

AGENDA
Board of Supervisors
County of Prince George, Virginia
Regular Meeting: August 9, 2022
County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

Regular Meeting

Closed Session
5:00 p.m.

Work Session
6:00 p.m.

Business Meeting
7:00 p.m.

***Public Hearings Will Be Heard at 7:30 p.m.**

The meeting will be live-streamed at the following link:

https://www.princegeorgecountyva.gov/live_stream/index.php

Public comments may be made in person during any meeting. You may also submit any public comments on our website at

https://www.princegeorgecountyva.gov/departments/board_of_supervisors/public_comment_form.php.

Any public comments received in person or by website form up until the public comment section is closed by the Chair of the Board of Supervisors on August 9 may be entered into the meeting minutes if desired by the citizen.

CALL TO ORDER

Roll Call

CLOSED SESSION

E-1. Resolution; Closed Session Motion with Topics and Code Section References to be Provided at Board Meeting. [2]

E-2. Resolution; "Certification of Closed Session" Certifying that Only those Items Contained in the Closed Session Motion were Discussed. [3]

WORK SESSION

Strategic Plan Update – Jeremy Stephens, Managing Results [4]

INVOCATION – Father Joseph Goldsmith, Sacred Heart Catholic Church

PLEDGE OF ALLEGIANCE TO U.S. FLAG

PUBLIC COMMENTS

ADOPTION OF AGENDA [1]

ORDER OF CONSENSUS [5]

C-1. Draft Minutes – July 12, 2022 Regular Meeting.

C-2. Resolution; Appropriation (\$5,248.34 Donations – Animal Services). (Betsy Drewry, Deputy County Administrator, Finance)

C-3. Resolution; Appropriation (\$12,371.32 Insurance Recoveries – Fire EMS Vehicle Repairs). (Betsy Drewry, Deputy County Administrator, Finance)

- C-4. Resolution; Approval of Donation of Conference Table and Four Chairs to the Hopewell/Prince George Fraternal Order of Police Lodge Foundation #17. (Betsy Drewry, Deputy County Administrator, Finance)
- C-5. Resolution; Appropriation (\$400,000 School Nutrition Fund Federal Revenues) (Betsy Drewry, Deputy County Administrator, Finance)
- C-6. Resolution; Adopting the Updated 2022 Richmond-Crater Multi-Region Hazard Mitigation Plan. (Chief Paul Beamon)
- C-7. Resolution; Appropriation (\$29,800; ARPA Sports Marketing Incentive Program - Top Gun Summer World Series \$9,900 and ARPA Sports Marketing Incentive Program Top Gun Fall Nationals \$19,900. (Betsy Drewry, Deputy County Administrator, Finance)
- C-8. Resolution; Appropriation (\$90,000.00 Virginia Tourism Corporation ARPA Tourism Recovery Program Funds). (Betsy Drewry, Deputy County Administrator, Finance)

PRESENTATIONS

SUPERVISORS' COMMENTS

COUNTY ADMINISTRATOR'S COMMENTS

REPORTS

VDOT – Crystal Smith

Courthouse Renovations – Dean Simmons, General Services Director [6]

POSTPONED ITEMS

- T-1. Ordinance to Amend “The Code of the County of Prince George, Virginia,” as Amended, by Amending §§42-1.1, 42-1.2, 42-1.3, 42-1.4, 42-1.5, 42-1.6, 42-1.7, 42-1.8, 42-1.9, 42-1.10, and 42-1.11 to Align Chapter 42 Fire Prevention and Protection with the Virginia Code, to Eliminate Redundancies, to Align Chapter 42 with Current Policy and to Remove Language that is Already Covered in Policy. (Chief Paul Beamon) [7]

ORDER OF BUSINESS

- A-1. Resolution; Approval of FY2022-2023 Transfer from General Fund Contingency for Additional Funding For School Buses (\$66,033). (Dr. Lisa Pennycuff and Monique Barnes, Prince George County Schools) [8]
- A-2. Resolution; Change to FY2022-2023 Position Chart with the Following Changes and FY 2022-2023 Budget Amendment (\$11,411) Change Deputy Emergency Management Coordinator Position from Part-Time to Full-Time [General Fund Budget; Emergency Management Department 0612]. (Corrie Hurt, Human Resources Director) [9]
- A-3. Resolution; Change to FY 2022-2023 Position Chart with the Following Changes and FY 2022-2023 Budget Amendment (\$10,641) Convert Garage Apparatus Technician to Fleet Supervisor [General Fund Budget; Planning Department 0502]. (Corrie Hurt, Human Resources Director) [10]
- A-4. Resolution: Authority to Advertise a Public Hearing for a One-Time Waiver of Sections 82-311(A) And 82-591 of the Code of the County of Prince George, Virginia. (Frank Haltom, County Engineer) [11]
- A-5. Resolution: Authority to Execute a Water Agreement and a Wastewater Agreement Between Chappell Creek, LLC and the County of Prince George. (Frank Haltom, County Engineer) [12]
- A-6. Resolution: Award of Contract and Appropriation for Water Main Cleaning Services (\$137,874). (Frank Haltom, County Engineer) [13]

- A-7. Resolution; Appropriation (\$607,438.70 School Grant Fund Federal ARP ESSER III Revenues) (Betsy Drewry, Deputy County Administrator, Finance). [14]
- A-8. Resolution; Re-Appropriation (\$999,789.53 Outstanding June 30, 2022 Encumbrances / Purchase Orders) (Betsy Drewry, Deputy County Administrator, Finance). [15]
- A-9. Resolution: Appropriation of Unexpended FY2021-22 Budgets to FY2022-23 (\$648,807.20 Grants and Donations). (Betsy Drewry, Deputy County Administrator, Finance) [16]
- A-10. Resolution; Authorization to Purchase Ten Public Safety & County Vehicles at a Cost Not To Exceed \$450,000. (Betsy Drewry, Deputy County Administrator, Finance) [17]
- A-11. Resolution; Award of Contract Mansfield Oil Company of Gainesville Through State Contract #E194-73737 for Purchase of Vehicle Gasoline and Diesel Fuel [Contract Transfer From Quarles Petroleum]. (Betsy Drewry, Deputy County Administrator, Finance). [18]
- A-12. [TITLE CHANGE] Resolution; Authority to Advertise Public Hearing for Lease Agreement with L3Harris Technologies, Inc. for Disputanta Community Center. (Dan Whitten, County Attorney). [19]
- A-13. Consideration of Appointments – Board, Commissions, Committees, Authorities: Resolution of Appointment(s):
 - A. Resolution; One Appointment (Four-Year Term) – Social Services Advisory Board. [20]
 - B. Resolution; Two Appointments (Three-Year Term) – Recreation Advisory Commission. [21]

PUBLIC HEARINGS

- P-1. Public Hearing; Lease Agreement for Use of a Portion of the Prince George Central Wellness Center Between the County of Prince George, Virginia and the Hopewell/Prince George Fraternal Order of Police Lodge 17. (Dan Whitten, County Attorney) [22]
- P-2. Public Hearing: Lease Agreement for Use of a Portion of the Central Wellness Center Between the County of Prince George, Virginia and the Rotary Club of Prince George County, Virginia (Dan Whitten, County Attorney) [23]
- P-3. Public Hearing; Ordinance for a One-Time Waiver of Code Section 82-311(A) and 82-591 of “The Code of the County of Prince George, Virginia” to Allow the Use of Private Water And Wastewater Facilities. (Frank Haltom, County Engineer) [24]
- P-4. Public Hearing; Ordinance to Amend “The Code of the County of Prince George, Virginia”, 2005, as Amended, by Amending § 2-731 to State that Effective August 9, 2022 When the County Treasurer or County Departments Accept Any Payment by Any Payment Method Supported by the County’s ERP and Payment Processor, the County Treasurer and County Departments Shall Add a Sum Not to Exceed the Amount Charged to the County for Processing the Payment. (Betsy Drewry, Deputy County Administrator, Finance) [25]
- P-5. Public Hearing; Ordinance to Amend “The Code of the County of Prince George, Virginia,” 2005, as Amended, by Amending Section 2-2 to Change the Fee Schedule for the Planning and Zoning Department. (Julie Walton, Deputy County Administrator, Community Development) [26]

ADJOURNMENT

Board meeting format: Closed Meeting at 5:00 p.m., followed by a Business Meeting at 7:00 p.m. with Public Hearings being heard at 7:30 p.m. **Visit Prince George County website for information www.princegeorgeva.org.**

MINUTES
Board of Supervisors
County of Prince George, Virginia

August 9, 2022

County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

MEETING CONVENED. Chair Marlene J. Waymack called a regular meeting of the Board of Supervisors of the County of Prince George, Virginia, to order at 5:01 p.m. on August 9, 2022 in the Boardroom, County Administration Building, 6602 Courts Drive, Prince George, Virginia.

ATTENDANCE. The following members responded to Roll Call:

Marlene J. Waymack, Chair	Present
Donald R. Hunter, Vice-Chair	Present
Floyd M. Brown, Jr.	Present
Alan R. Carmichael	Absent
T. J. Webb	Present

Also present was: Jeff Stoke, County Administrator; Betsy Drewry, Deputy County Administrator; Julie C. Walton, Deputy County Administrator; and Dan Whitten, County Attorney.

CLOSED SESSION

E-1. Resolution; Closed Session for (i) Section 2.2-3711.A.1 – Discussion or consideration of the assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of a specific public officer, appointee or employee of the public body; I further move that such discussion shall be limited to (a) Recreation Advisory Commission, and (b) Social Services Advisory Board. Mr. Brown made a motion, seconded by Mr. Hunter, that the Board convene closed session for (i) Section 2.2-3711.A.1 – Discussion or consideration of the assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of a specific public officer, appointee or employee of the public body; I further move that such discussion shall be limited to (a) Recreation Advisory Commission, and (b) Social Services Advisory Board.

R-22-146

E-1.

RESOLUTION; CLOSED SESSION FOR (I) SECTION 2.2-3711.A.1 – DISCUSSION OR CONSIDERATION OF THE ASSIGNMENT, APPOINTMENT, PROMOTION, PERFORMANCE, DEMOTION, SALARIES, DISCIPLINING OR RESIGNATION OF A SPECIFIC PUBLIC OFFICER, APPOINTEE OR EMPLOYEE OF THE PUBLIC BODY; I FURTHER MOVE THAT SUCH DISCUSSION SHALL BE LIMITED TO (A) RECREATION ADVISORY COMMISSION, AND (B) SOCIAL SERVICES ADVISORY BOARD

BE IT RESOLVED that the Board of Supervisors of the County of Prince George this 9th Day of August, 2022, does hereby vote to enter Closed Session for (i) Section 2.2-3711.a.1 – discussion or consideration of the assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of a specific public officer, appointee or employee of the public body; I further move that such discussion shall be limited to (a) Recreation Advisory Commission, and (b) Social Services Advisory Board.

On roll call the vote was:

In favor: (4) Waymack, Webb, Hunter, Brown

Opposed: (0)

Absent: (1) Carmichael

E-2. Resolution; Certification of Closed Session. At 5:13 p.m., Mr. Webb made a motion, seconded by Mr. Hunter, that the Board adjourn the closed session and enter open session, certifying that to the best of each Board Members' knowledge (1) only public business lawfully exempted from open meeting requirements were discussed and (2) only matters identified in the convening motion were discussed. Chair Waymack asked if any Board member knew of any matter discussed during the closed session that was not announced in its convening legislation. Hearing no comment from the Board, the Chair asked that the roll be called on the motion.

R-22-146A

E-2.

**RESOLUTION; CERTIFICATION OF CONTENTS OF CLOSED SESSION
PURSUANT TO SEC. 2.2-3711, ET SEQ., CODE OF VIRGINIA (1950, AS
AMENDED)**

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 9th day of August, 2022 does hereby certify that, to the best of each Board Member's knowledge, (1) only public business lawfully exempted from open meeting requirements where discussed, and (2) only matters identified in the convening motion were discussed.

On roll call the vote was:

In favor: (4) Brown, Waymack, Webb, Hunter

Opposed: (0)

Absent: (1) Carmichael

Chair Waymack called for a recess at 5:14 p.m. Mr. Carmichael arrived at 5:33 p.m. The meeting reconvened at 6:00 pm.

