

**AGENDA**  
Board of Supervisors  
County of Prince George, Virginia  
Regular Meeting: September 28, 2021  
County Administration Bldg. Boardroom, Third Floor  
6602 Courts Drive, Prince George, Virginia

**Regular Meeting**

**Closed Session**

**5:00 p.m.**

**Work Session**

**6:00 p.m.**

**Business Meeting**

**7:00 p.m.**

**\*Public Hearings Will Be Heard at 7:30 p.m.**

This meeting is being held electronically in accord with Virginia Code Section 15.2-1413.  
The meeting is accessible by:

If you would like to participate in the meeting via Zoom -

<https://zoom.us/j/5053851421?pwd=V2pjSHFneFRLUUE2bjNqQnR3emZoUT09>

**Meeting ID: 505 385 1421**

**Password: 200726**

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During the public comment period you may raise your hand using the Zoom controls on your screen or press \*9 on your phone. Visit the Zoom Help Center for more information.

If you would like to watch the meeting in real time use this link:

<https://www.youtube.com/c/princegeorgevirginia>

Public comments may be made in person during any meeting. You may also submit any public comments on our website at

[https://www.princegeorgecountyva.gov/departments/board\\_of\\_supervisors/public\\_comment\\_form.php](https://www.princegeorgecountyva.gov/departments/board_of_supervisors/public_comment_form.php).

Any public comments received via Zoom, in person or by website form up until the public comment section is closed by the Chairman of the Board of Supervisors on August 10 shall be entered into the meeting minutes.

**CALL TO ORDER**

Roll Call

**CLOSED SESSION**

E-1. Resolution; Closed Session Motion with Topics and Code Section References to be Provided at Board Meeting.

- E-2. Resolution; “Certification of Closed Session” Certifying that Only those Items Contained in the Closed Session Motion were Discussed.

**WORK SESSION**

SCWWA Nutrient Project – Impact on Prince George County

Stormwater Projects

**[ADDED] Water Leak Update**

**INVOCATION** –

**PLEDGE OF ALLEGIANCE TO U.S. FLAG**

**PUBLIC COMMENTS**

**ADOPTION OF AGENDA**

**ORDER OF CONSENSUS**

- C-1. Draft Minutes – September 14, 2021 Regular Meeting.
- C-2. Resolution; Appropriation DMV Safety Grant Funds \$5,474.29.
- C-3. Resolution; Appropriation (\$5,180.40 Insurance Recoveries – Police Vehicle Repairs).
- C-4. Resolution; Commendation; Aidan Bryant; America’s Got Talent Season 16 Second Place Winner.

**PRESENTATIONS**

- S-1. Resolution; Commendation; Aidan Bryant; America’s Got Talent Season 16 Second Place Winner.

**SUPERVISORS’ COMMENTS**

**COUNTY ADMINISTRATOR’S COMMENTS**

**REPORTS**

**Quarterly Financial Report** – Betsy Drewry

**POSTPONED ITEMS**

- T-1. Resolution; Appointments; Youth Task Force.
- T-2. Resolution: Authorization to Procure Architectural and Engineering Services for a Wastewater Solution (Treatment Plant or Pump Station and Force Main) to Serve the Southpoint Business Park and Future Growth of the County.

**ORDER OF BUSINESS**

- A-1. Resolution; Award of Contract Pictometry International Corp for Purchase of Aerial Imaging, Software Licensing and Related Services (\$292,176).
- A-2. Resolution; Appropriation (\$43,583.00 Insurance Recoveries – Fire/EMS Rescue 3).
- A-3. Resolution; Approval of Ambulance Purchase and Award of Contract to Southeastern Specialty Vehicles (\$270,970).
- A-4. Resolution: Award of Annual Service Contract for the Maintenance and Repairs of Water Storage Tanks to Utility Service Co. Inc. (\$1,220,550)

**PUBLIC HEARINGS**

- P-1. Public Hearing; REZONING RZ-21-02: Request of C&C Packaging Systems LLC pursuant to § 90-788, Change of Approved Conditions, to amend proffered conditions 2 and 3 of Zoning Case ZM-95-001 relative to the permitted uses and outside storage on the M-2, General Industrial zoned parcel, by changing the permitted use to “Contractors' equipment storage yard or plant or rental of equipment commonly used

by contractors”, pursuant to section 90-492(5), to permit a general contractor office and the fabrication of metal roofing materials, and to allow exterior storage. The subject property is located at 5050 Prince George Drive and is identified as Tax Map 240(13)00-002-0.

P-2. Public Hearing; Resolution in Support of Changing to Single Member Election Districts.

P-3. Public Hearing; Resolution; Appropriation (\$2,666,169.65 School Federal Relief Funds; ARPA ESSER III - \$1,540,930 and CRRSA ESSER II \$1,125,239.65).

#### **ADJOURNMENT**

**Board meeting format:** Closed Meeting at 5:00 p.m., followed by a Business Meeting at 7:00 p.m. with Public Hearings being heard at 7:30 p.m. **Visit Prince George County website for information [www.princegeorgeva.org](http://www.princegeorgeva.org)**.

**MINUTES**  
Board of Supervisors  
County of Prince George, Virginia

September 28, 2021

County Administration Bldg. Boardroom, Third Floor  
6602 Courts Drive, Prince George, Virginia

**MEETING CONVENED.** A regular meeting of the Board of Supervisors of the County of Prince George, Virginia, was called to order at 5:00 p.m. on Tuesday, September 28, 2021 in the Boardroom, County Administration Building, 6602 Courts Drive, Prince George, Virginia by Marlene J. Waymack, Vice-Chair.

**ATTENDANCE.** The following members responded to Roll Call:

Floyd M. Brown, Jr., Chairman	Present
Marlene J. Waymack, Vice-Chair	Present
Alan R. Carmichael	Present
Donald R. Hunter	Present
T. J. Webb	Present

Also present was: Percy C. Ashcraft, County Administrator; Jeff Stoke, Deputy County Administrator; Julie C. Walton, Deputy County Administrator; Betsy Drewry, Deputy County Administrator; and Dan Whitten, County Attorney.

**CLOSED SESSION**

**E-1. Resolution; Closed Session for (i) Section 2.2-3711.A.1 for discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; such discussion shall be limited to Animal Control and Youth Task Force.** Mr. Webb made a motion, seconded by Mr. Hunter, that the Board convene closed session for (i) Section 2.2-3711.A.1 for discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; such discussion shall be limited to Animal Control and Youth Task Force. Roll was called on the motion.

R-21-156

E-1.

