

**AGENDA**  
Board of Supervisors  
County of Prince George, Virginia  
Regular Meeting: February 23, 2021  
County Administration Bldg. Boardroom, Third Floor  
6602 Courts Drive, Prince George, Virginia

**Regular Meeting**

**Closed Session**  
**6:00 p.m.**

**Business Meeting**  
**7:00 p.m.**

**\*Public Hearings Will Be Heard at 7:30 p.m.**

This meeting is being held electronically in accord with Virginia Code Section 15.2-1413. The meeting is accessible by:

If you would like to participate in the meeting via Zoom -

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If you would like to watch the meeting in real time use this link:

<https://www.youtube.com/c/princegeorgevirginia>

Public comments may be made in person during any meeting. You may also submit any public comments on our website at

[https://www.princegeorgecountyva.gov/departments/board\\_of\\_supervisors/public\\_comment\\_form.php](https://www.princegeorgecountyva.gov/departments/board_of_supervisors/public_comment_form.php).

Any public comments received via Zoom, in person or by website form up until the public comment section is closed by the Chairman of the Board of Supervisors on February 23<sup>rd</sup> shall be entered into the meeting minutes.

**CALL TO ORDER**

Roll Call

**CLOSED SESSION**

E-1. Resolution; Closed Session Motion with Topics and Code Section References to be Provided at Board Meeting.

E-2. Resolution; "Certification of Closed Session" Certifying that Only those Items Contained in the Closed Session Motion were Discussed.

**INVOCATION** - Rev. Dr. Sylvia Tucker of Loving Union Baptist Church

**PLEDGE OF ALLEGIANCE TO U.S. FLAG**

**PUBLIC COMMENTS**

**ADOPTION OF AGENDA**

**ORDER OF CONSENSUS**

- C-1. Resolution; Commendation; Christopher Bryan Ganoe; Attainment of Eagle Scout Award.
- C-2. Resolution; Commendation; Kevin Langley Meza; Attainment of Eagle Scout Award.
- C-3. Resolution: Commendation; Auxiliary Officer Raleigh Field; Life Saving Effort on January 19, 2021.
- C-4. Resolution; Proclamation; Benefit Programs Specialist Appreciation Month; February, 2021.
- C-5. Resolution Confirming Declaration of Local Emergency Due to Winter Storm.

**PRESENTATIONS**

- S-1. Resolution; Commendation; Christopher Bryan Ganoe; Attainment of Eagle Scout Award.
- S-2. Resolution; Commendation; Kevin Langley Meza; Attainment of Eagle Scout Award.
- S-3. Resolution: Commendation; Auxiliary Officer Raleigh Field; Life Saving Effort on January 19, 2021.

**SUPERVISORS' COMMENTS**

**COUNTY ADMINISTRATOR'S COMMENTS**

**REPORTS**

**Utility Projects Update** – Frank Haltom

**CARES Municipal Utility Relief Program** – Frank Haltom

**Property Maintenance Report** – Lt. Paul Burroughs and Charles Harrison

**CWC Update** – Mike Purvis

**Procurement for Towing County Vehicles** – Betsy Drewry

**POSTPONED ITEMS**

**ORDER OF BUSINESS**

- A-1. Discussion of Annual Reports.
- A-2. Resolution; Appropriation (\$131,678.22 School DODEA S-Class 1 Grant Funds).
- A-3. Resolution; Reduce General Fund Transfer to Debt Fund from Bond Refunding Savings and Increase General Fund Contingency (\$320,000); Approve Use of a Portion of Savings for Various Capital Purchases and Projects, and Award of Contract to Assetworks LLC.
- A-4. Resolution: Appropriation of Debt Proceeds for School Capital Projects & Related Reimbursement Resolution (\$591,220).
- A-5. Resolution; Authority to Execute Agreements Between Grover Gaming, Inc. and the Prince George Volunteer Fire Department (Company One) for Electronic Bingo.
- A-6. Discussion of Jordan Point Marina ABC License Application.

A-7. Resolution: Authority to Advertise a Public Hearing Regarding the Proposed Authorization of the Issuance of Virginia Public School Authority Bonds in the Maximum Principal Amount not to Exceed \$\_\_\_\_\_ to Finance the Acquisition, Construction and Equipping of the New Walton Elementary School.

**PUBLIC HEARINGS**

**ADJOURNMENT**

**Board meeting format:** Closed Meeting at 5:00 p.m., followed by a Business Meeting at 7:00 p.m. with Public Hearings being heard at 7:30 p.m. **Visit Prince George County website for information [www.princegeorgeva.org](http://www.princegeorgeva.org).**

**MINUTES**  
Board of Supervisors  
County of Prince George, Virginia

February 23, 2021

County Administration Bldg. Boardroom, Third Floor  
6602 Courts Drive, Prince George, Virginia

**MEETING CONVENED.** A regular meeting of the Board of Supervisors of the County of Prince George, Virginia, was called to order at 6:00 p.m. on Tuesday, February 23, 2021 in the Boardroom, County Administration Building, 6602 Courts Drive, Prince George, Virginia by Floyd M. Brown, Jr., Chairman.

**ATTENDANCE.** The following members responded to Roll Call:

Floyd M. Brown, Jr., Chairman	Present
Marlene J. Waymack, Vice-Chair	Present
Alan R. Carmichael	Present
Donald R. Hunter	Present
T. J. Webb	Present

Also present was: Percy C. Ashcraft, County Administrator; Jeff Stoke, Deputy County Administrator; Betsy Drewry, Deputy County Administrator; Julie Walton, Deputy County Administrator; and Dan Whitten, County Attorney.

**CLOSED SESSION**

**E-1. Resolution; Closed Session for (i) Section 2.2-3711.A.1 – Discussion or consideration of the assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of a specific public officers, appointees or employee of the public body; I further move that such discussion shall be limited to the Utilities Department, and; (ii) Section 2.2-3711.A.8 – Consultation with legal counsel regarding legal advice on a multi-party agreement regarding funding for Commonwealth’s Center for Advanced Manufacturing.** Mrs. Waymack made a motion, seconded by Mr. Webb, that the Board convene closed session for (i) Section 2.2-3711.A.1 – Discussion or consideration of the assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of a specific public officers, appointees or employee of the public body; I further move that such discussion shall be limited to the Utilities Department, and; (ii) Section 2.2-3711.A.8 – Consultation with legal counsel regarding legal advice on a multi-party agreement regarding funding for Commonwealth’s Center for Advanced Manufacturing.

R-21-032

E-1.

