

AGENDA
Board of Supervisors
County of Prince George, Virginia
Regular Meeting: June 14, 2022
County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

Regular Meeting

Closed Session
5:00 p.m.

Work Session
6:00 p.m.

Business Meeting
7:00 p.m.

***Public Hearings Will Be Heard at 7:30 p.m.**

The meeting will be live-streamed at the following link:

https://www.princegeorgecountyva.gov/live_stream/index.php

Public comments may be made in person during any meeting. You may also submit any public comments on our website at

https://www.princegeorgecountyva.gov/departments/board_of_supervisors/public_comment_form.php.

Any public comments received in person or by website form up until the public comment section is closed by the Chair of the Board of Supervisors on June 14 may be entered into the meeting minutes if desired by the citizen.

CALL TO ORDER

Roll Call

CLOSED SESSION

E-1. Resolution; Closed Session Motion with Topics and Code Section References to be Provided at Board Meeting. [2]

E-2. Resolution; “Certification of Closed Session” Certifying that Only those Items Contained in the Closed Session Motion were Discussed. [3]

WORK SESSION

Prince George Heritage Center Fire/EMS Museum Update (Carol Bowman)
Employee Grievance Policy (Corrie Hurt, Human Resources) [4]

INVOCATION –

PLEDGE OF ALLEGIANCE TO U.S. FLAG

PUBLIC COMMENTS

ADOPTION OF AGENDA [1]

ORDER OF CONSENSUS

C-1. Draft Minutes – May 24, 2022 Regular Meeting. [5]

C-2. Resolution; Proclamation; Elder Abuse Awareness Day – June 15, 2022. [6]

C-3. Resolution; Commendation; Animal Control Officer Samantha Santilli; Animal Rescue on May 9, 2022. [7]

PRESENTATIONS

- S-1. Resolution; Proclamation; Elder Abuse Awareness Day – June 15, 2022.
- S-2. Resolution; Commendation; Animal Control Officer Samantha Santilli; Animal Rescue on May 9, 2022.

SUPERVISORS' COMMENTS

COUNTY ADMINISTRATOR'S COMMENTS

REPORTS

VDOT – Crystal Smith [8]

Property Screening – Dan Whitten

POSTPONED ITEMS

ORDER OF BUSINESS

- A-1. Resolution; Appropriation of Funds for Fiscal Year 2022-2023 for Prince George County. (Betsy Drewry, Deputy County Administrator, Finance). [9]
- A-2. Resolution; Authorize the General Services Department to Complete a Grant Application to the Department of Environmental Quality for Partial Funding of the Annual Clean Community Day Event April 2023. (Dean Simmons, General Services Director) [10]
- A-3. Resolution; Budget Amendment and Appropriation (\$100,000 Children's Services Act End of Year; State Funding Of \$53,354; Transfer from General Fund Contingency of \$46,646). (Betsy Drewry, Deputy County Administrator, Finance) [11]
- A-4. Resolution; Budget Amendment and Transfer from General Fund Contingency (\$78,000 Riverside Regional Jail End of Year Projected Budget Deficit). (Betsy Drewry, Deputy County Administrator, Finance) [12]
- A-5. Resolution; Proposed Revisions Prince George County Administrative Policy; Section 230.1 Through 230.29, Entitled *Procurement Policy*. (Betsy Drewry, Deputy County Administrator, Finance) [13]
- A-6. Resolution; Award of Contract (\$69,790.39 Fire Hose – Atlantic Emergency Solutions). (Fire Chief Paul Beamon) [14]
- A-7. Resolution; Authority to Advertise an Ordinance to Amend "The Code of the County of Prince George, Virginia," as Amended, by Amending §§42-1.1, 42-1.2, 42-1.3, 42-1.4, 42-1.5, 42-1.6, 42-1.7, 42-1.8, 42-1.9, 42-1.10, And 42-1.11 to Align Chapter 42 Fire Prevention and Protection with the Virginia Code, to Eliminate Redundancies, to Align Chapter 42 with Current Policy and to Remove Language that is Already Covered in Policy. (Fire Chief Paul Beamon) [15]
- A-8. Resolution: Acceptance of a Pro Rata Share Agreement Between County and Chappell Creek, LLC for Public Water Infrastructure Improvements for the Chappell Creek Subdivision. (Frank Haltom, County Engineer) [16]
- A-9. Resolution: Acceptance of Agreement Between County and Virginia Department of Transportation (VDOT) Proposing Improvements On Lone Oak Mill Road (Route 658). (Frank Haltom, County Engineer) [17]
- A-10. Resolution: Authority To Advertise Public Hearing to Lease a Portion of the Central Wellness Center to the Prince George Youth Wrestling Association. (Dan Whitten, County Attorney) [18]
- A-11. Resolution; Authorization for the Chair to Execute an Employment Contract for the Clerk to the Board of Supervisors. (Corrie Hurt, Human Resources Director) [19]
- A-12. Resolution; Authorization for the Chair to Execute an Amended Employment Contract for the County Attorney. (Corrie Hurt, Human Resources Director) [20]
- A-13. Consideration of Appointments – Board, Commissions, Committees, Authorities:

Resolution of Appointment(s):

- A. Resolution; Two Appointments (Three-Year Term) – District 19 Community Services Board. [21]
- B. Resolution; One Appointment (Police Chief, Alternate) Riverside Regional Jail Authority. [22]
- C. Resolution; Two Appointments (Three-Year Term) – Recreation Advisory Commission. [23]
- D. Resolution; Appointment (One Member) Appomattox Regional Library Board. [24]
- E. Resolution; Recommendation for Appointment (Interim Term) – Board of Zoning Appeals. [25]
- F. Resolution; Appointments (Three Members); Senior Task Force. [26]

PUBLIC HEARINGS

- P-1. Public Hearing; Ordinance to Waive Penalty and Interest Until August 31, 2022 on Real Estate Taxes, Personal Property Taxes, Stormwater Utility Fees and Public Service Taxes Due June 24, 2022. (Dan Whitten, County Attorney) [27]
- P-2. Resolution; Virginia Department of Transportation Six-Year Plan for Prince George County Secondary Roads Improvement for Fiscal Years 2023 Through 2028 and Secondary Roads Construction Budget for Fiscal Year 2023 for Prince George County. (Diana Bryant, Virginia Department of Transportation) [28]
- P-3. Public Hearing; SPECIAL EXCEPTION SE-22-04: Request of John and Sherry Hass to permit a trucking company office with parking/storage of trucks and equipment and truck repair within a B-1 (General Commercial) Zoning District, pursuant to Prince George County Zoning Ordinance Section 90-393(11) “Auto repair garage, wrecking service” and Section 90-393(16) “Motor freight terminal, transshipment facility” and pursuant to conditional zoning case ZM-03-002. The subject property is approximately four (4) acres in size, located at 7901 County Drive, and is identified as Tax Map 450(04)00-00A-1. The Prince George County Comprehensive Plan Future Land Use Map indicates the property is planned for Residential uses. (Tim Graves, Planning) [29]

ADJOURNMENT

Board meeting format: Closed Meeting at 5:00 p.m., followed by a Business Meeting at 7:00 p.m. with Public Hearings being heard at 7:30 p.m. **Visit Prince George County website for information www.princegeorgeva.org.**

MINUTES
Board of Supervisors
County of Prince George, Virginia

June 14, 2022

County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

MEETING CONVENED. Chair Marlene J. Waymack called a regular meeting of the Board of Supervisors of the County of Prince George, Virginia, to order at 5:01 p.m. on June 14, 2022 in the Boardroom, County Administration Building, 6602 Courts Drive, Prince George, Virginia.

ATTENDANCE. The following members responded to Roll Call:

Marlene J. Waymack, Chair	Present
Donald R. Hunter, Vice-Chair	Present
Floyd M. Brown, Jr.	Present
Alan R. Carmichael	Absent
T. J. Webb	Present

Also present was: Jeff Stoke, County Administrator; Betsy Drewry, Deputy County Administrator; Julie C. Walton, Deputy County Administrator; and Dan Whitten, County Attorney.

CLOSED SESSION

E-1. Resolution; Closed Session for (i) Section 2.2-3711.A.1 – Discussion or consideration of the assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of a specific public officer, appointee or employee of the public body; I further move that such discussion shall be limited to (a) District 19 Community Services Board, (b) Riverside Regional Jail Authority, (c) Recreation Advisory Commission, (d) Appomattox Regional Library Board, (e) Board of Zoning Appeals, (f) Senior Task Force and (g) Board of Grievance Appeals; and Section 2.2-3711.A.7 – Consultation with legal counsel pertaining to actual or possible litigation; I further move that such discussion shall be limited to Kaitlyn Jarratt, Deceased v. Blake Bryant, et al. Mr. Hunter made a motion, seconded by Mr. Brown, that the Board convene closed session for (i) Section 2.2-3711.A.1 – Discussion or consideration of the assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of a specific public officer, appointee or employee of the public body; I further move that such discussion shall be limited to (a) District 19 Community Services Board, (b) Riverside Regional Jail Authority, (c) Recreation Advisory Commission, (d) Appomattox Regional Library Board, (e) Board of Zoning Appeals, (f) Senior Task Force and (g) Board of Grievance Appeals; and Section 2.2-3711.A.7 – Consultation with legal counsel pertaining to actual or possible litigation; I further move that such discussion shall be limited to Kaitlyn Jarratt, Deceased v. Blake Bryant, et al.

R-22-108

E-1.

