

AGENDA

Board of Supervisors
County of Prince George, Virginia
Regular Meeting: April 12, 2022
County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

Regular Meeting

Work Session
6:00 p.m.

Business Meeting
7:00 p.m.

***Public Hearings Will Be Heard at 7:30 p.m.**

This meeting is being held electronically in accord with Virginia Code Section 15.2-1413. The meeting is accessible by:

If you would like to participate in the meeting via Zoom -

<https://zoom.us/j/5053851421?pwd=V2pjSHFneFRLUUE2bjNqQnR3emZoUT09>

Meeting ID: 505 385 1421

Password: 200726

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During the public comment period you may raise your hand using the Zoom controls on your screen or press *9 on your phone. Visit the Zoom Help Center for more information.

If you would like to watch the meeting in real time use this link:

https://www.princegeorgecountyva.gov/live_stream/index.php

Public comments may be made in person during any meeting. You may also submit any public comments on our website at

https://www.princegeorgecountyva.gov/departments/board_of_supervisors/public_comment_for_m.php.

Any public comments received via Zoom, in person or by website form up until the public comment section is closed by the Chairman of the Board of Supervisors on April 12 shall be entered into the meeting minutes.

CALL TO ORDER

Roll Call

WORK SESSION

Water & Wastewater Hydraulic Analysis (Frank Haltom, County Engineer) [2]

Changes to Fire Ordinance (Fire Chief Paul Beamon) [3]

INVOCATION – Rev. Dr. Sylvia Tucker, Loving Union Baptist Church

PLEDGE OF ALLEGIANCE TO U.S. FLAG

PUBLIC COMMENTS

ADOPTION OF AGENDA [1]

ORDER OF CONSENSUS

- C-1. Draft Minutes – March 1, 2022 Pre-Budget Work Session, March 19, 2022 Closed Session, March 22, 2022 Regular Meeting, and March 25, 2022 Closed Session. [4]
- C-2. Resolution; Budget Amendment and Appropriation (Department of Social Services Public Assistance and Welfare Administration Funds \$1,000.00). [5]
- C-3. Resolution; Appropriation (\$12,861.50 State Library of Virginia Records Preservation Grant). [6]
- [ADDED] C.4 Contract Amendment – AMI Radio Read Metering – Contingency, Finance and Bond Charges.

PRESENTATIONS

- S-1. Resolution; Commendation; The Honorable C. Bishop Knott, Jr.; Service to Prince George.

SUPERVISORS' COMMENTS

COUNTY ADMINISTRATOR'S COMMENTS

REPORTS

VDOT – Crystal Smith

Virginia Tourism Corporation Grant Marketing Plan (Stacey English, Economic Development) [7]

Radio System Project Status – (Police Chief Keith Early)

POSTPONED ITEMS

ORDER OF BUSINESS

- A-1. Resolution; Award of Contract Station 8 Electrical Upgrades (Not To Exceed \$106,928.00) And Budget Transfer From Bond Series 2019 Holding Account (\$120,428.00). (Dean Simmons, General Services Director) [8]
- [UPDATED] A-2. Resolution; Award of Contract Convenience Station Architectural Services (Not To Exceed \$127,763.00) and Appropriation From General Fund, Fund Balance (\$127,763.00). (Dean Simmons, General Services Director) [9]
- A-3. Resolution; Approval of Recommended FY2023 Health, Dental and Vision Insurance Renewals with Recommended Rates as Attached. (Corrie Hurt, Human Resources Director) [10]
- A-4. Resolution; Authority to Advertise an Ordinance to Allow for the Prince George Masonic Lodge to Take and Hold Land in the County Not Exceeding 10 Acres of Land at Any One Time. (Dan Whitten, County Attorney) [11]
- A-5. Resolution: Authorizing the County to Enter into a Purchase Agreement with Howard L. Dixon, Donna L. Dixon, Michelle L. Ward and Matthew E. Ward for the Purchase of 25.1 Acres Of Property Located On River Road, Tax Map#: 110(0A)00-011-B. (Frank Haltom, County Engineer) [12]
- A-6. Resolution: Authorizing the County to Enter into a Purchase Agreement with Hopewell/Prince George Fraternal Order of Police for the Purchase of 6.0 Acres of Property Located on Middle Road, Tax Map#: 13a(03)00-00B-0. (Frank Haltom, County Engineer). [13]
- A-7. Resolution; Amendment of Contract (Public Safety Radio System Consulting Services Altairis –Not To Exceed \$318,852) and Authority to Approve a Change Order (L3 Harris

- Decommissioning of all Legacy Equipment from Current Radio Tower Sites \$55,225). (Police Chief Keith Early). [14]
- A-8. Resolution; Budget Amendment and Appropriation (\$144,597 Fire Program Funds). (Betsy Drewry, Deputy County Administrator, Finance) [15]
- A-9. Resolution Accepting Amendment to Lease Agreement between County of Prince George and Prince George Xtreme Soccer Club. (Dan Whitten, County Attorney) [16]
- A-10. Resolution; Appropriation Virginia Department of Emergency Management Next-Gen 911 “Delta” Funds- \$66,456.72. (Betsy Drewry, Deputy County Administrator, Finance) [17]
- A-11. Resolution; Award of Contract (\$262,680 Janitorial Services). (Betsy Drewry, Deputy County Administrator, Finance) [18]
- A-12. Resolution; Request of the Rotary Club of Prince George VA for Waiver of Certain Permit Fees Associated with the Application for a Three Year Annual Special Event Permit. (Julie Walton, Deputy County Administrator, Community Development) [19]
- A-13. Resolution; Approval of Prince George County, Virginia Project Submitted to Congressman A. Donald McEachin for FY2023 Federal Budget Transportation Funding. (Julie Walton, Deputy County Administrator, Community Development) [20]
- A-14. Resolution; Approval of Prince George County, Virginia Project Submitted to Senator Mark R. Warner for FY2023 Federal Budget Transportation Funding. (Julie Walton, Deputy County Administrator, Community Development) [21]
- A-15. Resolution; Approval of Prince George County, Virginia Project Submitted to Senator Tim Kaine for FY2023 Federal Budget Transportation Funding. (Julie Walton, Deputy County Administrator, Community Development) [22]
- A-16. Resolution; Appropriation (\$10,450.00 State Department of Housing and Community Development Industrial Revitalization Fund Grant). (Stacey English, Interim Economic Development Director) [23]
- A-17. Resolution; Authorization for the Chair to Execute an Employment Contract for the County Administrator. (Corrie Hurt, Human Resources Director) [24]

PUBLIC HEARINGS

ADJOURNMENT

Board meeting format: Closed Meeting at 5:00 p.m., followed by a Business Meeting at 7:00 p.m. with Public Hearings being heard at 7:30 p.m. **Visit Prince George County website for information www.princegeorgeva.org.**

MINUTES
Board of Supervisors
County of Prince George, Virginia

April 12, 2022

County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

MEETING CONVENED. Chair Marlene J. Waymack called a regular meeting of the Board of Supervisors of the County of Prince George, Virginia, to order at 5:00 p.m. on April 12, 2022 in the Boardroom, County Administration Building, 6602 Courts Drive, and Prince George, Virginia.

ATTENDANCE. The following members responded to Roll Call:

Marlene J. Waymack, Chair	Present
Donald R. Hunter, Vice-Chair	Present
Floyd M. Brown, Jr.	Present
Alan R. Carmichael	Present
T. J. Webb	Present

Also present was: Jeff Stoke, Interim County Administrator; Betsy Drewry, Deputy County Administrator; Julie C. Walton, Deputy County Administrator; and Dan Whitten, County Attorney.

WORK SESSION

Water & Wastewater Hydraulic Analysis

Mr. Frank Haltom, County Engineer, introduced Dan Villhauer, Vice President and Business Manager with Dewberry Engineers. Mr. Villhauer presented the results of the Hydraulic Analysis of the County Water & Wastewater System. The County's water model was updated and calibrated to include the Route 156 waterline, the Route 460 waterline, the Route 10 waterline extension, and the Food Lion Booster Station. Based on the hydraulic analysis, the Food Lion Booster Station and Tank provides needed system storage to allow the system to deliver the 2,000 GPM fire flow, recover, and return to normal operation by the end of the following day during an MDD scenario. However, based on current water supply capacity, which is limited to approximately 1.5 MGD, the Central Pressure Zone does not have additional water supply available beyond the existing and reserve demands that were identified in the report. Water transmission upgrades would be required to increase this capacity to allow the County to use the full 2.69 MGD maximum day water supply allocation from ARWA. The Route 10 corridor has a limited fire flow capacity of 960 GPM due to high ground elevations along Ruffin Road. The Route 301 area has an available maximum day capacity of 91 GPM (0.13 MGD), limited by the well supply capacity.

The County's wastewater model was updated and calibrated using consumption data and pump station drawdown tests. As system-wide hydraulic model was completed to evaluate the available capacities of the County's gravity mains and pump stations in the Route 460 wastewater system. At current sewer peak flows, all gravity sewer in the County's sewer basins has available capacity. Considering the flows reserved by the County along the Route 460 corridor and in the Southpoint Business Park, the Route 460 gravity main is at capacity. During peak hour flows, several of the County's pump stations are above or nearing the capacity, including SOS-15 in the Route 460 system. Pump stations that have peak hour inflow over station capacity should be prioritized for upgrades, and pump stations nearing capacity should be monitored, especially if new development is planned in the service area. SPS-21 and SPS-24 should be monitored closely by the County as reserve flows are introduced into the system. Due to the unique characteristics of the Southpoint Force Main, SPS-21 and SPS-24 have the capacity to handle peak hour flows when operating independently; however, if both stations operate at the same time, with or without the proposed reserved tie-in to the force main, they may not have sufficient capacity for peak hour flows. Due to the relatively low runtime of SPS-24, it is unlikely that both stations will run at the same time frequently. However, if close monitoring of the pump stations reveal capacity issues, especially as new development enters the area, upgrades should be considered by the County. It should be noted that the Southpoint Business

Park capacity could be increased by upgrading SPS-021 and 024 and rerouting the existing 8-inch force main to bypass the hydraulic restrictions within the Route 460 gravity sewer, as summarized by the Southpoint Force Main Relocation Evaluation completed by Dewberry, which is included in Appendix 8. This could increase the peak hour flow capacity within the Southpoint Business Park by approximately 0.75 MGD. The County could consider this as a short-term option to add more capacity until the long-term solution is designed and constructed. Mr. Brown asked if the short-term projects identified by Staff are still applicable to help out. Mr. Haltom stated that as far as the Route 460 gravity sewer capacity, yes. The new tank and booster stations will help as well. Mr. Villhauer agreed that they are headed in the right direction with all of the projects. Mr. Haltom clarified for Mr. Webb that all of the allocations were covered under the last study. He clarified for Mr. Carmichael that they are at capacity as far as water is concerned and there is very little room for errors for small bits of growth in the County at the Board's discretion.