RESOLUTION; CLOSED SESSION FOR (I) SECTION 2.2-3711.A.1 – DISCUSSION OR CONSIDERATION OF THE ASSIGNMENT, APPOINTMENT, PROMOTION, PERFORMANCE, DEMOTION, SALARIES, DISCIPLINING OR RESIGNATION OF A SPECIFIC PUBLIC OFFICERS, APPOINTEES OR EMPLOYEE OF THE PUBLIC BODY; I FURTHER MOVE THAT SUCH DISCUSSION SHALL BE LIMITED TO THE UTILITIES DEPARTMENT, AND; (II) SECTION 2.2-3711.A.8 – CONSULTATION WITH LEGAL COUNSEL REGARDING LEGAL ADVICE ON A MULTI-PARTY AGREEMENT REGARDING FUNDING FOR COMMONWEALTH’S CENTER FOR ADVANCED MANUFACTURING

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 23<sup>rd</sup> day of February, 2021, does hereby vote to enter closed session for (i) Section 2.2-3711.A.1 – Discussion or consideration of the assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of a specific public officers, appointees or employee of the public body; I further move that such discussion shall be limited to the Utilities Department, and; (ii) Section 2.2-3711.A.8 – Consultation with legal counsel regarding legal advice on a multi-party agreement regarding funding for Commonwealth’s Center for Advanced Manufacturing.

On roll call the vote was:

In favor: (5) Hunter, Brown, Waymack, Webb, Carmichael

Opposed: (0)

Absent: (0)

**E-2. Resolution; Certification of Closed Session.** At 7:00 p.m., Mr. Webb made a motion, seconded by Mrs. Waymack, that the Board adjourn the closed session and enter open session, certifying that to the best of each Board Members' knowledge (1) only public business lawfully exempted from open meeting requirements were discussed and (2) only matters identified in the convening motion were discussed. Chairman Brown asked if any Board member knew of any matter discussed during the closed session that was not announced in its convening legislation. Hearing no comment from the Board, the Chairman asked that the roll be called on the motion.

R-21-032A

E-2.

RESOLUTION; CERTIFICATION OF CONTENTS OF CLOSED SESSION  
PURSUANT TO SEC. 2.2-3711, ET SEQ., CODE OF VIRGINIA (1950, AS  
AMENDED)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 23<sup>rd</sup> day of February, 2021 does hereby certify that, to the best of each Board Member's knowledge, (1) only public business lawfully exempted from open meeting requirements were discussed, and (2) only matters identified in the convening motion were discussed.

On roll call the vote was:

In favor: (5) Brown, Waymack, Webb, Hunter, Carmichael

Opposed: (0)

Absent: (0)

**Invocation.** Rev. Dr. Sylvia Tucker of Loving Union Baptist Church, gave the Board's invocation.

**Pledge of Allegiance to U.S. Flag.** Eagle Scouts Christopher Ganoe and Kevin Meza led the Pledge of Allegiance to the U.S. Flag.

**PUBLIC COMMENTS.** Chairman Brown announced that anyone wishing to come before the Board may do so at this time. He noted that this was the time for unscheduled general public comments. Chairman Brown opened the public comments at 7:04 p.m.

Mr. Larry Mitchell (16200 Arwood Road). Mr. Mitchell stated that he has taken an interest in the efforts to determine the citizens 2022 budget. The Board of Supervisors has a challenge to organize the County's perks. You cannot meet everyone's expectations in revenues and expenditures. Taxes, fees, and spending of these funds are prioritized and determined by Board members. The Board as elected officials are budget managers for all citizens and money traffic cops of the tax and spend. He stated the February 11 Budget Work Session was eye opening. He commended Ms. Drewry for outstanding work detailing the revenues and expenditures. He asked that Board members take into account seniors of fixed budgets, the effects of the pandemic, and the impact of tax and high rates that cause pain to many. As a resident of Prince George County, citizens are sounding off on high electricity bills. Residents say bills are reaching new highs. We should seek discussion on the interest of electricity and gas utility taxes. What actions are County employees taking to reduce power consumption? He stated that he supports two emergency classes that train County citizens survival in cold, heat, low power outages, and natural and man-made disasters. He added that gas has gone up to \$2.56 per gallon.

Ms. Tina Nonya (Centennial Road). Ms. Nonya asked the Board if they had an explanation for the gas and electricity prices going up tremendously. Chairman Brown stated that the Board has no control over electric and gasoline prices. However, they can reach out to local legislators at the State and Federal levels.

Ms. Anna Fraraccio (15315 Arwood Road). Ms. Fraraccio is an educator and stated that she did not get a raise this year. She stated that there are many in this County suffering financial woes

due to COVID-19. Prince George is full of small businesses that have been without income for almost a year. She stated that the Board says property taxes have not been raised but property value has. She requested that the Board decrease the tax rate and postpone any increases in property values. She stated that she has worked through less than adequate education budgets when needed and asked the Board to cut corners wherever they can as well. Please keep in mind the circumstances going on today when considering the budget.

There was no one else to speak and the public comments period was closed at 7:17 pm.

**APPROVAL OF AGENDA.** Mr. Hunter made a motion, seconded by Mr. Carmichael, to adopt the agenda as amended. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

**ORDER OF CONSENSUS.** Mr. Carmichael made a motion, seconded by Mr. Webb, that the consensus agenda be approved as presented. Roll was called on the motion.

R-21-033

C-1.

**RESOLUTION: COMMENDATION; CHRISTOPHER BRYAN GANOE;  
ATTAINMENT OF EAGLE SCOUT**

WHEREAS, Christopher Bryan Ganoe was awarded his Eagle Scout rank on October 15, 2020, scouting's highest honor; and

WHEREAS, Christopher's Eagle Project was the completion of the Chapel renovation at Ivey Memorial United Methodist Church. This project renovated and expanded the outside chapel that was originally built about 25 years ago. The project involved removing all rotten wood and structures, removing barriers to accessibility, clearing out trees, brush, and briars, and expanding the chapel area. New structures were built – an alter, alter table, lectern, cross, and benches – and new gravel was spread throughout the area. With a team of socially-distanced volunteers, the project required 272 hours of planning and labor and took five months to complete as work was impacted by a pandemic environment, ongoing weather challenges, and a shortage of materials availability. Completion of this Eagle Project has created a full outside worship center for the church and the community; and

WHEREAS, Christopher started his scouting career in 2009 with Cub Scouts Pack 902 and progressed through every rank in Cub Scouts and Webelos, earning the Arrow of Light for successful completion of every rank in Cub Scouts. He crossed over to Boy Scouts in 2014, registered as a Lone Scout in the Crater District of the Heart of Virginia Council. He has earned the ranks of Tenderfoot, Second Class, First Class, Star, Life and now Eagle; and

WHEREAS, Christopher has provided volunteer service to feed those in need, honored our Veterans, improved playground space for elementary children, supported church and school volunteer activities, saved lives with blood donation, and shined a light for those with special needs; and

WHEREAS, Christopher was nominated for the Prince George Promise Outstanding Youth Award, and selected the winner in 2016. He was selected for All-District Chorus in 2016, 2017, 2018, and 2019 and selected as an alternate to All-State Chorus in 2019. He submitted a winning photo titled "The Smallest of Things" to the Virginia Association of Soil & Water Conservation Districts for their 2018 calendar; and

WHEREAS, Currently a senior at Prince George High School, Christopher has demonstrated leadership at school, Ivey Memorial United Methodist Church, and Church Council of Youth Ministries of the Virginia United Methodist Conference for more than three years. He has also mentored other youth at 4-H Camp and as a Scout; and

WHEREAS, His commitment to his faith and sharing with others has not gone unnoticed. In 2019, Christopher was honored by The Foundation of Evangelism with the youth Harry Denman Evangelism Award in recognition of exceptional personal ministry impacting the faith journey of others; and

WHEREAS, Christopher Ganoe's dedicated, conscientious participation and leadership in community and humanitarian activities are recognized and saluted.