Work Session

Mr. Jeremy Stephens and Mr. Marv Weidner of Managing Results, LLC, gave a presentation of the Prince George County Strategic Plan and talked about the County's next steps to implement the Plan for actual results. A Strategic Plan is a promise to the community on what their local government is going to try to achieve for them. It is a set of results that the government will dedicate people, resources, and partnerships for the community to achieve these results. Mr. Stephens presented an outline and timeline of the County's Strategic Plan process and aligned implementation plan. After months of preparation with interviews, Focus Group Sessions, public input forums, and a survey/questionnaire, the County had its Strategic Plan meeting on May 14, 2022 where it came up with four strategic priorities. The vision of the County is "A welcoming community embracing its rural character focusing on its prosperous future." The mission of Prince George County, VA is to provide high-quality and customer-focused public services to our residents, businesses, and guests so they experience a safe, enjoyable and thriving community. The four strategic priorities are Infrastructure, Economic Development & Prosperity, Land Use & Development, and Good Governance. Under each of these priorities are Strategic Goals. A Strategic Goal describes in measurable terms the significant results the Organization must accomplish over the next 2-5 years in order to fulfill the Board's intention for the Strategic Priority. In regards to Infrastructure, by 2028, 55% of new and existing businesses within the Prince George County Planning area will have access to an adequate sewer system that meets their needs. By 2028, 52% of residents in the Prince George County Planning area will have access to an adequate sewer system that meets their needs. By 2028, 43% of new and existing businesses within the Prince George County Planning area will have access to an adequate water system that meets their needs. By 2028, 43% of residents in the Prince George County Planning area will have access to an adequate water system that meets their needs. Mr. Jeff Stoke, County Administrator, gave an update on Infrastructure. He stated that \$6.2 million in Utility Capital Reserves and \$6 million in Federal ARPA Funds have been earmarked for the following Capital Projects: a waterline under the Appomattox River to bring in water from ARWA, a Temple Avenue Tank and Booster Station, a Middle Road Tank and Booster Station, and a sewer line expansion to the Southpoint Business Park. In addition, \$3.2 million were granted from Congressman McEachin for the Route 10 waterline expansion. Another strategic

goal under Infrastructure is building upon the progress that has already been made, by December 31, 2025, 90% of Prince George County residents will have access to consistent high-speed internet. Mr. Stoke stated that Prince George Electric Coop has already passed 9,033 locations within Prince George County and made connections to 3,644 locations. All Prince George Electric customers will have the opportunity to connect to fiber by the end of the year. Also, by March 31, 2024, the community will experience increased access to trash disposal through the addition of one drop off station. Mr. Stoke stated that the Board did select a site on July 12 on the Yancey Property and site engineering is ongoing. Lastly, by December 31, 2023, following the completion of a feasibility study and cost/benefit analysis, the County will make a decision regarding the possibility of implementing no-cost trash disposal. In terms of Economic Development & Prosperity, by February 1, 2025, the community will experience the beginning step of the Exit 45 renovation and development through water and sewer infrastructure improvements. Mr. Stoke stated that there was a DEQ permit that we are going for renewal down at Exit 45 for the water tank that not only looks for expanded withdrawal, but also for residential hookup. By 2026, the community will experience a grocery store and sit-down restaurant as part of the Exit 45 renovation and development. Mr. Stoke stated that on August 10 at 11:00 am there will be a Golden Sledgehammer event at the Continental Motel. This County owned property is two acres and will be for redevelopment. The County is in the process now of rezoning it so that the County will have control over what goes there. The County will target a grocery store and sit-down restaurant as part of the rehabilitation of Exit 45. By 2024, short-term water and sewer capacity will be available at the Prince George Industrial Area. Mr. Stoke stated that the County is working with DEQ as we speak. By December 31, 2025, (3) new businesses will be located at the Prince George Industrial Area. By December 31, 2027, (3) new businesses will be located at the Prince George Industrial Area. By December 31, 2032, (4) new businesses will be located at the Prince George Industrial Area. By December 31, 2023, the County will revisit and update its land use ordinances in a way that preserves the rural way of life and directs the majority of growth to the Prince George County Planning area. Mr. Stoke stated that UVA Weldon Cooper Center is the official population estimate entity for the Commonwealth of Virginia. They have estimated that in 2045, Prince George County will have a population of 41,307. When the 2020 Census came out, we were at 43,010, which puts us 2,000 people past what UVA thinks we will be 23 years from now. We are at a 20% increase and the fifth fastest growing County in the State. This means increased police calls, increase Fire and EMS calls, increased Planning Department submissions, increased DSS caseloads, increased Court cases resulting in a new Courtroom, and a tremendous amount of new building permits, both in the Planning District and Rural Conservation Area. He stated that if there is one item we want to get behind, it is where does this County want to be in five to ten years? If we do not pay attention, we can be drowning in growth. We want to have control over where and how we grow to preserve the rural community. The fourth and final strategic priority is Good Governance. By January 1, 2023, to ensure that the Prince George County government is able to continue to deliver quality services to our community, an assessment of the organizational structure and service delivery capacity will be completed. Mr. Stoke stated that interviews were completed this week for the organizational structure and a firm will be brought before the Board in September. By October 1, 2022, the community will be better informed and experience consistent messaging from the Prince George County government as evidenced by the addition of a dedicated Public Information Officer. Mr. Stoke stated that there are five candidates for interview on August 23. By the end of 2022, community and citizen inquiries will receive a response from the Prince George County government within 24 hours or the next business day (if the question was received on a weekend). On an ongoing basis, the Prince George County government is committed to being a customer-focused and performance-driven organization. The next steps will be implementing the Strategic Plan. Department leadership and key staff met to develop Implementation Plans for the County Strategic Plan the week of June 6-9, 2022. The Initial Implementation Plan was developed for each of the (18) Strategic Goals in the County Strategic Plan. Each Implementation Plan contains the strategies, action items/milestones, required resources and performance measures (where appropriate). The next steps are to begin meeting regularly and include others as needed, look and review those strategies and action items to be completed in Fiscal Year 2022-2023, and lay the foundation and/or get started working on those Strategies and Action Items that do not require additional resources. For those items that will require additional resources, begin those conversations with the County Administrator and Finance. Analysis, problem solving and the documentation of changes in the influencing variables should occur on a regular basis to determine the extent to which current service delivery strategies are working or need to be changed. Communication is key. Staff will give quarterly updates to the Board. The Prince George County Strategic Plan will go live in

Fall 2022. The County will follow an ongoing schedule for communicating progress and/or addressing challenges in working to achieve the County Strategic Goals. Implementation Teams will communicate progress and challenges regularly to the County Administrator via in-person briefings and/or documented reporting. The County Administrator will communicate progress and challenges regularly to the County Board of Supervisors via in-person briefings and/or documented County Strategic Plan progress reports. The goal is for the first official update to be delivered to the County Board of Supervisors in January 2023. Mr. Brown thanked them and stated that this whole process has been extremely enlightening. Mr. Hunter agreed and commended the Staff for their work on this. Mr. Stoke thanked Julie Walton for “quarterbacking” the project. They will be bringing the Plan back to the Board in September for adoption.

Chair Waymack called for a recess at 6:42 p.m. The meeting reconvened at 7:00 pm.

Invocation. Father Joseph Goldsmith of Sacred Heart Catholic Church gave the Board’s invocation.

Pledge of Allegiance to U.S. Flag. Mr. Hunter led the Pledge of Allegiance to the U.S. Flag.

PUBLIC COMMENTS. Chair Waymack announced that anyone wishing to come before the Board may do so at this time. She noted that this was the time for unscheduled general public comments. Chair Waymack opened the public comments at 7:02 p.m.

Gabrielle Taflinger (7509 Woods Ridge Trace). Ms. Taflinger stated that she is a system volunteer for Prince George Fire and EMS. She joined back in 2019 and chose to become a system volunteer because it allowed her as an EMS only provider the ability to ride with the outstanding professionals that are staffed 24/7 at the four staffed stations. This option benefitted her best and it allows her to have strong mentors to help her grow, succeed and be able to offer the best possible care to the citizens. Since joining back in 2019, she has been denied the benefits that the station volunteers receive for doing what she thought was the same job. She has been told that since she volunteers her time with the crews that can help her 24 hours a day, she is not entitled to the tax break. She still chooses to volunteer her time as an EMT and a department photographer even though she is not receiving the same benefits as others. She stated that it has created some heartache due to the fact that they are being differentiated against just because they choose to ride with the career staff rather than an individual station. Having heard that there was a new proposed Ordinance, she was extremely happy to see the changes that were being made to continue with the unification process of what appears to be a very broken and divided department. She is very pleased to see that it is not only giving everyone the same benefits but it is allowing everyone in the organization an opportunity to have a voice.

Kevin Foster (138 Hollyberry Lane). Mr. Foster stated that he has spent hours looking at the proposed Fire Ordinance and comparing it to the original Ordinance. He stated that the Chiefs had a good three-hour meeting with Mr. Stoke and Chief Beamon. However, there is still a lot to be desired. He said that if he were sitting in the Board’s shoes he would rubber-stamp the clean version of it because it looks good. But he dare say that they have examined every line item to see if it was redundant or if it was in policy or if it even needed to be in the original Ordinance. He stated that he has a document that Mr. Stoke shared with him after the meeting with his notes. Unfortunately, a number of those things were not addressed. Therefore, he asked the Board to take a look at it again and vote their conscience. He stated that Ms. Taflinger is right; the system volunteers need to be accounted for their duty in the system, but there are a whole lot of other things in this Ordinance that need a little work. Mr. Foster asked each individual Board member what they would do if the tools they needed to do their jobs were suddenly gone; Mr. Webb’s hands, Mr. Brown’s computer, Mrs. Waymack’s stethoscope and blood pressure cuff, Mr. Hunter’s badge and gun, and Mr. Carmichael’s company vehicle. Mr. Webb stated that he would adapt and move on. Mr. Foster stated that they do adapt and move on, but when your coworkers that you collaborate with take your tools without you knowing, it makes for a bad time. He stated that it was quite embarrassing almost to the point that they were ready to file a police report.

Scott Campbell (18130 South Crater Road). Mr. Campbell stated that he appreciates the opportunity that the Chiefs had to sit down and meet with Mr. Stoke and Chief Beamon. He stated that it was a nice meeting and Mr. Stoke took notes to everything that the Chiefs wanted

added back in and even gave each of them a copy. But, then the new proposed Ordinance came out and none of it was in there. He wonders if it was just smoke and mirrors. Were they given that opportunity just so they could say they gave them the opportunity or did they really listen to what they had to say? He stated that the career staff is very vital to the organization and volunteers are very vital. State Law is State Law, but they can add to it. He asked the Board to vote with their conscience and consider what is best for the system and what is best for the citizens of Prince George County. The call load is getting worse every single day. At some point in time the pay staff is going to need more help and this County is going to need more volunteers. We need to look out for and accommodate both sides. He wants us all to work together.

There being no one else to speak, Chair Waymack closed the public comments period at 7:15 p.m.

APPROVAL OF AGENDA. Mr. Brown requested that Item A-14 be added as an authority to advertise a public hearing to change the name of the Industrial Development Authority of Prince George County to the Economic Development Authority of Prince George County. Mr. Brown made a motion, seconded by Mr. Webb, to adopt the agenda as amended. Roll was called on the motion.

On roll call the vote was:
 In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael
 Opposed: (0)
 Absent: (0)

ORDER OF CONSENSUS. Mr. Hunter made a motion, seconded by Mr. Carmichael, that the consensus agenda be approved as presented. Roll was called on the motion.

C-1. Draft Minutes – July 12, 2022 Regular Meeting.

R-22-147

C-2.

RESOLUTION; APPROPRIATION (\$5,248.34 DONATIONS – ANIMAL SERVICES)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 9th day of August, 2022, does hereby authorize the following increase of funds within the 2021-2022 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>Expenditure:</u>	
0100-03-100-0602-46029	General Fund: Law Enforcement Grants & Donations Animal Services
	\$5,248.34
 <u>Revenue:</u>	
0100-10-507-8115-318952	General Fund; Animal Services Donations
	\$5,248.34

R-22-147A

C-3.

RESOLUTION; APPROPRIATION (\$12,371.32 INSURANCE RECOVERIES – FIRE EMS VEHICLE REPAIRS)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 9th day of August, 2022, does hereby authorize the following increase of funds within the 2022-2023 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>Expenditure:</u>	

0100-03-200-0610-44200	General Fund: FEMS Motor Vehicle Pool	\$12,371.32
VIN 5278		

Revenue:
0100-40-507-8206-341111 General Fund; Insurance Proceeds \$12,371.32

R-22-147B

C-4.

RESOLUTION; APPROVAL OF DONATION OF CONFERENCE TABLE AND FOUR CHAIRS TO THE HOPEWELL/PRINCE GEORGE FRATERNAL ORDER OF POLICE LODGE FOUNDATION #17

WHEREAS, The Office of the Prince George County Commonwealth’s Attorney has a conference table and four chairs that are no longer in use and this furniture has been declared surplus; and

WHEREAS, The Hopewell/Prince George Fraternal Order of Police Lodge Foundation #17 has expressed interest in the furniture and can use it; and

WHEREAS, Donation of such property is allowable under the *Code of Virginia* §15.2-953(B);

NOW, THEREFORE, BE IT RESOLVED That the Board of the Supervisors of the County of Prince George this 9th day of August, 2022, does hereby approve the donation of a conference table and four chairs to the Hopewell/Prince George Fraternal Order of Police Lodge Foundation #17.

R-22-147C

C-5.

RESOLUTION; APPROPRIATION (\$400,000 SCHOOL NUTRITION FUND FEDERAL REVENUES)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 9th day of August, 2022, does hereby authorize the following increase of funds within the 2021-2022 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
SCHOOL NUTRITION FUND	
<u>Expenditure:</u>	
Food Supplies	
0540-06-205-6012-65100-000-000-000-46002	\$100,000.00
Food Commodities	
0540-06-205-6012-65100-000-900-000-460469	\$300,000.00
<u>Revenue:</u>	
School Nutrition Federal Revenues	
0540-30-000-0000-00000-000-000-810-333810	\$100,000.00
School Nutrition Food Commodities	
0540-30-000-0000-00000-000-000-000-333827	\$300,000.00

R-22-147E

C-6.

ADOPTING THE UPDATED 2022 RICHMOND-CRATER MULTI-REGION HAZARD MITIGATION PLAN

WHEREAS, the Board of Supervisors of Prince George County, Virginia recognizes the threat that natural hazards pose to people and property within our community; and

WHEREAS, undertaking hazard mitigation actions will reduce the potential for harm to people and property from future hazard occurrences; and

WHEREAS, an adopted Hazard Mitigation Plan is required as a condition of future funding for mitigation projects under multiple FEMA pre- and post-disaster mitigation grant programs; and

WHEREAS, Prince George County participated in the FEMA-prescribed mitigation planning process to prepare this Hazard Mitigation Plan; and

WHEREAS, the Virginia Department of Emergency Management and Federal Emergency Management Agency, Region III officials have reviewed the “2022 Richmond-Crater Multi-Region Hazard Mitigation Plan” and approved it contingent upon this official adoption of the participating governments and entities;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince George, Virginia adopts the “2022 Richmond-Crater Multi-Region Hazard Mitigation Plan” as an official plan; and

BE IT FURTHER RESOLVED, Prince George County will submit this Adoption Resolution to the Virginia Department of Emergency Management and Federal Emergency Management Agency, Region III officials to enable the Plan’s final approval.

