

AGENDA

Board of Supervisors
County of Prince George, Virginia
Regular Meeting: June 13, 2023
County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

Regular Meeting

Closed Session

5:00 p.m.

Work Session

6:00 p.m.

Business Meeting

7:00 p.m.

***Public Hearings Will Be Heard at 7:30 p.m.**

The meeting will be live-streamed at the following link:

https://www.princegeorgecountyva.gov/live_stream/index.php

Public comments may be made in person during any meeting. You may also submit any public comments on our website at

https://www.princegeorgecountyva.gov/departments/board_of_supervisors/public_comment_for_m.php.

Any public comments received in person or by website form up until the public comment section is closed by the Chair of the Board of Supervisors on June 13 may be entered into the meeting minutes if desired by the citizen.

CALL TO ORDER

Roll Call

CLOSED SESSION

E-1. Resolution; Closed Session Motion with Topics and Code Section References to be Provided at Board Meeting. [2]

E-2. Resolution; "Certification of Closed Session" Certifying that Only those Items Contained in the Closed Session Motion were Discussed. [3]

WORK SESSION

Route 10 Water Line Discounted Connection Fees - Frank Haltom, County Engineer [4]

Discussion of 2019 Bond Proceeds for Fire/EMS Projects - Betsy Drewry, Deputy County

Administrator, Finance, Chief Paul Beamon, and Dean Simmons, General Services Director [5]

INVOCATION

PLEDGE OF ALLEGIANCE TO U.S. FLAG

PUBLIC COMMENTS

ADOPTION OF AGENDA [1]

ORDER OF CONSENSUS

C-1. Draft Minutes – May 23, 2023 Regular Meeting. [6]

PRESENTATIONS

SUPERVISORS' COMMENTS

COUNTY ADMINISTRATOR'S COMMENTS

REPORTS

VDOT – Crystal Smith [7]

- a. Discussion on Letter of Support for NTTR on Halifax Road from County Line to Rowanty Road (Dinwiddie County coordination)

General Assembly Update – Andrea Erard, Interim County Attorney [8]

POSTPONED ITEMS

ORDER OF BUSINESS

- A-1. Resolution; to Appropriate Designated Funds and Accounts from Designated Estimated Revenues for Fiscal Year 2023-2024 for the Operating Budgets and the Capital Improvement Program for the County of Prince George. (Betsy Drewry, Deputy County Attorney, Finance). [9]
- A-2. Resolution Accepting Easement for Waterline Extension to Route 10 Corridor Project. (Frank Haltom, County Engineer) [10]
- A-3. Resolution; Award of Contract (Towne Insurance, Volunteer Fire & EMS Sickness and Accident Insurance \$52,009.86). (Betsy Drewry, Deputy County Administrator, Finance) [11]
- A-4. Resolution; Adoption of the Revised Emergency Operations Plan for the County of Prince George. (Chief Paul Beamon) [12]
- A-5. Resolution; Appropriation (\$233,000.00 DCJS ARPA Law Enforcement Equipment Funds). (Chief Keith Early) [13]

- A-6. Resolution: Budget Transfer of Series 2019 Repurposed Bond Proceeds (\$19,710) for Generator Modifications for Station 8. (Dean Simmons, General Services Manager) [14]
- A-7. Resolution Approving Policy Relating to Charges for Records Requests. (Andrea Erard, Interim County Attorney) [15]
- A-8. Consideration of Appointments – Board, Commissions, Committees, Authorities: Resolution of Appointment(s):
- A. Resolution; One Appointment (Three-Year Term) – District 19 Community Services Board. [16]
 - B. Resolution; Three Appointments (Three-Year Term) – Recreation Advisory Commission. [17]
 - C. Resolution; Appointment (One Member) Appomattox Regional Library Board. [18]
- [ADDED] A-9. **Resolution Accepting William A. Walton Elementary School. (Andrea Erard, County Attorney)**
- A-10. **Discussion of Additional Holiday for Employees for Independence Day. (Corrie Hurt, Human Resources Director)**

PUBLIC HEARINGS

- P-1. Public Hearing; REZONING RZ-23-04: Request of Interstate VA Holdings, LLC to rezone one parcel consisting of approximately 8.83 acres (more or less) [Tax Map 510(0A)00-025-0] that is zoned both Residential Agricultural (R-A) and General Business (B-1) to General Business (B-1). In addition, the rezoning request would rezone another parcel consisting of approximately .02 acres (more or less) [Tax Map 510(0A)00-025C] that is zoned both Residential Agricultural (R-A) and General Business (B-1) to General Business (B-1). The developer plans to build a travel center on the property. The subject property is located on the north side of the intersection of Sunnybrook Road and Courtland Road. The Comprehensive Plan Future Land Use Map indicates the property is planned for “Commercial” land uses. (Andre Greene, Planning Department) [19]
- P-2. Public Hearing; COMPREHENSIVE PLAN AMENDMENT CPA-23-02: Request of It’s His Land, LLC to amend the Comprehensive Plan Future Land Use Map designation for the property identified as Tax Map 350(0A)00-044-A from “Residential” to “Commercial.” The property is approximately 14.8 acres in size, and is located on the West side of Prince George Drive at the intersection with West Quaker Rd. (Tim Graves, Planning Department) [20]
- P-3. Public Hearing; Conveying of an easement to Comcast Cable Communications Management, LLC for the purpose of providing Comcast service to the Riverside Regional Jail at 800 Folar Trail. (Andrea Erard, Interim County Attorney) [21]

ADJOURNMENT

Board meeting format: Executive Meeting at 5:00 p.m., followed by a Business Meeting at 7:00 p.m. with Public Hearings being heard at 7:30 p.m. **Visit Prince George County website for information www.princegeorgecountyva.gov.**

MINUTES
Board of Supervisors
County of Prince George, Virginia

June 13, 2023

County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

MEETING CONVENED. Chairman Donald R. Hunter called a regular meeting of the Board of Supervisors of the County of Prince George, Virginia, to order at 5:00 p.m. on June 13, 2023 in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia.

ATTENDANCE. The following members responded to Roll Call:

Donald R. Hunter, Chairman	Present
T. J. Webb, Vice-Chairman	Present
Floyd M. Brown, Jr.	Present
Alan R. Carmichael	Present
Marlene J. Waymack	Present

Also present: Jeff Stoke, County Administrator; Betsy Drewry, Deputy County Administrator; and Andrea Erard, Interim County Attorney.

CLOSED SESSION

Mr. Webb made a motion, seconded by Mr. Brown, that the Board convene a closed session for (i) Virginia Code section 2.2-3711(A)(1) – Discussion or consideration of the performance a specific appointee of the Board, and for the purpose of the discussion and interviewing of candidates for the position of County Attorney; and (ii) Virginia Code section 2.2-3711(A)(3) for the discussion of the possible sale of public property for the purpose of encouraging the location of a business in Prince George County, because discussion in an open meeting would negatively affect the negotiating strategy or bargaining position of the Board; and (iii) Virginia Code section 2.2-3711(A)(5) for the discussion concerning a prospective business or industry because no previous announcement has been made of the business' or industry's interest in locating its facilities in Prince George County – manufacturing/processing facility. Roll was called on the motion.

The roll call vote was:

In favor: (5) Waymack, Webb, Hunter, Brown, Carmichael

Opposed: (0)

Absent: (0)

E-2. Resolution; Certification of Closed Session. At 6:00 p.m., Mr. Carmichael made a motion, seconded by Mrs. Waymack, that the Board adjourn the closed session and enter open session, certifying that to the best of each Board Members' knowledge (1) only public business lawfully exempted from open meeting requirements were discussed and (2) only matters identified in the convening motion were discussed. Chairman Hunter asked if any Board member knew of any matter discussed during the closed session that was not announced in its convening legislation. Hearing no comment from the Board, the Chairman asked that the roll be called on the motion.

R-23-092

E-2.

RESOLUTION; CERTIFICATION OF CONTENTS OF CLOSED SESSION
PURSUANT TO SEC. 2.2-3711, ET SEQ., CODE OF VIRGINIA (1950, AS
AMENDED)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 13th day of June, 2023 does hereby certify that, to the best of each Board Member's knowledge, (1) only public business lawfully exempted from open meeting requirements where discussed, and (2) only matters identified in the convening motion were discussed.

On roll call the vote was:

In favor: (5) Waymack, Webb, Hunter, Brown, Carmichael

Opposed: (0)

Absent: (0)

WORK SESSION

Route 10 Water Line Discounted Connection Fees – Mr. Frank Haltom, County Engineer, stated that existing homes along new waterlines are not required to connect. He clarified for Mr. Carmichael that also applies to new homes under construction that have already received their permit to drill a new well. Mr. Hunter asked what the water source would be on the Route 10 Water Line. Mr. Haltom stated the Appomattox River Water Authority. Mr. Haltom stated that as of July 2022, the water connection fee is \$4,000. Residential properties along newly constructed waterlines are eligible for a discount of connection fees. Two recent waterline projects were completed allowing a 50% discount off the \$3,000 connection fee, a \$1,500 savings to the customers (Route 460 waterline extension and Route 156 waterline extension). In compliance with County Code, the requirements of eligibility are: (1) the connection is for a single-family dwelling; (2) application for service is made within 60 days of notification by the director of availability of the utility line; and (3) all applicable charges and fees are paid in full within a two-year period from the date of application of service. There are 54 existing single-family residential properties eligible to receive the discount for the Route 10 waterline. Some considerations for offering a discount are that existing homes have invested in their private water supply, it incentivizes new customers to connect sooner increasing operating revenues sooner, and the discount can be a perceived loss of future revenues for capital improvements. However, Mr. Haltom stated that the purpose of the waterline is to avoid future capital expenses to

maintain two well systems. Therefore, Staff is recommending to discount the connection fee by \$1,500 (37.5% in this case due to current rates) of the connection fee - requiring \$2,500. The discount only applies if actually connected within 60 days of availability – notification will be provided upon project completion. The ordinance allows a discount for existing residential homes only. Other uses and future homes will be required to pay the full connection fee. Connection fee can be paid over a period not to exceed two years from the date of application. For example, \$2,500 (\$1,500 discount) over two years adds \$208.33 to each bi-monthly bill. At a 50% discount, \$2,000 (\$2,000 discount) over two years adds \$167.00 to each bi-monthly bill. Mr. Brown stated that he would personally lean towards a 50% discount to be consistent with what we have done in the past in terms of percentage. Mr. Carmichael stated that he wonders if that would create a dollar figure comparison. Mr. Webb stated that he understands where they are coming from and he would be inclined to agree with Mr. Brown by leaving it at the same percentage (50%) across the board. In addition, if the rates change again, the residents in the future will be benefiting from the same percentage across the board. Mr. Hunter agreed that 50% seems to have been the standard in years past. The Board agreed by consensus to move forward with a 50% discount. Mr. Haltom stated that they will send out notices in the next couple of weeks.

