR CONSIDERATION OF THE ASSIGNMENT, APPOINTMENT, PROMOTION, PERFORMANCE, DEMOTION, SALARIES, DISCIPLINING OR RESIGNATION OF A SPECIFIC PUBLIC OFFICERS, APPOINTEES OR EMPLOYEE OF THE PUBLIC BODY; I FURTHER MOVE THAT SUCH DISCUSSION SHALL BE LIMITED TO (A) RCJA COMMUNITY CORRECTIONS DEPARTMENT, (B) BOARD OF ZONING APPEALS, AND (C) CRATER REGIONAL WORKFORCE DEVELOPMENT BOARD; (II) SECTION 2.2-3711.A.7 – CONSULTATION WITH LEGAL COUNSEL PERTAINING TO ACTUAL OR POSSIBLE LITIGATION; I FURTHER MOVE THAT SUCH DISCUSSION SHALL BE LIMITED TO A USERRA CLAIM, AND; (III) SECTION 2.2-3711.A.8 – CONSULTATION WITH LEGAL COUNSEL REGARDING LEGAL ADVICE ON A SEWER BACKUP CLAIM

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 27th day of October, 2020, does hereby vote to enter closed session for (i) Section 2.2-3711.A.1 – Discussion or consideration of the assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of a specific public officers, appointees or employee of the public body; I further move that such discussion shall be limited to (a) RCJA Community Corrections Department, (b) Board of Zoning Appeals, and (c) Crater Regional Workforce Development Board; (ii) Section 2.2-3711.A.7 – Consultation with legal counsel pertaining to actual or possible litigation; I further move that such discussion shall be limited to a USERRA claim, and; (iii) Section 2.2-3711.A.8 – Consultation with legal counsel regarding legal advice on a sewer backup claim.

On roll call the vote was:

In favor: (5) Hunter, Brown, Waymack, Webb, Carmichael

Opposed: (0)

Absent: (0)

E-2. Resolution; Certification of Closed Session. At 6:09 p.m., Mr. Carmichael made a motion, seconded by Mr. Webb, that the Board adjourn the closed session and enter open session, certifying that to the best of each Board Members' knowledge (1) only public business lawfully exempted from open meeting requirements were discussed and (2) only matters identified in the convening motion were discussed. Chairman Hunter asked if any Board member knew of any matter discussed during the closed session that was not announced in its convening legislation. Hearing no comment from the Board, the Chairman asked that the roll be called on the motion.

R-20-153A

E-2.

RESOLUTION; CERTIFICATION OF CONTENTS OF CLOSED SESSION PURSUANT TO SEC. 2.2-3711, ET SEQ., CODE OF VIRGINIA (1950, AS AMENDED)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 27th day of October, 2020 does hereby certify that, to the best of each Board Member's knowledge, (1) only public business lawfully exempted from open meeting requirements were discussed, and (2) only matters identified in the convening motion were discussed.

On roll call the vote was:

In favor: (5) Brown, Waymack, Webb, Hunter, Carmichael

Opposed: (0)

Absent: (0)

WORK SESSION

Mr. Dan Whitten, County Attorney, conducted a training session on the Freedom of Information Act for members of the Board of Supervisors, the IDA, and Constitutional Officers.

Chairman Hunter called a recess at 6:40 pm. The meeting reconvened at 7:00 pm.

Invocation. Mr. Brown gave the Board's invocation.

Pledge of Allegiance to U.S. Flag. Mr. Webb led the Pledge of Allegiance to the U.S. Flag.

APPROVAL OF AGENDA. Mr. Carmichael made a motion, seconded by Mrs. Waymack, to adopt the agenda as presented. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

ORDER OF CONSENSUS. Mr. Brown made a motion, seconded by Mr. Webb, that the consensus agenda be approved as presented. Roll was called on the motion.

C-1. Draft Minutes – October 13, 2020 Regular Meeting minutes were approved as presented.

R-20-154

C-2.

RESOLUTION ACCEPTING UTILITY EASEMENTS AND TEMPORARY CONSTRUCTION EASEMENTS FOR ROUTE 156 WATER LINE EXTENSION

WHEREAS, the Route 156 (Prince George Drive) water line extension project requires the acquisition of permanent utility easements on 18 parcels; and

WHEREAS, the permanent utility easements will allow for the installation and continued maintenance of the water line; and

WHEREAS, the project also requires a temporary construction easement during construction on 13 different parcels; and

WHEREAS, the easement widths vary for each parcel based on the location of the water main.

NOW, THEREFORE, BE IT RESOLVED, that the Prince George County Board of Supervisors accepts the dedication of permanent utility easement for 18 separate parcels with the following tax map numbers:

- 13B(01)00-00D-2
- 13B(01)00-00D-0
- 24F(01)0C-105-0
- 24F(01)0A-001-0
- 240(0A)00-068-A
- 240(0A)00-066-0
- 240(0A)00-065-0
- 240(0A)00-064-0
- 240(0A)00-063-0
- 240(0A)00-062-0
- 240(0A)00-087-B
- 240(0A)00-087-C
- 240(0A)00-090-0
- 240(0A)00-091-0
- 240(0A)00-093-0
- 240(0A)00-094-0
- 240(0A)00-095-E
- 240(0A)00-043-A

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Prince George County Board of Supervisors accepts the dedication of temporary construction easement for 13 separate parcels with the following tax map numbers:

- 13E(01)0A-001-0
- 130(06)00-002-0
- 13B(01)00-00D-2
- 13B(01)00-00D-0
- 24F(01)0C-105-0
- 24F(01)0A-001-0
- 240(0A)00-066-0
- 240(0A)00-063-0
- 240(0A)00-062-0
- 240(0A)00-087-B

240(OA)00-087-C
240(OA)00-043-A
240(12)00-002-0

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Prince George County Board of Supervisors gives authority to Jeffrey Stoke, Deputy County Administrator, to accept such easements on behalf of the County.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

PUBLIC COMMENTS. Chairman Hunter announced that anyone wishing to come before the Board may do so at this time. He noted that this was the time for unscheduled general public comments. He opened the public comments at 7:03 p.m. There was no one to speak and the public hearing was closed.

SUPERVISORS' COMMENTS

Mrs. Waymack asked the public to be careful with a positive attitude and know we will get through this winter. She also asked that the public keep the Prince George County Schools in their prayers and to give them all of the support they can.

