

# Issue Analysis Form



**Date:** October 11, 2022  
Public Hearing Re-  
Appropriation – Stormwater  
Fall 2019 Bond Proceeds

**Item:**

**Lead Department(s):** County Finance

**Contact Person(s):** Betsy Drewry

## Description and Current Status

As part of the Fall 2019 borrowing / bond issuance, \$2,100,000 was included for Stormwater projects. Upon receipt, the bond proceeds were recorded as revenue in the Stormwater Fund (Fund 0220). The related debt service payments are repaid solely from Stormwater fees (no General Fund revenues). Unlike the Capital Improvement project Fund 0311, Stormwater unexpended budgeted amounts do not automatically re-appropriate / carry forward into the new fiscal year. These proceeds will be used for stormwater projects planned over the next three years. **The draft resolution prepared for the re-appropriation contains language to automatically re-appropriate funds until the bond proceeds are fully expended (if approved following the public hearing).**

Project engineering and design is ongoing for three (3) major projects as of June 30, 2022:

- Birchett Estates Reach 1, Phase 2
- Birchett Estates Reach 2
- Quebec Avenue / Perrin Road

Cumulative bond funds expended as of June 30, 2022 are \$290,210.38, leaving \$1,809,789.62 of unexpended bond proceeds on June 30, 2022.

Fall 2019 Borrowing - \$2,100,000  
Expended during FY2020 - \$4,075.00  
Expended during FY2021 - \$160,774.66\*  
Expended during FY2022 - \$125,360.72

**Remaining Fall 2019 Stormwater Bond Proceeds - \$1,809,789.62\***

\*Adjusted for Marl Bank project - \$41,900 prior to closing FY2021 in the Financial System

Mr. Haltom and his team, along with Mrs. Walton and her staff, are working to transition the stormwater responsibilities from CDCC to the Utilities Department. Staff will work with the contracted engineering firm to complete design work and prepare Invitations for Bid (IFBs) for identified major Stormwater projects which will utilize the majority of the Fall 2019 borrowing. Additionally, identification of new smaller Stormwater projects remains ongoing.

This budget amendment of \$1,809,789.62, if approved, requires a public hearing because the amount exceeds 1% of the adopted FY2023 budget (Adopted FY2023 budget = \$160,016,873; 1% = \$1,600,168). The Code of Virginia §15.2-2507 requires a public hearing for budget amendments exceeding 1% of the adopted fiscal plan.

The Board authorized advertisement of an October 11 public hearing at its September 13 meeting. The Public Hearing notice was published in the Thursday September 29, 2022 edition of *The Progress Index*, and a copy is provided as **Attachment A**.

A brief presentation introducing the Public Hearing Topic is provided as **Attachment B**.

**Appropriation Entry:**

Stormwater Fund

**Revenues:**

0220-40-900-8208-399999 Stormwater Fund, Fund Balance \$1,809,789.62

**Expenditures:**

0220-04-104-2126-43101 Birchett Est. Reach 1, Phase 2 Prof. Services \$26,465.00

0220-04-104-2128-43101 Birchett Estates Quebec Drive Professional Services \$26,778.75

0220-04-104-2129-43101 Cedar Creek Reach 2 Professional Services \$10,971.00

0220-04-104-2199-48160 Undesignated Stream Restoration \$1,745,574.87

**TOTAL \$1,809,789.62**

**Board Action Requested:**

Following a Public Hearing, approve the re-appropriation of \$1,809,789.62 in Stormwater Bond Proceeds to the FY2023 budget, ***with appropriation continuing past June 30, 2023 until proceeds are fully expended.*** A draft resolution is included for consideration and possible approval.

**Government Path**

- Does this require IDA action?  Yes  No
- Does this require BZA action?  Yes  No
- Does This require Planning Commission Action?  Yes  No
- Does this require Board of Supervisors action?  Yes  No
- Does this require a public hearing?  Yes  No
- If so, before what date?  Yes  No

**Fiscal Impact Statement**

Appropriation of Stormwater Fund, fund balance totaling \$1,809,789.62.  
**There is no General Fund impact.**

**County Impact**

Action makes available from Stormwater Fund, fund balance resources to complete stormwater projects from bonds issued for this purpose.

