



COUNTY OF PRINCE GEORGE
FISCAL YEAR 2016-2017
ADOPTED BUDGET



Prince George County
Dixie Youth All-Star Baseball Team 2015

TABLE OF CONTENTS

ACKNOWLEDGEMENTS	1
BUDGET MESSAGE	2
VISION	21
MISSION	21
CORE VALUES	21
STRATEGIC PLAN	21
COMMUNITY PROFILE	23
History	24
Public Schools	25
Higher Education	26
Economic Development and Tourism Activity	27
STATISTICAL DATA	29
Demographic and Economic Statistics	29
Principal Property Taxpayers	30
Principal Employers	30
BUDGET PROCESS & POLICIES	31
Purpose of Budgeting	31
Published Budget Documents	31
State Requirements	32
Public Participation	33
Budget Calendar	33
Major Categories of Expenditures	34
FUND STRUCTURE	35
Which Funds are Included in this Budget Document	36
ORGANIZATION CHART	38
FINANCIAL MANAGEMENT POLICIES	39
Fiscal Policy Guidelines - Objectives	39
Capital Improvement Budget Policies	40
Debt Policies	40
Fund Balance Policies	41
Budget Development Policies	43
BUDGET CALENDAR	44
BUDGET SUMMARY	45
BUDGET IN-BRIEF	46
BUDGET OVERVIEW	47
Total County Revenues	48
Total County Expenditures	49

GENERAL FUND REVENUES	50
Revenue Overview	54
Local Revenues	55
State Revenues	61
Federal Revenues	62
GENERAL FUND, FUND BALANCE	63
GENERAL FUND EXPENDITURES	64
EXPENDITURES BY TYPE	67
ADMINISTRATION	69
Board of Supervisors	70
County Administration	71
County Attorney	72
Human Resources	73
CONSTITUTIONAL OFFICERS	74
Commissioner of the Revenue	75
Treasurer	76
Clerk of Circuit Court	77
Sheriff	78
Commonwealth's Attorney	80
COMMUNITY DEVELOPMENT & CODE COMPLIANCE	81
FINANCIAL SERVICES	83
Assessor	84
Finance	86
Information Technology	87
OPERATIONS	88
County Garage	89
Refuse Disposal	90
General Properties	91
Parks & Recreation	93
County Engineering	94
PUBLIC SAFETY	95
Police Department	96
Emergency Communications Center	97
Animal Services and Adoption Center	98
Fire and EMS	99
Prince George Fire Department	100
Disputanta Fire Department	100
Carson Fire Department	101
Burrowsville Fire Department	101
Jefferson Park Fire Department	102
Prince George Emergency Crew	102
Emergency Management	104
SOCIAL SERVICES	105
Welfare Administration	106
Public Assistance	106
Comprehensive Services Act	107
Tax Relief for the Elderly	107

NON-DEPARTMENTAL	108
Registrar	109
Circuit Court	110
General District Court	111
Magistrate	112
Victim Witness	113
Board & Care of Prisoners	114
Juvenile Services/Court Services Unit	115
Local Health Department	116
District 19	116
Contributions to Colleges	117
Regional Library	117
James River Soil & Water Conservation District	118
Resource Conservation & Development Council	118
Cooperative Extension Office	119
Other Functions & Transfers	119
Farmer's Market	120
SPECIAL REVENUE FUNDS	121
Community Corrections	122
Adult Education	126
Economic Development	129
Tourism	130
Stormwater	131
Special Social Services	132
SCHOOL BUDGET	133
School Operating	134
School Federal Programs	135
School Textbook Fund	136
School Nutrition Services	136
CAPITAL IMPROVEMENT PROGRAM	137
DEBT SERVICE FUND	180
Debt Limit	180
Debt Policies	180
Outstanding Long-Term Debt Obligations	181
Debt Service Funding Requirements	183
WATER/SEWER FUND	185
POSITION CONTROL CHART	191
PAY GRADE ASSIGNMENTS / SALARY SCALE	197
GLOSSARY	201

ACKNOWLEDGEMENTS

As with many of the programs of the County of Prince George, the development and adoption of the budget is a team effort. The County Administrator's Office and Finance Department develop the budget with the assistance of many other individuals in County government. This acknowledgement identifies those key individuals who shared in the development and adoption of this budget; many others who assisted are not individually identified.

Board of Supervisors	
Clerk of the Circuit Court	Bishop Knott
Commissioner of Revenue	Darlene Rowsey
Commonwealth's Attorney	Susan O. Fierro
Community Corrections Program	Bettina Coghill
Community Development and Code Compliance	Julie Walton
County Administrator	Percy C. Ashcraft
County Attorney	Steve Micas
Deputy County Administrator	Jeff Stoke
Finance Department	Betsy Drewry / Lori Robertson
Fire and EMS Department	Brad Owens
General District Court Clerk	Ellen Chaisson
General Properties Department	Bill Hamby / George Poulson
Human Resources Department	Nancy Shaffer
Information Technology	Kirsten Cherry
Parks and Recreation Department	Keith Rotzoll
Police Department	W. Keith Early / Eric Young
Prince George County School Board	
Prince George County Public Schools	Renee Williams, Superintendent John Broderick, Finance Director
Real Estate Assessor	Rod Compton
Registrar	Katherine Tyler
Sheriff's Department	Bucky Allin
Social Services Department	Shel Bolyard-Douglas
Southside Programs for Adult Continuing Education	Kathy Anderson
Treasurer	Jean Barker

BUDGET MESSAGE

The Honorable William Robertson, Chairman
The Honorable Jerry Skalsky, Vice Chairman
The Honorable Alan Carmichael
The Honorable Donald Hunter
The Honorable T.J. Webb

Dear Chairman Robertson and Members of the Board of Supervisors:

I am pleased to submit to you the official adopted Budget document contained hereto for the 2016-17 fiscal year.

The Budget is submitted to assist the Board of Supervisors in making policy decisions that are geared to meet the challenges of the community, as well as lend itself to public scrutiny through input from taxpayers and the media. The Budget is also designed to incorporate extensive financial controls and pursue goals of efficiency and effectiveness by balancing short-term and long-term community interests.

Ultimate approval of the annual Budget is seen as the most important action taken by the Board of Supervisors. The Budget serves as a financial roadmap for what programs and services are offered in Prince George County.

The Budget is balanced in accordance to State code and is proposed to reflect accurate revenues and expenditure projections with the best information that is available at the time of presentation. Furthermore, it is proposed to continue providing a high level of service to the citizens and businesses of Prince George County.

General Information

Bond Rating Increased

Prince George County received a bump in its bond rating in December, 2015, by Fitch Ratings Agency. Prince George now has an AA+ rating, an upward climb from AA three years ago. This is seen as very impressive in light of economic challenges that still face the state and nation and is a testimony to good management practices by the Board of Supervisors.

The Finance Department for calendar year 2015 also received the Certificate of Achievement for Excellence in Financial Reporting for the Comprehensive Annual Financial Report for the fiscal year ending June 30, 2014.

The Finance Department received recognition from VGFOA for excellence in budget preparation for the FY2015-16 budget document.

Prince George County also received an unqualified audit for fiscal year 2015 for excellence in record keeping and financial management.

Transparency in All Areas of Government

Prince George County continues to work daily to be as transparent in its government operations and help citizens understand better the government in which they pay for.

Prince George County continues to have an A-plus rating as evaluated by the Sunshine Rating System.

The next step in the effort to always be transparent is to bring online new financial software that will allow residents full access to spending by all departments and agencies of government. This will be delivered through the Tyler Munis system / OpenGov and should be online July 1.

Latest Population & Unemployment Figures

According to the Weldon Cooper Center for Public Service, Prince George County as of July 1, 2015 had an estimated population of 37,131, which is a 3.9 percent increase above the 2010 Census figure.

The unemployment rate in Prince George continued to decline in 2015. The latest figures showed a 4.8 percent rate through March 2016. The rate is now under five percent for the first time in seven years.

More Demographic Data

A report prepared for the Department of Social Services updated the demographic profile for Prince George County.

Adults 18-64 make up the bulk of the County's population at 66 percent. Children from birth to 17 years of age are at 21 percent, and Adults 65-plus are at 12 percent.

According to the Weldon Cooper Center, by race, Prince George County contains a population that is 61.9 percent white, 32.5 percent Black/African American, 1.8 percent Asian, 1 percent other and 2.8 percent two or more races. Prince George County has an ethnicity breakdown of 92.4 percent non-Hispanic and 7.6 percent Hispanic.

Prince George has 10 percent of its population living below the poverty line, and 13 percent of those listed are children.

Awards, Honors & Special Recognition

Calendar year 2015 brought numerous awards, honors and recognition to Prince George departments and its employees. They include:

1. Top Workplace in Richmond Metro Region.
2. Community Development & Code Compliance Director Julie Walton graduated from Lead Virginia.
3. Utility Worker III Jeremy Davis received his Class IV Waterworks Operator License.
4. VACO Achievement Award for Prince George Youth Workforce Academy.
5. 2015 Highest Seat Belt Use Award from Department of Motor Vehicles.
6. Mothers Against Drunk Driver Award for Officer Ernest Dillard.
7. CTI First Responder Award for Officer Charles Santilli.
8. EMS Unit Citations to Officer Clifford Skelton, Officer Anthony Townsend & Officer John Pearson.

Community Development Activity

Investments made by the Board of Supervisors in various community projects came to fruition in 2015.

The second phase of New Scott Park (the Buren Property) was completed which included the construction of two new rectangular fields. Practices and possibly games are expected to begin as early as this spring for soccer and youth football.

Upgrades to the Central Wellness Center included installation of goal posts for the field behind the main building. Heating & cooling upgrades were made in the area of the gymnasium. Parking was also increased. Partnerships with the Food Bank and youth wrestling provided space for those non-profit activities, as well as increased programming for Parks & Recreation.

Upgrades were made to playgrounds at Branchester Lakes and Baxter Ridge.

The County's Stormwater Program began to make upgrades and improvements.

Continued Investment in Public Safety Facilities

Three years ago, the Board of Supervisors made a commitment to upgrade Fire & EMS facilities for the volunteer companies. The upgrades include: Renovations to the Emergency Crew, Disputanta and Burrowsville stations, and construction of a new Carson station.

The investment totals \$2,760,007.79, and a new station along Route 10 should break ground later this year after a contract has been placed on property on Moody Road.

In addition, two new tankers were purchased for the Prince George Volunteer Fire Department and Disputanta Volunteer Fire Department.

Economic Development & Tourism Activity

There were a total of 2,069 business licenses issued in 2015, compared to 2,098 in 2014. New business licenses in 2015 amounted to 391 compared to 323 in 2014. The remaining 1,678 business licenses were renewals.

Six meetings of the Business Roundtable were held around the County, and 13 were in the graduating class.

A strong emphasis was placed on the Business Retention & Expansion (BR&E) program, in which 24 businesses were visited.

A graphic designer was retained to complete the all-inclusive tourism guide for the County.

Leads emerged for 11 industrial prospects, with one site visit evaluating potential County locations. The prospects were generated by Virginia's Gateway Region and the Virginia Economic Development Partnership.

A Sports Marketing Plan continues in evolution as local tournaments make Prince George County their home. A total of nine youth travel league baseball and softball tournaments were promoted in 2015. County staff and ASA organizers continue to plan for the 2016 American Softball Association U14 Eastern Nationals which will be held in Prince George County in August 2016.

Prince George County hosted eight communities for a regional economic developers meeting with Virginia Gateway Region.

Prince George County provided four (4) "Key to the County" plaques in partnership with the Hopewell/Prince George Chamber ribbon cutting and grand opening events. The businesses include: The James House; Eagle Preserve; The Bottom Line Sports Bar & Grill; and Kidco Academy, Inc.

Attendance at the 2015 International Council of Shopping Centers annual convention targeted recruitment of 37 retail businesses.

The Prince George Youth Workforce Academy taught students the fundamentals of employment through a tri-partnership among Prince George Promise, Prince George Public Schools and Prince George County Government.

Submitted \$200,000 Virginia Department of Housing & Community Development wireless broadband grant application and contracted with Design Nine, Inc. to architect wireless broadband network for underserved County areas.

Preliminary work was completed for infrastructure improvements at Exit 45. The first section includes sidewalk & lighting from the hotels to Nanny's Restaurant, and the remainder of the project will be near the exit entrance through a partnership with the Cameron Foundation.

Wellness Program Continues to Add Events & Opportunities

Recognizing that employees perform their best when they are healthy and that optimal employee performance is necessary for the government to provide the best services possible to citizens, the health promotion program aims to improve employee health and well-being. The mission of the Prince George County Wellness Program is to enhance organizational health by fostering interest and encouraging employees to initiate or expand healthier lifestyles, provide diverse wellness programs to meet a wide range of personal health needs, recognize employees for participating in healthier lifestyles activities, decrease absenteeism due to illness and stress, and develop a positive culture that is focused on celebrating and improving the quality of life for all employees.

The Wellness Committee is focused on improving and maintaining the overall wellness of the employees of the County of Prince George. The wellness program encourages all staff to pursue a healthy lifestyle and is designed to promote the physical, social, emotional, and mental health of county employees, thus promoting better overall health, improved morale, and a greater personal commitment to the County's business of providing services to citizens. Aside from saving on health care costs, a wellness program can be a means to spur recruitment, improve daily attendance and staff morale, earn the loyalty of workers, and promote employees' general health and well-being.

Taking responsibility for one's health and well-being is an essential part of provident living and is vital to one's ability to contribute to the work and mission of the County. The Wellness Program promotes positive change in six areas of health and wellness:

- Physical: Implementing positive lifestyle habits and physical activity.
- Social: Maintaining and building healthy relationships.
- Spiritual: Integrating spiritual principles into personal behavior.
- Emotional: Recognizing and managing feelings.
- Financial: Developing a value-based approach to personal money management.
- Intellectual: Acquiring new knowledge through stimulating mental activities.

The Committee, consisting of one employee from every department, meets once a month to plan various wellness events. There are many different opportunities throughout the year for employees to participate and learn ways to improve their overall health. The wellness program strives to provide activities that meet each of the identified goals. Examples of activities include volleyball teams, bowling teams, on-site walking challenges, and a variety of seminars during the work day that address nutrition, exercise, financial matters, stress, and behavioral health. Sponsored events include Brown Bag Lunch and Learn events, the Get Fit Program, STEPS Challenges, the Nutritional Program, and Weight Loss/Maintenance competitions. Weight Watchers weigh-ins and meetings as well as the Biggest Loser competition are also a regular activity for employees. In addition, teams are sponsored for several events such as the Corporate 4 Miler and the Ukrop's 10k, just to name a few. We provide a health and wellness fair for all employees to include health screenings and the RealAge test, as well as vendors that promote the

mission of the wellness program. Gift cards are complimentary for all employees that participate in the health screenings, and drawings are done throughout the day for other wellness-related prizes. For those employees that may not be interested in the physical events we sponsor, there is an assortment of wellness tips and articles on the wellness portal with a variety of other information to include links to helpful websites. Or, they may choose to participate in the healthy lunches from local businesses that the Wellness Committee provides throughout the year; lunches are to the County employees at a discounted price. These are meant to offer a convenient, healthier alternative for lunch to the employees.

Each year the County receives a Summary Report from the provider of the health screenings that provides an overview of the biometric assessments. While this data is obviously not name-specific, employees, through self-report, are showing increases in actual physical activity and decreases in cholesterol levels and blood pressure measurements. In as much, at the conclusion of the on-site Weight Watchers Program, employees lost over 250 pounds. There has definitely been an increase in employee awareness regarding the many facets of health and wellness. Most recently, an employee survey was completed regarding their interests and delivery of information; the data gathered will be used to further the activities of the wellness program.

2015 EVENTS AT-A-GLANCE

- Board of Supervisors approved the Healthy Living Day Policy
- Six Week Behavioral Health Series
- Wellness Survey completed by employees
- Brochure developed and now given to all new employees
- Wellness Portal upgraded and maintained
- I Give Up Challenge
- Pick It Up Challenge
- Walk With Me Wednesdays
- Fall Bowling Team
- Volleyball Team
- Healthy options for desk/office equipment sent to employees
- Utilization of Anthem's EAP Programs to provide topics for employees
- Weekly Health Hints from Anthem
- Healthy choices demonstrations
- Flu Clinic
- Vending machines with healthy choices
- Financial Workshops
- Food and Mood Presentation
- Emotional intelligence seminar
- Partnerships with local gyms

Additional Accomplishments in 2015

Through the direction of the Board of Supervisors, County Staff has been able to point to other numerous accomplishments over the last several months that bode well for our citizens and employees. They include:

1. Second Citizens' Academy graduated.
2. Second Senior Citizens' Academy graduated.
3. Completed 2015 Clean Community Day / Drug Take Back Day.
4. Placed additional signage around the Courthouse Complex.
5. Held Bring Your Child to Work Day.
6. Held Farmer's Market for 2015.
7. Held Drive-Around the County for Board of Supervisors.
8. Participated with regional officials on Wellness Workshop and created a Community Health Awareness Team.
9. Hosted annual meeting with General Assembly members.
10. Partnered with over 30 National Night Out sites.
11. Work to advance youth programs through Prince George Promise.
12. Held Back to School Fair for 2015.
13. Held breakfast honoring chaplains.
14. Began list of storm water projects to be completed.
15. Worked with Regional Heritage Museum to host the third Czech-Slovak Festival.
16. Began implementation of a strategic plan for Appomattox River Regional Park.
17. Continued development of Utility Master Plan.
18. Held bicycle rodeos through partnership with Police & Fire and EMS.
19. Held Kite Festival.
20. Published two County newsletters.

21. Received updated ISO report to give citizens an opportunity to save money on their property insurance.
22. Riverside Criminal Justice held annual legislative breakfast.
23. Announced creation of Pork Festival for September, 2016.
24. Conducted a Youth Fire & EMS Summer Camp.
25. Entered into Automatic Aid Agreement with City of Hopewell.
26. Coordinated the First Guns & Hoses Softball Game.
27. Partnered with Prince George Parks & Recreation Foundation to make additions at Moore Recreation Complex.
28. Continued to implement Pictometry.
29. Hosted the Department of Motor Vehicles Mobile Units.
30. Donated books on local government to libraries at County elementary & middle schools.
31. Planned to expand recycling program to southwest corridor of the County.
32. Held charitable luncheons and donated \$8,076 to community organizations and projects.

Always Watching State & Federal Actions

The actions of the General Assembly and Congress are always under careful watch to see what impacts they could have on Prince George County.

State Compensation Board budgets will be finalized when the current General Assembly adjourns. The General Assembly approved a 2 percent pay increase for state-supported employees effective December 1, 2016. Prince George County will qualify for resulting increased revenues as the Board of Supervisors approved a 2 per cent increase in pay for all employees effective July 1, 2016. The General Assembly also approved a 2 percent pay increase for SOQ supported instructional employees effective December 1, 2016. The School Board's adopted FY2017 budget includes a 2 percent pay increase for all employees.

Budget Information

Highlights

The FY '16-17 Budget is prepared based on the following provisions:

- Stabilizing funding for Education & Fire & EMS after using one-time revenues in FY '15-16.
- Preserving the integrity of the health insurance plan for employees at the lowest cost available.
- Developing a plan to meet certain capital needs and replacement of school buses.
- Continuing a vehicle replacement plan for public safety and other County vehicles for safety and long-term savings on repairs.
- Investing further into Economic Development.

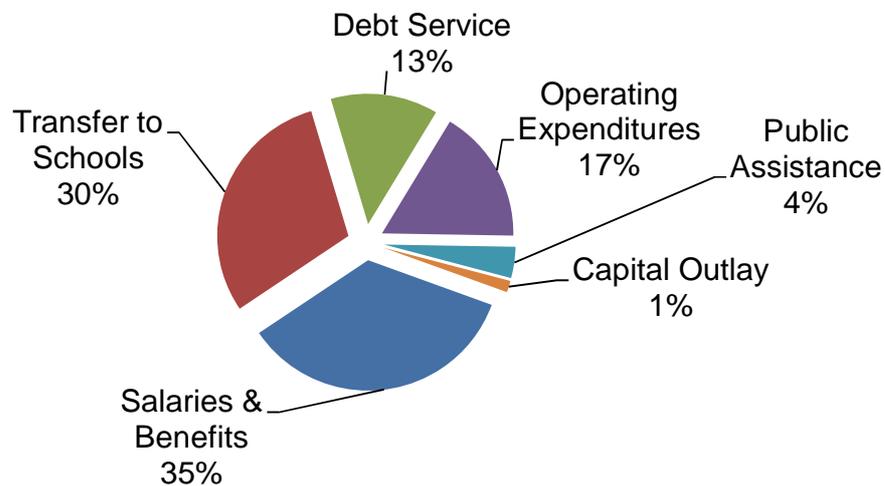
The total County Budget adopted is \$111,834,604. The General Fund Budget is \$52,220,790 which is 2.4 percent more than the adopted amount for fiscal year 2016.

Expenditures

General Fund

General Fund expenditures for FY '17 are proposed at a level of \$1,235,908 greater than FY '16. This equates to an increase of 2.4 percent from FY '16.

FY 2017 General Fund Budget Expenditures \$52,220,790



Employee Salaries & Benefits

There are 241 full-time employees and 11 part-time positions authorized in the adopted budget. 246 positions are funded / budgeted for FY2017.

The number of employees has been increased by three in the Position Control Chart for FY '17. One position adds a new employee in Economic Development and a part-time attorney in the County Attorney's Office. Additionally, the Board added a police officer. Also approved is the reclassification of three employees in the Parks & Recreation Department, one employee in Human Resources and one employee in Utilities Department. Additionally funds are budgeted for Social Services staff reclassification from exempt to non-exempt.

The Board approved a 2% salary increase for all employees effective July 1, 2016. This increase in compensation makes the County eligible to receive additional state funds for state-supported County employees (constitutional officers and their employees, elected officials and their employees as well as Department of Social Services employees).

The largest General Fund expenditure continues to be in employee salaries and benefits, which for FY '17 is 35.0 percent of the Budget.

The County renewed with our current health insurance provider, and no premium increase is budgeted. Premiums (employee and employer) will be the same as in FY '16. A \$250 employer HSA contribution increase was approved for employees in the high deductible plan with HSA.

Education Funding

The local transfer to the Public School Division is 29.8 percent of the Budget for FY '17. Proposed is full funding of the Memorandum of Understanding between the Board of Supervisors and the School Board, which is \$15,577,250.

In addition to the local transfer, the Public School Division receives \$4,154,789 in debt payments for construction and renovation incurred over the years. Also proposed will be school capital projects in the amount of \$2,003,150. The Board of Supervisors has not yet taken action on funding capital projects.

Making Public Safety a Priority

The FY '17 Budget includes funding for first responders in the Fire & EMS Department and the Police Department.

A Safer Grant received three years ago expires in FY '17.

The Police Department Budget is proposed at \$6,868,065 and includes funding for one additional police officer. This total includes the Police Department, Emergency Communications Center and Animal Control.

Volunteer Fire & EMS Companies

Volunteer fire and rescue companies will receive a combination of funds from direct County contributions and those distributed by the Fire & EMS Administration Budget. Volunteers will receive \$269,843 in direct County contributions which is an increase of \$38,018 over FY16.

An estimated amount of \$ 108,000 will be appropriated equally to the Fire Companies in the fall of 2016 for Fire Programs Funds. The County is also funding \$19,000 to cover the unfunded mandate by the General Assembly for coverage for the Volunteer Fire & EMS and Auxiliary Police relative to the Line of Duty Act.

The Length of Service Awards Program (LOSAP) is a benefit provided to fire volunteers for length of service to the County. The fund is budgeted based on an actuarial study and is administered by Hometown Insurance Agency. The contribution budgeted for FY'17 is \$125,000.

Volunteer Fire & EMS companies also receive the amount of two cents on the real estate tax rate in an Apparatus Replacement Fund. The amount for FY '17 pledged to debt service from those two cents is \$427,500, leaving \$72,500 available for other replacements.

	Fire Rescue Admin Budget	Contributions to Fire Companies	Fire Programs Funds	Line of Duty	LOSAP	SAFER GRANT	Fire Station Improvements
<i>FY14-15 (Actual)</i>	2,060,996	323,577	80,000	15,989	127,658	359,074	587,592
<i>FY15-16 (Adopted)</i>	1,953,447	231,825		16,000	125,000	376,822	-
<i>FY16-17 (Adopted)</i>	2,530,415	269,843		19,000	125,000	-	-

Other General Fund Expenditures

Contributions are proposed for both Riverside Regional Jail and Crater Youth Care in the amount of \$1,750,704, which is a \$425,971 decrease from the FY '16 Budget.

The Department of Social Services is funded at 3.7 percent of total Budget expenditures. Also proposed is \$1,220,000 to cover expenses related to the Comprehensive Services Act, of which \$350,000 is the County's portion.

Capital & Equipment

Capital projects to be funded through the General Fund in the amount of \$504,000 include:

1. Vehicle Purchases	\$ 82,000
2. Playground Upgrades	\$ 70,000
3. Sheriff Software Upgrade	\$ 40,000
4. School Buses	\$312,000*

*An additional \$262,000 will be provided for school bus purchases from unexpended FY2016 capital school funding

Capital projects recommended for funding through the issuance of debt in the amount of \$5,828,119 include:

1. RCJA Roof Refurbish	\$ 56,000
2. James River Drive Fire & EMS Station	\$ 500,000
3. Parks & Rec Improvements	\$ 392,919
4. Wireless Broadband	\$2,000,000
5. Appomattox Park Amphitheater	\$ 86,450
6. Fire and Life Safety Training Building	\$ 701,600
7. Harrison Elementary - roof work	\$ 717,400
8. Walton Elementary - doors & windows	\$ 306,250
9. Beazley Elementary - doors & windows	\$ 315,000
10. Harrison Elementary - doors & windows	\$ 217,500
11. South Elementary - doors & windows	\$ 135,000
12. Public Safety Vehicle Purchases	\$ 400,000

Debt Service

County-wide Debt Service payments are proposed to be \$61,462 more than FY '16. The General Fund transfer for debt payments for FY'17 is proposed to be \$6,904,889, \$76,256 less than in FY'16.

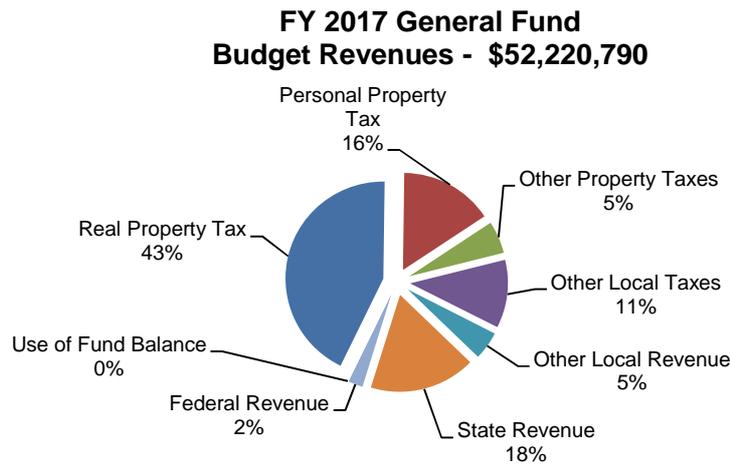
Debt is broken down into four categories: County, Economic Development, School and Utilities. Utilities and Economic Development have specific revenue streams which support debt related to these activities. County and School debt are supported by the General Obligation of the County and relies completely on the tax dollar.

	Debt Service Payment			
	Outstanding Debt (As of 02/29/2016)	FY'17(Budgeted)	FY'16 (Budgeted)	FY' 15 (Actual)
Utilities	\$2,446,000	\$371,361	\$336,590	\$36,791
Economic Development	\$5,922,000	\$387,767	\$468,320	\$397,000
Stormwater	\$1,719,000	\$442,000	\$441,500	\$0
County	\$16,223,532	\$2,933,100	\$2,805,593	\$2,267,174
Schools	\$22,811,490	\$4,154,789	\$4,175,552	\$4,040,529

Revenues

General Fund

General Fund revenue is estimated to be at \$52,220,790, an increase of \$1,235,909 from FY' 16.



A four-cent increase on all real property to \$0.86 was approved for FY2017. This is estimated to generate \$1,000,000. The median home cost in Prince George County is \$181,200, in which a four-cent increase will cost the median homeowner \$72.48 a year, or \$6.04 per month.

Real Property Tax Rates for 2016
per assessed \$100 of value

County/City	2016	2017
Petersburg, City	\$1.35	
Colonial Heights, City	\$1.14	
Hopewell, City	\$1.13	
Chesterfield, County	\$0.96	
Prince George, County	\$0.82	\$0.86
Dinwiddie, County	\$0.79	
Surry, County	\$0.73	
Sussex, County	\$0.54	

Other increases in revenue include \$750,000 in personal property, which is garnered from proration that was adopted by the Board of Supervisors in 2014; and a \$406,998 increase from the Machinery & Tools tax as a result of rebates expiring.

All other tax rates will remain the same for FY17.