Chairman Hunter echoed Mrs. Waymack's comments.

COUNTY ADMINISTRATOR'S COMMENTS

Mr. Jeff Stoke, Deputy County Administrator, stated that the Probation and Parole Unit of the Virginia Department of Corrections will provide an opportunity for public comment for a leased office for the Prince George County, Virginia Probation and Parole Office at 4433 Crossings Boulevard, Prince George, Virginia. The public hearing will be conducted on October 28, 2020 at 7:00 p.m. in the Boardroom of the Third Floor of the County Administration Building, 6602 Courts Drive, Prince George, Virginia. All individuals seeking to provide oral comment are required to pre-register by 5:00 pm on October 27, 2020.

REPORTS

Fort Lee Impact Study – Mr. Denny Morris of the Crater Planning District Commission presented to the Board of Supervisors the Economic Impact Analysis of Fort Lee. The analysis summarizes the overall economic impact of Fort Lee in the Tri-Cities Area in 2019, adding impacts from military personnel, students and trainees, civilians, contractors, and defense contracts. It estimates that the total impact of Fort Lee (direct, indirect, and induced) in 2019 reached more than \$2.2 billion, which supported 23,483 jobs in the Tri-Cities Area. Total Gross Domestic Product (GDP) in the region in 2019 is \$22.4 billion, suggesting the total impact of Fort Lee is equivalent to more than 10% of regional GDP. The regional output and employment multipliers of Fort Lee are estimated to be 1.48 and 1.29, respectively, meaning each dollar of expenditure tied to Fort Lee can generate \$.048 in additional regional spending and each job can support 0.29 additional jobs in the region.

Election Update – Mr. Allan Richeson, Registrar, stated that in 2008, absentee ballots were 11.8% with a total of 79.5% voting. In 2012, absentee ballots were 8.3% with a total of 73% voting. In 2016, 69% voted and absentees were 8.6%. Already this year there are 24,265 registered to vote. There have been 8,642 absentee ballots issued to date. Almost 36% already have their ballots. Ballots already cast are at 32%. Almost a third of people in the County have already voted. There are still 786 absentee ballots to come in. They have been averaging 300 voters per day. The Staff in the Registrar's Office is doing an incredible job. There have been little to no problems. Mr. Richeson projects it will be 80% total voting. The Board commended the Registrar's Office on a job well done.

Update on CARES Funding - Ms. Betsy Drewry, Deputy County Administrator and Finance Director, stated that the County has received \$6,692,302 in CARES Funds. Federal law indicates that those funds can only be spent on necessary expenditures incurred due to COVID-19 or responding to COVID-19, including expenditures not accounted for in the adopted budgets, and

expenditures that are incurred in between March 1 and December 30, 2020. This is one-time funding and should not be used for ongoing services and/or base operations. All of the small business grants have been distributed to 67 businesses for a total of \$1.7 million. Thirty-eight businesses could not be funded because the funding was exhausted. Social Services has received 271 applications and 209 families have assisted with 28 pending verification and 37 denied. The total amount allocated thus far has been over \$462,000. These families are being assisted with rent/mortgage, food, clothing/personal care, boys hair cuts, girls salon services, electricity, and garbage services. Ms. Drewry stated that the first responders have received their first round of hazard pay of \$1.70 per hour. It will be paid out retroactive to March 1 at \$1.70 per hour for hours worked in three increments, October 15, December 15, and December 31. To date, \$2.1 million has been spent on community relief initiatives. In addition, other moneys were designated to the local food bank, outreach of mobile home parks, and a pet food distribution effort. There was a \$2.1 million allocation to the School Division with \$550,000 expended to date. Technology initiatives were estimated to be at about \$214,000 and \$86,000 has been spent and obligated to date. There was also a variety of cleaning and protective health measures and employee compensation and benefits. Other monies have been allocated for Courthouse needs in the amount of \$40,396.89, Sheriff needs in the amount of \$67,378.76, General Services/Building needs in the amount of \$50,000, and Public Safety Requests in the amount of \$768,383.78. The planned software upgrade in the ECC will not fit within the constraints of the grant requirements. Therefore the Police have offered an alternate list, including personal protective equipment, additional technology, cleaning equipment, and the purchase of an additional heavy-duty pick-up truck. Out of contingency to date, \$3.2 million has been spent and obligated out of the \$6.7 million. Ms. Drewry asked the Board for permission to move and shift money between categories should it become necessary to maximize the funds before the deadline. This will apply to the School Division as well. The Board was fine with that.

PUBLIC HEARINGS

P-1. Public Hearing; REZONING CASE RZ-20-04 Request of SI Virginia II, LLC to conditionally rezone 141.79 acres from M-3, Heavy Industrial Zoning District to M-1, Limited Industrial Zoning District. The subject property is located along Quality Way and Hardware Drive in the Southpoint Business Park, Lot 10, and is identified as Tax Map 340(22)00-010-0. The Comprehensive Plan indicates that the subject property is appropriate for industrial uses. Chairman Hunter asked the County Attorney if Items P-1 and P-2 could be heard together since they are related to the same project. Mr. Whitten stated that would be permissible as long as the two rezonings are voted on separately. Mr. Horace Wade of the Planning Department stated that the applicant is requesting to conditionally rezone a 141.79 acre parcel to M-1, Limited from M-3, Heavy Industrial with conditions to allow a distribution warehouse of 650,000 square feet up to 940,000 square feet. The Comprehensive Plan shows that the parcel in this area is appropriate for industrial use. The primary purpose of the M-1 Limited Industrial district is to permit certain industries which do not in any way detract from residential desirability to locate in any area adjacent to residential uses. The limitations on or provisions relating to height of buildings; horsepower; heating; flammable liquids or explosives; controlling emission of fumes, odors and noise; landscaping; and the number of persons employed are imposed to protect and foster adjacent residential desirability while permitting industries to locate near a labor supply. Parcel 10 was rezoned to M-3, Heavy Industrial Zoning District in 2019 to permit two uses: (1) Materials recovery facilities, resource recovery/reclamation operations, and (2) Manufacture, compounding, assembling or treatment of articles of merchandise from previously prepared materials including bone, cellophane, canvas, cloth, cork, feathers, felt, fiber, fur, glass, hair, horn, leather, paper, plastic, precious or semiprecious metals or stone, shell, straw, textiles, tobacco, wood, yard and paint. This particular use and tenant will not be locating on this property. The applicant, through this rezoning application, is downzoning the Parcel 10 and also restricting lot 13 [RZ-20-05] by voluntarily restricting high traffic volume generating uses as described in the Institute of Traffic Engineers Trip Generation Manual. The applicant is reverting back to the previous zoning classification of M-1, Limited Industrial Zoning from Zoning Case ZM-97-004, but applying several conditions to the M-1 zoning. The applicant has proffered that certain warehouse uses as described in the Institute of Traffic Engineers Trip Generation Manual 10th Edition be restricted from this rezoning. Should the applicant choose to apply the uses of 155 High-Cube Fulfillment Center Warehouse or 156 High-Cube Parcel Hub Warehouse, the applicant must amend the rezoning case and submit a 527 Traffic Impact Analysis (TIA). As a result of the TIA, the applicant may be required to provide off-site improvements to the transportation network. The applicant has