RESOLUTION; CLOSED SESSION FOR (I) SECTION 2.2-3711.A.1 FOR DISCUSSION, CONSIDERATION, OR INTERVIEWS OF PROSPECTIVE CANDIDATES FOR EMPLOYMENT; ASSIGNMENT, APPOINTMENT, PROMOTION, PERFORMANCE, DEMOTION, SALARIES, DISCIPLINING, OR RESIGNATION OF SPECIFIC PUBLIC OFFICERS, APPOINTEES, OR EMPLOYEES OF ANY PUBLIC BODY; SUCH DISCUSSION SHALL BE LIMITED TO ANIMAL CONTROL AND YOUTH TASK FORCE

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 28<sup>th</sup> day of September, 2021, does hereby vote to enter closed session for (i) Section 2.2-3711.A.1 for discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; such discussion shall be limited to Animal Control and Youth Task Force.

On roll call the vote was:

In favor: (5) Carmichael, Waymack, Webb, Hunter, Brown

Opposed: (0)

Absent: (0)

**E-2. Resolution; Certification of Closed Session.** At 6:00 p.m., Mr. Hunter made a motion, seconded by Mr. Carmichael, that the Board adjourn the closed session and enter open session, certifying that to the best of each Board Members' knowledge (1) only public business lawfully exempted from open meeting requirements were discussed and (2) only matters identified in the convening motion were discussed. Chairman Brown asked if any Board member knew of any matter discussed during the closed session that was not announced in its convening legislation. Hearing no comment from the Board, the Chairman asked that the roll be called on the motion.

R-21-156A

E-2.

**RESOLUTION; CERTIFICATION OF CONTENTS OF CLOSED SESSION PURSUANT TO SEC. 2.2-3711, ET SEQ., CODE OF VIRGINIA (1950, AS AMENDED)**

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 28<sup>th</sup> day of September, 2021 does hereby certify that, to the best of each Board Member's knowledge, (1) only public business lawfully exempted from open meeting requirements were discussed, and (2) only matters identified in the convening motion were discussed.

On roll call the vote was:

In favor: (5) Brown, Waymack, Webb, Hunter, Carmichael

Opposed: (0)

Abstained: (0)

**WORK SESSION**

Mr. Frank Haltom, County Engineer, introduced Robert Wilson, the Executive Director of the Appomattox River Water Authority (ARWA) and the South Central Wastewater Authority (SCWWA). He stated that ARWA has five participating members: Chesterfield County, Dinwiddie County, Prince George County, City of Petersburg, and the City of Colonial Heights. Each member has one representative on the Board of Directors. Mr. Frank Haltom from Prince George County is the Secretary/Treasurer. Each member has one vote. ARWA is located at 21300 Chesdin Road. The Water Plant is rated at 96 mgd. Lake Chesdin is a 3100-acre surface impoundment between Chesterfield County and Dinwiddie County. The majority of the drainage basin is located in Prince Edward County and Amelia. Rain in this area is what fills the lake. Current permit constraints for water withdrawal are Maximum day withdrawal of 86.24 mgd; Maximum monthly withdrawal of 2.289 BG; and Maximum annual withdrawal of 17.934 BG. Peak withdrawals to date are Maximum day withdrawal of 59.8 mgd (69.34% of max); Maximum monthly withdrawal of 1.425 BG (62.25% of max); and Maximum annual withdrawal of 12.840 BG (71.60% of max). For FY21 ARWA produced 12.426 BG: Chesterfield County 9.482 BG 75.84%; City of Petersburg 1.653 BG 13.31%; City of Colonial Heights 0.632 BG 5.08%; Dinwiddie County 0.432 BG 3.48%; and Prince George County 0.227 BG 2.29%. The total budget is \$10.8 million. Member portion of budget is based on 5-year running average for consumption. For FY21, Prince George County's portion is \$353,753. Some upcoming challenges for AWRA are renewing the VWP permit for the reservoir, increasing raw water capacity for the plant, increasing transmission capabilities for members, meeting member's future demands, ever changing water regulations, maintaining a full pool in the reservoir 365 days a year, and future staffing. SCWWA has five participating members: Chesterfield County, Dinwiddie County, Prince George County, City of Petersburg, and City of Colonial Heights. Each member has one representative on the Board of Directors. Mr. Frank Haltom of Prince George County is the Secretary/Treasurer. Each member has one vote. Prince George County has 7.5% ownership. The percent ownership in the plant dictates each member's portion of a capital project. The current project of note is the Nutrient Project that has an estimated project cost of \$112 million. At 7.5% ownership, Prince George County would be responsible for \$8.4 million. With the assistance of VAMWA, Chris Pomeroy of AquaLaw and Preston Bryant of McGuireWoods Consulting, SCWWA has been successful

in securing a grant from the WQIF for \$82 million. The local share for the project will be \$30 million. The Nutrient Project will take approximately three years to construct. The project includes a new access road across Pocahontas Island. The plant improvements have to be completed by January 1, 2026. There is a penalty clause in the Grant Agreement if the project is not completed by January 1, 2026. The estimated debt service for the local share portion of the nutrient project is built into the current rate structure. Upcoming challenges for SCWWA include completing the Nutrient Project design and advertising in March 2022, securing funding for the local share portion of the Nutrient Project. We have applied for CWRLF. Maintaining plant operations and meeting permit discharge limits during construction. Mr. Haltom confirmed for Mr. Carmichael that the County is not using all of its allowed capacity at 7.5% ownership. Mr. Webb asked how much can we increase with the current infrastructure we have now and was not there a concern several years back about trying to get it to SCWWA if we had to upsize the lines. Mr. Haltom stated that right now the restriction is the pipeline under Route 460 as you go past Bull Hill and Rives Road towards Courthouse Road. That would be a major project for us to convey flow from Southpoint Business Park to SCWWA. Other than that, we would also have to increase a significant amount of infrastructure throughout the City of Petersburg to convey what is needed at the Park in the future to get to SCWWA. Mr. Webb asked if they have any idea what the cost of that would be. Mr. Haltom stated that it was approaching over \$50 million just within the City of Petersburg. At that point, it was decided that was just too expensive to invest in another city. We would rather spend those funds here. Chairman Brown stated that the issue is not the capacity at SCWWA; the issue is getting it to where we need it to go. Mr. Haltom stated that from the business park, we are at mass capacity. Chairman Brown asked if that is including the new businesses at Bull Hill. Mr. Haltom stated that they are working on an analysis, but it should include them.