Discussion of 2019 Bond Proceeds for Fire/EMS Projects – Ms. Betsy Drewry, Deputy County Administrator, Finance stated that they are there to provide a brief update on where they stand with the Series 2019 Bond Proceeds that were originally borrowed to construct a new Jefferson Park Fire Station (\$3.2 million). Due to the potential costs of that new station, the Board determined a renovation of Station 5 was more cost effective, and unexpended bonds were repurposed. Nearly \$51,000 was spent on a piece of equipment (Compressor Purifier) that was ordered for that station leaving a balance of \$3.15 million. Since then, more monies have been appropriated, including the design (\$100,500), roof replacement (\$25,413.93), swipe entry (\$14,322.15), and Phase I renovations (\$192,500). In addition, modifications to the existing generator for Station 8 (\$19,710) will be proposed later this evening. This leaves a balance of \$2,638,283.11. Ms. Drewry did clarify for Mr. Brown that we are past the arbitrage calculation period. There will be an annual calculation to see if the interest earnings exceed what the County is paying on interest payments on this debt. If so, the County could be subject to a penalty. There is some interest accruing on this particular bond series so we can always appropriate the interest earnings to pay any arbitrage. The earned interest rates are not very high right now. Mr. Dean Simmons, General Services Director, proposed other needed Jefferson Park Fire Station renovations, including other HVAC Replacement at Jefferson Park and Station 8, Generator Replacement at Station 5, Bay Door Replacement at Station 5, and Kitchen Upgrades (mostly cosmetic). Mr. Simmons added that for a short-term solution on the Generator at Station 5, he is looking to move the original generator that was at Station 8 and moving it to Station 5. The bay door works at Station 5; the problem is they are all glass and the sun shining through is causing the equipment to fade. Mr. Webb asked what is going on with the generator currently at Station 8 to be moved to Station 5. Mr. Simmons stated that it is a single-phase generator and electrical upgrades have been made at Station 8 for a 3-phase generator. That particular generator was labeled a 3-phase generator. However, it is not. Chief Paul Beamon stated that he agrees with the HVAC System replacement at Station 5, as well as the generator replacement at Station 5. The generator there has been causing them issues for quite some time and has been down for months now. The Chief stated that if the bay doors were not all glass, they believe they could

decrease the temperature in the bay and avoid damages to the firefighter protective turnout gear. Sunlight degrades the material. Mr. Webb asked if they have considered tinting the glass on the current bay door. Chief Beamon stated that there is tint on it and another option would be to look at ceramic coating tint. It would be cheaper than replacing the doors. He agreed that the kitchen upgrades are cosmetic. Chief Beamon added that they are looking to create a Gear Storage Room at Station 8. Mr. Webb asked for the costs of these other items. Mr. Simmons said they are looking for direction from the Board to get pricing on these items. Mr. Webb stated the reason he is asking is because they also need to do something about the living quarters at Station 6. Mr. Simmons stated that is the reason for this discussion to see what they can do with the rest of these proceeds. Mr. Brown stated that it is a wasted step to have to get consent to get the pricing. Mr. Stoke stated that this is a unique situation with the bond proceeds being out there since 2019. At this point, they did not know if the Board wanted to shut down the improvements at Stations 5 and 8 and take all of those remaining proceeds and push it either towards new Wells Station or Station 6 addition or a local match at Fort Gregg-Adams. Mr. Brown stated that he cannot give direction without an estimate. Chief Beamon and Mr. Simmons stated that based on what they have spent before, they are looking at about \$300,000 for HVAC at both stations. The Board agreed they should go forward and get the estimates. Mr. Webb stated those HVAC units are not a matter of if they are going to fail, but when. Mr. Webb stated that the Board does not meet for another month. If they get the prices before then, please send it out to the Board. Do not wait for another meeting.

Chairman Hunter called a recess at 6:35 pm. The meeting reconvened at 7:00 pm.

Invocation. Mr. Brown gave the Board's invocation.

Pledge of Allegiance to U.S. Flag. Mr. Carmichael led the Pledge of Allegiance to the U.S. Flag.

PUBLIC COMMENTS. Chairman Hunter announced that anyone wishing to come before the Board may do so at this time. He noted that this was the time for unscheduled general public comments. Chairman Hunter opened the public comments at 7:01 p.m.

Reed Foster (7031 Laurel Spring Road). Mr. Foster requested a meeting with the Board of Supervisors in executive session to discuss the two complaints that he filed with them on March 15, 2023. There has been no resolution to those two complaints. He can be contacted at (804) 943-3545 or at rfosterchief100@aol.com. He hopes to hear from them soon so that we can put this matter to rest.

Mary Ann White (7500 Trailing Rock Road). Ms. White is a resident of the County and represents the Southside Virginia Board of Realtors. She noticed that the convenience center is not on the agenda this evening and would like to know when it will be discussed again.

There being no one else to speak, the public comments period was closed at 7:04 p.m.

APPROVAL OF AGENDA. Mr. Carmichael made a motion, seconded by Mr. Brown, to adopt the agenda as amended with the additions of Items A-9 and A-10. Roll was called on the motion.

The roll call vote was:

In favor: (5) Hunter, Webb, Waymack, Brown, Carmichael

Opposed: (0)

Absent: (0)

ORDER OF CONSENSUS. Mr. Webb made a motion, seconded by Mrs. Waymack, to adopt the Order of Consensus as presented. Roll was called on the motion.

C-1. Draft Minutes – May 23, 2023 Regular Meeting Minutes.

The roll call vote was:

In favor: (5) Waymack, Webb, Hunter, Brown, Carmichael

Opposed: (0)

Absent: (0)

SUPERVISORS COMMENTS

Mr. Carmichael stated now that people are getting out and about and will be traveling and having activities with family and friends, please be safe.

Mrs. Waymack stated that Prince George was very fortunate to not have the smoke the way they did further up north. However, she encouraged everyone to be vigilant outdoors should there be an issue with the smoke again and to use an N95 respirator if needed. Children and the elderly are all susceptible.

Mr. Brown announced that he will have a partial cornea transplant surgery on June 19 and will have about a 30-day recovery.

COUNTY ADMINISTRATOR'S COMMENTS

Mr. Jeff Stoke, County Administrator, stated that the Prince George County High School Class of 2023 Graduation Ceremony will be on June 17 at the PGHS Football Stadium, 7801 Laurel Spring Road, Prince George, 9:00am - 1:00pm. Also on June 17, there will be Special Saturday Hours for In-Person Early Voting for the June 20 Democratic Primary, P.G. Registrar, 6602 Courts Drive, 2nd Floor, Admin. Building, 9:00am - 5:00pm. In addition, on June 17 the Prince George Farmers' Market will have a "Juneteenth Day" Celebration at Scott Park, 6380 Scott Memorial Park Road, Prince George, 1:00pm - 5:00pm. On June 19, the Prince George County Government offices & facilities will be closed in observance of the Juneteenth Holiday. On June 20, there will be the Democratic Primary Election Day 2023 - all precincts will be open 6:00 AM to 7:00 PM. Contact the P. G. Registrar at 804-722-8748 for more information.

REPORTS

VDOT – Ms. Crystal Smith of the Virginia Department of Transportation stated that they have received their funding scenario for Fiscal Year 2024 and legislature had dedicated some

additional funds for Prince George County (\$50,000 for tree trimming, \$80,000 for ditching, and \$53,000 for pipes). This is the first year for that additional funding and VDOT is hoping that they will exceed the accomplishment goals that have been set in those categories and request that additional funding in future years. With that additional funding, they are planning to inspect and clean 165,000 linear feet of ditch, accomplish 43 miles of shoulder work, 1300 acres of litter and mowing, 1600 linear feet of pipe inspection and cleaning, and over 100 shoulder miles of tree trimming. They have been working for the last six months to put this plan together so that the goals set for their area headquarters are reasonable. They hope to begin the bridge work on Heritage Road late this summer. That start date all hinges on the receipt of the steel for that project. Bull Hill/Courthouse roundabout still scheduled for heavy construction to begin in October. There are a couple of additional projects coming up on the Benjamin Harrison Bridge. They plan to replace the span lock and the fender system for that bridge. It will take about a year and a half to complete. There was a 30-day delay on the Templeton No Through Truck Restriction. In addition, Dinwiddie County has requested support from Prince George County to support a No Through Truck Restriction on Halifax Road from County Line to Rowanty Road. Prince George County would have to hold a public hearing. The Board agreed by consensus for VDOT to move forward with a study on the No Through Truck Restriction on Halifax Road and allow the County Administrator to provide a letter of support. Mr. Webb asked about the extent of the work on the Benjamin Harrison Bridge regarding lane restrictions and bridge closure. Ms. Smith stated that most of the fender system work will be underneath the bridge and there will probably be some lane closures. Most of the work is done at nighttime. Mr. Webb asked when the Hines Road outfall ditch will be started. Ms. Smith said she does not have a date at this time. Mrs. Waymack asked if there is an update on the Oaklawn Boulevard project. Ms. Smith stated that she has no updates at this time. Mr. Carmichael asked if there are any safety grants or other types of funding for a signal light at the Disputanta Fire Department. Ms. Smith stated that she could try to see if they could use CSIO Funds for that. However, she is not very hopeful as it is usually the locality's responsibility to pay for that.

