

Issue Analysis Form



Date: September 27, 2022
Donation of Surplus Progard
Vehicle Partition to Staunton
Sheriff's Office
Item: Police Department / County
Finance
Lead Department(s):
Contact Person(s): Keith Early & Betsy Drewry

Description and Current Status

The Prince George County Police Department has a surplus Progard vehicle partition that is no longer in use as it is incompatible with new vehicle dimensions.

This partition has been declared surplus, and the Staunton Sheriff's Office can use it. See surplus and donation forms as **Attachment A**.

Donation of such property to another governmental entity is allowed under the Code of Virginia §15.2-953(C).

Board Action Requested:

Approve the donation of a Progard vehicle partition to the Staunton Sheriff's Office. A draft resolution is included for consideration and possible approval.

Government Path

- | | | |
|--|---|--|
| Does this require IDA action? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does this require BZA action? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does This require Planning Commission Action? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does this require Board of Supervisors action? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Does this require a public hearing? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| If so, before what date? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

Fiscal Impact Statement

There is limited fiscal impact to the County (loss of potential surplus sale revenues).

County Impact

Approval of the donation will allow the Staunton Sheriff's Office use of surplus property that is currently not in use by the Prince George County Police Department.

Notes



ATTACHMENT A

County of Prince George
P. O. Box 68; 6602 Courts Drive
Prince George, VA 23875
Phone: (804)722-8600
FAX: (804)732-3604

REQUEST FOR DONATION OF SURPLUS PROPERTY

The County may only donate or gift public property to organizations as specifically outlined in the Code of Virginia §15.2-953B. Donation of property requires approval by Board of Supervisors.

REQUEST FOR SURPLUS PROPERTY DISPOSAL FORM MUST BE COMPLETED & SUBMITTED WITH THIS FORM FOR ITEM(S) YOU WISH TO DONATE AS LISTED BELOW

Department: Police

Dept. Contact Name: Russell Blystone Phone #: 804-733-2773

Description of surplus item to be donated:

Progard Vehicle Partition (2014 Chevrolet Tahoe)

Name, address and contact person of locality or organization interested in receiving a donation of surplus property from Prince George County*:

Organization Name: City of Staunton Sheriff's Office

Type of Organization: Government

(*Government; Volunteer Organization; Not-For-Profit, etc.)

Organization Address & Phone Number:

113 E. Beverley Street, Staunton, VA 24402-0064

540-332-3880

***Please ensure that recipient organization is allowable per Code of Virginia §15.2-953B**

Age, value and condition of item should be noted on the REQUEST FOR SURPLUS PROPERTY DISPOSAL FORM. This completed form should accompany this REQUEST FOR DONATION OF SURPLUS PROPERTY FORM.

Department Director/Constitutional Officer Signature

Date

9-01-2022

Approved:

County Administrator Signature

Date

9/6/22

Forward Approved Original to Procurement Officer. Procurement Officer will file original and forward a copy to Finance Director to be placed on Board of Supervisors meeting agenda for donation approval.

Ref: Section 190.4, Administrative Policy Manual

ATTACHMENT A



County of Prince George
P. O. Box 68; 6602 Courts Drive
Prince George, VA 23875
Phone: (804)722-8600
FAX: (804)732-3604

REQUEST FOR SURPLUS PROPERTY DISPOSAL

Department: Police

Contact Name: Russell Blystone Phone #: _____

Description of item to be surplus:

Progard Vehicle Partition (2014 Chevrolet Tahoe)

Reason for surplus:

Vehicle taken out of service-partition not compatible with new
police vehicles

Approximate age of item to be surplus: 8 Years

Approximate value of item when purchased: \$1000.00

Condition of item: Good
Good - Fair - Poor



Department Director/Constitutional
Officer Signature

9-01-2022

Date

Approved:


County Administrator Signature

9/6/22

Date

Board of Supervisors
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 27th day of September, 2022:

Present:

Vote:

Marlene J. Waymack, Chair
Donald R. Hunter, Vice-Chair
Floyd M. Brown, Jr.
Alan R. Carmichael, Jr.
T. J. Webb

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On motion of _____, seconded by _____, which carried unanimously, the following Resolution was adopted:

RESOLUTION; APPROVAL OF DONATION OF PROGARD VEHICLE PARTITION FOR A 2014 CHEVROLET TAHOE TO THE CITY OF STAUNTON SHERIFF'S OFFICE

WHEREAS, The Office of the Prince George County Police Department has a Progard vehicle partition for a 2014 Chevrolet Tahoe that has been declared surplus due to it not meeting the dimensions of the new vehicles; and

WHEREAS, The City of Staunton Sheriff's Office has expressed a need for this item and can use it; and

WHEREAS, Donation of such property is allowable under the *Code of Virginia* §15.2-953(C);

NOW, THEREFORE, BE IT RESOLVED That the Board of the Supervisors of the County of Prince George this 27th day of September, 2022, does hereby approve the donation of a Progard vehicle partition to the City of Staunton Sheriff's Office.

A Copy Teste:

Jeffrey D. Stoke
County Administrator