R-22-147F

C-7.

RESOLUTION; APPROPRIATION (\$29,800; ARPA SPORTS MARKETING INCENTIVE PROGRAM - TOP GUN SUMMER WORLD SERIES \$9,900 AND ARPA SPORTS MARKETING INCENTIVE PROGRAM TOP GUN FALL NATIONALS \$19,900)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 9th day of August, 2022, does hereby authorize the following increase of funds within the 2022-2023 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
TOURISM FUND	
<u>Expenditures:</u>	
0213-08-301-2133-45652 ARPA SM Top Gun Summer WS	\$ 9,900.00
0213-08-301-2134-45652 ARPA SM Top Gun Fall Nationals	\$19,900.00
TOTAL	\$29,800.00
<u>Revenue:</u>	
0213-30-601-8305-330403 ARPA SM Top Gun Summer WS Funds	\$ 9,900.00
0213-30-601-8305-330402 ARPA SM Top Gun Fall Nationals Funds	\$19,900.00
TOTAL	\$29,800.00

R-22-147G

C-8.

RESOLUTION; APPROPRIATION (\$90,000.00 VIRGINIA TOURISM CORPORATION ARPA TOURISM RECOVERY PROGRAM FUNDS)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 9th day of August, 2022, does hereby authorize the following increase of funds within the 2022-2023

Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
TOURISM FUND	
<u>Expenditures:</u>	
0213-08-301-2132-45810 VTC ARPA Marketing Tools	\$ 1,860.00
0213-08-301-2132-45655 VTC ARPA Sports Tourism	\$14,800.00
0213-08-301-2132-45648 VTC ARPA Outside Org (Heritage Ctr.)	\$20,000.00
0213-08-301-2132-43101 VTC ARPA JLV Campaign Prof Svcs.	\$45,000.00
0213-08-301-2132-43600 VTC ARPA Advertising	\$ 7,000.00
0213-08-301-2132-49199 VTC ARPA Contingency	\$ 1,340.00
TOTAL	\$90,000.00
<u>Revenue:</u>	
0213-30-601-8305-330401 VTC ARPA Tourism Recovery Pgm Funds	\$90,000.00

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

SUPERVISORS' COMMENTS

Mr. Hunter attended a service honoring previously fallen firefighter, Richard Zuskin. He stated that he was a wonderful man who served this County for 52 years as a charter member of Disputanta.

Chair Waymack asked everyone to take care of themselves and their neighbors.

COUNTY ADMINISTRATOR'S COMMENTS

Mr. Jeff Stoke, Deputy County Administrator, stated that the Police were awarded a grant for a School Resource Office at Harrison Elementary School. There will be a Golden Sledgehammer event on Wednesday, August 10 at 11:00 am at the Continental Motel at Exit 45. The Virginia Department of Transportation will hold a public hearing to discuss the proposed intersection improvements on Route 460 and Queen Street in Prince George County on Wednesday, August 10 at the Disputanta Community Building at 10010 B County Drive, Disputanta, from 6pm to 8 pm.

REPORTS

VDOT – Ms. Crystal Smith of the Virginia Department of Transportation, stated that there will be a public hearing for Queen Street tomorrow at 6 pm at the Disputanta Community Building. Prince George County had requested that VDOT review Pole Run Road and see if there are safety improvements that can be made. VDOT's Traffic & Engineering Division is still working on that. Also, they are still looking at the possibility of the Green-T at Middle and Jefferson Park Roads as an alternate temporary safety improvement there until some funding can be obtained for the proposed roundabout. There is some additional work left to be done on Arwood Road. There is also still some additional work remaining at Jordan Point. VDOT is working on a hydraulic review on the pipe structure on Hines Road. Traffic Engineering completed their review of the additional shoulder widening done at Routes 106, 156, and 10 and provided a couple of options. They have decided to reduce the existing through lane width to accommodate truck traffic and mark out a former right-turn lane onto Route 10. Those adjustments will be made in the coming months.

Courthouse Renovations – Mr. Dean Simmons, General Services Director, introduced Chris Roman from Moseley Architects to give an update on the Courthouse renovations. These renovations include to update exiting worn finishes in the Courtroom and Jury Assembly Room, reduce unused space in Judge's bench, consolidate unused witness attorney space, renovate jury toilet rooms, enlarge jury seating area to accommodate 14 jurors, plan for future technology, provide easily cleanable seating and work surfaces in the courtroom, address accessibility, and address generator inadequacies. Mr. Roman showed the Board some slides of the existing conditions. He then showed the Board some slides of the revised floor plan and the renderings of what the Courtroom and Lobby will look like. They will be advertising for bids on August 19,

2022 and plan to complete construction by June 22, 2023. The construction budget estimate is \$2,190,042.

PUBLIC HEARINGS

P-1. Public Hearing; Lease Agreement for Use of a Portion of the Prince George Central Wellness Center Between the County of Prince George, Virginia and the Hopewell/Prince George Fraternal Order of Police Lodge 17. Mr. Dan Whitten, County Attorney, stated that the Hopewell/Prince George Fraternal Order of Police Lodge 17 is a non-profit organization that supports local police officers and their families in times of need. The FOP has leased a room in the Central Wellness Center in the past. The new lease term will be from August 1, 2022 through July 31, 2023 with a renewal of two successive three-year terms. Mr. Whitten added that the County may take over the leased space in the event of an emergency. In order to lease real estate owned by the County, the Board must hold a public hearing pursuant to Section 15.2-1800 of the Code of Virginia, 1950, as amended. A motion approving the County to lease a portion of the Central Wellness Center to the Hopewell/Prince George Fraternal Order of Police Lodge 17 is requested. Chair Waymack opened the public hearing at 7:32 pm. There was no one to speak and the public hearing was closed. Mr. Brown made a motion, seconded by Mr. Webb, to approve the lease for the Hopewell/Prince George Fraternal Order of Police Lodge 17 to lease a portion of the Central Wellness Center. Roll was called on the motion.

R-22-148

P-1.

PUBLIC HEARING; LEASE AGREEMENT FOR USE OF A PORTION
OF THE PRINCE GEORGE CENTRAL WELLNESS CENTER BETWEEN
THE COUNTY OF PRINCE GEORGE, VIRGINIA AND
THE HOPEWELL/PRINCE GEORGE FRATERNAL
ORDER OF POLICE LODGE 17

NOW, THEREFORE, BE IT RESOLVED that the Prince George County Board of Supervisors this 9th day of August, 2022, does hereby authorize the County Administrator to execute a Lease Agreement between Prince George County and the Hopewell/Prince George Fraternal Order of Police Lodge 17.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

P-2. Public Hearing: Lease Agreement for Use of a Portion of the Central Wellness Center Between the County of Prince George, Virginia and the Rotary Club of Prince George County, Virginia. Mr. Dan Whitten, County Attorney, stated that the Rotary Club of Prince George County, Virginia is a non-profit organization that organizes activities to bring together businesses and professional leaders in order to provide humanitarian service and to advance goodwill and peace around the world. The Rotary has leased a room in the Central Wellness Center in the past. The new lease term will be from August 1, 2022 through July 31, 2023 with a renewal of two successive three year terms. In order to lease real estate owned by the County, the Board must hold a public hearing pursuant to Section 15.2-1800 of the Code of Virginia, 1950, as amended. Chair Waymack opened the public hearing at 7:34 pm. There was no one to speak and the public hearing was closed. Mr. Carmichael made a motion, seconded by Mr. Brown, to approve the lease for the Rotary Club of Prince George County, Virginia to lease a portion of the Central Wellness Center. Roll was called on the motion.

R-22-149

P-2.

PUBLIC HEARING: LEASE AGREEMENT FOR USE OF A PORTION
OF THE CENTRAL WELLNESS CENTER BETWEEN
THE COUNTY OF PRINCE GEORGE, VIRGINIA AND
THE ROTARY CLUB OF PRINCE GEORGE COUNTY, VIRGINIA

NOW, THEREFORE, BE IT RESOLVED that the Prince George County Board of Supervisors this 9th day of August, 2022, does hereby authorize the County Administrator to execute a Lease Agreement between Prince George County and the Rotary Club of Prince George County, Virginia.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

P-3. Public Hearing; Ordinance for a One-Time Waiver of Code Section 82-311(A) and 82-591 of “The Code of the County of Prince George, Virginia” to Allow the Use of Private Water And Wastewater Facilities. Mr. Frank Haltom, County Engineer, stated that Kellis Joint Venture, LLC intends to develop a 7,500 SF building on tax parcel 450(0A)00-023-A along County Drive (Route 460). Prince George currently has insufficient water and wastewater capacity to serve this project. In order to secure financing for the project, among other requirements, Kellis Joint Venture, LLC must identify a reliable source of potable water and domestic wastewater treatment. The County is taking steps to provide additional water and wastewater capacity to the area. However, it will take 24 to 36 months to complete the necessary improvements to serve this part of the county. Until the public water and wastewater improvements are complete, the applicant requests a waiver of the ordinance to allow them to install private water and wastewater facilities to serve the property. The approval of an ordinance after the public hearing is required for a one-time waiver to County Code Section 82-311(a) and 82-591. Chair Waymack opened the public hearing at 7:37 pm. There was no one to speak and the public hearing was closed. Mr. Hunter made a motion, seconded by Mr. Webb, to approve an Ordinance for a one-time waiver of Code Sections 82-311(a) and 82-591 to allow the use of private water and wastewater facilities to serve tax parcel 450(0A)00-023-A until the completion of the necessary public water and wastewater improvements to serve the property. Roll was called on the motion.

O-22-21

P-3.

ORDINANCE FOR A ONE-TIME WAIVER OF CODE SECTION 82-311(A) AND 82-591 OF “THE CODE OF THE COUNTY OF PRINCE GEORGE, VIRGINIA” TO ALLOW THE USE OF PRIVATE WATER AND WASTEWATER FACILITIES.

BE IT ORDAINED by the Board of Supervisors of Prince George County:

- (1) That a one-time waiver of Code Sections 82-311(A) and 82-591 of the “Code of the County of Prince George, Virginia, 2005, as amended” to allow the use of private water and wastewater facilities to serve tax parcel 450(0A)00-023-A until the completion of the necessary public water and wastewater improvements to serve the property.
- (2) That this ordinance shall be effective immediately upon adoption.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

P-4. Public Hearing; Ordinance to Amend “The Code of the County of Prince George, Virginia”, 2005, as Amended, by Amending § 2-731 to State that Effective August 9, 2022 When the County Treasurer or County Departments Accept Any Payment by Any Payment Method Supported by the County’s ERP and Payment Processor, the County Treasurer and County Departments Shall Add a Sum Not to Exceed the Amount Charged to the County for Processing the Payment. Ms. Betsy Drewry, Deputy County Administrator, Finance, stated that on July 12 the Board approved an award of contract to award third-party payment processing services to Tyler Payments. As a result of required upgrades to Tyler Cashiering, the County’s ERP Tyler Munis module which departments use to process receipts,

we must move away from Elavon, the current payment processor. Tyler Payments, the new approved processor accepts e-checks and Apple Pay as payment methods. The County is not currently able to accept e-checks or Apple Pay as methods of payment, nor does our current Ordinance Chapter 2, Article VI, §2-731 address payment methods other than credit and debit cards. Prince George County Ordinance Chapter 2, Article VI, §2-731, currently titled as “Payments of local taxes and other fees, charges, penalties and interest by approved credit or debit cards,” must be amended to add other payment methods supported by the County’s ERP and payment processor as covered payment methods. {Examples are e-checks and Apple Pay}. The Board approved advertisement of an August 9 Public Hearing on July 12 to approve this ordinance change. Chair Waymack opened the public hearing at 7:41 pm. There was no one to speak and the public hearing was closed. Mr. Brown made a motion, seconded by Mr. Webb, to approve the advertised amendment to Prince George County Ordinance Chapter 2 Administration, Article VI. Finance, Section 2-731 to allow for any supported payment method as covered payment. Roll was called on the motion.

O-22-22

P-4.

ORDINANCE TO AMEND “THE CODE OF THE COUNTY OF PRINCE GEORGE, VIRGINIA”, 2005, AS AMENDED, BY AMENDING § 2-731 TO STATE THAT EFFECTIVE AUGUST 9, 2022 WHEN THE COUNTY TREASURER OR COUNTY DEPARTMENTS ACCEPT ANY PAYMENT BY ANY PAYMENT METHOD SUPPORTED BY THE COUNTY’S ERP AND PAYMENT PROCESSOR, THE COUNTY TREASURER AND COUNTY DEPARTMENTS SHALL ADD A SUM NOT TO EXCEED THE AMOUNT CHARGED TO THE COUNTY FOR PROCESSING THE PAYMENT.

BE IT ORDAINED by the Board of Supervisors of Prince George County:

(1) That the Code of the County of Prince George Virginia, 2005, as amended, is amended by amending 2-731 as follows:

CHAPTER 2 ADMINISTRATION

ARTICLE VI. FINANCE

Sec. 2-731. - Payments of local taxes and other fees, charges, penalties and interest by approved credit or debit cards, and all other payment methods supported by the County’s ERP and payment processor.