filed a subdivision application to consolidate Lots 10 & 13. The applicant has also filed a site plan application for a 650,000 square foot distribution center. In summary, Planning staff finds that the applicant's requested uses would be appropriate for this site. Staff recommends approval of the rezoning case of RZ-20-04 subject to conditions for a speculative distribution warehouse of 650,000 square feet up to 940,000 square feet. Chairman Hunter opened the public hearing for both P-1 and P-2 at 7:45 p.m.

Mr. Tom Wortham (Senior Vice President of Architecture & Business Development, The Hollingsworth Companies). Mr. Wartham stated that they are prepared to move forward with the permitting process of the distribution warehouse of 650,000 square feet and can do so once the rezoning is complete. He appreciates the consideration of the Board.

There was no one else to speak and the public hearing was closed at 7:48 p.m. Mr. Webb made a motion, seconded by Mr. Carmichael to approve the rezoning as presented. Roll was called on the motion.

O-20-21

P-1.

REZONING CASE RZ-20-04 Request of SI Virginia II, LLC to conditionally rezone 141.79 acres from M-3, Heavy Industrial Zoning District to M-1, Limited Industrial Zoning District. The subject property is located along Quality Way and Hardware Drive in the Southpoint Business Park, Lot 10, and is identified as Tax Map 340(22)00-010-0.

BE IT ORDAINED by the Board of Supervisors of Prince George County that the Conditional Rezoning Application identified as RZ-20-04 is granted as an amendment to the official zoning map with the following conditions:

The Owner (the "Owner") in this zoning case, pursuant to §15.2-2303 of the Code of Virginia (1950 as amended) and the Zoning Ordinance of Prince George County, Virginia (the "County") for themselves and their successors or assigns, proffer that the development of the Property known as Prince George County Tax Identification Numbers 340(22)00-010-0 (the "Property") under consideration will be developed according to the following conditions, if and only if the application request for a proffer amendment is granted with only those conditions voluntarily agreed to by the Applicant.

1. The Project shall be generally developed consistent with that certain conceptual plan entitled "Concept Developments, Inc. VP-163 SouthPoint Business Park Prince George" sheets: C050, C101, and C102 dated 7/28/2020, and prepared by the Land Development Solutions (the "Conceptual Plan").
2. The applicant will combine Tax Map Parcel 340(22)00-10-0 and Tax Map Parcel 340(22)00-013-0 into a single consolidated lot for the project to accommodate the size of the building and future expansion.
3. The applicant shall maintain the existing natural mature tree buffer at the edge of the wetlands as delineated by Timmons Group on the attached drawing "SouthPoint Business Park Lot 10, Figure 4: Wetlands and waters of the U.S. Delineation Map", dated 04/03/2019 which surrounds the north, east and south boundary of the site. The remaining edges of Lot 10 border on other industrial lots in the SouthPoint Business Park. The placement and design of any additional landscape buffering shall be subject to approval by the Director of Community Development and Code Compliance. The trees and shrubs shall be mostly native plants (Nativars) to Virginia. The Director of Community Development and Code Compliance, in consultation with the Police Department, shall approve a landscape plan as part of the site plan for the development and may grant minor modifications to the requirements. To ensure survival, the landscaping shall be bonded or a guarantee provided by a nursery for a period of one (1) year after installation.

4. All areas not occupied by building, structures, driveways, walkways, off street parking facilities or other authorized installations shall be covered with one or more of the following: grass, mulch, shrubbery, plants or trees.
5. Any lighting installed for the Project will not exceed a foot-candle illumination of 1.0 at the perimeter of the site.
6. The zoning on Lot 10 which is now M-3 Heavy Industrial with certain proffer limitations shall be downzoned to M-1, Limited Industrial Zoning to match Lot 13 existing zoning of M-1; furthermore the Project shall voluntarily restrict high traffic volume generating uses as described in the Institute of Traffic Engineers Trip Generational Manual 10th Edition as 155 High-Cube Fulfillment Center Warehouse and 156 High-Cube Parcel Hub Warehouse which would otherwise be permitted by right in an M-1 zone under listed use (13) Wholesale businesses and storage warehouses, and such identified high traffic volume generating uses may only be allowed by zoning case amendment to include a Chapter 527 Traffic Impact Analysis (TIA) in conjunction with the zoning case. Other use category (13) Wholesale businesses and storage warehouses that are not classified as 155 High-Cube Fulfillment Center Warehouse and 156 High-Cube Parcel Hub Warehouse shall be permitted as part of this rezoning case.
7. The Project personnel will meet with VDOT prior to start of construction activities to walk the roadway that will be used to access the site and document the current condition. Upon completion of the construction, the Project will return the roadway to as found condition prior to the start of construction per the appropriate VDOT specifications.
8. The development of the subject property of this application shall be in accordance with the conditions set forth as proffers and as depicted on the attached Conceptual Plan, dated 7/28/2020, and prepared by the Land Development Solutions. These proffers shall be enforceable in the event of transfer of the property to other parties.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

P-2. Public Hearing; REZONING CASE AMENDMENT RZ-20-05 Request of SI Virginia II, LLC pursuant to § 90-788, Change of Approved Conditions, to add conditions to Zoning Case ZM-97-004 for a 15.363 acre parcel located along Quality Way. The subject property is located in the Southpoint Business Park, Lot 13, and is identified as Tax Map 340(22)00-013-0. The Comprehensive Plan indicates that the subject property is appropriate for industrial uses. By amending the conditions, the applicant seeks to apply the same conditions on Lot 13 that would apply to Lot 10. The applicant, through this rezoning case amendment, is restricting Lot 13 by voluntarily restricting high traffic volume generating uses as described in the Institute of Traffic Engineers Trip Generation Manual. Mr. Brown made a motion, seconded by Mrs. Waymack, to approve the rezoning as presented. Roll was called on the motion.