Changes to Fire Ordinance

Fire Chief Paul Beamon recognized all of the volunteers in the room for Volunteer Week. He presented to the Board proposed changes to the Fire Prevention and Protection Ordinance, but first he wanted to make a couple of corrections on the original presentation provided to the Board. He wanted to address the concerns that the volunteers within the community may have with the original draft. Chief Beamon originally had the word "Volunteer" removed from the names of the fire stations. He stated that this word was not removed in malice. Each station's identification and apparatus remain the same. It was an attempt to remove segregation titles since there are some paid, volunteer, and combination stations. The change would not have offset any station's ability to fundraise or attempt to remove volunteers. It was simply to clean up the language and promote unity. He stated that he supports volunteers and has done everything he can to increase volunteers. He reiterated that the purpose of these changes was not to try to undermine the volunteers. In fact, it was the opposite. He stated that volunteers are a great asset to this Community and he wishes to continue to promote them. Chief Beamon also stated that his main objective has been to get input from all of the Fire Chiefs and he still plans to do that. He has changed the titles back to include volunteers and he went over the new proposed changes. Throughout the document, "Coordinated & Integrated fire and emergency medical service system" was changed to Fire and Emergency Services System. As a combined Department, they use the same State issued Fire Department ID Number so the departments are now listed as stations instead of departments. Section 42-1.2 was removed as State law already has what a fire and rescue system is responsible for. Some of items in this section were moved throughout the document. Section 42.1-3 (now 42-1.2) was changed to reflect Fire Chief duties and responsibilities versus Fire Director. **Virginia Code §27-6.1, and for the County EMS Chief as specified in Code of Virginia, §32.1-111.4:6. Illustrates the authority of the Chief so the referred to it and spelled out some of the Code.** Part 2 of this section simply states that the Chief is to lead planning, training, preparation of disasters Pursuant to Title 44 of the Virginia Code. Part 3 illustrates the responsibilities of the Chief to include: **Set minimum standards and requirements for all Fire and Emergency Services System's personnel, training, licensure, staffing, reporting requirements, rank structure, system funding, performance, response districts, mutual aid agreements, system fleet size, deployment, and goals for the delivery of high-quality fire and emergency services.** The definitions of "volunteer" and an "active member" and "non-active member" were added. In Section 42-1.4 (now 42-1.3) was updated to illustrate responsibilities of the Volunteer Chiefs and members as per Virginia Code 27-11. In Section 42.1 (now 42-1.3), this section was updated to illustrate responsibilities of the Volunteer Chiefs and Members as per Virginia Code 27-11. **Volunteer fire companies and volunteer station chiefs shall operate in conformity with state laws, county ordinances, and the duly adopted policies and directives of the County, Chief, and the Fire and Emergency Services System. Every member of the volunteer fire company shall, upon any alarm of fire or call of a medical emergency, attend and endeavor to extinguish such fire or assist in the medical emergency as per Virginia Code §27-11. Volunteer fire companies shall have all the powers and duties granted to them by state law. Subject to the policies and direction of the Chief, they shall also have the following responsibilities while acting in conformity with chains of command and policies of the Fire and Emergency Services. One major change in this section was that the following language was changed: d. The chief of each volunteer fire station shall submit to the Chief a list of the active members on September 1 of each year. Information contained in this report shall consist of and all documentation illustrating number of duty hours per month for each member and number of calls answered per member. On the first of each month, the chief**

of each volunteer fire company shall submit to the Chief any additions or deletions to the active membership of that volunteer fire company. In addition, the chief at each station shall file a copy of their by-laws, any resolutions, minutes of their board of directors and association's annual report by September 1 of each year with the Chief; and. Section 42-1.6 was removed as it referred to policy, not ordinance. Some items in Section 42-1.7 (now 42-1.5) were removed for the same reason. The two main sections continue to remain. **(1) The Chief shall establish SOPs, SOGs, rules and regulations in collaboration with PGFEMS Advisory Board for the Department of Fire and Emergency Services' effective operation throughout the County. Personnel policies that affect only county employees or county volunteers will not be considered by the PGFEMS Advisory Board. (2) All companies operating in the county and all members of such companies shall operate in accordance with the standard operational procedures/policies and guidelines.** Section 42-1.10 (now 42-1.7) was cleaned up to follow the NFPA standard so that we did not need to list every item that is required and if the NFPA Standard changes we did not need to change the document. In addition, Chief Beamon stated that the section regarding background checks was cleaned up as well. Now they actually have to go through two background checks, one locally and one through the State. The State requirements are a little more lenient than the local requirements. Mr. Brown asked if there is any way to list upfront all of the State Code Sections that Prince George is operating under and then have the rest of the document cover what is specific just to Prince George County for the purposes of advertisement for a public hearing. Chief Beamon stated that they could do that. Mr. Dan Whitten, County Attorney, stated that the final version that will be advertised will be a more condensed version. Mr. Webb stated that he has attended five years of Fire and EMS Advisory Board Meetings. He stated that he received numerous calls from volunteers concerned about equity. With no disrespect to any single station, he stated that there are two stations out there that hold a higher standard than the others. He encouraged the Advisory Board to come up with something fair and equitable across the board. Chief Beamon stated that he will clean this up, meet with the Fire Chiefs, and come back before the Board in 60 to 90 days. Mr. Carmichael told Chief Beamon that he was new in the County and he would like to know what the volunteers and paid staff have to do under State Law versus the changes under Beamon's law. That way he can see what has been added coming into this position and if there is any controversy versus the way they have run things in the past. He said then we can evaluate whether it is fair and equitable. Chief Beamon stated yes, but there is no Beamon law. Most of the policies come from other laws and ordinances before me. Mr. Carmichael stated or whatever name it was before in that spot. It has been three or four others.

Chair Waymack called for a recess at 6:39 p.m. The meeting reconvened at 7:00 pm.

Invocation. Mr. Brown gave the Board's invocation.

Pledge of Allegiance to U.S. Flag. Mr. Carmichael led the Pledge of Allegiance to the U.S. Flag.

PUBLIC COMMENTS. Chair Waymack announced that anyone wishing to come before the Board may do so at this time. Mr. Brown asked the County Attorney to read the public comments policy in the Board of Supervisors By-Laws. Mr. Whitten stated that persons speaking before the Board would not be allowed to use profanity or vulgar language and would not be allowed to engage in person attacks. She noted that this was the time for unscheduled general public comments. Chair Waymack opened the public comments at 7:02 p.m.

Dale Traylor (13484 College Road). Mr. Traylor stated that he lives in a semi-residential area with people constantly doing target practice, sometimes as long as 12 hours at a time. These people cannot be more than 200 yards from other homes. Mr. Traylor stated that he is not looking to infringe on anyone's gun rights, but target practice in a residential area is not safe and noisy as all get out. He does not want to see anyone get in trouble. He just wants everyone to be neighborly. He asked the Board to consider putting together a gun ordinance for shooting guns in neighborhoods. He stated that he would be happy to assist with this.

Phillip Pugh (4813 Takach Road). Mr. Pugh is a Prince George Company One Volunteer. He has been with the organization for 16 years. He has held several rolls all the way to Fire Chief. He told the Board that he appreciates their input in the work session earlier. He feels like sometimes volunteers' concerns fall on deaf ears. He stated that there is currently no public comments in the Fire and EMS Advisory Board Meetings because it is all Zoom. He would like

to see them get back to meeting public. Mr. Pugh stated that he would like to see the new County Administrator make sure they get on track so that the career and volunteer system will work as a combined system moving forward. He stated that he thinks Mr. Beamon is very capable, but he is new. He does not know the history and how most volunteers come from a long list of volunteers who are charter members.

William Steele (County Line Road, Disputanta). Mr. Steele stated that the proposed budget is showing a 10.9% increase in just the General Fund, which is a staggering 288% higher increase than last year. The total overall budget being a 19.07% increase. He stated that the citizens of this County cannot afford this. He stated that this is the highest tax bill since 2018. He asked the Board to revisit the budget before they hold their public hearing in two weeks.

Reid Foster (7031 Laurel Spring Road). Mr. Foster stated that he cannot believe this Board would consider giving Harris Radio any more money. They are behind on a \$20 million contract and he suggests the Board renegotiate that contract and not give them any more money.

Scott Campbell (18130 South Crater Road). Mr. Campbell stated that he appreciates that the Board listens when he calls upon them. He stated that sometimes change is good and sometimes change is bad. However, if we do not talk about our past and where we come from, it is hard to know where we've been, where we are going and where we need to go. He stated that he does not know everything, but he knows certain things that are very personal to him within the volunteer fire system. Most of the volunteer departments were started by the Ruritan Clubs. The volunteers cannot work in this County without the career staff and vice versa. He stated that we need to pull the wedge out between the two and learn how to all work together. He stated that we owe it to the citizens of Prince George County and the people that travel through the County. They deserve the best. He asked that the next County Administrator help them in anyway possible to move forward.