**Notes**

Stormwater Fund debt service is repaid solely from Stormwater fees.

## Ad Preview

ATTACHMENT A

COUNTY OF PRINCE  
GEORGE  
NOTICE OF PUBLIC  
HEARING  
PROPOSED AMENDMENT  
TO FY23 BUDGET

Notice is hereby given pursuant to Section 15.2-2507, Code of Virginia (1950, as amended), that the Prince George County Board of Supervisors will conduct a public hearing for the purpose of receiving comments on the proposed Amendment to the Prince George County Annual Fiscal Plan (the "Budget") for the Fiscal Year beginning July 1, 2022 and ending June 30, 2023 during its regular meeting of Tuesday, October 11, 2022, beginning at 7:30 p.m., in the Boardroom of the County Administration Building, Third Floor, 6602 Curtis Drive, Prince George, Virginia.

The Prince George County Board of Supervisors approved the issuance of Series Fall 2019 bonds on November 13, 2019 in the amount of \$2,100,000 to complete stormwater projects. The debt repayments for this bond issuance are paid solely from stormwater fees collected from Prince George County residents and businesses. At June 30, 2022, \$1,809,789.62 of these bond proceeds remained unexpended, and this amount is reflected in Stormwater Fund, fund balance. To continue completion of needed stormwater projects, these unexpended bond proceeds must be re-appropriated from fund balance for use in FY2023, and future fiscal years until fully expended. The Prince George County Board of Supervisors will consider re-appropriation of these unexpended bond proceeds following a public hearing.

A copy of the related material can be examined in the County Administration Department of the County Administration Building. The building is open from Monday - Friday, 8:30 AM - 5:00 PM.

By Authority of  
Jeffrey D. Stoke  
County Administrator  
COUNTY OF  
PRINCE GEORGE  
September 29, 2022 #7790133

# STORMWATER BOND PROCEEDS – UNEXPENDED “CARRYOVER”

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PUBLIC HEARING – BUDGET AMENDMENT \$1,809,789.62

UNEXPENDED SERIES FALL 2019 BOND PROCEEDS

OCTOBER 11, 2022



## BOND PROCEEDS – STORMWATER PROJECTS

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- The Board approved issuance of \$2,100,000 for capital stormwater improvement projects – Fall 2019 Bond Series
- Corresponding debt is repaid solely from stormwater fees
- Second such bond issuance since stormwater fee program began



## UNEXPENDED BOND PROCEEDS

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- As of June 30, 2022 \$290,210.38 of the Series Fall 2019 bond proceeds had been expended
- Unexpended balance \$1,809,789.62
- These proceeds do not automatically re-appropriate at year-end like Capital Improvement Funds

## PUBLIC HEARING

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- Because the unexpended bond proceed balance exceeds 1% of the adopted FY2023 budget, a public hearing is required {FY2023 Adopted Budget = \$160,016,873; 1% = \$1,600,168}
  - Code of Virginia §15.2-2507
- The Board approved advertisement of the public hearing on September 13

# PUBLIC HEARING ADVERTISEMENT PUBLISHED

- Notice of October 11, 2022 Public Hearing to Amend FY2023 Budget for re-appropriation submitted to *The Progress Index*
- Ad ran Thursday, September 29, 2022
- Amendment of \$1,809,789.62

**ATTACHMENT B  
COUNTY OF PRINCE  
GEORGE  
NOTICE OF PUBLIC  
HEARING  
PROPOSED AMENDMENT  
TO FY23 BUDGET**

Notice is hereby given pursuant to Section 15.2-2507, Code of Virginia (1950, as amended), that the Prince George County Board of Supervisors will conduct a public hearing for the purpose of receiving comments on the proposed Amendment to the Prince George County Annual Fiscal Plan (the "Budget") for the Fiscal Year beginning July 1, 2022 and ending June 30, 2023 during its regular meeting of Tuesday, October 11, 2022, beginning at 7:30 a.m. in the Boardroom of the County Administration Building, Third Floor, 6602 Courts Drive, Prince George, Virginia.