RESOLUTION; CLOSED SESSION FOR (I) SECTION 2.2-3711.A.1 – DISCUSSION OR CONSIDERATION OF THE ASSIGNMENT, APPOINTMENT, PROMOTION, PERFORMANCE, DEMOTION, SALARIES, DISCIPLINING OR RESIGNATION OF A SPECIFIC PUBLIC OFFICER, APPOINTEE OR EMPLOYEE OF THE PUBLIC BODY; I FURTHER MOVE THAT SUCH DISCUSSION SHALL BE LIMITED TO (A) DISTRICT 19 COMMUNITY SERVICES BOARD, (B) RIVERSIDE REGIONAL JAIL AUTHORITY, (C) RECREATION ADVISORY COMMISSION, (D) APPOMATTOX REGIONAL LIBRARY BOARD, (E) BOARD OF ZONING APPEALS, (F) SENIOR TASK FORCE AND (G) BOARD OF GRIEVANCE APPEALS; AND (II) SECTION 2.2-3711.A.7 – CONSULTATION WITH LEGAL COUNSEL PERTAINING TO ACTUAL OR POSSIBLE LITIGATION; I FURTHER MOVE THAT SUCH DISCUSSION SHALL BE LIMITED TO *KAITLYN JARRATT, DECEASED V. BLAKE BRYANT, ET AL.*

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 14th day of June, 2022, does hereby vote to enter closed session for (i) Section 2.2-3711.A.1 – Discussion or consideration of the assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of a specific public officer, appointee or employee of the public body; I further move that such discussion shall be limited to (a) District 19 Community Services Board, (b) Riverside Regional Jail Authority, (c) Recreation Advisory Commission, (d) Appomattox Regional Library Board, (e) Board of Zoning Appeals, (f) Senior Task Force and (g) Board of Grievance Appeals; and (ii) Section 2.2-3711.A.7 – Consultation with legal counsel pertaining to actual or possible litigation; I further move that such discussion shall be limited to *Kaitlyn Jarratt, Deceased v. Blake Bryant, et al.*

On roll call the vote was:

In favor: (4) Waymack, Webb, Hunter, Brown

Opposed: (0)

Absent: (1) Carmichael

E-2. Resolution; Certification of Closed Session. At 5:32 p.m., Mr. Webb made a motion, seconded by Mr. Brown, that the Board adjourn the closed session and enter open session, certifying that to the best of each Board Members' knowledge (1) only public business lawfully exempted from open meeting requirements were discussed and (2) only matters identified in the convening motion were discussed. Chair Waymack asked if any Board member knew of any matter discussed during the closed session that was not announced in its convening legislation. Hearing no comment from the Board, the Chair asked that the roll be called on the motion.

R-22-108A

E-2.

RESOLUTION; CERTIFICATION OF CONTENTS OF CLOSED SESSION
PURSUANT TO SEC. 2.2-3711, ET SEQ., CODE OF VIRGINIA (1950, AS
AMENDED)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 14th day of June, 2022 does hereby certify that, to the best of each Board Member's knowledge, (1) only public business lawfully exempted from open meeting requirements where discussed, and (2) only matters identified in the convening motion were discussed.

On roll call the vote was:

In favor: (4) Brown, Waymack, Webb, Hunter

Opposed: (0)

Absent: (1) Carmichael

Chair Waymack called for a recess at 5:33 p.m. Mr. Carmichael arrived at 5:47 p.m. The meeting reconvened at 6:00 pm.

Work Session

Ms. Carol Bowman of the Prince George Heritage Center gave the Board an update on the Fire/EMS Museum. The building is ready to go. They have done everything they can do to make it ready to be restored. The design is complete. The drawings are ready and they have contractors waiting in the wings ready to go. The design of the exhibits is still ongoing. However, they do have a pretty good idea on what they are going to do. If they can move forward with this project, she believes they can get it done fairly quickly. They would like to complete the bay area, which will house the old fire engine, in time for the festival. Ms. Bowman asked the Board to allocate \$100,000 to make this museum happen. It has been on the workbench since 2015. These funds can come from the Tourism Fund. She believes it will be a very interactive and educational experience that will draw people from all over. Their plan is to have "Sparky the Dalmatian" lead the tours with a jailor to tell the history of the old jail. Upon Mr. Hunter's request, Ms. Bowman stated that she will be happy to share the drawings with the Board. Mr. Stoke clarified that the Tourism Fund does have the funds and once allocated to the Prince George Heritage Center, those folks will be responsible for the project management after that. Mr. Webb asked about the roof and gutter situation. Mr. Stoke stated that the gutters have been installed and the arcade starts next week, and hopefully they will not need to replace the

roof. Mr. Webb stated that if that is the case, he can support the project. Mr. Stoke recommended they put it on the July 12 agenda for consideration and they will know the fate of the roof by then.

Ms. Corrie Hurt, Human Resources Director, stated that Staff is proposing to revise the County's Grievance Policy. They would like to Fire and EMS volunteers from the policy. Ms. Hurt has polled other localities regarding this topic. Dinwiddie and Powhatan do allow Fire and EMS grievance separately through the Fire and EMS system. It is not handled through the County. Some localities that do not have grievance rights for volunteers are King William, Chesapeake, Colonial Heights, Virginia Beach, Rockingham, Prince William, Chesterfield, Henrico, Hopewell, Petersburg, Fluvanna, and Caroline County. Volunteers are not employees of the County. If Directors or Constitutional Officers employs part-time temporary paid employees and Auxiliary Police that do not have grievance rights, it does not make sense to allow it for the volunteers. Ms. Hurt suggested that Staff bring it back to the Board on July 12 for consideration. In addition, she has received a recent resignation from one member on the Grievance panel and would like the Board to consider any suggested changes to that panel. Ms. Hurt clarified for Mr. Hunter that she has only seen one grievance to fruition since 2018. She also stated that the policy was practically rewritten in 2019 and that is when volunteers were added in. It is not common practice to include volunteers in the County grievance. If the Board so chooses to provide a grievance policy for volunteers, it needs be a separate policy through Fire and EMS. Mr. Hunter stated that he cannot remember what stimulated the volunteers being added in back in 2019. Mr. Webb stated that he can speak to that. He championed that with a different thought process not knowing all of the details. Therefore, he is partly responsible. He stated that Ms. Hurt brings up a very good point as to how the policy should work. Mr. Carmichael stated that he believes it shows a level of respect to the volunteers by giving them the right to grieve. Ms. Hurt stated that they can give them the right to grieve, but it should be through Fire and EMS. Mr. Brown stated that he too believes the volunteers should have a grievance and supports putting it through Fire and EMS. Mr. Webb agreed. The volunteers have done a lot for the County and they deserve to have the right to grievance. It is just not a right fit in the employee policy. The panel should consists of Fire and EMS experts. Ms. Hurt stated that she can start working with Mr. Stoke on some framework for this policy. Mr. Brown stated that he would like to see an amicable solution that will fit. Mr. Carmichael asked if a paid Fire and EMS employee would go through a different process than that of a volunteer. The County Attorney stated that they have to go through the Firefighter Bill of Rights process for paid Fire employees. Mr. Brown stated that he looks forward to seeing what they bring back. He also stated that he would like to see the changes happen simultaneously so that the volunteers do not lapse over from the right to grieve.

Chair Waymack called for a recess at 6:28 p.m. The meeting reconvened at 7:00 pm.

Invocation. Mr. Brown gave the Board's invocation.

Pledge of Allegiance to U.S. Flag. Mr. Carmichael led the Pledge of Allegiance to the U.S. Flag.

PUBLIC COMMENTS. Chair Waymack announced that anyone wishing to come before the Board may do so at this time. She noted that this was the time for unscheduled general public comments. Chair Waymack opened the public comments at 7:03 p.m. There was no one to speak and the public comments period was closed.

The following comments were submitted on the website and requested to be placed in the minutes:

Larry Mitchell (Arwood Road). School Superintendent, PG Supervisors, Police Chief, School Board Member, and Sheriff, I would like to pass the word today of rural school bus safety on Holdsworth and Jolly Roads in PG county. Early morning pick up of children is critical to safety and defensive driving techniques. I hike daily the roads of Arwood, Holdsworth and down to Loving Union roads and return. It is rewarding to see on a daily basis, Prince George School Buses driving with caution and a mission for children safety. Key points, full stop at stop signs, slow down for pedestrians, using blinkers for turns, courteous, friendly wave, and both hands on the steering wheel. No cell phone use. These actions are witnessed by me from the field. It is wonderful to witness field safety when others are so busy. Remember, the buses are faced with

aggressive drivers also and on narrow roads. Arwood is narrow at 9 feet 7 inches. Two buses going on opposite directions must slow down and tires touching shoulder. The buses seem clean and in good working order. All lights are in operation. Please pass this information to the PG school transportation director. The drivers should be commended for their service and safety to the public. The school buses in question are Number 10 and Number 84. They do not know me and probably wonder who is this guy taking a pic. It is just a Disputanta resident that hikes for physical activity that passed 70 years of age this week. I wear a yellow safety vest and most drivers wave, slow down, give me space, and are courteous. It was a hard week last when the same car tried to hit me on Holdsworth road. 99% of drivers are defensive drivers. It only takes ONE to put me in the hospital. All incidents reported to PG Police in writing and telephonically. A large Army retiree Salute to the school bus drivers. Thanks to PG police officers and sheriff who risk their lives on these crazy roadways. Thank You PG Schools.

APPROVAL OF AGENDA. Mr. Webb made a motion, seconded by Mr. Brown, to adopt the agenda as presented. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

ORDER OF CONSENSUS. Mr. Hunter made a motion, seconded by Mr. Carmichael, that the consensus agenda be approved as presented. Roll was called on the motion.

C-1. Draft Minutes – May 24, 2022 Regular Meeting.

R-22-109

C-2.

ELDER ABUSE AWARENESS DAY - June 15, 2022

WHEREAS, Prince George County recognizes that in 2006, the International Network for the Prevention of Elder Abuse proclaimed June 15th of each year as World Elder Abuse Awareness Day; and

WHEREAS, according to the Department of Justice (DOJ) Elder Abuse Initiative, elder abuse is an intentional or negligent act by any person that causes harm or a serious risk of harm to an older adult; subtypes of elder abuse include physical abuse, financial fraud, scams, exploitation, caregiver neglect and abandonment, psychological abuse, and sexual abuse; and

WHEREAS, DOJ also reports that elder abuse is a serious crime against some of our nation's most vulnerable citizens, affecting at least 10 percent of older Americans every year; and

WHEREAS, some risk factors for elder abuse can include low social supports, poor physical health, and experience of previous traumatic events, according to the National Center on Elder Abuse; and

WHEREAS, close to half of elderly individuals who suffer from dementia will experience abuse during their lifetime, according to the Department of Justice. Research suggested that elderly individuals who experience cognitive impairment, physical disabilities, and isolation are more likely to become the victims of abuse than those without disabilities; and

WHEREAS, DARS also reports that the majority of incidents of adult abuse, neglect or exploitation occurs in the adult's own house or apartment; and National Adult Protective Services Association reports that approximately 90 percent of the perpetrators in elder financial exploitation case are family members or other trusted individuals; and

WHEREAS, elder abuse, neglect, or exploitation have no boundaries and cross all racial, social, class, gender, and geographic lines, according to the Elder Justice Coalition; and

WHEREAS, only a small fraction of elder abuse cases is reported to the authorities, public awareness of elder abuse has the potential to increase identification and reporting of this crime by the public, professionals, and victims; and

WHEREAS, the United States Census Bureau, Population Division's data "2020: American Community Survey (ACS) -year Estimates Subject Tables" prepared by the Crater Planning District Commission, reports that the total number of Virginians age 60 and older numbers 1,838,379 seniors; and

WHEREAS, the Virginia Department for Aging and Rehabilitative Services (DARS) reported data for state fiscal year 2021, of the 39,185 reports of adult abuse, neglect or exploitation received through the Adult Protective Services Program, 77 percent, a four (4) percent increase over 2020, were persons age 60 years and older.