Public Utilities

The Public Utilities department is self-supported and operates as a proprietary fund by charging fees for services rendered in an amount great enough to cover its own expenses. Each year the County reviews the utilities fees to ensure that the on-going fees are enough to cover the continuity of its operations.

Fiscal Year 2017 proposes a decrease of \$3,650,157 from the FY'16 budget. This decrease is due to the reduction in capital project expenditures planned for FY'17.

Special Accounts & Funds

Riverside Criminal Justice Agency is a self-supportive fund which relies on a state grant in the amount of \$652,158 and local funding from the three participating jurisdictions, Hopewell, Surry and Prince George totaling \$213,391. Remaining funds in the budget are provided by client fees for services to make a total budget of \$907,024. Prince George is the fiscal agent for Riverside Criminal Justice Agency and includes the Agency in the County-wide budget.

Economic Development and Tourism

Economic Development is fully supported by Meals Tax charged in the County. The total budget is \$1,444,965.

The Department of Economic Development will pay \$387,767 in debt related to the construction at Crosspointe Centre.

Proposed is \$175,000 for the continued development of Exit 45 gateway enhancements along Interstate 95. The funding will support beautification projects to make the area more inviting for travelers and visitors.

This fund covers the County memberships with Virginia's Gateway Region for \$35,479, Crater Planning District Commission for \$23,221 and the Longwood Small Business Development Center for \$6,300.

The Tourism Fund is supported by a local lodging tax charged to hotel inhabitants in the County. Of the five percent tax, two percent remains in the General Fund and the remaining three percent is transferred to the Tourism Fund which is specifically designated to promote Tourism activity in the County.

The FY'17 budget projects \$334,830 in revenue from this lodging tax to be specifically dedicated to the Tourism Fund and allows for the County's annual contribution of \$32,500 to the Petersburg Area Regional Tourism organization and \$46,440 to the Hopewell-Prince George Chamber Visitor's Center. The County's annual contribution to the Prince George Historical Society remains at 7.5 percent to assist with funding daily operations at the Prince George Regional Center.

\$12,500 is included to support growing sports tourism needs in the community. Prince George County is honored to be named the host of the Amateur Softball Association U14 Girls Eastern Regionals in August 2016.

Also included is \$149,805 for debt service on the I-95 Exit 45 water system; and \$5,800 for the County's website redesign and maintenance.

Fund Balance

The projected Fund Balance as of June 30, 2016 is expected to be over the 12.5 percent minimum required by County policy.

There is no use of fund balance to balance the FY '17 Adopted Budget.

Conclusion

The Budget for FY '17 is adopted and balanced in accordance with State financial principles and those policies adopted and adhered to by the Board of Supervisors.

Budget highlights include:

- General Fund budget is greater than FY '16 levels.
- A 2 percent pay increase for all County employees effective July 1, 2016.
- Three positions are recommended to be added to the Position Control Chart, which include an Economic Development Specialist, a Police Officer and a Part-Time Attorney.
- Funds the Public School Division at \$15,577,250, which is in accordance with the Memorandum of Understanding between the Board of Supervisors and School Board. Also proposed are capital projects totaling \$2,003,150 and planned use of capital fund balance of \$262,000 for school buses.
- Funds \$7,529,889 in debt retirement, which includes \$4,154,789 for Public School Division projects.
- Funds volunteer programs, which include direct contributions from the County; funds through the Department of Fire & EMS budget; and special programs such as Line of Duty Act and Length of Service Awards Program.
- Increases funding for the Comprehensive Services Act to \$1,220,000, a boost of \$200,000 from FY '16 levels.
- Includes \$504,000 in General Funds for capital projects and equipment.

I would like to thank Financial Reporting Accountant Lori Robertson, Deputy County Administrator Jeff Stoke and Finance Director Betsy Drewry, for their assistance in putting this document together. County Staff looks forward to a successful year of growth in the County for FY '17.

Sincerely,



Percy Ashcraft
County Administrator

VISION

Prince George County....A global community where families thrive and businesses prosper.

MISSION

It is the mission of Prince George County to provide a balanced quality of life for our citizens. We will provide residents and businesses with equal access to high quality services in a fiscally responsible and prudent manner. We affirm to continue to practice sustainable development throughout the County.

CORE VALUES

INTEGRITY	ACCOUNTABLE
TRANSPARENCY	INNOVATION
RESPECT	STEWARDSHIP
A PLACE WHERE VOLUNTEERS MATTER	

STRATEGIC PLAN

The Board of Supervisors recognizes its responsibilities of providing core services to the citizens of Prince George in the areas of education, public safety and social services. The following strategic initiatives have been put forth as additional priorities to advance the vision and mission of the County.

STRATEGIC INITIATIVE ONE: BOLSTER ECONOMIC WELL-BEING

STRATEGIC INITIATIVE TWO: PRACTICE GOOD GOVERNANCE

STRATEGIC INITIATIVE THREE: FUNDING THE FUTURE

STRATEGIC INITIATIVE FOUR: STRENGTHEN CIVIC PARTNERSHIPS

INITIATIVE ONE: BOLSTER ECONOMIC WELL-BEING.

Capitalize on Prince George County’s mix of assets, location and heritage to increase, diversify and strengthen the economic well-being of county residents and businesses alike.

ACTION AGENDA:

1. Support businesses and local entrepreneurs through a focused business appreciation and expansion program.
2. Adopt/implement a Prince George County tourism and sports development strategy.
3. Plan for future business/industrial park development in Prince George County.

4. Expand wireless technology throughout the county.
5. Develop a 5 year infrastructure forecast that will support business, commercial and industrial development in Prince George County.
6. Strengthen our partnerships focused on economic development and economic well-being.
7. Share the Prince George County business story with state and federal legislators.
8. Advocate for and support a technical workforce training initiative in the Prince George County school system.

INITIATIVE TWO: PRACTICE GOOD GOVERNANCE.

Good governance means focusing on the county's mission, performing defined roles and government functions effectively and being accountable to the residents of Prince George County.

ACTION AGENDA:

1. Develop fact sheets for major policy issues and share them with the public and the media.
2. Develop and adopt a Board of Supervisors Code of Ethical Performance.
3. Place a Chairman's message on the County's website.
4. Develop a policy guide for appointing citizens to County boards and commissions.

INITIATIVE THREE: FUNDING THE FUTURE

To make the future happen in Prince George County will require a commitment to identifying and discussing revenue options and opportunities.

ACTION AGENDA:

1. Develop a two year revenue and expenditure forecast for Prince George County.
2. Develop a water and sewer service plan and implementation strategy.
3. Develop a six-year transportation improvement plan and implementation strategy.
4. Develop a 10 year CIP forecast inclusive of revenue and financing options.
5. Develop a performance agreement with the school system that accounts for the county's investment in public education.

INITIATIVE FOUR: STRENGTHEN CIVIC PARTNERSHIPS

To be successful, the Prince George County Board of Supervisors must have a positive and interactive relationship with County residents. We are committed to assisting county residents to gain a greater understanding of their County government.

ACTION AGENDA:

1. Develop Public Service Announcements (PSA) for the media.
2. Sponsor a Prince George County Local Government Academy to assist County residents to gain insight and understanding about their County government.
3. Sponsor an annual boards and commission appreciation reception.

COMMUNITY PROFILE

Overview

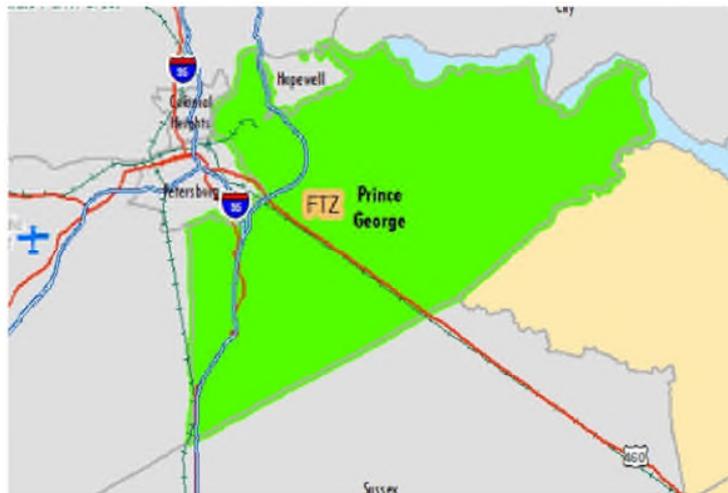
Prince George County, Virginia is a suburban community of 36,000 residents. It is centrally located in southeastern Virginia and is included in the Richmond Metropolitan Statistical Area (MSA).



Prince George has transitioned from an agricultural economy to an industrial and informational economy. Fort Lee, the County's largest economic asset, continues to be a catalyst for progress. Fort Lee is projected to double in size over the next eight years.

Rural, yet suburban, Prince George County continues to experience a steady population increase and economic growth while maintaining an optimum quality of life for its citizens. Prince George County is committed to being the best place to live, learn, work and raise a family!

Prince George County provides ideal access to all major East Coast and Sunbelt markets via Interstates 95 and 295. The Port of Hampton Roads is accessible via US Route 460 and rail, which runs parallel to route 460.



Distance from Major Points of Interest

- Richmond:** 25 miles northeast
- Washington, DC:** 125 miles north
- Port of Hampton Roads:** 90 miles southeast
- Raleigh, NC:** 150 miles south

History

Prince George County was established in 1702 and was named in honor of Prince George of Denmark, Husband of England's reigning monarch, Queen Anne. It was formed from Charles City County, one of the original eight shires, and its boundaries stretched from south of the James River down to the North Carolina line.

During the Civil War, Prince George played a vital historical role. Appomattox Manor, in that area of the County known as City Point, served as General Grant's Headquarters and pentagon of the Union Army. It was here where Lincoln spent the last three out of four remaining weeks of his life in 1865.

After Cold Harbor, Grant needed to move his army into position for the siege of Petersburg and searched the James River for an appropriate place to cross. Flowerdew Plantation was chosen as the site where the Union Army would construct a 2,100-foot long pontoon bridge in June of 1864. Two-fifths of the Army of the Potomac crossed this bridge at Wilcox Landing to Flowerdew, traveled through the Prince George Courthouse area, and prepared to take Petersburg.

The historic Battle of the Crater was also fought in Prince George, since that area did not become part of Petersburg until 1956. By the end of July 1864, Union activists under Union Generals Butler and Burnside planned a massive explosion to blow a hole in Confederate lines around Petersburg. This large explosion had a disastrous end for the Union troops, and more than 5000 men were lost on both sides.

In September of 1864, Confederate scouts had detected a three-thousand-head beef herd held in a Union cattle pen at Coggins Point on the James River. Confederate General Wade Hampton, acting on a suggestion by Confederate General Robert E. Lee, hatched a plan to pull off the Great Cattle Raid. He and his troops advanced to the area, engaged the enemy, surrounded the cattle herd, and drove them out of Union control southward behind Confederate lines. Thanks to Hampton's men and some real Virginia cowboys, hungry Confederate soldiers were able to enjoy their well-earned beefsteak feast.

Since the County served as a field of operations for both the Union and Confederate Armies, many buildings suffered extensive damage. The Prince George Courthouse was ransacked and burned with many of its record books and documents destroyed or carried away by treasure-seekers. Private estates such as Brandon and many County churches were also seized, ransacked, and damaged.

Prince George's role and contribution to the military and defense of our nation did not end after 1865. During WWI in June 1917 the U.S. Army began building Camp Lee, which was to serve vital infantry training ground for American soldiers on their way to Europe. Camp Lee was also a pivotal training ground during WWII where it became the

center of both basic and advanced training of quartermaster personnel. In 1950 it was re-designated Fort Lee, and its primary mission today is focused on quartermaster and logistics training disciplines.

Public Schools

Prince George County Schools include 5 elementary, 1 middle, 1 junior high and 1 high schools. In addition, the County is part of Rowanty Technical Center, a regional technical school.

Student Enrollment for the 2015-16 school year is 6,336 (Fall Membership K-12) with an additional 119 Pre-K students. The FY2015-16 school budget was based on a projected Average Daily Membership (ADM) of 6,310. Projected ADM for the 2016-17 school year remains at 6,310.

Based on the Virginia Department of Education's 2015-2016 Fall Membership by Division, the student population of Prince George County Public Schools reflects diversity in race/ethnicity with 48.74% of students reported as White, 31.40% as Black, 10.91% Hispanic, 6.38% identifying as 2 or More Races, 1.25% Asian, 0.82% Hawaiian, and 0.50% as American Indian. The overall demographic information has remained consistent during the last five school years.

Of the Hispanic students, 82.28% are identified as students who are Limited English Proficient (LEP). 17.72% of the Asian students are also identified as LEP. The number of LEP students served has grown from seventy-five in 2012-2013 to 101 students currently served by the Prince George County Public Schools. This represents a 35% increase from the 2012-2013 school year to the 2015-2016 school year.

Additionally, Prince George County Public Schools currently serves 1,937 military dependent students whose parents are members of the Armed Forces or civilian employees of the Department of Defense. Of these students, 1,601 live on federal property. The total percentage of Military Dependent students served in PGCPSS is 29.88%

Students who are considered Economically Disadvantaged made up 40.95% of the student population in 2012-2013. This percentage has increased to 45.80% for the 2015-2016 school year. Additionally, students with disabilities make up 12.23% of the K-12 student population. This percentage has fluctuated between 10-12% during the past few years.

Comprehensive Plan:

Every five years, Prince George County Public Schools develops a comprehensive plan to guide the work of the school division during those years. The Prince George County Schools' Comprehensive Plan 2016-2021 represents the division's commitment to planning and an on-going assessment of its programs. The foundation of the plan is based on and is reflective of the mandates of the Virginia Standards of Quality, the Regulations Establishing Standards for Accrediting Public Schools in Virginia, the re-authorization of the Elementary and Secondary Education Act, and the Mission and Guiding Principles of the school division.

The comprehensive plan was developed by a committee which included teachers, parents, administrators, members of the school board, and community members. The plan contains objectives and strategies for:

- increasing student achievement
- providing opportunities for training and professional development
- integrating educational technology into the instructional programs
- parental and community involvement to build successful school and parent partnerships
- creating and maintaining a safe and orderly environment for learning
- improving facilities

Instructional Initiatives:

Student achievement and continuous growth are the core priorities of our school division. All Prince George County Elementary Schools and Moore Middle School are fully accredited. Clements Junior High School is in the first year of not meeting the achievement benchmark for accreditation in the area of English. Prince George High School is currently in the second year of not meeting the achievement benchmark to meet Full Accreditation in the area of Mathematics. As student achievement data is disaggregated and analyzed to consider the performance of *All* students as well as each of the subgroups, achievement gaps were noted. In an effort to close these achievement gaps, the division has begun to implement a Tiered System of Supports to meet the academic needs of students who face difficulties mastering the content. The Tiered System of Supports serves as a framework for meeting the needs of all students through support and enrichment in the classroom as well as providing students with multiple opportunities to learn through re-teaching and remediation. Additional researched-based instructional methods and strategies have been put in place to increase student achievement. In addition, the expansion of the use technology to support instruction is also being considered to help staff differentiate instruction to meet the needs of all learners.

Higher Education

Several colleges and universities are located within a 60 mile radius of the county. Richard Bland is a two-year affiliate of the College of William and Mary and offers associate degrees in business, arts and science. Two community colleges, John Tyler and J. Sargeant Reynolds, offer a range of one and two year programs. The University of Richmond, Virginia Commonwealth University, the College of William and Mary, Virginia Union University, Randolph-Macon College and Virginia State University offer a wide range of four year programs as well as advanced degrees.

Economic Development & Tourism Activity

In 2015, Prince George County, Virginia, reached sub 5% unemployment for the first time since December 2008. As the effects of the recession begin to normalize, the business environment slowly improves with increased product orders and job creation. The year was marked by an overall fluctuation in the unemployment rate but, ended remarkably lower at 4.9% in November 2015. Overall, the total unemployed number in Prince George County dropped from 836 in November 2014 to 715 in November 2015.

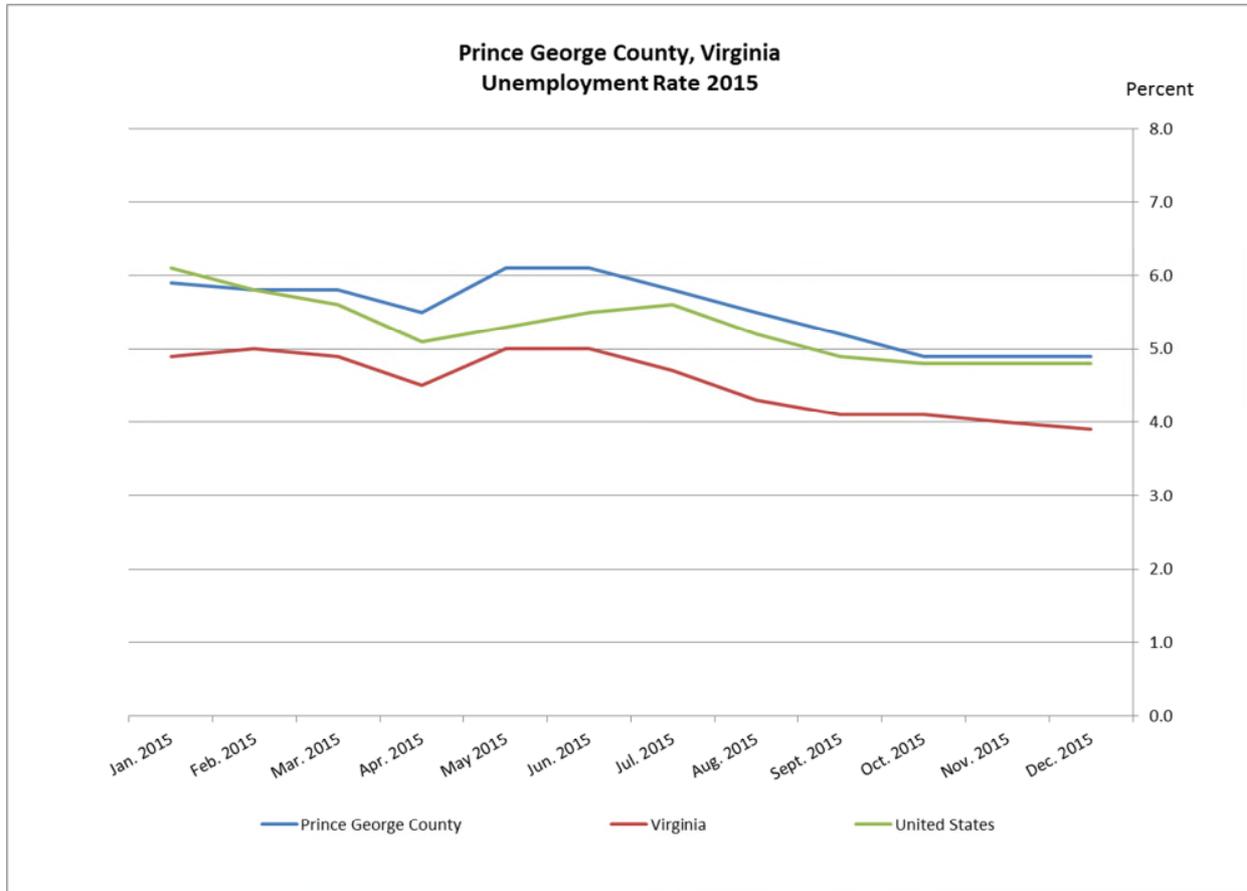
Small business outreach was highlighted by the fourth year of the Prince George County Business Roundtable organization and company retention visits. The second year of the Citizens Academy added another avenue to discuss economic development and tourism with citizens. There were a total of 2,069 business licenses in 2015 (2,098 in 2014). New business licenses in 2015 amounted to 391 compared to 323 in 2014. The remaining 1,678 business licenses were renewals. The end of 2015 saw the beginning of work on the County gateway improvements at Exit 45, off I-95.

The Director continued to lead the Prince George Parks and Recreation Foundation, an IRS 501(c)3 organization, for the purpose of raising funds and developing projects around the county for the benefit of the community. The Foundation continued improvements to the JEJ Moore baseball fields with bleacher canopies on field 2. The Foundation also raised funds in support of the 2015 Dixie Major Virginia Champion Baseball Team's travel to the Dixie Youth Baseball World Series in Lexington, South Carolina. This team was made up of 11-12 year old all-star baseball players from the Parks and Recreation Department baseball league.

Selected highlights for 2015:

- Organized and held six Business Roundtable meetings around the County. Graduated 13 businesses in 2015.
- Visited 24 businesses as part of the Business Retention and Expansion (BR&E) program.
- Worked with a graphic designer to complete the all-inclusive tourism guide for the County.
- Responded to eleven industrial prospects with one site visit evaluating potential County locations. The prospects were generated by Virginia's Gateway Region and the Virginia Economic Development Partnership.
- A Sports Marketing Plan continues in evolution as local tournaments make Prince George County their home. A total of nine youth travel league baseball and softball tournaments were promoted in 2015. County staff and ASA organizers continue to plan for the 2016 American Softball Association U14 Eastern Nationals which will be held in Prince George County in August 2016.
- Hosted eight communities for a regional economic developers meeting with Virginia Gateway Region.
- Attended 2015 International Council of Shopping Centers annual convention for targeted recruitment of 37 retail businesses.

- A point of contact for Prince George Youth Workforce Academy which was recognized with a Virginia Association of Counties achievement award.



Source: Virginia Employment Commission

STATISTICAL DATA

Demographic and Economic Statistics:

Demographic and Economic Statistics										
Last Ten Years										
Year	Population	Student Enrollment (d)	Personal Income (k)	Per Capita Personal Income (f)	Median Household Income	Median Age	Average Unemployment Rate	Educational Attainment: Bachelor's Degree or Higher		
2005	36,694 (a)	6,039	1,050,622,608	28,632	55,476 (f)	32.1 (b)	3.8% (e)	19.4% (a)		
2006	36,694 (a)	6,193	1,129,955,036	30,794	57,883 (f)	32.1 (b)	3.2% (e)	19.4% (a)		
2007	36,647 (g)	6,297	1,201,361,954	32,782	59,780 (f)	32.1 (b)	3.2% (e)	19.4% (a)		
2008	37,723 (g)	6,305	1,295,747,327	34,349	62,570 (j)	32.1 (b)	4.3% (e)	14.0% (e)		
2009	38,393 (g)	6,158	1,306,360,218	34,026	67,985 (i)	32.1 (b)	7.0% (j)	19.4% (i)		
2010	35,725 (i)	6,357	1,298,639,475	36,351	59,349 (j)	37.3 (i)	7.3% (j)	18.4% (i)		
2011	36,555 (i)	6,312	1,422,866,820	38,924	64,171 (i)	36.6 (i)	6.5% (e)	17.2% (i)		
2012	36,941 (i)	6,302	946,428,420	25,620	62,924 (i)	38.6 (i)	6.5% (i)	16.8% (i)		
2013	37,253 (i)	6,367	954,645,378	25,626	63,913 (i)	38.0 (i)	4.9% (i)	17.0% (i)		
2014	37,333 (i)	6,013	912,194,522	24,434	63,074 (i)	38.0 (i)	5.5% (i)	17.9% (i)		
(a) Annual Estimates of Population for Virginia & its Localities, April 1, 2000 to July 2005 (b) 2000 Federal Census (c) 1990 Federal Census (d) September Enrollment (e) Virginia Employment Commission- LAUS Unit and Bureau of Labor Statistics (f) US Department of Commerce, Bureau of Economic Analysis (g) Weldon Cooper Center (h) US Department of Commerce, Economic and Statistics Administration, Bureau of Economic Analysis (Prince George + Hopewell) (i) US Census Bureau (j) USDA Economic Research Service (k) Personal income estimated based upon the municipal population and per capita income										

Principal Property Taxpayers:

Principal Property Taxpayers Current Year and Nine Years Prior						
Taxpayer	2015			2006		
	Taxable Assessed Value (1)	Rank	Percentage of Total Assessed Valuation	Taxable Assessed Value (1)	Rank	Percentage of Total Assessed Valuation
Rolls Royce Crosspointe LLC	\$ 57,667,300	1	1.87%	\$ N/A	N/A	N/A
Delhaize America Distributing LLC	35,488,000	2	1.15%	39,332,600	1	2.31%
Ace Hardware Corp.	26,767,000	3	0.87%	28,608,600	2	1.68%
Crossroads Holdings LLC	18,218,700	4	0.59%	N/A	N/A	N/A
James C. Justice Companies Inc.	17,904,300	5	0.58%	N/A	N/A	N/A
Independence Place Jefferson Park	16,186,800	6	0.52%	N/A	N/A	N/A
RCC Crossings LLC	13,554,700	7	0.44%	15,149,500	3	0.89%
Jefferson Pointe	13,205,500	8	0.43%	N/A	N/A	N/A
Summit Investments II	11,564,600	9	0.37%	N/A	N/A	N/A
Standard Motor Products Inc.	10,745,100	10	0.35%	10,745,100	4	0.63%
RAJ	N/A	N/A	N/A	8,936,800	7	0.52%
Baileys Ridge apartments	N/A	N/A	N/A	5,898,000	8	0.35%
P G Housing	N/A	N/A	N/A	9,918,400	5	0.58%
Perdue Farms	N/A	N/A	N/A	9,229,800	6	0.54%
Horizon Partners	N/A	N/A	N/A	3,259,800	10	0.19%
C I Associates LP	N/A	N/A	N/A	4,181,300	9	0.25%

(1) Includes real property, personal property, and machinery and tools

Principal Employers:

Principal Employers Current Year and Nine Years Ago						
Employer	2014			2005		
	Approximate Number of Employees	Percentage of Total Principal Employment	Rank	Approximate Number of Employees	Percentage of Total Average Employment	Rank
U.S. Department of Defense	1000+	6.8%	1	1000+	8.7%	1
County of Prince George	1000+	6.8%	2	1000+	8.7%	2
U.S. Department of Justice	500 - 999	3.4%	3	500 - 999	4.4%	5
Food Lion	500 - 999	3.4%	4	500 - 999	4.4%	4
U.S. Army Non-Appropriated Funds Division	500 - 999	3.4%	5	250 - 499	2.2%	7
Perdue Products	250 - 499	1.7%	6	250 - 499	2.2%	10
John Jones Services, LLC	250 - 499	1.7%	7	250 - 499	2.2%	N/A
Standard Motors Products	250 - 499	1.7%	8	250 - 499	2.2%	6
Riverside Regional Jail	250 - 499	1.7%	9	250 - 499	2.2%	8
U.S. Department of Army and Air Force	250 - 499	1.7%	10	250 - 499	2.2%	N/A
Manpower International	N/A	N/A	N/A	500 - 999	4.4%	3
Ace Hardware				250 - 499	2.2%	9
Total Employment	14,791			11,436		

Source: Virginia Employment Commission

BUDGET PROCESS & POLICIES

PURPOSE OF BUDGETING

The primary purpose of budgeting is to ensure that Prince George County has properly identified and accounted for the services it promises to provide to the citizens. The budget provides detailed financial information on the costs of the services and the expected revenues for the upcoming year. The budget process also provides a forum for reviewing progress made in the current year and the levels of service provided by local government and for setting priorities for services in the upcoming years to meet the needs and requirements of our citizens.

PUBLISHED BUDGET DOCUMENTS

Each year, Prince George County publishes a variety of documents that detail the financial and operational plans for the upcoming fiscal year. Following is a brief description of each of the documents:

- The ***Superintendent's 2016-17 Budget Plan*** is the original proposed budget issued by the school superintendent. This was presented to the School Board on February 17, 2016. This document includes the School Fund and School Self-Sustaining Funds budgets.
- The ***County Administrator's Proposed Budget*** contains summary information on the Total County Budget, which includes the General Fund, Special Revenue Funds, School Fund, School Self-Sustaining Funds, Capital Funds, and Debt Service Funds. This document provides detailed information on the General Fund, General Government Special Revenue Funds, Capital Improvements Fund and Debt Service Funds. Detailed information on the School Fund and School Self-Sustaining Funds are found in other documents as noted in this section. The County Administrator's Proposed Budget was presented to the Board of Supervisors on February 23, 2016.
- ***Recommended Capital Improvement Program*** contains detailed information on proposed capital projects for both local government and schools. This document is presented to the Board in the County Administrator's Proposed Budget.
- The ***Board of Supervisors' Adopted Budget*** is developed by the Board of Supervisors after a series of work sessions and public hearings. This document reflects any changes made by the Board of Supervisors to the County Administrator's Proposed Budget and was adopted on May 10, 2016.

- The **Adopted Capital Improvement Program (CIP)** provides detailed information on approved capital projects and reflects any changes made by the Board of Supervisors to the Recommended Plan. No action was taken on funding proposed CIP projects on May 10, 2016.
- The **School Board's Adopted Budget** is the final approved budget for the School Division. The School Board adopted its budget on May 5, 2016.