- a) The county treasurer and county departments are authorized to accept payment of local taxes and other fees, charges, penalties and interest by use of a credit or debit card, and using other payment methods supported by the County’s ERP and payment processor.
- b) The county treasurer and county departments shall add to any such payment a sum not to exceed the amount charged to the county for the processing of the payment.
- c) The county shall not add the payment processing fee for any items purchased at the Prince George Farmers Market.

State Law reference— Authority to accept revenue by commercially acceptable means; service charge; bad check charge. Code of Virginia, § 2.2-614.1

(2) That the changes to this Ordinance shall be effective immediately.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

P-5. Public Hearing; Ordinance to Amend “The Code of the County of Prince George, Virginia,” 2005, as Amended, by Amending Section 2-2 to Change the Fee Schedule for the Planning and Zoning Department. Ms. Julie Walton, Deputy County Administrator, Community Development, stated that Staff is recommending that the Board of Supervisors amend Section 2 of the County Code to provide clarifications of existing fees for Planning & Zoning applications. Over the years since the previous fee schedule update occurred in 2012, Planning & Zoning staff has had to address various nuances with the language in the fee schedule to calculate fees for certain applications when the current language is either not clear enough or was not updated with zoning or subdivision ordinance changes that occurred over time. In an effort to proactively update the language to modern terms and current Ordinances, the Planning & Zoning division has prepared the changes contained in the proposed draft Ordinance. All proposed changes are intended exclusively to clarify existing fees. No new fees are proposed and no changes to existing fees are proposed. Chair Waymack opened the public hearing at 7:46 pm. There was no one to speak and the public hearing was closed. Mr. Hunter made a motion, seconded by Mr. Webb, to approve the Ordinance Amendment to § 2-2.-Fees., of the County Code, to revise the Planning and Zoning listing of fees. Roll was called on the motion.

O-22-23

P-5.

ORDINANCE TO AMEND “THE CODE OF THE COUNTY OF PRINCE GEORGE, VIRGINIA”, 2005, AS AMENDED, BY AMENDING § 2-2 TO CHANGE THE FEE SCHEDULE FOR THE PLANNING AND ZONING DEPARTMENT

BE IT ORDAINED by the Board of Supervisors of Prince George County:

- (1) *That The Code of the County of Prince George, Virginia, 2005, as amended, is amended by amending § 2-2, as follows:*

CHAPTER 2 - ADMINISTRATION

ARTICLE I. – IN GENERAL

Sec. 2-2. - Fees.

REQUESTED ACTION	[DELETE COLUMN]	FEE
Rezoning	base fee	\$1,050.00 Base Fee
rezone to: to: A-1	A-1, A-2	no additional fee
to: R-A, R-E	R-A, R-E	Base Fee plus \$88.00/acre
to: All other zoning districts	MHP, R-1, R-2, R-3	Base Fee plus \$140.00/acre
[DELETE ROW]	B-1, B-2, B-3, PB, NB, PUD	\$140.00/acre
[DELETE ROW]	I-1, I-2	\$140.00/acre
Amend Zoning Case		\$1,050.00
Amend Comprehensive Plan		\$700.00
Amend Zoning Ordinance		\$700.00
Traffic Impact Analysis Review (TIA)		\$700.00
Special Exception (Conditional Use Permit)		\$700.00
Special Exception Home Occupation		\$350.00
Conditional Use Permit [DELETE ROW]		\$875.00
Special Exception to BZA		\$250.00
Variance/Appeal/ Other BZA Public Hearing Request		\$350.00
Administrative Variance		\$50.00 (+ \$300 if forwarded)

		to the BZA)
Major Site Plan Review (including Engineering Plans required by Subdivision Ordinance)		\$350.00 + \$35.00 per acre of land disturbance
Amendment of Approved Major Site Plan		\$250.00 + \$35.00 per acre of land disturbance
Minor Site Plan Review (including amendment of approved Minor Site Plan)		\$250.00
Site Plan Re-Review		\$250.00 per review starting with the 4 th submittal
Residential Subdivision Land Disturbance Permit/E&S Fee		\$200.00 + \$20.00 per acre disturbed
Commercial Land Disturbance Permit/E&S Fee		\$400.00 + \$25.00 per acre disturbed
Agreement in Lieu (Residential)		\$35.00
LDP Re-inspection Fee		\$40.00
LDP Dormant Project Review Fee		\$75.00
Zoning Compliance Confirmation Letter		\$44.00
Subdivision Plat Review (including Family Divisions and Resubdivisions):		2—5 lots: \$275 6+ lots: \$350.00 + \$35.00 per lot
[DELETE ROW]	2—5 lots	\$275.00
[DELETE ROW]	6+ lots	\$350.00 + \$35.00 per lot
Other Plat Reviews including Boundary Line Adjustment Plat, Vacation Plat, Consolidation Plat, Easement or ROW Plat or Plat Recordation		\$50.00
Recordation Plat Review		\$50.00
Deferral Request (by applicant for public hearing requests)		\$625.00
Zoning Ordinance Change [DELETE ROW]		\$700.00
FEMA Elevation Certificate Review or Floodplain Development Permit Review		\$25.00
FIRM Map Confirmation		\$25.00
DMV Compliance Letter		\$25.00
Residential Group Home Zoning Review		\$25.00
In-Home Day Care Zoning Review		\$25.00
Professional Business Zoning Approval Form		\$25.00
Special Exception to BZA [DELETE ROW]		\$250.00
Administrative Second Dwelling Use		\$200 (\$25 annual renewal fee)

(Ord. No. O-08-05, 9-9-2008; Ord. No. O-09-04, 3-10-2009; Ord. No. O-09-06, 4-28-2009; Ord. No. O-10-02, 2-9-2010; Ord. No. O-12-10, 6-12-2012; Ord. No. O-12-37, § 1, 11-27-2012)

(2) *That the Ordinance shall be effective immediately upon adoption.*

On roll call the vote was:

In favor: (5) Hunter, Waymack, Carmichael, Webb, Brown

Opposed: (0)

Absent: (0)

POSTPONED ITEMS

T-1. Ordinance to Amend “The Code of the County of Prince George, Virginia,” as Amended, by Amending §§42-1.1, 42-1.2, 42-1.3, 42-1.4, 42-1.5, 42-1.6, 42-1.7, 42-1.8, 42-1.9, 42-1.10, and 42-1.11 to Align Chapter 42 Fire Prevention and Protection with the Virginia Code, to Eliminate Redundancies, to Align Chapter 42 with Current Policy and to Remove Language that is Already Covered in Policy. Chief Paul Beamon stated that

following an evaluation of the current Prince George County Fire Ordinance Chapter 42 Fire Prevention and Protection, it was determined that the ordinance, when initially adopted, outlined areas of responsibility when the head of the department was the Fire and Emergency Services Director. Last year, the Board of Supervisors approved changes to Chapter 42 to change the title from Fire and Emergency Services Director to Fire and Emergency Services Chief. After further reviewing Chapter 42, sections of the chapter were found to not be in accordance with the Virginia Code, contain redundancies, and other changes are necessary that are already covered in policy. The public hearing for the ordinance was held on July 13, 2022. On July 21, 2022, Staff met with the volunteer chiefs of each of the five companies. In response to feedback from such meeting, Staff has made minor changes to the ordinance, but a new public hearing is not required. Chief Beamon added that call volume has increased 17% and with changes comes necessary changes in the County Ordinance. He stated that they did everything in their power to make sure everyone was inclusive with complete transparency. Mr. Hunter stated that some of the things we talked about earlier in the County's Strategic Plan, including good intentions, customer focus, and public service are important. But, authority is also important. However, authority does not mean leadership. There is a big difference. He believes it is important for Chief Beamon to be a leader. Being a leader means communication and letting everyone know what your intentions are. There is a responsibility to the individual stations to keep their equipment up. Therefore, they should be notified before it is taken. Chief Beamon did state that he sent Chief Foster an email before the equipment was removed. He believes in transparency, but he does not believe in being held up. Every Chief has an Ipad and he was sent an email. Mr. Webb stated that there were a couple of important statements made earlier and one was vote your conscience. He stated that whether people believe it or not, this Board carries the weight of the entire County. Public Safety is number one. He stated that he was trained to adapt and overcome and that is what he does in his everyday life. Sometimes you do not have time to make sure everyone is in the loop when you have things that have to happen, especially in an accident situation. Mr. Webb stated that his concern is from a risk management standpoint. You can look at the stats and have mishaps, but sooner or later, you are going to have a fatality. The volunteers and the career staff have always been very important and they will continue to be important. But, the most important piece is life and property is second. Therefore, we cannot afford to have someone out here in expired or not proper gear, and God forbid, they get injured or killed. The Chief may be charged for dialectic duty. But, when OSHA or Fire Safety Systems comes in wanting paperwork and history and the insurance company finds we are at fault when a claim is made, it falls back to Chief Beamon, the County Administrator, and the Board. This Board can be held accountable for decisions it makes knowing it is not supported by the law. We cannot afford to take that chance. You can never put a document together that appeases everyone, but that is just life. We cannot make citizens liable for something we have been made aware of. He stated that Mr. Hunter is right, a leader has to communicate, but you also have to be fair and consistent. Mr. Carmichael stated that both this County and he care a lot about the volunteers. He has said all along that he will never forget the years of services that they have given this County. Therefore, he feels like the volunteers should have a say on how we progress. He wants to see a document that allows the volunteers to have a say in the decision making process. Mr. Carmichael added that Chief Foster should not have been informed by an email. He should have received the courtesy and respect of a phone call. Mr. Brown stated that policy is in front of this Board this evening and the two people responsible to make sure it gets done is Chief Beamon and the County Administrator. That should be the main focus of the Board this evening. Lack of communication and other issues can be worked out later. Mr. Webb made a motion, seconded by Mr. Brown, to approve an Ordinance amending Chapter 42 Fire Prevention and Protection to align with the Virginia Code, eliminate redundancies, align with current policy, and to remove language that is already covered in policy. Roll was called on the motion.

O-22-24

T-1.

ORDINANCE TO AMEND "THE CODE OF THE COUNTY OF PRINCE GEORGE, VIRGINIA" 2005, AS AMENDED, BY AMENDING §§ 42-1.1, 42-1.2, 42-1.3, 42-1.4, 42-1.5, 42-1.6, 42-1.7, 42-1.8, 42-1.9, 42-1.10, AND 42-1.11 TO ALIGN CHAPTER 42 FIRE PREVENTION AND PROTECTION WITH THE VIRGINIA CODE, TO ELIMINATE REDUNDANCIES, TO ALIGN CHAPTER 42 WITH CURRENT POLICY AND TO REMOVE LANGUAGE THAT IS ALREADY COVERED IN POLICY

BE IT ORDAINED by the Board of Supervisors of Prince George County:

(1) *That the Code of the County of Prince George, Virginia, 2005, as amended, is amended by amending §§ 42-1.1, 42-1.2, 42-1.3, 42-1.4, 42-1.5, 42-1.6, 42-1.7, 42-1.8, 42-1.9, 42-1.10, and 42-1.11 as follows:*

CHAPTER 42 FIRE PREVENTION AND PROTECTION

ARTICLE I. IN GENERAL

Sec. 42-1.1. - Establishment of the Prince George Coordinated Fire and Emergency Services System.

- a) The Prince George County Coordinated Fire and Emergency Services System (“Fire and Emergency Services System”) is hereby established pursuant to Code of Virginia, § 27-6.1 et seq. The Fire and Emergency Services System shall provide comprehensive fire, rescue, emergency disaster management, hazard material (“hazmat”), prevention, education, emergency medical services throughout the county, and other duties related to fire and emergency services in accordance with state laws, county ordinances, and adopted policies.
- b) The Prince George County Department of Fire and Emergency Services (“Department of Fire and Emergency Services”) shall mean the county department responsible for delivering fire and emergency medical services in partnership with the volunteer and career stations within the Fire and Emergency Services System.
- c) The Fire and Emergency Services System shall be composed of the following volunteer and career fire stations:
 - (1) Prince George Volunteer Fire Station, Company 1.
 - (2) Disputanta Volunteer Fire Station, Company 2
 - (3) Carson Volunteer Fire Station, Company 3.
 - (4) Burrowsville Volunteer Fire Station, Company 4.
 - (5) Jefferson Park Volunteer and Career Fire Station, Company 5.
 - (6) South Crater Road Volunteer and Career Fire Station, Company 6
 - (7) Moody Road Volunteer and Career Fire Station, Company 7
 - (8) Prince George Drive Volunteer and Career Fire Station, Company 8
- (d) The Fire and Emergency Services System shall be a combined force of non-employee volunteer members of the several fire companies, county employees, and county System volunteers of the Department of Fire and Emergency Services.
- (e) Career staff and volunteers reporting to the Department of Fire and Emergency Services shall be managed and supervised by the county Fire and Emergency Services Chief (“Chief”) and may, in the discretion of the Chief, be assigned to various duties including placement in stations and as personnel on apparatus.
- (f) Additional volunteer fire companies may be formed in accordance with state law, the Chief’s recommendation, and with board of supervisors' approval. They shall operate in conformity with state laws, county ordinances, and the policies of the Fire and Emergency Services System.

Sec. 42-1.2. - Responsibilities of Fire and Emergency Services Chief.