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 23<sup>rd</sup> day of February, 2021, hereby commends and congratulates Christopher Ganoe on attainment of the rank of Eagle Scout in the Boy Scouts of America including his dedicated volunteer work achievements in the community.

BE IT FURTHER RESOLVED That this Board wishes Christopher Ganoe much success and happiness as he pursues his future goals.

R-21-033A

C-2.

RESOLUTION: COMMENDATION; KEVIN LANGLEY MEZA;  
ATTAINMENT OF EAGLE SCOUT

WHEREAS, Kevin Langley Meza has been awarded Scouting's highest award, that of Eagle Scout by the Boy Scouts of America, in the Heart of Virginia Council. He is the 124th Eagle Scout for Troop 912 located on Fort Lee, VA that has been chartered for over 50 years; and

WHEREAS, Kevin's Eagle project, Shoes for the World, collected 1,250 pairs of new and gently used shoes for Soles4Souls, a 501(c)3 Nonprofit Organization. Some of his collection sites, which included Appomattox Regional Governor's School for the Arts and Technology and Christ & Grace Episcopal Church, had donation boxes set up in November 2020. His other collection sites were with local Boys Scout Troops. He had 22 different groups donating to his Eagle Project from October 23 through December 15, 2020. The shoes collected were sent to Haiti over the winter break. Those shoes helped "save 37,500 pounds of carbon dioxide emissions released when new shoes are manufactured, kept 1,562.5 pounds of textiles out of landfills as well as provided a month of food, shelter and education for 21 families in Haiti" according to Soles4Souls calculate your impact tracker; and

WHEREAS, Kevin is Troop 912's Order of the Arrow Representative and Instructor. He is the newly elected Chapter Chief for Chapter 19's Order of the Arrow, Scoutings National Honor Society. He graduated from an advanced Junior Leader Training course, National Youth Leadership Training (NYLT); and

WHEREAS, Kevin is currently a Prince George County sophomore at the Appomattox Regional Governor's School for the Arts and Technology (ARGS) as a technology focus area student. He is a member of skETCh (improv), International Thespian Society (ITS), Robotics 5546 Team, Fellowship of Christian Athletes (FCA), Spanish Club, Tabletop Gaming Club and Dragons Swim Club. He is active in the Prince George County 4-H, the PG Citizenship and Travel Club. He also swims for the Wood-Dale Swim Team; and

WHEREAS, Kevin Meza's dedicated, conscientious participation and leadership in community and humanitarian activities are recognized and saluted.

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 23<sup>rd</sup> day of February, 2021, hereby commends and congratulates Kevin Langley Meza on attainment of the rank of Eagle Scout in the Boy Scouts of America including his dedicated volunteer work achievements in the community.

BE IT FURTHER RESOLVED That this Board wishes Kevin Meza much success and happiness as he pursues his future goals.

R-21-033B

C-3.

**RESOLUTION: COMMENDATION; AUXILIARY OFFICER RALEIGH FIELD; LIFE SAVING EFFORT ON JANUARY 19, 2021**

WHEREAS, Auxiliary Officer Raleigh Field is a 28-year veteran volunteer of the Prince George Police Department; and

WHEREAS, On January 19, 2021 at approximately 0521 hours, Prince George Police Officers were dispatched to the 9900 block of Prince George Dr. for a single vehicle accident with injuries and smoke coming from the damaged vehicle; and

WHEREAS, It was reported this vehicle had ran off of the roadway, struck trees head-on, and it was unknown whether the occupant(s) were out of the vehicle; and

WHEREAS, Before any responding Officers could arrive on scene, Off-Duty Auxiliary Officer Raleigh Field, was traveling north bound on Prince George Dr. in his personal vehicle on his way to work, when he noticed this vehicle off the roadway and heavy smoke coming from the engine; and

WHEREAS, Officer Field pulled over and quickly contacted ECC for Fire and EMS to respond. He then ran over to the driver's side door of this vehicle to check on the driver. After noticing the victim's injuries from this crash, he began attempting to pry open her door to pull her to safety. Putting his own safety at risk, Officer Field was able to pry this damaged door open and remove the driver from the vehicle as he could see this vehicle was showing signs it was about to catch fire; and

WHEREAS, Within seconds of pulling this driver to safety, the vehicle caught fire and quickly became fully engulfed in flames. This driver was transported to Southside Regional Medical Center for her injuries by Prince George Fire and EMS; and

WHEREAS, Officer Field showed his bravery and dedication to not only this profession, but the citizens we serve, by his live saving actions he took during this event. Due to low vehicle traffic in this area and time of morning, if Officer Field would not have stopped and taken action, this incident could have easily turned fatal.

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 23<sup>rd</sup> day of February, 2021, hereby commends and thanks Auxiliary Officer Raleigh Field for saving a life; and

BE IT FURTHER RESOLVED That this Board deems Auxiliary Officer Raleigh Field a true Hero in Prince George County.

R-21-033C

C-4.

**RESOLUTION: PROCLAMATION; BENEFIT PROGRAMS SPECIALIST APPRECIATION MONTH; FEBRUARY 2021**

WHEREAS, Virginia has provided a safety net to the most vulnerable citizens of the Commonwealth by administering the benefit programs of SNAP, TANF, Medical Assistance, General Relief, Auxiliary Grant, Refugee Cash Assistance and Energy Assistance by local department of social services; and

WHEREAS, Virginia's landmark welfare reform legislation and the present social economic climate in the United States and Virginia have significantly impacted the services provided by local Benefit Programs Specialists, calling upon them to creatively promote individual self-sufficiency and personal responsibility; and



WHEREAS, Virginia continues to experience unprecedented implementation of complex policies and procedures in all major benefit programs, as well as, adjusting to new processes of working remotely and relying on technology for processing cases and issuing benefits during a Public Health Emergency as essential employees; and

WHEREAS, Virginia's 3953 Benefit Programs Specialists (3450 Specialists, 463 Supervisors, and 40 Managers) have been at the forefront of public efforts to meet that need, steadily maintaining a high rate of application processing and case management to ensure that those qualified for social services receive and continue to receive them; and

WHEREAS, 38,897 TANF recipients and an additional \$3,397,940 in TANF Diversionary payments were issued to prevent long term dependence on public assistance, 773,719 SNAP recipients, 1,622,214 Medical Assistance recipients, 458 General Relief recipients, 3254 Auxiliary Grant recipients, 128,967 Energy Assistance households, and 4,781 children under 17 in Foster Care are served through the Benefit Programs Division, and depend on the dedication and commitment of Benefit Programs Specialists who handle their cases in an accurate and timely manner; and

WHEREAS, Benefit Programs Specialists are continually faced with reconciling an environment of rapidly changing policies, procedures, and technological advances with quality control requirements; and

WHEREAS, Benefit Programs Specialists provide ethical public service, respect human dignity, are responsible for the application of the law, demonstrate personal integrity and promote professional excellence;

NOW THEREFORE BE IT RESOLVED, on this 23<sup>rd</sup> day of February, 2021, the Prince George County Board of Supervisors does hereby commend all Benefit Programs Specialists in Prince George County and all across the Commonwealth of Virginia for a job well done and recognizes the month of February 2021 as Benefit Programs Specialists Appreciation Month.