STATE REQUIREMENTS

Requirements for Budget Adoption

The Commonwealth of Virginia requires all localities to meet certain budget guidelines, as outlined in Sections 15.2-2500 to 15.2-2513 of the Code of Virginia (1950), as amended. According to these guidelines, all localities within Virginia must have a fiscal year beginning on July 1 and ending on June 30 and must approve a balanced budget. A balanced budget is one in which the available revenues and appropriated fund balances equal estimated expenditures for a fiscal year. The School Board must approve the School Budget by May 1 or within 15 days of receiving estimates of state funding, whichever occurs later. The Board of Supervisors must approve the operating budget and set the tax rate by July 1 of each year. The adoption of the tax rate requires the Board to hold a public hearing and to advertise this hearing no less than 30 days in advance if the reassessment would result in an increase of one percent or more in the total real property tax levied compared to the prior year's tax levies. Although these are the minimum state requirements, the County traditionally has adopted its budget by April 30 in order to establish teacher contracts and to set the property tax rates prior to the tax bill mailing date. For FY 16/17, the Board adopted the tax rates on April 12th and the budget on May 10th. The official appropriation of funds takes place prior to July 1 of each year.

Requirements for Budget Amendment

The process by which the operating budget may be amended is governed by Section 15.2-2507 of the State Code. The budget may be amended to increase the aggregate amount to be appropriated during the current fiscal year, as shown in the currently adopted budget. Any amendment which exceeds one percent of the total revenue shown in the currently adopted budget must be accomplished by publishing a notice of a meeting and public hearing in a newspaper having general circulation in the County seven days prior to the meeting date. The notice shall state the County's intent to amend the budget and include a brief synopsis of the proposed budget amendment. The Board of County Supervisors may adopt the amendment at the advertised meeting, after first providing a public hearing during the meeting on the proposed amendment. Amendments of less than one percent of the total revenue or \$5,000 also must be approved by the Board of Supervisors, although no public hearing is required. Appropriations up to \$5,000 are approved by the County Administrator. Appropriations lapse at the end of each fiscal year (June 30) for all funds, except the Capital Projects fund.

Requirements for Financial Records

The County's financial records are audited each year by a firm of independent certified public accountants in accordance with the Government Accounting Standards Board. The single audit is required under the provisions of the Single Audit Act of 1984 and the U.S. Office of Management and Budget Circular A-133, Audits of State and Local Governments. Copies of the annual financial audit are available upon request from the Department of Finance and are located on the County website.

PUBLIC PARTICIPATION

Each year, the County develops a schedule of events that describes the dates of public and Board participation in the budget process. The Board is asked to approve the schedule of the budget process in order to establish firm dates for meetings and provide the public with as much notice as possible. The Finance Department may be contacted during normal working hours by calling (804) 722-8710. Budget information of interest to the public can be found on the County website at www.princegeorgeva.org.

BUDGET CALENDAR

The County's budget schedule began in December of 2015 with initial data gathering for the General government department expenditures. In January, the County Administrator, Deputy County Administrator and Finance Director meet with departments to clarify any questions on their budget submissions.

From December through January, the Finance Department staff reviewed department and agency requests and developed budget related inquires and updated revenues. Using guidance achieved from the Five Year Financial Plan and the results of discussions with department staff, the County Administrator, Deputy County Administrator and Finance Director developed specific recommendations for a balanced FY 16/17 budget. By the end of January, the County Administrator made his decisions on the budget recommendations and staff prepared the County Administrator's proposed budget document for FY 16/17. This budget was presented to the Board of Supervisors on February 23, and a public hearing on the County Administrator's proposed budget was held on April 26.

After the proposed budget is proposed, the Board held work sessions to conduct a detailed review of each area of the budget and to propose specific changes to the County Administrator's proposed budget. After all of the budget changes were agreed upon, a public hearing on the tax rate was held on April 12. The Board set the tax levy for the coming year on April 12. The Board adopted and appropriated the operating budget on May 10.

Once the budget is appropriated, it becomes the legal basis for spending funds to accomplish the programs of each department of the County during the fiscal year. No department or agency may spend in excess of the appropriated amounts. Financial and programmatic monitoring of departmental activities occurs throughout the year to ensure conformity with the adopted budget. The County Administrator is authorized to transfer budget amounts contained within the same funds. Transfer of budgeted funds between funds must be approved by the Board.

Procedures governing amendments to the adopted operating budget are described on the previous page.

MAJOR CATEGORIES OF EXPENDITURES

The General Government budget is divided into seven major functional areas: Administration; Constitutional Officers; Community Development; Financial Services; Operations; Public Safety; Social Services; Other.

The **Administration** functional area provides for County policy direction and management through the County Administrator's Office and the Board of Supervisors; legal advice from the County Attorney; and personnel and organizational development functions from Human Resources.

The **Constitutional Officers** functional area provides recording and maintaining all Court records from the Clerk of the Circuit Court, prosecution of felony crimes from the Commonwealth Attorney, security and home incarceration from the Sheriff, records of assessed revenue from the Commissioner of the Revenue, and tax and revenue collection from the Treasurer.

The **Community Development** functional area provides building inspections, planning and zoning and code compliance within the division of Community Development.

The **Financial Services** area includes real estate assessment from the Assessor, payroll, accounting, purchasing, and budgeting for the County from the Finance Department; and technology support through the Information Technology Department.

The **Operations** functional area provides maintenance of County vehicles through the County Garage; the maintenance of County buildings through General Properties; support of the recycling program and landfill maintenance; the Parks and Recreation Department which provides County park operations and maintenance, community centers, and athletic programs. County Engineering is also included in this functional area.

The **Public Safety** functional area provides all police services such as patrol, investigations, and animal control through the County Police Department; emergency fire/rescue services provided by the County Department of Fire/Rescue and the volunteer fire companies and rescue squads; Emergency Communications (E-911).

The **Social Services** functional area provides the Department of Social Services. The services provided include oversight and implementation of state and federal social programs, the provision of mental health services, outreach services, transportation services, services for the elderly, and funding for other local social benefits. Comprehensive Services are also managed.

The **Other** area provides the Registrar, Circuit Court, General District Court and Magistrate functions. Law Library, Victim Witness, Board and Care of Prisoners, Court Services for juveniles, local health department, District 19 Services, the Regional Library, Soil & Water Conservation District, VPI Extension Service, Farmer's Market and transfers to outside funds.

FUND STRUCTURE

The budget of the County is organized on the basis of fund classifications, each of which is considered to be a separate accounting and reporting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts which comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses.

There are three major types of funds:

1. GOVERNMENTAL FUND TYPES

Governmental funds account for the expendable financial resources, other than those accounted for in Proprietary and Fiduciary Funds. Governmental funds utilize the modified accrual basis of accounting where the measurement focus is on financial position and changes in financial position, rather than upon net income determination. The individual Governmental Funds are:

- The General Fund accounts for all revenues and expenditures applicable to the general operations of the County that are not accounted for in other funds. The General Fund is the main operating account of the County and therefore, the largest of the governmental funds. This fund includes most traditional local government programs such as police, libraries, fire and rescue, parks, human services, etc. The General Fund also includes transfer payments to the School, County debt service, and capital improvement funds.
- The School Fund reflects revenues and expenditures related to the operation of the County's school system. The primary sources of revenue, exclusive of transfers from the General Fund, are basic aid payments from the Commonwealth and educational program grants. Major expenditures include instructional costs and transportation.
- Other School Funds (Self-Sustaining) are separate funds that are used for limited expenditures due to legal or regulatory provisions and are self-sustaining or self-supporting. These funds require minimal transfers from the General Fund and are primarily funded by federal and state categorical funds, fees, and grants. Examples of these funds are the Food Services Fund, School Textbook Fund (new) and the Federal Programs Fund (formerly Title I Fund).
- Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than those dedicated to the General Fund) that are legally restricted to expenditures for specific purposes. Special Revenue Funds include Community Corrections, Adult Education, Tourism Fund, Economic Development Fund etc.

- The Debt Service Fund accounts for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related charges. Debt service expenditures are funded by transfers from the General Fund and other sources.
- The Capital Improvement Funds account for financial resources used for the acquisition or construction of capital facilities. Funding for capital projects is derived from various sources such as borrowed funds, transfers from the General Fund, and other federal, state, and local revenues.
- The Storm Water Management Fund. Funding for capital projects is derived from various sources such as borrowed funds and other federal, state, and local revenues.

2. FIDUCIARY FUNDS (TRUST AND AGENCY FUNDS)

These funds account for assets held by the County in a trustee or custodial capacity on behalf of others. Fiduciary Funds include non-expendable trust funds. These funds are reported in the Comprehensive Annual Financial Report (CAFR) but are not included in this document.

3. PROPRIETARY FUNDS

Proprietary Funds account for operations that are financed in a manner similar to private business enterprises. The Proprietary Funds utilize the accrual basis of accounting where the measurement focus is upon determination of net income, financial position, and changes in financial position. Proprietary Funds consist of Internal Service Funds.

- The Water/Sewer (Utilities) Fund. Funding for water and sewer services provided to County residents. All fees raised cover the expenses required to provide services and maintain capital.

WHICH FUNDS ARE INCLUDED IN THIS BUDGET DOCUMENT?

The County's operating budget document primarily addresses budgets for Local Government operations and of the General Fund, along with a summary of the debt service and capital improvement funds. The operating budget document includes several special revenue funds and other funds that receive transfers from the operating budget, including the School Fund, Tourism Fund, the Economic Development Fund, Water/Sewer Fund and the Capital Improvements Fund.

An itemized and complete financial balance sheet for the County as well as a comprehensive statement of revenue disbursements, liabilities, reserves, and surplus or deficit of all funds subject to appropriation are contained in the Certified Annual Financial Report (CAFR), published separately by the Department of Finance.

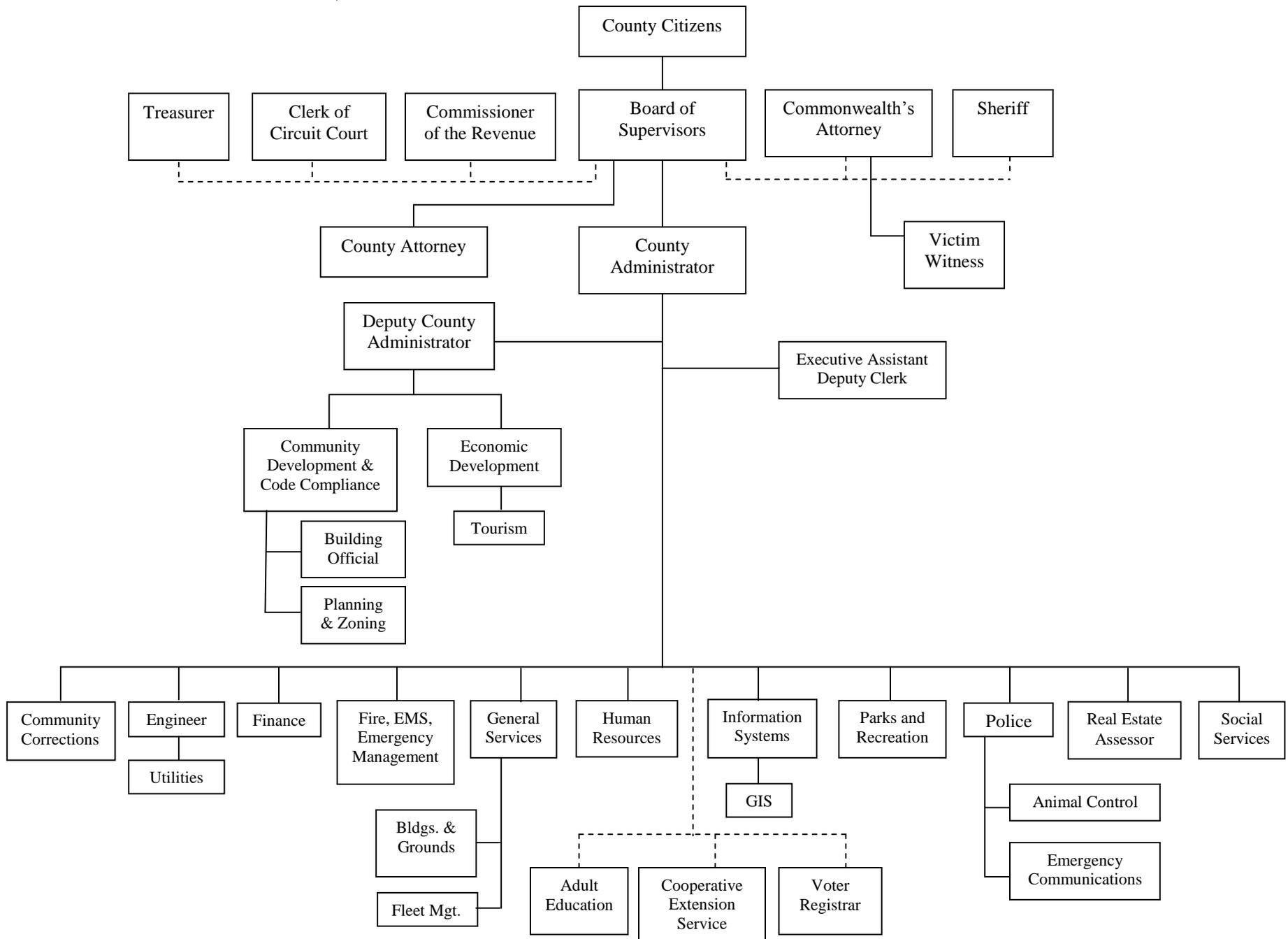
Other special revenue funds, internal service funds, and trust and agency funds are summarized in the County's annual financial report.

BASIS OF BUDGETING AND ACCOUNTING

Budgets for all funds are adopted on a basis consistent with generally accepted accounting principles, applicable to governmental units. Formal budgetary integration is employed as a management control device during the year. Annual appropriations resolutions and budgets are adopted for the General, Special Revenue, and Debt Service Funds. Governmental accounting is directed toward expenditure control and budgetary compliance. The accounting system's budgetary control function is accomplished by incorporating budgetary accounts into fund ledgers and recording appropriations adopted by the Board of Supervisors. All appropriations are legally controlled at the department level. The County Administrator has the ability to move funds between departments up to \$5,000. All annual appropriations lapse at the end of the fiscal year, except for the Capital Project Funds and grants. The budget resolution specifies that the budget and appropriation for each grant or project continue until the expiration of the grant or completion of the project.

In most cases, the County's budget follows the same basis of accounting used in preparing the County's Comprehensive Annual Financial Report (CAFR), which is prepared in accordance with Generally Accepted Accounting Principles (GAAP) as promulgated by the Government Accounting Standards Board (GASB) and the Auditor of Public Accounts of the Commonwealth of Virginia (APA). A difference between GAAP and the budgetary basis of accounting is the treatment of encumbrances. Encumbered amounts are treated as expenditures under the budgetary basis of accounting used by the County, while encumbrances are treated as reservations of fund balance under the GAAP basis.

PRINCE GEORGE COUNTY, VA



FINANCIAL MANAGEMENT POLICIES

Adopted: November 7, 2006

Revised: July 12, 2011

Revised: May 13, 2014

FISCAL POLICY GUIDELINES - OBJECTIVES

This fiscal policy is a statement of the guidelines and goals that will influence and guide the financial management practice of the County of Prince George. A fiscal policy that is adopted, adhered to, and regularly reviewed is recognized as the cornerstone of sound financial management.

The County's existing Financial Policy was adopted in November of 2006. Since this time, the Governmental Accounting Standards Board released Statement No. 54 which deals with the classification of fund balance. This policy, as presented, is revised per the requirements of GASB 54.

Effective fiscal policy:

- Contributes significantly to the County's ability to insulate itself from fiscal crisis,
- Enhances short term and long term financial credit ability by helping to achieve the highest credit and bond ratings possible,
- Promotes long-term financial stability by establishing clear and consistent guidelines,
- Directs attention to the total financial picture of the County rather than single issue areas,
- Promotes the view of linking long-run financial planning with day to day operations, and
- Provides the Board of Supervisors and the citizens a framework for measuring the fiscal impact of government services against established fiscal parameters and guidelines.

To these ends, the following fiscal policy statements are presented.

CAPITAL IMPROVEMENT BUDGET POLICIES

1. The County will consider all capital improvements in accordance with an adopted capital improvement program.
2. The County will develop a five-year plan for capital improvements and review and update the plan annually.
3. The County will enact an annual capital budget based on the five-year capital improvement plan. Future capital expenditures necessitated by changes in population, changes in real estate development, or changes in economic base will be included in capital budget projections.
4. The County will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital improvements will be projected and included in operating budget forecasts.
5. The County will maintain all its assets at a level adequate to protect the County's capital investment and to minimize future maintenance and replacement costs.
6. The County will project its equipment replacement needs as part of the capital improvement process. From this projection a replacement schedule will be developed and followed.
7. The County will identify the estimated costs and potential funding sources for each capital project proposal before it is submitted for approval.
8. The County will attempt to determine the least costly and most flexible financing method for all new projects.

DEBT POLICIES

1. The County will confine long-term borrowing to capital improvement or projects that cannot be financed from current revenues except where approved justification is provided.
2. The County will utilize a balanced approach to capital funding utilizing debt financing, draws on capital reserves and/or fund balances in excess of policy targets, and current-year (pay-as-you-go) appropriations.
3. When the County finances capital improvements or other projects by issuing bonds or entering into capital leases, it will repay the debt within a period not to exceed the

expected useful life of the project. Target debt ratios will be annually calculated and included in the review of financial trends.

4. Direct net debt as a percentage of estimated market value of taxable property should not exceed 3.5%. Direct net debt is defined as any and all debt that is tax-supported. This ratio will be measured annually.
5. The ratio of direct debt service expenditures as a percent of the total annual general fund expenditures net of interfund transfers and inclusive of the Prince George County School Board's expenditures should not exceed 10.0% with a targeted direct debt aggregate ten-year principal payout ratio of 55.0% or better for all tax supported debt. These ratios will be measured annually.
6. The County recognizes the importance of underlying and overlapping debt in analyzing financial condition. The County will regularly analyze total indebtedness including underlying and overlapping debt.
7. Where feasible, the County will explore the usage of special assessment, revenue, or other self-supporting bonds instead of general obligation bonds.
8. The County will only issue tax anticipation debt due to unforeseen circumstances and where cash flow projections identify an absolute need, and will retire any such tax anticipation debt annually. Bond anticipation debt will be retired within six months after completion of the project or upon availability of permanent financing.

FUND BALANCE POLICIES

Fund Balance is the difference between assets and liabilities reported in governmental funds. It serves as a measure of financial resources available for current operations. The Governmental Accounting Standards Board prescribes the classification scheme for components of fund balance. The types of fund balance components are non-spendable, restricted, committed, assigned and unassigned. The policy will focus on the amount remaining after accounting for non-spendable and restricted fund balance, which is comprised of three elements; committed, assigned and unassigned fund balance.

	Definition	Example
Non-spendable	Net resources that cannot be spent because of their form or they must be maintained intact	<ul style="list-style-type: none"> • Inventory • Prepaid Asset • Long-Term Receivables
Restricted	Limitations imposed by creditors, grantors, contributors, or laws and regulations of other governments	<ul style="list-style-type: none"> • Federal Grants • Unspent bond proceeds • Bond covenants

		<ul style="list-style-type: none"> • Taxes raised for a specific purpose
<p>This policy will focus on the amount remaining after accounting for non-spendable and restricted fund balance, which is comprised of the following three types:</p>		
Committed	<p>Limitations imposed by the Board of Supervisors that requires a resolution to remove</p>	<ul style="list-style-type: none"> • Encumbrances (formal action) • Limitation imposed no later than the close of the reporting period
Assigned	<p>Intended use established by the County Administrator of his/her designee</p>	<ul style="list-style-type: none"> • Encumbrances (informal action) • Recommended use of fund balance at year-end
Unassigned	<p>Total fund balance in the general fund in excess of non-spendable, restricted, committed and assigned fund balance</p>	<ul style="list-style-type: none"> • 12.5% set aside for emergency needs as approved by Board of Supervisors

1. The County will establish a contingency fund to pay for needs caused by unforeseen emergencies, including unanticipated expenditures of a nonrecurring nature, or to meet unexpected small increases in service delivery costs. The County will target a contingency fund balance equal to 0.5% of the general fund budget.
2. Unassigned fund balances at the close of each fiscal year should be at least 12.5% of the total annual general fund expenditures net of interfund transfers and inclusive of the Prince George County School Board’s expenditures.
3. The County Board may, from time-to-time, appropriate unassigned fund balances that will reduce available fund balances below the 12.5% policy for the purposes of a declared fiscal emergency or other such global purpose as to protect the long-term fiscal security of the County. In such circumstances, the Board will adopt a plan to restore the available fund balances to the policy level within 36 months from the date of the appropriation. If restoration cannot be accomplished within such time period without severe hardship to the County, then the Board will establish a different but appropriate time period.
4. The County considers restricted fund balance to be spent when expenditure is incurred for purposes for which restricted and unrestricted fund balance are available unless prohibited by legal documents or contracts. When expenditure is incurred for purposes for which committed, assigned or unassigned amounts are available, the County considers committed fund balance to be spent first, then assigned fund balance, and lastly unassigned fund balance.

5. In recognition of the incremental costs of capital improvements and their future maintenance and replacement costs, the County will establish a Capital Improvements Reserve Fund. The level of the Fund will be determined on an annual basis and incorporated into the County's Annual Operating Budget. This Fund will be initially established at some minimum level based upon a further evaluation of future capital improvement needs (inclusive of pay-go capital).

BUDGET DEVELOPMENT POLICIES

One-time or other special revenues will not be used to finance continuing County operations, but instead will be used for funding special projects.

	<h2>FISCAL YEAR 2016-2017 OPERATING BUDGET CALENDAR</h2>	
P R I N C E G E O R G E	November 2014 21	CIP Committee Initial Meeting
	December 2015 11	Budget Letters Sent to Department Heads
	January 2016 7 8 13 18-28 20 27	Pre-Budget Work Session Department Requests Due to Finance CIP Review Meeting #1 County Administrator Reviews Department Requests CIP Review Meeting #2 CIP Review Meeting #3
	February 2016 3 17 22 23	CIP Review Meeting #4 CIP Review Meeting #5 CIP Presentation to Planning Committee County Administrator's Proposed Budget
	March 2016 1 10 14	Budget Work Session Budget Work Session Budget Work Session
	April 2016 5 12 26	Budget Work Session Tax Rate Public Hearing Budget Public Hearing
	May 2016 10	Budget Adoption

BUDGET SUMMARY

This section of the budget provides summary information about all funds included in the County's Total Budget. These funds were included in the budget adopted by the Board on May 10, 2016.

General Fund

Special Revenue Funds

Community Corrections

Adult Education

Tourism

Economic Development

Stormwater Fund

Water/Sewer Fund

School Operating Fund

School Special Revenue Funds

Federal Programs (Formerly Title I)

School Textbook

Cafeteria

Capital Projects Fund

Debt Service Fund

Details on the funds can be found on the pages to follow.

BUDGET-IN-BRIEF

Budget Highlights

The **Total Adopted** budget is \$111,834,604, \$1,385,924 less than the FY15/16 adopted budget.

- There was a \$0.04 Real Estate tax increase in the adoption of the budget.

The **General Fund** budget is \$52,220,790, \$1,235,908 greater than the FY15/16 adopted budget.

- Salary Increase of 2.0%
- 3 New positions approved (Economic Development Specialist; Police Officer; Part-Time Attorney)
- Health Insurance – No increase / change
- Increase of \$250 employer contribution to employee Health Savings Account

The adopted **School System** operating budget is \$58,871,521 with a local transfer in the amount of \$15,577,250, \$11,526 less than the FY15/16 budgeted transfer. The FY15/16 school local transfer was supplemented by \$1,487,000 of fund balance. The School System Federal Programs, Textbook, and School Nutrition budgets are \$2,395,262; \$692,710; and \$2,756,470 respectively.

The **Utilities** budget is \$6,080,318, \$3,650,157 less than the FY15/16 adopted budget. This decrease is attributable to capital spending changes and the inclusion of debt issuance of \$2,690,000 in FY15/16 that is absent for FY16/17.

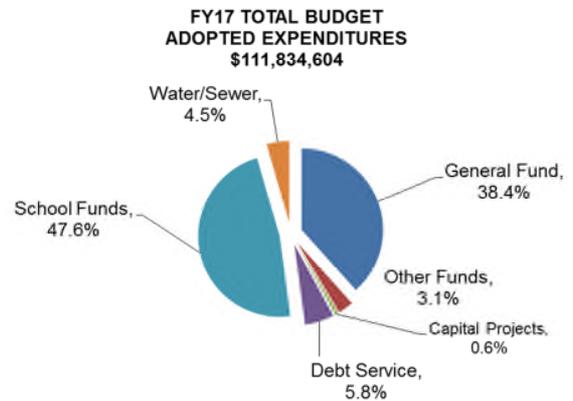
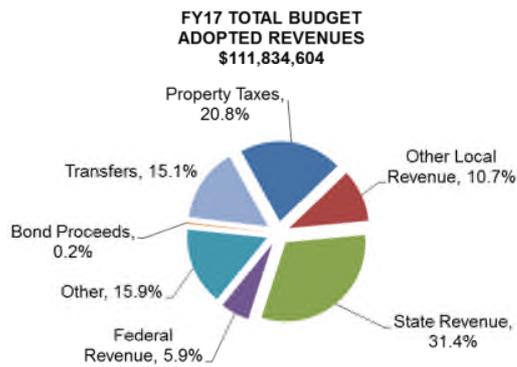
There is no projected use of Fund Balance in the adopted FY16/17 budget. \$1,620,538 in Fund Balance was used as a “revenue source” for FY15/16. The Board of Supervisors, through the \$0.04 Real Estate Tax increase eliminated dependence on Fund Balance for operations.

The capital projects appropriated as part of the adopted budget include School Bus purchases and the replacement of two Community Playgrounds.

BUDGET OVERVIEW

ALL FUNDS:

The County's adopted Fiscal Year 2017 combined capital and operating budget totals \$111,834,604, net of transfers.

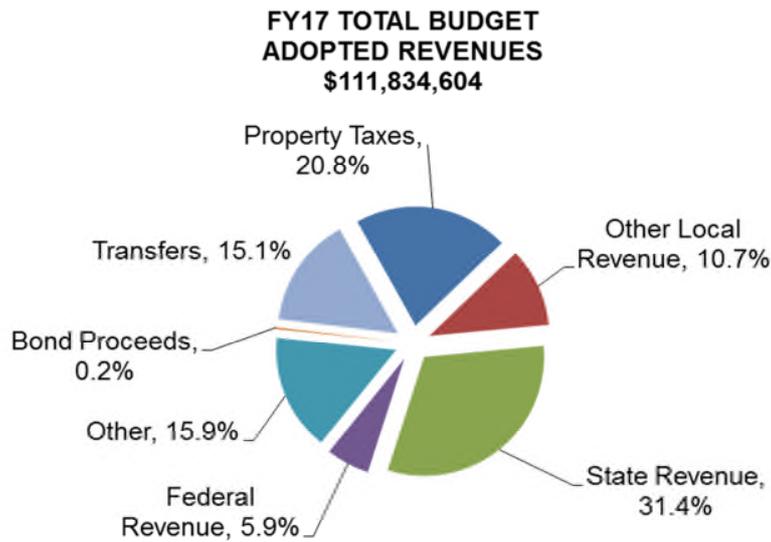


The Total Budget includes the General Fund, School Fund, Water/Sewer (Utility) Fund, Capital Fund as well as special revenue funds and the debt service fund.