O-20-22

P-2.

ZONING CASE AMENDMENT RZ-20-05 Request of SI Virginia II, LLC pursuant to §90-788, Change of Approved Conditions, to add conditions to Zoning Case ZM-97-004 for a 15.363 acre parcel located along Quality Way. The subject property is located in the Southpoint Business Park, Lot 13, and is identified as Tax Map 340(22)00-013-0.

BE IT ORDAINED by the Board of Supervisors of Prince George County that the Zoning Case Amendment Application identified as RZ-20-05 is granted as an amendment to the official zoning map with the following conditions:

The Owner (the "Owner") in this zoning case, pursuant to §15.2-2303 of the Code of Virginia (1950 as amended) and the Zoning Ordinance of Prince George County, Virginia (the "County")

for themselves and their successors or assigns, proffer that the development of the Property known as Prince George County Tax Identification Numbers 340(22)00-013-0 (the "Property") under consideration will be developed according to the following conditions, if and only if the application request for a proffer amendment is granted with only those conditions voluntarily agreed to by the Applicant.

1. The Project shall be generally developed consistent with that certain conceptual plan entitled "Concept Developments, Inc. VP-163 SouthPoint Business Park Prince George" sheets: C050, C101, and C102 dated 7/28/2020, and prepared by the Land Development Solutions (the "Conceptual Plan").
2. The applicant will combine Tax Map Parcel 340(22)00-10-0 and Tax Map Parcel 340(22)00-013-0 into a single consolidated lot for the project to accommodate the size of the building and future expansion.
3. The applicant shall maintain the existing natural mature tree buffer at the edge of the wetlands as delineated by Timmons Group on the attached drawing "SouthPoint Business Park Lot 10, Figure 4: Wetlands and waters of the U.S. Delineation Map", dated 04/03/2019 which surrounds the east boundary of the site. The remaining edges of Lot 13 border on other industrial lots in the SouthPoint Business Park. The placement and design of any additional landscape buffering shall be subject to approval by the Director of Community Development and Code Compliance. The trees and shrubs shall be mostly native or direct cultivars of native plants (Nativars) to Virginia. The Director of Community Development and Code Compliance, in consultation with the Police Department, shall approve a landscape plan as part of the site plan for the development and may grant minor modifications to the requirements. To ensure survival, the landscaping shall be bonded or a guarantee provided by a nursery for a period of one (1) year after installation.
4. All areas not occupied by building, structures, driveways, walkways, off street parking facilities or other authorized installations shall be covered with one or more of the following: grass, mulch, shrubbery, plants or trees.
5. Any lighting installed for the Project will not exceed a foot-candle illumination of 1.0 at the perimeter of the site.
6. The zoning on Lot 13 which is now M-1 Limited Industrial with certain Proffer limitations listed herein; Project shall voluntarily restrict high traffic volume generating uses as described in the Institute of Traffic Engineers Trip Generation Manual 10th Edition as: 155 High-Cube Fulfillment Center Warehouse and 156 High-Cube Parcel Hub Warehouse which would otherwise be permitted by right in an M-1 zone under listed use (13) Wholesale businesses and storage warehouses, and such identified high traffic volume generating uses may only be allowed by zoning case amendment to include a Chapter 527 Traffic Impact Analysis (TIA) in conjunction with the zoning case. Other use category (13) Wholesale businesses and storage warehouses that are not classified as 155 High-Cube Fulfillment Center Warehouse and 156 High-Cube Parcel Hub Warehouse shall be permitted as a part of this rezoning case.
7. The Project personnel will meet with VDOT prior to start of construction activities to walk the roadway that will be used to access the site and document the current condition. Upon completion of the construction, the Project will return the roadway to as found condition prior to the start of construction per the appropriate VDOT specifications.
8. The development of the subject property of this application shall be in accordance with the conditions set forth as proffers and as depicted on the attached Conceptual Plan, dated 7/28/2020, and prepared by the Land Development Solutions. These proffers shall be enforceable in the event of transfer of the property to other parties.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

P-3. Public Hearing; Ordinance to Amend “The Code of the County of Prince George, Virginia”, 2005, As Amended, by Enacting §§ 14-49 – 14-56 to Implement an Application Process and Regulations for Peddling and Soliciting in the County. Mr. Dan Whitten, County Attorney, stated that the Police Department requested an Ordinance that would set an application process and regulations for peddling and soliciting in the County. A Solicitor is defined as any person who goes from door to door selling goods, wares, merchandise or services, or accepting or requesting donations. Such Solicitor will be required to register with the police department, fill out an application for a permit and pay an application fee. The Solicitor shall follow provisions of this article or face penalties. Exceptions to the application requirements include but are not limited to nonprofit religious, civic or charitable organizations who are registered with the police department, those selling fresh farm products, those canvassing for or on behalf of political candidates or referenda, and those twelve years of age or under. Chairman Hunter opened the public hearing at 7:52 pm. There was no one to speak and the public hearing was closed. Mr. Carmichael made a motion, seconded by Mr. Webb, to approve the ordinance as presented. Roll was called on the motion.

O-20-23

P-3.

ORDINANCE TO AMEND “THE CODE OF THE COUNTY OF
PRINCE GEORGE, VIRGINIA”, 2005, AS AMENDED, BY
ENACTING §§ 14-49 – 14-56 TO IMPLEMENT AN APPLICATION PROCESS AND
REGULATIONS FOR PEDDLING AND SOLICITING IN THE COUNTY

BE IT ORDAINED by the Board of Supervisors of Prince George County:

(1) That The Code of the County of Prince George, Virginia, 2005, as amended, is amended by enacting §§ 14-49 – 14-56, as follows:

CHAPTER 14 BUSINESSES

ARTICLE III. – PEDDLING AND SOLICITING

§ 14-49. Definitions.