General Assembly Update – Ms. Andrea Erard, Interim County Attorney, stated that this past year there were more substantial items passed than in other years. Ms. Erard talked about several of those pieces of legislation, the first being § 3.2-312. Blue Catfish Processing, Flash Freezing, and Infrastructure Grant Program. The Governor may award grants from the Fund for the Blue Catfish Processing, Flash Freezing, and Infrastructure Grant Program to encourage efforts by political subdivisions to support the processing, flash freezing, and infrastructure of invasive blue catfish species. There has been a Department of Workforce Development and Advancement created. The Board of Education is to recommend amendments to the SOQs to establish standards for the maintenance and operations, renovation, and new construction of elementary and secondary school buildings. Amendments shall include standards for the percentage of the current replacement value of a public school building that a school board should budget for the maintenance and operations of the building and such other standards as the Board deems appropriate. Matching grants are now available for school security officers, other relevant school safety personnel within the relevant school division or law-enforcement agency. Grants may be awarded for the expenses related to the equipment necessary for such uniformed school resource officers. The Police Chief may enact a curfew under certain circumstances during a civil disturbance for up to 24 hours. The Board would need to create an Ordinance. Code Compliance now has the authority to remove immobile or unattended vehicles. If an

enforcement action was based upon a willful disregard for applicable law, regulation, or Ordinance, the subject of the enforcement action shall be entitled to an award of compensatory damages and to an order remanding the matter to the locality and may further be entitled to reasonable attorney fees and court costs. A "Stop work order" means a legally binding written order to immediately cease work on a building or structure that (i) is issued by a local building official to a property owner, the property owner's agent, or the person performing the work; (ii) identifies the specific violations of the Building Code in regard to the work being performed; and (iii) states the conditions under which such work may be resumed. If the locality loses in a Stop Work Order Appeal, the other side is entitled to recover the actual costs of litigation, including court costs, attorney fees, and witness fees, from the locality responsible for issuing the Stop Work Order. All firefighters, including volunteer firefighters shall complete a training program developed by the Executive Director of the Department of Fire Programs on the risks of fires in electric vehicles and how to safely and effectively manage such fires. Resilience is now strongly encouraged to be part of the comprehensive plan. Resilience is the capability to anticipate, prepare for, respond to, and recover from significant multi-hazard threats with minimum damage to social well-being, health, the economy, and the environment. Tiktok and WeChat are prohibited on government-issued devices. There is a new report due on September 1 to summarize all of policies and ordinances that pertain to development and construction in the locality during the prior fiscal year. In addition, the State must complete a Comprehensive Statewide Housing Needs Assessment at least every five years. The Virginia Department of Housing and Community Development Director must develop and operate a Virginia Residential Sites and Structures Locator database to assist localities in marketing any structures and parcels determined by the locality to be suitable for future residential or mixed-use development or redevelopment and that are under (i) public ownership, (ii) public and private ownership, or (iii) private ownership if the owner or owners have authorized the locality to market the structure or parcel for future residential or mixed-use development or redevelopment purposes. As of July 1, BPOL Tax Forms are now required to have a due date for the application, the amount of any penalty for late filing, the amount of any penalty for underpayment of estimated tax, and the amount of any penalty for and late payment of tax. A disabled veteran or surviving spouse can now apply for a real property tax exemption and receive a decision prior to purchasing the property. There is now a fee policy for records requests. There is no longer an uninsured motorist fee. All motorists must have car insurance. Organ donors are eligible for up to 60 business days of unpaid organ donation leave in any 12-month period to serve as an organ donor and up to 30 business days of unpaid organ donation leave in any 12-month period to serve as a bone marrow donor. An anxiety disorder or depressive disorder, incurred by a law-enforcement officer or firefighter is compensable under the Virginia Workers' Compensation Act on the same basis as post-traumatic stress disorder, except in the case of responding to crime scenes for investigation. Lastly, there will be a Pregnant Workers Fairness Act requiring reasonable accommodations for pregnant workers beginning June 27, 2023.

PUBLIC HEARINGS

P-1. Public Hearing; REZONING RZ-23-04: Request of Interstate VA Holdings, LLC to rezone one parcel consisting of approximately 8.83 acres (more or less) [Tax Map 510(0A)00-025-0] that is zoned both Residential Agricultural (R-A) and General Business (B-1) to General Business (B-1). In addition, the rezoning request would rezone another parcel consisting of approximately .02 acres (more or less) [Tax Map 510(0A)00-025C] that

is zoned both Residential Agricultural (R-A) and General Business (B-1) to General Business (B-1). The developer plans to build a travel center on the property. The subject property is located on the north side of the intersection of Sunnybrook Road and Courtland Road. The Comprehensive Plan Future Land Use Map indicates the property is planned for “Commercial” land uses. Mr. Andre Greene, Planning Department, stated that this is a request of Interstate VA Holdings, LLC to rezone one parcel consisting of approximately 8.83 acres (more or less) [Tax Map 510(0A)00-025-0] that is zoned both Residential Agricultural (R-A) and General Business (B-1) to General Business (B-1). In addition, the rezoning request would rezone a portion of another parcel consisting of approximately .02 acres (more or less) [Tax Map 510(0A)00-025C] that is zoned both Residential Agricultural (R-A) and General Business (B-1) to General Business (B-1). This property is located on the north side of the intersection of Sunnybrook and Courtland Road. The site in question have used commercially in the past as former hotels (Rose Garden Inn and Knights Inn) and as a former restaurant. The commercial structures have been demolished. The applicant wishes to construct a 13,000 square foot travel plaza, which will include a convenience store, two (2) commercial franchises, fueling islands, a restaurant, a shower and laundry accommodations for truck drivers. There also will be 50 designated parking spots for cars, 50 designated parking structures for trucks, electric vehicle chargers and a dog park. They are proposing to rezone the subject parcels from R-A and B-1 to entirely B-1 to allow for the desired development to proceed. If the property is rezoned to B-1, General Business, a travel center would be allowed “by right” as Section 90-392 of the Zoning Ordinance allows the following uses “by right:” Some of the by right uses are retail stores and shops, service stations, off-street parking, business signs, and restaurants. The affected properties have been used commercially in the past and adjoin property partially zoned B-1 and used commercially. Therefore, the proposed use as a travel center would be consistent and compatible with existing and surrounding land uses. Other surrounding land uses include woodlands, Interstate-95, VDOT’s local residency and maintenance facility, a telecommunication tower and single-family dwellings. The Comprehensive Plan’s Future Land Use designation for this location is commercial. Therefore, a rezoning from R-A and B-1 to B-1 would be consistent with the Comp Plan. A site plan will be required to be prepared by a licensed professional (in accordance with the requirements for major site plans) and submitted to the County for approval. Permits from the Virginia Department of Environmental Quality (DEQ) will be required for the installation of an adequate water supply system and wastewater disposal system as public utilities are not available at this location. A Chapter 527 Traffic Impact Analysis (TIA) was conducted on behalf of the applicant and submitted to VDOT for review and approval. The TIA report concluded that no road improvements are warranted. Off-street parking, lighting and landscaping must be provided in accordance with the requirements of the Zoning Ordinance. There will be increased traffic, an estimated 235 trips during AM Peak hours between 6-9AM and an estimated 240 trips during PM Peak hours between 3-6PM; ADT estimated at 3,423 VPD. There will be noise during operation of the travel plaza. Noise level will vary depending on time of day. Buffer areas (trees) may serve to diminish some noise. Lights will be installed to illuminate the travel plaza. There are two access points proposed (on Courtland and on Sunnybrook). The Virginia Department of Transportation, Southern Region Land Development Office has completed a review of the revised Chapter 527 TIA received and the Petersburg Residency on 1-23-23 and finds the TIA acceptable. The conclusions from the TIA findings are that: “The study intersections are projected to operate at a satisfactory level of service. Therefore, no improvements are recommended.” Land disturbance associated with this

project in excess of 10,000 sq. ft. will require a Land Disturbance Permit issued by Prince George County. Additionally, if the area of disturbance for demolition and new construction reaches or exceeds 1 acre, a Construction General Permit issued by the Virginia Department of Environmental Quality will also be required. Further comments will be given at the time of Site Plan review. The parcel proposed for rezoning does not have County water or sewer available. The owner will need to submit the appropriate documents to install well and septic. notified adjacent property owners by mailing prior to the public hearing. Staff ran the required legal ads for this request in the *Progress-Index* prior to the public hearing. Staff received several phone calls from residents in opposition to the rezoning request. At the Planning Commission's public hearing two (2) persons spoke in opposition to the request. Public concerns were increase in traffic; ingress and egress, noise, crime (drugs, sex trafficking), and a need for a buffer. In addition, no visible roof top a/c units, no need for another truck stop in the County; inadequate location, pollution (Impact on wetlands and groundwater (wells), and health concerns. In order to address some concerns of the public, the applicant proffered conditions on May 25, 2023 as follows: (1) The use of the Property shall be subject to, unless otherwise excluded or limited by these proffers, the uses and development standards permitted in the B-1, General Business Zoning District, as stipulated in the currently adopted County of Prince George Zoning Ordinance. (2) The following development standards shall be applicable to the Property: A vegetative buffer of not less than thirty (30) feet shall be installed along the Property boundaries adjacent to County Tax Parcel IDs 510(OA)00-026-E, 510(OA)00-026-0, 510(OA)00-026-J, 510(20)00-00B-1 (existing as of 5/25/2023). The buffer shall be as depicted on the conceptual map dated March 23, 2023, and revised on May 25, 2023. (3) Any mechanical units placed on the rooftop of a building shall be screened by architectural features, which are compatible with building façade architecture. The method of screening shall be provided and reviewed with the Zoning Administrator's review of the building elevations at the time of site plan approval. The Planning Commission held a public hearing on May 25, 2023, and voted (4-1) to forward the request to the Board of Supervisors with a recommendation for Approval, subject to the applicant's proffered conditions. This recommendation is based on the following considerations: (1) The applicant's request is compatible with existing and surrounding land uses. (2) The site currently adjoins property zoned B-1 and used for commercial use. (3) The site has been used in the past for commercial uses. (4) A rezoning from R-A and B-1 to just B-1, General Business is consistent with the Prince George County adopted Comprehensive Plan. (5) No major issues or concerns regarding traffic have been expressed by VDOT. Chairman Hunter opened the public hearing at 7:46 p.m.

Zachary Glazier (9610 N. Verlander Court, North Chesterfield, VA). Mr. Glazier stated that this is not a good location. There will be an increased demand for wastewater and water. There are a bunch more of those truck centers right up the road.

Vicky Costly (2107 Courtland Road, South Prince George). Ms. Costly is an adjacent property owner. She stated that she is situated next to the ingress. They are already having problems with tractor trailers coming down that highway and using her driveway as a turnaround. They have left tire marks on her property and knocked her mailbox down twice. In light of the current political and economic environment, she is concerned about increased crime, pollution, drug activity, human trafficking, noise and smell generated by the diesel engines. There are currently two truck stops within a two mile radius. She is opposed to this project.

