



Minutes for the:

Prince George County Electoral Board Meeting

September 14, 2021, 10:30 AM

**General Registrar's Conference Room, 2nd Floor Administration Building
6602 Courts Drive, Prince George County, Virginia**

1. Call to Order
 - a. Present:
Sterling Hunt – Vice Chairman, Barbara Tabb – Secretary, and
Deborah Young – Newly appointed member
10 Members of the Public -List attached.
2. Pledge of Allegiance
3. PGEB Reorganization
 - a. Motion made by Barbara Tabb to reorganize the Electoral Board.
Motion Carried 3-0
Chairman – Sterling Hunt
Vice Chairman – Deborah Young
Secretary – Barbara Tabb
4. Adoption of Meeting Agenda
 - a. Motion to adopt Agenda Carried 3-0
5. Proof of Notice of Meeting
 - a. Posted on Web Site, On window in registrar's office, and on Notice Board in Admin building
6. Approval of Minutes
 - a. Minutes had been approved earlier by Board – Posted on the website and in the minutes book in Registrar's office
7. Introductions/Public Comments
 - a. Members of public introduced themselves
8. Reports:
 - a. Electoral Board
 - b. VEBA President – Discussed the District Meetings help around the state the included FOIA training sessions
 - c. Director of Elections & General Registrar Director
 - i. General Election/Security
 1. Security will not be discussed in open sessions per State Legislation.
 - ii. Testing
 1. L&A Testing on the 3 machines to be used for absentee voting was completed during a 9:00 am test session.
Conducted by the members of the Electoral Board, Registrar, and the Prince George Equipment technicians.
 2. L&A for the remaining machines will be conducted on October 23, 2021 at 9am.
 - iii. Early Voting
 1. Early Voting or Absentee Voting is any voting outside of Election Day. 2 types of Absentee are the In Person Absentee and Ballots received as Mail in or Drop box.
 - iv. Officers of Election (OE)
 1. Will be discussed in a Closed Session to be held next Tuesday at 1:00 pm
 2. Training of OE will be conducted as specified in the attached document by precinct.
 3. Additional training for Chiefs and Assistant Chiefs was discussed to address gaps and mistakes identified from the

last election. Proposal by GR and EB to be developed.

v. ELECT Communication/Advisory

vi. Key Absences/Key Dates

1. Going forward this information will be shared in January and then through the year as needed

vii. Early Voting/CAP plans and procedures

1. Begin process of counting on October 26, 2021

Note: All documents presented and/or provided by the GR should be attached to the minutes.

9. Unfinished Business

a. Select date for Performance Report Close-out

- i. September 21, 2021 during the Closed meeting for Personnel and Security discussion.

10. New Business

a. Time/Location of future meetings (space requirements)

- i. Meeting to be moved to the John Kines Breakroom on the 2nd floor of the Administrative Building.

b. Update Remote Meetings Policy

- i. The Policy to allow Electoral Board members to participate in a meeting remotely under specific circumstances was approved pending review by the County Attorney. A Copy is attached.

c. Item Added to Agenda to allow Sunday voting.

- i. Chairman Hunt made a motion to address the possible Sunday voting during the January 2022 meeting.

11. Adjournment

a. A motion to adjourn was passed 3-0 at 12:08 PM

12. Parking lot items for future meeting -Information only

a. COVID

b. Information Assurance

c. Election Security

d. Training Academy for OEs



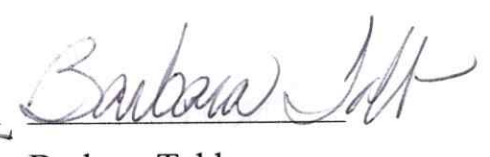
Sterling Hunt

Chairman



Deborah Young

Vice Chairman



Barbara Tabb

Secretary

**Prince George County Virginia
Electoral Board Meeting
September 14, 2021
Attendees**

Name	Representing/Title
Sylvia M. Cibula-Cameron	concerned citizen
Lynna G. Sule	concerned citizen
Maruana Steh	concerned citizen
GIGUADE VINSON	Office
Juanita Thorne	Democratic CHAIR
Eric Diti	PG GOP Chair
29 Angela R. Stewart	Director of Elections Notaway County
DEBORAH B. YOUNG	EB
174 William Jenkins	Director of Elections Sussex County

signed and dated _____

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