Ms. Julie Walton, Director of Community Development and Deputy County Administrator, gave an update on the Stormwater Utility Fund Projects. The Stormwater Utility Fund is used to address drainage issues and unmaintained outfall ditches throughout the County. This fund is set up through a separate fee on developed properties throughout the County. The fees are used to provide a funding source for these projects. To date, we have received and investigated 226 drainage complaints. Of those, 128 have been addressed and closed, and 30 were identified as private property issues. Our active list includes 68 projects that will involve county resources for repair through our Stormwater Utility Fund Program. So far this summer, three major infrastructure repair/replacement projects and one Drainage Easement clearing project were completed in the Birchett Estates, New Birchett Estates, Branchester Lakes and Huckleberry Hills / Wildwood Farms subdivisions. Work is ongoing and/or completed for our large restoration projects. Ms. Walton shared pictures of Birchett Drive, Manchester Drive, Fox Drive, and Mark Twain Drive. Five more projects have been approved for completion this fall. Upcoming projects include Branchester Lakes Subdivision, Hines Road, Baxter Ridge Drive, Strafford Woods Subdivision, and Jordan Parkway. Stream Restoration Projects include New Birchett Estates Phase I (Reach 1), New Birchett Estates Phase II (Reach 1), Cedar Creek Reach 2, Cedar Creek Reach 5, Quebec / Perrin Road Project (Reach 4 & 5), and Birchett Estates Reach (Reach 2). The New Birchett Estates Phase I (Reach 1) project is completed, repairs and stream monitoring underway. The New Birchett Estates Phase II (Reach 1): VSMP permit is completed, and easements plats are 50% complete. Bid documents should go out in first quarter 2022. The main work on Cedar Creek Reach is completed, repair work and vegetation closeout underway. 90% completed. The main work on Cedar Creek Reach 5 is completed; repair work, vegetation replacement and stream monitoring for grant approval and closeout underway. 87% completed. Surveying and underground utility location is completed on Quebec / Perrin Road Project (Reach 4 & 5), engineering and drawings are 75% completed. The Preliminary Stream Assessment is recently completed on the Birchett Estates Reach 2 (Birchett Drive), engineering and design phase to start fall 2021 with contract approval. Timmons Group is under contract with the County to act as our Grant Manager. Our various grants through DEQ are Reimbursable Grants, and funds are released after all work is completed, inspected and approved by DEQ, and all plantings have been established and stabilized (typically one year is needed). Matt Link, the DEQ representative assigned to our projects, is working with Timmons to finalize aspects of the grant requirements in order to release the funds. Final acceptance agreements from DEQ, final inspections, and the engineer's certification are some of the items DEQ and Timmons are completing at this time.

Mr. Frank Haltom gave an update on the recent water leak in the County. Last Thursday morning, Utilities starting getting alarms around 2 am regarding low water tank levels. Everyone came in and started looking for the leak. Around 5:30 am, the Southpoint tank was empty, the Courthouse tank was at 48% and the Middle Road tank was at 78%. This gave them the idea that the issue was in Southpoint Business Park. They then starting isolating valves to see if the pressures would come back up. They started putting gauges on the hydrants and then realized that the leak was occurring somewhere between Wells Station and Hardware Drive headed towards Amazon. All of Hardware Drive was isolation and a portion of Wells Station was isolated which impacted all of those businesses from Rolls-Royce, Amazon, Purdue, WinnSupply, Penske and others on Hardware Drive. People were able to start using water again around 2:00 pm except Hardware Drive and Wells Station. The next morning they installed another valve at Wells Station and got those pressures up a little bit. They then found a big pool of water on WinnSupply's fire line. They then isolated their line and got everyone else back up to full pressure. WinnSupply is responsible for repairing their fire line. The line had cracked all of the way down to the bottom where it was spraying out and going to the ravine next to it. The water samples have passed and the boil water advisory was lifted two days later. Mr. Webb stated that since there are high and low level limits on each tank, do any of these tanks have a flow sensor. Mr. Haltom stated that they all have a transducer that recognizes pressure drops. Mr. Webb asked if these transducer are just at the tank and nowhere else where it may split off. He stated that it would be much simpler to troubleshoot if you had a flow sensor throughout. Mr. Haltom stated that they may start requiring the fire systems to have a water meter on them. Mr. Haltom confirmed for Chairman Brown that all tanks are back to normal.

After Mr. Stoke gave a quick tour of the new recording equipment in the Boardroom, Chairman Brown called a recess at 6:57 p.m. The meeting reconvened at 7:01 p.m.

**Invocation.** Mrs. Waymack gave the Board's invocation.

**Pledge of Allegiance to U.S. Flag.** Mr. Carmichael led the Pledge of Allegiance to the U.S. Flag.

**PUBLIC COMMENTS.** Chairman Brown announced that anyone wishing to come before the Board may do so at this time. She noted that this was the time for unscheduled general public comments. Chairman Brown opened the public comments at 7:04 p.m.

Mr. William Steele (County Line Road, Disputanta). Mr. Steele spoke on the Freedom of Information Act. He stated that he called Economic Development regarding Exit 45 and received simple yes or no answers and was told that he had to file a FOIA. He does not think that was necessary and the County needs to be more transparent.

There was no one else to speak and the public hearing was closed at 7:07 p.m.

**APPROVAL OF AGENDA.** Mr. Webb made a motion, seconded by Mrs. Waymack, to adopt the agenda as presented. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

**ORDER OF CONSENSUS.** Mr. Carmichael made a motion, seconded by Mr. Hunter, that the consensus agenda be approved as presented. Roll was called on the motion.

C-1. Draft Minutes – September 14, 2021 Regular Meeting.

R-21-157

C-2.

RESOLUTION; APPROPRIATION DMV SAFETY GRANT FUNDS  
\$5,474.29

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 28<sup>th</sup> day of September, 2021, does hereby authorize and appropriate the following increase of funds within the 2020-2021 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
General Fund	
Expenditures:	
0100-03-100-0602-41709                      DMV Safety Grant Selective Enforcement	\$5,474.29
Revenues:	
0100-30-601-8305-330180                      DMV Safety Grant Funds	\$5,474.29
	R-21-157A

C-3.

RESOLUTION; APPROPRIATION (\$5,180.40 INSURANCE RECOVERIES – POLICE VEHICLE REPAIRS)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 28<sup>th</sup> day of September, 2021, does hereby authorize the following increase of funds within the 2021-2022 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>Expenditure:</u>	
0100-03-100-0601-44200                      General Fund: Police	
Motor Vehicle Pool	\$5,180.40
VIN 1079	
<u>Revenue:</u>	
0100-40-507-8206-341111                      General Fund; Insurance Proceeds	\$5,180.40
	R-21-157B

C-4.