TOTAL COUNTY REVENUES

FY16/17 TOTAL BUDGET

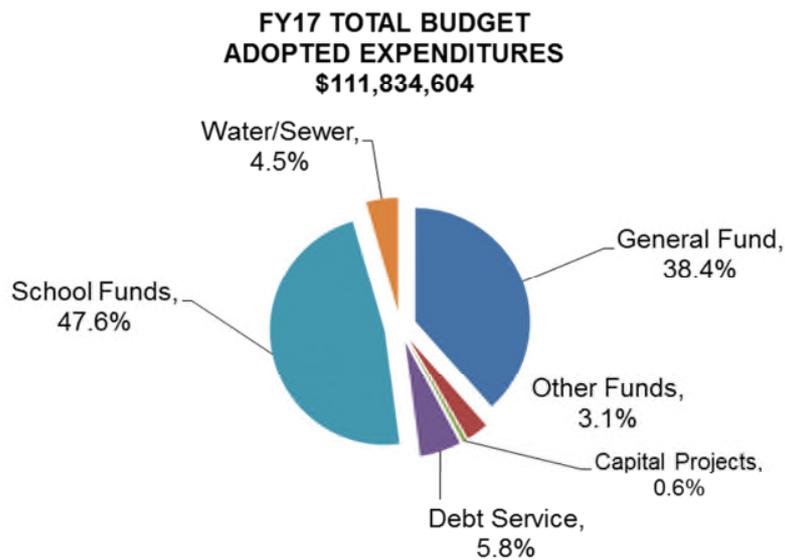
ADOPTED REVENUES



	FY13 ACTUAL	FY14 ACTUAL	FY15 ACTUAL	FY16 ADOPTED	FY17 ADOPTED
Property Taxes	\$ 28,076,404	\$ 30,429,887	\$ 29,334,139	\$ 30,901,000	\$ 33,361,000
Other Local Revenue	\$ 15,802,920	\$ 16,243,485	\$ 19,814,450	\$ 16,828,559	\$ 17,157,096
State Revenue	\$ 45,271,559	\$ 48,825,487	\$ 49,295,130	\$ 49,524,537	\$ 50,245,771
Federal Revenue	\$ 9,717,135	\$ 9,086,014	\$ 10,395,716	\$ 9,253,918	\$ 9,383,127
Other	\$ 21,915,444	\$ 23,462,043	\$ 20,258,218	\$ 28,562,540	\$ 25,381,872
Bond Proceeds	\$ -	\$ 3,200,000	\$ 4,973,000	\$ 2,690,000	\$ 400,000
<i>Less Transfers</i>	\$ (21,862,966)	\$ (11,482,269)	\$ (19,638,873)	\$ (24,013,127)	\$ (24,094,262)
Total, All Funds	\$ 98,920,496	\$ 119,764,647	\$ 114,431,780	\$ 113,747,427	\$ 111,834,604

TOTAL COUNTY EXPENDITURES

FY16/17 TOTAL BUDGET
ADOPTED EXPENDITURES



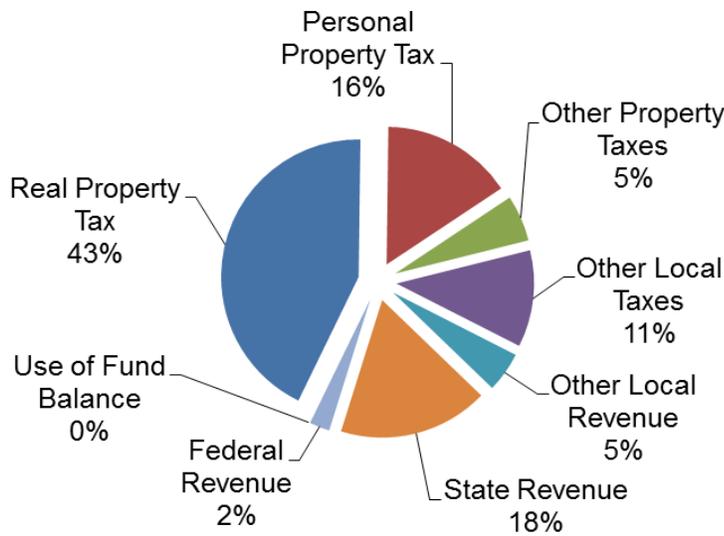
	FY13 ACTUAL	FY14 ACTUAL	FY15 ACTUAL	FY16 ADOPTED	FY17 ADOPTED
General Fund	\$ 47,358,291	\$ 49,864,251	\$ 47,269,593	\$ 50,984,882	\$ 52,220,790
School Oper Fund	\$ 56,128,533	\$ 56,363,265	\$ 57,322,562	\$ 60,109,433	\$ 64,715,963
Capital Projects	\$ 3,141,484	\$ 6,566,777	\$ 4,175,574	\$ 296,560	\$ 782,000
Debt Service	\$ 7,181,965	\$ 7,200,001	\$ 6,704,704	\$ 7,890,965	\$ 7,917,656
Water/Sewer	\$ 3,919,095	\$ 4,551,778	\$ 4,896,441	\$ 9,730,475	\$ 6,080,318
Other Funds	\$ 6,117,791	\$ 6,261,609	\$ 6,680,990	\$ 8,748,239	\$ 4,212,140
<i>Less Transfers</i>	\$ (21,049,271)	\$ (23,062,043)	\$ (19,638,873)	\$ (24,013,127)	\$ (24,094,262)
Total, All Funds	\$ 102,797,888	\$ 107,745,638	\$ 107,410,991	\$ 113,747,427	\$ 111,834,604

GENERAL FUND REVENUES

FY16/17 ADOPTED

GENERAL FUND REVENUES

FY 2017 General Fund Budget Revenue \$52,220,790



	FY13 ACTUAL	FY14 ACTUAL	FY15 ACTUAL	FY16 ADOPTED	FY17 ADOPTED
Real Property Tax	19,721,432	20,296,880	20,509,106	21,165,000	\$22,445,000
Personal Property Tax	6,273,041	7,719,403	7,390,527	7,485,000	\$ 8,080,000
Other Property Taxes	2,081,931	2,413,604	2,866,514	2,251,000	\$ 2,836,000
Other Local Taxes	5,677,134	5,722,173	5,740,463	5,637,500	\$ 5,942,307
Other Local Revenue	2,698,820	2,490,530	2,257,874	2,537,700	\$ 2,461,700
State Revenue	8,635,050	9,335,651	9,397,702	8,884,851	\$ 9,210,431
Federal Revenue	841,378	1,088,957	1,609,338	1,403,292	\$ 1,245,352
Use of Fund Balance/Non-Revenue	52,856	20,952	41,914	1,620,538	\$ -
Total, General Fund	\$45,981,642	\$49,088,150	\$49,813,438	\$ 50,984,881	\$52,220,790

GENERAL FUND REVENUES

ACCOUNT	TITLE	FY12-13 RECEIPTS	FY13-14 RECEIPTS	FY14-15 RECEIPTS	FY15-16 ADOPTED	FY16-17 ADOPTED	FY16-17 INCREASE (DECREASE)
0100-10-501-8100-00000-000-000-000-311101-	CURR.TAXES:REAL PROPERTY	19,490,035	19,620,156	20,167,652	20,500,000	21,930,000	1,430,000
0100-10-501-8100-00000-000-000-000-311102-	DEL.TAXES:RE PRIOR YEARS	219,348	676,724	341,454	650,000	500,000	(150,000)
0100-10-501-8100-00000-000-000-000-311104-	ROLLBACK TAXES	12,049	-	-	15,000	15,000	-
	TIMBER						
REAL PROPERTY TAXES		19,721,432	20,296,880	20,509,106	21,165,000	22,445,000	1,280,000
0100-10-501-8101-00000-000-000-000-311201-	CURR.TAXES:PUBL.SER.RE	664,095	1,198,121	1,170,946	850,000	1,000,000	150,000
0100-10-501-8101-00000-000-000-000-311202-	DEL.TAXES:PUBL.SER.RE	344,481	-	-	1,000	-	(1,000)
PUBLIC SERVICE CORPORATION TAXES		1,008,576	1,198,121	1,170,946	851,000	1,000,000	149,000
0100-10-501-8101-00000-000-000-000-311301-	CURR.TAXES:PERS PROP	5,714,805	6,987,665	7,254,040	6,750,000	7,500,000	750,000
0100-10-501-8101-00000-000-000-000-311302-	DEL.TAXES:PERS.PROPERTY	485,918	671,036	66,031	650,000	500,000	(150,000)
0100-10-501-8102-00000-000-000-000-311303-	CURR.TAXES:MOBILE HOME	60,226	60,789	64,334	70,000	70,000	-
0100-10-501-8102-00000-000-000-000-311304-	DEL.TAXES:MOBILE HOME	12,092	(87)	6,122	15,000	10,000	(5,000)
PERSONAL PROPERTY TAXES		6,273,041	7,719,403	7,390,527	7,485,000	8,080,000	595,000
0100-10-501-8103-00000-000-000-000-311401-	CURR.TAXES:MACH & TOOLS	595,995	857,483	1,169,591	900,000	1,300,000	400,000
0100-10-501-8103-00000-000-000-000-311402-	DEL.TAXES:MACH & TOOLS	739	552	1,282	-	1,000	1,000
MACHINERY & TOOLS TAXES		596,734	858,035	1,170,874	900,000	1,301,000	401,000
0100-10-501-8104-00000-000-000-000-311601-	PENALTIES: ALL PROP TAXES	283,074	204,812	295,295	300,000	300,000	-
0100-10-501-8104-00000-000-000-000-311602-	INTEREST:ALL PROP TAX	154,556	149,047	168,235	155,000	175,000	20,000
	PENALTIES: LATE FILING	-	-	-	-	-	-
0100-10-501-8104-00000-000-000-000-311604-	ADMIN.COST:DEL.TAX COLL	38,991	3,590	61,164	45,000	60,000	15,000
PENALTIES & INTEREST		476,621	357,449	524,694	500,000	535,000	35,000
TOTAL: GENERAL PROPERTY TAXES		28,076,404	30,429,887	30,766,148	30,901,000	33,361,000	2,460,000
0100-10-502-8105-00000-000-000-000-312101-	LOCAL SALES & USE TAX	1,933,998	1,966,673	1,975,100	2,000,000	2,150,807	150,807
0100-10-502-8106-00000-000-000-000-312201-	ELECTRIC UTILITY TAX	765,267	806,970	697,129	800,000	800,000	-
0100-10-502-8106-00000-000-000-000-312203-	GAS UTILITY TAX	67,036	74,866	100,667	75,000	75,000	-
0100-10-502-8106-00000-000-000-000-312204-	COMMUNICATIONS TAX	-	23	-	-	-	-
0100-10-502-8107-00000-000-000-000-312301-	CONTRACTORS LICENSES	169,768	208,876	121,226	180,000	150,000	(30,000)
0100-10-502-8107-00000-000-000-000-312302-	RETAIL SALES LICENSES	510,441	472,978	484,034	475,000	500,000	25,000
0100-10-502-8107-00000-000-000-000-312303-	PROFESSIONAL LICENSES	61,293	79,379	82,506	80,000	80,000	-
0100-10-502-8107-00000-000-000-000-312304-	REPRS & PERS BUS LICENSE	346,742	372,501	281,915	375,000	300,000	(75,000)
0100-10-502-8107-00000-000-000-000-312306-	UTILITY COMPANY LICENSE	73,549	72,782	76,451	75,000	75,000	-
0100-10-502-8107-00000-000-000-000-312307-	TAXICAB LICENSES	5,320	5,690	6,907	5,500	6,000	500
0100-10-502-8107-00000-000-000-000-312308-	FT LEE CONTRACTORS LICENSE	305,560	266,632	246,452	100,000	225,000	125,000
0100-10-502-8107-00000-000-000-000-312309-	FT LEE RETAIL SALES LICENSES	20,514	19,458	26,902	20,000	20,000	-
0100-10-502-8107-00000-000-000-000-312310-	FT LEE SERVICE	-	-	95,366	-	100,000	100,000
0100-10-502-8107-00000-000-000-000-312320-	BUSINESS LICENSE LATE FEES	-	-	333	-	500	500
0100-10-502-8108-00000-000-000-000-312501-	MOTOR VEHICLE LICENSES	802,468	828,701	938,297	830,000	850,000	20,000
0100-10-502-8108-00000-000-000-000-312601-	BANK STOCK TAXES	92,247	91,358	112,021	92,000	100,000	8,000
0100-10-502-8108-00000-000-000-000-312701-	TAXES ON RECRD TN & WILLS	287,472	269,505	321,579	290,000	300,000	10,000
0100-10-502-8108-00000-000-000-000-312010-	LOCAL LODGING TAX	235,460	185,781	173,578	240,000	210,000	(30,000)
TOTAL OTHER LOCAL TAXES		5,677,134	5,722,173	5,740,463	5,637,500	5,942,307	304,807
0100-10-503-8109-00000-000-000-000-313101-	DOG LICENSES	11,317	11,891	9,801	15,000	15,000	-
0100-10-503-8109-00000-000-000-000-313304-	LAND USE APPLICATION FEE	2,087	682	595	1,000	1,000	-
0100-10-503-8109-00000-000-000-000-313305-	TRANSFER FEES	704	687	639	600	600	-
0100-10-506-8113-00000-000-000-000-316503-	JAIL ADMISSION FEE	5,771	6,936	6,947	7,000	7,000	-
0100-10-503-8109-00000-000-000-000-313339-	TAXICAB DRIVER PERMITS	20,425	16,775	20,450	18,000	20,000	2,000
0100-10-503-8109-00000-000-000-000-313308-	BUILDING PERMITS	200,110	139,410	121,722	200,000	130,000	(70,000)
0100-10-503-8109-00000-000-000-000-313309-	BLDG REINSPECTION FEES	35	40	40	100	100	-
0100-10-503-8109-00000-000-000-000-313310-	ELECTRICAL PERMITS	69,620	57,694	52,097	62,000	60,000	(2,000)
0100-10-503-8109-00000-000-000-000-313312-	PLUMBING PERMITS	29,026	21,851	27,539	32,000	30,000	(2,000)
0100-10-503-8109-00000-000-000-000-313333-	WATER PERMITS	665	160	230	500	500	-
0100-10-503-8109-00000-000-000-000-313334-	HTG,AIR COND PERMITS	50,666	37,670	40,657	40,000	40,000	-
0100-10-503-8109-00000-000-000-000-313335-	DEMOLITION PERMITS	1,322	1,672	542	500	500	-
0100-10-503-8109-00000-000-000-000-313336-	SEWER PERMITS	2,936	8,460	1,677	8,000	2,000	(6,000)
0100-10-503-8109-00000-000-000-000-313337-	GAS PERMITS	16,850	7,385	9,332	10,000	10,000	-
0100-10-503-8109-00000-000-000-000-313338-	FIRE PERMITS	9,553	9,346	4,490	10,000	5,000	(5,000)
0100-10-503-8109-00000-000-000-000-313329-	ADMIN FEES	5,786	975	1,070	1,000	1,000	-
0100-10-506-8113-00000-000-000-000-313340-	GENERAL REZONING FEES	1,832	8,118	7,368	8,000	8,000	-
0100-10-506-8113-00000-000-000-000-313341-	GENERAL PLAN REVIEW FEES	4,170	6,190	4,226	4,000	4,000	-
0100-10-506-8113-00000-000-000-000-313342-	GENRALSUBDIVISION REVIEW FEES	4,425	6,530	4,355	7,000	5,000	(2,000)
0100-10-506-8113-00000-000-000-000-313343-	GENERAL SPECIAL EXCEPTION FEES	3,200	5,050	6,775	6,000	7,000	1,000
0100-10-506-8113-00000-000-000-000-313344-	GENERAL VARIANCE/ APPEAL APP	-	350	700	500	500	-
0100-10-506-8113-00000-000-000-000-313356-	ZONING COMPLIANCE LETTER	-	-	-	2,000	2,000	-
0100-10-503-8113-00000-000-000-000-313346-	DEFERRAL FEES	-	-	-	500	500	-
0100-10-506-8113-00000-000-000-000-313347-	GENERALLAND DISTURBANCE PERMIT	6,273	8,366	4,934	8,000	5,000	(3,000)
0100-10-503-8113-00000-000-000-000-313348-	SECOND DWELLING UNITS	-	-	-	500	500	-
0100-10-506-8113-00000-000-000-000-313345-	GENERALPLANNING ADMINISTRATIVE	1,075	1,638	1,290	2,000	2,000	-
PERMITS, PRIVILEGE FEES & LICENSES		447,848	357,876	327,476	444,200	357,200	(87,000)

GENERAL FUND REVENUES (cont.)

ACCOUNT	TITLE	FY12-13 RECEIPTS	FY13-14 RECEIPTS	FY14-15 RECEIPTS	FY15-16 ADOPTED	FY16-17 ADOPTED	FY16-17 INCREASE (DECREASE)
0100-10-504-8110-00000-000-000-314101-	FINES AND FORFEITURES	718,272	524,500	334,735	625,000	350,000	(275,000)
0100-10-504-8110-00000-000-000-314102-	PARKING FINE	795	775	290	1,000	600	(400)
0100-10-504-8110-00000-000-000-314103-	FALSE ALARM FEES	900	50	3,886	500	500	-
0100-10-504-8113-00000-000-000-314105-	SCHOOL BUS CAMERAS	-	-	12,272	-	-	-
FINES & FORFEITURES		719,967	525,325	351,183	626,500	351,100	(275,400)
	INTEREST ON BANK ACCOUNTS	(11,059)	(10,539)	-	-	-	-
0100-10-505-8111-00000-000-000-315102-	INTEREST ON INVESTMENTS	84,310	40,604	40,956	50,000	50,000	-
0100-10-505-8112-00000-000-000-315201-	RENTAL OF GEN. PROPERTY	152,883	159,534	153,171	160,000	155,000	(5,000)
0100-10-505-8114-00000-000-000-315203-	SALE OF LAND & BUILDINGS	2	-	-	-	325,000	325,000
0100-10-508-8114-00000-000-000-315202-	SALE OF VEHICLES	10,515	15,063	2,869	15,000	10,000	(5,000)
0100-10-508-8114-00000-000-000-315204-	SALE:SALVAGE, SURPLUS	7,132	9,242	7,990	10,000	10,000	-
0100-10-508-8114-00000-000-000-315205-	SALE:COPIES	473	337	442	500	500	-
0100-10-506-8113-00000-000-000-316501-	SALE:MAPS, SURVEYS	405	640	-	750	100	(650)
0100-10-506-8113-00000-000-000-316502-	SALE:PUBLICATIONS	200	266	110	500	200	(300)
0100-10-505-8112-00000-000-000-315206-	LIBRARY RENT	-	-	-	14,400	-	(14,400)
USE OF MONEY & PROPERTY		244,861	215,147	205,539	251,150	550,800	299,650
0100-10-506-8113-00000-000-000-316102-	EXCESS FEES OF CLERK	(500)	-	-	-	-	-
0100-10-506-8113-00000-000-000-316103-	SHERIFF'S FEES	8,908	5,111	1,526	5,000	2,000	(3,000)
0100-10-506-8113-00000-000-000-316104-	LAW LIBRARY FEES #219	7,080	8,123	9,192	-	-	-
0100-10-506-8113-00000-000-000-316105-	DNA FEE #233	572	663	1,012	750	500	(250)
0100-10-506-8113-00000-000-000-316107-	SHERIFF-COURT SECURITY FE	119,350	99,487	80,144	110,000	85,000	(25,000)
0100-10-506-8113-00000-000-000-316108-	COURTHOUSE MAINT.FEE #229	25,078	21,855	18,309	25,000	20,000	(5,000)
0100-10-506-8113-00000-000-000-316305-	ACCIDENT REPORT FEES	2,147	2,920	3,374	3,000	3,500	500
0100-10-506-8113-00000-000-000-316201-	COMM ATTYN FEES	3,868	4,103	4,058	4,000	4,000	-
0100-10-506-8113-00000-000-000-316202-	RESTITUTION	-	-	2,817	-	-	-
0100-10-506-8113-00000-000-000-316601-	BOARDING OF ANIMALS	8,851	8,560	7,780	10,000	8,000	(2,000)
0100-10-506-8113-00000-000-000-316303-	FINGERPRINTING FEES	1,315	1,645	2,260	1,500	2,000	500
0100-10-506-8113-00000-000-000-316801-	TRANSFER STATION FEES	-	-	-	-	-	-
0100-10-506-8113-00000-000-000-316211-	RECREATION FEES	20,872	17,705	13,512	20,000	20,000	-
0100-10-506-8113-00000-000-000-316212-	REGISTRATION FEES & SVS	82,057	92,746	109,112	95,000	100,000	5,000
	GYM MEMBERSHIPS	-	-	-	10,000	10,000	-
0100-10-506-8113-00000-000-000-316213-	SPECIAL ACTIVITIES REGIS	22,369	25,525	8,370	26,500	1,000	(25,500)
0100-10-506-8113-00000-000-000-316402-	EMS TRANSPORT FEES	27,662	-	-	-	-	-
0100-10-506-8113-00000-000-000-316403-	EMS SUBSCRIPTION FEES	12,283	7,044	9,037	15,000	10,000	(5,000)
0100-10-506-8113-00000-000-000-316405-	CHG FOR SERVICE:REPAIR	65,298	193,456	119,175	200,000	120,000	(80,000)
0100-10-506-8113-00000-000-000-316406-	IN-HOUSE EMS TRANSPORT FEES	524,051	470,521	573,649	500,000	550,000	50,000
0100-10-506-8113-00000-000-000-316407-	DMV BLOCKS	-	9,641	7,244	10,000	5,000	(5,000)
0100-10-506-8113-00000-000-000-316302-	SHERIFF- ELECTRONIC MONIT	-	3,175	725	2,000	1,000	(1,000)
0100-10-506-8113-00000-000-000-316306-	GENERAL DUI COLLECTIONS	-	-	2,100	-	2,000	2,000
0100-10-506-8113-00000-000-000-314104-	RETURNED CHECK FEES	3,085	3,303	3,111	4,000	3,500	(500)
CHARGES FOR SERVICES		934,346	975,584	976,507	1,041,750	947,500	(94,250)
0100-10-507-8115-00000-000-000-318903-	GIFTS & DONATIONS/PRIVATE	16,863	31,899	121,614	-	67,000	67,000
0100-10-508-8114-00000-000-000-318902-	FARMERS MARKET	380	536	1,105	-	1,000	1,000
0100-10-508-8114-00000-000-000-318904-	REFUND:HEALTH DEPT	-	902	-	-	-	-
0100-10-507-8115-00000-000-000-318951-	DEBIT CARD FEES	(1,366)	(4,151)	-	-	-	-
0100-10-507-8115-00000-000-000-318952-	ANIMAL SHELTER DONATIONS	33,666	10,178	13,417	-	-	-
0100-10-507-8115-00000-000-000-318953-	MISCELLANEOUS REVENUE	85,644	188,821	64,399	-	-	-
0100-10-508-8114-00000-000-000-318954-	GRASS CUTTING FEES	(525)	(1,200)	(2,140)	-	-	-
MISCELLANEOUS		134,661	226,985	198,396	-	68,000	68,000
0100-10-508-8113-00000-000-000-319201-	FISCAL AGENT-ROWANTY	21,571	21,571	21,571	-	-	-
0100-10-508-8113-00000-000-000-319202-	FISCAL AGENT-DI9-ADULT ED	10,185	12,053	10,682	11,000	-	(11,000)
0100-10-508-8113-00000-000-000-319203-	ACCOUNTING SERVICES	7,500	6,507	6,521	7,500	7,500	-
0100-10-508-8113-00000-000-000-319204-	ACCOUNT SERV.UTILITIES	15,000	15,000	15,000	15,000	15,000	-
0100-10-508-8114-00000-000-000-319206-	COURT ADMIN -CIRCUIT COUR	69,477	64,741	66,179	70,000	70,000	-
0100-10-508-8114-00000-000-000-319199-	REFUND: PUBLIC ASST. CLI	14,915	2,017	1,488	-	-	-
0100-10-506-8113-00000-000-000-316110-	RECORD COST-CLERK OF CT	33,298	39,600	28,379	35,000	30,000	(5,000)
0100-10-506-8113-00000-000-000-316404-	FIRE REPORT REQUESTS	90	40	20	100	100	-
0100-10-508-8114-00000-000-000-319211-	RECOV COST:POLICE SECURIT	1,880	-	19,238	-	29,000	29,000
0100-10-508-8114-00000-000-000-319209-	VIDEO ARRAIGNMENT LOCAL	664	1,198	-	2,000	2,000	-
0100-10-508-8114-00000-000-000-319208-	CSA/SSI RECOVERIES	29,057	13,386	16,195	20,000	20,000	-
0100-10-508-8114-00000-000-000-319207-	CARSON VFD RECOVERED COST	13,500	13,500	13,500	13,500	13,500	-
RECOVERED COSTS		217,136	189,613	198,773	174,100	187,100	13,000
TOTAL: ALL LOCAL REVENUE SOURCES		36,452,358	38,642,590	38,764,485	39,076,200	41,765,007	2,688,807

GENERAL FUND REVENUES (cont.)

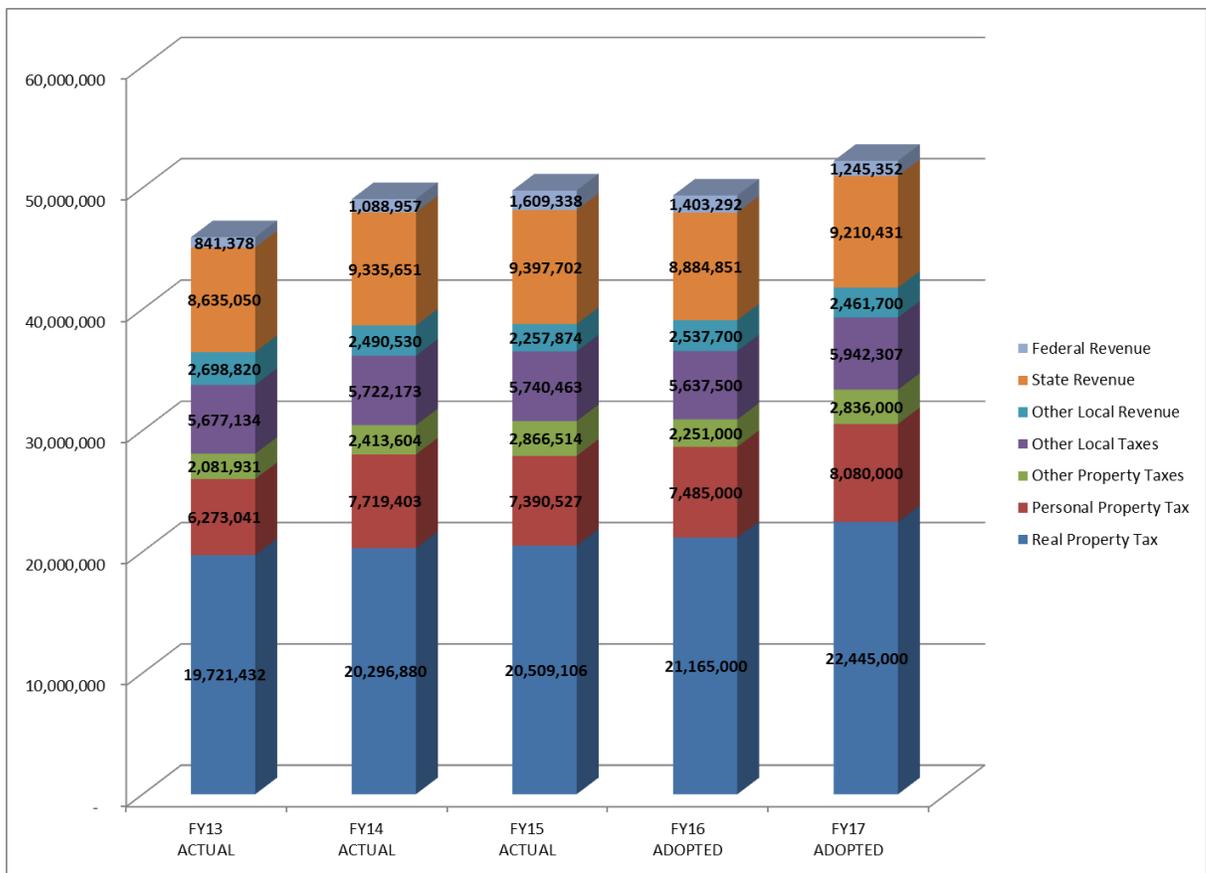
ACCOUNT	TITLE	FY12-13 RECEIPTS	FY13-14 RECEIPTS	FY14-15 RECEIPTS	FY15-16 ADOPTED	FY16-17 ADOPTED	FY16-17 INCREASE (DECREASE)
0100-20-600-8200-00000-000-000-000-322104-	MOBILE HOME TITLING TAX	18,399	17,188	34,240	40,000	50,000	10,000
0100-20-600-8200-00000-000-000-000-322105-	TAX ON DEEDS	69,915	94,891	93,393	95,000	95,000	-
0100-20-600-8200-00000-000-000-000-322107-	ROLLING STOCK TAX	46,716	51,520	49,438	50,000	55,000	5,000
0100-20-600-8200-00000-000-000-000-322110-	TAX RETD.RENTAL AUTOS	31,030	31,203	39,289	30,000	30,000	-
0100-20-600-8200-00000-000-000-000-322109-	PPTRA REIMBURSEMENT	3,622,664	3,622,664	3,622,664	3,622,664	3,622,664	-
0100-20-600-8200-00000-000-000-000-322111-	STATE COMMUNICATION TAXES	1,311,972	1,279,706	1,385,306	1,300,000	1,400,000	100,000
STATE NON-CATEGORICAL AID		5,100,696	5,097,172	5,224,330	5,137,664	5,252,664	115,000
0100-20-601-8201-00000-000-000-000-323101-	SHARED EXP:COMM ATTNV	331,287	373,900	377,879	376,043	380,299	4,256
0100-20-601-8201-00000-000-000-000-323201-	SHARED EXP:SHERIFF	494,494	524,507	528,183	537,463	541,766	4,303
0100-20-601-8201-00000-000-000-000-323301-	SHARED EXP:COMM OF REV	100,180	106,052	106,365	108,350	109,919	1,569
0100-20-601-8201-00000-000-000-000-323401-	SHARED EXP:TREASURER	105,278	113,165	113,495	115,642	115,595	(47)
0100-20-601-8201-00000-000-000-000-323601-	SHARED EXP:REGISTRAR	-	-	-	-	-	-
0100-20-600-8200-00000-000-000-000-323602-	STATE BOARD OF ELECTIONS	37,856	41,102	41,033	-	40,000	40,000
0100-20-601-8200-00000-000-000-000-324202-	WIRELESS BD PSAP PAYMENTS	110,988	120,810	161,764	175,000	160,000	(15,000)
0100-20-601-8201-00000-000-000-000-324103-	HB599 POLICE DEPT SH EXP	835,055	875,760	875,760	875,759	875,759	-
0100-20-601-8201-00000-000-000-000-323701-	SHARED EXP:CLERK OF COURT	268,113	266,099	286,940	\$ 283,215	286,714	3,499
0100-20-601-8201-00000-000-000-000-323702-	TECHNOLOGY TRUST FUNDS	-	-	-	-	-	-
STATE SHARED EXPENSES		2,283,252	2,421,395	2,491,419	2,471,472	2,510,052	38,580
0100-20-601-8202-00000-000-000-000-324602-	PUBLIC ASSISTANCE	440,353	440,323	505,336	450,000	530,000	80,000
0100-20-601-8202-00000-000-000-000-324604-	FOSTER CARE	238	-	-	-	-	-
STATE PUBLIC ASSISTANCE		440,591	440,323	505,336	450,000	530,000	80,000
0100-20-601-8205-00000-000-000-000-326019-	LITTER CONTROL GRANT	11,279	9,272	9,327	-	-	-
0100-20-601-8201-00000-000-000-000-324201-	FIRE PROGRAMS FUNDS	101,891	108,293	113,182	-	-	-
0100-20-601-8203-00000-000-000-000-326014-	"FOUR FOR LIFE" FUNDS	32,349	32,896	32,426	-	-	-
0100-20-601-8203-00000-000-000-000-326015-	E-911 GRANT POLICE	-	258,756	-	-	-	-
0100-20-601-8203-00000-000-000-000-326017-	CSA/AT RISK YOUTH	578,100	743,565	729,331	700,000	793,000	93,000
0100-20-601-8203-00000-000-000-000-326018-	CSA/ADMINISTRATIVE	7,855	7,855	7,855	7,855	7,855	-
0100-20-601-8205-00000-000-000-000-326020-	GT:PESTICIDE RECYCLING	-	1,097	-	-	-	-
0100-20-601-8203-00000-000-000-000-326025-	VPI TELE. REIMBURSEMENT	851	1,426	344	1,000	-	(1,000)
0100-20-601-8201-00000-000-000-000-326012-	GENERAL RSAF GRANT	-	35,202	95,163	-	-	-
0100-20-601-8201-00000-000-000-000-324104-	GENERAL SCL RES OFFICER GRANT	-	36,764	33,088	-	-	-
0100-20-601-8203-00000-000-000-000-324101-	DMV GRANTS	-	-	-	-	-	-
0100-20-601-8203-00000-000-000-000-326013-	MISC STATE GRANTS	1,434	8,653	48,569	-	-	-
0100-20-601-8203-00000-000-000-000-326035-	VJCCCA	50,322	52,775	52,775	65,354	65,354	-
0100-20-601-8203-00000-000-000-000-326036-	ANIMAL STERILIZATION/DMV	413	366	444	-	-	-
0100-20-601-8203-00000-000-000-000-326047-	VICTIM WITNESS PROTECTION	26,017	79,842	54,112	51,506	51,506	-
STATE CATEGORICAL AID		810,511	1,376,762	1,176,615	825,715	917,715	92,000
TOTAL: ALL STATE REVENUE SOURCES		8,635,050	9,335,651	9,397,702	8,884,851	9,210,431	325,580
0100-30-601-8304-00000-000-000-000-331101-	PAYMENT IN LIEU OF TAXES	1,245	1,333	62,969	25,000	25,000	-
0100-30-601-8305-00000-000-000-000-332061-	EMERGENCY SERVICE GRANTS	-	50,462	56,197	25,231	-	(25,231)
0100-30-601-8305-00000-000-000-000-330180-	HIGHWAY SAFETY GRANTS	18,571	21,954	17,109	-	-	-
0100-30-601-8305-00000-000-000-000-330181-	SAFER GRANT	-	4,063	399,154	248,988	-	(248,988)
0100-30-601-8305-00000-000-000-000-330178-	HOMELAND SECURITY GRANTS	32,585	-	19,725	-	-	-
0100-30-600-8300-00000-000-000-000-333900-	FEMA REIMBURSEMENT	2,656	-	-	-	-	-
0100-30-601-8302-00000-000-000-000-333504-	WELFARE ADMINISTRATION	786,322	1,011,146	1,054,184	1,104,073	1,220,352	116,279
TOTAL: ALL FEDERAL REVENUE SOURCES		841,378	1,088,957	1,609,338	1,403,292	1,245,352	(157,940)
0100-40-507-8206-00000-000-000-000-341111-	INSURANCE RECOVERIES	52,856	20,952	30,365	-	-	-
0100-90-901-8207-00000-000-000-000-399199-	TRANSFER	-	-	11,549	-	-	-
0100-40-900-8208-00000-000-000-000-399999-	FUND BALANCE	-	-	-	1,620,538	-	(1,620,538)
TOTAL: ALL NON-REVENUE SOURCES		52,856	20,952	41,914	1,620,538	-	(1,620,538)
TOTAL GENERAL FUND		45,981,642	49,088,150	49,813,438	50,984,881	52,220,790	1,235,909