NOW, THEREFORE, BE IT RESOLVED that the Prince George County Board of Supervisors does hereby proclaim June 15, 2022 to be Elder Abuse Awareness Day and recognize professionals, agencies, and advocates for their efforts to advance awareness of elder abuse; and

BE IT FURTHER RESOLVED that this Board urges every resident in our community to take time during this important day to support older adults and the people who serve them as essential and valuable members of our community, and to identify and report suspected elder abuse within our community.

R-22-109A

C-3.

RESOLUTION; COMMENDATION; ANIMAL CONTROL OFFICER SAMANTHA SANTILLI; ANIMAL RESCUE ON MAY 9, 2022

WHEREAS, On May 9, 2022 Animal Control Officer Samantha Santilli responded to the 1000 block of Lansing Road with members of Fire & EMS for a large dog that had fallen into a well; and

WHEREAS, A Boykin mix dog was located in an open well that was approximately 30-40 feet deep. The pet owner heard their other dogs barking towards the back of the property. They went to see what the dogs were barking at and found them by an old well and that is when they discovered the dog at the bottom. The pet owner was unaware of this well prior to this incident; and

WHEREAS, A rope was used by Animal Control Officer Santilli in a lasso fashion and the dog was subsequently retrieved by Animal Control Officer Santilli and members of Fire & EMS; and

WHEREAS, Once the dog was recovered, it was determined that he did not sustain any injury during this incident and was immediately reunited with his family; and

WHEREAS, Were it not for the quick actions and expertise of Animal Control Officer Santilli to safely lasso the dog, the pet would have likely perished in the well.

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 14th day of June, 2022, hereby commends and thanks Animal Control Officer Samantha Santilli for saving the life of a pet; and

BE IT FURTHER RESOLVED That this Board deems Animal Control Officer Santilli a true Hero in Prince George County.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

PRESENTATIONS

S-1. Resolution; Proclamation; Elder Abuse Awareness Day – June 15, 2022. Mr. Hunter presented the proclamation to members of the Crater District Area Agency on Aging.

S-2. Resolution; Commendation; Animal Control Officer Samantha Santilli; Animal Rescue on May 9, 2022. Chair Waymack presented the commendation to ACO Samantha Santilli in the presence of her family and fellow employees.

SUPERVISORS' COMMENTS

Mr. Brown stated that the Farmer's Market will be having a Juneteenth Celebration this Saturday. In addition, he announced that his grandson will be graduating this Saturday.

Mr. Hunter honored all graduates. He also stated that Elder Abuse Awareness Day is very important.

Chair Waymack asked the public to pray for people affected by the war in Europe.

COUNTY ADMINISTRATOR'S COMMENTS

Mr. Jeff Stoke, County Administrator, stated that the public may watch Prince George County Board of Supervisor's meetings on Swagit (video) through the website and participate either in-person or by online form. https://www.princegeorgecountyva.gov/live_stream/index.php. Target shooting recommendations will come before the Board on July 12. The eviction process is underway at the Continental Motel. Staff is working towards a parcel closing once all occupants have been evicted by the current owner from the premises. Staff will be issuing an RFP for an Organizational Review and Staffing Level report to bring back to the Board of Supervisors for consideration. This recommendation came out of the County Strategic Plan session on May 14. The County Administrator has been invited to the Burrowsville Community Center for a meeting with citizens on Tuesday, June 21 at 7pm.

REPORTS

VDOT – Mr. Paul Hinson of the Virginia Department of Transportation stated that Arwood Road outfall ditch work is underway. He informed the Board that Sussex County approved the truck restriction on Templeton Road as well. The restriction will go to the District next for review. The Marl Bank Road project has been closed out. VDOT will be sending the County \$2,000 left over from that project.

Property Screening – County Attorney, Mr. Dan Whitten stated that Virginia Code § 15.2-905(A) permits the county to prevent any person from keeping an inoperable vehicle on property zoned for residential, commercial, or agricultural use, unless the vehicle is kept within a fully-enclosed building or structure or is otherwise shielded or screened from view. In addition, Virginia Code § 15.2-905(B) allows the county by ordinance to remove and dispose of an offending inoperable vehicle that is not kept within a fully-enclosed building or structure provided the owner of the property is given reasonable notice and fails to remove the vehicle. Virginia Code § 15.2-905 defines an "inoperable motor vehicle" as a motor vehicle, trailer or semitrailer which is not in operating condition, does not display valid license plates, does not display a valid inspection decal, or does display an inspection decal that has been expired for more than 60 days. County Code § 78-16.1 establishes a ban against inoperable vehicles on residential, commercial and agricultural property except within a fully enclosed building or structure or otherwise shielded or screened from view. The County can remove the vehicles if not removed within 30 days if written notice is given to the property owner. Disposal of the vehicle is allowed after 30 days written notice to the property owner or owner of vehicle. The costs of removal and disposal will be charged to the owner of the property or vehicle constituting a lien. If the owner of such vehicle can demonstrate that he is actively restoring or repairing the vehicle, and if it is shielded or screened from view, the vehicle and one additional inoperable motor vehicle that is shielded or screened from view and being used for the restoration or repair may remain on the property. Mr. Whitten went over the process. Police observe the inoperable vehicle. Police place tag on car (or on front door of residence) and try to talk to the resident. Police wait minimum of 10 days and then notify the County Attorney's Office. The County Attorney sends a 30 day letter to the property owner and vehicle owner saying the vehicle will be towed if not moved or shielded from view. If no action is taken, the police will contact the towing company to tow the vehicle. The police inform the County Attorney that the vehicle was

towed. The County Attorney sends a 30 day letter to the owner informing them that the vehicle will be disposed of after 30 days if the towing fee and storage fees are not paid. If the vehicle is disposed of by the towing company, the storage fees are paid first then towing fees. Any remainder goes to the owner. If there are towing fees still owed, the county places a lien on the property. Some screening options that have been allowed in the past are a foliage barrier, a fence, or a garage. The County currently does not allow a tarp, a tarp tent, or a car cover. Some issues addressed to the Board are (1) should the County Code be clarified to state what options are allowed to shield inoperable vehicles such as (i) foliage fence; (ii) wooden fence; and (iii) garage; or (2) does the Board also want to allow (i) tarp fences; (ii) tarp car cover: or (iii) fitted car cover? If the Board wants to allow any of the above options, the County Code would need to be amended to clarify such options are allowed. Mr. Webb stated that he knows citizens who have very nice cars with fitted car covers. He asked how would you verify if the car underneath the cover is inoperable. Mr. Whitten stated that the police will not be going around removing car covers. The car cover is not allowed as a screening option once the vehicle has been determined inoperable. He admitted that the car cover is a gray area. He added that car covers can be added as a permitted screening option. Mr. Brown asked how this came about. Mr. Whitten stated that it has become a problem because the Ordinance does not specifically include what is permissible for screening. Mr. Brown stated that he would like to have some time to discuss this with citizens. Mr. Whitten suggested that they could also bring Lt. Burroughs to a future meeting.

PUBLIC HEARINGS

P-1. Public Hearing; Ordinance to Waive Penalty and Interest Until August 31, 2022 on Real Estate Taxes, Personal Property Taxes, Stormwater Utility Fees and Public Service Taxes Due June 24, 2022. Mr. Dan Whitten, County Attorney, stated that the Board of Supervisors of Prince George County finds that emergency measures are necessary to respond to the current economic conditions including rising vehicle assessments and wants to provide residents some relief from the penalty and interest on personal property taxes, real estate taxes, stormwater fees, and public services taxes normally due June 5, 2022 but extended until June 24, 2022. Virginia Code § 15.2-1427 provides that the Board of Supervisors may adopt emergency ordinances without prior notice. On May 10, 2022, the Board adopted an emergency ordinance to waive penalty and interest until August 31, 2022 on personal property taxes, real estate taxes, stormwater fees, and public services taxes now due on June 24, 2022. The Ordinance is only effective through August 31, 2022. The Board of Supervisors needs to re-adopt this ordinance within 60 days pursuant to the public notice required under Virginia Code § 15.2-1427. Mr. Brown made it clear that they are not changing the due date. They are simply waiving penalty and interest until August 31, 2022. He also reminded the public that it also includes real estate taxes and it is for the second half of the current fiscal year. Therefore, it will not reflect the new tax rate. Chair Waymack opened the public hearing at 7:38 p.m. There was no one to speak and the public hearing was closed. Mr. Brown made a motion, seconded by Mr. Webb, to readopt the Ordinance to Waive Penalty and Interest until August 31, 2022 on Personal Property Taxes, Real Estate Taxes, Stormwater Utility Fees, and Public Services Taxes. Roll was called on the motion.

O-22-17

P-1.

ORDINANCE TO WAIVE PENALTY AND INTEREST UNTIL AUGUST 31, 2022 ON REAL ESTATE TAXES, PERSONAL PROPERTY TAXES, STORMWATER UTILITY FEES AND PUBLIC SERVICE TAXES DUE JUNE 24, 2022

WHEREAS, on May 10, 2022, the Board of Supervisors of Prince George County, Virginia adopted an emergency ordinance to waive penalty and interest until August 31, 2022 on real estate taxes, personal property taxes, stormwater utility fees and public service taxes now due on June 24, 2022; and

WHEREAS, the emergency ordinance would expire in 60 days unless re-adopted by the Board of Supervisors after public notice in accordance with Virginia Code § 15.2-1427(F); and

WHEREAS, the Board of Supervisors desires to adopt the ordinance in order to respond to the current economic conditions including rising vehicle assessments; and

WHEREAS, the Board of Supervisors wants to provide residents some relief from the penalty and interest on real estate taxes, personal property taxes, stormwater utility fees and public service taxes normally due June 5, 2022; and

WHEREAS, on March 22, 2022, the Board of Supervisors approved a resolution extending the due date for real estate taxes, personal property taxes, stormwater utility fees and public service taxes until June 24, 2022; and

WHEREAS, the ordinance amendment will waive penalty and interest until August 31, 2022 on real estate taxes, personal property taxes, stormwater utility fees and public service taxes now due on June 24, 2022; and

WHEREAS, the ordinance will only be effective through August 31, 2022.