- (1) The county administrator shall appoint the Chief. The Chief shall have all legal authority to exercise all powers authorized and as specified in both Code of Virginia, § 27-6.1, and for the County EMS Chief as specified in Code of Virginia, § 32.1-111.4:6. The Chief shall be the commanding officer for the operational, administrative, and budgetary aspect of every part of the Fire and Emergency Services System as necessary for the provision of coordinated fire and emergency medical services. References to the Chief in this chapter shall include his or her designees.
- (2) The Chief shall lead the planning, training and preparation, and response to any disaster that occurs in the county and that requires implementation of the county's emergency response plan. The board of supervisors and the county administrator hereby designate the Chief, and the Chief shall so serve, as the coordinator of emergency services for all purposes related to response to disasters pursuant to Title 44 of the Virginia Code.
- (3) The Chief shall be authorized to oversee the emergency response operations related to the provision of Fire and Emergency services in Prince George County in accordance with the policies established by the Chief to include but not limited to:
 - a. Set minimum standards and requirements for all Fire and Emergency Services System's personnel/members, training, licensure, equipment, staffing, reporting requirements, rank structure, system funding, performance, response districts, mutual aid agreements, system fleet size, deployment, and goals for the delivery of high-quality fire and emergency services;
- (4) The Chief shall make day-to-day operational decisions necessary for an effective coordinated system on matters not addressed by system-wide policies. The Chief shall strive to consult with the Prince George Fire and Emergency Medical Services (PGFEMS) Advisory Board ("PGFEMS Advisory Board") prior to making any significant decision. If circumstances do not permit such prior consultation with the PGFEMS Advisory Board, the Chief shall advise the PGFEMS Advisory Board as soon as practicable after the decision is made and may seek its recommendations for future actions.
- (5) The Chief shall serve as the chairman of the PGFEMS Advisory Board by participating in PGFEMS Advisory Board meetings and activities; providing and managing county staff support, as needed, for the PGFEMS Advisory Board; and overseeing the preparation of PGFEMS Advisory Board meeting documents. The Chief shall also be a full voting member of the PGFEMS Advisory Board.

Sec. 42-1.3. - Responsibilities of volunteer fire companies, and volunteer station chiefs.

- (1) Definitions:
 - a. "Volunteer" means a member of the Department of Fire and Emergency Services who serves without pay and whose name has been duly certified to the Circuit Court Clerk of Prince George County by the Chief and chief of such volunteer fire company as an active member thereof and as further defined in Virginia Code § 27-9.

- b. "Active member" means a volunteer who is no less than 16 years of age, not on probation, and have met the training requirements for the Department of Prince George Fire and Emergency Services, provides an average of 24 hours of station duty service where they are able to respond to calls to the county a month in a calendar year or responds to no less than fifteen (15) percent of the calls for their assigned station.
 - c. "Non-active members" are defined as members that are listed by the department as exempt from providing station duty hours and do not respond to calls and shall not be issued turnout gear. Non-active members are those members that assist in fundraising, honorary, or life members that perform no operational duty functions.
 - d. "Life-time and honorary members" are defined as members but are held to a lower or no response requirements as approved by the volunteer station chief in accordance with the bylaws of the volunteer fire company.
- (2) Volunteer fire companies and volunteer station chiefs shall operate in conformity with state laws, county ordinances, and the duly adopted policies and directives of the County, Chief, and the Fire and Emergency Services System, as applicable. Per Virginia Code § 27-11, every member of the fire company shall, upon any alarm of fire or call of a medical emergency, attend according to the ordinances of the county or the bylaws, rules, or regulations of the fire department or the fire company's regulations, and endeavor to extinguish such fire or assist in the medical emergency.
- (3) Volunteer fire companies shall have all the powers and duties granted to them by state law. Subject to the policies and direction of the Chief, they shall also have the following responsibilities while acting in conformity with chains of command and policies of the Fire and Emergency Services System:
- a. Managing performance and responses by their company, including directing station activity and operations; selecting and promoting qualified volunteer officers and other volunteer personnel, recruiting, retaining and advocating on behalf of volunteer members, caring for and maintaining station facilities, apparatus and equipment; and
 - b. Preparing and submitting annual budget request to the Chief subject to approval by the county and managing expenditures in conformance with the approved budget; and
 - c. Managing station procurement of supplies and coordinating station procurement in accordance with state law and the county procurement policy and care of county apparatus, equipment, and tools in accordance with the county and the Fire and Emergency Services System's policies; and
 - d. The chief of each volunteer fire station shall submit to the Chief a list of the active members by July 1 of each year. Information contained in this list shall consist of all documentation illustrating number of duty hours per month for

each member and number of calls answered per member. Each month, the chief of each volunteer fire company shall submit to the Chief any additions or deletions to the active membership of that volunteer fire company. In addition, the chief at each station shall file a copy of their by-laws, any resolutions, minutes of their board of directors and association's annual report by September 1 of each year with the Chief; and

e. In accordance with Virginia Code § 27-42, it shall be the responsibility of the secretary of each volunteer fire company or the secretary's designee to (i) file the list with the office of the clerk of the circuit court where such company is located, (ii) keep the list of such members up to date, and (iii) file the updated list with the clerk in a timely manner; and

f. The operational head of each volunteer fire company within the system shall be selected according to the by-laws of the company. Volunteer station chiefs shall exercise the authority granted to them by state law and the by-laws of their organizations that have been approved by the Chief, so long as their actions do not conflict with the provisions of this article or the policies of the Fire and Emergency Services System; and

g. Collecting and forwarding to the Chief any requested data, statistics and other information as may be necessary to assure the efficient operation of the Fire and Emergency Services System; and

h. Fundraising and managing all funds and assets that derive from private or non-county sources.

Sec. 42-1.4. - Establishment of Prince George Fire and Emergency Services Advisory (PGFEMS) Board.

(a) The Prince George County Fire and Emergency Services advisory board ("PGFEMS Advisory Board") is hereby established and this board shall include the highest-ranking operational leaders of each of the volunteer organizations listed under section 42-1.1(C) of this article and the Chief, who shall serve as the chair of the PGFEMS Advisory Board.

Sec. 42-1.5. - Duties of the Prince George Fire and Emergency Services Advisory (PGFEMS) Board

The PGFEMS Board shall perform the following duties:

- (1) Review all proposed policies affecting the Fire and Emergency Services System and provide comments and advice to the Chief and ensure the communication and compliance with system-level policies to all companies and squads.

- (2) Review and provide input and recommendations to the Chief regarding new initiatives for the Fire and Emergency Services System's operating and capital improvement budgets.

Sec. 42-1.6. - Procedure for developing policies of the Fire and Emergency Services System

All system-wide policies shall be developed through the following system:

- (1) The Chief shall establish SOPs, SOGs, rules and regulations in collaboration with PGFEMS Advisory Board for the Department of Fire and Emergency Services' effective operation throughout the County. Personnel policies that affect only county employees or county volunteers will not be considered by the PGFEMS Advisory Board.
- (2) All companies operating in the county and all members of such companies shall operate in accordance with the standard operational procedures/policies and guidelines.

Sec. 42-1.7. - Noncompliance with system policies.

The chiefs of all member organizations may communicate concerns about noncompliance with system policies to the Chief.

- (1) All Fire and Emergency Services System employees, and volunteers shall comply with the county, volunteer, and Department of Fire and Emergency Services rules, regulations and directives, as applicable, as a condition of employment or volunteer service within the Department of Fire and Emergency Services.
- (2) Upon an allegation of a breach of Department of Fire and Emergency Services regulations or directives, the Chief shall have the authority to suspend the accused person, pending an investigation. If the investigation substantiates the allegation, the Chief may suspend from duty, terminate the employment, or volunteer service of any individual, in accordance with the Prince George County Personnel Manual ("Personnel Manual") or Department of Fire Emergency Services rules, regulations and directives, as applicable. The accused person shall receive written notice of the allegations against him/her and be provided with an opportunity to provide input.
- (3) If the Chief determines that the nature of the noncompliance is so serious as to merit consideration of de-certification of the volunteer fire company or reduction in its funding by the board of supervisors or repossession of equipment, he shall apprise the county administrator who shall refer the matter to the board of supervisors, which shall be the sole authority to take any punitive action, pursuant to Code of Virginia, § 27-10.
- (4) Fire and Emergency Services System's volunteers and employees shall comply with all requirements of the Virginia Public Procurement Act and county purchasing policy.

Sec. 42-1.8. - Official safety program.

In accordance with the requirements of the Code of Virginia, the following volunteer fire departments and rescue squads are recognized as an integral part of the official safety program of the county:

- (1) Prince George Volunteer Fire Station, Company 1.
- (2) Disputanta Volunteer Fire Station, Company 2
- (3) Carson Volunteer Fire Station, Company 3.
- (4) Burrowsville Volunteer Fire Station, Company 4.
- (5) Jefferson Park Volunteer Fire Station, Company 5.
- (6) South Crater Road Volunteer and Career Fire Station, Company 6
- (7) Moody Road Volunteer and Career Fire Station, Company 7
- (8) Prince George Drive Volunteer and Career Fire Station, Company 8
- (9) Volunteers within the Fire and EMS Department.

Sec. 42-1.9. - Physical examination for firefighters.

(a) Every firefighter, whether salaried or volunteer, entering upon the service of the county, at the time of such entry, shall, at the expense of the county, undergo the physical examination required by current NFPA 1582 or other NFPA firefighter physical standards and Code of Virginia, § 27-40.1:1 by a physician licensed to practice medicine in the state.

Sec. 42-1.10. - Participation by a sixteen-year-old as firefighters; conditions.

Sixteen-year-olds may serve as firefighters, provided they attain certification under the National Fire Protection Association 1001, Level One, administered by the state department of fire programs. Parental consent will be necessary, and all persons under 18 will be restricted from driving fire vehicles in any situation.

42-1.11. - Criminal history records check.

(1) In accordance with the requirements of Code of Virginia, §§ 32.1-111.5, 27-6.2, 15.2-1503.1, 12VAC5-31-540, and 19.2-389, as amended, all applicants for employment and volunteering with the Fire and Emergency Services System, shall participate in a state and national criminal history records check as required and administered by the county and Commonwealth of Virginia. The Chief is hereby designated as the county's representative in coordinating such record checks with the FBI and the Central Criminal Records Exchange. The applicant shall submit to fingerprinting and provide personal descriptive information to be forwarded along with the individual's fingerprints through the Central Criminal Records Exchange to the Federal Bureau of Investigation for the purpose of obtaining criminal history record

information. In the interest of public welfare and safety, a review of such records of incumbents may be conducted, to determine if the past criminal conduct of any person with a criminal record would be compatible with the nature of the employment or service, in accordance with applicable laws and policies.

(2) *That the Ordinance shall be effective immediately.*

On roll call the vote was:

In favor: (4) Hunter, Waymack, Webb, Brown

Opposed: (1) Carmichael

Absent: (0)

ORDER OF BUSINESS

A-1. Resolution; Approval of FY2022-2023 Transfer from General Fund Contingency for Additional Funding For School Buses (\$66,033). The School Division requested \$437,091 for the purchase of school buses in FY2023 during the capital funding request process. This amount was approved in the adopted FY2023 County budget [Transfer from the General Fund to the Capital Improvement Fund for School Bus Purchases]. Dr. Lisa Pennycuff, School Superintendent, came before the Board and requested an additional \$66,033. She stated that inflation has impacted the price of school buses and beginning with the 2023-2024 School Year, Prince George County Public Schools will begin school in the middle of August. Due to this permanent change creating an earlier start of school date in the peak of summer heat, the School Division is proposing to begin purchasing all 77-passenger buses with air conditioning installed. In addition, these 77-passenger buses will also be utilized by student academic and athletic groups when traveling for summer season competitions. Mr. Webb stated that he is good with it provided the Finance Director states that we can do it. Ms. Drewry answered yes and Mr. Webb made a motion, seconded by Mr. Brown, to approve the appropriation of \$66,033 from the General Fund Contingency for FY2022-2023 to cover the increased price and addition of air conditioning for upcoming FY2023 purchase of four school buses. Roll was called on the motion.

R-22-150

A-1.

RESOLUTION; APPROVAL OF FY2022-2023 TRANSFER FROM GENERAL FUND CONTINGENCY FOR ADDITIONAL FUNDING FOR SCHOOL BUSES (\$66,033)

WHEREAS, Inflation has impacted the price of school buses and the original school bus funding request did not include air conditioning for the school buses. The original funding request for the purchase of four school buses was \$437,091 and the updated price with the addition of air conditioning is \$503,124, or \$66,033 more; and

WHEREAS, Beginning with the 2023-2024 School Year, Prince George County Public Schools will begin in the middle of August. Due to this permanent change creating an earlier start of school date in the peak of summer heat, the School Division is proposing to begin purchasing all 77-passenger buses with air conditioning installed. Additionally, these 77-passenger buses will be utilized by student academic and athletic groups when traveling for summer season competitions.