REVENUE OVERVIEW

Overall, General Fund Revenues are projected to increase \$1.59 million (2.42%) over FY15/16 Adopted budget levels. General Property taxes continue to represent the largest source of General Fund Revenues (63.9%) and are expected to increase \$3.0 million in FY16/17. This represents the entire growth in General Fund Revenues and offsets federal losses and the dependence on Fund Balance. General Property taxes include Real and Personal Property taxes, Machinery and Tool tax, and Public Service tax. General Property taxes also include revenues from delinquent taxes, penalties, interest, and fees.

The chart below presents trend data for the County’s major General Fund Revenue sources for the period of FY12/13 – FY16/17.

GENERAL FUND REVENUE TRENDS



LOCAL REVENUES

General Property Taxes

General property taxes are ad valorem taxes based on the assessed value of real and personal property owned by businesses, individuals, and public service corporations. Both real and personal property are assessed at 100% valuation with tax rates applied per \$100 of assessed value. General property taxes consist of real estate, public service, personal property, mobile home, and machinery and tools taxes.

In FY 16/17, General Property Taxes are projected to total \$33.4 million, an increase of \$2.46 million, or 8.0%, over the FY 15/16 Adopted Budget, and comprise 63.88% of General Fund revenues.

10-Year Real Estate Tax Rate History		
2008	\$	0.80
2009	\$	0.80
2010	\$	0.80
2011	\$	0.80
2012	\$	0.80
2013	\$	0.80
2014	\$	0.82
2015	\$	0.82
2016	\$	0.82
2017	\$	0.86

Real Estate Property Tax is the largest source of revenue for the County and is expected to generate \$21.93 million, or 42.0% of General Fund revenues in FY16/17. This represents a \$1,430,000, or 7.0%, increase over FY 15/16 and is calculated based on an increased real estate tax rate of \$0.86 per \$100 of assessed value. The 11.11% increase in real property tax revenue reflects several factors, including changes in reassessment values, new construction and parcels, and changes in land use rates.

The FY 16/17 Adopted Budget takes into account a very small amount of increase to the 2016 total taxable assessed values. Each penny on the real estate tax rate yields \$250,000 in estimated collectable real estate tax revenues. Real estate property taxes are paid in two installments due June 5 and December 5.

Public Service tax is levied on the real estate and tangible personal property owned by railroads, utilities, pipelines, and other businesses required to register with the State Corporation Commission. Public Service Corporation assessments are prepared by the Virginia Department of Taxation (TAX) and the State Corporation Commission and are based on the percentage of the statewide total of capitalized equipment located in the County of Prince George. The public service ratio calculated by TAX varies directly with the statewide sales ratio. The budget is based on a tax rate of \$0.86 per \$100 of assessed value. For FY 16/17, the Public Service tax is projected to total \$1,000,000 with a projected increase of \$149,000 over FY15/16.

Personal Property tax is levied on vehicles and other tangible non-real estate property owned by individuals, businesses, trusts, and taxable non-profit organizations. Qualified vehicles are eligible for a pro-rata share of Personal Property Tax Relief (PPTR) which consists of a fixed \$3.6 million payment from the State. Combined personal property tax and PPTR payments are projected to increase \$595,000, or 7.9%, over the FY 15/16 budget. The current tax rate is \$4.25 per \$100 of assessed value. Personal property taxes are paid in one installment due on June 5.

Mobile Home taxes are levied on manufactured homes not classified as real estate that are owned by individuals and businesses. Mobile homes are assessed as tangible personal property, yet taxed at the real estate tax rate of \$0.86 per \$100 of assessed value. Revenues derived from Mobile home taxes are projected to total \$80,000, representing a slight decrease of \$5,000 from the FY 15/16 budget.

Machinery and Tools taxes are levied on equipment needed in the manufacturing process. Machinery and Tools tax revenues are projected to increase \$401,004 over the FY 15/16 budget. This increase reflects anticipated purchases by local businesses as the economy improves, however is offset by a transfer to the Economic Development Department for a refund through the state Enterprise Zone (EZ) program. A machinery and tools tax rebate program is in effect for businesses within the Prince George County designated Enterprise Zone. As a part of this EZ program, a new or expanding industry may qualify for a five year rebate of new machinery and tools taxes for an expansion if certain private investment thresholds are met through the County criteria. The current tax rate is \$4.25 per \$100 of assessed value.

Delinquent Taxes, Penalties, Interest and Fees are projected with a slight increase over FY 15/16 at \$535,000.

Revenue Estimating - The total estimated fair market value of taxable real estate on July 1, 2016 was \$2.6 billion, net of land use deferral. Stabilization and limited growth has been the trend for the past few years.

FY2017 REASSESSMENT and LAND BOOK SUMMARY

	Projection 2017		FY 2016		FY 2015	
Residential/Agricultural	\$ 2,094,229,400		\$ 2,079,378,900		\$ 2,041,699,700	
Multi-Family	81,511,200		77,777,900		73,480,900	
Commercial/Industrial	<u>447,060,400</u>		<u>442,634,100</u>		<u>442,582,500</u>	
Total Land Book	\$ 2,622,801,000	0.9%	\$ 2,599,790,900	1.6%	\$ 2,557,763,100	
LESS: NC, NP, D*	\$ 18,650,400		\$ 21,860,200			
Net Assessment	\$ 2,604,150,600		\$ 2,577,930,700			
Assessment Change	\$ 4,359,700	0.2%	\$ 20,167,600	0.8%		
Rate			\$ 0.82		\$ 0.82	
Equalization Rate	\$ 0.82					
Tax Levies (Projected)	\$ 21,506,968.20		\$ 21,318,285.38		\$ 20,679,704.64	
*New Construction, New Parcels, Discovery						

The real estate market, and thus the taxable base, continues to recover in the County. The natural changes in the market show stabilization, and the growth in the taxable base is primarily tied to new construction in the commercial/industrial sector. Residential development has been very slow over the past five years, but there have been continued increases in residential building permits over the past calendar year. As shown below, the taxable base has stabilized with positive signs of a modest recovery over the next few years.

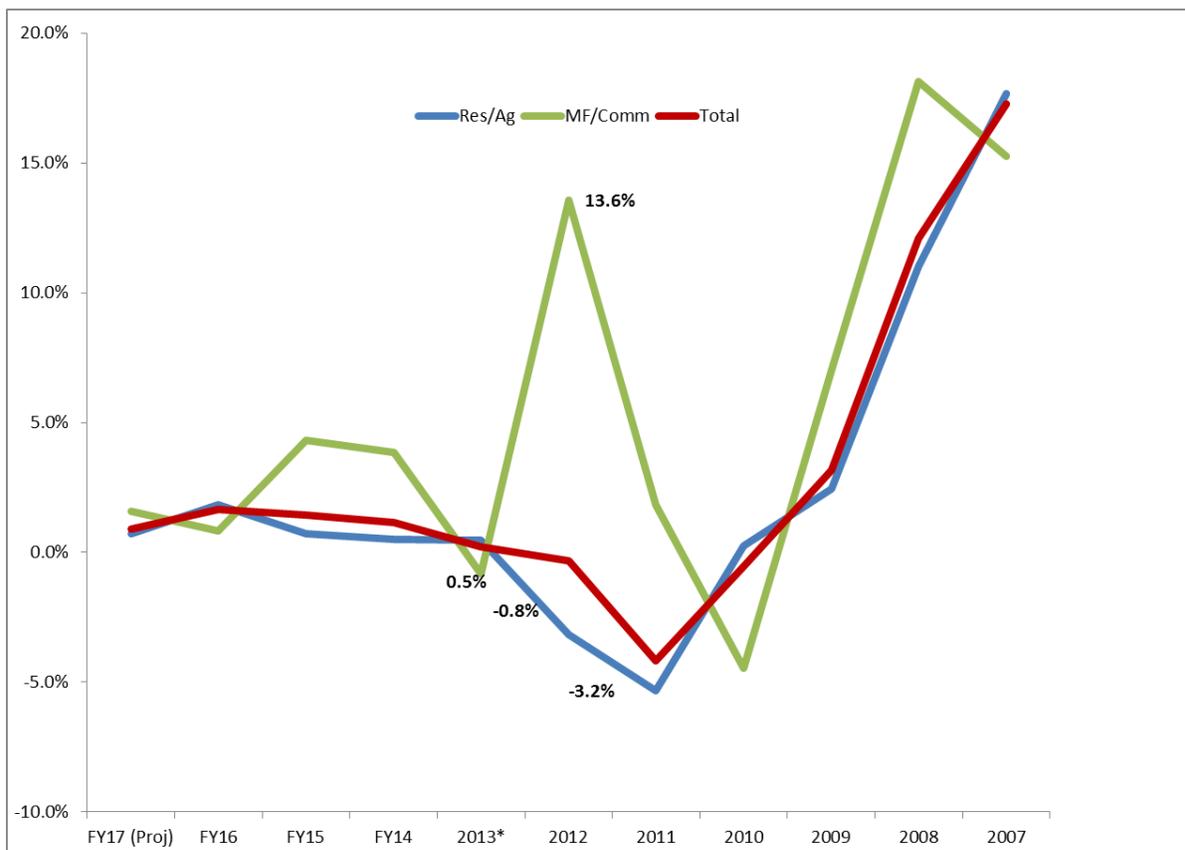
Annual Land Book Summary



Please note, in 2013 the county changed from an Annual Land Book to a Fiscal Year Land Book. To make this change, 2013 was considered a “Short Calendar Year” land book as was effective from January 1, 2013 through June 30, 2013. The Short Calendar year tax rate was used in conjunction with this land book to calculate the June 5th tax bills. Therefore, half of the 2013 land book value was used to collect one installment of taxes.

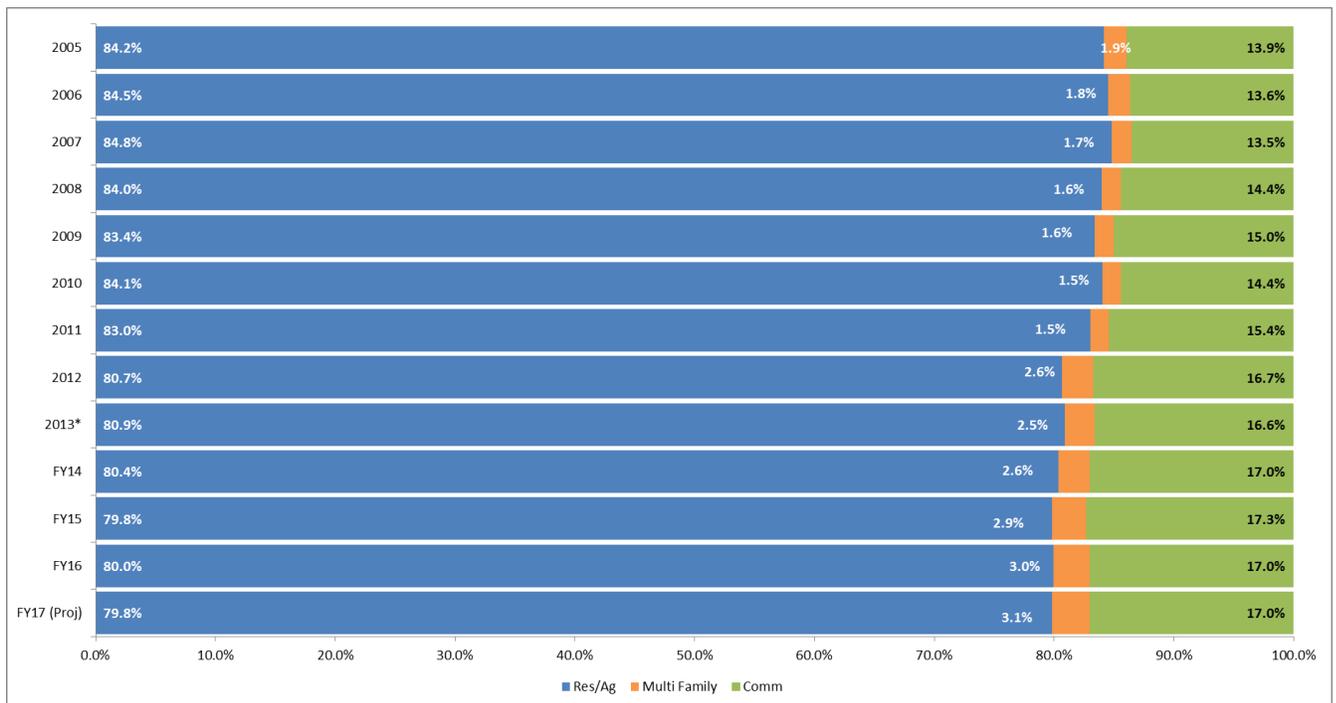
Total taxable value, less land use deferral, experienced tremendous growth in the mid 2000’s, increasing 46% over four years. Between 2010 and 2013, the economic downturn forced a 5% loss in the overall taxable value. The County fared much better than the region and the state during this period, and was propped up by the expansion of BRAC at Fort Lee and the increased corporate and industrial investment in the Southpointe and Crosspointe Business parks. The development of Rolls Royce and the expansions of Goya and Service Center Metals along with commercial development in the Puddledock Road corridor well as the development of Independence Place Apartments added to the taxable base and helped to cushion the effect of decreasing residential and agriculture property values. The chart below illustrates this pattern. As the residential and agricultural values decreased by 8.5% for between 2010 and 2013, the commercial and multi-family value base increased by 15.4% over the same period.

Changes in Taxable Value by Property Segment



The tax base is primarily residential. The FY17 Land Book is projected to be 79.8% Residential, 3.1% Multi-Family, and 17.0% Commercial/Industrial. There has been a concerted effort to increase the Commercial/Industrial tax base within the county. Since the mid 2000's, the County has made progress in this area as evidenced in the chart below:

Taxable Base by Sector



While the Industrial/Commercial taxable sector has continued to increase or remain stable at 17.0% of the overall taxable base for the projected FY2017 Land Book, Prince George County's mix of Commercial/Industrial taxable parcels continues to lag behind most localities in the region.

Real Estate Tax Base by Use		
	Commercial/ Industrial	Residential
Prince George	17.0%	83.0%
Colonial Heights	35.5%	64.5%
Hopewell	27.2%	72.8%
Petersburg	33.1%	66.9%
Dinwiddie	14.1%	85.9%
Chesterfield	22.6%	77.4%
Henrico	24.8%	75.2%

Source: Local Assessor's Offices

Other Local Taxes:

Other Local Taxes consist of sales taxes, utility taxes, business taxes, motor vehicle licenses, recordation taxes, and prepared food and beverage taxes. These taxes are projected to generate \$5.9 million in revenues for FY 16/17, an increase of \$304,807, or 5.41% increase over the FY 15/16 budget. The increase in other local taxes for FY16/17 is primarily attributed to an increase in State Sales Tax.

Other Local Revenues

Other local revenues include permits, privileges and fees, fines and forfeitures, use of money & property, charges for services, recovered costs and other miscellaneous items. Other local revenues for the FY16/17 budget are projected to bring in \$2.46 million, a decrease of \$76,000 compared to FY15/16 projections. This decrease is attributed to better budgeting for the upcoming fiscal year based on prior year collections and current year trends.

STATE REVENUE

Non-Categorical Aid – State

State non-categorical aid revenues are those revenues raised by the State and shared with the County. The use of such revenues is at the discretion of the County. Ratios, rate, and distribution formulas are subject to change each year by the General Assembly. Overall, non-categorical revenues are projected to total \$5.25 million, a \$115,000 increase over the FY15/16 budget. Non-categorical State aid represents 10.1% of Total General Fund Revenues and use of fund balance.

Shared Expenses – State

State shared expenses represent the State's share of activities that are considered to be a shared state/local responsibility. This revenue funds Constitutional Officers and is determined by the Compensation Board on an annual basis. State funding for this category is projected to increase by \$38,580, or 1.56%, over the FY15/16 budget. This increase is related to a 2% pay increase provided by the Commonwealth effective December 1, 2016. To receive added state funding the County had to provide at least a 2% pay increase effective December 1, 2016. The County exceeded the requirement by providing a 2% pay increase effective July 1, 2016. State shared expenses represent 4.81% of Total General Fund Revenues and use of fund balance.

Categorical Aid – State

State categorical aid includes revenues received from and designated by the Commonwealth for a specific use by the County. Categorical aid revenues include: social services revenues, comprehensive services, Fire Service Program (FSP) Funds, Victim Witness Program Funds, Virginia Juvenile Court Services funds and other specific purpose grants. Some revenues are received on a reimbursable basis and are principally provided through the Department of Social Services. Overall, Categorical Aid revenues are projected to total \$917,715, a \$92,000 increase over the FY15/16 budget.

FEDERAL REVENUE

Payments in Lieu of Taxes – Federal

The Federal Government makes payments in lieu of taxes to the County for tax-exempt park lands located within the County. The total payment is expected to be \$25,000 for FY16/17, the same as in FY15/16.

Categorical Aid - Federal

Federal categorical aid includes revenues received from and designated by the Federal Government for a specific use by the County. Such revenues usually are received on a reimbursable basis. Major categories reflect federal reimbursements for social services programs, and grants for law enforcement programs. Overall, federal categorical aid is projected to total \$1.245 million, a decrease of \$157,940 from Adopted FY15/16. The decrease is directly related to the expiration of the Fire/EMS SAFER grant in FY16/17. This loss was offset somewhat by projected increases to social services provided by the County.

GENERAL FUND, FUND BALANCE

Fund balance is defined as the excess of assets over liabilities.

The Fund Balance as of June 30, 2015 was \$20,731,250, which was 20.8 percent of the General, Debt and School Fund Expenditures. The Board of Supervisors has a Fund Balance policy that requires maintaining a fund balance of at least 12.5 percent of operating expenditures.

A total of \$1,620,538 was used to balance the FY15/16 Budget. No use of fund balance is budgeted for FY16/17.

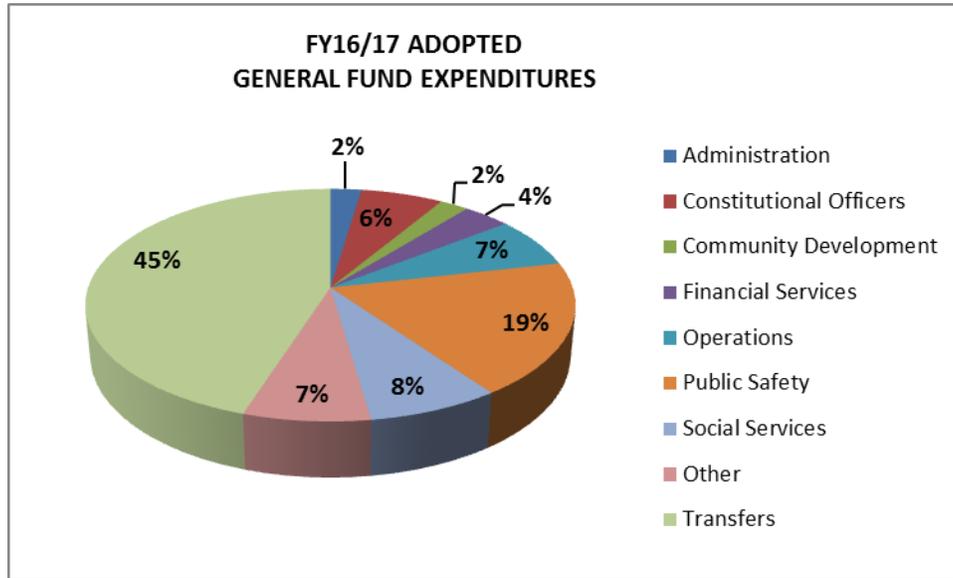
The Fund Balance as of June 30, 2016 is expected to be roughly \$14,000,000, or 13.4 percent of budgeted operating expenditures.

The required 12.5 percent of budgeted FY16/17 operating expenditures is \$13,315,086. It is expected that Fund Balance as of June 30, 2017 will be roughly \$13,650,000 and will exceed the minimum policy requirement.

GENERAL FUND EXPENDITURES

FY16/17 ADOPTED

GENERAL FUND EXPENDITURES



	FY13 ACTUAL	FY14 ACTUAL	FY15 ACTUAL	FY16 ADOPTED	FY17 ADOPTED
Administration	\$ 1,200,042	\$ 1,089,837	\$ 1,127,307	\$ 1,202,273	\$ 1,235,409
Constitutional Officers	\$ 2,762,161	\$ 2,994,493	\$ 3,109,346	\$ 3,142,617	\$ 3,284,290
Community Development	\$ 1,020,100	\$ 1,071,894	\$ 1,049,775	\$ 1,146,610	\$ 1,151,759
Financial Services	\$ 1,564,431	\$ 1,645,374	\$ 1,711,423	\$ 1,850,462	\$ 1,891,928
Operations	\$ 3,373,953	\$ 3,227,472	\$ 3,312,997	\$ 3,446,832	\$ 3,654,979
Public Safety	\$ 7,818,475	\$ 9,457,172	\$ 9,546,017	\$ 9,300,571	\$ 9,722,120
Social Services	\$ 3,201,721	\$ 3,475,139	\$ 3,646,790	\$ 3,608,507	\$ 3,972,139
Other	\$ 5,550,547	\$ 3,997,928	\$ 4,285,065	\$ 3,873,383	\$ 3,805,709
Transfers	\$20,890,082	\$22,904,943	\$19,480,873	\$ 23,413,627	\$23,502,457
Total, General Fund	\$47,381,512	\$49,864,251	\$47,269,593	\$ 50,984,881	\$52,220,790

FY2014 Actual expenditures restated to reflect \$104,500 Transfer to LOSAP

GENERAL FUND EXPENDITURES

		FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	
	Activity	Expended	Expended	Expended	Adopted Budget	Adopted Budget	Increase (Decrease)
General Fund:							
Administration							
0100	Board of Supervisors	153,509	174,139	114,653	121,985	125,435	3,450
0101	County Administration	553,714	459,994	474,959	518,245	470,308	(47,937)
0102	County Attorney	289,154	225,260	239,657	248,007	308,700	60,693
0103	Human Resources	203,666	230,444	298,039	314,036	330,965	16,929
	Total Administration	1,200,042	1,089,837	1,127,307	1,202,273	1,235,409	33,136
Constitutional Officers							
0200	Commissioner of the Revenue	378,719	446,728	445,337	450,494	468,837	18,343
0201	Treasurer	491,081	566,935	567,221	563,431	588,185	24,754
0202	Clerk of Circuit Court	462,602	477,221	510,439	548,843	554,673	5,830
0203	Sheriff	883,115	951,738	967,049	986,405	1,085,602	99,197
0204	Commonwealth's Attorney	546,643	551,872	619,301	593,444	586,994	(6,450)
	Total Constitutional Officers	2,762,161	2,994,493	3,109,346	3,142,617	3,284,290	141,673
Community Development							
0300	Community Development and Code Compliance	996,879	1,071,894	1,049,775	1,146,610	1,151,759	5,149
	Total Community Development	996,879	1,071,894	1,049,775	1,146,610	1,151,759	5,149
Financial Services							
0401	Assessor	474,796	450,005	439,086	485,150	500,684	15,534
0402	Finance	542,472	571,958	624,269	677,206	708,966	31,760
0403	Information Technology	547,163	623,411	648,068	688,106	682,278	(5,828)
	Total Financial Services	1,564,431	1,645,374	1,711,423	1,850,462	1,891,928	41,466
Operations							
0502	County Garage	553,044	445,685	397,060	416,648	431,449	14,801
0503	Refuse Disposal	70,347	42,889	68,300	95,665	94,169	(1,496)
0504	General Properties	1,903,383	1,884,723	1,969,595	2,045,512	2,157,956	112,444
0505	Parks & Recreation	832,368	845,123	873,060	882,007	964,405	82,398
0506	County Engineering	14,811	9,052	4,982	7,000	7,000	-
	Total Operations	3,373,953	3,227,472	3,312,997	3,446,832	3,654,979	208,147
Public Safety							
0601	Police Department	4,663,260	5,171,894	5,101,623	5,188,348	5,333,142	144,794
0602	Grants/Law Enforcement	27,872	306,159	91,303	-	-	-
0603	Emergency Communications Center	934,064	972,681	917,853	1,057,991	1,054,459	(3,532)
0604	Prince George Fire Department	46,056	53,922	69,378	52,270	55,650	3,380
0605	Disputanta Fire Department	41,706	54,336	47,104	33,865	40,595	6,730
0606	Carson Fire Department	73,597	117,658	85,672	51,200	69,753	18,553
0607	Burrowsville Fire Department	49,982	33,937	26,442	32,850	39,680	6,830
0608	Jefferson Park Fire Department	42,032	37,844	70,930	48,440	53,465	5,025
0609	Prince George Emergency Crew	17,027	14,701	24,052	13,200	10,700	(2,500)
0610	Fire and EMS	1,527,877	2,166,188	2,076,985	1,969,447	2,549,415	579,968
0611	Animal Control	388,671	395,477	440,739	450,907	480,463	29,556
0612	Emergency Management	6,331	76,887	69,072	25,231	34,797	9,566
0613	SAFER GRANT	-	55,490	359,074	376,822	-	(376,822)
0614	FIRE & EMS GRANTS	-	-	165,792	-	-	-
	Total Public Safety	7,818,475	9,457,172	9,546,017	9,300,571	9,722,120	421,549
Social Services							
0701	Welfare Administration	1,551,006	1,703,416	1,734,104	1,836,682	1,934,811	98,129
0702	Public Assistance (incl. SLH)	251,416	331,036	434,346	489,325	552,328	63,003
0703	CSA/At Risk Youth	6,299	1,921	7,855	12,500	15,000	2,500
0704	CSA State	1,169,206	1,258,118	1,260,786	1,020,000	1,220,000	200,000
0706	Tax Relief for the Elderly	223,793	180,648	209,699	250,000	250,000	-
	Total Social Services	3,201,721	3,475,139	3,646,790	3,608,507	3,972,139	363,632

GENERAL FUND EXPENDITURES (cont.)

		FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	
	Activity	Expended	Expended	Expended	Adopted Budget	Adopted Budget	Increase (Decrease)
Other							
0901	Registrar	230,946	212,522	234,871	262,476	260,706	(1,770)
0902	Circuit Court	135,196	121,276	119,143	145,305	145,139	(166)
0903	General District Court	33,150	46,719	44,005	35,280	35,280	-
0904	Magistrate	-	65	-	475	475	-
0905	Law Library	6,185	8,475	8,958	-	-	-
0906	Victim Witness	55,642	33,693	62,668	64,103	64,767	664
0907	Board and Care of Prisoners	2,204,592	2,434,692	2,155,973	2,176,675	1,750,704	(425,971)
0908	Court Services	15,762	16,893	835	850	1,100	250
0909	Juvenile Services VJCCCA	70,677	73,537	74,231	76,679	73,333	(3,346)
0910	Local Health Department	222,377	222,377	222,377	222,377	222,377	-
0911	Dist.19 MHMR Services Board	96,018	96,018	99,305	99,305	99,305	-
0912	Contribution to Colleges	-	-	2,000	-	12,000	12,000
0913	Regional Library	543,713	543,713	560,020	568,432	579,792	11,360
0914	Soil & Water Conservation	14,250	14,250	14,250	14,250	14,250	-
0915	Resource Cons. & Develop. Council	2,850	2,850	2,850	3,000	3,000	-
0916	Cooperative Extension Office	48,468	51,713	57,466	78,226	78,226	-
0917	Other Functions	1,870,198	91,782	134,289	125,450	296,024	170,574
0918	Farmer's Market	369	467	1,674	500	500	-
	Total Other	5,550,393	3,971,042	3,794,915	3,873,383	3,636,978	(236,405)
	Contingencies	154	26,886	490,151	-	168,731	168,731
	Transfer to Schools-Operating & Textbook	13,292,762	14,276,665	11,631,747	15,588,776	15,577,250	(11,526)
	Transfer to LOSAP Fund	104,500	104,500	104,500	104,500	104,500	-
	Transfer to Countywide Debt Service	6,415,792	6,779,080	6,286,895	6,981,145	6,904,889	(76,256)
	Transfer to Community Corrections	70,518	76,445	83,340	85,642	88,853	3,211
	Transfer to Economic Development	171,000	171,000	415,118	421,604	444,965	23,361
	Transfer to Capital Projects Fund	835,510	1,497,253	959,272	231,960	382,000	150,040
	Total General Government	47,358,291	49,864,251	47,269,593	50,984,882	52,220,790	1,235,908
	Total General Government, less transfer	26,468,209	26,959,308	27,788,721	27,571,255	28,718,333	1,147,078

EXPENDITURES BY TYPE

		FY14	FY15	FY16	FY17
		Actual	Actual	Adopted	Adopted
SALARIES	Salaries	\$12,162,107	\$12,524,349	\$12,812,693	\$13,283,202
BENEFITS	Benefits & Taxes	\$4,034,306	\$4,362,112	\$4,935,912	\$5,003,811
OPERATIONS	Purchased Services	\$3,574,513	\$3,245,920	\$3,350,828	\$3,059,818
	Internal Services	\$183,682	\$114,107	\$180,475	\$166,100
	Utilities	\$729,033	\$739,487	\$819,775	\$857,530
	Communications	\$314,727	\$366,020	\$334,539	\$361,480
	Insurance	\$173,532	\$180,972	\$198,377	\$213,243
	Leases/ Rentals	\$98,068	\$76,096	\$75,220	\$86,378
	Travel	\$177,131	\$172,497	\$208,348	\$259,254
	Contributions to other entities	\$941,486	\$1,004,804	\$962,789	\$989,663
	Miscellaneous	\$36,292	\$22,091	\$33,834	\$34,553
	Materials & Supplies	\$1,531,974	\$1,448,069	\$1,392,963	\$1,410,209
	Payment to Joint Operations	\$318,359	\$342,925	\$289,023	\$287,755
	Capital Outlay	\$897,096	\$776,801	\$230,180	\$373,814
PUBLIC ASSISTANCE	Public Assistance	\$1,760,118	\$1,895,203	\$1,746,299	\$2,004,418
TRANSFERS, DEBT & CONTINGENCY	Buren Principal	\$0	\$25,116	\$0	\$158,374
	Transfer to School Funds	\$14,276,665	\$11,631,747	\$15,588,776	\$15,577,250
	Transfer to LOSAP Fund	\$104,500	\$104,500	\$104,500	\$104,500
	Transfer to Economic Development	\$171,000	\$415,118	\$421,604	\$444,965
	Transfer to Cap Projects	\$1,497,253	\$959,272	\$231,960	\$382,000
	Debt Service (Gen. Fd.)	\$6,779,080	\$6,286,895	\$6,981,145	\$6,904,889
	Transfer to Community Corrections	\$76,445	\$83,340	\$85,642	\$88,853
	Contingencies	\$26,886	\$490,151	\$0	\$168,731
Total Expenditures		\$49,864,251	\$47,267,593	\$50,984,882	\$52,220,790

Overall, adopted expenditures are increasing \$1.23 million, or 2.42%, over the FY 15/16 budget.

The **Salaries** category includes all regular salaries, overtime, and part-time costs of Prince George County general government personnel. **Benefits and Taxes** represent amounts paid for employer portion of employee benefits to include Social Security & Medicare Tax, Virginia Retirement System (VRS) contributions and the employer portion of health insurance premiums and HSA contributions. Additionally, benefits include disability insurance for VRS Hybrid plan employees. In FY 16/17, salaries, benefits and taxes make up 35% of all General Fund disbursements. The 3.7% increase in salaries is due to providing a salary increases to all employees; a classification change for three Parks & Recreation employees; an additional police officer; and an additional part-time County attorney. Overtime provisions were made for the required reclassification of certain Social Services employees (exempt to non-exempt), A 1.4% increase is projected for benefits and taxes due to added staff; reclassification of staff and a small increase in HSA contribution.

The **Operations and Capital Outlay** categories include a wide range of operating costs in support of General Government programs and services. Examples of expenditures in this

category include maintenance contracts, printing and binding, electricity, telephone, lease and rent, office supplies, and vehicle operation and maintenance. Capital outlay purchases include expenditures for tangible items of a substantial value (more than \$1,000), such as computers and furniture and are a part of departments' operating expenses. Combined, department operations and capital outlay make up 15.5% of County general government department expenditures.

General government department operations increased only by 0.3% over FY 15/16. Specific increases are discussed in individual department sections.

The Public Assistance Category includes the County's social services offered to citizens. These services include the food stamp program, foster care assistance and other assistance to needy families. Expenditures for Public Assistance are 3.84% of total General Fund Expenditures and increased 14.8% over the FY15/16 budget due to continued expansion of public assistance.

ADMINISTRATION

		FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	
Activity		Expended	Expended	Expended	Adopted Budget	Adopted Budget	Increase (Decrease)
Administration							
0100	Board of Supervisors	153,509	174,139	114,653	121,985	125,435	3,450
0101	County Administration	553,714	459,994	474,959	518,245	470,308	(47,937)
0102	County Attorney	289,154	225,260	239,657	248,007	308,700	60,693
0103	Human Resources	203,666	230,444	298,039	314,036	330,965	16,929
Total Administration		1,200,042	1,089,837	1,127,307	1,202,273	1,235,409	33,136

Board of Supervisors

The Board of Supervisors is an elected body of five members. Voters in each of the two districts elect supervisors for four-year terms. The Board elects a chairman and vice chairman in January of each year. The chairman presides at Board meetings and serves as the official head of County government. The vice chairman assumes these responsibilities in the absence of the chairman.

Each member is charged with the duty to guide the County, get the citizens more involved, practice open government, be accessible to the public, put the County in a better position for the future and to be the policy group. The Board of Supervisors adopts the annual operating and capital budgets and appropriates all funds for expenditure.

Board of Supervisors								
Location Code		0100						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0100-01-001-0100-	41111	COMP.BOARD MEMBERS	35,100	35,100	34,636	35,100	35,100	-
0100-01-001-0100-	42100	FICA	2,157	2,161	2,309	2,685	2,685	0
0100-01-001-0100-	43101	PROFESSIONAL SERVICES	49,176	68,181	22,108	15,000	15,000	-
0100-01-001-0100-	43500	PRINTING AND BINDING	200	-	40	2,000	200	(1,800)
0100-01-001-0100-	43600	ADVERTISING	8,330	7,513	7,236	10,000	10,000	-
0100-01-001-0100-	45210	POSTAL SERVICE	9,852	8,751	13,519	10,000	15,000	5,000
0100-01-001-0100-	45230	TELEPHONE	3,443	2,587	3,598	3,400	3,400	-
0100-01-001-0100-	45307	PUBLIC OFFICIAL LIAB.INS	1,612	1,535	1,575	1,600	1,600	-
0100-01-001-0100-	45410	LEASE/RENT EQUIPMENT	5,655	6,177	6,620	6,200	6,200	-
0100-01-001-0100-	45510	MILEAGE	-	-	-	500	500	-
0100-01-001-0100-	45530	SUBSISTENCE & LODGING	-	1,511	2,019	1,000	2,000	1,000
0100-01-001-0100-	45540	CONVENTION & EDUCATION	7,838	2,879	2,684	5,000	4,000	(1,000)
0100-01-001-0100-	45600	COUNTY CONTRIBUTIONS	4,600	12,100	-	2,000	2,000	-
0100-01-001-0100-	45810	DUES AND MEMBERSHIPS	9,117	21,493	9,392	16,500	16,500	-
0100-01-001-0100-	46001	OFFICE SUPPLIES	4,317	2,227	4,335	4,000	4,000	-
0100-01-001-0100-	46002	FOOD SUPPLIES	1,757	1,474	4,574	4,000	4,000	-
0100-01-001-0100-	46012	BOOKS & SUBSCRIPTIONS	4,547	-	10	3,000	250	(2,750)
0100-01-001-0100-	46014	OTHER OPERATING SUPPLIES	5,808	450	-	-	3,000	3,000
			153,509	174,139	114,653	121,985	125,435	3,450

NOTES: Postage was increased to insure delivery of County Newsletters to all County citizens. Other operating supplies line item was added to cover the cost of the annual Citizen's Academy.

County Administration

The Office of County Administration leads the operations of the County government to meet the needs of the citizens of Prince George County. The office advises members of the Board of Supervisors, recommends policies and sets priorities for consideration by the Board concerning the provision of programs and services that provide the highest quality of life to County citizens. The County Administrator ensures compliance with federal, state and local laws and ordinances. He or she also maintains open communication with various sectors of the community such as the legislative delegation, business community, area governments and County residents.

County Administration								
Location Code	0101							
Org.	Acct.	Account						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0100-01-002-0101	41100	SALARIES & WAGES-REGULAR	304,642	271,874	256,970	280,752	289,824	9,072
0100-01-002-0101	41300	PART-TIME SALARIES & WAGE	89,615	55,734	59,618	71,000	15,000	(56,000)
0100-01-002-0101	42100	FICA	26,588	22,763	20,860	26,909	23,319	(3,590)
0100-01-002-0101	42210	RETIREMENT	59,459	41,098	38,542	55,331	41,967	(13,364)
0100-01-002-0101	42300	HOSPITAL/MEDICAL PLANS	17,641	22,729	19,929	20,552	25,692	5,140
0100-01-002-0101	42400	GROUP LIFE INSURANCE	3,574	3,028	2,916	3,341	3,797	456
0100-01-002-0101	42700	WORKER'S COMPENSATION	608	506	385	286	286	-
0100-01-002-0101	43101	PROFESSIONAL SERVICES	1,264	(3,410)	25,815	5,000	5,000	-
0100-01-002-0101	43320	MAINTENANCE SVS CONTRACTS	624	624	624	624	624	-
0100-01-002-0101	43600	ADVERTISING	338	1,856	198	250	1,000	750
0100-01-002-0101	44200	AUTOMOTIVE/MOTOR POOL	-	434	580	1,000	500	(500)
0100-01-002-0101	45210	POSTAL SERVICE	4,508	283	260	1,000	500	(500)
0100-01-002-0101	45230	TELEPHONE	8,091	7,877	9,943	5,500	7,500	2,000
0100-01-002-0101	45305	MOTOR VEHICLE INSURANCE	440	456	471	500	2,006	1,506
0100-01-002-0101	45410	LEASE/RENT EQUIPMENT	6,489	8,868	7,256	9,000	8,000	(1,000)
0100-01-002-0101	45530	SUBSISTENCE & LODGING	1,588	1,079	664	1,000	4,000	3,000
0100-01-002-0101	45540	CONVENTION & EDUCATION	2,232	1,643	901	3,000	6,000	3,000
0100-01-002-0101	45600	COUNTY CONTRIBUTIONS	-	48	-	4,000	5,200	1,200
0100-01-002-0101	45810	DUES AND MEMBERSHIPS	2,740	1,364	1,319	2,000	2,194	194
0100-01-002-0101	46001	OFFICE SUPPLIES	6,739	8,123	6,224	7,000	7,000	-
0100-01-002-0101	46002	FOOD SUPPLIES	3,556	4,053	7,578	4,000	4,000	-
0100-01-002-0101	46008	VEHICLE & EQUIP. FUEL	1,904	1,637	1,281	1,200	1,000	(200)
0100-01-002-0101	46009	VEHICLE & EQUIP SUPPLIES	-	-	-	-	200	200
0100-01-002-0101	46011	UNIFORM & APPAREL	-	130	-	-	-	-
0100-01-002-0101	46012	BOOKS & SUBSCRIPTIONS	4,379	1,537	1,140	1,000	1,200	200
0100-01-002-0101	46014	OTHER OPERATING SUPPLIES	16	1,239	(2,224)	1,500	1,500	-
0100-01-002-0101	46032	SPECIAL EVENTS	5,677	3,057	13,710	12,500	13,000	500
0100-01-002-0101	48102	FURNITURE & FIXTURES	1,000	-	-	-	-	-
0100-01-002-0101	48105	MTR VEH - REPLC	-	-	-	-	-	-
0100-01-002-0101	48107	INFO TECH EQUIPMENT	-	1,364	-	-	-	-
			553,714	459,994	474,959	518,245	470,308	(47,937)

County Attorney

The County Attorney provides services to the Board of Supervisors, County Administration and Constitutional officers dealing with any and all legal issues that arise within the County. These services include rendering legal opinions, research, preparation of all legal documents for the County and legal representation at the Board of Supervisor’s meetings. The County Attorney also handles all litigation involving the County of Prince George, either as a plaintiff or a defendant, and provides legal advice to the citizens of Prince George on County issues.

County Attorney								
Location Code		0102						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0100-01-002-0102-00	41100	SALARIES & WAGES-REGULAR	176,460	154,011	183,163	186,253	190,887	4,634
0100-01-002-0102-00	41200	OVERTIME	-	-	-	-	-	-
0100-01-002-0102-	41300	PART-TIME SALARIES & WAGE	555	3,188	13,997	1,800	60,000	58,200
0100-01-002-0102-	42100	FICA	12,685	11,470	14,569	14,386	19,193	4,807
0100-01-002-0102-	42210	RETIREMENT	11,377	9,813	9,558	9,821	10,000	179
0100-01-002-0102-	42300	HOSPITAL/MEDICAL PLANS	5,835	6,765	8,078	8,712	13,547	4,835
0100-01-002-0102-	42400	GROUP LIFE INSURANCE	684	723	723	2,216	723	(1,493)
0100-01-002-0102-	42500	DISABILITY INSURANCE	-	-	-	169	175	6
0100-01-002-0102-	42700	WORKER'S COMPENSATION	4,740	223	175	-	200	200
0100-01-002-0102-	43101	PROFESSIONAL SERVICES	61,395	25,619	-	-	-	-
0100-01-002-0102-	43310	REPAIRS AND MAINTENANCE	2,857	887	-	1,000	-	(1,000)
0100-01-002-0102-	43320	MAINTENANCE SVS CONTRACTS	-	-	-	250	-	(250)
0100-01-002-0102-	43600	ADVERTISING	3	121	-	250	-	(250)
0100-01-002-0102-	45210	POSTAL SERVICE	142	166	324	500	700	200
0100-01-002-0102-	45230	TELEPHONE	2,941	3,269	3,163	2,200	2,200	-
0100-01-002-0102-	45410	LEASE/RENT EQUIPMENT	402	262	1,759	300	1,900	1,600
0100-01-002-0102-	45540	CONVENTION & EDUCATION	1,621	1,289	869	2,800	2,800	-
0100-01-002-0102-	45810	DUES AND MEMBERSHIPS	403	890	350	750	750	-
0100-01-002-0102-	46001	OFFICE SUPPLIES	3,443	2,152	622	1,500	500	(1,000)
0100-01-002-0102-	46002	FOOD SUPPLIES	133	19	-	100	125	25
0100-01-002-0102-	46012	BOOKS & SUBSCRIPTIONS	2,602	3,146	2,306	13,500	3,500	(10,000)
0100-01-002-0102-	46024	DATA PROCESSING SUPPLIES	-	1,249	-	-	-	-
0100-01-002-0102-	48107	INFO TECH EQUIPMENT	877	-	-	1,500	1,500	-
			289,154	225,260	239,657	248,007	308,700	60,693

NOTES: An additional part-time attorney was approved for FY16//17.

Human Resources

The mission of the Department of Human Resources is to serve customers, employees and staff with integrity and accountability in a professional and courteous manner. The department's goals are to attract, motivate, develop and retain an efficient, productive and diversified workforce primarily responsible for providing services to our citizens.

Human Resources									
Location Code		0103							
Org.	Acct.	Account							
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)	
0100-01-002-0103-00	41100	SALARIES & WAGES-REGULAR	128,732	138,202	185,892	192,381	202,168	9,787	
0100-01-002-0103-	41300	PART-TIME SALARIES & WAGE	1,916	722	580	1,500	1,500	-	
0100-01-002-0103-	42100	FICA	9,880	10,275	13,801	14,832	15,581	749	
0100-01-002-0103-	42210	RETIREMENT	25,940	22,256	27,545	30,497	29,274	(1,223)	
0100-01-002-0103-	42300	HOSPITAL/MEDICAL PLANS	11,670	13,530	21,861	26,137	29,094	2,957	
0100-01-002-0103-	42400	GROUP LIFE INSURANCE	1,559	1,640	2,084	2,289	2,648	359	
0100-01-002-0103-	42700	WORKER'S COMPENSATION	101	224	210	250	250	-	
0100-01-002-0103-	43101	PROFESSIONAL SERVICES	-	73	4,155	-	-	-	
0100-01-002-0103-	43132	EMPL/ VOL RECOGNITION	11,073	24,170	17,516	15,000	15,000	-	
0100-01-002-0103-	43320	MAINTENANCE SVS CONTRACTS	6,050	6,050	6,050	8,700	8,700	-	
0100-01-002-0103-	43600	ADVERTISING	-	-	-	100	100	-	
0100-01-002-0103-	45210	POSTAL SERVICE	234	473	337	500	500	-	
0100-01-002-0103-	45230	TELEPHONE	2,642	3,338	4,151	3,800	5,600	1,800	
0100-01-002-0103-	45410	LEASE/RENT EQUIPMENT	-	208	584	500	500	-	
0100-01-002-0103-	45540	CONVENTION & EDUCATION	558	1,811	4,987	5,500	5,500	-	
0100-01-002-0103-	45541	TRAINING - PROFESSIONAL DEVELOPMENT	(684)	2,038	2,389	5,000	7,500	2,500	
0100-01-002-0103-	45810	DUES AND MEMBERSHIPS	15	893	490	500	500	-	
0100-01-002-0103-	46001	OFFICE SUPPLIES	1,198	1,130	1,592	2,000	2,000	-	
0100-01-002-0103-	46002	FOOD SUPPLIES	1,145	1,020	1,613	1,300	1,300	-	
0100-01-002-0103-	46014	OTHER OPERATING SUPPLIES	66	15	487	1,000	1,000	-	
0100-01-002-0103-	46024	DATA PROCESSING SUPPLIES	652	361	337	250	250	-	
0100-01-002-0103-	46031	FLOWERS/DONATIONS	921	1,516	1,376	1,500	1,500	-	
0100-01-002-0103-	48102	FURNITURE & FIXTURES	-	500	-	500	500	-	
			203,666	230,444	298,039	314,036	330,965	16,929	

CONSTITUTIONAL OFFICERS

		FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	
	Activity	Expended	Expended	Expended	Adopted Budget	Adopted Budget	Increase (Decrease)
Constitutional Officers							
0200	Commissioner of the Revenue	378,719	446,728	445,337	450,494	468,837	18,343
0201	Treasurer	491,081	566,935	567,221	563,431	588,185	24,754
0202	Clerk of Circuit Court	462,602	477,221	510,439	548,843	554,673	5,830
0203	Sheriff	883,115	951,738	967,049	986,405	1,085,602	99,197
0204	Commonwealth's Attorney	546,643	551,872	619,301	593,444	586,994	(6,450)
	Total Constitutional Officers	2,762,161	2,994,493	3,109,346	3,142,617	3,284,290	141,673

Commissioner of the Revenue

The Commissioner of the Revenue is a state constitutional officer as set forth in the constitution of Virginia and is the chief assessing officer for the local government. It is an elected position for a four-year term and serves the taxpayers as well as the County. The State Code of Virginia and the County Code of Prince George regulate the Commissioner of the Revenue's Officer.

Responsibilities includes assessing personal property tax, machinery and tools tax, business license tax, public service corporation tax, meals and lodging tax, and the short-term rental tax.

The Commissioner of the Revenue's Office also provides assistance to Prince George residents in the preparation of Virginia State income tax returns and administrators the County tax relief for the elderly and disabled program and the veteran's tax relief program.

Commissioner of Revenue								
Location Code		0200						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0100-01-002-0200	41100	SALARIES & WAGES-REGULAR	233,541	294,476	299,730	293,607	303,319	9,712
0100-01-002-0200	41200	OVERTIME	-	4,506	72	-	-	-
0100-01-002-0200	41300	PART-TIME SALARIES & WAGE	15,645	3,690	2,291	2,500	2,500	-
0100-01-002-0200	42100	FICA	17,967	22,084	22,078	22,652	23,701	1,049
0100-01-002-0200	42210	RETIREMENT	46,966	44,617	45,339	46,578	44,499	(2,079)
0100-01-002-0200	42300	HOSPITAL/MEDICAL PLANS	29,255	41,712	45,353	45,302	49,479	4,177
0100-01-002-0200	42400	GROUP LIFE INSURANCE	2,824	3,287	3,430	3,495	4,025	530
0100-01-002-0200	42500	DISABILITY	-	-	165	-	1,814	1,814
0100-01-002-0200	42700	WORKER'S COMPENSATION	377	1,778	1,260	1,260	1,200	(60)
0100-01-002-0200	43101	PROFESSIONAL SERVICES	4,438	7,551	8,051	7,500	8,000	500
0100-01-002-0200	43320	MAINTENANCE SRVC CONTRACTS	7,259	1,496	-	5,300	5,150	(150)
0100-01-002-0200	44200	AUTOMOTIVE/MOTOR POOL	-	34	126	500	500	-
0100-01-002-0200	45210	POSTAL SERVICE	5,599	3,893	5,476	5,000	5,500	500
0100-01-002-0200	45230	TELEPHONE	3,820	3,262	3,528	3,300	3,500	200
0100-01-002-0200	45305	MOTOR VEHICLE INSURANCE	-	-	236	250	250	-
0100-01-002-0200	45410	LEASE/RENT EQUIPMENT	1,005	2,769	1,243	2,900	5,000	2,100
0100-01-002-0200	45540	CONVENTION & EDUCATION	698	2,627	543	2,000	2,000	-
0100-01-002-0200	45810	DUES AND MEMBERSHIPS	495	600	650	600	650	50
0100-01-002-0200	46001	OFFICE SUPPLIES	8,318	7,479	4,982	7,000	7,000	-
0100-01-002-0200	46002	FOOD SUPPLIES	313	392	444	250	250	-
0100-01-002-0200	46008	VEHICLE & EQUIP. FUEL	-	68	112	250	250	-
0100-01-002-0200	46012	BOOKS & SUBSCRIPTIONS	199	215	228	250	250	-
			378,719	446,728	445,337	450,494	468,837	18,343

Treasurer

The Treasurer’s Office is responsible for the collection of all departmental revenue of Prince George County. The office makes daily deposits, invests the County’s money, reconciles monthly bank statements, general ledger reports and assists the state and local auditors. They are also available to assist citizens, attorneys and title searchers and collect taxes. The treasurer is an elected official with a four-year term. The motto of the Treasurer’s Office is “Elected to Serve!”

The Treasurer’s Office accepts payments for state income tax, personal property tax, vehicle registration, real estate tax, utilities bill, business license tax, dog licenses and parking tickets.

Treasurer									
Location Code		0201							
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)	
0100-01-002-0201-00	41100	SALARIES & WAGES-REGULAR	310,594	340,452	333,852	339,656	348,138	8,482	
0100-01-002-0201-	41200	SALARIES & WAGES-OVERTIME	249	1,025	1,013	2,000	2,000	-	
0100-01-002-0201-	41300	PART-TIME SALARIES & WAGE	10,678	31,272	26,176	12,000	17,000	5,000	
0100-01-002-0201-	42100	FICA	23,085	27,389	26,493	27,055	28,086	1,031	
0100-01-002-0201-	42210	RETIREMENT	62,585	53,314	51,927	55,630	50,410	(5,220)	
0100-01-002-0201-	42300	HOSPITAL/MEDICAL PLANS	34,991	40,752	49,198	52,958	51,388	(1,570)	
0100-01-002-0201-	42400	GROUP LIFE INSURANCE	3,763	3,928	3,928	4,042	4,561	519	
0100-01-002-0201-	42700	WORKER'S COMPENSATION	236	540	420	355	350	(5)	
0100-01-002-0201-	43101	PROFESSIONAL SERVICES	211	10,385	11,943	2,200	5,000	2,800	
0100-01-002-0201-	43103	DMV BLOCKS	-	-	10,680	-	-	-	
0100-01-002-0201-	43310	REPAIRS AND MAINTENANCE	-	2,949	-	1,000	1,000	-	
0100-01-002-0201-	43320	MAINTENANCE SVS CONTRACTS	9,717	1,072	504	11,500	10,000	(1,500)	
0100-01-002-0201-	43500	PRINTING AND BINDING	-	-	4,336	225	-	(225)	
0100-01-002-0201-	43600	ADVERTISING	5,805	520	596	800	800	-	
0100-01-002-0201-	43991	CREDIT/DEBIT CARD	-	-	-	-	3,500	3,500	
0100-01-002-0201-	43993	BANK ACCOUNT FEES	-	-	-	-	14,500	14,500	
0100-01-002-0201-	45210	POSTAL SERVICE	16,779	35,608	31,156	35,000	33,742	(1,258)	
0100-01-002-0201-	45230	TELEPHONE	5,286	4,367	5,068	3,200	3,200	-	
0100-01-002-0201-	45305	MOTOR VEHICLE INSURANCE	135	228	-	250	-	(250)	
0100-01-002-0201-	45410	LEASE/RENT EQUIPMENT	79	106	-	1,500	-	(1,500)	
0100-01-002-0201-	45540	CONVENTION & EDUCATION	1,120	3,220	1,889	3,000	3,000	-	
0100-01-002-0201-	45810	DUES AND MEMBERSHIPS	355	-	450	450	500	50	
0100-01-002-0201-	46001	OFFICE SUPPLIES	4,390	8,246	5,372	8,000	8,000	-	
0100-01-002-0201-	46002	FOOD SUPPLIES	322	394	183	450	450	-	
0100-01-002-0201-	46008	VEHICLE & EQUIP FUEL	120	109	-	100	-	(100)	
0100-01-002-0201-	46012	BOOKS & SUBSCRIPTIONS	-	28	-	60	60	-	
0100-01-002-0201-	46015	COUNTY DOG TAGS	581	462	540	1,500	1,000	(500)	
0100-01-002-0201-	46024	DATA PROCESSING SUPPLIES	-	566	1,495	500	1,500	1,000	
0100-01-002-0201-	48107	INFO TECH EQUIPMENT	-	-	-	-	-	-	
			491,081	566,935	567,221	563,431	588,185	24,754	

Clerk of Circuit Court

Prince George Circuit Court serves the residents of Prince George County. The Prince George Circuit Court (6th Judicial Circuit) is the trial court with the broadest powers in Virginia. The Circuit Court has authority to try a full range of cases, both civil and criminal, jury and non-jury. The Court records deeds, deeds of trust, finance statements, judgments, as well as qualifying notaries, issuing marriage licenses and handling all divorces. Civil cases include a wide variety of business disputes, personal injury and domestic relations cases. The Court hears felony criminal cases. A felony is a crime punishable by commitment to the State penitentiary for one year or more. The Court also hears appeals of misdemeanor and traffic cases from the General District Court and Juvenile Courts.