RESOLUTION; COMMENDATION; AIDAN BRYANT; AMERICA’S GOT TALENT SEASON 16 SECOND PLACE WINNER

WHEREAS, Aidan Bryant is a Junior at Prince George High School, who is an incredibly talented self-taught aerialist; and

WHEREAS, Aidan began his journey after watching a concert performed by musical artist Pink doing aerial tricks on silk while she sang. He was then inspired to go into his Grandma’s closet and grab a bedsheet and hang it in the tree so he could practice the silk like he saw Pink doing; and

WHEREAS, This is when his hobby began in August 2018 as he continued to watch YouTube videos to learn new tricks and new apparatuses to practice on; and

WHEREAS, In December of 2020, Aidan decided to virtually audition for America’s Got Talent. He was asked to come audition in-person in Los Angeles in April 2021; and

WHEREAS, Aidan then made it to the LIVE Shows and performed three times entertaining the entire country with each performance being more difficult and intense as the one before it, to end as Second Place Winner of America’s Got Talent Season 16; and



WHEREAS, Aidan has had many businesses in the past. His latest venture was selling infinity lights at craft shows. Now, his next venture will eventually be in Las Vegas in the America's Got Talent Las Vegas Live Show; and

WHEREAS, Aidan, a local Prince George County citizen, is now a National celebrity making television appearances on various TV shows, including The Ellen Show.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Prince George this 28<sup>th</sup> day of September, 2021 hereby commends and congratulates Aidan Bryant for winning Second Place in America's Got Talent Season 16 and for representing Prince George County with such grace and talent; and

BE IT FURTHER RESOLVED that this Board wishes Aidan Bryant much success in his future endeavors as we know he will go on to do great things and make our County proud.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

### **PRESENTATIONS**

**S-1. Resolution; Commendation; Aidan Bryant; America's Got Talent Season 16 Second Place Winner.** Mrs. Waymack presented the commendation and Chairman Brown presented the County Flag to Aidan Bryant in the presence of his family.

### **SUPERVISORS' COMMENTS**

Mrs. Waymack stated that she is so proud of Aidan Bryant who has made quite a name for the County.

Mr. Carmichael agreed that he made a big impression and stated that his mother never missed an episode.

Mr. Webb echoed their comments and stated that his wife was a fan as well.

Mr. Hunter stated that it was an honor to attend Aidan's celebration at Scott Park.

Chairman Brown echoed everyone's comments regarding Aidan Bryant and stated that it was a pleasure to have him here this evening.

### **ORDER OF BUSINESS**

**A-1. Resolution; Award of Contract Pictometry International Corp. for Purchase of Aerial Imaging, Software Licensing and Related Services (\$292,176).** Ms. Betsy Drewry, Deputy County Administrator and Finance Director, stated that since 2013 Prince George County has contracted with Pictometry International Corporation / Eagleview for aerial imaging services, related software and support services. Our current agreement with Pictometry International is expiring. Pictometry International Corporation / Eagleview is considered a sole source for this imaging, software and related services. Other municipalities have deemed these services as sole source, and this determination has been approved by Mr. Whitten, County Attorney. Many County departments rely on these services to provide updated mapping for operations. The cost of these services are spread among the General, Economic Development and Utilities Funds. The existing service platform is integrated with a number of current systems (lat geo; CAD system) and they are the only provider/system that can currently integrate with Vision, the Assessor's new CAMA system. Additionally, Eagleview, Pictometry International Corporation has provided Prince George County with a year over year continuous service. Historical data and aerial Pictometry operates on a Connect platform that enables a historical "look-back" that is utilized within the GIS, IT, and Assessor's office that can only be utilized with the software that Pictometry International Corporation. Pictometry International Corporation has provided renewal pricing for three biennial "project periods" or a 6-year term. Services are offered at a discount for the multi-year agreement. Staff is recommending renewal of our contract with Pictometry International Corp. for three, two-year project periods (spans six years) as proposed. Mr. Hunter made a

motion, seconded by Mr. Webb, to execute a contract with Pictometry International Corp. for three biennial project periods for a grand total of \$292,176.00 over a six-year period. Roll was called on the motion.

R-21-158

A-1.

RESOLUTION; AWARD OF CONTRACT PICTOMETRY INTERNATIONAL CORP FOR PURCHASE OF AERIAL IMAGING, SOFTWARE LICENSING AND RELATED SERVICES (\$292,176)

WHEREAS, Prince George County currently utilizes Pictometry International Corporation (Eagleview) for aerial imaging, software licensing and related services; and

WHEREAS, current Pictometry International Corporation software and services have been deemed a sole source; and

WHEREAS, Staff is requesting authorization for the County Administrator to execute a contract with Pictometry International Corp. in accordance with their proposal totaling \$292,176 over three project periods spanning six years.

NOW, THEREFORE, BE IT RESOLVED That the Board of the Supervisors of the County of Prince George this 28<sup>th</sup> day of September, 2021, hereby authorizes the County Administrator to execute a contract with Pictometry International Corp. for aerial imaging, software licensing and related services in the amount of \$292,176 for three project periods spanning six years.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

**A-2. Resolution; Appropriation (\$43,583 Insurance Recoveries – Fire/EMS Rescue 3).**

Ms. Drewry stated that the County received insurance proceeds from VACORP for damages related to a 1989 Pierce Rescue unit (Fire/EMS Carson VFD; VIN 9024). The vehicle was damaged on May 12, 2021 when the vehicle was struck from behind by a motorist while responding to a call. There was a lag in receipt of insurance proceeds due to the complexity of the claim (third party driver fatality). The vehicle was deemed a total loss due to the age of the vehicle. The amount provided by VACORP was \$43,583.00 (salvage value of \$44,083.00, less \$500.00 deductible). A replacement apparatus for this unit was part of the most recent apparatus replacement approved with Fall 2019 borrowing. Staff is requesting that the funds be appropriated to the County Fire/EMS Apparatus Account within the CIP Fund. Mr. Webb made a motion, seconded by Mrs. Waymack, that the resolution be approved as presented. Roll was called on the motion.

R-21-159

A-2.

