



## County of Prince George

Real Estate Assessor's Office  
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Brian E. Gordineer, AAS  
Real Estate Assessor

### **MINUTES** **Board of Equalization** **Real Estate Assessor's Office** **6602 Courts Drive – Suite 204** **Prince George, Virginia 23875** **January 17, 2023**

PRESENT: Howard Lee Dixon, Chairman  
Elizabeth Abernathy, Secretary  
Raymond Everett  
Henry W. Geisz  
Mary Ann S. White

Theresa Born  
Brian Gordineer, County Assessor  
Randy Horne  
Tiffany Lemons

The meeting was called to order by Howard Lee Dixon at 9:00 am.

#### **1. Old Business**

There was no old business.

#### **2. Election of Chair and Secretary**

Elizabeth Abernathy nominated Howard Lee Dixon as Chairman, Mary Ann S. White seconded and all voted in favor. Mary Ann S. White nominated Elizabeth Abernathy as Secretary, Raymond Everett seconded and all voted in favor.

#### **3. January 1, 2023 Assessments and FY2024 Calendar**

Brian Gordineer provided a review of January 1, 2023 Assessments and FY2024 Calendar of the Real Estate Assessor's Office.

#### **4. BOE Hearing Dates**

Brian Gordineer proposed BOE Hearing Dates – June 7, 8 and 9, 2023

#### **5. Department of Taxation Training**

Theresa Born shared Department of Taxation record of training and the Board requested that the Real Estate Assessor's Office contact the Department of Taxation to arrange for in-person training to be conducted before the June hearings.

#### **6. Review of Income Approach**

Brian Gordineer and Theresa Born provided a review of the income approach to valuation.

**7. Annual Report**

Brian Gordineer provided a brief review of the FY2023 Annual Report of the Real Estate Assessor's Office

**8. Alternate Member**

Brian Gordineer shared the ability of the Board of Equalization to have an alternate member. All supported the addition of an alternate member and encouraged Brian Gordineer to pursue ordinance changes.

**9. New Business**

There was no new business.

The meeting was adjourned at 10:20 am.