Barbara Gilliam (Ladies Auxiliary, Carson Volunteer Fire Department). Ms. Gilliam congratulated all departments on their dedication. She stated that her husband is running out all hours of the night for Carson. They have community functions that include everyone. The firehouse is always immaculate and they are always there when there is an emergency.

Larry Mitchell (16200 Arwood Road). Mr. Mitchell stated that he concurs with Mr. Steele's comments. Mr. Mitchell is a senior and retired military and the impact of the budget is going to him really hard next year. He asked the Board to consider some tax relief in the future for seniors. He also added that he is a support of the volunteer fire departments. He stated that he also hears gun fire where he lives and would support governing guns in a residential area.

There was no one else to speak and the public comments period was closed at 7:25 pm.

APPROVAL OF AGENDA. Mr. Brown requested that Item C-4 be moved to A-17. In addition, he requested that A-17 be moved to A-18. Mr. Brown made a motion, seconded by Mr. Webb, to adopt the agenda as amended. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

ORDER OF CONSENSUS. Mr. Hunter made a motion, seconded by Mr. Carmichael, that the consensus agenda be approved as presented. Roll was called on the motion.

C-1. Draft Minutes – March 1, 2022 Pre-Budget Work Session, March 19, 2022 Closed Session, March 22, 2022 Regular Meeting; and March 25, 2022 Closed Session.

R-22-059F

C-2.

RESOLUTION; BUDGET AMENDMENT AND APPROPRIATION (DEPARTMENT OF SOCIAL SERVICES PUBLIC ASSISTANCE AND WELFARE ADMINISTRATION FUNDS \$1,000.00.

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 12th day of April 2022, does hereby authorize the following increase of funds within the FY2021-2022 Budget, such line items increased and changed as follows, which monies to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>Appropriation:</u>	
<u>Revenue</u>	
0100-20-601-8202-324602 Public Assistance Funds	\$ 9,133.00
0100-30-601-8302-333504 Welfare Administration Funds	\$ 1,133.00
TOTAL:	\$10,133.00
 <u>Expenditure</u>	
0100-05-113-0702- EFSP (ARPA Funds – No Match) Special Welfare	\$ 9,133.00
0100-05-113-0702-43142 Child Abuse Prevention (No Match)	\$ 1,000.00
 TOTAL	 \$ 10,133.00

R-22-059G

C-3.

RESOLUTION; APPROPRIATION (\$12,861.50 STATE LIBRARY OF VIRGINIA RECORDS PRESERVATION GRANT)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 12th day of April, 2022, does hereby authorize the following increase of funds within the 2021-2022 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>GENERAL FUND</u>	
<u>Expenditure:</u>	
0100-02-010-0202-43550 Clerk of Court	
Records Preservation Services	\$12,861.50
 <u>Revenue:</u>	
0100-20-601-8205-323102 State Records Preservation Grant	\$12,861.50

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

PRESENTATIONS

SUPERVISORS' COMMENTS

Mr. Hunter reminded the public that it is Dispatcher Week. They are the true first responders and deserve the recognition.

Chair Waymack echoed Mr. Hunter's comments.

COUNTY ADMINISTRATOR'S COMMENTS

Mr. Jeff Stoke, Interim County Administrator, stated that The Stodola Grand Opening and Ribbon Cutting will be on Thursday, April 14 at 5:15 p.m. Clean Community Day will be on Saturday, April 16, 8 am -1 pm. The County Easter Egg Hunt will be on Saturday, April 16 at 11:00 am at Temple Park. VDOT will have a public meeting regarding the dogbone roundabout at Courthouse/Bull Hill at Walton Elementary School on April 19 from 5:30 pm to 7:30 pm. On Saturday, April 30 there will be a Spring Plant School at Burrowsville Community Center from 8:00 am to Noon and Drug Take Back at the Police Parking Lot from 10 am to 2 pm.

REPORTS

VDOT - Ms. Crystal Smith of the Virginia Department of Transportation stated that the pipe removal and stream restoration on Nobles Road is not complete. They will be processing the portion of abandonment. The turn taper at Ruffin and Route 10 was finished today. The no through truck restriction is being advertised for a May public hearing. The median at the Breez-In will be their next project in the County. The outfall at Arwood will be after that. Thomas Drive is just about finished. The Secondary Six-Year Plan is coming up and the only project in it is the roundabout at Middle Road and Jefferson Park Road and they will continue to fund that in the plan. The funding scenario was provided this week. The County is receiving an additional \$10,832 for the years of 2023-27 and in 2028, the County will receive an additional \$125,912. She added that she has sent the information out on the Green T, which can be an interim project to the roundabout if the Board so chooses. Ms. Smith clarified for Mr. Brown that the paving project on Arwood Road is still planned for the end of April or first of May.

Virginia Tourism Corporation Grant Marketing Plan – Ms. Stacey English, Interim Economic Development Director, talked to the Board about the 2021 ARPA Tourism Spending Plan. VTC has allocated each locality in Virginia with funding from the federal ARPA program to be spent on tourism marketing. Prince George was allocated \$90,000. VTC allocated funding to each locality based on the amount of local and state tourism taxes that were generated by that locality in 2019. The funds are to be used for tourism marketing and tourism product development activities. Each expenditure must be approved by VTC before they allocate the funding to the County. Eligible expenses include advertising, search engine marketing, fam tours/events, influencer marketing, trade show participation, and more. Spending plan submissions must be submitted to VTC by the end of 2022. Spending and reporting must be complete by the end of 2023. Our proposed spending plan includes: partnering with JLV Communications to oversee marketing campaigns including print & digital media and partnerships. The Economic Development and Tourism department will oversee the updating of our marketing materials, sports tourism, general advertising, and miscellaneous tactics. We plan to partner with JLV Communications to administer approximately \$45,000 for various marketing campaigns. JLV Communications was founded by Jill Vaughan and specializes in: communications strategies, media relations, content marketing, writing and editing, and marketing support. JLV Communications will closely partner with Thrive Marketing on this robust project. JLV Communications works with Virginia's Gateway Region, the Richmond Behavioral Health Authority, and was a partner in the City of Hopewell's Small Business Marketing Program. In addition to other marketing tactics, JLV will help to create a branding guide for Prince George County to help make all of our communications consistent, they will oversee media relations for the campaign, they will create graphics, and provide copywriting for all advertisements. They will also provide the administration of the campaign. We have developed a few campaigns that will loosely guide our marketing of tourism destinations. The first campaign we will highlight is the "history lovers" campaign that will feature museums and historical landmarks throughout the County. The second campaign is the "Summer Fun" campaign that will highlight our outdoor and recreational activities, including the new Five and Dime Trail. The third campaign is the "Wedding and Events Venue" campaign which will cover the event venues throughout the county. Each campaign will have a designated landing page on the Visit HPG website, our official tourism website run through the H/PG Chamber. County staff has had conversations with Mrs. McDonough at the Chamber, to allow County staff to have access to these web pages to update the information accordingly. These landing pages will feature the destinations, along with lodging and dining options nearby. It would be our intent with these marketing campaigns to target people from Virginia to visit Prince George County for a day or weekend trip. We would also target people from outside of Virginia, who are planning vacations to Richmond or Williamsburg, to spend a day or portion of their vacation in Prince George County. All of our print and digital media campaigns will be handled by JLV Communications. JLV Communications will write two feature articles that will be used to create awareness about tourism destinations throughout the county. Tentatively, the first article will be "A Day in Prince George" and will be an itinerary-focused article about how someone could spend a day or weekend in Prince George County. This will provide commentary on most of our tourism assets. The second article will be about the Czech Festival that is planned for October 15, 2022. These articles will be evergreen and can be updated to use again in future marketing campaigns. JLV will then place these articles into print media outlets including Richmond Family Magazine, Richmond Bride, RVA Traveler, and other sources. JLV Communications will partner with specialized digital marketing firms to manage our digital marketing campaigns. They will create targeted Google advertisements for people researching online what to do near

Richmond or Williamsburg or people researching day trips in Virginia. This ties back to the target audiences we discussed earlier. They will also create Facebook advertisements, which will be served to our target audiences on Facebook. Next, JLV Communications will create partnerships with influencers, TV Channels, and other media outlets to increase awareness of Prince George County tourism efforts. One of the partnerships that we would like to target is “The Richmond Experience,” which is a digital marketing influencer that serves as a one-stop shop for people looking for something to do in the Richmond, VA area. The Richmond Experience has over 90,000 followers on Instagram, and many of their posts get over 1,000 engagements. The Richmond Experience highlighted downtown Hopewell last summer, and many of the business owners saw increased visitation from out-of-towners in the weeks following the post. The Economic Development and Tourism office will handle the management of the sports tourism campaign. We plan to work with our graphic designer, Afton Design Company to update and place our sports tourism marketing information (brochures, updated graphics, and marketing collateral for future advertisement and tournament bids). We plan to attend a sports tourism trade show to get in front of tournament rights holders to try to attract more tournaments to Prince George County. We plan to do a few upgrades at JEJ Moore to include a new sign for the field and purchase reusable sign holders for the complex. We will use the reusable sign holders for promotional materials to draw people to our website. We used a similar tactic at last year’s Dixie World Series tournaments, and the website received more than 1,000 visits over the course of the tournament. Lastly, we are going to join Sports ETA, which is one of the largest trade associations for sports and events tourism in the United States. The membership will allow us access to sports tourism events, member communities, and access to the member database, which will provide contact information for many tournament rights holders. We also plan to distribute \$5,000 to the Prince George Regional Heritage Center to help finalize their James River exhibit. The Heritage Center is now open and plans to move forward with many of their community events. Being able to finalize this exhibit in time for those events is very important. We plan to spend \$360 on a two-year membership for Canva Pro, which is a professional graphic design software to create on-the-go graphics. This coupled with the branding guide will allow staff to create uniform communications for the public. Lastly, we plan to spend \$20,000 on general advertising for our tourism destinations. County staff will manage these advertisements and the advertising sources will be determined at a later date using research and data from previous campaigns. As you can see, we will be spending over half of the allocation on our various marketing campaigns coordinated by JLV communications. We will spend 13.5% of the allocation on sports tourism and 18.2% on general advertising. This leaves approximately \$4,500 in reserves to make sure we do not go over the \$90,000 allotment.