Clerk of Circuit Court									
Location Code		0202							
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)	
0100-02-010-0202-00	41100	SALARIES & WAGES-REGULAR	315,044	326,912	343,792	365,810	374,943	9,133	
0100-02-010-0202-	41200	SALARIES & WAGES-OVERTIME	-	829	21	-	-	-	
0100-02-010-0202-	41300	PART-TIME SALARIES & WAGE	630	1,135	4,385	2,000	2,000	-	
0100-02-010-0202-	42100	FICA	21,754	23,500	24,905	28,138	28,836	698	
0100-02-010-0202-	42210	RETIREMENT	59,494	52,628	53,566	57,857	54,292	(3,565)	
0100-02-010-0202-	42300	HOSPITAL/MEDICAL PLANS	16,745	20,821	28,898	36,709	46,895	10,186	
0100-02-010-0202-	42400	GROUP LIFE INSURANCE	3,580	3,878	4,052	4,353	4,912	559	
0100-02-010-0202-	42500	DISABILITY	-	-	65	-	75	75	
0100-02-010-0202-	42700	WORKER'S COMPENSATION	232	546	385	356	350	(6)	
0100-02-010-0202-	43101	PROFESSIONAL SERVICES	37	6,728	4,511	7,500	5,000	(2,500)	
0100-02-010-0202-	43310	REPAIRS AND MAINTENANCE	484	-	310	600	600	-	
0100-02-010-0202-	43320	MAINTENANCE SVS CONTRACTS	1,415	-	-	2,000	2,000	-	
0100-02-010-0202-	43500	PRINTING AND BINDING	2,069	118	481	1,800	1,000	(800)	
0100-02-010-0202-	43513	MICROFILMING EXPENSE	515	326	887	1,000	1,000	-	
0100-02-010-0202-	45210	POSTAL SERVICE	7,244	2,700	7,750	2,750	2,500	(250)	
0100-02-010-0202-	45230	TELEPHONE	1,249	1,085	790	2,350	2,350	-	
0100-02-010-0202-	45410	LEASE/RENT EQUIPMENT	1,430	2,526	6,572	3,000	3,000	-	
0100-02-010-0202-	45810	DUES AND MEMBERSHIPS	-	320	320	320	320	-	
0100-02-010-0202-	46001	OFFICE SUPPLIES	4,559	4,458	7,943	5,000	5,000	-	
0100-02-010-0202-	46002	FOOD SUPPLIES	200	165	248	200	200	-	
0100-02-010-0202-	46012	BOOKS & SUBSCRIPTIONS	-	1,279	-	200	500	300	
0100-02-010-0202-	46024	DATA PROCESS INDEXING	14,600	15,643	15,841	17,200	17,200	-	
0100-02-010-0202-	48101	MACHINERY & EQUIPMENT	-	985	556	1,000	1,000	-	
0100-02-010-0202-	48102	FURNITURE & FIXTURES	-	-	2,878	200	200	-	
0100-02-010-0202-	48107	INFO TECH EQUIPMENT	11,320	10,640	1,285	8,500	500	(8,000)	
			462,602	477,221	510,439	548,843	554,673	5,830	

Sheriff

The mission of the Prince George County Sheriff's Office starts with the department's commitment to excellence by example. The pledge demands that the department's men and women embrace integrity at all times. The Sheriff's office seeks to employ and maintain only dedicated and caring personnel that will set a high standard of "excellence by example". The department also has a standard of commitment in partnership with the community to life and property that is second to none.

The daily goal is to perform the duties of the Sheriff's Office of Prince George County to the full extent of the department's abilities while listening and responding to the public's concerns. The department honors their allegiance to the Community, State and nation to uphold the Constitution while seeking to ensure every citizen is treated with dignity, fairness and respect, regardless of circumstance. The Prince George County Sheriff's Office is small but provides several services to the people of Prince George, Virginia such as Courthouse security, Service of civil and criminal papers, Project Lifesaver, Home incarceration, Selective enforcement, Project ChildSafe, TRIAD Program, Eagle Eddie Gun Safety program, Security for community activities, National Night Out and Career Day at local schools.

Sheriff									
Location Code		0203							
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)	
0100-02-010-0203-00	41100	SALARIES & WAGES-REGULAR	556,682	597,334	595,302	604,329	619,418	15,089	
0100-02-010-0203-	41200	SALARIES & WAGES-OVERTIME	3,232	1,444	4,794	4,500	6,500	2,000	
0100-02-010-0203-	41300	PART-TIME SALARIES & WAGE	21,333	21,704	21,640	24,502	40,000	15,498	
0100-02-010-0203-	41700	SELECTIVE ENFORCEMENT-OVT	4,995	20,620	20,136	20,000	20,000	-	
0100-02-010-0203-	42100	FICA	42,483	46,547	46,421	49,980	52,473	2,493	
0100-02-010-0203-	42210	RETIREMENT	111,170	94,935	92,466	102,769	89,692	(13,077)	
0100-02-010-0203-	42300	HOSPITAL/MEDICAL PLANS	46,691	56,066	81,385	87,938	106,346	18,408	
0100-02-010-0203-	42400	GROUP LIFE INSURANCE	6,685	6,995	6,995	7,192	8,114	922	
0100-02-010-0203-	42700	WORKER'S COMPENSATION	6,384	8,500	10,850	10,341	9,000	(1,341)	
0100-02-010-0203-	42701	LINE OF DUTY ACT	2,042	2,600	2,200	2,600	2,600	-	
0100-02-010-0203-	43101	PROFESSIONAL SERVICES	-	(136)	-	-	-	-	
0100-02-010-0203-	43320	MAINTENANCE SVS CONTRACTS	672	512	347	10,000	24,733	14,733	
0100-02-010-0203-	44200	AUTOMOTIVE/MOTOR POOL	-	10,258	6,775	7,000	7,000	-	
0100-02-010-0203-	45210	POSTAL SERVICE	1,804	1,965	2,179	2,500	2,500	-	
0100-02-010-0203-	45230	TELEPHONE	1,953	1,654	1,727	3,480	3,480	-	
0100-02-010-0203-	45305	MOTOR VEHICLE INSURANCE	3,037	3,435	3,758	3,500	4,000	500	
0100-02-010-0203-	45410	LEASE/RENT EQUIPMENT	2,194	2,632	3,362	4,630	5,870	1,240	
0100-02-010-0203-	45540	CONVENTION & EDUCATION	1,610	1,436	708	1,500	1,500	-	
0100-02-010-0203-	45810	DUES AND MEMBERSHIPS	906	1,410	954	954	954	-	
0100-02-010-0203-	46001	OFFICE SUPPLIES	3,348	2,759	5,920	5,000	5,000	-	
0100-02-010-0203-	46008	VEHICLE & EQUIP. FUEL	18,352	18,367	13,616	20,000	20,000	-	
0100-02-010-0203-	46009	VEHICLE & EQUIP. SUPPLIES	13	469	3,226	500	3,000	2,500	
0100-02-010-0203-	46010	POLICE SUPPLIES	3,464	2,858	3,224	4,000	4,000	-	
0100-02-010-0203-	46011	UNIFORM/APPAREL	2,426	2,354	2,801	3,000	3,000	-	
0100-02-010-0203-	46014	OTHER OPERATING SUPPLIES	26	93	199	250	250	-	
0100-02-010-0203-	46042	OTHER SUPPLIES-GRANTS	59	-	(50)	-	-	-	
0100-02-010-0203-	46047	HOME ELECT MONITORING	-	1,596	563	2,000	2,000	-	
0100-02-010-0203-	46070	TRIAD	(1,339)	(429)	(229)	-	-	-	
0100-02-010-0203-	47008	CRATER ACADEMY	3,484	3,484	3,752	3,940	4,172	232	
0100-02-010-0203-	48101	MACHINERY & EQUIPMENT	39,408	40,274	32,028	-	40,000	40,000	
			883,115	951,738	967,049	986,405	1,085,602	99,197	

NOTES: For FY16/17 the Treasurer's Office was approved to purchase software to automate civil service processing. Estimated cost for Year 1 of this initiative is \$40,000.

Commonwealth's Attorney

The mission of the Prince George Commonwealth's Attorney's Office is to help make the County of Prince George a safe place to live, work and play by prosecuting those cases where there is sufficient, legally admissible evidence in a manner that (1) respects the dignity of those who are the unfortunate victims of crime and (2) promotes the ends of justice.

The office accomplishes this mission by:

1. Working with the office of the Victim Witness Coordinator to ensure that crime victims are treated with dignity and respect and are fully aware of their rights as victims under Virginia Code § 19.2-11.01
2. Properly preparing cases and witness for court
3. Participating in programs to improve administration of justice
4. Being accessible to law enforcement officers for legal advice and assistance 24 hours a day
5. Using technology to enhance our ability to manage our caseload and to effectively present evidence in the courtroom
6. Attending training programs to ensure that each staff member and attorney is up to date on the latest developments in criminal law prosecution
7. Treating those who come in contact with the office the way that our staff would want to be treated
8. Acting with integrity and always striving to do the right thing
9. Reaching out to schools, civic groups and members of the community in an effort to build a coalition to prevent and fight crime

Commonwealth Attorney									
Location Code		0204							
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)	
0100-02-020-0204-00	41100	SALARIES & WAGES-REGULAR	381,922	410,310	411,538	422,157	407,173	(14,984)	
0100-02-020-0204-00	41300	PART-TIME SALARIES	-	-	95	-	2,000	2,000	
0100-02-020-0204-	42100	FICA	27,021	29,010	29,157	32,295	31,302	(993)	
0100-02-020-0204-	42210	RETIREMENT	65,913	57,518	58,921	66,405	58,959	(7,446)	
0100-02-020-0204-	42300	HOSPITAL/MEDICAL PLANS	29,185	34,371	42,721	46,688	56,053	9,365	
0100-02-020-0204-	42400	GROUP LIFE INSURANCE	4,203	4,238	4,458	5,024	5,334	310	
0100-02-020-0204-	42500	DISABILITY	-	-	401	-	400	400	
0100-02-020-0204-	42700	WORKER'S COMPENSATION	237	584	420	380	400	20	
0100-02-020-0204-	43101	PROFESSIONAL SERVICES	26,911	4,662	7,725	500	500	-	
0100-02-020-0204-	43320	MAINTENANCE SVS CONTRACTS	1,320	1,320	1,320	1,560	1,560	-	
0100-02-020-0204-	45210	POSTAL SERVICE	645	718	553	660	660	-	
0100-02-020-0204-	45230	TELEPHONE	693	517	545	1,600	1,600	-	
0100-02-020-0204-	45540	CONVENTION & EDUCATION	1,629	3,351	779	4,100	8,360	4,260	
0100-02-020-0204-	45810	DUES AND MEMBERSHIPS	1,780	1,838	1,168	2,500	2,500	-	
0100-02-020-0204-	46001	OFFICE SUPPLIES	3,237	1,577	6,389	3,100	3,100	-	
0100-02-020-0204-	46002	FOOD SUPPLIES	-	-	-	275	275	-	
0100-02-020-0204-	46011	UNIFORM & APPAREL	-	-	555	-	-	-	
0100-02-020-0204-	46012	BOOKS & SUBSCRIPTIONS	1,592	1,310	1,383	2,000	2,139	139	
0100-02-020-0204-	46024	DATA PROCESSING SUPPLIES	356	548	1,470	600	600	-	
0100-02-020-0204-	48107	INFO TECH EQUIPMENT	-	-	49,703	3,600	4,080	480	
			546,643	551,872	619,301	593,444	586,994	(6,450)	

COMMUNITY DEVELOPMENT

Community Development & Code Compliance

The Department of Community Development and Code Compliance is charged with the duty of issuing permits and conducting inspections for all new construction, addition, alterations, repairs, removal, demolition, replacement, change of use or other building/construction operations. The department reviews plans to confirm that the proposed work complies with the provisions of the Virginia Uniform Statewide Building Code. The department also performs Code Compliance Enforcement tasks related to property maintenance regulations and County ordinances. The department charges permit, plan review and inspection fees to defray the cost of providing services.

Community Development and Code Compliance								
Location Code 0300								
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0100-03-400-0300	41100	SALARIES & WAGES-REGULAR	643,414	692,691	665,347	711,368	730,127	18,759
0100-03-400-0300	41200	SALARIES & WAGES-OVERTIME	-	137	-	-	(40,000)	(40,000)
0100-03-400-0300	41300	PART-TIME SALARIES & WAGE	7,631	14,790	13,383	24,000	24,000	-
0100-03-400-0300	41301	COMP COMMISSION MEMBERS	17,400	18,300	17,800	18,800	18,800	-
0100-03-400-0300	42100	FICA	46,158	51,032	48,279	57,694	59,129	1,435
0100-03-400-0300	42210	RETIREMENT	129,145	110,755	108,894	118,631	105,722	(12,909)
0100-03-400-0300	42300	HOSPITAL/MEDICAL PLANS	58,615	70,028	86,166	93,060	102,391	9,331
0100-03-400-0300	42400	GROUP LIFE INSURANCE	7,765	8,161	8,238	8,465	9,565	1,100
0100-03-400-0300	42700	WORKER'S COMPENSATION	6,680	8,992	6,294	8,097	7,500	(597)
0100-03-400-0300	43101	PROFESSIONAL SERVICES	563	7,737	6,057	7,000	7,000	-
0100-03-400-0300	43310	REPAIRS AND MAINTENANCE	-	155	-	500	500	-
0100-03-400-0300	43320	MAINTENANCE SVS CONTRACTS	32,795	37,392	33,755	35,195	35,195	-
0100-03-400-0300	43600	ADVERTISING	5,261	3,185	4,408	6,000	6,000	-
0100-03-400-0300	43990	OTHER SERVICES	450	-	-	-	-	-
0100-03-400-0300	43991	BANK ACCOUNT FEES	2,710	6,028	3,576	6,500	6,500	-
0100-03-400-0300	44200	AUTOMOTIVE/MOTOR POOL	-	1,618	858	2,500	2,500	-
0100-03-400-0300	45210	POSTAL SERVICE	1,027	1,461	1,794	1,500	1,500	-
0100-03-400-0300	45230	TELEPHONE	14,290	12,513	13,993	12,200	13,500	1,300
0100-03-400-0300	45305	MOTOR VEHICLE INSURANCE	1,345	2,174	2,307	2,300	2,530	230
0100-03-400-0300	45410	LEASE/RENT EQUIPMENT	2,609	2,599	2,718	3,000	3,000	-
0100-03-400-0300	45540	CONVENTION & EDUCATION	3,573	5,623	10,478	7,000	7,000	-
0100-03-400-0300	45810	DUES AND MEMBERSHIPS	755	1,085	745	1,200	1,200	-
0100-03-400-0300	46001	OFFICE SUPPLIES	4,048	1,071	2,349	3,000	3,000	-
0100-03-400-0300	46002	FOOD SUPPLIES	172	433	1,827	100	100	-
0100-03-400-0300	46008	VEHICLE & EQUIP. FUEL	7,001	7,508	5,799	7,000	7,000	-
0100-03-400-0300	46009	VEHICLE & EQUIP. SUPPLIES	-	123	983	3,000	1,500	(1,500)
0100-03-400-0300	46011	UNIFORM/APPAREL	661	1,019	775	1,000	1,000	-
0100-03-400-0300	46012	BOOKS & SUBSCRIPTIONS	1,530	953	1,698	2,000	2,000	-
0100-03-400-0300	46014	OTHER OPERATING SUPPLIES	42	-	-	-	-	-
0100-03-400-0300	46024	DATA PROCESSING SUPPLIES	1,240	4,212	1,110	5,000	5,000	-
0100-03-400-0300	46036	COMMUNICATION EQUIPMENT	-	119	144	250	250	-
0100-03-400-0300	46043	TOOLS & EQUIPMENT	-	-	-	250	250	-
0100-03-400-0300	48105	MOTOR VEHICLES	-	-	-	-	28,000	28,000
			996,879	1,071,894	1,049,775	1,146,610	1,151,759	5,149
		REGIONAL PLANNING COMMISSION	23,221					
		REVISED FY13 TOTAL	1,020,100					

Community Development & Code Compliance (Continued)

NOTES: A motor vehicle is included in the FY16/17 for CDCC. Vehicle is on the County replacement cycle and will replace a vehicle being taken out of service due to excessive needed repairs.

FINANCIAL SERVICES

		FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	
	Activity	Expended	Expended	Expended	Adopted Budget	Adopted Budget	Increase (Decrease)
Financial Services							
0401	Assessor	474,796	450,005	439,086	485,150	500,684	15,534
0402	Finance	542,472	571,958	624,269	677,206	708,966	31,760
0403	Information Technology	547,163	623,411	648,068	688,106	682,278	(5,828)
	Total Financial Services	1,564,431	1,645,374	1,711,423	1,850,462	1,891,928	41,466

Assessor

Real Estate assessments in Prince George County are administered by the Real Estate Assessor's Office under the authority of the Constitution of Virginia, the Code of Virginia and the Prince George County Code. It is the responsibility of the Real Estate Assessor's Office to assess land and improvements at 100 percent of fair market value according to state law. The annual real estate assessment is an estimate of the fair market value of land and improvements as of January 1 of the tax year.

The Assessor's Office is responsible for making changes to land records from the new deeds, wills and plats received from the Clerk's Office. For each property record there is a card showing the record of ownership, legal description, acreage, class code, district, source of title, location of property, sales date and sales amount.

Other functions of the Real Estate Assessor's Office include interpreting and administering all laws pertaining to real estate assessments, producing supplemental assessments for all new construction in the County, responding to inquiries concerning assessment and valuation procedures, defending assessed values before the Board of Equalization and managing the Land Use Program.

Assessor								
Location Code		0401						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0100-01-002-0401-00	41100	SALARIES & WAGES-REGULAR	287,634	312,858	304,033	310,640	307,076	(3,564)
0100-01-002-0401-	41200	SALARIES & WAGES-OVERTIME	-	296	21	-	-	-
0100-01-002-0401-	41300	PART-TIME SALARIES & WAGE	225	-	51	500	500	-
0100-01-002-0401-	41301	COMP. COMMISSION MEMBERS	300	300	-	2,000	2,000	-
0100-01-002-0401-	42100	FICA	20,739	23,145	22,193	23,955	23,683	(272)
0100-01-002-0401-	42210	RETIREMENT	57,758	49,189	45,798	49,257	44,465	(4,792)
0100-01-002-0401-	42300	HOSPITAL/MEDICAL PLANS	22,230	13,530	18,988	27,892	52,293	24,401
0100-01-002-0401-	42400	GROUP LIFE INSURANCE	3,473	3,625	3,465	3,696	4,023	327
0100-01-002-0401-	42700	WORKER'S COMPENSATION	2,761	3,930	2,800	4,215	3,500	(715)
0100-01-002-0401-	43101	PROFESSIONAL SERVICES	-	-	147	1,800	1,800	-
0100-01-002-0401-	43320	MAINTENANCE SVS CONTRACTS	20,880	22,174	17,520	29,350	29,350	-
0100-01-002-0401-	43600	ADVERTISING	91	-	-	1,250	1,250	-
0100-01-002-0401-	44200	AUTOMOTIVE/MOTOR POOL	-	700	504	1,000	1,000	-
0100-01-002-0401-	45210	POSTAL SERVICE	4,820	5,368	5,399	6,500	6,500	-
0100-01-002-0401-	45230	TELEPHONE	4,201	3,788	4,099	3,100	3,100	-
0100-01-002-0401-	45305	MOTOR VEHICLE INSURANCE	364	1,087	707	1,000	1,145	145
0100-01-002-0401-	45410	LEASE/RENT EQUIPMENT	355	-	645	-	-	-
0100-01-002-0401-	45540	CONVENTION & EDUCATION	2,716	2,278	1,180	6,000	6,000	-
0100-01-002-0401-	45810	DUES AND MEMBERSHIPS	710	355	375	500	500	-
0100-01-002-0401-	46001	OFFICE SUPPLIES	1,615	914	2,026	2,500	2,500	-
0100-01-002-0401-	46002	FOOD SUPPLIES	29	335	1,110	300	500	200
0100-01-002-0401-	46009	VEHICLE & EQUIP. SUPP	-	259	383	-	500	500
0100-01-002-0401-	46008	VEHICLE & EQUIP. FUEL	630	745	679	1,695	1,000	(695)
0100-01-002-0401-	46012	BOOKS & SUBSCRIPTIONS	767	872	1,928	2,500	2,500	-
0100-01-002-0401-	46024	DATA PROCESSING SUPPLIES	7,717	2,737	3,022	3,500	3,500	-
0100-01-002-0401-	48107	INFO TECH EQUIPMENT	-	157	(237)	2,000	2,000	-
0100-01-002-0401-	48105	REPLACE MOTOR VEHICLE	-	-	-	-	-	-
0100-01-002-0401-	48204	NEW SFTWR & AGREEMNT	34,779	1,364	2,250	-	-	-
			474,796	450,005	439,086	485,150	500,684	15,534

Finance

The Finance Department is committed to providing reliable information and quality service to our customers, who include citizens, elected officials, County administration, other County departments, vendors and employees. The functions of the Department include payroll, accounts payable, purchasing, budgeting, general accounting, grant administration and financial reporting. The department also manages the County’s newly acquired Financial Transparency Module – Open Gov with a July 1, 2016 targeted launch date.

The Finance Department produces the annual budget, the capital improvements plan and the Comprehensive Annual Financial Report.

Finance									
Location Code		0402							
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)	
0100-01-002-0402-00	41100	SALARIES & WAGES-REGULAR	357,816	380,593	394,501	426,330	439,327	12,997	
0100-01-002-0402-	41200	SALARIES & WAGES-OVERTIME	2,281	4,698	2,074	2,000	2,000	-	
0100-01-002-0402-	41300	PART-TIME SALARIES & WAGE	705	5,927	1,206	2,000	2,000	-	
0100-01-002-0402-	42100	FICA	25,980	27,383	28,666	32,920	33,915	995	
0100-01-002-0402-	42210	RETIREMENT	68,857	58,341	59,394	67,691	63,615	(4,076)	
0100-01-002-0402-	42300	HOSPITAL/MEDICAL PLANS	23,926	36,937	33,644	38,015	59,955	21,940	
0100-01-002-0402-	42400	GROUP LIFE INSURANCE	4,267	4,299	4,493	5,073	5,755	682	
0100-01-002-0402-	42500	DISABILITY	-	-	234	-	400	400	
0100-01-002-0402-	42700	WORKER'S COMPENSATION	273	613	431	377	400	23	
0100-01-002-0402-	43101	PROFESSIONAL SERVICES	10,314	9,820	53,246	55,000	55,000	-	
0100-01-002-0402-	43310	REPAIRS AND MAINTENANCE	-	366	-	500	500	-	
0100-01-002-0402-	43320	MAINTENANCE SVS CONTRACTS	7,441	4,354	624	17,500	17,500	-	
0100-01-002-0402-	43600	ADVERTISING	973	537	412	500	500	-	
0100-01-002-0402-	45210	POSTAL SERVICE	5,423	3,626	4,211	4,000	4,000	-	
0100-01-002-0402-	45230	TELEPHONE	4,857	5,989	5,156	5,000	5,000	-	
0100-01-002-0402-	45410	LEASE/RENT EQUIPMENT	1,427	1,171	-	1,200	-	(1,200)	
0100-01-002-0402-	45540	CONVENTION & EDUCATION	16,254	10,132	14,929	8,000	8,000	-	
0100-01-002-0402-	45810	DUES AND MEMBERSHIPS	1,725	1,382	860	650	650	-	
0100-01-002-0402-	46001	OFFICE SUPPLIES	5,763	6,865	10,538	7,000	7,000	-	
0100-01-002-0402-	46002	FOOD SUPPLIES	957	1,533	2,059	450	450	-	
0100-01-002-0402-	46012	BOOKS & SUBSCRIPTIONS	698	484	153	500	500	-	
0100-01-002-0402-	46024	DATA PROCESSING SUPPLIES	2,179	2,226	2,667	2,500	2,500	-	
0100-01-002-0402-	48102	REPLACE FURNITURE & FIXTURES	-	-	1,960	-	-	-	
0100-01-002-0402-	48107	INFO TECH EQUIPMENT	260	4,582	2,814	-	-	-	
			542,472	571,958	624,269	677,206	708,966	31,760	

Information Technology

The Information Technology Department provides technology support services for County departments, Constitutional Offices, and several multi-jurisdictional agencies. Support is provided in a wide variety of areas including:

- Providing hardware and software support for County technology assets including desktop computers, laptop computers, servers, telephones, printers, mobile devices, as well as audio-visual equipment
- Planning and support for voice and data networks
- Operational support for existing departmental and enterprise data systems and business processes
- Project management and support for enterprise and departmental technology initiatives
- Training end users for a variety of applications and systems that are part of the County technology infrastructure
- Ensuring continuity of technology operations in the event of natural or manmade disasters
- Strategic planning for applying technology in a manner that will meet the current and future needs of Prince George County

Information Technology								
Location Code	0403							
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0100-01-002-0403-	41100	SALARIES & WAGES-REGULAR	302,332	345,813	325,189	383,411	372,850	(10,561)
0100-01-002-0403-	41200	SALARIES & WAGES-OVERTIME	1,129	496	-	-	-	-
0100-01-002-0403-	41300	PART-TIME SALARIES & WAGES	8,382	943	1,775	-	-	-
0100-01-002-0403-	42100	FICA	22,944	24,830	22,985	29,331	28,523	(808)
0100-01-002-0403-	42210	RETIREMENT	52,496	51,983	50,344	60,311	53,989	(6,322)
0100-01-002-0403-	42300	HOSPITAL/MEDICAL PLANS	28,961	40,307	38,556	46,820	44,286	(2,534)
0100-01-002-0403-	42400	GROUP LIFE INSURANCE	3,293	3,788	3,809	4,563	4,884	321
0100-01-002-0403-	42500	DISABILITY	-	-	179	-	200	200
0100-01-002-0403-	42700	WORKER'S COMPENSATION	227	557	420	383	383	-
0100-01-002-0403-	43101	PROFESSIONAL SERVICES	7,456	17,451	12,400	6,000	8,000	2,000
0100-01-002-0403-	43310	REPAIRS AND MAINTENANCE	4,394	1,863	2,698	4,000	4,000	-
0100-01-002-0403-	43320	MAINTENANCE SVS CONTRACTS	32,002	42,549	47,084	69,000	69,000	-
0100-01-002-0403-	43600	ADVERTISING	1,653	1,640	1,482	1,000	1,000	-
0100-01-002-0403-	45210	POSTAL SERVICE	127	182	91	100	100	-
0100-01-002-0403-	45230	TELEPHONE	3,205	25,142	6,326	3,000	3,000	-
0100-01-002-0403-	45232	INTERNET	1,908	125	125	-	-	-
0100-01-002-0403-	45233	DATA LINES/T1	20,192	18,411	22,772	22,000	22,000	-
0100-01-002-0403-	45410	LEASE/RENT EQUIPMENT	280	469	584	500	500	-
0100-01-002-0403-	45540	CONVENTION & EDUCATION	2,314	6,046	6,269	6,000	6,000	-
0100-01-002-0403-	45810	DUES AND MEMBERSHIPS	35	-	-	300	300	-
0100-01-002-0403-	46001	OFFICE SUPPLIES	708	692	1,053	600	700	100
0100-01-002-0403-	46002	FOOD SUPPLIES	683	584	628	300	600	300
0100-01-002-0403-	46012	BOOKS & SUBSCRIPTIONS	315	39	-	200	200	-
0100-01-002-0403-	46024	DATA PROCESSING SUPPLIES	21,332	9,966	6,806	6,500	6,500	-
0100-01-002-0403-	48101	MACHINERY & EQUIPMENT	7,429	-	37,160	-	-	-
0100-01-002-0403-	48104	SOFTWARE & SOFTWARE AGREE	11,836	6,602	13,129	-	5,000	5,000
0100-01-002-0403-	48107	INFO TECH EQUIPMENT	11,529	22,934	46,202	43,787	50,263	6,476
			547,163	623,411	648,068	688,106	682,278	(5,828)

OPERATIONS

		FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	
	Activity	Expended	Expended	Expended	Adopted Budget	Adopted Budget	Increase (Decrease)
Operations							
0502	County Garage	553,044	445,685	397,060	416,648	431,449	14,801
0503	Refuse Disposal	70,347	42,889	68,300	95,665	94,169	(1,496)
0504	General Properties	1,903,383	1,884,723	1,969,595	2,045,512	2,157,956	112,444
0505	Parks & Recreation	832,368	845,123	873,060	882,007	964,405	82,398
0506	County Engineering	14,811	9,052	4,982	7,000	7,000	-
	Total Operations	3,373,953	3,227,472	3,312,997	3,446,832	3,654,979	208,147

County Garage

The County Garage provides maintenance to all County-owned vehicles and equipment, including Police, Fire/EMS, Engineering and Utilities, and all other vehicles. The garage assists in specifications for new vehicle and equipment purchases and performs mechanic repair and preventative maintenance on all fleet vehicles. The garage is responsible for the vehicular fuel delivery system, tracking fuel consumption and fuel billing.