R-21-033D

C-5.

#### RESOLUTION CONFIRMING DECLARATION OF LOCAL EMERGENCY DUE TO WINTER STORM

WHEREAS, the County Administrator is designated as the Director of Emergency Management for the County of Prince George; and

WHEREAS, because of the imminent threat arising from the winter storm which may result in substantial injury or harm to the residents of Prince George County or substantial damage to or loss of property, County Administrator Percy Ashcraft, acting in his capacity as Director of Emergency Management, declared a local emergency on February 12, 2021 pursuant to Virginia Code § 44-146.21; and

WHEREAS, given the immediate need for local emergency actions to begin, the Prince George County Board of Supervisors could not timely convene to give its prior consent to the County Administrator's declaration; and

WHEREAS, all emergency actions have been taken, and the Board desires to end the declared emergency.

NOW, THEREFORE, BE IT RESOLVED, that the Prince George County Board of Supervisors confirms the declaration of a local emergency by the County Administrator on February 12, 2021; and

BE IT FURTHER RESOLVED that during the existence of said emergency, the County Administrator shall exercise those powers, functions and duties as prescribed by state law and the ordinances, resolutions and approved plans of Prince George County in order to mitigate the effects of said emergency.

BE IT FURTHER RESOLVED that the declaration of local emergency shall end upon approval of this resolution.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

### **PRESENTATIONS**

**S-1. Resolution; Commendation; Christopher Bryan Gano; Attainment of Eagle Scout.**

Mr. Hunter presented the commendation to Eagle Scout Christopher Gano in the presence of his family and fellow scouts.

**S-2. Resolution; Commendation; Kevin Langley Meza; Attainment of Eagle Scout.**

Mrs. Waymack presented the commendation to Eagle Scout Kevin Meza in the presence of his family and fellow scouts.

**S-3. Resolution; Commendation; Auxiliary Officer Raleigh Field; Life Saving Effort on January 19, 2021.**

Chairman Brown presented the commendation to Auxiliary Officer Field in the presence of his family and fellow officers.

### **SUPERVISORS COMMENTS**

Mrs. Waymack stated that they have just seen three people that we are very thankful for; two accomplished young men coming along and one who has achieved a lot over his lifetime. We need to be thankful for our citizens. We should also be thankful for the storm effects being at a minimum in Prince George County.

Mr. Carmichael echoed Mrs. Waymack's comments. He stated that it is moments like this that remind us of the great people we have in this County.

Mr. Webb agreed and stated that it was very commendable and its time like that when you find out what people are made of.

Mr. Hunter agreed. He asked the citizens to continue to practice safe distancing, washing hands, and wearing masks, even if you have been vaccinated.

Chairman Brown presented to the County the 2020 Army Community Partnership Award that was given back in January. This award is in recognition of Prince George County's outstanding collaboration with Fort Lee by the Pentagon for its E-9-1-1 Project. Mr. Brown stated that at the Board's February 9 work session, he proposed to the Board four new task forces for the County; a Youth Task Force, a Senior Citizen's Committee, a Pastor Committee, and an Inclusion Diversity Equality Cabinet. He stated that he would like to see the Board move forward first with the Senior Citizen's Committee to serve as a focus group on issues facing senior citizens and challenges of growing old in this generation. He would like to see options for senior facilities here in the County so senior citizens will not have to move away. He would also like to see seniors recognized more here in the County. He stated that he will be working with Mr. Ashcraft and they will start laying out some guidelines. In closing, Chairman Brown stated that the story of Auxiliary Officer Raleigh Field was very touching and made him very emotional knowing that what Auxiliary Officer Field did made the difference of that young lady being alive today.

### **COUNTY ADMINISTRATOR COMMENTS**

Mr. Percy Ashcraft, County Administrator, stated that Crater Health District will have COVID-19 Free Testing on February 24 from 10 a.m. to 12:00 Noon at the Central Wellness Center. Crater Health District will have COVID-19 vaccine distribution on February 25 from 9 am to 2 pm at Unity Baptist Church, February 26 at Petersburg High School, February 27 from 9 am to 5 pm at Prince George High School and February 27 2 pm to 5 pm at Cavalier Square Shopping Center in the old Peebles Department Store in Hopewell. These COVID vaccine distributions are all by appointment only. All County buildings will remain closed to the public until April 1 because of a steady presence of the coronavirus. Only exceptions are classes and the fitness center at old Stage Road. County employees will continue to report and the public can still

conduct business by contacting County offices by telephone or email. The announcement does not include activity related to court proceedings, which will soon have jury trials at the Beacon in Hopewell. The Circuit Clerk's Office in the County Courthouse continues to be open to the public, but will limit the number of customers to two at the front counter at one time and three will be allowed in the Record Room at one time. There have been 2,903 confirmed cases of the coronavirus and twelve deaths have been reported in Prince George County according to the Crater Health District statistics through February 7; Thirty-three County employees have tested positive. Prince George Food Bank representatives continue to see an increase in visitors since non-essential businesses have closed. Donations are very important to keep up with the increasing demand for services. A Call Center to assist people with registering for the COVID-19 vaccine will be open Wednesday, February 10. Citizens can call (804) 722-8799 for assistance. As of Monday, February 22, Prince George County ranked last in the Crater Health District and last in the state in the percentage of its population receiving the COVID-19 vaccine. Four other localities in the CDH are at the bottom of both lists. Storm debris is being accepted free of charge at the convenience site at Union Branch Road through February 28. Prince George 4-H begins registration for 2021 summer camp. Burn Ban Law in effect until April 30; no burning before 4 p.m. First Lady Pam Northam, Education Secretary Quarni presented "Kindness" honor on February 17 to Prince George High School Guidance Counselor Anna Payne.