Shane Bridgeman (4100 Red Gate, Disputanta). Mr. Bridgeman is an adjacent property owner. He stated that his livelihood depends on this County developing and moving forward. However, we do not need any more truck stops. This County already has built four in the last five years, a lot of which he did the work on. He stated that the Federal Highway Commission has put out a statement to the communities stating that while the truck stops provide vital services, they are also a cause for harm to the surrounding residents and environment, such as adverse health effects, release of benzene, excessive traffic and noise, property value decline, damage to streams, wetlands and wells, and crime. Health effects have been shown in studies to effect people ½ mile to a mile away. Studies have been shown by the EPA that due to runoff from truck stops, wells and wetlands are effected up to two miles in radius. The FBI have put out a statement that crime increases 10% at truck stops.

Susan Morgan (Tartan Road). Ms. Morgan lives behind the property and she is concerned about the wildlife. She stated that they have 14 cats right now because people are dropping cats off all of the time. It will get worse with a truck stop there. She is also concerned about animals getting hit by trucks and stolen. She stated that she has health issues and the pollution will not be good for her. She stated that there is already so much crime there because of the motel in the area. She has had people camp out behind her house and come into her house wanting to hide their drugs. A truck stop is only going to increase these problems.

Mike Covington (16121 North Burrow Lane). Mr. Covington is opposed to this project. He understands growth, but he does not think this is a good place for a truck stop.

Mark Grubbs (2100 Courtland Road). Mr. Grubbs is two parcels away from this property. He stated that this County has plenty of truck stops and they do not need another. It will probably require the widening of 35 Highway and stoplights. In addition, there is at least one wreck at the I-95 exit once a month. He does not understand the traffic study of 3800 vehicles per day. He stated that is incomprehensible for that area.

John Feldman (adjoining property owner). Mr. Feldman owns two residential parcels sharing a common boundary with the subject parcel. He believes this project will negatively impact his property values severely. He does not think anyone will want to live in a home with 24 hours of noise and light coming into their house. His hope is that the rezoning is rejected, but if not, he would insist that a privacy fence be installed and maintained along the property line.

There being no one else to speak, the public hearing was closed at 8:05 p.m.

Ms. Kim Lacy, representative of the applicant, clarified a few things. She stated that this will be a smaller, independent, family-owned operation. They intend to clean up the property and keep it cleaned and well maintained. They will be on site every day. It will create 30 to 50 jobs and there will be no impact to the wetlands on the property. A licensed traffic engineer did the impact analysis and that study was then reviewed and approved by VDOT where no road improvements were warranted by the traffic counts. She stated that the rezoning is in compliance with the Comprehensive Plan and consistent with surrounding rezonings. Mr. Carmichael asked if they are going to allow overnight parking. She stated that there will be no

long-term parking. Mr. Carmichael stated that every truck stop in Prince George County has over 200 trucks staying overnight waiting for their delivery time. Mr. Webb agreed that most truck stops have showers, laundry facilities and allow truck drivers to stay overnight in their sleepers because they have to get off of the road at some point. Ms. Lacy said that they will only have 50 spaces. Ms. Lacy clarified for Mr. Hunter that they will agree to proffer a fence at the buffer. Mr. Greene stated that the fence would have to be shown on the site plan. Ms. Andrea Erard, Interim County Attorney, stated that they would need to re-advertise the public hearing because this would be considered a substantial change to the proffers. Mr. Webb stated that it is easy to miss where you need to enter and not all drivers use good judgment when they try to turn the truck around, which would explain why the lady who spoke earlier has had her mailbox knocked down twice. Mr. Webb stated that he is not comfortable with making a decision on this tonight. He needs more detail. Mr. Brown and Mr. Carmichael agreed. Mr. Brown stated that his concern is the type of business. He is about bringing business to the County, but he has a serious grind in making sure that they look at each and every project and not accept it just because it is proposed to them. Mr. Carmichael stated that there is no regard for safety in that area. He has worked in distribution for many years and he has seen trucks and parking. He believes all of the concerns brought up this evening are valid. He would not like to live across the street from a travel plaza. Ms. Lacy stated that they would appreciate the opportunity to proffer in a fence and more safety precautions. Mr. Brown made a motion, seconded by Mr. Webb, to postpone the matter to August 8 and direct Staff to work with the applicant on the concerns. Mr. Webb suggested that they request the crime information from the Police Department in that area for the past twelve months because he plans to do the same. Roll was called on the motion.

The roll call vote was:

In favor: (5) Hunter, Webb, Waymack, Brown, Carmichael

Opposed: (0)

Absent: (0)

P-2. Public Hearing; COMPREHENSIVE PLAN AMENDMENT CPA-23-02: Request of It's His Land, LLC to amend the Comprehensive Plan Future Land Use Map designation for the property identified as Tax Map 350(0A)00-044-A from "Residential" to "Commercial." The property is approximately 14.8 acres in size, and is located on the West side of Prince George Drive at the intersection with West Quaker Rd. Mr. Tim Graves, Planning Department, stated that the applicants have requested to change the Comprehensive Plan Future Land Use Map designation for tax parcel 350(0A)00-044-A from "Residential" to "Commercial". Their primary goal is to develop a mini storage facility on the property and have also submitted a rezoning request and special exception request for County approval. The property is located at the West side of Prince George Drive at the intersection with West Quaker Road. The property has been zoned R-A since the County blanket rezoned this area from A-1 General Agricultural in 1995. The Comprehensive Plan Future Land Use Map (FLUM) has indicated this area is planned for Residential uses since at least 1986, however the entire FLUM is due for review and update. The applicant divided this property from the larger property to the north, with plans to develop a mini storage on the subject property. The Planning & Zoning Office advised the applicant that he would need a rezoning and special exception in order to develop the property as planned. After the applicant submitted those applications, Staff advised

the applicant that the Comprehensive Plan did not support the rezoning since the Future Land Use designation is currently Residential, however it was possible that the County could support a change to a Commercial designation if deemed appropriate by the Planning Commission and Board of Supervisors. The applicant then submitted this request to change the Future Land Use designation. The applicant did not provide any rationale as to why a Commercial land use designation is appropriate for this area other than that they wish to rezone the property with plans for a mini storage facility and other commercial uses. The Future Land Use Map has not benefitted from a full-scale review in at least 15 years, so there has not been ample opportunity to consider whether the “Residential” designation remains appropriate. It is reasonable to revisit the future land use plan for this property as well as the surrounding area and traffic corridor. The Comprehensive Plan provides descriptions for the various future land use designations. The property is situated at an important intersection for vehicular traffic. Route 156 (Prince George Drive) is classified by VDOT as a “Minor Arterial” which accommodates high speed traffic in both directions. Route 629 (West Quaker Road) is classified as a “Major Collector” which is meant to “collect” traffic from lower usage “local” roads and deposit the traffic onto the high-speed arterials roads. The Comprehensive Plan calls for both of these roads and their rights-of-way to be widened in the future. It is consistent with best planning practices for commercial development to be located where there is high traffic volume and visual exposure to potential customers. Based on recent discussions with the Utility Department related to the Water & Wastewater Master Plan, this area falls within areas planned to be served by public water and sewer service lines at such time as they are extended by private development. This supports a Commercial future land use designation. If this request is approved, then the Comprehensive Plan would indicate that a commercial zoning is appropriate for this property, which would in turn support the applicant’s request to rezone the same property from R-A Residential Agricultural to B-1 General Commercial. Staff notified adjacent property owners by mailing prior to both public hearings. Staff ran the required legal ads for this request in the *Progress-Index* prior to both public hearings. Staff posted a sign on the property prior to the Planning Commission public hearing. Prior to the Planning Commission public hearing on April 27, 2023, Staff received one (1) public comment in opposition. During the Planning Commission public hearing on April 27, 2023, six (6) County residents spoke in opposition of the request. Their concerns included safety of having the entrance so close to Prince George Dr. – West Quaker Rd. intersection, increased traffic, width of West Quaker Road, safety of students [in school buses traveling on roads], timing and quantity of notifications for surrounding residents, whether 14.8 acres is enough for the proposal, boat storage can be an eyesore, request for at least 100-foot buffer of trees homes and businesses. restrict signage, decreased property values, and drainage concerns. Staff recommended approval of this request. This recommendation is based on the following considerations: (1) Commercial appears to be the most appropriate designation for this property based on vehicular access, future utility plans, and current and future anticipated land uses on surrounding properties. (2) Specific concerns about specific uses may be addressed by conditions during rezoning and special exception processes. (3) No negative feedback was received from adjacent property owners and community prior to publishing the staff report. (4) Staff recommends that in the next major update to the Comprehensive Future Land Use Map, major intersections in the County that have reasonable access to public utility infrastructure, such as this one, should be considered for commercial uses. The Planning Commission held a public hearing on April 27, 2023. After considering the concerns raised, the Planning Commission apparently intended to forward this request to the Board with a recommendation for Denial;

however, the motion and vote referenced a different case number (RZ-23-02). The reason given for the [invalid] denial recommendation was: *“There is a genuine concern with it being a true benefit to welfare of the community when weighing the risk of the safety of the citizens.”* The Planning Commission subsequently voted to postpone the scheduled public hearing items for the related requests (RZ-23-02 and SE-23-03) until after the Board of Supervisors decides on the Comprehensive Plan Amendment request. With the April 27 vote not valid to move the request forward, the item was rescheduled for a decision on May 25, 2023. By a 3-1 vote at that meeting, the Planning Commission recommended Denial, for the following reason: *“This parcel is separated from all of the others in the area and should be denied.”* Mr. Webb asked for clarification that the entrance off of Prince George Drive is not right at the intersection of West Quaker. Mr. Graves stated that is correct, it is further down. Mr. Webb then stated that the way he looks at it, you are not going to have the traffic with a mini-storage facility there than you would have if multiple homes were built there coming out of one entrance. To his knowledge, there is no water and sewer out there and will not be for several more years. In terms of School Buses, he is all about safety for the kids, but he thinks there is more hazard with the logging trucks. He added that he believes a 100-foot buffer would suffice. His big concern is if we know we need to update the Comprehensive Plan, then we really should look at these things harder. He stated that he is not discounting anyone else’s concerns. Mr. Graves clarified for Mr. Carmichael that this 14.8 acres is all we are looking at this evening. Mr. Brown added that this is just a question of commercial versus residential in the Comprehensive Plan this evening. The applicant would have to come back before the Board to have a mini storage. Chairman Hunter opened the public hearing at 8:39 p.m.