RESOLUTION; APPROPRIATION (\$43,583.00 INSURANCE RECOVERIES – FIRE/EMS RESCUE 3)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 28<sup>th</sup> day of September, 2021, does hereby authorize the following increase of funds within the 2021-2022 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
Countywide CIP Fund	
<u>Expenditure:</u>	
0311-03-200-3104-48121-3104	CIP Fund: Fire/EMS Apparatus \$43,583.00

Revenue:

0311-40-507-8206-341111 CIP Fund; Insurance Proceeds \$43,583.00

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

**A-3. Resolution; Approval of Ambulance Purchase and Award of Contract to Southeastern Specialty Vehicles (\$270,970).** Fire and EMS Chief Paul Beamon stated that the purchase of a replacement ambulance is recommended to replace one of our 2012 ambulances that is experiencing increasing mechanical failures and has 126,124 or the other that has 126,061 miles / machine hours. Staff is recommending the purchase of a 2021 Superliner ambulance (Lifeline Emergency Vehicle) using an HGACBuy Cooperative Contract #AM10-20 for **\$270,970**. Sufficient funding is available within the Fire Apparatus account within the CIP fund. As of September 1, 2021, \$318,065.36 was available within the Apparatus Account (after FY2022 General Fund Transfer). Mr. Webb made a motion, seconded by Mr. Carmichael to execute a contract with Southeastern Specialty Vehicles for a total of \$270,970.00.

R-21-160

A-3

**RESOLUTION; APPROVAL OF AMBULANCE PURCHASE AND AWARD OF CONTRACT TO SOUTHEASTERN SPECIALTY VEHICLES (\$270,970)**

WHEREAS, the Prince George County Fire & EMS Chief is recommending the purchase of a 2021 Superliner Ambulance to replace an existing ambulance 2012 ambulance that will be utilized as a spare; and

WHEREAS, staff is recommending the purchase be made from Southeastern Specialty Vehicles through a HGAC cooperative contract #AM10-20 in the amount of \$270,970; and

WHEREAS, sufficient funding is available within the Fire & EMS Apparatus account within the County-wide Capital Improvement Project (CIP) Fund sourced by a devoted two cents of the annual Real Property Tax collections under Prince George County Ordinance §74-4; and

WHEREAS, Staff is requesting authorization for the County Administrator to execute a contract with Southeastern Specialty Vehicles totaling \$270,970 utilizing cooperative HGACBuy Contract AM10-20.

NOW, THEREFORE, BE IT RESOLVED That the Board of the Supervisors of the County of Prince George this 28<sup>th</sup> day of September, 2021, hereby authorizes the County Administrator to execute a contract with Southeastern Specialty Vehicles for the purchase of a new 2021 Superliner Ambulance in the amount of \$270,970.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

**PUBLIC HEARINGS**

**P-1. Public Hearing; REZONING RZ-21-02: Request of C&C Packaging Systems LLC pursuant to § 90-788, Change of Approved Conditions, to amend proffered conditions 2 and 3 of Zoning Case ZM-95-001 relative to the permitted uses and outside storage on the M-2, General Industrial zoned parcel, by changing the permitted use to**

**“Contractors' equipment storage yard or plant or rental of equipment commonly used by contractors”, pursuant to section 90-492(5), to permit a general contractor office and the fabrication of metal roofing materials, and to allow exterior storage. The subject property is located at 5050 Prince George Drive and is identified as Tax Map 240(13)00-002-0.** Mr. Tim Graves of the Planning Department, stated that the applicant, Mark Mueller of Mueller Builders LLC, is requesting on behalf of the property owner, C&C Packaging Systems LLC, c/o Landen Strapping Corp, to amend the conditions of zoning case ZM-95-001 in order to change the permitted use of the subject property to a contractor’s equipment storage and office, including the fabrication of metal roofing materials, and to allow outside storage. In 1990, ZM-90-006 rezoned the property from A-1 General Agricultural to M-2 General Industrial, with conditions limiting operations to inside the building and limiting the use of the property to repair and sale of parts for overhead joists. In 1995, ZM-95-001 changed the conditions to allow the operations conducted by Landen Strapping Corp., i.e. “repair and sale of strapping machines, parts, and supplies”. In 2021, Landen Strapping Corp., which has relocated away from the property, is seeking to sell the building to a general contractor, however the purchaser would not be able to begin operations because the zoning conditions limit the use of the property to only one specific use and do not permit exterior storage/operations. Staff and the Planning Commission recommend Approval of this request, subject to recommended conditions contained in the draft ordinance. Chairman Brown opened the public hearing at 7:41 p.m. There was no one to speak and the public hearing was closed. Mr. Hunter made a motion, seconded by Mrs. Waymack, to approve the rezoning as presented. Roll was called on the motion.

O-21-19

P-1.

REZONING CASE AMENDMENT RZ-21-02: Request of C&C Packaging Systems LLC pursuant to § 90-788, Change of Approved Conditions, to amend proffered conditions 2 and 3 of Zoning Case ZM-95-001 relative to the permitted uses and outside storage on the M-2, General Industrial zoned parcel, by changing the permitted use to “Contractors' equipment storage yard or plant or rental of equipment commonly used by contractors”, pursuant to section 90-492(5), to permit a general contractor office and the fabrication of metal roofing materials, and to allow exterior storage. The subject property is located at 5050 Prince George Drive and is identified as Tax Map 240(13)00-002-0.

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BE IT ORDAINED by the Board of Supervisors of Prince George County that the Rezoning Amendment Application identified as RZ-21-02 is granted as an amendment to the official zoning map with the following conditions:

The Owner in this zoning case, pursuant to §15.2 2303 of the Code of Virginia (1950 as amended) and the Zoning Ordinance of Prince George County, for themselves and their successors or assigns, proffer that the Property known as Tax Map 240(13)00-002-0 will be developed according to the following conditions voluntarily agreed to by the Applicant, which shall replace the conditions of ZM-95-001 that applied to the Property prior to adoption of this ordinance.

1. All business operations shall be conducted inside the building.
2. The use of the property shall be limited to 90-492(5): “Contractors' equipment storage yard or plant or rental of equipment commonly used by contractors”, including a contractor’s office and the fabrication of metal roofing materials.
3. Outside storage of materials and equipment such as non-enclosed utility trailers or motorized equipment shall be screened within an area enclosed on all sides by visually opaque fencing or other durable construction material at least six feet in height, or otherwise in accordance with the development standards of the Zoning Ordinance.
4. Planting buffers to be provided on both sides of the property in the vicinity of the building and parking areas.
5. Plant screening using Leyland cypress, Virginia pine, cedar or other suitable trees will be done along the south property line adjoining Tax Map Numbers 24-(13)-1, 2 and 3.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