## **REPORTS**

**Utility Projects Update** - Mr. Frank Haltom, County Engineer, gave an update on several Utilities projects. In regard to the Route 460 Waterline Extension, it is set for final completion in June of this year. There have been conflicts with existing gas and the private force main. The location of gas was not properly located by the gas company requiring realignment of the waterline. When excavating for the revised alignment, a private sanitary force main was discovered. The contractor has moved to the opposite end of the project to continue the pipe installation. Exploratory digging will take place prior to determining the new alignment. Change Order Request #1 is expected soon. Some savings of \$2,683 is expected due to the existing valve located at the connection point eliminating the need to add valve. Construction cost to date is \$838,417.24. In regard to the Food Lion Booster Upgrades, it was advertised today. Bids are due March 25. Staff intends to award the project at the April 13 Board of Supervisors meeting. Substantial completion is scheduled for March 1, 2022. The existing booster station is to be taken out of service only after Route 460 waterline extension is complete. They are coordinating with Food Lion Distribution Center to ensure they maintain adequate fire protection. In regard to the Route 156 Waterline Extension, clearing is to begin next week. Pipe installation begins one week later. There are some improvements near the intersection of Ruffin and Prince George Drive, which may cause changes to the plans. There will also be fiber and power installation. In regard to Pump Station #7 (Richard Bland), notice to proceed was issued for August 3, 2020. Pumps and structure were ordered and just arrived. To date, \$174,292.23 has been spent. There will be a proposed Change Order as the force main within the wet well piping was to remain. However, the pipe has significant corrosion and not able to be used. They are awaiting estimates from the contractor. In regard to the Appomattox River Intake Permit, a new permit writer for VMRC has been assigned. Consultants are meeting with him today to get familiarized with the permit request and current status. The hydrodynamic study is underway and anticipated to be completed in August 2021. The model grid has been created and they are now conducting model testing and calibration. In regard to options for increasing wastewater capacity, Preliminary Engineering reports have been completed for both options and executive summaries have been forwarded for the Boards review. Staff anticipates a Board work session in March/April to present both options and answer questions. In regards to the Bicors (River's Edge) well house, a new hydropneumatic tank is being delivered next week to replace the existing tank that is failing. Installation is to be scheduled in March. In regard to the Middle Road Water Tank repairs and maintenance, they will replace a ladder and safety climb system with new stainless steel and replace vents and install insect resistant overflow screens. The contractor has done the majority of the abrasive blast interior, two coats of epoxy seal and paint, which will be complete at the end of this week. Disinfection of the tank will start the week of the 8<sup>th</sup> and they will fill the tank upon lab results. In regard to the Water Line Extension to Route 10 Corridor, a Survey and Route Analysis was awarded February 9 to WW Associates.

**CARES Municipal Utility Relief Program** – Mr. Haltom stated that the goal is to use CARES Act funding to provide relief to municipal utility customers experiencing an economic hardship due to COVID-19. On November 25, the application was submitted. On December 7, the

Virginia Department of Housing and Community Development (DHCD) awarded Prince George County \$108,469.39. The Utility Staff continues outreach to make customers aware of relief opportunity. In order to be eligible, the customer must attest to an economic hardship due to COVID-19. (i.e. loss of employment, reduction in work hours, stayed home due to closure of school/day care, unable to find work due to pandemic, etc.). The expense had to incur during the timeframe of March 1 – December 31, 2021. The Department of Housing and Community Development (DHCD) has recently stated there is no federal or state rule to prohibit the use of Municipal Utility Relief CARES Act funding to assist customers whose accounts are closed due to disconnection, relocation, or other similar matters but who otherwise may have been eligible for assistance due to the customer experiencing a covered economic hardship during the covered period. They are awaiting a final decision to allow one account to make multiple applications. To date, they have received 109 application, with 12 denied and 97 approved. The Finance Department has processed payment for 97 utility accounts for a total of \$44,151.64. The Treasurer credited payments to 97 customer accounts on Feb 11 and 12th. Future bills will reflect the payments as received. Customer accounts will indicate they received COVID-19 Relief Funding. There is still \$64,317.75 available. In the second batch, 42 applications have been received. Nine of those applicants previously applied and were approved in the first batch. Three applications were not delinquent and one applicant was not a Prince George customer.

### **Property Maintenance Report**

Lt. Paul Burroughs gave an inoperable vehicle report. Any motor vehicle, trailer or semitrailer which is not in operating condition; or does not display valid license plates or does not display an inspection decal that is valid or does display an inspection decal that has been expired for more than 60 days. No person shall keep an inoperable motor vehicle, trailer or semi-trailer in the county except within a fully enclosed building or structure or otherwise shielded or screened from view. The county may remove any inoperable motor vehicle, trailer or semi-trailer that violates this section if, after 30 days' written notice by first class mail sent to the last known address of the owner of the property where the inoperable vehicle is located, that owner fails to remove such motor vehicle, trailer or semi-trailer. After removal, the county may dispose of the vehicle after giving 30 days' written notice by first class mail to the last known address of the owner of the property or owner of the vehicle. The cost of removal and disposal shall be charged to the owner of the property or vehicle. The cost of removal shall be collected as taxes and shall constitute a lien against the property until paid. The County's code prohibits the storage and parking of inoperable vehicles on neighborhood driveways, unpaved areas or any parking area visible from public view. This regulation is designed to improve the community image, facilitate emergency access to homes, and eliminate sites where debris can gather. Abandoned or stored vehicles can be hazardous to children. Rodents and other vermin may inhabit inoperable vehicles and may carry diseases that are harmful to the health of the community. Total Inoperative Vehicle Cases from 2013 to 2020 were 1,759 cases. There were 1,580 compliances. In 2020, 442 Inoperable Vehicle complaints were received (as of December 31) and 391 cases have been closed (vehicle removed, vehicle properly stored). Compliance rate is currently at 88% with 51 cases still pending from end of December 2020. The County Attorney's Office has sent out 106 certified letters to the property owners. No Inoperative vehicles were towed in 2020. Complaints can be submitted by email at: [communitypolicing@princegeorgecountyva.gov](mailto:communitypolicing@princegeorgecountyva.gov). Complaints can also be submitted by calling the Community Services Unit at: (804) 863-1847. Complainants will remain anonymous.

Mr. Charles Harrison of Community Development and Code Compliance gave a report on property maintenance. The County of Prince George has adopted Part III, Virginia Maintenance Code of the Virginia Uniform Statewide Building Code. The provisions of this part of the USBC prescribe building maintenance regulations to be complied with in the maintenance and repair of existing structures and equipment. Following receipt of a complaint and field-verification of a violation, a Correction Notice and/or Notice of Violation is delivered to the building owner allowing up to 30 days to correct the violation. Building permits may be required for the corrective actions and must be obtained prior to performing any work. After the allotted time has passed, a follow-up inspection is performed to verify that the violation has been corrected. Some of the items addressed in property maintenance are the storage of trash and refuse, disposal of discarded materials, and maintenance of grass and weeds. The Code Compliance Division investigated 328 new property maintenance and zoning enforcement complaints during 2020. 322 of those complaints were resolved or closed. The division produced 197 enforcement documents and violation notices related to these cases. While not all complaints received resulted in violation notices, investigations of these complaints did result in 716 inspections of various sites, potential violations, and enforcement follow-ups. The Code

Compliance Department has continued to work with the Community Policing Division. Together we are continuing the effort to improve the safety as well as the appearance of our county. Complaints can be submitted online at [www.princegeorgecountyva.gov](http://www.princegeorgecountyva.gov). Complaints can be submitted by calling Code Compliance at (804) 722-8659. Complaints can be submitted by emailing [CitizenComplaint@princegeorgecountyva.gov](mailto:CitizenComplaint@princegeorgecountyva.gov).