Judy Hamby (7180 West Quaker Road). Ms. Hamby stated that West Quaker is about three miles long. When the Sheetz is complete, they will have four truck stops, five restaurants, two car lots, an antique business and some industry. She stated that before the Board uses the excuse that commercial business brings down taxes, her taxes have not been lowered for all of that at the end of the road. If anything, her property value will be lowered due to this rezoning. She stated that they do not need the other end of West Quaker zoned commercial as well. She asked the Board if they would like to live next to a storage unit.

James Glazier (9610 North Verlander Court, Chesterfield). Mr. Glazier is a property owner on West Quaker Road and is against this amendment because of traffic. He stated that Prince George Drive is busy enough and unless they plan to make it a four-lane highway all the way to Hopewell, we do not need more traffic on there.

Zachary Glazier (9610 North Verlander Court, Chesterfield). Mr. Glazier’s family owns property in that area and he is against this amendment. He is opposed to any commercial site in this area that creates a need for water and sewer and a wastewater treatment plant and a dump on the Yancey Tract. They want to preserve the trees and wildlife and protect the Blackwater Swamp.

There was no one else to speak and the public hearing was closed at 8:46 p.m. The applicant, Mr. Tim Stewart, stated that his family runs Nanny’s Restaurant and they try to establish themselves as a reputable business owner and help the community. He stated that the entrance would be 200-300 hundred yards from the stop sign at West Quaker on Prince George Drive. In

fact, it will not be seen from the road. As far as the future is concerned, he has no idea what else may go there, maybe a restaurant, possibly some offices. Nothing is written in stone. They are trying to spend their money in the County and want to be good partners with the County. Mr. Webb stated that he has heard a lot of cases in eight years. He understands when something is near and dear to your heart, you will not even want to consider it. However, we either need to plan for progress or play catch up. We have had to play catch up on multiple fronts because this County is growing a lot quicker than we are able to compensate. That is why we have invested so much in water and sewer. The problem he has and his gut feeling is, if you own a farm for 30 plus years and you have found a way to generate some residual income and still keep the property to pass down to your kids, who are we to say you cannot do it if it meets the criteria and it is no hazard to the citizens. He recently had a couple move here from New York and complained they did not want it next to them, they wanted peace and quiet. He reminded the public that a developer could come up and put 250 homes in there with it being residential. We do not want that either. This does not satisfy everybody, but he has a hard time telling people that if it will work, it is not that horrible. It is a difficult decision to work with these citizens that have invested in their property. He stated that he built on five acres and now he has houses all around him because it is zoned residential. That is not what he envisioned either, but luckily he has good neighbors. Mr. Carmichael stated that this family would not present anything to this County that would be unsafe and they have done a great deal for this County. Mr. Brown made a motion, seconded by Mr. Carmichael, to approve the Comprehensive Plan Amendment as presented. Roll was called on the motion.

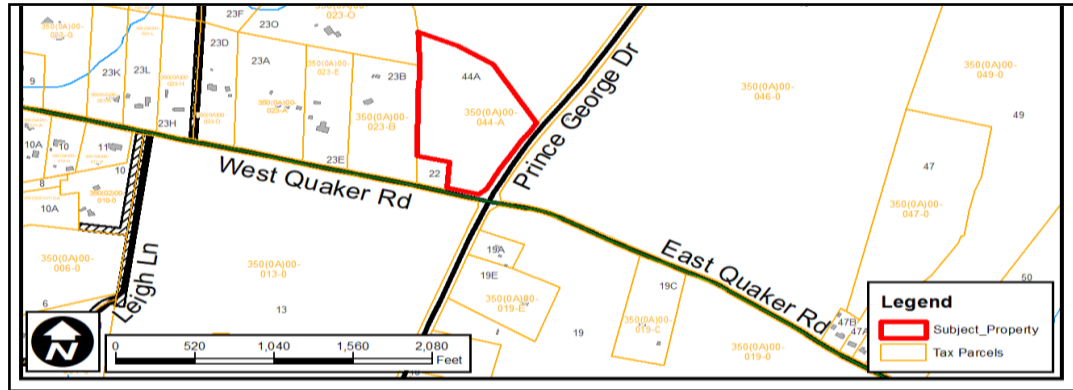
O-23-20

P-2.

COMPREHENSIVE PLAN AMENDMENT CPA-23-02: Request of It's His Land, LLC to amend the Comprehensive Plan Future Land Use Map designation for the property identified as Tax Map 350(OA)00-044-A from "Residential" to "Commercial". The property is approximately 14.8 acres in size, and is located on the West side of Prince George Drive at the intersection with West Quaker Rd.

BE IT ORDAINED by the Board of Supervisors of Prince George County:

(1) That the Generalized Future Land Use Map of the Prince George County Comprehensive Plan be amended to change the future land use designation of the property presently identified as Tax Parcel 350(OA)00-044-A (illustrated below) from "Residential" to "Commercial".



(2) *This Ordinance shall take effect upon adoption.*

The roll call vote was:

In favor: (5) Hunter, Webb, Waymack, Brown, Carmichael

Opposed: (0)

Absent: (0)

P-3. Public Hearing; Conveying of an easement to Comcast Cable Communications Management, LLC for the purpose of providing Comcast service to the Riverside Regional Jail at 800 Folar Trail. Ms. Andrea Erard, Interim County Attorney, stated that Comcast Cable Communications Management, LLC has requested that the County convey an easement to Comcast so that the Riverside Regional Jail (Tax Map #220(03)00-00D-1) can get Comcast Service. Riverside Regional Jail wants to obtain Comcast Service at their facility. Comcast has a fiber access point located next to the cell tower’s property, which is owned by the County at 800 Folar Trail. Chairman Hunter opened the public hearing at 8:56 p.m. There was no one to speak and the public hearing was closed. Mr. Webb made a motion, seconded by Mrs. Waymack, to approve the easement to Comcast Cable Communications Management, LLC. Roll was called on the motion.

R-23-093

P-3.

RESOLUTION: AUTHORIZING AN EASEMENT TO COMCAST CABLE COMMUNICATIONS MANAGEMENT, LLC

WHEREAS Comcast Cable Communications Management, LLC has requested that the County convey an easement to them at 800 Folar Trail (Tax Map #220(03)00-00D-1) to provide Comcast service to Riverside Regional Jail; and

WHEREAS the County desires to convey the easement.

NOW, THEREFORE, BE IT RESOLVED, that the Prince George County Board of Supervisors this 13th day of June, 2023 does hereby authorize conveying an easement to

Comcast Cable Communications Management, LLC for the purpose of providing Comcast service to the Riverside Regional Jail located at 800 Folar Trail; and

BE IT FINALLY RESOLVED that the County Administrator is authorized to sign any and all documents that are necessary to effectuate the conveyance of the aforementioned easement, subject to the review and approval of the County Attorney.

The roll call vote was:

In favor: (5) Hunter, Webb, Waymack, Brown, Carmichael

Opposed: (0)

Absent: (0)

ORDER OF BUSINESS

A-1. Resolution; to Appropriate Designated Funds and Accounts from Designated Estimated Revenues for Fiscal Year 2023-2024 for the Operating Budgets and the Capital Improvement Program for the County of Prince George. Ms. Betsy Drewry, Deputy County Administrator, Finance, stated that the Prince George County Board of Supervisors adopted the FY2023-24 Budget on May 23, 2023. The Board adopts a resolution annually to appropriate and authorize spending by fund, department and category. The Total Adopted budget is \$154,639,306, (\$5,377,567) -3.36% less than the FY22/23 adopted budget. Approved Tax Rates are: Real Estate - \$0.82 [no change from current rate]; Personal Property - \$3.90 [no change from current rate]; Machinery & Tools - \$1.50 [no change from current rate]; and Mobile Homes / Tangible PP - \$0.82 [no change from current rate]. Increases in water and sewer rates for FY2024 of 5% were approved to address inflationary increases in the Utilities Fund budget, a self-supporting enterprise fund. The General Fund budget is \$72,720,355, \$3,768,868, 5.47% greater than the FY22/23 adopted budget. The draft resolution for consideration provides specific language on one-time bonuses for employees who have not qualified for at least a 2% permanent pay increase between 7/1/2022 and 7/1/2023 as a result of the approved step increases and market regrades. It specifies eligible employees as full-time, part-time regular and part-time salaried County employees who were employed prior to January 1, 2023, and who remain actively employed through July 15, 2023. Part-time temporary employees are not eligible for a one-time bonus. Prince George service is maintained for part-time temporary employees, and they are eligible for step increases and market increases based on equivalent position titles, and their Prince George County service. The appropriation to Prince George County Public Schools is by category as approved by the Board of Supervisors on May 23, 2023. Mr. Webb made a motion, seconded by Mr. Brown, to approve attached resolution authorizing appropriation of the FY2023-2024 Budget beginning July 1, 2023, and ending June 30, 2024. Roll was called on the motion.

R-23-094

A-1.

RESOLUTION; TO APPROPRIATE DESIGNATED FUNDS AND ACCOUNTS FROM DESIGNATED ESTIMATED REVENUES FOR FISCAL YEAR 2023-2024 FOR THE

OPERATING BUDGETS AND THE CAPITAL IMPROVEMENT PROGRAM FOR THE COUNTY OF PRINCE GEORGE

BE IT RESOLVED by the Board of Supervisors of the County of Prince George this 13th day of June, 2023, that the Budget for Prince George County in the total sum of \$154,639,306, for Fiscal Year 2023-2024, which was approved by the Prince George County Board of Supervisors on May 23, 2023, is hereby appropriated as of July 1, 2023, as follows:

ESTIMATED REVENUE APPROPRIATION			
<u>Fund</u>	<u>Source/Fund/Department/Category Description</u>		<u>Amount</u>
100	General Property Taxes		\$ 48,145,601
	Other Local Taxes		7,984,900
	Permits, Privilege Fees & Licenses		754,638
	Fines & Forfeitures & Uses of Money & Property		967,013
	Charges for Services		1,187,726
	Miscellaneous & Recovered Costs		280,818
	State, Federal and Other Sources		13,399,659
	TOTAL GENERAL FUND		\$ 72,720,355
217	Community Corrections		\$ 1,215,587
218	Adult Education		994,777
213	Tourism		800,000
215	Economic Development		1,700,000
220	Storm Water		480,000
227	LOSAP		181,500
311	Capital Projects		1,316,978
401	Debt Service		8,912,840
<u>Fund</u>	<u>Source/Fund/Department/Category Description</u>		<u>Amount</u>
500	School Operating		78,386,117
510	Federal Programs (formerly Title I)		4,833,513
520	School Textbooks		787,000
540	School Cafeteria		3,774,199
600	Utilities Operating		7,797,631
610	Utilities Replacement Reserves		546,000
620	Utilities Capital		4,137,901
960	Special Social Services		15,000
	TOTAL NON-GENERAL FUND REVENUES		\$ 115,879,043
	Less: interfund transfers		(33,960,092)
TOTAL BUDGETED REVENUE - ALL FUNDS FY2023-2024			\$ 154,639,306