NOW, THEREFORE BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 9th day of August, 2022, does hereby authorize the following amendment / transfers among accounts within the 2022-2023 Budget, such line items increased and changed as follows, which monies to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George;

FUND/ORGANIZATION

AMOUNT

Budget Amendment:

General Fund

Expenditure – Increase:

0100-09-401-0917-49172	General Fund Transfer to CIP Fund	\$66,033.00
<i>Expenditure – Decrease:</i>		
0100-09-401-0917-49199	General Fund Contingency	\$(66,033.00)

Capital Improvement Project (CIP) Fund

Expenditure – Increase:

0311-06-208-3132-48105	CIP Fund – School Bus Replacements	\$66,033.00
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Revenue Increase:

0311-90-901-8207-399100	CIP Fund Transfer from General Fund	\$66,033.00
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On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-2. Resolution; Change to FY2022-2023 Position Chart with the Following Changes and FY 2022-2023 Budget Amendment (\$11,411) Change Deputy Emergency Management Coordinator Position from Part-Time to Full-Time [General Fund Budget; Emergency Management Department 0612]. Ms. Corrie Hurt, Human Resources Director, stated that the Board of Supervisors received information at its July 12 work session regarding a needed change to make the Deputy Emergency Management Coordinator position full-time. The position is currently part-time, and the part-time Coordinator resigned effective July 31, 2022. Based on population growth in the County and a demonstrated need to provide strong response to emergency situations, Staff recommends the position be made full-time when filled. The recommended pay grade for this position is Grade 316 (Coordinator IV level). A draft job description has been provided for the Board’s review. The estimated fiscal impact of this change for FY2023, with an estimated October 1, 2022 fill date is \$11,411 (salary and benefits). This impact is net of wage and FICA savings projected from the part-time Coordinator’s July 31 resignation. This position is supported by a LEMPG Grant received from the Virginia Department of Emergency Management in the amount of \$25,231. It is not expected that the grant award will increase if the position is made full-time, but that it will remain the same. Mr. Carmichael made a motion, seconded by Mr. Brown to authorize change to the FY22-23 Position Control Chart and transfer from General Fund Contingency of \$11,411 to cover FY23 fiscal impact with an expected fill date of October 1. Roll was called on the motion.

R-22-151

A-2.

RESOLUTION; CHANGE TO FY 2022-2023 POSITION CHART WITH THE FOLLOWING CHANGES AND FY 2022-2023 BUDGET AMENDMENT (\$11,411)

- Change Deputy Emergency Management Coordinator Position from Part-Time to Full-Time [General Fund budget; Emergency Management Department 0612]

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 9th day of August, 2022 hereby approves the requested changes to the FY 2022-2023 Position Chart and that no changes be made to the chart without Board approval regardless of what other County policies may state.

BE IT FURTHER RESOLVED That the Board of Supervisors of the County of Prince George this 9th day of August, 2022, does hereby authorize the following amendment / transfers among accounts within the 2022-2023 Budget, such line items increased and changed as follows, which monies to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George;

FUND/ORGANIZATION

AMOUNT

Budget Amendment:

General Fund

Expenditure – Increase (Decrease):

0100-03-500-0612-41100	Emergency Management Salaries	\$ 43,688.00
0100-03-500-0612-41300	Emergency Management PT Wages	(\$49,291.00)
0100-03-500-0612-42100	Emergency Mgmt. FICA SS/Medicare	(\$ 429.00)
0100-03-500-0612-42210	Emergency Mgmt. VRS Retirement	\$ 7,182.00
0100-03-500-0612-42300	Emergency Mgmt. Health Ins.	\$ 9,450.00
0100-03-500-0612-42400	Emergency Mgmt. Group Life Ins.	\$ 585.00
0100-03-500-0612-42400	Emergency Mgmt. Disability Ins.	\$ 231.00
0100-03-500-0612-42700	Emergency Mgmt. Worker's Comp	(\$ 5.00)
	SUB-TOTAL	\$11,411.00
0100-09-401-0917-49199	General Fund Contingency	(\$11,411.00)

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-3. Resolution; Change to FY 2022-2023 Position Chart with the Following Changes and FY 2022-2023 Budget Amendment (\$10,641) Convert Garage Apparatus Technician to Fleet Supervisor [General Fund Budget; Planning Department 0502].

Ms. Corrie Hurt stated that currently the Garage has an Apparatus Technician position that the Fleet Manager recommends for reclassification to a Fleet Supervisor. The existing Apparatus Technician is a Grade 311, the Fleet Supervisor is recommended as a Grade 316. We have a highly qualified employee who can move into the role of Supervisor. He has worked to train technicians and mechanics and has the ability to diagnose and repair everything from electronics to small engines to automobiles and he also builds police cars. The overall plan for the Garage is to keep the majority of repairs in house to keep outsourcing to a minimum. This restructuring would allow the supervisor to oversee shop operations and ensure shop efficiency. It will also help keep other technicians on task resulting in higher technician and mechanic productivity and vehicle turnaround time and will allow the ability to have a Supervisor present during times where the Fleet Manager is out of the office or working on higher priority items. The estimated fiscal impact of this reclassification for FY2023, with an August 1 effective date is \$10,641 (salary and benefits). Mr. Webb made a motion, seconded by Mr. Hunter, to approve the resolution authorizing a change to the FY22-23 Position Control Chart and transfer from General Fund Contingency of \$10,641 to cover FY23 fiscal impact with a reclassification date of August 1. Roll was called on the motion.

R-22-152

A-3.

RESOLUTION; CHANGE TO FY 2022-2023 POSITION CHART WITH THE FOLLOWING CHANGES AND FY 2022-2023 BUDGET AMENDMENT (\$10,641)

- Convert Garage Apparatus Technician to Fleet Supervisor [General Fund budget; Planning Department 0502]

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 9th day of August, 2022 hereby approves the requested changes to the FY 2022-2023 Position Chart and that no changes be made to the chart without Board approval regardless of what other County policies may state.

BE IT FURTHER RESOLVED That the Board of Supervisors of the County of Prince George this 9th day of August, 2022, does hereby authorize the following amendment / transfers among accounts within the 2022-2023 Budget, such line items increased and changed as follows, which monies to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George;

<u>FUND/ORGANIZATION</u>		<u>AMOUNT</u>
Budget Amendment:		
<i>General Fund</i>		
<i>Expenditure – Increase:</i>		
0100-01-002-0502-41100	Garage Salaries	\$8,313.00

0100-01-002-0502-42100	Garage FICA SS/Medicare	\$ 636.00
0100-01-002-0502-42210	Garage VRS Retirement	\$1,367.00
0100-01-002-0502-42400	Garage Group Life Insurance	\$ 111.00
0100-01-002-0502-42700	<u>Garage Worker's Compensation</u>	<u>\$ 214.00</u>
	SUB-TOTAL	\$10,641.00
0100-09-401-0917-49199	General Fund Contingency	(10,641.00)

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-4. Resolution: Authority to Advertise a Public Hearing for a One-Time Waiver of Sections 82-311(A) And 82-591 of the Code of the County of Prince George, Virginia.

Mr. Frank Haltom, County Engineer, stated that Sheetz, Inc. intends to develop a commercial convenience store with gas and commercial diesel fueling at the northwestern corner of West Quaker Road and County Drive (Rt. 460), on tax parcel 340(06)00-001-A. Prince George County Utilities currently has insufficient water and wastewater capacity to serve this project. In order to secure financing for the project, among other requirements, Sheetz must identify a reliable source of potable water and domestic wastewater treatment. The County is taking steps to provide additional water and wastewater capacity to the area. However, it will take 24 to 36 months to complete the necessary improvements to serve this part of the county. Until the public water and wastewater improvements are complete, the applicant requests a waiver of the ordinance to allow them to install private water and wastewater facilities to serve the property. An Ordinance is required for a one-time waiver to County Code Section 82-311(a) and 82-591. Mr. Hunter made a motion, seconded by Mr. Brown, to approve the resolution authorizing the advertisement of a public hearing to consider a one-time waiver of Code Sections 82-311(a) and 82-591 to allow the use of private water and wastewater facilities to serve tax parcel 340(06)00-001-A until the completion of the necessary public water and wastewater improvements to serve the property. Roll was called on the motion.

R-22-153

A-4.

RESOLUTION: AUTHORITY TO ADVERTISE A PUBLIC HEARING FOR A ONE-TIME WAIVER OF SECTIONS 82-311(A) AND 82-591 OF THE CODE OF THE COUNTY OF PRINCE GEORGE, VIRGINIA.

WHEREAS, County Code Sections 82-311(a) and 82-591 prohibits the use of private water and wastewater facilities where public water and wastewater facilities are available; and

WHEREAS, Prince George currently has insufficient water and wastewater capacity to serve this project; and

WHEREAS, Sheetz, Inc. requests a waiver of the ordinance to allow them to install private water and wastewater facilities to serve the property until the public water and wastewater improvements are complete.

NOW, THEREFORE BE IT RESOLVED: That the Board of Supervisors of the County of Prince George this 9th day of August, 2022, does hereby authorize the advertisement of a public hearing to consider a one-time waiver of Sections 82-311(A) and 82-591 of the Code of the County of Prince George.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-5. Resolution: Authority to Execute a Water Agreement and a Wastewater Agreement Between Chappell Creek, LLC and the County of Prince George. Mr. Frank Haltom, County Engineer, stated that Chappell Creek, LLC is the developer for the Chappell Creek development,

a 98-lot residential subdivision that requires public utility infrastructure improvements. Chappell Creek, LLC proposes to provide water and wastewater service to the Subdivision by constructing and installing at its sole expense, an extension of the County water main and wastewater system located within the Beechwood Manor subdivision in accordance with plans and specifications prepared by a registered professional engineer licensed to practice in the Commonwealth of Virginia and approved by the County. Upon satisfactory completion, the water and wastewater improvements shall become the property of the County and thereafter be operated and maintained by the County. The water agreement and wastewater agreement provide the terms for the design, construction and acceptance of the proposed improvements. The following is a summary of items contained in these agreements: (1) Developer agrees to construct and install improvements at its sole expense; (2) Developer agrees to install water and sewer service connections for each proposed lot within the subdivision; (3) Developer agrees to furnish a performance bond equal to 100% of the cost for completion of the improvements; and (4) Developer agrees to furnish an additional maintenance or repair bond for a period of 3 years after final acceptance of the improvements to cover any repairs necessary caused by settlement. Staff recommends the Board authorize the execution of the water agreement and wastewater agreement between the County and Chappell Creek, LLC to allow the improvements to the Beechwood Manor well system in lieu of a cash contribution for a future water storage tank. Mr. Carmichael made a motion, seconded by Mr. Webb, to approve the resolution to execute the water agreement and wastewater agreement between the County and Chappell Creek, LLC. Roll was called on the motion.

R-22-154

A-5.

RESOLUTION: AUTHORITY TO EXECUTE A WATER AGREEMENT AND A
WASTEWATER AGREEMENT BETWEEN CHAPPELL CREEK, LLC AND THE COUNTY
OF PRINCE GEORGE

NOW, THEREFORE BE IT RESOLVED: that the Board of Supervisors of the County of Prince George this 9th day of August, 2022, does hereby authorize the County Administrator to execute a water agreement and wastewater agreement between Chappell Creek, LLC and the County of Prince George for the extension of the County water and wastewater systems to provide water and wastewater service for the Chappell Creek subdivision.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-6. Resolution: Award of Contract and Appropriation for Water Main Cleaning Services (\$137,874). Mr. Haltom stated that water mains require cleaning to ensure customers receive safe drinking water. Regular flushing typically provides the necessary cleaning of water mains by discharging a large volume of water to produce a velocity to scour the pipes and remove the buildup of deposits. Due to the lack of water storage or small booster pumps, some smaller well systems may not be capable of producing the scour velocities to remove all these deposits. Therefore, other methods, such as pigging, should be used to scour the pipes and remove accumulated deposits every 5 to 10 years in addition to regular flushing. The County has received a proposal from American Pipeline Solutions, to use the ice pigging method to clean the water lines of four well systems for a not-to-exceed cost of \$137,874. American Pipeline Solutions is a sole source vendor that provides this service in the United States. An appropriation is required to cover the costs of these services. \$137,874 is available from Utilities Reserve Fund, Fund Balance. Staff recommends an award of contract for the water main cleaning services to American Pipeline Solutions for \$137,874. Staff also recommends the appropriation of funds from the Utility Reserve Fund in the amount of \$137,874 to fund the costs of these services. Mr. Hunter made a motion, seconded by Mr. Brown, to approve the resolution to award the contract for the water main cleaning services to American Pipeline Solutions for \$137,874; and the appropriation of funds from the Utility Reserve Fund in the amount of \$137,874 to fund the costs of these services. Roll was called on the motion.

R-22-155

A-6.

RESOLUTION: AWARD OF CONTRACT AND APPROPRIATION FOR WATER MAIN CLEANING SERVICES (\$137,874).

WHEREAS, water mains for four well systems require cleaning to remove deposits and ensure safe drinking water for County Utility customers; and

WHEREAS, the County has received a proposal from American Pipeline Solutions, for water main cleaning services for \$137,874, and are the sole source vendor to provide the ice pigging cleaning service.

NOW, THEREFORE BE IT RESOLVED: that the Board of Supervisors of the County of Prince George this 9th day of August, 2022, hereby awards the contract for water main cleaning services to American Pipeline Solutions for \$137,874.

NOW, THEREFORE BE IT FURTHER RESOLVED: that the Board of Supervisors of the County of Prince George this 9th day of August, 2022, does hereby authorize and appropriate the following increase of funds within the 2022-2023 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
Utility Fund	
Expenditures:	
Increase	
0600-04-104-7000-43999 Utilities Other Services	\$137,874
Revenues:	
Increase	
0600-40-900-8208-399999 Utilities Fund, Fund Balance	\$137,874

On roll call the vote was:
 In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael
 Opposed: (0)
 Absent: (0)

A-7. Resolution; Appropriation (\$607,438.70 School Grant Fund Federal ARP ESSER III Revenues). Ms. Drewry stated that on July 25, 2022 the Prince George County School Board approved an appropriation of ESSER III Federal Funds of \$607,438.70 for FY2023. These Federal Funds are being used in part to replace the roof at N. B. Clements Junior High School. This work was not completed by June 30, 2022 as originally planned, and the School Division will need a FY2023 appropriation for the receipt and disbursement of these funds when the work is complete and the reimbursement request is submitted to VDOE. These funds were not included in the FY2023 adopted budget. Mr. Brown made a motion, seconded by Mr. Webb, to approve an appropriation of \$607,438.70 in ESSER III Federal Funds of \$607,438.70 for FY2022-23. Roll was called on the motion.