**P-3. Public Hearing; Resolution; Appropriation (\$2,666,169.65 School Federal Relief Funds; ARPA ESSER III - \$1,540,930 and CRRSA ESSER II \$1,125,239.65).** Ms. Drewry stated that On September 14, 2021, the Prince George County Board of Supervisors granted authority to advertise a Public Hearing on Appropriation of School American Rescue Plan Act Elementary & Secondary School Emergency Relief (ESSER) III Funding \$1,540,930; and Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSA) Elementary & Secondary School Emergency Relief Fund II (ESSER) Funding \$1,125,239.65. On August 2, 2021, the Prince George County School Board approved an increase in the FY2022 School budget. The School Division will be receiving two federal streams of funds related to the Coronavirus relief that are not currently reflected in the adopted FY2022 budget. School American Rescue Plan Act Elementary & Secondary School Emergency Relief (ESSER) III Funding \$1,540,930; and Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSA). Elementary & Secondary School Emergency Relief Fund II (ESSER) Funding \$1,125,239.65. Combined, these federal awards total \$2,666,169.65. This budget amendment of \$2,666,169.65, if approved, requires a public hearing because the amount exceeds 1% of the adopted FY2022 budget (Adopted FY2022 budget = \$134,390,462; 1% = \$1,343,905). The Code of Virginia §15.2-2507 requires a public hearing for budget amendments exceeding 1% of the adopted fiscal plan. Chairman Brown opened the public hearing at 7:51 p.m. There was no one to speak and the public hearing was closed. Mr. Hunter made a motion, seconded by Mrs. Waymack, to approve an increase in School Federal appropriations for FY2021-22 totaling \$2,666,169.65. Roll was called on the motion.

R-21-161

P-3

RESOLUTION; APPROPRIATION (\$2,666,169.65 SCHOOL FEDERAL RELIEF FUNDS; ARPA ESSER III - \$1,540,930 AND CRRSA ESSER II \$1,125,239.65)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 28<sup>th</sup> day of September, 2021, does hereby authorize the following increase of funds within the 2021-2022 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<b>SCHOOL GRANT &amp; OPERATING FUNDS</b>	
<u>Expenditure:</u>	
0510-06-207-6009-68100-000-900-858-41130 ESSER III Grant Fund Compensation	\$ 70,000.00
0510-06-207-6009-68100-000-900-858-42100 ESSER III Grant Fund FICA	\$ 5,355.00
0510-06-207-6009-68100-000-900-858-42210 ESSER III Grant Fund VRS	\$ 11,634.00
0510-06-207-6009-68100-000-900-858-42300 ESSER III Grant Fund Health Insurance	\$ 8,000.00
0510-06-207-6009-68100-000-900-858-42400 ESSER III Grant Fund Grp Life Insurance	\$ 938.00
0510-06-207-6009-68100-000-900-858-42750 ESSER III Grant Fund Ret Health Care Cr	\$ 847.00
0510-06-207-6009-68100-000-900-858-48104 ESSER III Grant Fund Software	\$ 403,226.00
0510-06-208-6010-66200-000-900-858-48122 ESSER III Grant Fund Roofing	\$1,040,930.00
0500-06-208-6010-66200-000-900-000-48130 Improvement to Sites	\$1,125,239.65
TOTAL	\$2,666,169.65
<u>Revenue:</u>	
0510-30-000-0000-00000-000-000-858-333858 ARPA ESSER III Revenues	\$1,540,930.00
0500-30-000-0000-00000-000-000-854-333833 CRRSA ESSER II Revenues	\$1,125,239.65
TOTAL	\$2,666,169.65

On roll call the vote was:

In favor: (5) Hunter, Webb, Waymack, Carmichael, Brown

Opposed: (0)

Absent: (0)

**P-2. Public Hearing; Resolution in Support of Changing to Single Member Election Districts.**

Mr. Dan Whitten, County Attorney, stated that Prince George County must redistrict in 2021 after receiving the results from the 2020 Census. The final redistricting data toolkit will be delivered by the Census Bureau by September 30, 2021. Virginia Code Section 15.2-1211 gives power to the Board of Supervisors to “redistrict the county into magisterial districts, change the boundaries of existing districts, change the name of any district, or increase or diminish the number of districts”. Virginia Code Section 24.2-304.1 allows the Board of Supervisors to change from at-large districts to single-member districts. After proper advertisement of a public hearing the Board of Supervisors can adopt an ordinance to change from at-large districts to single member districts and amend the County Code Chapter 30 (“Elections”) to increase the number of election districts from two to five. A resolution in support of changing to single member election districts is attached. As staff begins the redistricting process, the resolution will give guidance to staff on the desire of the Board to switch to single member districts. Even if the resolution is approved, the Board will still need to amend the County Code to create the single member districts. Chairman Brown opened the public hearing at 7:51 p.m.

James Easter (800 Hunter’s Run, South Prince George). Mr. Easter spoke in favor of changing to single member electoral districts. He stated that the current voting districts is unfair to County residents and probably illegal. He stated that the multi-member district system that exists in this County is without equal across the State. There are 95 counties in the State of Virginia and not one except for Prince George has multi-member electoral districts. Does it suggest that the other counties know something Prince George does not? He stated that the other counties want to ensure that a climate of voter fairness exists within their boundaries. He stated that District 2 in Prince George has an unfair advantage because it has three representatives versus District 1 only having two. He stated that multi-member districts is a 50-year old proposition. He stated that the first responsibility of any elected official is to ensure fairness, access, and integrity of the voting privileges of the people who elect them.

William Steele (County Line Road, Disputanta). Mr. Steele agreed with Mr. Easter. He is in full support of single member electoral districts. He stated that it creates a smaller flock of people who have direct control over their representative. He stated that he can demand more direct accountability of a single member. He stated that he respects that the Board says they work for the whole County, but that is simply not true. He stated that it is a fairness issue.

Virginia Smith (10465 Jordan Parkway, North Prince George). Ms. Smith resides in District 2 and agrees that the County should make the transition to single member electoral districts. She stated that the citizens expect one-on-one representation for their individual districts. She stated that she has reached out to her current three representatives. However, it was very cumbersome because she had to send three emails and she had to make three phone calls. She stated that it would have been a more seamless process if she had only one representative. She stated that this County could do better by having one person represent one district for more one-on-one representation.

Juanita Thorne (9240 Old Stage Road). Ms. Thorne stated that she listened to the Board talk about this on July 21. She felt that the argument came across as self-serving. She understands that change can be tough sometimes, but it comes down to choice. She stated that the choice between what is right and what we want to particularly tough because it requires us to put down our stubbornness and hurt our own egos. Even when we are willing to sacrifice what we want for what is right, we now find ourselves faced with a choice between what is right and what is easy. She stated that the Board has the opportunity this evening to do what is easy or what is right. She hopes they choose what is right.