EXPENDITURE APPROPRIATIONS			
<u>Fund</u>	<u>Department or Category</u>	<u>Title</u>	<u>Amount</u>
100	0100	Board of Supervisors	\$ 269,446
	0101	County Administration	410,161
	0102	County Attorney	398,111
	0103	Human Resources	413,207
	0200	Commissioner of the Revenue	615,366
	0201	Treasurer	666,802
	0202	Clerk of Circuit Court	659,133
	0203	Sheriff	1,362,589
	0204	Commonwealth's Attorney	972,487
	0207	Commonwealth's Attorney - Operation Ceasefire	123,855
	0300	Community Development, Code Compliance	1,118,740
	0301	Planning	645,155
	0401	Assessor	755,458
	0402	Finance	1,004,855
	0403	Information Technology	804,597
	0405	County-Wide Information Technology	576,324
	0502	County Garage	713,092
	0503	Refuse Disposal	62,741
	0504	General Properties	2,520,492
	0505	Parks & Recreation	1,256,485
	0506	County Engineering	3,000
	0601	Police Department	8,043,317
	0602	Grants/Law Enforcement	-
	0603	Emergency Communications Center	1,606,407
	0604	Prince George Fire Department	-
	0605	Disputanta Fire Department	-
	0606	Carson Fire Department	-
	0607	Burrowsville Fire Department	-
	0608	Jefferson Park Fire Department	-
	0617	Route 10 / Merchant's Hope Fire Department	-
	0609	Prince George Emergency Crew	-
	0610	Fire and EMS	5,931,784
	0611	Animal Control	602,106
<u>Fund</u>	<u>Department or Category</u>	<u>Title</u>	<u>Amount</u>
100	0612	Emergency Management	174,201
	0614	Fire and EMS Grants	-

0615	SAFER Recruitment Grant			-
0616	SAFER Hiring Grant			-
0701	Welfare Administration			3,215,834
0702	Public Assistance (incl. SLH)			641,883
0703	CSA/At Risk Youth			21,362
0704	CSA State Reimbursed			2,559,251
0706	Tax Relief for Elderly/ Disabled			150,000
0901	Registrar			443,614
0902	Circuit Court			161,491
0903	General District Court			43,200
0904	Magistrate			4,321
0906	Victim Witness - Local			69,062
0907	Board and Care of Prisoners			2,681,711
0908	Court Services			4,915
0909	Juvenile Services VJCCCA			102,526
0910	Local Health Department			197,712
0911	Dist.19 MHMR Services Board			132,867
0912	Contributions to Colleges			-
0913	Regional Library			671,456
0914	Soil & Water Conservation			23,000
0915	Resource Cons. & Develop. Council			-
0916	Cooperative Extension Office			85,328
0917	Other Functions			103,100
0918	Farmer's Market			19,789
0920	Drug Court Treatment Program			141,630
0921	Victim Witness - Federal Grant			85,023
0922	Victim Witness - State Grant			38,671
	Contingencies			144,146
	Transfer to Schools-Operating & Textbook			19,492,539
	Transfer to LOSAP Fund			141,000
	Transfer to Countywide Debt Service			7,274,259
	Transfer to Debt / Capital Reserves			841,481
	Transfer to Economic Development			-
	Transfer to Community Corrections			202,295
	Transfer to Capital Projects Fund			1,316,978
	TOTAL GENERAL FUND			\$ 72,720,355
	Less: Transfers to Other Funds			(29,268,552)
	Total General Government, less transfer			\$ 43,451,803
	Community Corrections			\$ 1,215,587
	Adult Education			994,777
	Tourism			800,000
	Economic Development			1,700,000
	Stormwater			480,000
<u>Department</u>				
<u>or Category</u>	<u>Title</u>			<u>Amount</u>
	LOSAP			181,500
	Capital Projects			1,316,978
	Debt Service			8,912,840
	School Operating			
	Instruction			55,795,029

		Administration, Attendance & Health			4,748,047
		Pupil Transportation			5,318,954
		Operation & Maintenance			6,873,843
		Technology			3,066,169
		Facilities / Capital Outlay			1,508,828
		Contingency			384,708
		Transfers			690,539
510		Federal Programs (formerly Title 1)			4,833,513
520		School Textbooks			787,000
540		School Cafeteria			3,774,199
600-630		Utilities - Water and Sewer			12,481,532
960		Special Social Services			15,000
		TOTAL NON-GENERAL FUND			\$ 115,879,043
		TOTAL ALL FUNDS			\$ 188,599,398
		Less: Interfund Transfers			(33,960,092)
TOTAL BUDGETED EXPENDITURES ALL FUNDS FY2023-2024					\$ 154,639,306

BE IT FURTHER RESOLVED that the County Administrator may increase appropriations for non-budgeted revenue items not to exceed \$5,000 per occurrence and those appropriations previously designated for capital projects will not lapse at the end of the current fiscal year, but shall remain appropriated until the completion of the project or until the Board of Supervisors, by appropriate ordinance or resolution, changes or eliminates the appropriation; and

BE IT FINALLY RESOLVED that a one-time bonus of two percent (2%) of an employee's FY2023 salary (or an amount when combined with approved pay increases, equates to 2% of the employee's FY2023 salary) is approved for those eligible full-time, part-time regular, and part-time salaried County employees who were employed prior to January 1, 2023, and who remain actively employed through July 14, 2023, and who do not qualify for a pay raise of at least two percent (2%) when combining approved increases that go into effect on July 1, 2023, and approved increases received between July 1, 2022 and June 30, 2023 as a result of the approved step increases, market regrades, or a state mandated increase; any and all pay increases provided at any time during Fiscal Year 2023 to an employee counts toward the two percent (2%) increase (i.e. public safety increases provided effective January 1, 2023 count toward the 2%).

The roll call vote was:

In favor: (5) Hunter, Webb, Waymack, Brown, Carmichael

Opposed: (0)

Absent: (0)

A-2. Resolution Accepting Easement for Waterline Extension to Route 10 Corridor Project. Mr. Frank Haltom, County Engineer, stated that the waterline extension to the Route 10 corridor project extends the central water system to the Route 10 corridor. The project requires the acquisition of permanent utility easements on six (6) parcels and temporary construction easements on three (3) parcels. The permanent utility easements vary with a minimum of 16 feet in width. The temporary construction easements vary in width to allow for the removal of large

trees and activities to bore the water line across roadways. The acquisition of easements will include compensation to address the impacts to the parcels. Compensation is based on the market land value and for damages to structures and trees on the properties. The anticipated total cost to obtain the easements for the water line extension is approximately \$7,500. Acceptance of the easement allows for the construction and continued maintenance of the water main to the Route 10 corridor. Mr. Brown made a motion, seconded by Mr. Webb, to approve the three resolutions as presented. Roll was called on the motion.

R-23-095

A-2.

RESOLUTION ACCEPTING EASEMENT
FOR WATERLINE EXTENSION TO ROUTE 10 CORRIDOR PROJECT

WHEREAS the waterline extension to the Route 10 corridor requires the acquisition of utility easements; and

WHEREAS these easements will allow for the installation and continued maintenance of the waterline.

NOW, THEREFORE, BE IT RESOLVED, in accordance with Virginia Code § 15.2-1803, 1950, as amended, that the Board of Supervisors of the County of Prince George this 13th day of June 2023, hereby accepts the dedication of an easement as shown on the attached map for the following parcel: 130(0A)00-063-0; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to execute any and all documents necessary for, or related to, this conveyance, subject to review and approval of the County Attorney; and

BE IT FINALLY RESOLVED that this Resolution shall be recorded in the land records of the Prince George County Circuit Court.

R-23-096

RESOLUTION ACCEPTING EASEMENT
FOR WATERLINE EXTENSION TO ROUTE 10 CORRIDOR PROJECT

WHEREAS the waterline extension to the Route 10 corridor requires the acquisition of utility easements; and

WHEREAS these easements will allow for the installation and continued maintenance of the waterline.

NOW, THEREFORE, BE IT RESOLVED, in accordance with Virginia Code § 15.2-1803, 1950, as amended, that the Board of Supervisors of the County of Prince George this 13th day of June 2023, hereby accepts the dedication of an easement as shown on the attached map for the following parcel: 140(0A)00-007-C; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to execute any and all documents necessary for, or related to, this conveyance, subject to review and approval of the County Attorney; and

BE IT FINALLY RESOLVED that this Resolution shall be recorded in the land records of the Prince George County Circuit Court.

R-23-097

RESOLUTION ACCEPTING EASEMENTS
FOR WATERLINE EXTENSION TO ROUTE 10 CORRIDOR PROJECT

WHEREAS the waterline extension to the Route 10 corridor requires the acquisition of utility easements; and

WHEREAS these easements will allow for the installation and continued maintenance of the waterline.

NOW, THEREFORE BE IT RESOLVED, in accordance with Virginia Code § 15.2-1803, 1950, as amended, that the Board of Supervisors of the County of Prince George this 13th day of June 2023, hereby accepts the dedication of utility easements as shown on the attached map on the following parcels: 140(0A)00-002-0 AND 140(0A)00-003-0; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to execute any and all documents necessary for, or related to, this conveyance, subject to review and approval of the County Attorney; and

BE IT FINALLY RESOLVED that this Resolution shall be recorded in the land records of the Prince George County Circuit Court.