The Prince George County Board of Supervisors approved the issuance of Series Fall 2019 bonds on November 12, 2019 in the amount of \$2,100,000 to complete stormwater projects. The debt repayments for this bond issuance are paid solely from stormwater fees collected from Prince George County residents and businesses. At June 30, 2022, \$1,809,789.62 of these bond proceeds remained unexpended, and this amount is reflected in Stormwater Fund, fund balance.

To continue completion of needed stormwater projects, these unexpended bond proceeds must be re-appropriated from fund balance for use in FY2023, and future fiscal years until fully expended. The Prince George County Board of Supervisors will consider re-appropriation of these unexpended bond proceeds following a public hearing.

A copy of the related material can be examined in the County Administration Department at the County Administration Building. The building is open from Monday - Friday, 8:30 AM - 5:00 PM.

By Authority of  
Jeffrey D. Stok  
County Administrator  
COUNTY OF  
PRINCE GEORGE  
September 29, 2022 #779133



## OCTOBER 11 BOARD ACTIONS REQUESTED FOLLOWING PUBLIC HEARING

- Approve Appropriation Resolution [\$1,809,789.62]
  - To Date small amounts have been awarded for PER and Engineering for three projects
  - The majority of this balance remains undesignated and Utilities will issue IFBs for work and bring forward projects at future meetings

### Appropriation Entry:

#### Stormwater Fund

#### Revenues:

0220-40-900-8208-399999 Stormwater Fund, Fund Balance	\$1,809,789.62
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#### Expenditures:

0220-04-104-2126-43101 Birchett Est. Reach 1, Phase 2 Prof. Services	\$26,465.00
0220-04-104-2128-43101 Birchett Estates Quebec Drive Professional Services	\$26,778.75
0220-04-104-2129-43101 Cedar Creek Reach 2 Professional Services	\$10,971.00
0220-04-104-2199-48160 Undesignated Stream Restoration	\$1,745,574.87
<b>TOTAL</b>	<b>\$1,809,789.62</b>

## RECOMMENDATION TO ALLOW APPROPRIATION TO CONTINUE UNTIL PROCEEDS FULLY EXPENDED

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- Staff has included language in the draft resolution which states the appropriation will not lapse on June 30, 2023, but will continue until Series 2019 bond proceeds are fully expended {award will span multiple fiscal years similar to CIP Fund}

**BE IT FURTHER RESOLVED That the appropriations designated for Series 2019 Stormwater Bond proceeds will not lapse at the end of Fiscal Year 2023, but shall remain appropriated until the bond proceeds are fully expended.**

# QUESTIONS?

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Board of Supervisors  
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 11<sup>th</sup> day of October, 2022:

<u>Present:</u>	<u>Vote:</u>
Marlene J. Waymack, Chair	
Donald R. Hunter, Vice-Chair	
Floyd M. Brown, Jr.	
Alan R. Carmichael	
T. J. Webb	
<hr/>	
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On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, which carried unanimously, the following Resolution was adopted:

**RESOLUTION; APPROPRIATION OF UNEXPENDED FALL 2019  
SERIES STORMWATER FUND BOND PROCEEDS FY2021-22  
BUDGET TO FY2022-23 (\$1,809,789.62)**

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 11<sup>th</sup> day of October, 2022, does hereby authorize the following increase of funds within the 2022-2023 Budget such line items increased as follows, which monies to be expended in accordance with purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
Stormwater Fund	
Revenues:	
0220-40-900-8208-399999 Stormwater Fund, Fund Balance	\$1,809,789.62
Expenditures:	
0220-04-104-2126-43101 Birchett Est. Reach 1, Phase 2 Prof. Services	\$26,465.00
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0220-04-104-2199-48160 Undesignated Stream Restoration	\$1,745,574.87
<b>TOTAL</b>	<b>\$1,809,789.62</b>

BE IT FURTHER RESOLVED That the appropriations designated for Series 2019 Stormwater Bond proceeds will not lapse at the end of Fiscal Year 2023, but shall remain appropriated until the bond proceeds are fully expended.

A Copy Teste:

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Jeffrey D. Stoke  
County Administrator