R-22-156

A-7.

RESOLUTION; APPROPRIATION (\$607,438.70 SCHOOL GRANT FUND FEDERAL ARP ESSER III REVENUES)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 9th day of August, 2022, does hereby authorize the following increase of funds within the 2022-2023 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
SCHOOL GRANT FUND	

Expenditure:

School Grant Fund – ARP ESSER III Roofing & Roof Repair
0510-06-208-6010-66200-000-900-858-48122 \$607,438.70

Revenue:

School Grant Fund Federal ARP ESSER III Revenues
0510-30-000-0000-00000-000-000-858-333858 \$607,438.70

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-8. Resolution; Re-Appropriation (\$999,789.53 Outstanding June 30, 2022 Encumbrances / Purchase Orders). Ms. Drewry stated that with the recent transition of fiscal years (end of fiscal year 2021-2022 and the beginning of fiscal year 2022-2023), there are several open obligated purchase orders from the FY2021-22 budget that need to be re-appropriated from FY2021-22 to FY2022-23 to insure proper accounting and honor outstanding obligations. There are several encumbrances / purchase orders that were outstanding as of June 30, 2022. Open year-end purchase orders typically result from vendors performing project work over multiple months, projects that span two (or more) fiscal years, or lengthy delivery times for ordered items. A listing of FY2022 outstanding County purchase orders totaling \$812,747.21 has been provided. The listing provides the purchase order number, fund, fund description, vendor name, purchase order description, and the amount of open obligation. Nine school purchase orders totaling \$187,042.32 are included in this year’s request. The amounts to be re-appropriated by fund are summarized as follows: School Purchase Orders total \$187,042.32 and are contained within the School Operating Fund (0500). The School Operating Fund POs are re-appropriated as a General Fund Transfer (unexpended School Operating fund reverts to the General Fund Balance at year-end). A grant fund (Fund 0510) appropriation of \$607,438.70 for Clements roof work is being considered as a separate grant fund appropriation request, as this does not result in a request for re-appropriation of fund balance. These grant funds are provided to the school division on a reimbursement basis. Purchase Orders that are open in the ARPA and Capital Improvement Fund (CIP) will automatically be re-appropriated per previously approved ordinance. Mr. Carmichael made a motion, seconded by Mr. Webb, to approve re-appropriation of Fund Balance to FY2022-23 for purchase order obligations outstanding at June 30, 2022. The total re-appropriation is \$999,789.53 [County -\$812,747.21 and School \$187,042.32] (excluding ARPA Fund 0231 and CIP Fund 0311 purchase orders which automatically re-appropriate at fiscal year-end). The General Fund portion is \$173,669.35, with school purchase orders \$360,711.67 [\$173,669.35 + \$187,042.32]. Any future school FY2022 “carryover” request will be reduced by the PO carryover amount of \$187,042.32. Roll was called on the motion.

R-22-157

A-8.

RESOLUTION; RE-APPROPRIATION (\$999,789.53 OUTSTANDING JUNE 30, 2022 ENCUMBRANCES / PURCHASE ORDERS)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 9th day of August, 2022, does hereby authorize the following increase of funds within the 2022-2023 Budget, such line items increased as follows, which monies to be expended in accordance with purposes authorized and approved by the Board of Supervisors of the County of Prince George:

See page 2

FUND/ORGANIZATION

AMOUNT

EXPENDITURE CODES	ACCT DESCRIPTION	Sum of CARRYFORWARD AMOUNT
0100-01-002-0405-00000-000-000-000-48107-	INFO TECH EQUIPMENT - REPLACEM	29,763.13
0100-01-003-0901-00000-000-000-000-48107-	REGISTRAR INFO TECH EQUIPMENT	2,947.00
0100-03-100-0601-00000-000-000-000-46010-	POLICE DEPT POLICE SUPPLIES	8,050.83
0100-03-100-0601-00000-000-000-000-48105-	POLICE DEPT VEHICLES-REPLACE	36,855.00
0100-03-100-0601-00000-000-000-000-48107-	POLICE DEPT INFO TECH EQUIPMEN	6,620.00
0100-03-100-0602-00000-000-000-000-48210-	POLICE GRANT E-SUMMONS	6,045.00
0100-03-200-0606-00000-000-000-000-48121-	CARSON FIRE REPLACE FIRE EQUIP	40,393.13
0100-03-200-0606-00000-000-000-000-48248-	CARSON FIRE FIRE PROGRAM FUNDS	9,957.90
0100-03-200-0617-00000-000-000-000-48248-	CO7 FIRE PROGRAM FUNDS	19,439.36
0100-03-500-0612-00000-000-000-000-46014-	EMER MGMT OTHER OPER SUPPLIES	9,807.15
0100-04-103-0504-00000-000-000-000-43310-	GEN PROPRTS REPAIRS & MAINTEN	3,790.85
0213-08-301-2131-00000-000-000-000-49199-	TOURISM CONTINGENCIES	77,545.46
0215-08-301-2151-00000-000-000-000-43111-	ED DHCD IRF GRANT SERVICES	2,250.00
0215-08-301-2151-00000-000-000-000-48205-	ECON DEV NEW MOTOR VEHICLE	18,177.50
0600-04-104-7007-00000-000-000-000-43311-	WTR CNTRL CONTRACT FEES/ADMIN	9,380.00
0610-04-104-7002-00000-000-000-000-43101-	PROFESSIONAL SERVICES	42,411.47
0620-04-104-7016-00000-000-000-000-48406-	UTIL WATER FACILITY IMPR	236,547.05
0620-04-104-7016-00000-000-000-000-48407-	UTIL SEWR PUMP STAT REHAB/REPL	245,388.38
0620-04-104-7016-00000-000-000-000-48408-	WATER TREATMENT PLANT ANALYSIS	7,378.00
Grand Total		812,747.21
0500-06-208-6010-66200-000-900-000-48130	SCHOOL CAPITAL OUTLAY IMPROVEMENT TO SITES	187,042.32
TOTAL PURCHASE ORDERS, INCLUDING SCHOOL FUNDS		999,789.53
0100-09-401-0917-00000-000-000-000-49150	TRANSFER TO SCHOOL OPERATING FUND	187,042.32
	TOTAL EXPENDITURES	1,186,831.85
REVENUES		
REVENUE CODES		
0100-40-900-8208-00000-000-000-000-399999	GENERAL FUND, FUND BALANCE [FOR COUNTY]	173,669.35
0100-40-900-8208-00000-000-000-000-399999	GENERAL FUND, FUND BALANCE [FOR SCHOOLS]	187,042.32
0213-40-900-8208-00000-000-000-000-399999	TOURISM FUND, FUND BALANCE	77,545.46
0215-90-901-8207-00000-000-000-000-399999	ECON DEV FUND, FUND BALANCE	20,427.50
0600-40-900-8208-00000-000-000-000-399999	UTILITIES OPERATING FUND, FUND BALANCE	9,380.00
0610-40-900-8208-00000-000-000-000-399999	UTILITIES CAPITAL RESRVS FUND, FUND BALANCE	42,411.47
0620-40-900-8208-00000-000-000-000-399999	UTILITIES CAPITAL FUND, FUND BALANCE	489,313.43
0500-90-000-0000-00000-000-000-000-399100	SCHOOL TRANSFER FROM GENERAL FUND	187,042.32
	TOTAL REVENUES	1,186,831.85

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-9. Resolution: Appropriation of Unexpended FY2021-22 Budgets to FY2022-23 (\$648,807.20 Grants and Donations). Ms. Drewry stated that with the end of fiscal year 2021-2022 and the beginning of fiscal year 2022-2023, there are several funds in the County Budget that need to be re-appropriated from FY2021-2022 to FY2022-2023 to ensure proper accounting and meet statutory requirements. These amounts are associated with state and federal grants, donations, and designated funds. The carry forwards are for the General, Asset Forfeiture, Tourism, Economic Development and Special Welfare Funds. The listing provides the category, account code, account description and balance on June 30, 2022. Additionally, this attachment summarizes the amounts to be reappropriated by fund as follows: Total of amounts carried forward by fund are: 0100 General Fund \$579,366.61; 0211 Asset Forfeiture Fund \$ 47,785.22; 0213 Tourism \$ 6,572.01; 0215 Economic Development \$ 2,250.00; 0960 Special Welfare \$12,833.36; Grand Total \$648,807.20. The advance-funded grants and donations will result in an appropriation of fund balance (amounts already received in prior fiscal year). The reimbursement-based grants will result in an increase in projected grant revenues for FY2023 (reimbursement request will be made in FY2023; and grants span more than one fiscal year). Mr. Brown made a motion, seconded by Mr. Carmichael, to approve re-appropriation of Fund Balance to FY2022-23 and increase in projected grant revenues for grant and donation balances

at June 30, 2022. The total re-appropriation /appropriation is \$648,807.20 (FY22 was \$612,969.80). The General Fund portion is \$579,366.61 (FY22 was \$554,922.15). Roll was called on the motion.

R-22-158

A-9.

RESOLUTION; APPROPRIATION OF UNEXPENDED FY2021-22 BUDGETS TO FY2022-23 (\$648,807.20 GRANTS AND DONATIONS)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 9th day of August, 2022, does hereby authorize the following increase of funds within the 2022-2023 Budget, such line items increased as follows, which monies to be expended in accordance with purposes authorized and approved by the Board of Supervisors of the County of Prince George:

See page 2

FUND/ORGANIZATIONAMOUNT

<u>Expenditures:</u>		
0100-03-100-0602-00000-000-000-000-41002 -	PD HIRING INCENTIVE HB599 FUNDS	32,310.00
0100-03-100-0602-00000-000-000-000-43894 -	DRUG ENFORCEMENT K9	1,404.89
0100-03-100-0602-00000-000-000-000-45790	DONATIONS - FIRST RESPONDER FUNDS	1,222.91
0100-03-100-0602-00000-000-000-000-46013	POLICE DEPT DONATIONS - NATIONAL NIGHT OUT [EDUC / RECREATION SUPPLIES]	1,098.56
0100-03-100-0602-00000-000-000-000-46026	CHILD SAFETY SEAT PROGRAM	26.80
0100-03-100-0602-00000-000-000-000-46029	ANIMAL SHELTER DONATIONS	37,359.45
0100-03-100-0602-00000-000-000-000-46076	POLICE GRANT BRICK PAVER PROJECT	530.00
0100-03-100-0602-00000-000-000-000-46083 -	GRANT - DMV ANIMAL STERILIZ	609.59
0100-03-100-0602-00000-000-000-000-48101	HARRISON FOUNDATION MACHINERY EQUIP	12,679.00
0100-03-100-0602-00000-000-000-000-48210	POLICE GRANT - E-SUMMONS	34,624.50
0100-02-010-0905-00000-000-000-000-46012	LAW LIBRARY BOOKS & SUBSCRIPTIONS	2,912.09
0100-03-200-0610-00000-000-000-000-48248	FIRE PROGRAM FUNDS - FIRE/EMS COUNTY-WIDE	271,462.01
0100-03-200-0614-00000-000-000-000-45642	FOUR FOR LIFE	76,775.42
0100-03-200-0614-00000-000-000-000-46025	FIRE & EMS DONATIONS	275.00
0100-03-200-0614-00000-000-000-000-46038	LEPC DONATIONS	422.99
0100-03-200-0614-00000-000-000-000-46080	HOMETOWN HEROES	2,613.83
0100-03-200-0614-00000-000-000-000-46081	PG FIRE MUSEUM FUND (COOKBOOKS)	307.70
0100-03-200-0614-00000-000-000-000-46082	GUNS N HOSES	918.73
0100-02-010-0203-00000-000-000-000-43314	GENERAL SHERIFF - COURT SECURITY FEE	68,456.74
0100-05-113-0701-00000-000-000-000-46084	SOCIAL SERVICES DONATIONS	376.26
0100-05-113-0703-00000-000-000-000-48202	SOCIAL SERVICES CSA ADMIN FURNITURE & FIXTURES	4,664.72
0100-05-113-0701-00000-000-000-000-46059	APS COVID19 RELIEF	7,105.73
0100-05-113-0702-00000-000-000-000-45797	COVID SAFE & STABLE BL868	4,082.23
0100-05-113-0702-00000-000-000-000-45793	CHAFEE INDEP LIVING COVID	4,407.58
0100-02-020-0920-00000-000-000-000-46014	DRUG COURT - DONATION FOR GRADUATION	300.00
0100-02-020-0920-00000-000-000-000-46040	DRUG COURT - JOHN RANDOLPH FOUND GRANT	1,000.00
0100-07-211-0505-00000-000-000-000-46014	RECREATION OTHER OPERATING SUPPLIES	11,419.88
0211-02-020-0204-00000-000-000-000-46028	COMM ATTY STATE ASSET FORFEITURE	14,930.73
0211-02-020-0204-00000-000-000-000-46072	COMM ATTY LOCAL ASSET FORFEITURE	5,178.03
0211-02-020-0204-00000-000-000-000-46073	COMM ATTY FEDERAL ASSET FORFEITURE	102.90
0211-03-100-0601-00000-000-000-000-46028	POLICE DEPT STATE ASSET FORFEITURE	18,716.48
0211-03-100-0601-00000-000-000-000-46072	POLICE DEPT LOCAL ASSET FORFEITURE	8,720.13
0211-03-100-0601-00000-000-000-000-46073	POLICE DEPT FEDERAL ASSET FORFEITURE	136.95
0213-08-301-2131-00000-000-000-000-45655	SPORTS TOURISM EXPENDITURES	6,572.01
0215-08-301-2151-00000-000-000-000-43111	ECON DEV DHCD IRF GRANT SERVICES	2,250.00
0960-06-113-9000-00000-000-000-000-45798	UNITED WAY SHELTER EXPENSE - 2022 [ARPA]	8,533.36
0960-05-113-9000-00000-000-000-000-45796	SENIOR TASK FORCE DONATIONS	4,300.00
	TOTAL	648,807.20
Revenues:		
0100-40-900-8208-00000-000-000-000-399999	GENERAL REVENUE - USE OF FUND BALANCE	579,366.61
0211-00-000-0000-00000-000-000-000-399999	ASSET FORFEITURE REVENUE - USE OF FUND BALANCE	47,785.22
0213-40-900-8208-00000-000-000-000-399999	TOURISM REVENUE - USE OF FUND BALANCE	6,572.01
0215-20-601-8205-00000-000-000-000-323105	ECON DEV REVENUE - DHCD IRF GRANT REVENUES	2,250.00
0960-90-901-8207-00000-000-000-000-399999	SPECIAL WELFARE REVENUE - USE OF FUND BALANCE	12,833.36
	TOTAL	648,807.20