NOW, THEREFORE, BE IT ORDAINED that the following uncodified ordinance is adopted:

1. Taxes - penalty and interest for late payments

Notwithstanding the provisions of Prince George County Code § 74-1, § 74-2, and § 38-82, for all real estate taxes, personal property taxes and stormwater utility fees now due on June 24, 2022, penalty and interest shall be added and collected as follows: penalty and interest of zero percent (0%) for all payments received on or before August 31, 2022, and thereafter a penalty of ten (10) percent and interest at a rate of ten (10) percent per annum for real estate, personal property, stormwater utility fees and public service taxes not paid on or before August 31, 2022.

2. This Ordinance shall be effective through August 31, 2022 and expire on September 1, 2022, without further action.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

P-2. Resolution; Virginia Department of Transportation Six-Year Plan for Prince George County Secondary Roads Improvement for Fiscal Years 2023 Through 2028 and Secondary Roads Construction Budget for Fiscal Year 2023 for Prince George County.

Mr. Paul Hinson of the Virginia Department of Transportation stated that this year's Secondary Six-Year Plan includes one project; the roundabout at Middle Road and Jefferson Park Avenue. All funds for the next six years are allocated for that project. There is also two bridge replacement projects in the plan. Chair Waymack opened the public hearing at 7:40 p.m. There was no one to speak and the public hearing was closed. Mr. Hunter made a motion, seconded by Mr. Carmichael, to approve the Secondary Six-Year Plan as presented. Roll was called on the motion.

R-22-110

P-2.

RESOLUTION; VIRGINIA DEPARTMENT OF TRANSPORTATION SIX-YEAR PLAN FOR PRINCE GEORGE COUNTY SECONDARY ROADS IMPROVEMENT FOR FISCAL YEARS 2023 THROUGH 2028 AND SECONDARY ROADS CONSTRUCTION BUDGET FOR FISCAL YEAR 2023 FOR PRINCE GEORGE COUNTY

WHEREAS, Sections 33.2-358 and 33.2-331 of the Code of Virginia, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan,

WHEREAS, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan 2023 through 2028 as well as the Construction Priority List 2023 on June 14, 2022 after duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List,

WHEREAS, Crystal Smith, Residency Administrator , Virginia Department of Transportation, appeared before the board and recommended approval of the Six-Year Plan for Secondary Roads 2023 through 2028 and the Construction Priority List 2023 for Prince George County.

NOW, THEREFORE, BE IT RESOLVED that since said Plan appears to be in the best interests of the Secondary Road System in Prince George County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan 2023 through 2028 and Construction Priority List 2023 are hereby approved as presented at the public hearing.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

P-3. Public Hearing; SPECIAL EXCEPTION SE-22-04: Request of John and Sherry Hass to permit a trucking company office with parking/storage of trucks and equipment and truck repair within a B-1 (General Commercial) Zoning District, pursuant to Prince George County Zoning Ordinance Section 90-393(11) “Auto repair garage, wrecking service” and Section 90-393(16) “Motor freight terminal, transshipment facility” and pursuant to conditional zoning case ZM-03-002. The subject property is approximately four (4) acres in size, located at 7901 County Drive, and is identified as Tax Map 450(04)00-00A-1. The Prince George County Comprehensive Plan Future Land Use Map indicates the property is planned for Residential uses. Mr. Tim Graves, Planner, stated that the applicants would like to construct and open a truck repair garage for their local trucking company with office space and parking for trucks and trailers, storage of related equipment, and to lease parking areas for trucks and trailers of other companies. In order for this to be permitted, they are requesting a Special Exception for the following land uses enumerated in the zoning ordinance: 90-393(11) Auto repair garage and 90-393(16) Motor freight terminal. The 4-acre subject property was rezoned from R-A to B-1 in 2003 under conditional zoning case ZM-03-002. At the time it was part of a 8.97-acre property that was planned to be used for a full service golf driving range with other entertainment uses. A special exception was obtained for that use in 2003. The planned use was never implemented and boundary line changes occurred in 2005 which separated the 4-acre subject property from the rest of the B-1 zoned land. The applicants submitted a preliminary application for a Special Exception in November 2021 while considering a purchase of the property. County Staff provided a comment letter on December 10, 2021. The applicants later purchased the property and submitted this application for Special Exception on March 23, 2022. According to the application materials, the applicants wish to do the following on the property: construct a garage/workshop for truck repair, construct an office for the trucking company use, park trucks and trailers when not in use on the road, provide outside storage of other equipment, and lease parking space to other motor carriers and/or drivers. They plan to build out the site for the planned activities in phases. The conditions of the 2003 zoning case require connection to public wastewater and restrict the use of the property to certain specified uses. The proposed uses are named under the specified uses permitted by Special Exception. The zoning case condition to utilize public wastewater does not apply to the currently proposed land use because according to the current Utilities Ordinance, public wastewater is not “available” and the development is expected to have a wastewater usage that is below the threshold for requiring a connection to a public wastewater line. Therefore, the proposed land use will be allowed to utilize a private septic system. A Site Plan will be required to be submitted and approved under the relevant zoning ordinance provisions for site design. The Site Plan will need to be approved prior to construction of a parking area and use for truck parking. The adjacent property to the west is partially zoned B-1 under the same conditional zoning case (ZM-03-002). All other surrounding properties are zoned R-A. A commercial use of the property is appropriate since the property is zoned for business. The adjacent properties to the west and east are currently used for single-family residential, however the subject property is

approximately 600 feet from both existing houses and at least partially screened by trees on both sides. The comprehensive plan future land use map calls for Residential in this area, however the property is zoned Commercial and located on a high-traffic-volume corridor with other commercial uses on the route. This appears to be a suitable location for this type of use, as long as there are no safety issues related to the entrance on Route 460. In addition, it should be noted that at the time the property was rezoned to B-1 in 2003, the Comprehensive Plan Future Land Use map at the time called for industrial uses in this area. Expected impacts from this request are expected to include: infrequent truck traffic primarily for temporary parking and repair services, and not for the purpose of transferring shipments between trucks, noise from commercial trucks entering and leaving the property, and visibility of trucks and equipment. Conditions are recommended to limit the intensity of the “motor freight terminal” use given that under the current proposal the property is not proposed to be used as a motor freight terminal in the traditional sense, but more as a parking area for trucks under repair and limited truck/trailer parking for other companies. There will be screening requirements for the commercial truck and trailer parking and equipment storage activities, similar to the screening requirements that apply to similar uses in industrial districts. The Planning Commission recommends approval, subject to the recommended conditions. Chair Waymack asked how far this site is from the animal shelter. Mr. Graves stated that it was about a mile. Mr. Brown asked is this would be tractor trailer overnight parking. The applicant stated that it was basically for drivers to park there while they do home. In other words, they would not be staying overnight in the vehicle. They are getting ready to add their ninth driver, most of which live outside the County. They transit through here and need a place to leave their truck and then drive home. They maintain their own trucks. Mr. Carmichael asked how many trucks he thought would fit on the property. The applicant said 15 or 20. He said that he would hope to leave a space to local people as well to park their trucks. Mr. Webb stated that there are several of these on Route 156 and it is up to the driver to pay attention when they are pulling out. The applicant clarified for Mr. Brown that the entranceway would be gated so that it would not have open access. Chair Waymack opened the public hearing at 7:56 p.m. There was no one to speak and the public hearing was closed. Mr. Brown made a motion, seconded by Mr. Webb, to approve the Special Exception subject to the specified conditions. Roll was called on the motion.

O-22-18

P-3.

SPECIAL EXCEPTION SE-22-04: Request of John and Sherry Hass to permit a trucking company office with parking/storage of trucks and equipment and truck repair within a B-1 (General Commercial) Zoning District, pursuant to Prince George County Zoning Ordinance Section 90-393(11) “Auto repair garage, wrecking service” and Section 90-393(16) “Motor freight terminal, transshipment facility” and pursuant to conditional zoning case ZM-03-002. The subject property is approximately four (4) acres in size, located at 7901 County Drive, and is identified as Tax Map 450(04)00-00A-1. The Prince George County Comprehensive Plan Future Land Use Map indicates the property is planned for Residential uses.

BE IT ORDAINED by the Board of Supervisors of Prince George County that the Special Exception Application identified as SE-22-04 be granted as an amendment to the official zoning map with the following conditions:

1. This Special Exception is granted to John and Sherry Hass for the following uses on Tax Map 450(04)00-00A-1:
 - a. Auto repair garage
 - b. Motor freight terminal
2. The use of the property as an auto repair garage shall be limited to repair of commercial trucks and directly related equipment and shall not include repair of general automotive vehicles.
3. The use of the property as a motor freight terminal shall be limited to office uses for the business and parking and storage of trucks, trailers and equipment related to motor freight trucking and shall not include warehousing and transferring products between trucks/trailers or other modes of shipment.

4. The parking area shall be constructed according to an approved Site Plan prior to the use of the property for the above described motor freight terminal activities.
5. Areas used for truck and trailer parking and equipment storage shall be enclosed by a fence or wall and screened in accordance with the provisions of Section 90-444 (requirements for permitted uses in the M-1 zoning district), or otherwise as approved by the Director of Planning at the time of Site Plan review.
6. The applicants shall obtain certification from an Authorized Onsite Soil Evaluator or Professional Engineer indicating the sewage disposal system and water well have been evaluated to support their proposed usage, with review and approval by the Health Department prior to the granting of a business license.
7. This Special Exception shall become null and void if no Site Plan has been submitted within a period of 24 months from the date of Special Exception Approval, or if no construction has begun within a period of 72 months from the date of Special Exception approval.
8. The Special Exception shall become null and void if the use is abandoned for a period of twenty-four 24 consecutive months.
9. This Special Exception is renewable or transferrable to future owners by approval of the Board of Supervisors without a public hearing so long as there are no deviations from the conditions.
10. This Special Exception may be revoked by Prince George County or by its designated agent for failure by the applicant to comply with any of the listed conditions or any provision of federal, state or local regulations.

