

# Issue Analysis Form



**Date:** October 26, 2021  
Appropriation – Emergency  
Food and Shelter Program  
**Item:** Funds - \$17,147.00  
Department of Social  
Services / County Finance  
**Lead Department(s):**  
**Contact Person(s):** Bertha Judge & Betsy Drewry

## Description and Current Status

The Department of Social Services has been provided one-time United Way Emergency Food and Shelter National Board Program funds not included in the County's Adopted FY2021 and FY2022 budgets. The amount of these United Way funds total \$17,147.00.

The funds have been used to assist clients with food, utilities, rent and mortgage assistance and do not require a local match. The funds were deposited within the Special Revenue Fund (Fund 0960).

Because this amount was not included in the FY2022 adopted budget, a budget amendment and appropriation are needed.

**Board Action Requested:** A Draft budget amendment / appropriation is attached for Board consideration and possible approval.

### Appropriation Increase Entry is:

#### Revenues:

0960-30-601-8305-333865 United Way Emergency Food & Shelter Funds	\$17,147.00
<b>TOTAL</b>	<b>\$17,147.00</b>

#### Expenditures:

Increase (Decrease):

0960-05-113-9000-45795 SW United Way Emergency Food & Shelter	\$17,147.00
<b>TOTAL</b>	<b>\$17,147.00</b>

## Government Path

**Does this require IDA action?**

Yes  No

**Does this require BZA action?**

Yes  No

- Does This require Planning Commission Action?**     Yes     No
- Does this require Board of Supervisors action?**     Yes     No
- Does this require a public hearing?**     Yes     No
- If so, before what date?**     Yes     No

**Fiscal Impact Statement**

Increases in appropriation of Department of Social Services Special Welfare Funds in the amount of \$17,147.00. There is no local match.

**Total Increase in FY2021-22 Appropriation = \$17,147.00**

**County Impact**

Appropriation of these funds will allow Social Services to provide food, utilities, rent and mortgage assistance to citizens in need.

**Notes**

www.efsp.unitedway.org

Emergency Food and Shelter Program  
701 North Fairfax Street  
Alexandria, VA 22314-2064  
Phone 703-706-9660 Fax 703-706-9677

38-8726-00 001 E9

06/08/2021

8726-00 Prince George County, VA

LRO 001

Bertha Judge  
Prince George Department of Social Services  
Post Office Box 68  
Prince George, VA 23875

LRO ID: 872600-001

RE: Account Status for Phase 38 LRO ID: 872600-001

The funds you are receiving are Federal funds as authorized under Public Law 116-93. The CFDA number for the Emergency Food and Shelter Program is 97.024.

If your LRO is receiving funds for the first time from EFSP, a check will be issued. However, you will need to complete the Electronic Funds Transfer Form (EFT) and submit it to the National Board, along with an original voided check from the account in which your agency wishes to have future funds deposited. EFSP will not issue any future payments to your agency via check. The form can be found on the website once you sign in using your log-in ID and password.

The Second Payment Request/Interim Report may be found on the Emergency Food and Shelter Program (EFSP) website, [efsp.unitedway.org](http://efsp.unitedway.org). You may now access the form and instructions online for submission to your Local Board. After signing in, select **Interim and Second Payment** from the menu on the left side of the screen.

Your Local Board has been notified that a payment has been issued to your LRO. They will also be notified that Second Payment Requests/Interim Reports and EFT Forms are available online for funded LROs.

As of today, our records indicate that your LRO has received the following awards(s) under this phase of the Emergency Food and Shelter National Board Program:

Award Amount	\$17,147.00
Award Adjustments	\$0.00
Award Total	<u>\$17,147.00</u>

Your LRO may begin charging expenses against this total as of 01/01/2020. Funds must be expended prior to 10/31/2021.

To date, your LRO has received the following payment(s):

First (EFT E463912)	\$8,573.50
Bank Account ABA# 051404642 Acct# XXXXXXXXXXXX0788 Deposited: 06/17/2021	
Subsequent (EFT E472133)	\$8,573.50
Bank Account ABA# 051404642 Acct# XXXXXXXXXXXX0788 Deposited: 09/28/2021	
Payment Total	<u>\$17,147.00</u>

Monies still due your LRO: \$0.00  
Your award is paid in full

Sincerely,

Yvonne Walker  
Vice President

Handwritten note: All FY 2022

Handwritten note: Food, Utilities, Rent & Mortgage

Board of Supervisors  
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 26<sup>th</sup> day of October, 2021:

Present:

Vote:

Floyd M. Brown, Jr., Chairman  
Marlene J. Waymack, Vice-Chair  
Alan R. Carmichael, Jr.  
Donald R. Hunter  
T. J. Webb

A-6

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, which carried unanimously, the following Resolution was adopted:

RESOLUTION; BUDGET AMENDMENT AND APPROPRIATION  
(DEPARTMENT OF SOCIAL SERVICES UNITED WAY EMERGENCY  
FOOD AND SHELTER FUNDS \$17,147.00)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 26<sup>th</sup> day of October, 2021, does hereby authorize the following increase of funds within the FY2021-2022 Budget, such line items increased and changed as follows, which monies to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

FUND/ORGANIZATION

AMOUNT

**Appropriation:**

**Revenue**

0960-30-601-8305-333865 United Way Emergency Food & Shelter Funds \$17,147.00

**TOTAL:**

**\$17,147.00**

**Expenditure**

0960-05-113-9000-45795 SW United Way Emergency Food and Shelter Program \$17,147.00

**TOTAL**

**\$17,147.00**

A Copy Teste:

\_\_\_\_\_  
Percy C. Ashcraft  
County Administrator