As used in this article, the following terms shall have the meanings indicated:

SOLICITOR -- A person who goes from door to door visiting residential dwellings for the following purposes:

A. To sell any goods, wares, merchandise or services or accept subscriptions or orders therefor.

B. To accept or request donations for any charitable purpose.

§ 14-50. Registration.

All persons, before entering into or upon a residential premises within the county for the purpose of soliciting, shall register with the Police Department and furnish the following information:

A. The name, local and permanent address, age, date of birth, social security number, race, weight, height, color of hair and eyes and any other distinguishing physical characteristics of the applicant.

B. The nature or purpose for which solicitations will be made and the nature of the goods, wares and merchandise offered for sale.

C. The name and permanent address of the employer or organization represented.

- D. A statement as to whether the applicant has been convicted of any felony or misdemeanor and if so, the nature of the offense, when and where convicted and the penalty for punishment assessed therefor.
- E. A photograph of the applicant and fingerprints of the applicant.
- F. The make, model and license number of any vehicle to be used.
- G. The specific area or areas of the county where the solicitor will be working.
- H. Written authorization and any other information needed to conduct a background investigation of the applicant, including a criminal records check, and to investigate whether the information provided by the applicant is true.
- I. Written declaration, dated and signed by the applicant, certifying that the information contained in the application is true and correct.
- J. A statement of any similar permits issued to the applicant in any jurisdiction with a description of the status of those permits and a statement as to whether a permit held by the applicant has ever been suspended or revoked, or the applicant has ever been denied a permit in any jurisdiction.
- K. For Solicitors involved in security systems work or sales, additional documentation must be obtained from the Department of Criminal Justice Services and submitted with the application.

§ 14-51. Issuance, term and display of permit.

- A. Upon furnishing the information required under § 14-50, the applicant shall be issued a permit, unless the information furnished in compliance with this article shows that the applicant has been convicted of a felony or a crime of moral turpitude or had a prior permit suspended or revoked.
- B. A permit issued under this article shall be good for one year from the date of issuance, unless earlier revoked as provided in this article.
- C. Every solicitor shall carry his permit with him at all times while engaged in soliciting and shall display the same to any person who shall demand to see the same while he is so engaged.

§ 14-52. Application fee.

A fee of \$20.00 and the additional costs charged by the Virginia State Police to conduct the background investigation shall be paid to the Police Department when the application is filed and shall not be returnable under any circumstances.

§ 14-53. Prohibitions.

No person shall:

- A. Act as a solicitor in the county without obtaining a permit as provided for in this article.
- B. Enter into or upon a residential premises in the county under false pretenses to solicit for any purpose or for the purpose of soliciting orders for the sale of goods, wares, merchandise or services.
- C. Remain in or on any residential premises after the owner or occupant has requested any such person to leave.
- D. Enter upon any residential premises for soliciting when the owner or occupant has displayed a "No Soliciting" sign or "No Trespassing" sign on such premises.

- E. Knowingly give false information or fail to give correct information in obtaining a permit.
- F. Engage in solicitation at any time prior to 9:00 a.m. or after sunset, of any day.
- G. Engage in solicitation on Sundays.
- H. Enter upon any residential premises while not wearing a mask if the Virginia Department Health has a recommendation in place to wear masks while engaging with other members of the public.
- I. Fail to provide a written order or invoice, in duplicate, which:
 - (1) Shows the name and address of the firm represented by the solicitor;
 - (2) Is signed by the solicitor; and
 - (3) Is signed by the purchaser and states the terms and conditions of the sale. A copy of the order or invoice shall be given to the purchaser.

§ 14-54. Exceptions.

The provisions of this article shall not apply to:

- A. Any person who visits any residence or apartment at the request or invitation of the owner or occupant thereof.
- B. Unpaid members of any nonprofit religious, civic or charitable organization who are registered as such with the Police Department and the names of the solicitors have been listed as such members and the organization has provided each person listed with an approved means of identification with the organization represented.
- C. Newsboys soliciting subscriptions to any newspaper for home delivery within the county.
- D. Route deliverymen who make deliveries at least once a week to regular customers and whose solicitation is only incidental to their regular deliveries.
- E. Persons selling fresh farm products.
- F. Persons licensed under the provisions of state law governing insurance sales.
- G. Persons engaged in canvassing for or on behalf of political candidates, or referenda.
- H. Persons twelve (12) years of age or under.
- I. Persons collecting or attempting to collect a payment due from a purchaser if the collector and original seller are not the same.

§ 14-55. Violations and penalties.

Any person who shall violate any provision of this article shall, upon conviction, be guilty of a class 2 misdemeanor.

§ 14-56. Revocation of permit.

- A. Any permit issued pursuant to this article may be revoked by the Police Department for:
 - (1) Any fraud, misrepresentation or false statement contained in the application;

- (2) Any failure to observe the conditions of the permit;
- (3) Violation of this article or any felony or a misdemeanor involving moral turpitude after the permit was issued.

- B. If the Police Chief revokes a permit, he shall notify the permittee in writing of the revocation, the reasons for the revocation, and the permittee's right to request a hearing. To receive a hearing, the permittee must make a written hearing request which must be received by the Police Chief within ten (10) days of the notice of revocation. If a hearing request is not received within ten (10) days of the revocation notice, the Police Chief's decision shall be final. If a hearing is properly requested, it shall be held within fifteen (15) days from receipt of the hearing request. The hearing shall be presided over by the Police Chief or his designee. The permittee shall have the right to present evidence and argument or to have counsel do so. Within a reasonable time after the hearing, the Police Chief shall render his decision which shall be final. The permittee must discontinue operation of its business when the decision to revoke its permit is final.
- (C) When protection of public health, safety or welfare requires such action, the Police Chief may direct immediate revocation of a solicitor's permit by giving written notice to the permittee. When action is taken pursuant to this paragraph, the permittee shall immediately discontinue those activities authorized by the permit and this article, but the permittee shall have the right to a hearing as described above.