On roll call the vote was:

In favor: (4) Hunter, Webb, Brown, Carmichael

Opposed: (1) Waymack

Absent: (0)

ORDER OF BUSINESS

A-1. Resolution; Appropriation of Funds for Fiscal Year 2022-2023 for Prince George County. Ms. Betsy Drewry, Deputy County Administrator, Finance, stated that the Prince George County Board of Supervisors adopted the FY2022-23 Budget on May 24, 2022. The Board adopts a resolution annually to appropriate and authorize spending by fund. Staff is requesting that the Board approve a resolution authorizing appropriation of and spending in the FY2022-2023 Budget beginning July 1, 2022 and ending June 30, 2023. The total adopted budget is \$160,016,873, \$25,626,411 19.1% more than the FY21/22 adopted budget. The approved tax rates are: Real Estate - \$0.82 [\$.04 drop from current \$0.86 rate]; Personal Property - \$3.90 [\$0.35 drop from current \$4.25 rate]; Machinery & Tools - \$1.50 [no change from current rate]; and Mobile Homes / Tangible PP - \$0.82 [\$.04 drop from current \$0.86 rate]. Increases in water and sewer rates for FY2023 were approved to address inflationary increases in the Utilities Fund budget, a self-supporting enterprise fund. The **General Fund** budget is \$68,951,487, \$6,360,793, 10.16% greater than the FY21/22 adopted budget. The Prince George County Board of Supervisors adopted the FY2022-23 Budget on May 24, 2022. The Board adopts a resolution annually to appropriate and authorize spending by fund. Mr. Hunter made a motion, seconded by Mr. Brown, to approve the resolution as presented. Roll was called on the motion.

R-22-111

A-1.

RESOLUTION; APPROPRIATION OF FUNDS FOR FISCAL YEAR 2022-2023 FOR PRINCE GEORGE COUNTY

BE IT RESOLVED by the Board of Supervisors of the County of Prince George this 14th day of June, 2022 that the Budget for Prince George County in the sum of \$160,016,873, for Fiscal Year 2022-2023 be and is hereby approved as set forth below; and that such sums be and are hereby appropriated to the funds indicated, which monies are to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George.

ESTIMATED REVENUE

<u>Fund</u>	<u>Source/Fund Description</u>	<u>Amount</u>
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100	General Property Taxes	\$45,807,124
	Other Local Taxes	7,733,043
	Permits, Privilege Fees & Licenses	647,830
	Fines & Forfeitures & Uses of Money & Property	683,063
	Charges for Services	1,253,926
	Miscellaneous & Recovered Costs	272,690
	State, Federal and Other Sources	<u>12,553,811</u>
	TOTAL GENERAL FUND	\$68,951,487

<u>Fund</u>	<u>Source/Fund Description</u>	<u>Amount</u>
217	Community Corrections	\$ 1,113,372
218	Adult Education	974,715
213	Tourism	642,857
215	Economic Development	1,400,000
220	Storm Water	490,000
227	LOSAP	181,500
311	Capital Projects	1,374,418
401	Debt Service	9,130,815
500	School Operating	78,875,709
510	Federal Programs (formerly Title I)	8,118,589
520	School Textbooks	787,000
540	School Cafeteria	3,369,036
600	Utilities Operating	7,755,123
610	Utilities Replacement Reserves	565,354
620	Utilities Capital	8,979,144
960	Special Social Services	15,000
	TOTAL NON-GENERAL FUND REVENUES	<u>\$123,772,632</u>
	TOTAL BUDGETED REVENUE – ALL FUNDS FY2022-2023	\$160,016,873

APPROPRIATIONS

<u>Fund</u>	<u>Department</u>	<u>Title</u>	<u>Amount</u>
100	0100	Board of Supervisors	\$ 201,501
	0101	County Administration	284,390
	0102	County Attorney	383,398
	0103	Human Resources	380,652
	0200	Commissioner of Revenue	560,588
	0201	Treasurer	712,590
	0202	Clerk of Circuit Court	645,762
	0203	Sheriff	1,298,620
	0204	Commonwealth's Attorney	816,751
	0300	Community Development, Code Compliance	996,919
	0301	Planning	340,969
	0401	Assessor	616,168
	0402	Finance	950,758
	0403	Information Technology	769,629
	0405	County-Wide Information Technology	511,524
	0502	County Garage1	583,344
	0503	Refuse Disposal	64,645
	0504	General Properties	2,423,036
	0505	Parks & Recreation	1,131,949
	0506	County Engineering	3,000
	0601	Police Department	7,083,689
	0602	Grants/Law Enforcement	-

<u>Fund</u>	<u>Source/Fund</u>	<u>Title</u>	<u>Amount</u>
	0603	Emergency Communications Center	\$ 1,633,485
	0604	Prince George Fire Department	-
	0605	Disputanta Fire Department	-
	0606	Carson Fire Department	-
	0607	Burrowsville Fire Department	-
	0608	Jefferson Park Fire Department	-

0617	Route 10/Merchant's Hope Fire Department	-	
0609	Prince George Emergency Crew	-	
0610	Fire and EMS	5,211,426	
0611	Animal Control	533,518	
0612	Emergency Management	110,125	
0614	Fire and EMS Grants	-	
0615	SAFER Recruitment Grant	-	
0616	SAFER Hiring Grant	-	
0701	Welfare Administration	2,936,803	
0702	Public Assistance (incl. SLH)	641,883	
0703	CSA/At Risk Youth	15,000	
0704	CSA State Reimbursed	2,458,094	
0706	Tax Relief for Elderly/Disabled	150,000	
0901	Registrar	405,491	
0902	Circuit Court	163,742	
0903	General District Court	43,200	
0904	Magistrate	4,321	
0906	Victim Witness	161,963	
0907	Board and Care of Prisoners	3,011,402	
0908	Court Services	4,915	
0909	Juvenile Services VJCCCA	96,425	
0910	Local Health Department	225,000	
0911	Dist. 19 MHMR Services Board	132,867	
0912	Contributions to Colleges	-	
0913	Regional Library	645,631	
0914	Soil & Water Conservation	22,000	
0915	Resource Cons & Develop. Council	3,000	
0916	Cooperative Extension Office	80,998	
0917	Other Functions	89,669	
0918	Farmer's Market	16,559	
0920	Drug Court Treatment Program	129,766	
	Contingencies	725,143	
	Transfer to Schools-Operating	18,553,165	
	Transfer to LOSAP Fund	141,000	
	Transfer to Countywide Debt Service	7,959,727	
	Transfer to Debt/Capital Reserves	371,727	
	Transfer to Economic Development	-	
<u>Fund</u>	<u>Source/Fund</u>	<u>Description</u>	<u>Amount</u>
		Transfer to Community Corrections	141,967
		Transfer to Capital Projects Fund	1,374,418
		TOTAL GENERAL FUND	\$ 68,951,487
		Less: Transfers to Other Funds	(28,541,290)
		Total General Government, less transfer	\$ 40,410,197
217		Community Corrections	\$ 1,113,372
218		Adult Education	974,715
213		Tourism	642,857
215		Economic Development	1,400,000
212		Stormwater	490,000
227		LOSAP	181,500
311		Capital Projects	1,374,418
401		Debt Service	9,130,815
500		School Operating	78,875,709
510		Federal Programs (formerly Title 1)	8,118,589
520		School Textbooks	787,000
540		School Cafeteria	3,369,036
600-630		Utilities – Water and Sewer	17,299,621
960		Special Social Services	15,000
		TOTAL NON-GENERAL FUND	\$ 123,772,632

TOTAL ALL FUNDS	\$ 192,724,119
Less: Interfund Transfers	(32,707,246)
TOTAL BUDGETED EXPENDITURES ALL FUNDS FY2022-2023	\$ 160,016,873

BE IT FURTHER RESOLVED that for the fiscal year beginning on the first day of July 2022, and ending on the thirtieth day of June 2023, the following shall be adopted:

The Treasurer of the County of Prince George be and is hereby authorized to transfer from FUND 100 – General OPERATING as funds become available.

The County Administrator may increase appropriations for non-budgeted revenue items not to exceed \$5,000 per occurrence.

Appropriations designated for capital projects will not lapse at the end of the fiscal year but shall remain appropriated until the completion of the project or until the Board of Supervisors, by appropriate ordinance or resolution, changes or eliminates the appropriation. This section applies appropriations in the FY2022-2023 budget as adopted or amended by the Board of Supervisors.

Eligible full-time, part-time regular and part-time salaried County employees who do not qualify for a permanent pay raise on July 1, 2022 of at least 2%, as a result of the approved "Step Placement" plan will receive a one-time bonus which equates to 2% of the employee's FY2022 salary, or when combined with step placement pay raise, equates to 2% of the employee's FY2022 salary. Eligible employees include full-time, part-time regular and part-time salaried County employees who were employed prior to January 1, 2022 and who remain actively employed through July 15, 2022.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-2. Resolution; Authorize the General Services Department to Complete a Grant Application to the Department of Environmental Quality for Partial Funding of the Annual Clean Community Day Event April 2023. Mr. Dean Simmons, General Services Director, asked the Board's permission to apply for a grant to the Department of Environmental Quality. The grant, if awarded, would be applied to the Annual Prince George Clean Community Day Event costs. The grant application is due on June 30, 2022. Estimated Grant - \$10,000 to \$12,000 (Dispersal percentage calculated by localities whom have applied for the grant). Mr. Webb made a motion, seconded by Mr. Carmichael to approve the resolution as presented. Roll was called on the motion.

R-22-112

A-2.

AUTHORIZE THE GENERAL SERVICES DEPARTMENT TO COMPLETE A GRANT APPLICATION TO THE DEPARTMENT OF ENVIRONMENTAL QUALITY FOR PARTIAL FUNDING OF THE ANNUAL CLEAN COMMUNITY DAY EVENT APRIL 2023

WHEREAS, the General Services Department is requesting the support of the Prince George County Board of Supervisors to apply for a grant of approximately \$10,000 to \$12,000 through the Department of Environmental Quality, due for submission by June 30, 2022; and

WHEREAS, the total award of \$10,000 to \$12,000 will be utilized for partial funding of the Annual Clean Community Day Event for April 2023; and

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 14th day of June, 2022, does hereby authorize the submission of a grant application for approximately \$10,000 to \$12,000 for the partial funding of the Annual Clean Community Day Event for April 2023.