The roll call vote was:

In favor: (5) Hunter, Webb, Waymack, Brown, Carmichael

Opposed: (0)

Absent: (0)

A-3. Resolution; Award of Contract (Towne Insurance, Volunteer Fire & EMS Sickness and Accident Insurance \$52,009.86). Ms. Betsy Drewry, Deputy County Administrator, Finance, stated that for a number of years, the County has furnished Fire & EMS Volunteer Accident and Sickness insurance. The incumbent provider is Towne Insurance (broker) with insurance provided through three companies: Volunteer Firemen's Insurance Services (VFIS) – Accident & Sickness Benefit, and a \$50,000 medical expense benefit; Markel Insurance Company – provides an excess medical expense and AD&D benefit of \$50,000; and Hartford Life & Accident Insurance Company – provides an excess medical benefit of \$150,000. A Request for Proposals, RFP #23-10-0000, was issued on April 18, 2023, to competitively solicit insurance providers at current coverage levels. The RFP closed on May 9, 2023, and the County received two proposals. Proposals were evaluated and

scored by Paul Beamon, Chief of Fire/EMS. Gregg Simms, Fire/EMS Lieutenant, and Betsy Drewry, Deputy County Administrator. Towne Insurance received the highest evaluation score, and provided a pricing proposal totaling \$52,009.86 (VFIS - \$47,223, Markel - \$2,844, and Hartford - \$1,942.86). The Staff recommendation is to continue volunteer sickness and accident insurance with Towne Insurance for FY2024 at a cost of \$52,009.86 for FY2024, with ten (10) possible annual renewals available. Staff is requesting the Board to authorize the County Administrator to execute a contract with Towne Insurance for Volunteer Fire/EMS Sickness and Accident Insurance. Mr. Carmichael made a motion, seconded by Mr. Brown, to approve the award of contract as presented. Roll was called on the motion.

R-23-098

A-3.

RESOLUTION; AWARD OF CONTRACT (TOWNE INSURANCE, VOLUNTEER FIRE & EMS SICKNESS AND ACCIDENT INSURANCE \$52,009.86)

WHEREAS, On April 18, 2023, a Request for Proposals (RFP) was advertised by the Finance Department & Fire & EMS to obtain proposals for Sickness and Accident Insurance for Fire & EMS volunteer members (RFP 23-10-0000). The RFP required proposals to include current coverage levels. The RFP closed on May 9, 2023 with two (2) responses. The most qualified and highest scoring provider was Towne Insurance. Towne Insurance provided Fiscal Year 2024 pricing of \$52,009.86; and

WHEREAS, Staff is requesting authorization for the County Administrator to enter into a contract with Towne Insurance to provide Sickness and Accident Insurance for Fire & EMS volunteers at \$52,009.86 for Fiscal Year 2024, with ten (10) possible annual renewals.

NOW, THEREFORE, BE IT RESOLVED that the Board of the Supervisors of the County of Prince George this 13th day of June, 2023, hereby awards the contract for Sickness and Accident Insurance to Towne Insurance for volunteer Fire & EMS members in the amount of \$52,009.86 for Fiscal Year 2024; and authorizes the County Administrator to execute a contract with Towne Insurance with ten possible annual renewals.

The roll call vote was:

In favor: (5) Hunter, Webb, Waymack, Brown, Carmichael

Opposed: (0)

Absent: (0)

A-4. Resolution; adoption of the Revised Emergency Operations Plan for the County of Prince George. Chief Paul Beamon stated that they started working on the revised Emergency Operations Plan when Emergency Management Coordinator Brion Baer joined the team. He thanked Mr. Hunter for his work done on the front end of the project. He stated that Deputy Baer and himself have been communicating on some new plans for the EOC. The Plan will be separated out for each Department's specific functions. Deputy Baer presented the Plan updates to the Board. The Emergency Operations Plan (EOP) is a framework that provides guidance for

coordinated preparedness, response, and recovery activities in the county. The Prince George County EOP consists of a Basic Plan, Emergency Support Functions, Support Annexes, and Incident Annexes. Emergency Operations are to mirror day-to-day operations within government operations. A Continuity of Operations Plan (COOP) is in place to establish procedures for continuity for government operations. The only major changes to the Emergency Support Functions was to change the lead to Communications for planning purposes. The Annexes include Animal Sheltering Annex, Dam Safety Annex, Damage Assessment Support Annex, Debris Management Annex, Financial Support, Mass Fatality, Pandemic Influenza Support Annex, Terrorism Annex, and the new Hazardous Material Response Annex. The purpose for this addition is to mitigate and address any exposure of Hazardous Materials. The Fire Chief of Fire and EMS or designee will assume primary operational control of all hazardous material incidents. The goal is to engage local industry and to incorporate their Incident Action Plan (IAP) with our Hazardous Material Responses plan. Emergency Support Function #10 Oil and Hazardous Material ESF #10 primary and support agencies will actively participate in planning, training, and exercises to ensure an effective operation upon activation. Primary Agency - Department of Fire and EMS. Support Agencies - Department of Emergency Management, Police Department, Health Department and Utilities and Engineering Department. The Local Emergency Planning Committee (LEPC) was instrumental in putting the Plan together. The Tri-Cities Regional Coordination Framework provides a general description of responsibilities and how the Tri-Cities Region will coordinate during events affecting or impacting a single locality or multiple localities within the Region. The purpose is to evaluate the Central Virginia Emergency Management Alliance's (CVEMA) capabilities for addressing all hazard events, CVEMA conducted a collaborative planning process in order to develop a regional Threat and Hazard Identification and Risk Assessment (THIRA). The four steps to developing the THIRA are to identify the threats and hazards of concerns, give threats and hazards context, examine the core capabilities using the threats and hazards, and apply the results. The Community Emergency Response Team (CERT) program educates volunteers about disaster preparedness for the hazards that may impact their area and trains them in basic disaster response skills, such as fire safety, light search and rescue, team organization, and disaster medical operations. CERT benefits the community by having volunteers that are trained to respond safely, responsibly, and effectively to emergency situations. The implementation of the EOP and activation of the EOC will occur simultaneously. The level of EOC and EOP activation will be based upon the severity and scope of the incident. The EOC will serve as the direction and coordination facility for the County government during major emergencies and disasters for assignment of resources, and coordination and approval of all requests for assistance outside the County. The primary EOC is located at 6520 Laurel Spring Rd., Prince George County, Virginia 23875. Capability to maintain 24 hours per day/7 days a week (24/7) operations for the duration of the emergency. Most emergency situations are handled routinely by the Fire and EMS and Police Departments using ICS. As of today, Emergency Management has been called out seven times this year and the shelter been open one time. Mr. Webb stated that he has looked over the Plan and it is great work. Mr. Webb made a motion, seconded by Mr. Brown, to approve the revised Emergency Operations Plan as presented. Roll was called on the motion.

A-4.

RESOLUTION; ADOPTION OF THE REVISED
EMERGENCY OPERATIONS PLAN FOR THE
COUNTY OF PRINCE GEORGE

WHEREAS, the County Board of Supervisors members of Prince George County, Virginia recognize the need to prepare for, respond to, and recover from natural and manmade disasters; and

WHEREAS, Prince George County has a responsibility to provide for the safety and wellbeing of its citizens and visitors; and

WHEREAS, Prince George County has established and appointed a Director and Coordinator of Emergency Management.

NOW, THEREFORE, BE IT HEREBY PROCLAIMED by the County Board of Supervisors members of Prince George County, Virginia that this Emergency Operations Plan as revised June 13, 2023 is officially adopted; and

IT IS FURTHER PROCLAIMED AND ORDERED that the Director of Emergency Management, or his/her designees, are tasked and authorized to maintain and revise as necessary this document over the next four-year period or until such time it be ordered to come before this Board.

The roll call vote was:

In favor: (5) Hunter, Webb, Waymack, Brown, Carmichael

Opposed: (0)

Absent: (0)

A-5. Resolution; Appropriation (\$233,000.00 DCJS ARPA Law Enforcement Equipment Funds. Chief Keith Early stated that on March 14, 2023, the Prince George County Board of Supervisors authorized the Police Department to apply for available DCJS ARPA Law Enforcement Equipment Funds totaling \$233,000. The Department of Criminal Justice Services awarded these funds on May 11, 2023, and we still await the Statement of Grant Award (SOGA). These funds will be appropriated to Fiscal Year 2024, and will be used to purchase mobile forensics equipment (Grayshift GrayKey) and related installation and supplies; a tactical robot; and Flock cameras. Mr. Carmichael made a motion, seconded by Mrs. Waymack, to approve the appropriation of DCJS ARPA Law Enforcement Equipment Funds - \$233,000.00 – FY2024 Budget. Roll was called on the motion.

R-23-100

A-5.

RESOLUTION; APPROPRIATION (\$233,000.00 DCJS ARPA LAW ENFORCEMENT EQUIPMENT FUNDS)

BE IT RESOLVED that the Board of Supervisors of the County of Prince George this 13th day of June, 2023, does hereby authorize the following increase of funds within the 2023-2024 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>GENERAL FUND</u>	
<u>Expenditure:</u>	
0100-03-100-0602-46125	Law Enforcement Grants
	DCJS ARPA Law Enforcement Supplies \$ 26,950.00
0100-03-100-0602-48211	Law Enforcement Grants
	DCJS ARPA Law Enforcement Equipment \$206,050.00
<u>Revenue:</u>	
0100-30-601-8303-330404	DCJS ARPA Law Enforcement Equipment Funds \$233,000.00

The roll call vote was:
 In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael
 Opposed: (0)
 Absent: (0)

A-6. Resolution; Budget Transfer of Series 2019 Repurposed Bond Proceeds (\$19,710) for Generator Modifications for Station 8. Mr. Dean Simmons, General Services Director, stated that following a 2021 evaluation of the electrical system at Station 8, the Board awarded design services for electrical improvements to DJG {R-21-035; 2/23/2021}. The electrical upgrades were awarded to Frazier Electrical on April 12, 2022, for \$106,928, along with \$13,500 for other improvements {R-22-060; 4/12/2022}. The Board authorized the use of repurposed Series 2019 bond proceeds as the funding source for the design work and improvements. Staff planned to use a County-owned generator to serve Station 8. The breaker was labeled 3-phase, and the assumption was made that the generator would be able to serve the station after electrical upgrades. After an evaluation, it was determined that the generator is not a 3-phase compatible generator; and requires modifications in order to use it. Frazier Electrical, one of the County’s contracted electrical service providers, has provided a pricing proposal totaling \$19,710 to replace the alternator and reprogram the system. Modifying the existing generator is the most affordable option; the cost of a new generator is quoted at \$59,792. The Director of General Services recommends modifying the existing generator at a cost of \$19,710. A formal award of contract is not required, as the amount is less than \$50,000. Staff requests a budget transfer to cover this cost. Use of Series 2019 repurposed bonds is the recommended funding source, and a budget transfer from the Series 2019 “holding account” in the amount of \$19,710.00. Approval of Budget Transfer in the amount of \$19,710.00 from the Bond Series 2019 “holding account” to the Station 8 Electrical Upgrades account within the CIP Fund. This transfer allows for needed modifications to the existing generator. Mr. Brown made a motion, seconded by Mr. Webb, to approve the resolution as presented. Roll was called on the motion.