2) *That the Ordinance shall be effective upon adoption.*

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

REPORTS (cont'd)

Quarterly Financial Report – Ms. Betsy Drewry gave the quarterly financial for the quarter ending September 30, 2020. Collections for General Fund Revenue are at 5.23% collected and on target. There are no alarms that would lead to a recommendation for mid-year spending reductions for FY2021. Total General Fund Expenditures are 24.23% spent and on target. The Operating Utility Fund is \$273,814 year to date while the Non-Operating Fund is \$207,690 year to date. Ms. Drewry went over several CIP Projects, including public safety radio project, Route 156 water extension, the Food Lion water system upgrades, CDCC software equipment, CWC building upgrades, Scott Park restroom and concession, self-contained breathing apparatus and Zoll monitors, school security improvements, Harrison School roof maintenance, school electrical switch gears, school entrance redesigns, school parking lot repairs, and new Walton Elementary School. The Tourism and Economic Development Funds are favorable in revenues. Lodging taxes and expenditures are higher than they were at this time last year. The Economic Development Fund revenues are at 23.23%. There was no activity in the Proffer fund thus far. The Board has the option to use proffer balances for upcoming projects in lieu of issuing debt as long as the project is in accordance with the proffer agreement. RedFlex Program FY20 collections so far this year are \$205.82. The Health Insurance Fund balance is \$3.08 million. The premiums exceeded the claims paid. The final audit field work was conducted October 19 through October 23. The CAFR preparation is targeted for completion by November 30, 2020.

Utility Updates – Mr. Frank Haltom, County Engineer, provided an update on several capital projects. In regards to the Appomattox River Water Intake Permit, comments were received from Virginia Marine Resource Commission (VMRC) to include a requirement to perform hydrodynamic modeling. Staff and their consultant have meet with VMRC to refute this requirement. VMRC has required this model to determine if this location can be approved without harming the fish habit and other environmental concerns. The only recourse available is to petition the commission in hopes they would remove this requirement. However, the commission is not likely to rule against the recommendations of their staff and consulting agencies. This modeling effort is expected to cost approximately \$100,000 and would take up to

four months to complete. The effort would be completed by Virginia Institute of Marine Science (VIMS). We are currently waiting on a proposal from VIMS to perform the model. There may be an opportunity to reduce this cost significantly by partnering with Chesterfield to pay VIMS to perform this task. In regards to wastewater options for future sewer capacity needs, two preliminary engineering reports (PER) are underway to evaluate the options to address the future wastewater capacity needs for the Southpoint Business Park and the County. One option is the construction of a wastewater treatment plant (WWTP); and the other option is the extension of the wastewater infrastructure to the Hopewell Wastewater Treatment Facility. The PERs will determine the land requirements, preliminary site layout, treatment alternatives, projects costs, potential funding alternatives, and likely project schedule to construct the new infrastructure. It is anticipated the PER for the Hopewell option will be completed by mid-December. The PER for the WWTP will be completed by January 2021. In regards to the Route 460 Water line Extension, the easements that are key have been acquired. Construction will begin after the easements are recorded. The contractor has been working on getting all of their submittals to the Engineer for approval. The majority of the materials have already been delivered to the site. The kickoff meeting is on November 12 and construction is set to start on December 1. They have set a deadline of February 26 to meet with the homeowners. Testing of the line should be in May 2021 and service should begin in June 2021. In regards to the Route 156 Water line Extension, the project has been awarded to Perkinson Construction. The easements required for work to begin are anticipated to be in place by the end of November allowing Perkinson to begin construction in January of next year. This is a longer project and will take longer. A deadline has been set for the end of next year to meet with the homeowners. This project will not be complete until June 2022. In regards to the Temple Avenue Tank and Booster Station, the Preliminary Engineering Report has been completed. A new 1-million-gallon tank and booster station would provide the needed water capacity to serve the Southpoint business park and utilize the current allocation of 2.69 MGD from AWRA. The new facilities would be located in the vicinity of the Temple Ave and River Road intersection. Timmons Group is currently surveying the anticipated route on the new water line and the location of new tank and booster station. County staff is negotiating the purchase of property to locate the new tank and booster station. Mr. Webb stated that depending on this goes forward, we may not need to build a new booster station. Mr. Haltom confirmed for Mr. Webb that a new booster station would be approximately \$1 million. In addition, Mr. Haltom gave an update on Jordan on the James filter replacements. He stated that it is near complete. They expect it to be 100% complete by the end of next week. The filters have been operating for quite some time and the residents there should be getting better water than they have been getting.

TABLED ITEMS

T-1. Resolution; Two Appointments – Crater Regional Workforce Development. Since there are still no applicants, Mr. Webb made a motion, seconded by Mr. Brown, to postpone this matter to November 10. Roll was called on the motion.

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael
Opposed: (0)
Absent: (0)

T-2. Resolution; Recommendation for Appointment; Board of Zoning Appeals. Mr. Carmichael made a motion, seconded by Mr. Webb, to recommend Mr. William Kreider for reappointment to the Board of Zoning Appeals. Roll was called on the motion.

R-20-155

T-2.

**RESOLUTION; RECOMMENDATION FOR APPOINTMENT
(FIVE-YEAR TERM) – BOARD OF ZONING APPEALS.**

WHEREAS, Mr. William Kreider’s term will expire on October 14, 2020; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Prince George this 27th day of October, 2020 that it hereby recommends Mr. William Kreider to the Circuit Court for appointment to the Prince George County Board of Zoning Appeals for a five-year term effective October 15, 2020 and ending on October 14, 2025.

BE IT FURTHER RESOLVED That upon receiving notice of confirmation of appointment, the Circuit Court Clerk shall administer the Oath of Office to Mr. William Kreider as required by State law.

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael
Opposed: (0)
Absent: (0)

T-3. Resolution Accepting Land Exchange Agreement Between the County and James R. Jones. Mr. Dan Whitten, County Attorney, stated that Mr. Jones' attorney has asked that they have a call later this week to discuss the agreement based on previous conversations with Mr. Jones. Mr. Jones is the owner of the real property, approximately 2.387 acres in size, located off Brandywine Drive in Prince George County, "Lot 1" on attached plat dated June 3, 2020 by Timmons Group entitled "Monticello Village Section One Bland District Prince George County, Virginia" ("Jones' Property"). Prince George County ("County") owns real property containing the Jefferson Park Fire Station, approximately 1.01 acres in size, located at 4225 Jefferson Park Road in Prince George County, also known as Tax Map Number 120(0A)00-007-C ("County's Property"). In accordance with the terms of the proffers from a rezoning, Mr. Jones will convey the Jones' Property to the County, and the County will accept the Jones' Property for the construction of a new fire station. The County will convey the County's Property to Mr. Jones upon the abandonment of the existing Jefferson Park Fire Station. Before such conveyance, the County will file an application to rezone the property to B-1. Mr. Jones has the option to not demolish the existing fire station. Both parties desire to exchange such properties for no additional consideration in accordance with the terms and conditions of the Land Exchange Agreement. There is a possibility that the County and Mr. Jones will jointly build a regional storm water basin to serve both the property containing the new fire station and separate property owned by Mr. Jones. A separate agreement will contain the duties of each party and will detail any necessary easements. A public hearing was held on October 13, 2020. Mr. Webb made a motion, seconded by Mrs. Waymack, to postpone the matter to November 10. Roll was called on the motion.