BE IT FURTHER RESOLVED, That a copy of this Resolution shall be retained as support authorizing the grant application to the Department of Environmental Quality.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-3. Resolution; Budget Amendment and Appropriation (\$100,000 Children’s Services Act End of Year; State Funding Of \$53,354; Transfer from General Fund Contingency of \$46,646). Mr. Betsy Drewry, Deputy County Administrator, Finance, stated that the CSA program is mandated by the State of Virginia to provide high quality, child centered, family focused, cost effective, community-based services to high-risk youth and their families. The mix of services that the County provides typically yields a 62.06% reimbursement from the state and 37.94% local match [local match percentages range from 18.58% to 46.45% depending upon the service]. The budget established for FY21-22 expenditures was \$2,163,720. For the Fiscal Year ended June 30, 2022, CSA has committed funds in excess of the expenditures allotted. The CSA coordinator and Finance staff are projecting total expenditures of up to \$2,263,720. This represents a budget shortfall of \$100,000. The CSA coordinator is requesting a state supplement in the amount of \$53,354 (53.35% of the shortfall). The supplement requires a 46.65% match from the locality, which equates to \$46,646. This percentage is higher than in past years because of types of services furnished, and the local match percentages of where projected budget overages and deficits occur. This deficiency requires an appropriation from the General Fund Contingency. The amount of FY2022 General Fund contingency available prior to this transfer, if approved, is \$95,945.25. [Assumes \$78,000 transfer for projected Riverside Regional Jail deficit is approved; Contingency balance \$173,945.25 prior to the Riverside Regional Jail transfer]. FY2022 General Fund Contingency balance following this transfer, if approved, is \$49,299.25. Mr. Webb made a motion, seconded by Mr. Brown to approve the resolution as presented. Roll was called on the motion.

R-22-113

A-3.

RESOLUTION; BUDGET AMENDMENT AND APPROPRIATION (\$100,000 CHILDREN’S SERVICES ACT END OF YEAR; STATE FUNDING OF \$53,354; TRANSFER FROM GENERAL FUND CONTINGENCY OF \$46,646)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 14th day of June, 2022, does hereby authorize the following increase of funds within the FY2021-2022 Budget, such line items increased and changed as follows, which monies to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>Appropriation:</u>	
<u>Revenue</u>	
0100-20-601-8203-326017 CSA / At Risk Youth	\$53,354
TOTAL:	\$53,354
 <u>Expenditure</u>	
0100-09-401-0917-49199 General Fund Contingency	(\$ 46,646)
0100-05-113-0704-45741 CSA Therapeutic Foster Care Not Cov	(\$ 20,005)
0100-05-113-0704-45742 CSA Therapeutic Foster Care	\$ 65,589
0100-05-113-0704-45743 CSA Parental Agreements NCFC	\$ 52,090
0100-05-113-0704-45748 CSA FC Maint & Other	\$ 21,035
0100-05-113-0704-45749 CSA Prev Community Based Services	\$ 10,440
0100-05-113-0704-45750 CSA Community Transition Services	\$ 8,845
0100-05-113-0704-45754 CSA State Special Education Private Day	\$124,354
0100-05-113-0704-45755 CSA State Special Education Wrap-Around	(\$3,935)
0100-05-113-0704-45781 CSA FC IV-E Congregate Care	(\$ 27,800)

0100-05-113-0704-45782	CSA Congregate Res Non-IV-E	(\$ 32,493)
0100-05-113-0704-45783	CSA State Res Cong Care PP	(\$ 32,000)
0100-05-113-0704-45785	CSA Cong Care Ed Services	(\$ 66,120)
TOTAL [Net of Contingency Transfer]		\$100,000
TOTAL [Including Contingency Transfer]		\$ 53,354

On roll call the vote was:
 In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael
 Opposed: (0)
 Absent: (0)

A-4. Resolution; Budget Amendment and Transfer from General Fund Contingency (\$78,000 Riverside Regional Jail End of Year Projected Budget Deficit). Ms. Betsy Drewry, Deputy County Administrator, Finance, stated that Prince George County participates in the Riverside Regional Jail and pays for Board and Care of Prisoners in that facility in accordance with a regional agreement. Prince George County had higher than projected census for a good portion of FY2022, and on March 1, 2022 the billable per diem increased from \$46 to \$50. During quarterly financial updates, staff has indicated that we would monitor expenditures to determine if FY2022 (current year) expenditure amounts are expected to exceed the budgeted amount of \$2,238,443. As of the date June 14 agenda item deadline for submission, services through April 30 had been billed. Estimates for May and June billings have been prepared and it is expected that actual expenditures will exceed budgeted amounts by approximately \$78,000. This expected budget deficiency requires a transfer from General Fund Contingency. Prior to this request, the balance of FY2022 General Fund Contingency is \$173,945.25 [Adopted FY2022 Contingency \$360,322; appropriated/transferred to date \$186,376.75]. Mr. Hunter made a motion, seconded by Mr. Carmichael to approve the budget amendment / transfer from General Fund Contingency. Roll was called on the motion.

R-22-114

A-4.

RESOLUTION; BUDGET AMENDMENT AND TRANSFER FROM GENERAL FUND CONTINGENCY (\$78,000 RIVERSIDE REGIONAL JAIL END OF YEAR PROJECTED BUDGET DEFICIT)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 14th day of June, 2022, does hereby authorize the following increase and decrease of funds within the FY2021-2022 Budget, such line items increased and changed as follows, which monies to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>Budget Amendment:</u>	
<u>Expenditure</u>	
Increase 0100-03-300-0907-43840 Board and Care of Prisoners	\$78,000
Decrease 0100-09-401-0917-49199 General Fund Contingency	\$78,000

On roll call the vote was:
 In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael
 Opposed: (0)
 Absent: (0)

A-5. Resolution; Proposed Revisions Prince George County Administrative Policy; Section 230.1 Through 230.29, Entitled Procurement Policy. Ms. Betsy Drewry, Deputy County Administrator, Finance, stated that the Virginia General Assembly recently approved legislation (to take effect July 1, 2022) via Senate Bill 225 / House Bill 429 [will update *Code of Virginia* §2.2-4303.1] that increases the term contracting dollar limitations for architectural and professional engineering services. Current Limitations and Renewals [for localities with a population of less than 50,000] Sum of all projects completed by a single firm in one year may not exceed \$750,000. Fee Limit for any single project is \$150,000. Up to four additional term

renewals. Updated / Increased Limitations and Renewals Sum of all projects completed by a single firm in one year may not exceed \$10,000,000 Fee Limit for any single project is \$2,500,000. Up to three additional term renewals. Our current County policy, 230 entitled *Procurement Policy* mirrors the current state limitations (Section 230.13). Section 230.13 of our policy needs to be updated to reflect the new higher limits. Changes are summarized as such: 230.13 Architectural & Engineering Services – update this section to increase limits for multiple contracted A&E firms per project limit from \$150,000 or less, to \$2,500,000 or less; and annual limits from \$750,000 to \$10,000,000 for use of such firms; and to add language allowing three additional term renewals (instead of four). Mr. Brown made a motion, seconded by Mr. Hunter, to approve the revisions as presented. Roll was called on the motion.

R-22-115

A-5.

RESOLUTION; PROPOSED REVISIONS PRINCE GEORGE COUNTY ADMINISTRATIVE POLICY; SECTION 230.1 THROUGH 230.29, ENTITLED *PROCUREMENT POLICY*

WHEREAS Prince George County Administrative policy entitled *Procurement Policy* has been reviewed by staff and it has been determined that the existing policy requires modifications to update section 230.13 for state approved increases to annual and project limits for term contracts with architectural and professional engineering firms;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Supervisors of the County of Prince George this 14th day of June, 2022, does hereby amend the Prince George County Administrative Policies by revising the policy entitled *Procurement Policy* as requested.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-6. Resolution; Award of Contract (\$69,790.39 Fire Hose – Atlantic Emergency Solutions). Fire Chief Paul Beamon stated that following an evaluation of fire hose throughout the combined Prince George County Fire and EMS system by Prince George Fire and EMS Hose and Nozzle Committee, a recommendation is being made to standardize fire hose and nozzles system-wide. This will help remove an estimated 60% of hose that is currently, or will be past the NFPA recommended life span within the next 24 months, reduce cost with bulk purchase, improve interoperability and safety for volunteers and paid professional staff, and ensure ease of transition for staff and volunteers responding to calls at multiple stations. The Committee was composed of nine members, five of which came from volunteer stations and four from the career side. Chair of the Committee, Firefighter Mullenix, gave a brief synopsis of the detail of work they did to reach their decision. Firefighter Mullenix clarified for Mr. Carmichael that they can pull 300 gpm with this hose from one unit. Mr. Webb stated that it does make a difference with the RPMs on the pump. Mr. Webb added that the short-term resolve was until they could get this hose, they would just put stickers displaying maximum RPMs. Firefighter Doug Jones, Sr. determined that there was an 80 PSI difference across the spectrum. He created a friction loss chart for every engine based on the type of hose that was on that particular truck. It turns out the company that were testing hose on the trucks were doing it incorrectly. In addition, hose have an expiration date and some of Prince George County's hose have expired. For affordability, a phased approach is recommended to standardize hose, with Carson Volunteer Fire Station (Company 3) and Substation 6 being the first stations targeted for replacement of hose. A pricing proposal in the amount of \$69,790.39 was received from Atlantic Emergency Solutions utilizing cooperative contract pricing from both the City of Chesapeake [Contract Number IFB 21183] and Chesterfield County [Contract Number ADMN2100060]. Funding is currently available within the FY2022 budget. Staff is recommending an award of contract to Atlantic Emergency Solutions in the amount of \$69,790.39. Because the total price is over \$50,000, the Board will need to formally authorize the award of contract. Since funding is already available within the amended FY2022 budgeted, no appropriation is needed. Mr. Webb stated that this is excellent work and he is very familiar with pump pressure and how a pump can be damaged. He can support this with all of the data and evidence obtained and he understands it is a process. He

asked if when they do a hose testing, is there something readily available should it be needed. Chief Beamon stated that is probably why they are seeing multiple lines on one truck. It takes about four hours to test a hose. In addition, they are going to start doing pump testing in-house. Mr. Webb asked if they received any feedback on the recent pump issues. Chief Beamon stated that one was not being used enough. Mr. Webb made a motion, seconded by Mr. Brown, to authorize the award of contract (purchase order) to Atlantic Emergency Solutions for \$69,790.39 to purchase hose and related supplies for Carson Volunteer Fire Station and the Carson Substation (Stations 3 and 6). Roll was called on the motion.