Radio System Project Status – Police Chief Keith Early introduced Wayne Stack with Altairis Technology Partners, consultant for the new radio system. They are currently in the final phase of the project, Phase 3 – Implementation. They are currently working on Radio Sites Civil Work and P/S Vehicular Radio Installations. To date, they have completed detailed design review, manufacturing, and factory system testing. Radio frequency infrastructure installation has commenced and the microwave antennas/lines installation have commenced. What remains in the project is the balance of radio sites civil work, field infrastructure installation, Schools and General Services vehicular installations, pre-deployment functionality and coverage testing, handheld radio programming and distribution, cutover from the old to the new system, and project acceptance and closeout. Building permits and shelter foundations are completed. Two of three shelters have been installed. Shelters grounding, shelters electrical, ECC Tower (25’), and generator connectivity are all in progress. They have to do **final grading and final site compound stone**. On the towers, they have microwave antennas and transmission lines and radio antennas and transmission lines. In the shelters, they have infrastructure equipment racks, antennas connectivity, electrical connectivity, system and environmental alarms connectivity, and generator connectivity. In the site compound, they have final site compound stone fill-in and touchup. Some of the challenges to date have been the contractual schedule versus the project working schedule. The original contractual project end date was 12/30/21. The revised contractual project end date is 09/01/22 and the working schedule project end date is 10/07/22. Mr. Webb asked what has been done in between the two timelines to get everything back on track. Mr. Stack stated that the first amendment reflected the change in schedule based on the engineering effort. He clarified for Mr. Webb that the design change was a team effort. Mr. Webb stated that he is not used to seeing projects overrun more than a year with constant delays. If it were due to equipment failure, what standard was the supplier held to? Mr. Stack stated that they had some supply chain issues, but the primary cause for delay was the engineering effort associated with the project. Mr. Webb asked if demolishing of the existing equipment was

factored it. Mr. Stack stated that decommissioning was proposed by L3 Harris as an option, but the County elected not to invoke that option which was just over \$50,000. Mr. Stack clarified for Mr. Webb that a complete structural analysis was conducted on every tower. Mr. Webb stated that it is one thing after another. It seems like we are going down a well with the tower leasing and the timelines. He stated that he runs a lot of projects and this would not be acceptable where he is at. Mr. Brown stated that he manages projects day in and day out and it is hard for him to comprehend where we stand in progress on a project percentage completion and how we are tracking the project to the budget. Mr. Stack stated that they can provide a gantt chart. Mr. Brown stated that it is not a good thing that they only hear anything on the project when there is a need for additional money. Mr. Brown stated that for \$11 million, they should have a better idea of where they are on this project. Mr. Hunter agreed. He does not understand where we are and why we are so far behind. Chief Early stated that we all agreed on the delay back in October and we knew there were going to be expenses tied to it. He stated that L3 Harris has motivation to finish this project by September 1 because they may be facing liquidated damages per the contract. Mr. Webb asked what kind of penalty was placed on the supply issues. Mr. Stack stated that the liquidated damages is \$4,000 a day with an 8% cap.

ORDER OF BUSINESS

A-1. Resolution; Award of Contract Station 8 Electrical Upgrades (Not To Exceed \$106,928.00) And Budget Transfer From Bond Series 2019 Holding Account (\$120,428.00). Mr. Dean Simmons stated that the Board of Supervisors authorized an evaluation of the electrical system at Station 8 on February 23, 2021 at a cost of \$7,994.75 using savings realized during a December 2020 bond refunding (R-21-035). On May 25, 2021, the Board authorized, by consensus, award of A & E services to DJG, one of the County's contracted architectural and engineering firms at a cost of \$37,892.25 using Series 2019 bonds repurposed from construction of a new Jefferson Park Fire Station to general Fire/EMS projects. DJG services included preparation of a scope of work for design, bid assistance and construction management. Upon finalization of design, the Director of General Services sought pricing from two of the County's contracted electrical service providers. The most affordable proposal was received from Frazier Electrical in an amount not to exceed \$120,428. An update was provided to the Board during its March 22 work session. The proposal shows opportunities for deductions for two items at the County's option: Deduction for Aluminum Wire - \$6,000.00 and Deduction for V. E. Lighting - \$7,500.00. The Director of General Services recommends an award of contract to Frazier Electrical in an amount not to exceed \$106,928.00 exercising both deductions [\$120,428.00 - \$6,000.00 wire deduction - \$7,500.00 V. E. Lighting deduction]. Staff further recommends the use of \$13,500.00 in deduction savings to make other improvements at Station 8 to include an upgrade of the propane tank. Use of Series 2019 repurposed bonds is the recommended funding source. The requested transfer will cover both the contracted amount with Frazier electrical of \$106,928.00, and \$13,500.00 towards upgrading the propane tank and other improvements at Station 8. Mr. Hunter made a motion, seconded by Mr. Webb, to an award of contract to Frazier Electrical in an amount not to exceed \$106,928.00, authorizing the Interim County Administrator to execute a contract with Frazier Electrical Approval of Budget Transfer in the amount of \$120,428.00 from the Bond Series 2019 "holding account" to the Station 8 Electrical Upgrades account within the CIP Fund This transfer allows for both the electrical upgrades and other improvements at Station 8 to include an upgrade of the propane tank. Roll was called on the motion.

R-22-060

A-1.

RESOLUTION; AWARD OF CONTRACT STATION 8 ELECTRICAL UPGRADES (NOT TO EXCEED \$106,928.00) AND BUDGET TRANSFER FROM BOND SERIES 2019 HOLDING ACCOUNT (\$120,428.00)

WHEREAS, The Prince George County Board of Supervisors provided direction to staff to attain design and pricing for making electrical upgrades at Fire and EMS Station 8 (Emergency Crew Building) and design work has been completed; and

WHEREAS, The Director of General Services received a proposal and pricing from Frazier Electrical, one of the County's contracted Electrical Companies, in the amount of

\$120,428, with possible deductions for use of aluminum wire of \$6,000 and for V. E. Lighting of \$7,500; and

WHEREAS, staff is recommending an award of contract to Frazier Electrical in an amount not to exceed \$106,928, exercising both deduction options. Staff further recommends utilizing the \$13,500 in deduction savings to make additional improvements at Station 8 to include upgrading the propane tank; and

WHEREAS, Repurposed Series 2019 Bond funds are available to make these recommended improvements totaling \$120,428; and no additional funding appropriation is requested; and

WHEREAS, Staff is requesting authorization for the Interim County Administrator to enter into a contract with Frazier Electrical in an amount not to exceed \$106,928 for specified electrical upgrades as designed, exercising deduction options for aluminum wire and V. E. lighting totaling \$13,500, and authorization of a budget transfer from the Bond Series 2019 holding account in the amount of \$120,428 for contracted electrical upgrades of \$106,928 and other improvements at Station 8 totaling \$13,500.

NOW, THEREFORE, BE IT RESOLVED That the Board of the Supervisors of the County of Prince George this 12th day of April, 2022, hereby awards the contract for Station 8 Electrical Upgrades to Frazier Electrical in an amount not to exceed \$106,928 and authorizes the Interim County Administrator to execute a contract with Frazier Electrical.

NOW, THEREFORE, BE IT FURTHER RESOLVED That the Board of Supervisors of the County of Prince George this 12th day of April, 2022, does hereby authorize the following increase of funds within the 2021-2022 Budget, such line items increased as follows, which monies to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
CAPITAL IMPROVEMENT FUND (0311)	
<u>Expenditures:</u>	
Decrease	
0311-03-200-3216-48240 CIP – Series 2019 Holding Account	(\$120,428.00)
Increase	
0311-03-200-3215-48120 CIP – Station 8 Electrical Upgrades	\$120,428.00

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-2. Resolution; Award of Contract Convenience Station Architectural Services (Not To Exceed \$127,763.00) and Appropriation From General Fund, Fund Balance (\$127,763.00). Mr. Dean Simmons, General Services Director, stated that the Board of Supervisors received information regarding moving forward with a convenience station during its March 22 work session. Direction provided to staff was to pursue a full service convenience station. Design work is required prior to developing the convenience station. Staff is recommending an award of contract to Guernsey Tingle, one of the County’s contracted Architectural firms, in an amount not to exceed \$161,997. Services include Schematic Design, Documents Design, Construction Documents, Bidding Negotiation, and Construction Administration. Staff recommends the award of contract for all phases, except for construction administration of \$34,234 for a total award of \$127,763 for consideration on April 12, 2022. This award will remain within the single project limit of \$150,000. The Director of General Services recommends an award of contract to Guernsey Tingle in an amount not to exceed \$127,763.00 for services outlined in their proposal, except construction administration. Mr. Brown made a motion, seconded by Mr. Hunter, to approve an award of contract to Guernsey Tingle in an amount not to exceed \$127,763.00, authorizing the Interim County Administrator to execute a contract with Guernsey Tingle and the

approval of an Appropriation from Unreserved General Fund, Fund Balance in the amount of \$127,763.00 Roll was called on the motion.

R-22-062

A-2.

RESOLUTION; AWARD OF CONTRACT CONVENIENCE STATION ARCHITECTURAL SERVICES (NOT TO EXCEED \$127,763.00) AND APPROPRIATION FROM GENERAL FUND, FUND BALANCE (\$127,763.00)

WHEREAS, The Prince George County Board of Supervisors provided direction to staff to attain design services to move forward with creating a second trash convenience station; and

WHEREAS, The Director of General Services received a proposal and pricing from Guernsey Tingle, one of the County’s contracted Architectural Firms, in the amount of \$127,763, to include schematic design, design document, construction document, and bid negotiation services; and

WHEREAS, Staff is recommending an award of contract to Guernsey Tingle in an amount not to exceed \$127,763; and

WHEREAS, An appropriation from General Fund, Fund Balance is the recommended funding source for these design services; and

WHEREAS, Staff is requesting authorization for the Interim County Administrator to enter into a contract with Guernsey Tingle in an amount not to exceed \$127,763 for specified design services, and authorization of an appropriation from unrestricted General Fund, Fund Balance in the amount of \$127,763.

