

**Prince George County Industrial Development Authority
County of Prince George, Virginia**

MINUTES OF SPECIAL CALLED MEETING

September 9, 2020 – 9:30 a.m.
Board Room, 3rd Floor
Prince George County Administration Building
6602 Courts Drive
Prince George, Virginia 23875

MEETING CONVENED

A special meeting of the Prince George County Industrial Development Authority was called to order at 9:30am on September 9, 2020, in the Board Room, 3rd Floor of the Administration Building, 6602 Courts Drive, Prince George, Virginia, by Vice Chairman, Derrick A. Johnson.

ATTENDANCE

The following members responded to Roll Call:

| | |
|---------------------------|---------|
| Dr. Lillian K. Boyd | Present |
| Mr. Darryl Cheek | Present |
| Mr. J. Peter Clements | Absent |
| Mr. Richard L. Henshaw | Present |
| Mr. Sterling K. Hunt, Sr. | Present |
| Mrs. G. LaVern Jackson | Present |
| Mr. Derrick A. Johnson | Present |

Also present were: Mr. Jeff Stoke, Deputy County Administrator/Director of Economic Development/IDA Assistant Secretary; Mr. Dan Whitten, County Attorney.

ADOPTION OF MEETING AGENDA

Vice Chairman Johnson asked the Board if there were any changes or additions to the meeting Agenda. With no changes or additions suggested, Vice Chairman Johnson asked for a motion to adopt the meeting Agenda (Attachment "A").

Mr. Cheek made a motion, seconded by Mr. Hunt, to adopt the Agenda of the September 9, 2020 meeting as presented.

On vote:

In favor: (6) Boyd, Cheek, Henshaw, Hunt, Jackson,
Johnson
Opposed: (0)
Abstain: (0)
Absent: (1) Clements

PROOF OF NOTICE OF MEETING

Notice of the meeting was e-mailed to the media and posted on public bulletin boards in the Administration Building on September 3, 2020.

PUBLIC COMMENT

Vice Chairman Johnson announced that anyone wishing to come before the Board may do so at this time. He noted that this was the time for general public comments at 9:30am.

There being no one to speak, Vice Chairman Johnson closed the public comments period at 9:31am.

SPECIAL BUSINESS

Prince George County "CARES" Small Business Grant Program \$1.7m, Proposed Amendment (Attachment "B"):

Mr. Stoke updated the Board on new CARES Act Federal Funding monies allocated to the County, which necessitated the Amendment; Board of Supervisors approved on September 8, 2020; gave an overview of the Amendment's revised eligibility criteria; IDA Board must consider for approval; new monies can be disbursed once approved; gave update on funds disbursed to-date; explained public outreach efforts over past two months which included press releases, local television interview, social media postings, postcards to businesses, web site notices, and civic club presentations. Mr. Henshaw asked if new round of postcards would be beneficial.

Several members had questions about eligibility scenarios for non-profits and for-profit businesses; asked about churches; Mr. Stoke explained churches are not eligible, third party vendors would be.

Mr. Stoke gave an overview of tax payments received by the County for 2020 versus 2021, due to the extended tax dateline (August 31, 2020); many businesses and citizens took advantage of the no-interest and no-penalty extension.

Vice Chairman Johnson asked the Board if there were any additional questions or comments on the Grant Program. With no additional questions or comments, Vice Chairman Johnson asked for a motion to adopt the Amended Agreement.

Mrs. Jackson made a motion, seconded by Dr. Boyd, for approval of the Amendment of the Agreement to the Prince George County CARES Small Business Grant program as presented.

On roll call the vote was:

| | | | |
|------------|-----|---------------------------|-----|
| In favor: | (6) | Dr. Lillian K. Boyd | Yes |
| | | Mr. Darryl Cheek | Yes |
| | | Mr. Richard L. Henshaw | Yes |
| | | Mr. Sterling K. Hunt, Sr. | Yes |
| | | Mrs. G. LaVern Jackson | Yes |
| | | Mr. Derrick A. Johnson | Yes |
| Abstained: | (0) | | |
| Opposed: | (0) | | |
| Absent: | (1) | Mr. Peter Clements | |

Mr. Stoke reminded the Board that the next regularly scheduled meeting date is Wednesday, October 21, 2020, at 12:00pm, and would be held in the Board Room, 3rd Floor of the Administration Building.

Vice Chairman Johnson asked if there were any additional questions or business of the Board to be discussed; with nothing presented, he asked for a motion that the meeting be adjourned.

ADJOURNMENT

Mr. Hunt made a motion, seconded by Mr. Cheek, that the meeting be adjourned at 10:06am.

On roll call the vote was:

| | | | |
|-----------|-----|---|--|
| In favor: | (6) | Boyd, Cheek, Henshaw, Hunt, Jackson, Johnson | |
| Opposed: | (0) | | |
| Abstain: | (0) | | |
| Absent: | (1) | Clements | |

Remaining meeting date for 2020: October 21, 2020