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-10. Resolution; Authorization to Purchase Ten Public Safety & County Vehicles at a Cost Not To Exceed \$450,000. Ms. Betsy Drewry, Deputy County Administrator, Finance, stated that as part of the fiscal year 2023 adopted budget, the County included a \$450,000 Transfer from the General Fund to CIP Fund for the purchase of County and Public Safety vehicles. Vehicle replacement purchases have been recommended at a rate of 9 to 11 vehicles per year annually, and until FY2020 were limited to law enforcement vehicle purchases. The FY2023 adopted budget contained a transfer from the General Fund to the CIP Fund instead of debt issuance. Debt has been issued for most Public Safety and County vehicle purchases since FY2016 (seven years). Additionally, the fiscal year 2023 adopted budget included a \$437,091 Transfer from the General Fund to the CIP Fund for the purchase of school buses. The school division will be making a separate request to increase this amount due to inflation, and due to an added request to add air conditioning beginning in FY2023. Ten (10) vehicle replacements are recommended for purchase for the County in FY2023; seven for public safety (Police [6],

Fire/EMS [1]), two (2) for General Services and one for Recreation. The Police Department has provided a preliminary list of which vehicles will be removed / sold as surplus, but it is subject to change if another vehicle is damaged or becomes non-operational prior to delivery of the new vehicles. The vehicles will be purchased using cooperative contract pricing (likely the Virginia Sheriff's Association contract that runs through October 8, 2022). The General fund will support all vehicle purchases for FY2023, and there will be no debt issuance for vehicle purchases in FY2023. Staff is requesting the Board to authorize the purchase of 10 vehicles in FY2023 at a cost not to exceed \$450,000. There is no added appropriation entry needed for Public Safety and County Vehicle purchases (appropriation was approved with FY2023 budget appropriation approval). Fire Program Funds will be used to cover any costs for a new response unit that is over \$50,000. The School Division request for additional funding will be considered in a separate agenda item. This excludes one replacement Utility Vehicle which is budgeted in the Adopted FY2023 Utility Fund budget. It is important to note that order fulfillment has taken as long as eight (8) months or longer since the COVID pandemic, and some vehicles ordered in FY2022 still remain on order. Ms. Drewry clarified for Mr. Webb that they have the asset management piece on the software and it is fully functional. Mr. Brown made a motion, seconded by Mr. Carmichael to approve a resolution as presented. Roll was called on the motion.

R-22-159

A-10.

RESOLUTION; AUTHORIZATION TO PURCHASE TEN PUBLIC SAFETY & COUNTY VEHICLES AT A COST NOT TO EXCEED \$450,000

WHEREAS, The Fiscal Year 2022-2023 adopted budget contained a General Fund appropriation of \$450,000 to purchase Public Safety and County vehicles; and

WHEREAS, Staff has recommended the purchase of ten Public Safety and County vehicles in an amount not to exceed \$450,000, using replacement conventions that addressed high mileage, then condition and age; and

WHEREAS, Staff is recommending the use of cooperative contract opportunities and will make such purchases in accordance with those contract terms.

NOW THEREFORE BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 9th day of August, 2022, does hereby authorize the County Administrator to issue purchase orders to purchase ten replacement Public Safety and County Vehicles at a cost not to exceed \$450,000.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-11. Resolution; Award of Contract Mansfield Oil Company of Gainesville Through State Contract #E194-73737 for Purchase of Vehicle Gasoline and Diesel Fuel [Contract Transfer From Quarles Petroleum]. Ms. Betsy Drewry, Deputy County Administrator, Finance, stated that the County received notice from Quarles Petroleum on Tuesday July 19, that the state contract E194-73737 would be transferred to Mansfield Oil Company effective July 22, 2022. Staff recommends a retroactive award of gasoline and diesel fuel to Mansfield Oil Company of Gainesville, Inc. effective July 22, 2022. Fuel contracts are awarded on differential / "mark-up" from OPIS pricing due to the fluctuation in fuel prices. Staff does not believe that better pricing could be obtained by preparing an individual local bid, as the state has larger bargaining power. Staff's recommendation is to use the state contract #E-194-73737 which has been transferred from Quarles Petroleum to Mansfield Oil Company of Gainesville, Inc. This state contract has been in effect since November 6, 2015 and the initial contract was for 5 years (through January 5, 2019), with seven (7) one year renewals following 1/5/2019. The last possible renewal term ends January 5, 2026. Mr. Hunter made a motion, seconded by Mr. Webb, to approve a resolution authorizing the County Administrator to issue award of contract to Mansfield Oil Company of Gainesville, Inc. effective July 22, 2022 is provided for board consideration. Roll was called on the motion.

A-11.

RESOLUTION; AWARD OF CONTRACT MANSFIELD OIL COMPANY OF GAINESVILLE THROUGH STATE CONTRACT #E194-73737 FOR PURCHASE OF VEHICLE GASOLINE AND DIESEL FUEL [CONTRACT TRANSFER FROM QUARLES PETROLEUM]

WHEREAS, The Commonwealth of Virginia contract awarded for statewide gasoline and diesel fuel contract (#E194-73737) transferred from Quarles Petroleum to Mansfield Oil Company of Gainesville, Inc. effective July 22, 2022; and

WHEREAS, pricing is based on price differentials that vary according to location and quantity delivered as outlined in the contract, and the contract is ongoing for the period of November 20, 2015 through January 5, 2019 with 7 possible annual one-year renewals, and a final renewal date ending January 5, 2016; and

WHEREAS, the County of Prince George wishes to continue to participate in state contract #E194-73737 for gasoline and diesel fuel purchases; and

WHEREAS, Staff is requesting authorization for the County Administrator to issue an Award of Contract to Mansfield Oil Company of Gainesville, Inc. in accordance with State Contract #E194-73737 effective July 22, 2022 (retroactively) with possible renewals on state renewal schedule.

NOW, THEREFORE, BE IT RESOLVED That the Board of the Supervisors of the County of Prince George this 9th day of August, 2022, hereby authorizes the County Administrator to issue a Notice of Award to Mansfield Oil Company of Gainesville effective July 22, 2022 (retroactively) with renewals in accordance with State Contract #E194-73737.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-12. Resolution; Authority to Advertise Public Hearing for Lease Agreement with L3Harris Technologies, Inc. for Disputanta Community Center. Mr. Dan Whitten, County Attorney, stated that L3Harris Technologies, Inc. has subcontracted with AMK Services as the maintenance provider for the Communications System and has approached the County to request that the County lease a storage bay to store equipment related to the Communications System. The bay is located at 10010 County Drive in Disputanta, Virginia and is identified as Tax Map # 46A(0A)00-070-0. The County owns this property. The following facilities are located on the property: Disputanta Volunteer Fire Company, Disputanta Community Center and the Disputanta Library. The bay is part of the Disputanta Community Center and is not currently being used. The 20-year lease term will begin September 14, 2022 and end on September 13, 2042. L3Harris Technologies will have the option to extend the lease on an annual basis upon the agreement of the County to extend the lease. There will be no fee for the use of the bay. In order to lease real estate owned by the County, the Board must hold a public hearing pursuant to Section 15.2-1800 of the Code of Virginia, 1950, as amended. A draft lease is provided for consideration; a motion approving authority to advertise the lease for a public hearing on September 13, 2022, is requested. Mr. Webb asked Mr. Whitten if this will be a controlled environment. Mr. Whitten stated that it would. Mr. Hunter made a motion, seconded by Mr. Brown, to approve the advertisement for L3Harris Technologies, Inc. to lease a bay for storage at the Disputanta Community Center. Roll was called on the motion.

A-12.

RESOLUTION: AUTHORITY TO ADVERTISE PUBLIC HEARING TO LEASE A PORTION OF THE DISPUTANTA COMMUNITY CENTER TO L3HARRIS TECHNOLOGIES, INC.

NOW, THEREFORE, BE IT RESOLVED that the Prince George County Board of Supervisors this 9th day of August, 2022, does hereby authorize the advertisement of a public hearing on September 13, 2022, regarding leasing space at the Disputanta Community Center to L3Harris Technologies, Inc.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

**A-13. Consideration of Appointments – Board, Commissions, Committees, Authorities:
Resolution of Appointment(s):**

A. Resolution; One Appointment (Four-Year Term) – Social Services Advisory Board. Mr. Brown made a motion, seconded by Mr. Hunter, to reappoint Ms. Jean Grim to the Social Services Advisory Board. Roll was called on the motion.

R-22-162

A-13A.

RESOLUTION; ONE APPOINTMENT; SOCIAL SERVICES ADVISORY BOARD

WHEREAS, Ms. Jean Grim’s term will expire on August 13 and she would like to be reappointed;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 9th day of August, 2022 does hereby reappoint Ms. Jean Grim to the Social Services Advisory Board for a term beginning August 14, 2022 and ending on August 13, 2026.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

B. Resolution; Two Appointments (Three-Year Term) – Recreation Advisory Commission. Mr. Hunter made a motion, seconded by Mr. Webb, to reappoint Mr. Christopher Jennings and appoint Ms. Kerra Jo Miller to the Recreation Advisory Commission. Roll was called on the motion.

R-22-163

A-13B.

RESOLUTION; TWO APPOINTMENTS; (THREE-YEAR TERM) – RECREATION ADVISORY COMMISSION

WHEREAS, The terms of Christopher Jennings and Stephanie Nelson on the Prince George County Recreation Advisory Commission, will expire on September 9, 2022;

NOW THEREFORE, BE RESOLVED That the Board of Supervisors of the County of Prince George this 9th day of August, 2022 does hereby appoint Mr. Christopher Jennings and Ms. Kerra Jo Miller to serve a three-year term on the Prince George County Recreation Advisory Board beginning September 10, 2022 and ending on September 9, 2025.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-14. Resolution; Authority to Advertise a Public Hearing to Change the Name of the Industrial Development Authority of Prince George County to the Economic Development Authority of Prince George County. Mr. Dan Whitten, County Attorney, stated that on July 20, 2022, the Industrial Development Authority (IDA) of Prince George County approved a motion, on a 5 to 2 vote, recommending to the Prince George County Board of Supervisors changing the name of the Industrial Development Authority of Prince George County to the Economic Development Authority of Prince George County. Code of Virginia, 15.2-4903, gives the Prince George County Board of Supervisors the authority to change the name by ordinance amendment. A public hearing would be required for the Ordinance and Staff is seeking approval for advertisement of a public hearing on September 13. Mr. Yoti Jabri, Economic Development Director, stated that he does agree with the name change. It aims the focus on strengthening our existing industry on further diversifying our local economy and creating a fertile environment for our small business generating new opportunities for private developers and attracting new retail and commercial investments. Mr. Brown made a motion, seconded by Mr. Hunter, to approve the authority to advertise a public hearing on September 13 for the name change of the Industrial Development Authority of Prince George County, Virginia to the Economic Development Authority of Prince George County, Virginia under Prince George County Code of Ordinances: Chapter 22: Community Development, Section 22-1 - Industrial Development Authority. Roll was called on the motion.

R-22-164

A-14.

RESOLUTION: AUTHORITY TO ADVERTISE A PUBLIC HEARING FOR THE NAME CHANGE OF THE INDUSTRIAL DEVELOPMENT AUTHORITY OF PRINCE GEORGE COUNTY, VIRGINIA TO THE ECONOMIC DEVELOPMENT AUTHORITY OF PRINCE GEORGE COUNTY, VIRGINIA UNDER PRINCE GEORGE COUNTY CODE OF ORDINANCES: CHAPTER 22: COMMUNITY DEVELOPMENT, SECTION 22-1 - INDUSTRIAL DEVELOPMENT AUTHORITY

NOW, THEREFORE BE IT RESOLVED: That the Board of Supervisors of the County of Prince George this 9th day of August, 2022, does hereby authorize the advertisement of a public hearing for the name change of the Industrial Development Authority of Prince George County, Virginia to the Economic Development Authority of Prince George County, Virginia Under Prince George County Code Of Ordinances: Chapter 22: Community Development, Section 22-1 - Industrial Development Authority.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

ADJOURNMENT. Mr. Webb moved, seconded by Mr. Brown to adjourn. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Hunter, Brown, Webb, Waymack, Carmichael

Opposed: (0)

Absent: (0)

The meeting adjourned at 8:52 p.m.

[Draft Minutes prepared August 28, 2022 for consideration on September 13, 2022; adopted by unanimous vote.]

Marlene J. Waymack
Chair, Board of Supervisors

Jeffrey D. Stoke
County Administrator