

**Prince George County Fire & EMS**  
**6-Month Work Plan**  
**January-June 2021**

*(Items are not in priority order)*

- **Develop and Conduct Officer Development Training**
  - Leadership Skills Development
    - VDFP Officer 1 & 2, VDFP Instructor 1 & 2
  - Project Management Skills
- **Finalize & Pilot a 'New Employee' Development Program**
  - First year training goals and objectives (ex. DPO, EMS precepting)
    - Defined training path for full and part-time employees
    - Task Book System for tracking progress and completions
- **Implement a Comprehensive Staffing Policy**
  - Implement policy based on study and inputs
  - Develop recommendations for future staffing needs
- **Manage Ongoing Construction Projects**
  - Engineering Study @ Station #1
  - Station #5 construction
  - Modular @ Station #6
  - Burn Building
- **Standardize County-wide Training Programs**
  - **Active Shooter Training**
  - **Develop and Share Shift Training Schedules/Company Drills**
- **Review Working Committee Status**
  - Assign targeted/well-defined projects
- **Implement Dispatch Protocols and Company Response Operations**
- **Recruitment & Retention / Volunteer & Career Incentives**
- **Promote Annual, Voluntary Medical Evaluations for all Members**
- **Apply for all Applicable Grants**
  - SAFER/RSAF/John Randolph/Cameron/Phillip Morris
- **Alter Public Education Approach w/in COVID environment**
- **Upgrade of Department Website as part of the County Initiative**