Tammie Miller Jennings (9639 Sandy Ridge Road). Ms. Jennings lives in District 2. She stated that the findings of the 2020 Census identifies Prince George County the fifth largest growing County in the State. She stated that this is the ideal time to evaluate the current structure of the Board. If the Board does not make a change in this current structure, it would

potentially lock it in for 10 more years. This situation is extremely time sensitive. While changing to single member districts could potentially change the make-up of this Board, it is fundamentally the right thing to do as other people have mentioned. She stated that as it stands, she does not have a single representative that she can hold accountable. This would solve that problem. Under the current structure and practice, it could be argued that current members may not doing enough for their constituents. If a member is voting for the entire County and not for a single district at large, then they cannot be held accountable. She asked the Board not to take it personal as to how they vote.

Judy Chalkley (13701 Goose Haven Lane). Ms. Chalkley stated she strongly agrees with single member electoral districts. She stated that she does not understand why Prince George continues with multi-member districts when we are doing this anywhere else within our government or within the State.

Bobby Claiborne (9736 Millstone Drive). Mr. Claiborne stated that he is a retired veteran who has been in the County since 1994. He stated that this is very important to talk about and needs to be corrected. He stated that the Board has heard people talking about this for some time, but nothing has been done. It makes him wonder why. What do they know that the citizens do not. He asked that they do the right thing and change to single member electoral districts.

There was no one else to speak and the public hearing was closed at 8:21p.m. Mr. Webb stated that he does not mean to be disrespectful, but with the growth that this County is already seeing, we could possible flip to District 1 having three representatives and District 2 having two. He stated that citizens in this County have an opportunity every four years to speak up if they do not like their representation; put somebody in that you respect. In addition, there were two slots open this year; one in District 1 and one in District 2 and no one signed up to run against the incumbents. He stated that since he has been on this Board, he has met face-to-face with at least 342 people and over 30% of those people have been in District 1. He stated that if anyone goes back and looks at the voting history for the past two years, 99.9% of the time, it is a 3-2 vote with the two defeated having one member from District 1 and one member from District 2. His biggest concern is with the rate this County is growing, if we went to single-member districts, how would we keep it balanced. He is also very concerned with the comments about demanding accountability. He said that you can hold me accountable, but that does not mean you can demand that I vote the way you want me to vote. He stated that he is going to vote in the best interest of the whole County. He can provide the facts and numbers behind his decision and we can agree to disagree. He challenges anyone in this County that says they called him and he did not call them back. He added that he is confused as to what the perception may be behind the word demand. He has no problem with accountability. Mrs. Waymack stated that this system came about because of Federal intervention, to prevent minority districts. The County Attorney confirmed that was correct and it is certainly not illegal. Mr. Carmichael stated that it is difficult and he welcomes anyone to run for the Board. He stated that when he came on Board, he was quick to realize that there is not unfairness because these members have the interest of the entire County with every decision they make. Mr. Hunter stated that he does not see where the Board has ever been unfair. He believes there would be more controversial comments with single-member districts. Chairman Brown supports single-member districts because he sees challenges that are directly related to not having single-member districts. For example, he does not always discuss District 1 issues with Mr. Carmichael. He also has a problem with the districts being so big, that candidates focus only where they are going to get the most number of votes and do not speak with the whole County. Mr. Hunter made a motion, seconded by Mr. Carmichael, to approve the resolution as presented. Mr. Carmichael made a motion, seconded by Mr. Hunter, to approve a resolution keeping the existing election districts. Roll was called on the motion.

R-21-162

P-2.

RESOLUTION: KEEPING EXISTING ELECTION DISTRICTS

WHEREAS, Virginia Code § 15.2-1211 states “County magisterial district boundary lines and names shall be as the governing bodies may establish”;

WHEREAS, Virginia Code § 15.2-1211 gives power to the Board of Supervisors to “redistrict the county into magisterial districts, change the boundaries of existing districts, change the name of any district, or increase or diminish the number of districts”;

WHEREAS, Virginia Code § 24.2-304.1 contains the authority for the Board of Supervisors to change from at-large districts to single-member districts;

WHEREAS, the Board of Supervisors can approve amendments to County Code Chapter 30 (“Elections”) to increase the number of election districts from two to five and to change from at-large districts to single-member districts;

WHEREAS, Prince George County must redistrict in 2021 in accordance with the 2020 Census;

NOW, THEREFORE, BE IT RESOLVED that the Prince George County Board of Supervisors will be keeping the existing election districts.

On roll call the vote was:

In favor: (4) Hunter, Webb, Waymack, Carmichael

Opposed: (1) Brown

Absent: (0)

#### **COUNTY ADMINISTRATOR’S REPORT**

Percy Ashcraft, County Administrator, stated that there will be Pastor’s Council Virtual Meeting on September 30 at 6:30 p.m. Farmer’s Market will continue on October 2 and 9, from 8 a.m. to 12:00 Noon at Scott Park. Absentee and In-Person Voting Continues for November General Election, Monday-Friday, 8:30 a.m. to 5 p.m. at the Voter Registrar’s Office. There will be a Fall Plant Sale on October 2 from 8:30 a.m. to 12:00 Noon at the Burrowsville Community Center. The Master Gardeners Annual Fall Plant Sale will also be on October 2 from 8:30 a.m. to 12:30 p.m. at the Heritage Center. There will be an Exit 45 Property Owners’ Input Session on October 7 at 3 p.m. at the Holiday Inn Express. Crime Solvers Annual Rib Fest will be on October 7 from 4 to 7 p.m. at Scott Park. Prince George residents seeking vaccine appointments should call (877) 829-4682 or click on <https://vaccinate.virginia.gov/>. Virginia Department of Health (VDH) statistics report Prince George County has 4,606 cases of the coronavirus as of today; 35 deaths. All County employees are required to wear masks in the workplace. The Central Wellness Center will reopen October 1 for and there will be an Open House from 11 a.m. to 2 p.m. on October 30. The Prince George Real Estate Assessor’s Office announces the average sales price for Prince George homes in August was \$287,500; average days on the market was 16. There is a public meeting scheduled for October 13 in the Kines Breakroom for citizens to review plans for construction at the Chappell Creek subdivision along Route 10. Lead Fire & EMS Chaplain Jason Cashing has resigned to take an assignment in Cooperstown, NY.

#### **POSTPONED ITEMS**

**T-1. Resolution; Appointments; Youth Task Force.** Mr. Hunter made a motion, seconded by Mr. Carmichael, to postpone this item to October 26. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

**T-2. Resolution: Authorization to Procure Architectural and Engineering Services for a Wastewater Solution (Treatment Plant or Pump Station and Force Main) to Serve the Southpoint Business Park and Future Growth of the County.** Mr. Haltom stated that the Board has previously received information to consider a solution to increase the wastewater capacity to serve the Southpoint Business Park and future growth of the County.