NOW, THEREFORE, BE IT RESOLVED That the Board of the Supervisors of the County of Prince George this 12th day of April, 2022, hereby awards the contract for design services for a second Trash Convenience Station to Guernsey Tingle in an amount not to exceed \$127,763 and authorizes the Interim County Administrator to execute a contract with Guernsey Tingle.

NOW, THEREFORE, BE IT FURTHER RESOLVED That the Board of Supervisors of the County of Prince George this 12th day of April, 2022, does hereby authorize the following increase of funds within the 2021-2022 Budget, such line items increased as follows, which monies to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
GENERAL FUND (0100)	
Revenues:	
0100-40-900-8208-399999 General Fund, Fund Balance	\$127,763.00
Expenditures:	
0100-09-401-0917-49172 GF Transfer to Capital Improvement Fund	\$127,763.00
CAPITAL IMPROVEMENT FUND (0311)	
Revenues:	
0311-90-901-8207-399100 CIP Transfer from General Fund	\$127,763.00
Expenditures:	
0311-04-102-3222-48169 CIP – Convenience Station 2	\$127,763.00

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-3. Resolution; Approval of Recommended FY2023 Health, Dental and Vision Insurance Renewals with Recommended Rates as Attached. Ms. Corrie Hurt, Human Resources Director, stated that the 2022-23 renewal from Delta Dental was *proposed at the same rates as in FY2021-22 (no increase)* for active employees and retirees. Staff and our benefit consultant recommend renewal with Delta Dental on a fully insured basis. The 2022-23 renewal from Anthem Blue View Vision was *proposed at the same rates as in FY2021-22 (no increase)* for active employees or retirees. Staff recommends renewal with Anthem Blue View Vision. A full RFP was issued and proposals were received on March 18, 2022. Staff and our benefit consultant recommend continuing with Anthem on a self-insured basis, so this will be considered a renewal, rather than an award of contract. The 2022-23 renewal from Anthem was proposed with no increase in the employer or employee share/portion of premiums for the County. Retirees will continue to pay 100% of his/her premiums. Staff recommends renewal with Anthem and to separate health insurance from the School system. Retirees bear 100% of the cost of health insurance premiums, and there is no proposed increase in premiums for retirees for 2022-23. The employer contributions to the Health Savings Account (H S A) will remain the same as in FY2021-22. \$1,000 Employee Only; \$1,250 Employee + 1; \$1,500 for Employee + Children / Family. The health insurance renewal also continues two targeted wellness incentives for FY2022-23 that were started in 2019-20 (Waist Incentive and HealthMapRx) and a new wellness incentive for hypertension (Blood pressure monitoring). The additional wellness incentive will have minimal financial impacts and can be absorbed in the total budgeted cost for health insurance. Mr. Carmichael made a motion, seconded by Mr. Webb, to approve the resolution as presented with the recommended rates. Roll was called on the motion.

R-22-063

A-3.

RESOLUTION; APPROVAL OF RECOMMENDED FY2023 HEALTH, DENTAL AND VISION INSURANCE RENEWALS WITH RECOMMENDED RATES AS ATTACHED.

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 12th day of April, 2022, does hereby authorize renewing for FY2023

Dental Insurance with Delta Dental of Virginia with no increase to active employees or retirees;

Vision Insurance with Blue View Vision with no increase to active employees or retirees;

Health Insurance with Anthem with no increase to active employees or retirees and separating health insurance from the school division.

BE IT FURTHER RESOLVED That the Board of Supervisors of the County of Prince George this 12th day of April, 2022, does hereby approve recommended FY2023 rates as provided and attached.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-4. Resolution; Authority to Advertise an Ordinance to Allow for the Prince George Masonic Lodge to Take and Hold Land in the County Not Exceeding 10 Acres of Land at Any One Time. Mr. Dan Whitten County Attorney, stated that pursuant to Section 57-20 of the Code of Virginia, the trustee for the use of any benevolent or other association shall not take or hold land exceeding five acres at any one time. The local governing body of any county may by ordinance authorize such trustee to take and hold in such county land not exceeding 10 acres at any one time. The Prince George Masonic Lodge is a benevolent association and has expressed an interest through their trustee to take and hold land not exceeding 10 acres. Mr. Brown made a motion, seconded by Mr. Carmichael, to approve authority to advertise the ordinance for a public hearing on May 10, 2022, as requested. Roll was called on the motion.

R-22-064

A-4.

RESOLUTION; AUTHORITY TO ADVERTISE AN ORDINANCE

TO ALLOW FOR THE PRINCE GEORGE MASONIC LODGE
TO TAKE AND HOLD LAND IN THE COUNTY NOT EXCEEDING
10 ACRES OF LAND AT ANY ONE TIME

NOW, THEREFORE, BE IT RESOLVED, that the Board Of Supervisors of the County of Prince George this 12th day of April, 2022, does hereby authorize the advertisement of a public hearing for an Ordinance to allow for the Prince George Masonic Lodge to take and hold land in the County not exceeding 10 acres of land at any one time.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-5. Resolution: Authorizing the County to Enter into a Purchase Agreement with Howard L. Dixon, Donna L. Dixon, Michelle L. Ward and Matthew E. Ward for the Purchase of 25.1 Acres Of Property Located On River Road, Tax Map#: 110(0A)00-011-B.

Mr. Frank Haltom, County Engineer, stated that Howard L. Dixon, Donna L. Dixon, Michelle L. Ward and Matthew E. Ward, collectively, own 25.1 acres of property located on River Road known and designated as Tax Map # 110(0A)00-011-B. Owner wishes to sell such property. Prince George County wishes to purchase such property for the future expansion of the public utility and has entered into negotiations for the purchase of the property. The County will have 60 days to study the property. Closing on the property will take place 30 days after the end of the study period. The County and seller have agreed to a purchase price of \$500,000. There is an estimate of approximately \$6,000 for closing cost. \$506,000 is available from Utilities Reserve Fund, Fund Balance. A motion approving the purchase of this property is requested. Mr. Webb made a motion, seconded by Mr. Brown, to approve the resolution to authorize the Interim County Administrator to sign all necessary paperwork required to purchase 25.1 acres of property located on River Road. Roll was called on the motion.

R-22-065

A-5.

RESOLUTION: AUTHORIZING THE COUNTY TO ENTER INTO A PURCHASE
AGREEMENT WITH HOWARD L. DIXON, DONNA L. DIXON, MICHELLE L. WARD
AND MATTHEW E. WARD FOR THE PURCHASE OF 25.1 ACRES OF PROPERTY
LOCATED ON RIVER ROAD, TAX MAP#: 110(0A)00-011-B

NOW, THEREFORE, BE IT RESOLVED that the Prince George County Board of Supervisors this 12th day of April, 2022, does hereby authorize the Interim County Administrator to sign all necessary paperwork required for the purchase of 25.1 acres of property located on River Road, Tax Map#: 110(0A)00-011-B.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-6. Resolution: Authorizing the County to Enter into a Purchase Agreement with Hopewell/Prince George Fraternal Order of Police for the Purchase of 6.0 Acres of Property Located on Middle Road, Tax Map#: 13a(03)00-00B-0.

Mr. Haltom stated that Hopewell/Prince George Fraternal Order Of Police own 6.0 acres of property located on Middle Road known and designated as Tax Map # 13A(03)00-00B-0. Owner wishes to sell such property. Prince George County wishes to purchase such property for the future expansion of the public utility and has entered into negotiations for the purchase of the property. The County will have 60 days to study the property. Closing on the property will take place 30 days after the end of the study period. The County and seller have agreed to a purchase price of \$80,000. There is an estimate of approximately \$3,000 for closing cost. \$83,000 is available from Utilities Reserve Fund, Fund Balance. Mr. Hunter made a motion, seconded by Mr. Webb, to approve the resolution to authorize the Interim County Administrator to sign all necessary paperwork

required to purchase 6.0 acres of property located on Middle Road. Roll was called on the motion.

R-22-066

A-6.

RESOLUTION: AUTHORIZING THE COUNTY TO ENTER INTO A PURCHASE AGREEMENT WITH HOPEWELL/PRINCE GEORGE FRATERNAL ORDER OF POLICE FOR THE PURCHASE OF 6.0 ACRES OF PROPERTY LOCATED ON MIDDLE ROAD, TAX MAP#: 13A(03)00-00B-0

NOW, THEREFORE, BE IT RESOLVED that the Prince George County Board of Supervisors this 12th day of April, 2022, does hereby authorize the Interim County Administrator to sign all necessary paperwork required for the purchase of 6.0 acres of property located on Middle Road, Tax Map#: 13A(03)00-00B-0.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-7. Resolution; Amendment of Contract (Public Safety Radio System Consulting Services Altairis –Not To Exceed \$318,852) and Authority to Approve a Change Order (L3 Harris Decommissioning of all Legacy Equipment from Current Radio Tower Sites \$55,225). Police Chief Keith Early stated that the final system acceptance date for our Radio System was originally schedule for December 30, 2021. Project delays resulted in the County and L3Harris revising the contractual final system acceptance date to September 1, 2022. The contract was discussed in a Closed BOS Meeting on October 26, 2021. Altairis service expenses required throughout the contract extension of December 30, 2021 through September 1, 2022 are estimated to be \$251,452. Considering the probability of final system acceptance being executed by September 1, 2022, the County Radio Project Team recommends funding Altairis services for the remainder of calendar year 2022. Extending Altairis services from September 1, 2022 through December 31, 2022 would require and additionally estimated \$67,400. The additional funding would be expended proportionately with the actual final system acceptance date. Total anticipated additional funding for Altairis services are estimated to be \$318,852. The County Radio Project Team requests L3 Harris perform the decommissioning or removal of all legacy equipment from the seven, current radio tower sites. This decommissioning was not included in the original scope of work or executed contract with L3 Harris and will require a Change Order with L3 Harris. Total funding for decommissioning services is estimated to be \$55,225. The Grand Total Additional Expenditures = \$374,077. Sufficient funding exists within the project contingency to cover these increased expenditures and no funding appropriation is required. Mr. Brown stated that he does not know how we got here. We have to do better at coming up with these numbers and the scope of the projects. He wishes we were smarter up front and included everything in the scope. Mr. Hunter agreed. Mr. Brown made a motion, seconded by Mr. Webb, to authorize the Interim County Administrator to execute a contract amendment with Altairis not to exceed \$318,852 and to authorize Interim County Administrator to approve a \$55,225 Change Order with L3 Harris for decommissioning and removal of all legacy equipment from the seven, current radio tower sites. Roll was called on the motion.