A-6.

RESOLUTION; BUDGET TRANSFER OF SERIES 2019 REPURPOSED BOND PROCEEDS (\$19,710.00) FOR GENERATOR MODIFICATIONS FOR STATION 8

WHEREAS, modifications to a County-owned generator are required to make it usable at Station 8 following approved electrical upgrades; and

WHEREAS, staff has received a pricing proposal totaling \$19,710 from Frazier Electrical Contracting, Inc., one of the County’s contracted electrical service providers, for these generator modifications, and sufficient repurposed Series 2019 bond proceeds are available to make those improvements.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Prince George this 13th day of June, 2023, does hereby authorize the following increase of funds within the 2022-2023 Budget, such line items increased as follows, which monies to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>		<u>AMOUNT</u>
CAPITAL IMPROVEMENT FUND (0311)		
<u>Expenditures:</u>		
0311-03-200-3216-48240	CIP Fund Station 5 Renovations	\$19,710.00 Incr.
0311-03-200-3216-48240	CIP Fund Series 2019 Repurposed Bonds	(\$19,710.00) Decr.

On roll call the vote was:

In favor: (5) Webb, Hunter, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-7. Resolution Approving Policy Relating to Charges for Records Requests. Andrea Erard, Interim County Attorney, stated that state law requires that, by July 1, 2023, every locality implement a policy regarding charges for records requests. Mrs. Waymack made a motion, seconded by Mr. Webb, to approve the attached Resolution regarding the Policy on FOIA Charges. Roll was called on the motion.

R-23-102

A-7.

**RESOLUTION APPROVING POLICY
RELATING TO CHARGES FOR RECORDS REQUESTS**

WHEREAS the Virginia General Assembly approved HB 2007, codified in § 2.2-3704.1 of the Code of Virginia, 1950, as amended, which requires the County of Prince George to make available upon request, and post on its website, or otherwise publish a written policy (i) explaining how the public body assesses charges for accessing or searching for requested records and (ii) noting the current fee charged, if any, by the public body for accessing and searching for the requested records.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince George this 13th day of June 2023, hereby approves the attached Policy Relating to Charges for Records Requests; and

BE IT FINALLY RESOLVED that the Policy Relating to Charges for Records Requests shall be published on the Prince George County website on or before July 1, 2023.

The roll call vote was:

In favor: (5) Waymack, Webb, Hunter, Brown, Carmichael

Opposed: (0)

Absent: (0)

**A-8. Consideration of Appointments – Board, Commissions, Committees, Authorities:
Resolution of Appointment(s):**

A. Resolution; One Appointment (Three-Year Term) – District 19 Community Services Board. Mr. Brown made a motion, seconded by Mr. Carmichael, to reappoint Ms. Jean Grim. Roll was called on the motion.

R-23-103

A-8A.

**RESOLUTION; ONE APPOINTMENT (THREE-YEAR TERM) – DISTRICT 19
COMMUNITY SERVICES BOARD**

WHEREAS, Ms. Jean Grim’s term on the District 19 Community Services Board will expire on June 30, 2023.

NOW THEREFORE, BE RESOLVED That the Board of Supervisors of the County of Prince George this 13th day of June, 2023 does hereby reappoint MS. Jean Grim to serve on the District 19 Community Services Board without compensation, effective July 1, 2023 expiring on June 30, 2026.

The roll call vote was:

In favor: (5) Waymack, Webb, Hunter, Brown, Carmichael

Opposed: (0)

Absent: (0)

B. Resolution; Three Appointments (Three-Year Term) – Recreation Advisory Commission. Mr. Carmichael made a motion, seconded by Mrs. Waymack, to reappoint Mr. Larry Heidorn, Mr. James Williams, and Mr. Donald Hunter. Roll was called on the motion.

R-23-104

A-8B.

RESOLUTION; THREE APPOINTMENTS; (THREE-YEAR TERM) – RECREATION ADVISORY COMMISSION

WHEREAS, The terms of Larry Heidorn, James Williams, and Donald Hunter on the Prince George County Recreation Advisory Commission, will expire on June 30, 2023;

NOW THEREFORE, BE RESOLVED That the Board of Supervisors of the County of Prince George this 13th day of June, 2023 does hereby reappoint Mr. Larry Heidorn, Mr. James Williams, and Mr. Donald Hunter to serve a three-year term on the Prince George County Recreation Advisory Board beginning July 1, 2023 and ending on June 30, 2026.

The roll call vote was:

In favor: (5) Waymack, Webb, Hunter, Brown, Carmichael

Opposed: (0)

Absent: (0)

C. Resolution; Appointment (One Member) Appomattox Regional Library Board. Mr. Brown made a motion, seconded by Mr. Webb, to postpone this matter until there is an application to consider. Roll was called on the motion.

The roll call vote was:

In favor: (5) Waymack, Webb, Hunter, Brown, Carmichael

Opposed: (0)

Absent: (0)

A-9. Resolution Accepting William A. Walton Elementary School. Ms. Andrea Erard, County Attorney, stated that on June 5, 2023, the Prince George County School Board declared the former William A. Walton Elementary School surplus property. The School Board also voted to transfer the property to the County, provided that the School Board has an opportunity to remove the three learning cottages and the ramps and decking; every effort will be made by the School Board to remove those items by August 31, 2023. The Board must vote to approve the attached Resolution in order for the property to be conveyed to the County. Mr. Stoke has indicated that the deed should be recorded on June 30, 2023. Mr. Webb made a motion, seconded by Mr. Brown, to approve the resolution accepting the property where the former William A. Walton Elementary School was located at 4101 Courthouse Road.

A-9.

RESOLUTION ACCEPTING WILLIAM A. WALTON ELEMENTARY SCHOOL

WHEREAS the Prince George County School Board conducted a duly advertised public hearing on June 5, 2023, and subsequently declared the property located at 4101 Courthouse Road in Prince George County, Virginia as surplus; and

WHEREAS Virginia Code § 15.2-1803, 1950, as amended, requires that the Prince George County Board of Supervisors approve a Resolution accepting an interest in land.

NOW, THEREFORE, BE IT RESOLVED, in accordance with Virginia Code § 15.2-1803, 1950, as amended, that the Board of Supervisors of the County of Prince George this 13th day of June 2023, hereby accepts the former William A. Walton Elementary School located at 4101 Courthouse Road in Prince George County, Virginia; and

BE IT FURTHER RESOLVED that Prince George County Public Schools is permitted to relocate the three learning cottages from the property along with the ramps and decking by August 31, 2023, or longer if necessary; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to execute any and all documents necessary for, or related to, this conveyance, subject to review and approval of the County Attorney; and

BE IT FINALLY RESOLVED that this Resolution shall be recorded in the land records of the Prince George County Circuit Court.

The roll call vote was:

In favor: (5) Waymack, Webb, Hunter, Brown, Carmichael

Opposed: (0)

Absent: (0)

A-10. Discussion of Additional Holiday for Employees for Independence Day. Ms. Corrie Hurt, Human Resources Director, stated that two members of the Board requested a discussion for an additional holiday on July 3 for Independence Day. Currently, the County follows the State of Virginia's Holiday Schedule, which only allows for July 4. However, the Board can allow for additional holidays in addition to what the State gives. If the Board approves the additional holiday, public safety employees will receive additional holiday repay to use at any time. The Courts do not always follow the County, so if those employees do have to work, they will receive eight hours of administrative leave to use at any time. Mr. Webb asked Mrs. Drewry to provide the cost of wages and holiday repay for a day's pay. Mrs. Drewry stated that it would be \$95,584 including corresponding benefits. The General Fund portion is \$85,584. Mr. Webb stated that the ink is not even dry on the budget we just approved and this was not approved in the budget. Nor has the State approved this holiday. He stated that he has been told ever since

he came on the Board that the County always follows the State. The County currently has 14 holidays. His concern is that this money will have to come out of the General Fund. Mrs. Drewry stated that there will be no added costs per say because it is already in the employees' salaries. It is granting them an additional day off. Mr. Webb stated that the employees have options. They can take a day off without pay or they could use comp time or vacation time. His biggest concern is that next year is leap year, causing the fourth of July to be on a Thursday. What will the Board then do about the Friday? Mr. Carmichael stated that will be up to the sitting Board at that time. They may choose to give the employees Friday off as well. Mr. Carmichael stated that he requested this to be added. Our employees do a great job every single day and every so often we get an opportunity to give them an extra day to say thank you for all of their extra hard work to make up for some of the positions we were not able to fill. He would like to see the employees get a long break rather than having to shut down the building, open it back up on a Monday, shut it down again on Tuesday, and open it back up on Wednesday. Mr. Brown stated that there will be people that will have to work even if they do give the holiday so the building will still need to be on. In addition, that is what comp time and vacation time is for. That is what Mr. Brown said he would have to use in his job if we wanted July 3 off. He would like to see the County stay consistent across the Board and stick with the State Holiday Schedule. Mr. Webb stated that the employees give 100%, but their salaries are paid by the citizens and he represents the citizens. To do this and not have a plan going forward is ill-advised. We have put a lot of effort in this budget and it should stay fixed. We have \$100,000 in contingency for emergencies. We just appropriated it tonight and right out of the gate, we are going to approve another \$95,000. He does not see where the gain is and he would still like to know what this County will do next year for leap year? Mr. Carmichael stated that will be up to the sitting Board. They may decide not to ever do it again. Mr. Webb stated that is his point. Mr. Carmichael made a motion, seconded by Mrs. Waymack, to approve July 3 as an additional holiday in 2023. Roll was called on the motion.

The roll call vote was:

In favor: (3) Waymack, Hunter, Carmichael

Opposed: (2) Brown, Webb

Absent: (0)

ADJOURNMENT. Mr. Carmichael moved, seconded by Mr. Brown to adjourn. Roll was called on the motion.

The roll call vote was:

In favor: (5) Hunter, Webb, Waymack, Brown, Carmichael

Opposed: (0)

Absent: (0)

The meeting adjourned at 9:41 p.m.

[Draft Minutes prepared June 28, 2023 for consideration on July 11, 2023]

Donald R. Hunter
Chairman, Board of Supervisors

Jeffrey D. Stoke
County Administrator