Each solution requires procurement of architectural and engineering services. Therefore, Staff recommends the Board authorize staff to procure these design services for the preferred wastewater solution. Mr. Webb made a motion, seconded by Chairman Brown, that the resolution be approved to procure architectural and engineering services for a wastewater treatment plant. He stated that this is based on the data and in regards to financial recommendations. In addition to the clarification earlier this evening, in order to get more flows to South Central, it could cost as much as \$50 million. He believes this is the best option overall to control our own destiny and control the growth. A private entity could come in and control this County's rates and its growth. He stands tall with his position. Roll was called on the motion by Vice-Chair Waymack.

On roll call the vote was:

In favor: (2) Webb, Brown

Opposed: (3) Hunter, Waymack, Carmichael

Absent: (0)

Mr. Hunter made a motion, seconded by Mr. Carmichael, to approve the resolution to procure architectural and engineering services for a pump station and force main. Roll was called on the motion.

R-21-163

T-2

**RESOLUTION: AUTHORIZATION TO PROCURE ARCHITECTURAL AND ENGINEERING SERVICES FOR A WASTEWATER SOLUTION (PUMP STATION AND FORCE MAIN) TO SERVE THE SOUTHPOINT BUSINESS PARK AND FUTURE GROWTH OF THE COUNTY.**

WHEREAS, the Board desires to increase the wastewater capacity to serve the Southpoint Business Park and future growth of the County; and

WHEREAS, the Board has considered the options presented to provide the additional wastewater capacity; and

WHEREAS, the solution requires architectural and engineering services.

NOW, THEREFORE BE IT RESOLVED that the Board of Supervisors of the County of Prince George this 28<sup>th</sup> day of September 2021, hereby authorizes staff to procure architectural and engineering services for a pump station and force main to serve the Southpoint Business Park and future growth of the county.

On roll call the vote was:

In favor: (3) Hunter, Waymack, Carmichael

Opposed: (2) Webb, Brown

Absent: (0)

**ORDER OF BUSINESS (cont'd)**

**A-4. Resolution: Award of Annual Service Contract for the Maintenance and Repairs of Water Storage Tanks to Utility Service Co. Inc. (\$1,220,550).** Mr. Frank Haltom, County Engineer, stated that inspections of the County's six (6) water storage tanks took place in March 2020. Subsequently, three tanks were repaired and painted to ensure these vital assets remain in service. However, the costs to complete the other tanks compete with other capital maintenance activities for the available funds. Staff recommends utilizing an annual maintenance service contract to maintain these assets. This will allow the costs of the maintenance and repairs to be spread over five years while allowing all tanks to receive maintenance instead of one or two tanks per year as funds allow. Utility Service Company, Inc. has provided a five-year annual services contract to provide routine inspections, washouts and repairs of each tank. The total costs to perform these tasks is \$1,220,550, which will be spread over the five-year term for an annual costs \$244,110. Each contract will be completed utilizing the cooperative language provided in the City of Manassas service contract for maintenance of water storage tanks. Individual awards for specific

projects in excess of \$50,000 require Board approval. Staff recommends an award of the five-year service contract for the maintenance and repairs of the all water storage tanks to Utility Service Company, Inc. for \$244,110 per year. Mr. Webb made a motion, seconded by Mr. Hunter to approve the resolution as presented. Roll was called on the motion.

R-21-164

A-4.

RESOLUTION: AWARD OF ANNUAL SERVICE CONTRACT FOR THE MAINTENANCE AND REPAIRS OF WATER STORAGE TANKS TO UTILITY SERVICE CO. INC.

WHEREAS, Utility Services Co. Inc., a division of Suez, has completed the inspections of the county's six water storage tanks; and

WHEREAS, the County desires to enter into an annual service contract to allow for continued maintenance of the water storage tanks and spread the total costs of \$1,220,550 over a five-year period, in annual installments of \$244,110.

WHEREAS, this project will be completed utilizing the cooperative language provided in the City of Manassas service contract for maintenance of water storage tanks.

NOW, THEREFORE BE IT RESOLVED that the Board of Supervisors of the County of Prince George this 28<sup>th</sup> day of September, 2021, hereby awards the annual service contract for the maintenance and repairs of water storage tank to Utility Services Co. Inc., for \$1,220,550 to be paid over a five-year period, in annual installments of \$244,110.

On roll call the vote was:

In favor: (5) Hunter, Waymack, Carmichael, Webb, Brown

Opposed: (0)

Absent: (0)

## **REPORTS**

**Quarterly Financial Report** – Ms. Betsy Drewry, Finance Director and Deputy County Administrator, gave the quarterly financial report for year-end June 30, 2021. Collections for General Fund Revenue were beyond expectations at 106.23% collected. Total General Fund Expenditures were 96.81% spent. This means we will be adding about \$3.5 to Fund Balance. Mr. Webb stated that we are going to need it with what we have coming. Real Estate Tax projection was on target. We exceeded the budgeted targets in personal property by 20%. We also collected more than budgeted in Public Service Corporation taxes, State sales tax revenue, business licenses, lodging tax, and mobile home tax. The County fell short in EMS transport fees, recreation fees, interest revenues, and penalties and interest. The Utility Fund is still a work in progress with multiple entries pending. Ms. Drewry went over several CIP Projects, including public safety radio project, CDCC Software replacement, assessor software replacement, County garage, Koolwood Lane, IT Server Room cooling tower, Jefferson Park Fire Station, Crew Building electrical upgrades. School projects, Route 156 water station, and the Food Lion water system upgrades. The Tourism and Economic Development Funds ended with favorable revenue over expenditures. There was no activity in the Proffer fund in 2020. The Board has the option to use proffer balances for upcoming projects in lieu of issuing debt as long as the project is in accordance with the proffer agreement. RedFlex Program FY19 collections at June 30, 2021 were \$3,875.91. The Health Insurance balance is \$2.9 million. The premiums fell short of claims paid. The final audit is scheduled for October 25 through October 29. The CAFR preparation is targeted for completion by November 30, 2021.

**ADJOURNMENT.** Mr. Hunter moved, seconded by Mrs. Waymack to adjourn to October 12 at 5:00 p.m. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Hunter, Brown, Webb, Waymack, Carmichael

Opposed: (0)

Absent: (0)

The meeting adjourned at 9:25 p.m.

[Draft Minutes prepared October 1, 2021 for consideration on October 12, 2021; adopted by unanimous vote.]

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Floyd M. Brown, Jr.  
Chairman, Board of Supervisors

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Percy C. Ashcraft  
County Administrator