R-22-067

A-7.

RESOLUTION; AMENDMENT OF CONTRACT (PUBLIC SAFETY RADIO SYSTEM CONSULTING SERVICES ALTAIRIS –NOT TO EXCEED \$318,852) AND AUTHORITY TO APPROVE A CHANGE ORDER (L3 HARRIS DECOMMISSIONING OF ALL LEGACY EQUIPMENT FROM CURRENT RADIO TOWER SITES \$55,225)

WHEREAS, Altairis is the contracted consultant providing services for the Public Safety Radio System replacement, with an amended not-to-exceed agreement of \$1,072,420 for Phase 2 (Procurement) and Phase 3 (Implementation) services; and

WHEREAS, Altairis has provided Phase 3 Implementation Project Management services that have exceeded the current amended contract levels, and it is anticipated that Phase 3 services will potentially extend through December 31, 2022, due to L3 Harris delayed system implementation; and

WHEREAS, additional Phase 3 services through December 31, 2022 are estimated not to exceed \$318,852, for an amended total not-to-exceed agreement with Altairis of \$1,391,272 (former amended amount \$1,072,420); and

WHEREAS, decommissioning and removal of existing equipment from the seven current radio tower sites was not included in the original scope of work or contract with L3 Harris; and

WHEREAS, the County Radio Project Team requests L3 Harris to perform the decommissioning and removal of existing equipment from the seven current radio tower sites at an estimated cost of \$55,225 which necessitates a Change Order in that amount; and

WHEREAS a the needed amounts for both the requested Altairis contract amendment of \$318,852 and L3 Harris Change Order of \$55,225, totaling \$374,077, are available from the project budget contingency and do not require an additional appropriation of funds to the project budget; and

WHEREAS, Staff is requesting authorization for the Interim County Administrator to amend and increase its contract with Altairis for an amount not to exceed \$318,852; and authorization for the Interim County Administrator to approve a change order with L3 Harris totaling \$55,225 for the decommissioning and removal of legacy equipment from seven existing radio tower sites.

NOW, THEREFORE, BE IT RESOLVED That the Board of the Supervisors of the County of Prince George this 12th day of April, 2022, hereby authorizes the Interim County Administrator to amend and increase its contract with Altairis for an amount not to exceed \$318,852, and to approve a change order with L3 Harris totaling \$55,225 for the decommissioning and removal of legacy equipment from seven existing radio tower sites

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-8. Resolution; Budget Amendment and Appropriation (\$144,597 Fire Program Funds). Ms. Betsy Drewry, Deputy County Administrator, Finance, stated that Prince George County has received annual *Fire Program funds* in the amount of \$144,597 that have not yet been appropriated to the FY2022 budget. These funds arrived by electronic fund transfer from the Commonwealth of Virginia on March 18, 2022. Since fiscal year 2010 an agreement was made with the volunteer fire departments that the actual amount of the deposit would be split evenly among each department. For FY2022, as was included in the FY2022 budget message, staff recommends dividing the funds six ways with one sixth going to each volunteer fire department. However, for FY2023 the Fire/EMS budgets will be consolidated, and this will impact re-appropriation/ carryover of any unexpended and unobligated funds at June 30, 2022. Any unexpended and unobligated funds as of June 30, 2022 from this appropriation, and from prior year appropriations, will be recommended for carry forward into a consolidated Fire/EMS Fire Program Fund account code for system-wide use. All purchases, from this appropriation and subsequent appropriations, regardless of the budgeted, will be approved by the Chief of Fire, EMS and Emergency Management, in advance of purchase. The volunteer fire departments (and subsequently Fire/EMS) will use these funds to purchase equipment and supplies in accordance with grant requirements. Mr. Carmichael made a motion, seconded by Mr. Webb, to approve the resolution as presented. Roll was called on the motion.

R-22-068

A-8.

RESOLUTION; BUDGET AMENDMENT AND APPROPRIATION (\$144,597 FIRE PROGRAM FUNDS)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 12th day of April, 2022, does hereby authorize and appropriate the following increase of funds within the 2021-2022 Budget, such line items increased as follows, which monies to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>Expenditure:</u>	
0100-03-200-0604-48248 Prince George VFD: Fire Program Funds	\$24,099.50
0100-03-200-0605-48248 Disputanta VFD: Fire Program Funds	\$24,099.50
0100-03-200-0606-48248 Carson VFD: Fire Program Funds	\$24,099.50
0100-03-200-0607-48248 Burrowsville VFD: Fire Program Funds	\$24,099.50
0100-03-200-0608-48248 Jefferson Park VFD: Fire Program Funds	\$24,099.50
0100-03-200-0617-48248 Station 7: Fire Program Funds	\$24,099.50
TOTAL	\$144,597.00
 <u>Revenue:</u>	
0100-20-601-8201-324201 General Fund: Fire Program Funds	\$144,597.00

Any Fire Program Funds unexpended or unobligated at June 30, 2022 from this appropriation, or from prior year Fire Program Fund appropriations, will be carried forward in FY2022-2023 into a consolidated Fire & EMS grant account code for system-wide use. All purchases, regardless of where budgeted, are subject to approval in advance of purchase by the Chief of Fire, EMS and Emergency Management.

On roll call the vote was:
 In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael
 Opposed: (0)
 Absent: (0)

A-9. Resolution Accepting Amendment to Lease Agreement between County of Prince George and Prince George Xtreme Soccer Club. Mr. Dan Whitten, County Attorney, stated that the County and Prince George Xtreme Soccer Club (PGXSC) entered into an agreement on May 11, 2021 to lease (i) Scott Park Soccerplex Concession Stand and Field; (ii) Central Wellness Center Soccer Practice Field (CWC); (iii) Moore Athletic Complex Soccer Practice Field; and (iv) Temple Park Practice Field. The County and PGXSC desire to amend the Agreement for a 3-year term until April 30, 2025. Staff recommends accepting the terms of the amended Lease Agreement. Mr. Hunter made a motion, seconded by Mr. Brown, to approve the resolution to authorize the Interim County Administrator to sign the Amendment to Lease Agreement between the County of Prince George and Prince George Xtreme Soccer Club. Mr. Hunter made a motion, seconded by Mr. Brown, to approve the resolution as presented. Roll was called on the motion.

R-22-069

A-9.

**RESOLUTION ACCEPTING AMENDMENT TO LEASE AGREEMENT BETWEEN
 COUNTY OF PRINCE GEORGE AND
 PRINCE GEORGE XTREME SOCCER CLUB**

WHEREAS, the County and Prince George Xtreme Soccer Club (PGXSC) entered into an agreement on May 11, 2021 to lease (i) Scott Park Soccerplex Concession Stand and Field; (ii) Central Wellness Center Soccer Practice Field (CWC); (iii) Moore Athletic Complex Soccer Practice Field; and (iv) Temple Park Practice Field; and

WHEREAS, the County and PGXSC desire to amend the Agreement to extend the Agreement for an additional 3 year term.

NOW, THEREFORE, BE IT RESOLVED, that the Prince George County Board of Supervisors accepts the Amendments to the Lease Agreement on April 12, 2022 and that the

Interim County Administrator is empowered and directed to execute the Amendment to Lease Agreement between the County of Prince George, Virginia and Prince George Xtreme Soccer Club.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-10. Resolution; Appropriation Virginia Department of Emergency Management Next-Gen 911 “Delta” Funds- \$66,456.72. Ms. Drewry stated that the Commonwealth of Virginia (9-1-1 and Geospatial Services Bureau – Virginia Department of Emergency Management VDEM) has required all municipalities to modernize their E911 systems from outdated analog systems to digital IP-based systems. The deadline for completing these NextGen911 upgrades was January of 2021. On August 11, 2020, the Prince George County Board of Supervisors authorized staff to proceed with necessary upgrades and seek reimbursement from VDEM. Resolution **R-20-111**, dated August 11, 2020, authorized staff to expend funds and seek reimbursement from VDEM. During Fiscal Years 2021 and 2022, \$43,530.68 was received from VDEM through March 2022 for system upgrades. As part of the NextGen E911 transition, the Commonwealth (VDEM) agreed to pay the **increased recurring cost** of between our legacy 911 service (with Verizon) and our new 911 service with AT&T for a period of two years [referred to as “Delta Payments”]. The Emergency Communications Manager completed an Excel form that computed the difference in legacy system and new system recurring service costs. The resulting two-year increase in recurring costs is \$132,913.44. This amount will be reimbursed in two equal installments of \$66,456.72, with one payment in FY2022 and the next in FY2023. The first installment of **\$66,456.72** was received by EDI on March 25, 2022, and needs to be appropriated to the FY2022 budget. Mr. Hunter made a motion, seconded by Mr. Webb, to authorize the advertisement to hold a public hearing on April 26, 2022 to consider amendments of the Code of Prince George County, Virginia, 2005, as amended, by amending sections 82-261, 82-262, 82-536, and 82-537 to revise water and wastewater connection fees and user charges. Roll was called on the motion.

R-22-070

A-10.