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael
Opposed: (0)
Absent: (0)

ORDER OF BUSINESS

A-1. Resolution; Proposed Revisions; Prince George County Personnel Policies; Section 110.1 Through 110.5 Entitled *County Vehicle*. Ms. Corrie Hurt, Human Resources Director, stated that Staff has revised the personnel policy entitled "County Vehicle" for the Board's consideration. Class II is defined for only Fire & EMS. Class VI was created for Law Enforcement (Police and Sheriff). The policy increases the take home vehicle from a 5-mile perimeter to a 10-mile perimeter for all employees with a take home vehicle. If the employee lives outside of the 10-mile perimeter, the vehicle can still be parked at a secure location with the approval of the Director and County Administrator. The reason for the requested increase is to attract qualified candidates for open positions as this is similar to what other localities are doing now. Mr. Brown stated that he is not comfortable doing this County-wide right now. He is okay with Police and Sheriff. This could mean more maintenance. He would like to see Sheriff and Police have an internal policy. The Board concurred. Mr. Webb stated that they need to look at any impacts as well before they go County-wide. Mr. Brown made a motion, seconded by Mr. Webb, to approve the revisions at a 5-mile perimeter with the exception of law enforcement. Roll was called on the motion.

R-20-156

A-1.

RESOLUTION; PROPOSED REVISIONS; PRINCE GEORGE COUNTY
PERSONNEL POLICIES; SECTION 110.1 THROUGH 110.5 ENTITLED *COUNTY
VEHICLE*

WHEREAS the Prince George County Personnel Policy Manual has been reviewed by staff and it has been recommended that the revised policy entitled *County Vehicle* be reviewed and considered for revision in the County's Personnel Policies;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Prince George, this 27th day of October, 2020 does hereby amend the Prince George County Personnel Policies by approving a revision to the policy entitled *County Vehicle* as requested. On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-2. Resolution: Approval of Farmers Market Changes for the Season Beginning in 2021 and Forward with Changes Attached. Ms. Hurt stated that the Market Manager has researched other Market Fees and Rules and proposes the following changes: (1) Farm Bureau Memberships no longer allowed, (2) vendors selling at least 80% - produce, honey, herbs, flowers/plants would have \$50 annual dues payable at the beginning of the season or 3.00 per week. All other vendors would remain at 10.00 per week or \$150 annual dues payable at the beginning of the season; (3) vendors can no longer drive on the grass areas; and (4) vendors will be expanded to the parking area near the ball field and closest to Beazley Elementary School. Mr. Webb made a motion, seconded by Mrs. Waymack, to approve the changes as presented. Roll was called on the motion.

R-20-157

A-2.

RESOLUTION: APPROVAL OF FARMERS MARKET CHANGES FOR THE SEASON BEGINNING IN 2021 AND FORWARD WITH CHANGES ATTACHED

BE IT RESOLVED That the Farmers Market rules and fee changes have been reviewed by the Board of Supervisors and are approved as attached for the 2021 season and forward; and

BE IT FURTHER RESOLVED that the Board of Supervisors of the County of Prince George, this 27th day of October, 2020 does hereby approve the recommended changes to the Farmers Market rules and fee schedule as provided and attached.

2021 Farmers Market Changes

- Farm Bureau Memberships will no longer be accepted.
- 2021 fee structures - \$50.00 annual dues payable at the beginning of the market season or \$3.00 per market (pay as you go) for vendors selling produce, honey, herbs, fresh cut flowers and plants. Vendor will pay this amount if at least 80% of what they are selling is classified in this group. \$150.00 annual dues payable at the beginning of the market season or \$10.00 per market (pay as you go) for all other vendors.
- Vendors will not be allowed to drive on the grass under any circumstances.
- Farmer's Market will be expanded to the parking area adjacent to the Scott Park Ball field nearest Beazley Elementary School.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-3. Resolution; Award of Contract for the Maintenance and Repairs of the Middle Road Water Tank to Suez. Mr. Haltom stated that inspections of the county's six water storage tanks has been performed by Suez, a water system consultant. The inspection of the Middle Road water tank revealed damage to the safety ladder and significant corrosion of the tank interior. The continued corrosion of the tank could cause a loss of the asset. The ladder must be replaced to meet OSHA safety requirements. This project will be completed utilizing the cooperative language provided in the City of Manassas service contract for maintenance of water storage

tanks. Individual awards for specific projects in excess of \$50,000 require Board approval. Staff recommends an award of the contract for the maintenance and repair of the Middle Road water tank to Suez for \$167,351.18. Mr. Webb asked if the corrosion is above the water line. Mr. Haltom stated that the ladder is not within the water. Mr. Webb recommended stainless steel.

R-20-158

A-3.

RESOLUTION: AWARD OF CONTRACT FOR THE MAINTENANCE AND REPAIRS OF THE MIDDLE ROAD WATER TANK TO SUEZ

WHEREAS, Suez, a water system consultant, has completed the inspections of the county's six water storage tanks; and

WHEREAS, the inspection of the Middle Road water tank revealed damage to the safety ladder and significant corrosion of the tank interior. The continued corrosion of the tank could cause a loss of the asset. The ladder must be replaced to meet OSHA safety requirements.

WHEREAS, this project will be completed utilizing the cooperative language provided in the City of Manassas service contract for maintenance of water storage tanks. Individual awards for specific projects in excess of \$50,000 require Board approval. Staff recommends an award of the contract for the maintenance and repair of the Middle Road water tank to Suez.