R-22-116

A-6.

RESOLUTION; AWARD OF CONTRACT (\$69,790.39 FIRE HOSE – ATLANTIC EMERGENCY SOLUTIONS)

WHEREAS, following an evaluation of fire hose throughout the combined Prince George County Fire and EMS system, a recommendation is being made to standardize fire hose and nozzles system-wide. This will help remove an estimated 60% of hose that is currently, or will be past the NFPA recommended life span within the next 24 months, reduce cost with bulk purchase, improve interoperability and safety for volunteers and paid professional staff, and ensure ease of transition for staff and volunteers responding to calls at multiple stations; and

WHEREAS, a phased in approach is recommended for affordability, with replacement purchases being recommended first at Carson Volunteer Fire Station (Company 3) and the Carson Substation (Station 6); and

WHEREAS, funding is currently available within the amended FY2022 budget and no additional funding appropriation is needed; and

WHEREAS, cooperative pricing in the amount of \$69,790.39 with Atlantic Emergency Solutions is available through two cooperative contracts with Chesterfield County (Contract #ADMN2100060) and the City of Chesapeake (Contract #IFB 21183); and

WHEREAS, Staff is requesting authorization for the County Administrator to enter into a contract with Atlantic Emergency Solutions in the amount of \$69,790.39 to move forward with the purchase of hose and related supplies for Carson Volunteer Fire Station (Company 3) and the Carson Substation (Station 6).

NOW, THEREFORE, BE IT RESOLVED That the Board of the Supervisors of the County of Prince George this 14th day of June, 2022, hereby authorizes the County Administrator to execute a contract with Atlantic Emergency Solutions in the amount of \$69,790.39 to purchase hose and related supplies for Carson Volunteer Fire Station (Company 3) and the Carson Substation (Station 6).

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-7. Resolution; Authority to Advertise an Ordinance to Amend “The Code of the County of Prince George, Virginia,” as Amended, by Amending §§42-1.1, 42-1.2, 42-1.3, 42-1.4, 42-1.5, 42-1.6, 42-1.7, 42-1.8, 42-1.9, 42-1.10, And 42-1.11 to Align Chapter 42 Fire Prevention and Protection with the Virginia Code, to Eliminate Redundancies, to Align Chapter 42 with Current Policy and to Remove Language that is Already Covered in Policy. Chief Paul Beamon stated that following an evaluation of the current Prince George County Fire Ordinance Chapter 42 Fire Prevention and Protection, it was determined that the ordinance, when initially adopted, outlined areas of responsibility when the head of the department was the Fire and Emergency Services Director. Last year, the Board of Supervisors approved changes to Chapter 42 to change the title from Fire and Emergency Services Director to Fire and Emergency Services Chief. After further reviewing Chapter 42, sections of the chapter were found to not be in accordance with the Virginia Code, contain redundancies, and other changes are necessary that are already covered in policy. A motion approving a resolution

for authority to advertise the ordinance for a public hearing on July 12, 2022, is requested. Chief Beamon stated that he has gone over these changes line by line with all of the volunteer Chiefs. Many of the policy references was taken out of the ordinance and the official safety program section was added back in. Mr. Brown asked for clarification that any updates to the grievance policy will not be part of the ordinance and will not have to come before the Board. Chief Beamon stated that is correct. Mr. Webb stated that it is a lot clearer than it was before. Mr. Brown made a motion, seconded by Mr. Webb, to approve a resolution to authorize the advertisement of an Ordinance for a public hearing on July 12, 2022 amending Chapter 42 Fire Prevention and Protection. Roll was called on the motion.

R-22-117

A-7.

RESOLUTION; AUTHORITY TO ADVERTISE AN ORDINANCE TO AMEND “THE CODE OF THE COUNTY OF PRINCE GEORGE, VIRGINIA,” AS AMENDED, BY AMENDING §§42-1.1, 42-1.2, 42-1.3, 42-1.4, 42-1.5, 42-1.6, 42-1.7, 42-1.8, 42-1.9, 42-1.10, AND 42-1.11 TO ALIGN CHAPTER 42 FIRE PREVENTION AND PROTECTION WITH THE VIRGINIA CODE, TO ELIMINATE REDUNDANCIES, TO ALIGN CHAPTER 42 WITH CURRENT POLICY AND TO REMOVE LANGUAGE THAT IS ALREADY COVERED IN POLICY

NOW, THEREFORE, BE IT RESOLVED, that the Board Of Supervisors of the County of Prince George this 14th day of June, 2022, does hereby authorize the advertisement of a public hearing on July 12, 2022 for an Ordinance to Amend “The Code of the County of Prince George, Virginia,” as amended, by amending §§42-1.1, 42-1.2, 42-1.3, 42-1.4, 42-1.5, 42-1.6, 42-1.7, 42-1.8, 42-1.9, 42-1.10 and 42-1.11 to align Chapter 42 Fire Prevention and Protection with the Virginia Code, to eliminate redundancies, to align Chapter 42 with current policy and to remove language that is already covered in policy.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-8. Resolution: Acceptance of a Pro Rata Share Agreement Between County and Chappell Creek, LLC for Public Water Infrastructure Improvements for the Chappell Creek Subdivision. Mr. Frank Haltom, County Engineer, stated that Chappell Creek, LLC, a subsidiary of Boyd Homes, is the developer for the Chappell Creek development, a 98-lot residential subdivision that requires public utility infrastructure improvements. The subdivision, approved in 2013, included the construction of a 500,000-gallon elevated water storage tank within the development and allowed a temporary connection of the first 20 homes to the Beechwood Manor community well system. Boyd Homes submitted a revised subdivision plan for review in 2019. Since the prior approval, the 2016 Water and Sewer Master Plan was completed, which identified locations for future water tanks. The Master Plan suggested the approved tank within the subdivision was not ideally located, and that a second tank would be required to support the future growth of the area. To avoid this scenario, Staff requested they consider eliminating the tank, provide a new community well system within Chappell Creek that could interconnect with Beechwood Manor and make a cash contribution towards the construction of a future water tank located in accordance with the master plan. Therefore, the County and Chappell Creek, LLC desired to enter into a pro rata share agreement that would allow them to pay a cash contribution towards a future tank. Furthermore, the County plans to extend the Central Water System to the Route 10 corridor and abandon the existing wells used to serve customers of the Beechwood Manor Community. Improvements to the existing waterlines within Beechwood Manor are required prior to the connection of the Route 10 water line. Therefore, in lieu of the cash contribution for the future tank, Boyd Homes agrees to complete these improvements within one year of the executed agreement. The County’s approval of the subdivision in 2019 allowed for the first 20 lots to connect to the existing Beechwood Manor well system. Permits cannot be issued for additional lots until the Board authorizes the agreement for Boyd Homes’ pro rata share contribution. Upon execution of the agreement, permits for 29 additional lots can be issued and temporarily connected to the Beechwood Manor well system. The remaining 49 lots cannot be constructed until the extension of the Central

Water System to Beechwood Manor is completed; or until such time that Boyd Homes constructs their own community well system within Chappell Creek. Staff recommends the Board authorize the execution of the pro rata share agreement between the County and Boyd Homes to allow the improvements to the Beechwood Manor well system in lieu of a cash contribution for a future water storage tank. Mr. Brown stated that he is not against this but he would like to see the County take time to address the concerns of citizen in Jordan on the James and Beechwood Manor. The Board agreed. Mr. Webb suggested that the County Engineer set up a meeting with the citizens. Mr. Hunter made a motion, seconded by Mr. Webb, to postpone this matter to July 12.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-9. Resolution: Acceptance of Agreement Between County and Virginia Department of Transportation (VDOT) Proposing Improvements On Lone Oak Mill Road (Route 658). Mr. Frank Haltom, County Engineer, stated that the Virginia Department of Transportation (VDOT) is proposing improvements to the bridge along Lone Oak Mill Road (Route 658). This project will require the relocation of the Fire Department's dry fire hydrant. It has been determined that VDOT is responsible for bearing 100% of the cost of the improvements indicated on the improvement plans including the relocation of the dry hydrant. The County staff has reviewed the plans and find the adjustments to be acceptable. It will be in the best interest of the County to have these adjustments included in the highway contract and performed by the highway contractor. Mr. Hunter made a motion, seconded by Mr. Carmichael, to approve the resolution to accept the agreement between VDOT and the County for the adjustment of the County's facilities.

R-22-118

A-9.

RESOLUTION: ACCEPTANCE OF AGREEMENT BETWEEN COUNTY AND VIRGINIA DEPARTMENT OF TRANSPORTATION (VDOT) PROPOSING IMPROVEMENTS ON LONE OAK MILL ROAD (ROUTE 658)

WHEREAS Virginia Department of Transportation (VDOT) is proposing improvements along Lone Oak Mill Road (Route 658). This project will require adjustments to the Fire Department's dry fire hydrant located within the project limits; and

WHEREAS it has been determined that VDOT is responsible for bearing 100% of the cost of the adjustments indicated on the improvement plans. It will be to the best interest of the County to have these adjustments included in the highway contract and performed by the highway contractor.

NOW, THEREFORE, BE IT RESOLVED that the Prince George County Board of Supervisors this 14th day of June, 2022, does hereby authorize the County Administrator to execute an agreement allowing VDOT to perform the necessary adjustments to the County's facilities.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-10. Resolution: Authority To Advertise Public Hearing to Lease a Portion of the Central Wellness Center to the Prince George Youth Wrestling Association. Mr. Dan Whitten, County Attorney, stated that the Prince George Wrestling Association is a non-profit group dedicated to youth wrestling competition, instruction and coaching. The Association has leased a portion of the Central Wellness Center since June 2015. The current lease expired May 31, 2022. The new lease term will be back dated to June 1, 2022 through May 31, 2023 with two successive three-year renewal terms if the County gives written notice of renewal at least thirty (30) days prior to the expiration of each term.

In order to lease real estate owned by the County, the Board must hold a public hearing pursuant to Section 15.2-1800 of the Code of Virginia, 1950, as amended. A motion approving authority to advertise the lease for a public hearing on July 12, 2022, is requested. Mr. Hunter asked Mr. Whitten to include something in all of the leases at the Central Wellness Center that there may be instances where an emergency shelter would take precedence over the lease of a room. Mr. Brown made a motion, seconded by Mr. Hunter, to approve the advertisement of a public hearing on July 12 for the Prince George Youth Wrestling Association to lease a portion of the Central Wellness Center with the included information regarding an emergency shelter.