RESOLUTION; APPROPRIATION VIRGINIA DEPARTMENT OF EMERGENCY MANAGEMENT NEXT-GEN 911 “DELTA” FUNDS- \$66,456.72

WHEREAS, the Virginia Department of Emergency Management will be providing state funding to assist localities who have upgraded to required NextGen 911 systems by paying the difference between monthly recurring charges from legacy systems to new AT&T services (referred to as Delta Payments); and

WHEREAS, Prince George County has received year one VDEM NextGen 911 Delta payments in the amount of \$66,456.72 which have not been appropriated to the FY2022 budget.

NOW, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 12th day of April, 2022, does hereby authorize and appropriate the following increase of funds within the 2021-2022 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>		<u>AMOUNT</u>
General Fund		
Expenditures:		
0100-03-100-0603-45230	ECC Telephone Charges	\$66,456.72
Revenues:		
0100-20-601-8203-323104	VDEM NextGen 911 Funds	\$66,456.72

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-11. Resolution; Award of Contract (\$262,680 Janitorial Services). Ms. Betsy Drewry, Deputy County Administrator, Finance stated that Professional Maintenance Company, Inc., the County's existing contracted janitorial services provider provided notice of cancellation of their contract on February 25, 2022. Their labor costs have increased as a result of the state mandated minimum wage increase, and they expressed that they could not operate with a renewed contract increased only by the Consumer Price Index (CPI), the maximum our existing contract terms allowed. An Invitation for Bids, IFB #22-12-1204 "Janitorial Services" was issued on February 27, 2022 and closed on March 11, 2022. This IFB can be viewed on the County website at <https://mvendor.cgieva.com/Vendor/public/AllOpportunities?agencyname=Prince%20George%20County>. A detailed list of responsibilities to be performed daily, weekly, monthly, annually and as needed was provided as part of the Invitation for Bids. Additionally, a continued requirement of requiring criminal background reviews on all employees of contracted firms was included. Seven (7) bids were received and opened on March 11, 2022. A bid summary is provided as Attachment A. On March 22, staff initially recommended award of contract to Star Commercial Janitorial Services, Inc. in the amount of \$219,600 annually; \$0.08 per square foot for carpet cleaning; \$25.00 per hour for emergency cleaning per employee; and \$25.00 per supervisor per hour for emergency cleaning. However, the vendor could not furnish a Certified Executive Housekeeper certification or comparable certification within five days of award as required by the IFB. Staff now recommends award of contract to the #2 bidder, Professional Maintenance Company, Inc. in the amount of \$262,680 annually; \$0.18 per square foot for carpet cleaning; \$33.75 per hour for emergency cleaning per employee; and \$35.75 per supervisor per hour for emergency cleaning. The contract is renewable annually, for four additional one-year periods, with an increase allowed based on CPI. The annual contract would have gone to \$211,654 with a 4.1% CPI Increase. **The FY2023 introduced budget as modified will have to be increased by \$20,425 to cover the increase in contract at the time of budget adoption.** Staff is requesting the board to authorize the Interim County Administrator to execute a contract with Professional Maintenance Company, Inc. in the amount of \$262,680 annually; \$0.18 per square foot for carpet cleaning; \$33.75 per hour for emergency cleaning per employee; and \$35.75 per supervisor per hour for emergency cleaning. The resolution approves administrative execution of a contract. Mr. Carmichael made a motion, seconded by Mr. Hunter to approve the resolution as presented. Roll was called on the motion. Mr. Brown and Mr. Webb abstained to the concern of how we got here.

R-22-071

A-11.

RESOLUTION; AWARD OF CONTRACT (\$262,680 JANITORIAL SERVICES)

WHEREAS, On February 27, 2022 an Invitation for Bids was advertised by General Services and the Finance Department to obtain bids for contracted janitorial services for all County facilities (IFB 22-12-1204). The IFB closed on March 11, 2022 with seven bids. The lowest bid was received from Star Commercial Janitorial Services, Inc. in the amount of \$219,600 annually; \$0.08 per square foot for carpet cleaning; \$25.00 per hour for emergency cleaning per employee; and \$25.00 per supervisor per hour for emergency cleaning, but the bidder was subsequently found to be non-responsive for failure to satisfy all IFB requirements; and

WHEREAS, The Prince George County Board of Supervisors desires to rescind the March 22, 2022 award to Star Commercial Janitorial Services, Inc. due to non-compliance with IFB requirements; and

WHEREAS, Staff recommends the award of contract to Professional Maintenance Co. LLC, the next responsive lowest bid of \$262,680; and

WHEREAS, Staff is requesting authorization for the Interim County Administrator to enter into a contract with Professional Maintenance Co. LLC, in the amount of \$262,680 annually for contracted janitorial services for all County facilities. Additionally contracted rates for other services will be \$0.18 per square foot for carpet cleaning; \$33.75 per hour for emergency cleaning per employee; and \$35.75 per supervisor per hour for emergency cleaning. The contract is renewable for four additional one-year periods, with an increase allowed based on the Consumer Price Index (CPI) as specified in the Invitation for Bid.

NOW, THEREFORE, BE IT RESOLVED That the Board of the Supervisors of the County of Prince George this 12th day of April, 2022, hereby rescinds the award to Star Commercial Janitorial Services due to non-compliance with all IFB requirements and awards the contract for janitorial services to Professional Maintenance Co. LLC, in the amount of \$262,800 annually for specified contracted janitorial services; \$0.18 per square foot for carpet cleaning; \$33.75 per hour for emergency cleaning per employee; and \$35.75 per supervisor per hour for emergency cleaning and authorizes the Interim County Administrator to execute a contract with Professional Maintenance Co. LLC.

On roll call the vote was:

In favor: (3) Hunter, Waymack, Carmichael

Opposed: (0)

Abstained: (2) Webb, Brown

A-12. Resolution; Request of the Rotary Club of Prince George VA for Waiver of Certain Permit Fees Associated with the Application for a Three Year Annual Special Event Permit. Ms. Julie Walton, Deputy County Administrator, Community Development, stated that the Department of Community Development has received a request from Mr. William Gandel, Secretary of the Rotary Club of Prince George County Virginia Charitable Foundation, to waive certain (PG County Event) permit fees (three years) for a Scholarship Fundraiser to be held at Scott Park. The first event will be May 11, 2022. Mr. Brown made a motion, seconded by Mr. Webb, to approve waiving all permit fees associated with the Scholarship Fundraiser Special Event at Scott Park on May 11, 2022. Roll was called on the motion. Mr. Hunter abstained due to conflict of interest.

R-22-071A

A-12.

RESOLUTION; REQUEST OF THE ROTARY CLUB OF PRINCE GEORGE VA FOR WAIVER OF CERTAIN PERMIT FEES ASSOCIATED WITH THE APPLICATION FOR A THREE YEAR ANNUAL SPECIAL EVENT PERMIT.

WHEREAS, the Rotary Club of Prince George VA, a non-profit 501(C)(3) organization, has applied for a Special Event permit for a Scholarship Picnic event at Scott Park; and

WHEREAS, organization representatives have requested that the County waive the associated permit fees for this event, and the Board of Supervisors has given due consideration to the nature of the proposed event and the impacts of fee waiver;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 12th day of April, 2022, does hereby authorize the Department of Community Development and Code Compliance to grant the Rotary Club of Prince George a fee waiver for a three year Special Event permit; and

BE IT FURTHER RESOLVED, That a copy of this Resolution shall be given to the Department of Community Development and Code Compliance.

On roll call the vote was:

In favor: (4) Webb, Brown, Waymack, Carmichael

Opposed: (0)

Abstained: (1) Hunter

A-13. Resolution; Approval of Prince George County, Virginia Project Submitted to Congressman A. Donald McEachin for FY2023 Federal Budget Transportation Funding. Ms. Walton stated that A-13, A-14, and A-15 are the same project and will be heard together. The resolutions will be voted on separately. The United States federal budget for FY2023 is allowing each Congressional member to submit 15 projects for consideration as part of the transportation funding process through the Committee of Transportation & Infrastructure. The Committee is encouraging “projects that will help advance the goals of the surface transportation authorization legislation, which include building a safer transportation network, increasing access, strengthening our multi-modal transportation systems, reducing carbon pollution, enhancing environmental justice, supporting underserved communities, and improving state of good repair of our Nation’s infrastructure.” The proposed County project for consideration of submittal is the Roundabout at Middle Road (Rt. 646) and Jefferson Park Road (Rt. 630). This project was not funded through the Smart Scale program last year, but meets the criteria for submittal for federal earmark funding. By the April 17, 2022 deadline, the County Board of Supervisors should approve the proposed transportation project to be submitted to Congressman McEachin's office by resolution to show local support of the project. The County resolution will be included in the application sent to Congressman A. Donald McEachin. Mr. Hunter made a motion, seconded by Mr. Carmichael, to approve the letter to Congressman McEachin. Roll was called on the motion.

R-22-072

A-13.