NOW, THEREFORE BE IT RESOLVED that the Board of Supervisors of the County of Prince George this 27th day of October, 2020, hereby awards the contract for the maintenance and repairs of the Middle Road water tank to Suez for \$167,351.18.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-4. Resolution; Appropriation (\$13,211 Department of Social Services BL 851 Overtime Surge Funds). Ms. Drewry stated that on October 8, 2020 the Director of the Prince George County Department of Social Services received notice of added state funding for overtime for increased workloads. The amount of additional state funding allocated for Prince George County is \$11,163 and requires a 15.5% local match of \$2,048. The total appropriation request is \$13,211. Staff is requesting the Board to approve an increase in state Public Assistance Funding of \$11,163 and a transfer from the General Fund contingency of \$2,048 for a total appropriation to DSS overtime of \$13,211. Mr. Carmichael made a motion, seconded by Mrs. Waymack, to approve the resolution as presented. Roll was called on the motion.

R-20-159

A-4.

RESOLUTION; APPROPRIATION (\$13,211 DEPARTMENT OF SOCIAL SERVICES BL 851 OVERTIME SURGE FUNDS)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 27th day of October, 2020, does hereby authorize the following increase of funds within the 2020-2021 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>		<u>AMOUNT</u>
<u>Expenditure:</u>		
0100-05-113-0701-41200	Social Services: Overtime	\$13,211.00
0100-09-401-0917-49199	General Fund Contingency	(2,048.00)
<u>Revenue:</u>		
0100-20-601-8202-324602	Social Services: Public Assistance	\$11,163.00

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-5. Resolution; Appropriation (\$96,155.58 School Student Support and Academic Enrichment Grant Funds). Ms. Drewry stated that on October 5, 2020 the Prince George County School Board approved an increase in the FY2021 School budget. The School Division was awarded a Title IV Student Support and Academic Enrichment Program Grant in the amount of \$96,155.58. Staff is requesting that the Board approve an increase in School Federal appropriation for FY2020-21 \$96,155.58. Mr. Webb made a motion, seconded by Mr. Carmichael, to approve the resolution as presented. Roll was called on the motion.

R-20-160

A-5.

RESOLUTION; APPROPRIATION (\$96,155.58 SCHOOL STUDENT SUPPORT AND ACADEMIC ENRICHMENT GRANT FUNDS)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 27th day of October, 2020, does hereby authorize the following increase of funds within the 2020-2021 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
SCHOOL GRANT FUND	
<u>Expenditure:</u>	
0510-06-201-6002-61100-100-900-820-43130	
In-Service Training	\$96,155.58
 <u>Revenue:</u>	
0510-30-000-0000-00000-000-000-820-333820	
Student Support & Academic Enrichment Grant	\$96,155.58

On roll call the vote was:

In favor: (5) Hunter, Waymack, Webb, Brown, Carmichael

Opposed: (0)

Absent: (0)

A-6. Resolution; Appropriation (\$124,605.16 School Title IV, Title VIB Idea and Title VIB Preschool Grant Fund Increase). Ms. Drewry stated that on October 5, 2020 the Prince George County School Board approved an increase in the FY2021 School budget. The School Division received awards for the Title IA, Title VIB IDEA and Title VIB Preschool grants which exceeded estimates included in the adopted FY2021 budget by \$124,605.16. Staff is requesting that the Board approve an increase in School Federal appropriation for FY2020-21 \$124,605.16. Mrs. Waymack made a motion, seconded by Mr. Brown, to approve the resolution as presented. Roll was called on the motion.

R-20-161

A-6.

RESOLUTION; APPROPRIATION (\$124,605.16 SCHOOL TITLE IV, TITLE VIB IDEA AND TITLE VIB PRESCHOOL GRANT FUND INCREASES)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 27th day of October, 2020, does hereby authorize the following increase of funds within the 2020-2021 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
SCHOOL GRANT FUND	
<u>Expenditure:</u>	
0510-06-201-6000-61100-100-900-802-41120 School Title IA Grant Expenditures –	
\$69,303.16	

0510-06-201-6001-61100-200-020-816-41125 School Title VIB IDEA Grant Expenditures – \$54,367.00

0510-06-201-6000-61100-200-340-817-41125 School Title VIB Preschool Grant Expenditures – \$935.00

Revenue:

0510-30-000-0000-00000-000-000-802-333802 School Title IA Grant \$69,303.16

0510-30-000-0000-00000-000-000-816-333816 School Title VIB IDEA Grant \$54,367.00

0510-30-000-0000-00000-000-000-817-333817 School Title VIB Preschool Grant \$935.00

On roll call the vote was:

In favor: (5) Hunter, Brown, Webb, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-7. Resolution; Appropriation (\$1,081,955 School Cares Coronavirus Relief Funds - Direct Distribution). Ms. Drewry stated that on October 15, 2020 the Prince George County School Board approved an increase in the FY2021 School budget. The School Division will be receiving a direct distribution of CARES Act Coronavirus Relief Funds (CRF) in the amount of \$1,081,955. Staff is requesting the Board to approve an increase in School Federal appropriation for FY2020-21 \$1,081,955. Mrs. Waymack made a motion, seconded by Mr. Webb, to approve the resolution as presented. Roll was called on the motion.

R-20-162

A-7.

RESOLUTION; APPROPRIATION (\$1,081,955 SCHOOL CARES CORONAVIRUS RELIEF FUNDS – DIRECT DISTRIBUTION)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 27th day of October, 2020, does hereby authorize the following increase of funds within the 2020-2021 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
SCHOOL OPERATING FUND	
<u>Expenditure:</u>	
0500-06-207-6009-68100-000-900-852-48206	
School CARES CRF Technology	\$973,619
0500-06-201-6001-61100-100-900-852-46014	
School CARES CRF Instructional Materials	\$108,336
<u>Revenue:</u>	
0500-30-000-0000-00000-000-000-852-333852	
School CARES Coronavirus Relief Funds	\$1,081,955

On roll call the vote was:

In favor: (5) Hunter, Waymack, Webb, Brown, Carmichael

Opposed: (0)

Absent: (0)

ADJOURNMENT. Mr. Webb moved, seconded by Mr. Brown, to adjourn. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Hunter, Brown, Webb, Waymack, Carmichael

Opposed: (0)

Absent: (0)

The meeting adjourned at 8:47 p.m.

[Draft Minutes prepared November 2, 2020 for consideration on November 10, 2020; adopted by unanimous vote.]

Donald R. Hunter
Chairman, Board of Supervisors

Percy C. Ashcraft
County Administrator