### **CWC Update**

Mr. Mike Purvis, Director of General Services, gave a construction progress report on the Central Wellness Center. Phase 1 percentage of contract completion is 40% as of January 27, 2021. There have been a couple of Change Orders that were a result from the demolition at the beginning of the project. Mr. Purvis showed the Board pictures of the progress, including the Men's restrooms, the electrical room, the demos at door #10 and the Food Bank, the Women's restroom, locker room, and fire and water mains in the main corridor.

### **Procurement for Towing County Vehicles**

Ms. Betsy Drewry, Deputy County Administrator for Finance, stated that the County does not currently have a contract in place with a towing company for the towing of, or for providing roadside assistance to, County-owned vehicles and county-paid towing services (seizures and vehicles towed to impound lot as part of an investigation). The County currently uses a rotation of tow providers and receives widely varying prices for the same or similar services (among different tow companies and from the same tow company). During FY2020, the County paid variable pricing for same/similar services. Fleet Garage, Procurement and Public Safety personnel would like to issue an Invitation for Bids (IFB) to contract with towing companies for towing and roadside assistance for County-owned vehicles, County-paid towing services, seized vehicles, and vehicles towed to impound lot as part of an investigation. This would secure fair, consistent pricing to insure the best use of taxpayer dollars. The scope would include towing County-Owned Vehicles and County-Paid Towing Services for light Vehicles (less than 1-ton) [sedans, station wagons, sport utility, cargo vans, passenger vans, pick-up trucks, police sedans and utility vehicles, utility service trucks and other light vehicles], medium-heavy Vehicles (1-ton and greater) [Pick-up trucks (some with crew cab), dry freight trucks, flat bed dump trucks, tandem axle dump trucks, utility service trucks and refuse packers], and specialty vehicles – [Heavy police vehicles, cab-over-chassis mobility vans, fire apparatus (engines, ladder trucks) and ambulances]. Services would include roadside assistance services, unusual recoveries, drive/axle shafts, refuse packers, large vehicles, and fire apparatus, and flat tires. Vendors responsibilities would include environmental cleanup, debris collection / disposal, scene restoration, responsible for all vehicles placed in his care from moment of contact, consultation with county staff to minimize damage, arrival to site within 30 minutes of call (7AM – 7PM M-F); within 45 minutes otherwise, arrival to site with proper apparatus and equipment, 24/ 7/365 availability. The vendor must have a current Business License and registration with State Corporation Commission (SCC), must be registered with DCJS and hold a CDL, hold a Certificate of Insurance, naming Prince George County as the insured (appropriate liability limits and "Garagekeepers" Liability), provide qualified, experienced and property trained staff and operators, provide needed tools, equipment, machinery and ancillary equipment to perform required services, make no delegation to subcontractors, and be in business at least 5 consecutive years. The tow yard must be located within 5 miles of each zone boundary (as determined by mapquest). The price of the tow must be based on vehicle class; with mileage provision from county border to destination (as verified by mapquest). There should be no travel time or additional charges. The company must provide detailed delivery ticket with vehicle information and specifics of services provided with pricing. Inoperable Vehicle Towing will not be included. And also not included will be a current rotation of local towing companies for towing services to citizens involved in traffic stops and accidents [service billed to citizen]. With the Board's direction, Staff would like to issue IFB in February 2021, with bids due and award in March 2021. Mr. Webb asked if there are type of guidance requirements for what they can and cannot charge, even for storage. Ms. Dan Whitten, County Attorney, stated that there are limits in the State Code that they would need to follow since the County does not have a Tow Board. If the County had a Tow Board, then they would set the limits. Mr. Webb asked if the County should have a Tow Board, who would it be made of and if he could sent to him what the requirements would be to set up an Advisory Tow Board. Mr. Webb stressed that the County is currently receiving a very wide variance of prices, therefore it might behoove the County long-term to consider a Tow Board. The Board gave Ms. Drewry consent to move forward with an IFB process.

### **ORDER OF BUSINESS**

**A-1. Discussion of Annual Reports.** Mr. Percy Ashcraft, County Administrator, presented the Department Head Annual Reports for 2020. He stated that this gives everyone an opportunity to reflect on the work accomplished by each department. He added that 2020 was a very challenging year for the County and the Department Heads due to the pandemic. They have worked harder on these reports than ever before. This document can be easily read by the public and will be available on line.

**A-2. Resolution; Appropriation (\$131,678.22 School DODEA S-Class I Grant Funds).** Ms. Betsy Drewry, Deputy County Administrator for Finance, stated that on February 1, 2021 the Prince George County School Board approved an increase in the FY2021 School budget. The School Division is in the final year of a DODEA S-Class grant. The amount remaining available to expend (\$293,112.22) exceeds the amount included in the adopted FY2021 budget (\$161,434) by \$131,678.22. They are requesting an increase in appropriation of \$131,678.22 to make available all remaining grant proceeds for expenditure and receipt within FY2021. Mr. Hunter made a motion, seconded by Mr. Webb, to approve the increase in School Federal appropriation for FY2020-21 by \$131,678.22. Roll was called on the motion.

R-21-034

A-2.

**RESOLUTION; APPROPRIATION (\$131,678.22 SCHOOL DODEA S-CLASS 1 GRANT FUNDS)**

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 23<sup>rd</sup> day of February, 2021, does hereby authorize the following increase of funds within the 2020-2021 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>SCHOOL GRANT FUND</u>	
<u>Expenditure:</u>	
0510-06-201-6002-61310-100-900-847-46014	
Grant Fund Instructional Materials	\$131,678.22
 <u>Revenue:</u>	
0510-30-000-0000-00000-000-000-847-333847	
DODEA S-Class 1 Grant	\$131,678.22

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

**A-3. Resolution; Reduce General Fund Transfer to Debt Fund from Bond Refunding Savings and Increase General Fund Contingency (\$320,000); Approve Use of a Portion of Savings for Various Capital Purchases and Projects, and Award of Contract to Assetworks LLC.** Ms. Drewry stated that Prince George County refunded several series of debt obligations in December, which resulted in a savings of over \$3.8Million over the course of several fiscal years. The FY2021 (current year) savings from the bond refunding are \$320,000. In order for the general fund transfer to debt not to exceed the amount needed to make current year debt payments, Staff is recommending a budget transfer of \$320,000. Additionally, at the February 4 pre-budget work session, the Board indicated they would consider possible use of some of this FY2021 savings for some purchases and projects that are currently not funded. This would reduce the need to borrow for these projects, or include them in the FY2022 budget (or future budgets). The purchases and projects discussed were fleet management software, pavilion improvements, General District Court improvements, electrical issues at the Crew Building, security camera project, admin building server room switches, and fiber connection replacement. Following the February 4 budget work session, the Director of General Services received a cost proposal for the A&E costs to evaluate electrical issues at the Crew Building (Company 8). The evaluation pricing is \$7,994.75. The staff recommendation on projects of a more urgent nature, for which procurement is complete are: Fleet Management Software Purchase - \$66,718.72, Pavilion Improvements - \$12,133.00, A/E for Courtroom improvements - \$17,382.00, and A/E for Electrical Issues at Crew Building - \$7,994.75. Other items could be brought forward later in the year prior to June 30, 2021 at the direction of the board. Mr. Webb asked if the price on the

Crew Building was just for the A&E and Ms. Drewry confirmed that it was. Mr. Webb added that he is okay with it because we need to maintain our building. Mr. Carmichael made a motion, seconded by Mr. Hunter, to approve the reduction of General Fund transfer to the debt fund, and increase General Fund Contingency, approve transfer to CIP for purchase of fleet management software and transfer to General Services budget for A/E for Courtroom and Crew Building electrical evaluation and for pavilion improvements. Just for clarification, Mr. Webb asked if these number are good and “not to exceed.” Ms. Drewry confirmed that they were. Roll was called on the motion.