**RESOLUTION; APPROVAL OF PRINCE GEORGE COUNTY, VIRGINIA
PROJECT SUBMITTED TO CONGRESSMAN A. DONALD MCEACHIN FOR
FY2023 FEDERAL BUDGET TRANSPORTATION FUNDING**

WHEREAS, Congressman A. Donald McEachin represents all of Prince George County, Virginia as a part of the U.S. Congressional 4th District in the U.S. House of Representatives; and

WHEREAS, the United States federal budget for FY2023 is allowing each Congressional member to submit fifteen (15) surface transportation projects for consideration as part of the project funding process through the House Committee of Transportation & Infrastructure; and

WHEREAS, the process allows local governments to propose projects in alignment with federal department technical requirements and that will help advance the goals of the surface transportation authorization legislation, which include building a safer transportation network, increasing access, strengthening our multi-modal transportation systems, reducing carbon pollution, enhancing environmental justice, supporting underserved communities, and improving state of good repair of our Nation’s infrastructure; and

WHEREAS, the County’s Smart Scale Application 7123, Roundabout at Middle Road (Route 646) and Jefferson Park Road (Route 630) was not able to be funded with Statewide High Priority or district grant funds; and

WHEREAS, the project is included in the Virginia Department of Transportation Six-Year Plan for Prince George County Secondary Roads and will have anticipated dedicated funding of \$1,614,399.00 of an FY2022 estimated total project cost of \$5,155,205.00 leaving a deficit of \$3,540,806.00; and

WHEREAS, the project is near the site of the County’s new Elementary School on Middle Road which began construction last summer, making this project important for the safety of students, parents and school staff; and

WHEREAS, the project is either in the Constrained Long Range Transportation Plan or is consistent with the intent of the Constrained Long Range Transportation Plan;

NOW, THEREFORE, BE IT RESOLVED, That the Prince George County Board of Supervisors, this 12th day of April, 2022, does hereby submit the following project to Congressman A. Donald McEachin for consideration in the FY2023 U.S. House Committee of Transportation & Infrastructure funding process:

1. Roundabout at Middle Road (Route 646) and Jefferson Park Road (Route 630)
\$3,540,806.00

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-14. Resolution; Approval of Prince George County, Virginia Project Submitted to Senator Mark R. Warner for FY2023 Federal Budget Transportation Funding. Ms. Walton stated that by the April 13, 2022 deadline, the County Board of Supervisors should approve the proposed transportation project to be submitted to Senator Warner's office by resolution to show local support of the project. The County resolution will be included in the application sent to Senator Warner. Mr. Brown made a motion, seconded by Mr. Webb, to approve the resolution as presented. Roll was called on the motion.

R-22-073

A-14

RESOLUTION; APPROVAL OF PRINCE GEORGE COUNTY, VIRGINIA
PROJECT SUBMITTED TO SENATOR MARK R. WARNER FOR FY2023
FEDERAL BUDGET TRANSPORTATION FUNDING

WHEREAS, the United States federal budget for FY2023 is allowing each Senator to submit surface transportation projects for consideration as part of the project funding process through the Transportation, Housing and Urban Development account; and

WHEREAS, the process allows local governments to propose projects in alignment with federal department technical requirements and that will help advance the goals of the surface transportation authorization legislation, which include building a safer transportation network, increasing access, strengthening our multi-modal transportation systems, reducing carbon pollution, enhancing environmental justice, supporting underserved communities, and improving state of good repair of our Nation's infrastructure; and

WHEREAS, the County's Smart Scale Application 7123, Roundabout at Middle Road (Route 646) and Jefferson Park Road (Route 630) was not able to be funded with Statewide High Priority or district grant funds; and

WHEREAS, the project is included in the Virginia Department of Transportation Six-Year Plan for Prince George County Secondary Roads and will have anticipated dedicated funding of \$1,614,399.00 of an FY2022 estimated total project cost of \$5,155,205.00 leaving a deficit of \$3,540,806.00; and

WHEREAS, the project is near the site of the County's new Elementary School on Middle Road which began construction last summer, making this project important for the safety of students, parents and school staff; and

WHEREAS, the project is either in the Constrained Long Range Transportation Plan or is consistent with the intent of the Constrained Long Range Transportation Plan;

NOW, THEREFORE, BE IT RESOLVED, That the Prince George County Board of Supervisors, this 12th day of April, 2022, does hereby submit the following project to Senator Mark R. Warner for consideration in the FY2023 U.S. Senate funding process:

2. Roundabout at Middle Road (Route 646) and Jefferson Park Road (Route 630)
\$3,540,806.00

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-15. Resolution; Approval of Prince George County, Virginia Project Submitted to Senator Tim Kaine for FY2023 Federal Budget Transportation Funding. Ms. Walton stated that by the April 13, 2022 deadline, the County Board of Supervisors should approve the proposed transportation project to be submitted to Senator Kaine's office by resolution to show local support of the project. The County resolution will be included in the application sent to Senator Kaine. Mr. Carmichael made a motion, seconded by Mr. Brown to approve the resolution as presented. Roll was called on the motion.

R-22-074

A-15.

**RESOLUTION; APPROVAL OF PRINCE GEORGE COUNTY, VIRGINIA
PROJECT SUBMITTED TO SENATOR TIM Kaine FOR FY2023 FEDERAL
BUDGET TRANSPORTATION FUNDING**

WHEREAS, the United States federal budget for FY2023 is allowing each United States Senator to submit surface transportation projects for consideration as part of the project funding process through the Transportation, Housing and Urban Development account; and

WHEREAS, the process allows local governments to propose projects in alignment with federal department technical requirements and that will help advance the goals of the surface transportation authorization legislation, which include building a safer transportation network, increasing access, strengthening our multi-modal transportation systems, reducing carbon pollution, enhancing environmental justice, supporting underserved communities, and improving state of good repair of our Nation's infrastructure; and

WHEREAS, the County's Smart Scale Application 7123, Roundabout at Middle Road (Route 646) and Jefferson Park Road (Route 630) was not able to be funded with Statewide High Priority or district grant funds; and

WHEREAS, the project is included in the Virginia Department of Transportation Six-Year Plan for Prince George County Secondary Roads and will have anticipated dedicated funding of \$1,614,399.00 of an FY2022 estimated total project cost of \$5,155,205.00 leaving a deficit of \$3,540,806.00; and

WHEREAS, the project is near the site of the County's new Elementary School on Middle Road which began construction last summer, making this project important for the safety of students, parents and school staff; and

WHEREAS, the project is either in the Constrained Long Range Transportation Plan or is consistent with the intent of the Constrained Long Range Transportation Plan;

NOW, THEREFORE, BE IT RESOLVED, That the Prince George County Board of Supervisors, this 12th day of April, 2022, does hereby submit the following project to Senator Tim Kaine for consideration in the FY2023 U.S. Senate funding process:

3. Roundabout at Middle Road (Route 646) and Jefferson Park Road (Route 630)
\$3,540,806.00

On roll call the vote was:

In favor: (5) Hunter, Brown, Webb, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-16. Resolution; Appropriation (\$10,450.00 State Department of Housing and Community Development Industrial Revitalization Fund Grant). Ms. Stacey English, Interim Economic Development Director, stated that the Interim Director of Economic Development was granted authority to apply for and received a Department of Housing and

Maintenance Program by increasing the amount by \$878,336.00 to allow for the performance bond, 10% contingency, and finance charges for a total award of \$2,777,181.00; and

WHEREAS, County of Prince George (County) desires to enter into that certain Lease Purchase Contract by and between the County and Government Capital Corporation ("GCC") for the purpose of financing "AMI Radio Read Metering". The County desires to designate this Lease Purchase Contract as a "qualified tax exempt obligation" of the County for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended.

NOW, THEREFORE BE IT RESOLVED: That the County will enter into a Lease Purchase Contract with GCC for the purpose of financing "AMI Radio Read Metering".

NOW, THEREFORE BE IT FURTHER RESOLVED: That the Lease Purchase Contract by and between the County of Prince George and GCC is designated by the County as a "qualified tax exempt obligation" for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended.

NOW, THEREFORE BE IT FURTHER RESOLVED: That the County will designate the Interim County Administrator, or designee, as an authorized signer of the Lease Purchase Contract by and between the County of Prince George and GCC.

NOW, THEREFORE BE IT FURTHER RESOLVED: That the County will use loan proceeds for reimbursement of expenditures related to the Property.

On roll call the vote was:

In favor: (5) Hunter, Brown, Webb, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-18. Resolution; Authorization for the Chair to Execute an Employment Contract for the County Administrator. Ms. Corrie Hurt, Human Resources Director, stated that the Agreement would commence on April 12, 2022 and thereafter the candidate shall serve as the County Administrator for an indefinite term at the pleasure of the Board. Chair Waymack stated that every so often in life we are called upon to make extraordinary decisions. The Board of Supervisors of Prince George County has made such a decision. With the departure of Mr. Ashcraft, we were tasked with selecting a new Administrator. She stated that they all had an idea of the kind of person we wanted to lead Prince George, someone with experience in leadership, someone with an appreciation of the history and the culture of Prince George County, and someone who was skilled in communication and able to relate to our citizens. Out of the 63 applicants, the Board looked at all 63 and selected those that they wanted to interview. The applicants were from 21 States, Washington, D.C., and Canada. Out of those applicants, the Board chose four to interview. They were a diverse group. Following the interviews the Board contemplated the reviews and finally chose the right person to move Prince George County forward. That person is Jeffrey D. Stoke, chosen to be the next County Administrator of Prince George County. Mr. Brown made a motion, seconded by Mr. Hunter, to authorize the Chair to execute an employment contract for the County Administrator. Roll was called on the motion.

R-22-076

A-18.

RESOLUTION; AUTHORIZATION FOR THE CHAIR TO EXECUTE AN
EMPLOYMENT CONTRACT FOR THE COUNTY ADMINISTRATOR

WHEREAS, § 15.2-1540 Code of Virginia and § 2-291 The Code of the County of Prince George, Virginia authorize the Board to appoint and supervise a chief administrative officer for the County of Prince George ("County"), to be designated as the County Administrator and to serve at the pleasure of the Board; and

WHEREAS, the Board has determined that Jeffrey D. Stoke has the education, training and experience in local government management that is necessary to perform the tasks required

of a County Administrator, as described in Va. Code § 15.2-1541 and The Code of the County of Prince George, Virginia § 2.292.1; and

WHEREAS under state law the Board may enter into an employment contract with the County Administrator defining terms of employment;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Prince George County, this 12th day April, 2022 does hereby authorize the Chair to offer an employment contract for the County Administrator effective April 13, 2022.

On roll call the vote was:

In favor: (5) Hunter, Brown, Webb, Waymack, Carmichael

Opposed: (0)

Absent: (0)

ADJOURNMENT. Mr. Carmichael moved, seconded by Mr. Brown to adjourn. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Hunter, Brown, Webb, Waymack, Carmichael

Opposed: (0)

Absent: (0)

The meeting adjourned at 9:08 p.m.

[Draft Minutes prepared April 22, 2022 for consideration on April 26, 2022; adopted by unanimous vote.]

Marlene J. Waymack
Chair, Board of Supervisors

Jeffrey D. Stoke
Interim County Administrator