R-22-119

A-10.

RESOLUTION: AUTHORITY TO ADVERTISE PUBLIC HEARING
TO LEASE A PORTION OF THE CENTRAL WELLNESS CENTER
TO THE PRINCE GEORGE YOUTH WRESTLING ASSOCIATION

NOW, THEREFORE, BE IT RESOLVED that the Prince George County Board of Supervisors this 14th day of June, 2022, does hereby authorize the advertisement of a public hearing on July 12, 2022, regarding leasing space in the Central Wellness Center to the Prince George Youth Wrestling Association.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-11. Resolution; Authorization for the Chair to Execute an Employment Contract for the Clerk to the Board of Supervisors. Mr. Corrie Hurt, Human Resources Director, stated that Ms. Knott has served as the Clerk since October 9, 2018 and it is the desire of the Board to place the position on a contract with an effective date of July 1, 2022. Mr. Carmichael made a motion, seconded by Mr. Webb, to authorize the Chair to execute an employment contract for the Clerk to the Board of Supervisors. Roll was called on the motion.

R-22-120

A-11.

RESOLUTION; AUTHORIZATION FOR THE CHAIR TO EXECUTE AN
EMPLOYMENT CONTRACT FOR THE CLERK TO THE BOARD OF SUPERVISORS

WHEREAS, § 15.2-1538 Code of Virginia and § 2-293 The Code of the County of Prince George, Virginia authorize the Board to appoint a Clerk for the governing body; and

WHEREAS, the Board approved a resolution on October 9, 2018 to appoint Teresa H. Knott as the Clerk to the Board of Supervisors; and

WHEREAS, although Teresa H. Knott was an employee of the Board, Teresa H. Knott did not enter an employment contract with the Board; and

WHEREAS both the Board and Teresa H. Knott now desire to enter into an employment contract with an effective date of July 1, 2022.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Prince George County, this 14th day June, 2022 does hereby authorize the Chair to execute an employment contract with Teresa H. Knott as the Clerk to the Board of Supervisors to become effective July 1, 2022.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-12. Resolution; Authorization for the Chair to Execute an Amended Employment Contract for the County Attorney. Ms. Corrie Hurt, Human Resources Director, stated that this is an amended contract for the County Attorney. The original contract was approved August 13, 2019 with an effective date of September 16, 2019. Both the Board and the County Attorney have expressed a desire to amend the contract with an effective date of July 1, 2022. Mr. Brown made a motion, seconded by Mr. Webb, to approve the Chair to execute an amended employment contract for the County Attorney.

R-22-121

A-12.

RESOLUTION; AUTHORIZATION FOR THE CHAIR TO EXECUTE AN AMENDED EMPLOYMENT CONTRACT FOR THE COUNTY ATTORNEY

WHEREAS, § 15.2-1542 Code of Virginia authorizes the Board to appoint a County Attorney; and

WHEREAS, the Board approved a resolution on August 13, 2019 to enter into an employment contract (“Employment Contract”) with Daniel N. Whitten with an effective date of September 16, 2019; and

WHEREAS both the Board and Daniel N. Whitten desire to enter into an amended Employment Contract with an effective date of July 1, 2022.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Prince George County, this 14th day June, 2022 does hereby authorize the Chair to execute an amended employment contract with Daniel N. Whitten to become effective July 1, 2022.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

**A-13. Consideration of Appointments – Board, Commissions, Committees, Authorities:
Resolution of Appointment(s):**

A. Resolution; Two Appointments (Three-Year Term) – District 19 Community Services Board. Mr. Hunter made a motion, seconded by Mr. Webb to reappoint Mr. Ken Robinson and appoint Ms. Helen Leonard. Roll was called on the motion.

R-22-122

A-13A

RESOLUTION; TWO APPOINTMENTS (THREE-YEAR TERM) – DISTRICT 19 COMMUNITY SERVICES BOARD

WHEREAS, Mr. Ken Robinson’s term on the District 19 Community Services Board will expire on June 30, 2022 and Ms. Shel Douglas has resigned.

NOW THEREFORE, BE RESOLVED That the Board of Supervisors of the County of Prince George this 14th day of June, 2022 does hereby appoint Mr. Ken Robinson and Ms. Helen Leonard to serve on the District 19 Community Services Board without compensation, effective July 1, 2022 expiring on June 30, 2025.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

B. Resolution; One Appointment (Police Chief, Alternate) Riverside Regional Jail Authority. Mr. Brown made a motion, seconded by Mr. Carmichael, to reappoint Police Chief Keith Early as the Alternate to the County Administrator. Roll was called on the motion.

R-22-123

A-13B.

RESOLUTION; APPOINTMENT (ONE ALTERNATE) (FOUR-YEAR TERM)
– RIVERSIDE REGIONAL JAIL AUTHORITY.

WHEREAS, Chapter 726 of the 1990 Acts of Assembly created the Riverside Regional Jail Authority (the “Authority”), which legislation was amended by Chapter 228 of the 1993 Acts of Assembly and Chapter 642 of the 1999 Acts of Assembly; and

WHEREAS, The Board of the Authority consists of the Sheriff from each member jurisdiction and one additional member (plus an alternate, if desired) from the jurisdiction appointed by the governing body for a four-year term. The governing body may also appoint an alternate for the member from the jurisdiction, with the Sheriff appointing his or her own alternate; and

WHEREAS, Police Chief Keith Early’s term as alternate expires on June 30, 2022.

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George, this 14th day of June, 2022 does hereby reappoint the Prince George County Chief of Police as the alternate for the County Administrator as a member of the Board of the Riverside Regional Jail Authority for a term beginning July 1, 2022 and ending June 30, 2026.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

C. Resolution; Two Appointments (Three-Year Term) – Recreation Advisory Commission. Mr. Carmichael made a motion, seconded by Mr. Webb, to reappoint Ms. Elaine Abernethy and Mr. Frank Pino to the Recreation Advisory Commission. Roll was called on the motion.

R-22-124

A-13C.

RESOLUTION; TWO APPOINTMENTS; (THREE-YEAR TERM) – RECREATION
ADVISORY COMMISSION

WHEREAS, The terms of Frank Pino and Elaine Abernethy on the Prince George County Recreation Advisory Commission, will expire on June 30, 2022;

NOW THEREFORE, BE RESOLVED That the Board of Supervisors of the County of Prince George this 14th day of June, 2022 does hereby appoint Ms. Elaine Abernethy and Mr. Frank Pino to serve a three-year term on the Prince George County Recreation Advisory Board beginning July 1, 2022 and ending on June 30, 2025.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

D. Resolution; Appointment (One Member) Appomattox Regional Library Board. Mr. Brown made a motion, seconded by Mr. Webb, to appoint Ms. Angela Bennett to the Appomattox Regional Library Board. Roll was called on the motion.

R-22-125

A-13D.

RESOLUTION; APPOINTMENT (FOUR-YEAR TERM) - APPOMATTOX REGIONAL LIBRARY BOARD OF TRUSTEES.

WHEREAS, The Board of Supervisors of the County of Prince George did at its regular meeting on the 16th day of February, 1974, consider and approve a contract which establishes the Appomattox Regional Library; and

WHEREAS, Section One of such contract provides for a Board of Trustees of eleven members to govern the Appomattox Regional Library, three of whom shall be appointed by the Prince George County Board of Supervisors; and

WHEREAS, The term of Ms. Juanita Thorne will expire on June 30, 2022.

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 14th day of June, 2022 does hereby appoint Ms. Angela Bennett to the Appomattox Regional Library Board of Trustees to serve a four-year term, beginning July 1, 2022 and ending on June 30, 2026.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

E. Resolution; Recommendation for Appointment (Interim Term) – Board of Zoning Appeals. Mr. Hunter made a motion, seconded by Mr. Carmichael to recommend Mr. John David Edwards to the Circuit Court for an appointment on the Board of Zoning Appeals. Roll was called on the motion.

R-22-126

A-13E.

RESOLUTION; RECOMMENDATION FOR APPOINTMENT (INTERIM TERM) – BOARD OF ZONING APPEALS

WHEREAS, There is a vacant term on the Board of Zoning Appeals due to the resignation of Ms. Erma Brown; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Prince George this 14th day of June, 2022 that it hereby recommends Mr. John David Edwards to the Circuit Court for appointment to the Prince George County Board of Zoning Appeals for an interim term effective immediately and ending on October 31, 2023.

BE IT FURTHER RESOLVED That upon receiving notice of confirmation of appointment, the Circuit Court Clerk shall administer the Oath of Office to Mr. John David Edwards as required by State law.

On roll call the vote was:

In favor: (4) Hunter, Webb, Waymack, Carmichael

Opposed: (0)

Abstained: (1) Brown

F. Resolution; Appointments (Three Members); Senior Task Force. Mr. Brown made a motion, seconded by Mr. Webb, to reappoint Ms. Mary Ann White, Ms. Charlotte Siebert, and Ms. Susan Walters to the Senior Task Force.

R-22-127

RESOLUTION; THREE APPOINTMENTS; SENIOR CITIZEN TASK FORCE

WHEREAS, On March 9, 2021, the Prince George County Board of Supervisors established a task force to address the needs of the growing number of senior citizens in the County; and

WHEREAS, the Senior Citizen Task Force consists of seven citizens of the County; and

WHEREAS, Pursuant to the established Senior Task Force By-Laws, the terms of Ms. Mary Ann White, Ms. Susan Walters, and Ms. Charlotte Siebert have expired and they would like to be reappointed.

NOW, THEREFORE BE IT RESOLVED: That the Board of Supervisors of the County of Prince George this 14th day of June, 2022, does hereby reappoint Ms. Mary Ann White, Ms. Charlotte Siebert, and Ms. Susan Walters to serve on the Prince George County Senior Citizen Task Force effective immediately for a two-year term ending on March 1, 2024.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

ADJOURNMENT. Mr. Hunter moved, seconded by Mr. Brown to adjourn. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Hunter, Brown, Webb, Waymack, Carmichael

Opposed: (0)

Absent: (0)

The meeting adjourned at 9:05 p.m.

[Draft Minutes prepared July 1, 2022 for consideration on July 12, 2022; adopted by unanimous vote.]

Marlene J. Waymack
Chair, Board of Supervisors

Jeffrey D. Stoke
County Administrator