R-21-035

A-3

**RESOLUTION; REDUCE GENERAL FUND TRANSFER TO DEBT FUND FROM BOND REFUNDING SAVINGS AND INCREASE GENERAL FUND CONTINGENCY (\$320,000); APPROVE USE OF A PORTION OF SAVINGS FOR VARIOUS CAPITAL PURCHASES AND PROJECTS, AND AWARD OF CONTRACT TO ASSETWORKS LLC**

WHEREAS, The Board of Supervisors of the County of Prince George has realized debt service repayment savings in fiscal year 2021 of \$320,000 from a recent bond refunding; and

WHEREAS, the Board wishes to utilize these savings to increase the General Fund Contingency and utilize a portion of these savings to purchase certain unfunded capital purchases and projects of:

- Fleet Management Software Purchase - \$66,718.72
- Pavilion Improvements - \$12,133.00 (Scott Park & Templeton)
- A/E for General District Court room improvements - \$17,382.00
- A/E for Electrical Issues at Crew Building - \$7,994.75; and

WHEREAS, a cooperative GSA contract is available for the purchase of a fleet management software with AssetWorks LLC (contract #GS-35F-317GA), and staff recommends an award of contract to AssetWorks LLC for the purchase of fleet management software in the amount of \$66,718.72 (quote Q-04353-5).

NOW THEREFORE BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 23rd day of February, 2021, does hereby authorize the County Administrator to execute a contract with AssetWorks LLC for fleet management software in the amount of \$66,718.72; and

BE IT FURTHER RESOLVED That the Board of Supervisors of the County of Prince George this 23rd day of February, 2021, does hereby authorize the following adjustment of funds within the 2020-2021 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<b>GENERAL FUND</b>	
<u>Expenditure:</u>	
0100-09-401-0917-49173      General Fund Transfer to Debt Fund	(\$320,000.00)
0100-09-401-0917-49199      General Fund Contingency	\$320,000.00
0100-09-401-0917-49199      General Fund Contingency	(\$104,228.47)
0100-01-002-0502-48104      Garage Software & Software Agreements	\$66,718.72
0100-04-103-0504-43101      General Services Professional Services	\$25,376.75
0100-04-1030-504-43310      General Services Repairs & Maintenance	\$12,133.00

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

**A-4. Resolution: Appropriation of Debt Proceeds for School Capital Projects & Related Reimbursement Resolution (\$591,220).** Ms. Drewry stated that as part of the fiscal year 2021 adopted budget, the County included multiple school projects and purchases with debt issuance as the funding source. Excluding new Walton Elementary School, and the School Technology Infrastructure project which was approved in July of 2020, those projects and purchases are a generator for Prince George High School - \$179,220 and four new School Buses (4) - \$412,000. The recommended source of funding is borrowing / bond issuance in the spring or summer of 2021. Staff is requesting the board to authorize appropriation of funds through bond issuance in the spring or summer of 2021; and a reimbursement resolution for future debt issuance. Two resolutions are included in the board packet for consideration. One resolution approves the appropriation, the other is a reimbursement resolution, which expresses the intent of the County to purchase vehicles and a generator now and reimburse themselves with bond proceeds issued later in 2021. Mr. Webb made a motion, seconded by Mrs. Waymack, to approve the appropriation resolution as presented. Roll was called on the motion.

R-21-036

A-4.

**RESOLUTION; APPROPRIATION (\$591,220 SCHOOL CAPITAL PROJECTS AND PURCHASES)**

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 23<sup>rd</sup> day of February, 2021, does hereby authorize the following increase of funds within the 2020-2021 Budget, such line items increased as follows, which monies to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
Capital Improvement Fund (0311)	
<u>Expenditure:</u>	
0311-06-208-3203-48101      CIP – School PGHS Generator	\$179,220
0311-06-208-3132-48105      CIP – School Bus Replacements	\$412,000
 <u>Revenue:</u>	
0311-40-900-8115-341401              Debt Proceeds	\$591,220

On roll call the vote was:  
 In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael  
 Opposed: (0)  
 Absent: (0)

Mr. Hunter made a motion, seconded by Mr. Webb, to approve the reimbursement resolution as presented. Roll was called on the motion.

R-21-037

A-4.

**RESOLUTION OF OFFICIAL INTENT TO REIMBURSE  
 EXPENDITURES WITH PROCEEDS OF BONDS  
 OR OTHER INDEBTEDNESS**

WHEREAS, the Board of Supervisors (the "Board") of the County of Prince George, Virginia (the "County") has previously determined to undertake the purchase of 1) a generator for Prince George High School for \$179,220; and 2) Four School Buses for \$412,000;

WHEREAS, the Board currently expects that the cost of the Purchase, excluding the costs of the financing thereof, will be approximately \$591,220;

WHEREAS, the Board currently expects to incur long-term indebtedness in an amount now estimated at \$591,220 to pay a portion of the costs of the Purchase, which indebtedness may take the form of tax-exempt bonds or other types of debt; the proceeds of such indebtedness may be used either for paying costs of the Purchase directly or for repaying other indebtedness previously incurred for the Purchase or for a combination of such purposes; and



WHEREAS, the County may also advance its own funds to pay expenditures relating to the Purchase (collectively, the “Expenditures”) prior to receiving reimbursement for such Expenditures from the proceeds of tax-exempt bonds or taxable debt, or both;

THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the County as follows:

1. The County intends to utilize the proceeds of tax-exempt bonds or notes (the “Bonds”) or to incur other debt to pay Purchase costs in an amount not currently expected to exceed \$591,220.
2. The County intends that the proceeds of the Bonds be used to pay or reimburse the County for the payment of Expenditures made after the date of this Resolution or made within 60 days prior to the date of this Resolution or Expenditures which are incurred for certain preliminary costs such as architectural, engineering, surveying, soil testing, bond issuance expenses and the like. The County reasonably expects on the date hereof that it will pay or reimburse the Expenditures with the proceeds of the Bonds or other debt.
3. Each Expenditure will be, unless otherwise approved by bond counsel, either (a) of a type properly chargeable to a capital account under general federal income tax principles (determined in each case as of the date of the Expenditure), (b) a cost of issuance with respect to the Bonds, or (c) a nonrecurring item that is not customarily payable from current revenues.
4. The County intends to make a reimbursement allocation, which is a written allocation by the County that evidences the County’s use of proceeds of the Bonds to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Purchase is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The County recognizes that exceptions are available for certain “preliminary expenditures,” costs of issuance, and certain de minimis amounts.
5. The Board intends that the adoption of this Resolution confirms the “official intent” of the County within the meaning of Treasury Regulations Section 1.150-2 promulgated under the Internal Revenue Code of 1986, as amended.
6. The County Administrator and other officers of the County are hereby authorized and directed to take such actions, in consultation with the County’s counsel, as may be necessary or desirable to implement the planning and structuring of the Bonds, including but not limited to negotiations with lenders or investment bankers for the Bonds, the selection of bond counsel to supervise the issuance of such Bonds and the engagement of such other professionals as may be necessary or desirable to assist the County in this process, but such officers shall not obligate the County on such Bonds without further approval by the Board.
7. This Resolution shall take effect immediately upon its passage.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

**A-5. Resolution; Authority to Execute Agreements Between Grover Gaming, Inc. and the Prince George Volunteer Fire Department (Company One) for Electronic Bingo.** Mr. Ashcraft stated that a proposal was made by Company One at a recent work session to have electronic Bingo in the Prince George Volunteer Fire Station. The Board gave Company One consent to move forward with the proper Agreements with Grover Gaming, Inc. Mr. Ashcraft stated that the one issue that has come up since that presentation was the issue of liability insurance. Grover Gaming’s Agreement does not call for that. It seems it is very important that there be a presence of liability insurance at that facility. This can either be carried under the County’s current risk management policy or the Board can have Company One purchase their own policy for a fundraising activity. Dan Whitten, County Attorney, has done quite a bit of research on this and states that the Board can either do an amendment to the existing Agreement or a separate motion for the installation of liability insurance. Mr. Whitten stated that Grover Gaming covers the equipment. The purpose of this would be if someone came in to play and

slipped and fell. Mr. Webb stated that it only takes a few claims to raise the County's rates and electronic Bingo is not a County-sponsored event. Mr. Whitten stated that whether it is a County-sponsored event or not, is a very gray area. Mr. Carmichael stated that it is a County building and they are volunteers. What is the difference in someone coming to pick up stew and slips and falls. He hates to see Company One left out there by themselves to have to spend their proceeds on a separate policy. People are in and out of these fire stations all of the time. Mr. Webb stated that he understands Mr. Carmichael's point. He was just concerned of rates increasing. Mrs. Waymack and Chairman Brown agreed that it should just stay on the County's current policy. Chairman Brown stated that is a rabbit hole they don't need to go down. Mr. Webb agreed. Mr. Hunter made a motion, seconded by Mr. Carmichael, to authorize the execution of the agreements as presented. Roll was called on the motion.

R-21-038

A-5.

**RESOLUTION; AUTHORITY TO EXECUTE AGREEMENTS BETWEEN GROVER GAMING, INC. AND THE PRINCE GEORGE VOLUNTEER FIRE DEPARTMENT (COMPANY ONE) FOR ELECTRONIC BINGO**

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 23<sup>rd</sup> day of February, 2021, does hereby authorize the execution of an Electronic Pull Tab Agreement, an Auto-Replenish Agreement, and an ACH Payment Authorization Form between Grover Gaming, Inc. and the Prince George Volunteer Fire Department (Company One) for the purpose of electronic bingo.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

**A-6. Discussion of Jordan Point Marina ABC License Application.** On February 1, 2021, Prince George County received notification from the VA ABC of Jordan Point Marina ABC license application. Per state code, local governing bodies shall submit objections to the granting of a license within 30 days of the filing of the application. The Prince George County Board of Supervisors may recommend to the VA ABC: 1) approval, 2) denial, 3) approval with conditions, or 4) take no action on the notice. Any comments made by Prince George County Board of Supervisors will be submitted to the Virginia Alcoholic Beverage Control Authority. This office has spoken with Chief Early and he has no objections. VA ABC has final authority on this matter. The Board has no objections as well. Therefore, they took no action on the notice.

**A-7. Resolution: Authority to Advertise a Public Hearing Regarding the Proposed Authorization of the Issuance of Virginia Public School Authority Bonds in the Maximum Principal Amount not to Exceed \$\_\_\_\_\_ to Finance the Acquisition, Construction and Equipping of the New Walton Elementary School.** Ms. Drewry stated that construction of a new elementary school to replace William A. Walton Elementary School with planned debt issuance was recommended as part of the adopted FY2021 Capital Improvement Plan / budget. A timeline of the process to participate in the spring 2021 Virginia Public School Authority (VPSA) pooled borrowing was presented to the Board at its January 21, 2021 pre-budget work session. The application was due on February 22, and will be completed as required. The construction bids are due on February 23, 2021, and the Board of Supervisors has until the week of April 1 to amend the amount included within established parameters. To issue VPSA bonds, the Board of Supervisors must advertise and hold a public hearing, and approve the issuance of VPSA bonds. A draft advertisement (without amounts) is provided for board review. A complete advertisement will be provided to the board on February 23 (after school division receipt of bids). Mr. Hunter made a motion, seconded by Mr. Webb, to authorize the advertisement of a public hearing for the issuance of Virginia Public School Authority bonds. The recommended public hearing and approval date is March 23, 2021. Roll was called on the motion.

R-21-039

A-7.

RESOLUTION: AUTHORITY TO ADVERTISE A PUBLIC HEARING REGARDING THE PROPOSED AUTHORIZATION OF THE ISSUANCE OF VIRGINIA PUBLIC SCHOOL AUTHORITY BONDS IN THE MAXIMUM PRINCIPAL AMOUNT NOT TO EXCEED \$\_\_\_\_\_ TO FINANCE THE ACQUISITION, CONSTRUCTION AND EQUIPPING OF THE NEW WALTON ELEMENTARY SCHOOL.

NOW, THEREFORE BE IT RESOLVED: That the Board of Supervisors of the County of Prince George this 23<sup>rd</sup> day of February, 2021, does hereby authorize the advertisement of a public hearing notice regarding the proposed authorization of the issuance of Virginia Public School Authority Bonds in the maximum principal amount not to exceed \$\_\_\_\_\_.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

**ADJOURNMENT.** Mr. Hunter moved, seconded by Mrs. Waymack, to adjourn to 6:00 pm on February 24, 2021 for a budget work session. Chairman Brown announced that March 2 and March 16 budget work sessions have been canceled. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Hunter, Brown, Webb, Waymack, Carmichael

Opposed: (0)

Absent: (0)

The meeting adjourned at 9:32 p.m.

[Draft Minutes prepared March 1, 2021 for consideration on March 9, 2021; adopted by unanimous vote.]

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Floyd M. Brown, Jr.  
Chairman, Board of Supervisors

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Percy C. Ashcraft  
County Administrator