Garage									
Location Code	0502								
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)	
0100-01-002-0502-00	41100	SALARIES & WAGES-REGULAR	193,713	210,478	209,094	213,388	218,716	5,328	
0100-01-002-0502-	41200	SALARIES & WAGES-OVERTIME	348	2,158	3,389	2,000	4,000	2,000	
0100-01-002-0502-	41300	PART-TIME SALARIES & WAGE	1,440	12,936	13,440	18,000	25,000	7,000	
0100-01-002-0502-	42100	FICA	14,448	16,802	16,935	17,854	18,950	1,096	
0100-01-002-0502-	42210	RETIREMENT	39,361	33,504	32,632	36,712	31,670	(5,042)	
0100-01-002-0502-	42300	HOSPITAL/MEDICAL PLANS	17,505	20,295	23,917	26,136	30,641	4,505	
0100-01-002-0502-	42400	GROUP LIFE INSURANCE	2,367	2,468	2,468	2,539	2,865	326	
0100-01-002-0502-	42700	WORKER'S COMPENSATION	2,987	6,089	4,270	5,299	5,000	(299)	
0100-01-002-0502-	43310	REPAIRS AND MAINTENANCE	2,554	1,365	1,104	3,000	3,000	-	
0100-01-002-0502-	43701	LAUNDRY & DRY CLEANING	1,698	1,729	2,053	2,200	2,200	-	
0100-01-002-0502-	44200	AUTOMOTIVE/MOTOR POOL	-	706	657	1,200	1,200	-	
0100-01-002-0502-	45210	POSTAL SERVICE	52	-	13	20	20	-	
0100-01-002-0502-	45230	TELEPHONE	16,086	1,588	2,298	1,700	1,700	-	
0100-01-002-0502-	45305	MOTOR VEHICLE INSURANCE	439	684	707	900	1,586	686	
0100-01-002-0502-	45410	LEASE/RENT EQUIPMENT	979	539	729	1,200	1,200	-	
0100-01-002-0502-	45540	CONVENTION & EDUCATION	2,348	1,921	952	2,400	2,900	500	
0100-01-002-0502-	46001	OFFICE SUPPLIES	788	732	940	1,000	1,000	-	
0100-01-002-0502-	46002	FOOD SUPPLIES	177	244	130	400	400	-	
0100-01-002-0502-	46007	REPAIRS & MAINTENANCE	-	12,193	-	-	-	-	
0100-01-002-0502-	46008	VEHICLE & EQUIP. FUEL	(8,582)	24,500	19,138	15,000	15,000	-	
0100-01-002-0502-	46009	VEHICLE & EQUIP. SUPPLIES	256,676	83,680	47,991	50,000	50,000	-	
0100-01-002-0502-	46011	UNIFORM/APPAREL	625	365	615	700	700	-	
0100-01-002-0502-	46012	BOOKS & SUBSCRIPTIONS	-	-	1,500	1,600	1,600	-	
0100-01-002-0502-	46024	DATA PROCESSING SUPPLIES	168	687	-	400	400	-	
0100-01-002-0502-	46043	TOOLS & EQUIPMENT	6,497	7,578	9,878	9,800	8,500	(1,300)	
0100-01-002-0502-	48101	MACHINERY & EQUIPMENT	651	2,113	2,148	2,800	2,800	-	
0100-01-002-0502-	48102	FURNITURE & FIXTURES	-	-	-	400	400	-	
0100-01-002-0502-	48105	REPLACE MOTOR VEHICLE	-	-	-	-	-	-	
0100-01-002-0502-	48107	INFO TECH EQUIPMENT	-	-	62	-	-	-	
0100-01-002-0502-	48201	MACHINERY & EQUIPMENT	-	331	-	-	-	-	
			553,044	445,685	397,060	416,648	431,449	14,801	

Refuse Disposal

Location Code								
	0503							
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0100-04-102-0503-	43101	PROFESSIONAL SERVICES	14,028	6,691	19,365	5,000	5,000	-
0100-04-102-0503-	43326	SANITATION SVC DUMPMAS	1,080	5,015	5,040	7,680	7,680	-
0100-04-102-0503-	43327	CLEAN COMMUNITY DAY	-	-	-	24,250	24,000	(250)
0100-04-102-0503-	43330	RECYCLING CENTER	-	8,004	4,697	20,000	20,000	-
0100-04-102-0503-	43332	TRANS/SOLID WASTE STATION	593	-	-	-	-	-
0100-04-102-0503-	43350	LANDFILL/ MAINTENANCE	36,800	6,000	21,890	20,560	20,000	(560)
0100-04-102-0503-	43600	ADVERTISING	266	-	-	-	-	-
0100-04-102-0503-	45230	TELEPHONE	432	32	160	-	-	-
0100-04-102-0503-	45600	COUNTY CONT (CVWMA)	17,148	17,148	17,148	18,175	17,489	(686)
			70,347	42,889	68,300	95,665	94,169	(1,496)

General Properties

The Department of General Services is responsible for maintenance of all County buildings and grounds, as well as emergency service planning. It also includes Landfill Maintenance.

General Properties								
Location Code		0504						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0100-04-103-0504-00	41100	SALARIES & WAGES-REGULAR	308,147	353,522	351,458	400,129	410,120	9,991
0100-04-103-0504-	41200	SALARIES & WAGES-OVERTIME	8,599	3,549	9,544	3,500	3,500	-
0100-04-103-0504-	41300	PART-TIME SALARIES & WAGE	27,526	43,073	43,624	3,000	3,000	-
0100-04-103-0504-	42100	FICA	25,808	29,763	28,983	31,107	31,871	764
0100-04-103-0504-	42210	RETIREMENT	59,773	55,076	53,774	63,963	59,385	(4,578)
0100-04-103-0504-	42300	HOSPITAL/MEDICAL PLANS	27,976	34,690	48,336	60,390	72,232	11,842
0100-04-103-0504-	42400	GROUP LIFE INSURANCE	3,682	4,058	4,068	4,762	5,373	611
0100-04-103-0504-	42500	DISABILITY	-	-	-	-	250	250
0100-04-103-0504-	42700	WORKER'S COMPENSATION	3,766	6,309	5,670	7,613	5,250	(2,363)
0100-04-103-0504-	43101	PROFESSIONAL SERVICES	23,174	5,360	14,943	20,000	20,000	-
0100-04-103-0504-	43310	REPAIRS AND MAINTENANCE	272,406	177,807	235,119	175,000	218,830	43,830
0100-04-103-0504-	43320	MAINTENANCE SVS CONTRACTS	220,143	277,128	273,864	257,273	268,590	11,317
0100-04-103-0504-	43326	SANITATION SVS DUMPMAS	2,749	-	-	-	-	-
0100-04-103-0504-	43330	RECYCLING CENTER	-	660	-	-	-	-
0100-04-103-0504-	43600	ADVERTISING	112	202	-	300	300	-
0100-04-103-0504-	43701	LAUNDRY & DRY CLEANING	775	2,172	2,118	2,000	2,200	200
0100-04-103-0504-	44200	AUTOMOTIVE/MOTOR POOL	-	4,819	2,897	6,000	5,000	(1,000)
0100-04-103-0504-	45102	E-COURTS BLDG	82,447	86,476	80,886	89,000	88,000	(1,000)
0100-04-103-0504-	45103	E-POLICE BLDG	19,491	20,642	17,449	21,000	20,500	(500)
0100-04-103-0504-	45104	E-PG FIRE DEPARTMENT	13,236	13,206	6,882	13,500	11,000	(2,500)
0100-04-103-0504-	45105	E-FOOD BANK ANNEX	223	73	99	250	250	-
0100-04-103-0504-	45106	E-#5&6/ FOOD BANK	3,730	4,097	3,500	1,200	1,000	(200)
0100-04-103-0504-	45107	E-HERITAGE MUSEUM - CLERKS BU	1,171	713	2,047	3,000	2,500	(500)
0100-04-103-0504-	45108	E-HERITAGE MUSEUM - MAIN	5,459	5,336	4,985	5,500	5,500	-
0100-04-103-0504-	45109	E-RCJA	6,626	-	695	-	-	-
0100-04-103-0504-	45110	E-BUREN BLDG	2,694	3,325	3,439	3,400	3,400	-
0100-04-103-0504-	45111	E-BUREN BLDG PARKING LOT LIGH	97	101	128	125	130	5
0100-04-103-0504-	45112	E-#12/HUMAN SERVICES BLDG	24,318	18,135	21,627	24,000	24,000	-
0100-04-103-0504-	45113	E-#7/HERITAGE MUSEUM ANNEX	-	7,646	-	-	-	-
0100-04-103-0504-	45115	E-#15 COUNTY GARAGE	7,119	6,595	5,613	7,150	7,000	(150)
0100-04-103-0504-	45116	E-#16/SCOTT PARK (CONCESSION/	3,741	3,738	4,270	3,900	4,200	300
0100-04-103-0504-	45117	E-OLD NORTH/P&R	22,225	31,930	26,012	32,000	30,000	(2,000)
0100-04-103-0504-	45118	E-#18/TEMPLE PARK	9,306	7,882	7,612	9,000	9,000	-
0100-04-103-0504-	45119	E-#19/LANDFILL	(6,306)	-	-	-	-	-
0100-04-103-0504-	45120	E-#20/ANIMAL SERVICES CENTER	31,182	40,001	61,415	40,000	62,000	22,000
0100-04-103-0504-	45121	E-#21/BURROWSVILLE FIRE	4,144	4,035	3,982	4,200	5,000	800
0100-04-103-0504-	45122	E-#22/CARSON FIRE DEPART	6,579	5,944	6,028	6,500	3,000	(3,500)
0100-04-103-0504-	45123	E-#23/DISPUTANTA FIRE DEP	6,526	7,599	5,649	7,200	7,000	(200)
0100-04-103-0504-	45124	E-#24/JEFFERSON PARK FIRE	11,973	11,559	15,281	13,000	16,000	3,000
0100-04-103-0504-	45125	E-#25/EMERGENCY CREW BLDG	7,412	6,530	7,245	8,000	8,000	-
0100-04-103-0504-	45126	E-#26/STREET LIGHTING/VP	52,450	51,903	52,269	54,000	54,000	-
0100-04-103-0504-	45127	E-#27/STREET LIGHTING/PG	55,412	40,801	41,289	52,500	50,000	(2,500)
0100-04-103-0504-	45128	E-#28/CARSON SUB-STATION	1,535	3,337	5,936	3,200	6,000	2,800
0100-04-103-0504-	45129	E-#29-HOUSING	1,598	1,009	976	1,400	1,200	(200)
0100-04-103-0504-	45130	E#30-B& G UTILITY BLDG	3,682	-	-	-	-	-
0100-04-103-0504-	45131	E#30-DISPUTANTA COMM BLD	3,913	4,021	3,629	4,500	4,500	-
0100-04-103-0504-	45132	E-OLD MOORE	-	1,477	10,896	25,000	25,000	-
0100-04-103-0504-	45133	E - EXT.AG./S&W SCOTT PARK TRA	1,535	1,853	2,351	1,900	2,400	500
0100-04-103-0504-	45134	E-SHADYWOOD RD TOWER	169	153	58	-	-	-
0100-04-103-0504-	45137	E-JEJ MOORE FIELD LIGHTS	27,055	27,898	27,477	28,500	30,000	1,500
0100-04-103-0504-	45138	E-NEW COUNTY ADMIN. BLDG	77,363	75,358	68,887	80,000	76,000	(4,000)
0100-04-103-0504-	45139	E-B'VILLE COMMUNITY CNTR	5,636	5,329	4,220	5,700	5,500	(200)
0100-04-103-0504-	45140	E-PG LIBRARY	20,308	11,100	21,013	20,000	21,500	1,500
0100-04-103-0504-	45141	E- TOWER SITES	18,527	18,645	17,215	19,000	19,000	-
0100-04-103-0504-	45142	E- EMER COMM BUILDING	12,452	13,602	11,900	13,750	13,000	(750)
0100-04-103-0504-	45143	E -CARSON FIRE DEPT / NEW	836	-	-	1,800	16,000	14,200
0100-04-103-0504-	45151	H-#21/BURROWSVILLE FIRE	2,438	4,840	1,796	5,000	4,000	(1,000)
0100-04-103-0504-	45152	H-#22/CARSON FIRE DEPART	3,077	3,820	1,808	4,000	4,500	500
0100-04-103-0504-	45153	H-#23/DISPUTANTA FIRE DEP	5,332	7,068	1,881	6,500	5,500	(1,000)
0100-04-103-0504-	45154	H-#25/EMERGENCY CREW BLDG	6,229	10,160	4,454	6,000	5,500	(500)
0100-04-103-0504-	45155	H-#20/ANIMAL SHELTER	588	209	-	300	300	-

General Properties									
Location Code		0504							
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)	
0100-04-103-0504-	45155	H-#20/ANIMAL SHELTER	588	209	-	300	300	-	
0100-04-103-0504-	45157	H-#1/COURTS BUILDING	36,876	49,333	33,251	45,000	40,000	(5,000)	
0100-04-103-0504-	45158	H-#28/CARSON SUB-STATION	1,382	1,886	1,699	1,500	2,000	500	
0100-04-103-0504-	45159	H-#15 COUNTY GARAGE	5,391	11,500	4,870	10,000	8,000	(2,000)	
0100-04-103-0504-	45160	H-B & G UTILITY BLDG	519	-	-	-	-	-	
0100-04-103-0504-	45161	H-B PRINCE GEORGE FIRE DE	571	579	327	650	500	(150)	
0100-04-103-0504-	45162	H-JEFF PARK FIRE DEPT	1,529	(91)	19	200	150	(50)	
0100-04-103-0504-	45163	H-DISPUTANTA COMM BLDG	5,158	3,909	4,342	4,500	4,500	-	
0100-04-103-0504-	45164	H-RECREATION GARAGE	1,611	75	29	750	500	(250)	
0100-04-103-0504-	45165	H- COUNTY ADMIN. BLDG	24,135	43,933	19,358	32,000	30,000	(2,000)	
0100-04-103-0504-	45166	FUEL FOR TOWER GENERATORS	3,261	721	1,666	2,500	2,500	-	
0100-04-103-0504-	45167	FUEL FOR ECC BUILDING	6,119	9,292	3,766	7,500	6,500	(1,000)	
0100-04-103-0504-	45168	H-B/VILLE COMMUNITY CNTR	681	2,318	1,548	2,000	2,000	-	
0100-04-103-0504-	45169	OLD MOORE SCHOOL	-	13,562	74,692	54,700	74,000	19,300	
0100-04-103-0504-	45198	WATER SERVICE	16,268	12,707	15,553	19,500	19,500	-	
0100-04-103-0504-	45199	SEWER SERVICE	12,609	11,165	15,467	14,000	16,000	2,000	
0100-04-103-0504-	45210	POSTAL SERVICE	44	40	90	100	100	-	
0100-04-103-0504-	45230	TELEPHONE	4,422	7,686	9,487	8,000	9,500	1,500	
0100-04-103-0504-	45234	CABLE SERVICES	-	-	153	-	175	175	
0100-04-103-0504-	45235	ALARM SERVICES	-	-	241	-	250	250	
0100-04-103-0504-	45304	OTHER PROPERTY INSURANCE	88,398	57,229	47,401	60,000	60,000	-	
0100-04-103-0504-	45305	MOTOR VEHICLE INSURANCE	1,403	2,174	2,443	2,500	3,000	500	
0100-04-103-0504-	45410	LEASE/RENT EQUIPMENT	213	150	-	1,500	1,500	-	
0100-04-103-0504-	45510	MILEAGE	145	-	-	250	-	(250)	
0100-04-103-0504-	45540	CONVENTION & EDUCATION	1,173	1,655	429	1,000	1,000	-	
0100-04-103-0504-	45608	HURRICANE SANDY	24,450	-	-	-	-	-	
0100-04-103-0504-	46001	OFFICE SUPPLIES	3,819	3,440	4,821	3,750	4,000	250	
0100-04-103-0504-	46002	FOOD SUPPLIES	1,220	1,046	1,178	600	1,000	400	
0100-04-103-0504-	46005	JANITORIAL SUPPLIES	8,029	9,991	12,842	11,000	13,000	2,000	
0100-04-103-0504-	46007	REPAIR & MAINTENANCE SUPP	66,393	53,119	62,770	82,000	82,000	-	
0100-04-103-0504-	46008	VEHICLE & EQUIP. FUEL	14,819	15,607	11,843	15,500	15,000	(500)	
0100-04-103-0504-	46009	VEHICLE & EQUIP. SUPPLIES	24,241	4,244	1,616	3,500	3,000	(500)	
0100-04-103-0504-	46011	UNIFORM/APPAREL	343	240	392	1,000	1,000	-	
0100-04-103-0504-	48107	INFO TECH EQUIPMENT	-	881	-	-	-	-	
0100-04-103-0504-	48105	MOTOR VEHICLES	-	-	-	-	-	-	
			1,903,383	1,884,723	1,969,595	2,045,512	2,157,956	112,444	

Parks & Recreation

The Parks and Recreation Department provides the following services:

- Provides youth sports leagues – ages 4 through 15
- Provides adult sports leagues
- Provides summer playground day camps
- Provides discount tickets to theme parks
- Maintains County athletic fields and parks
- Manages reservations for picnic pavilions
- Provides adult classes
- Provides special activities, such as Christmas and Easter events
- Provides special interest classes
- Provides senior citizen trips and activities

Parks and Recreation								
Location Code		0505						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0100-07-211-0505	41100	SALARIES & WAGES-REGULAR	328,605	362,384	382,196	307,073	354,722	47,649
0100-07-211-0505	41200	SALARIES & WAGES-OVERTIME	196	2,538	1,764	2,000	2,000	-
0100-07-211-0505	41300	PART-TIME SALARIES & WAGE	24,777	42,695	42,555	75,450	112,398	36,948
0100-07-211-0505	41303	GAME OFFICIAL FEES	58,102	29,406	44,005	46,438	46,438	-
0100-07-211-0505	42100	FICA	25,210	29,705	30,872	32,969	39,440	6,471
0100-07-211-0505	42210	RETIREMENT	65,259	57,448	53,973	67,790	51,364	(16,426)
0100-07-211-0505	42300	HOSPITAL/MEDICAL PLANS	30,645	38,374	46,225	46,715	55,033	8,318
0100-07-211-0505	42400	GROUP LIFE INSURANCE	3,950	4,259	4,083	4,011	4,647	636
0100-07-211-0505	42500	DISABILITY INSURANCE	-	56	247	200	200	-
0100-07-211-0505	42700	WORKER'S COMPENSATION	5,257	6,000	5,600	8,522	8,000	(522)
0100-07-211-0505	43101	PROFESSIONAL SERVICES	1,209	442	173	-	-	-
0100-07-211-0505	43200	OFFICIALS/ INSTRUCTORS	21,642	11,865	904	18,920	-	(18,920)
0100-07-211-0505	43132	EMPL/ VOL RECOGNITION	1,500	1,770	1,701	2,000	2,000	-
0100-07-211-0505	43310	REPAIRS AND MAINTENANCE	1,249	2,078	1,547	2,000	2,000	-
0100-07-211-0505	43320	MAINTENANCE SVS CONTRACTS	4,013	8,022	8,666	8,000	9,000	1,000
0100-07-211-0505	43323	JANITORIAL SERVICES	6,898	6,732	6,360	9,200	8,000	(1,200)
0100-07-211-0505	43325	MAINT/ATHLETIC FIELDS	6,476	4,422	13,561	7,475	9,000	1,525
0100-07-211-0505	43600	ADVERTISING	4,746	5,867	7,777	5,000	6,000	1,000
0100-07-211-0505	44200	AUTOMOTIVE/MOTOR POOL	-	6,974	4,085	10,000	7,000	(3,000)
0100-07-211-0505	45210	POSTAL SERVICE	290	357	361	600	600	-
0100-07-211-0505	45230	TELEPHONE	6,092	4,014	7,489	5,150	5,150	-
0100-07-211-0505	45305	MOTOR VEHICLE INSURANCE	829	1,543	1,786	2,516	2,000	(516)
0100-07-211-0505	45410	LEASE/RENT EQUIPMENT	-	-	-	900	900	-
0100-07-211-0505	45540	CONVENTION & EDUCATION	1,495	1,775	408	625	625	-
0100-07-211-0505	45544	REC PROG SPEC ACTIVITIES	16,332	33,353	30,633	26,500	30,000	3,500
0100-07-211-0505	45810	DUES AND MEMBERSHIPS	570	509	555	565	565	-
0100-07-211-0505	46001	OFFICE SUPPLIES	11,320	5,602	7,209	3,530	5,000	1,470
0100-07-211-0505	46002	FOOD SUPPLIES	2,642	2,738	3,120	1,375	1,500	125
0100-07-211-0505	46003	AGRICULTURAL SUPPLIES	10,791	10,325	8,869	12,000	14,000	2,000
0100-07-211-0505	46007	REPAIR & MAINTENANCE SUPP	1,845	-	40	-	-	-
0100-07-211-0505	46008	VEHICLE & EQUIP. FUEL	13,689	15,561	13,681	16,000	13,000	(3,000)
0100-07-211-0505	46009	VEHICLE & EQUIP. SUPPLIES	994	6,705	2,448	5,000	5,000	-
0100-07-211-0505	46011	UNIFORM/APPAREL	1,845	3,024	2,481	2,000	2,000	-
0100-07-211-0505	46012	BOOKS & SUBSCRIPTIONS	250	423	218	30	250	220
0100-07-211-0505	46013	EDUCAT.& RECREAT.SUPPLIES	5,565	9,545	15,343	12,000	14,000	2,000
0100-07-211-0505	46014	OTHER OPERATING SUPPLIES	-	70	-	-	-	-
0100-07-211-0505	46018	TROPHIES, AWARDS	5,753	7,491	5,368	5,531	5,531	-
0100-07-211-0505	46048	ATHLETIC SUPPLIES/EQUIPMENT	97,056	91,722	85,571	92,172	96,172	4,000
0100-07-211-0505	46049	PARK & FACILITY SUPP/EQUIP	11,424	19,566	20,426	27,000	36,120	9,120
0100-07-211-0505	48101	MACHINERY & EQUIPMENT	31,739	8,557	9,500	14,750	14,750	-
0100-07-211-0505	48107	MOTOR VEHICLES	22,114	1,208	1,257	-	-	-
			832,368	845,123	873,060	882,007	964,405	82,398

County Engineering

The Prince George County Engineer assists in reviewing plans for storm water management compliance. Engineering is one of the responsibilities of the County’s Utilities Director, and portions of the salaries of that position, as well as of the Engineering Technician, are charged in this organization.

Engineer									
Location Code		0506							
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)	
0100-04-103-0506-	41100	SALARIES & WAGES-REGULAR	2,816	-	-	-	-	-	
0100-04-103-0506-	41300	PART-TIME SALARIES & WAGES	6,493	-	-	-	-	-	
0100-04-103-0506-	42100	FICA	703	-	-	-	-	-	
0100-04-103-0506-	42700	WORKER'S COMPENSATION	-	50	-	-	-	-	
0100-04-103-0506-	45230	TELEPHONE	691	617	-	-	-	-	
0100-04-103-0506-	45540	CONVENTION & EDUCATION	811	300	-	-	-	-	
0100-04-103-0506-	45810	DUES AND MEMBERSHIPS	896	-	-	-	-	-	
0100-04-103-0506-	46001	OFFICE SUPPLIES	12	687	-	-	-	-	
0100-04-103-0506-	46002	FOOD SUPPLIES	-	11	-	-	-	-	
0100-04-103-0506-	46017	STREET SIGNS	2,390	7,386	4,982	7,000	7,000	-	
			14,811	9,052	4,982	7,000	7,000	-	

PUBLIC SAFETY

		FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	
	Activity	Expended	Expended	Expended	Adopted Budget	Adopted Budget	Increase (Decrease)
Public Safety							
0601	Police Department	4,663,260	5,171,894	5,101,623	5,188,348	5,333,142	144,794
0602	Grants/Law Enforcement	27,872	306,159	91,303	-	-	-
0603	Emergency Communications Center	934,064	972,681	917,853	1,057,991	1,054,459	(3,532)
0604	Prince George Fire Department	46,056	53,922	69,378	52,270	55,650	3,380
0605	Disputanta Fire Department	41,706	54,336	47,104	33,865	40,595	6,730
0606	Carson Fire Department	73,597	117,658	85,672	51,200	69,753	18,553
0607	Burrowsville Fire Department	49,982	33,937	26,442	32,850	39,680	6,830
0608	Jefferson Park Fire Department	42,032	37,844	70,930	48,440	53,465	5,025
0609	Prince George Emergency Crew	17,027	14,701	24,052	13,200	10,700	(2,500)
0610	Fire and EMS	1,527,877	2,166,188	2,076,985	1,969,447	2,549,415	579,968
0611	Animal Control	388,671	395,477	440,739	450,907	480,463	29,556
0612	Emergency Management	6,331	76,887	69,072	25,231	34,797	9,566
0613	SAFER GRANT	-	55,490	359,074	376,822	-	(376,822)
0614	FIRE & EMS GRANTS	-	-	165,792	-	-	-
	Total Public Safety	7,818,475	9,457,172	9,546,017	9,300,571	9,722,120	421,549

Police Department

The Prince George County Police Department is proud of its accomplishments. The Department will continue to be a leading law enforcement agency, setting standards for professionalism, integrity and innovative service. The Department, in partnership with the community, will strive to protect and improve the quality of life in Prince George, providing leadership through open communication, fair and dignified service, and interactive problem solving. The Department takes pride in maintaining a high quality of life through a dynamic partnership with the community we serve.

Police									
Location Code 0601									
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)	
0100-03-100-0601-00	41100	SALARIES & WAGES-REGULAR	2,758,051	3,029,783	2,966,391	3,011,778	3,112,181	100,403	
0100-03-100-0601-01	41200	SALARIES & WAGES-OVERTIME	55,048	48,869	46,517	35,000	50,000	15,000	
0100-03-100-0601-02	41300	PART-TIME SALARIES & WAGE Career Development	22,284	29,601	24,737	25,000	45,000	20,000	
0100-03-100-0601-03	41101	SALARIES/WAGES COURTS	43,997	62,801	37,281	50,000	40,000	(10,000)	
0100-03-100-0601-04	41011	OVERTIME/ PD OUTSIDE EMPL	(3,466)	(18,540)	5,700	-	9,159	9,159	
0100-03-100-0601-05	41012	SECURITY OT/COUNTY RELATED	14,445	16,688	13,871	-	17,780	17,780	
0100-03-100-0601-06	41700	SELECTIVE ENFORCEMENT-OVT	131,477	115,413	83,904	135,000	90,000	(45,000)	
0100-03-100-0601-07	42100	FICA	222,696	242,736	230,061	249,144	258,885	9,741	
0100-03-100-0601-08	42210	RETIREMENT	546,811	481,311	457,071	512,291	450,644	(61,647)	
0100-03-100-0601-09	42300	HOSPITAL/MEDICAL PLANS	287,937	346,687	408,843	451,691	526,555	74,864	
0100-03-100-0601-10	42400	GROUP LIFE INSURANCE	33,160	35,627	35,170	35,840	40,770	4,930	
0100-03-100-0601-11	42500	DISABILITY	-	-	-	-	-	-	
0100-03-100-0601-12	42700	WORKER'S COMPENSATION	31,420	42,339	63,184	65,000	60,000	(5,000)	
0100-03-100-0601-13	42701	LINE OF DUTY ACT	11,978	15,250	15,989	16,000	16,000	-	
0100-03-100-0601-14	43101	PROFESSIONAL SERVICES	14,691	18,040	15,124	10,000	10,000	-	
0100-03-100-0601-15	43310	REPAIRS AND MAINTENANCE	2,964	7,069	1,496	5,000	3,000	(2,000)	
0100-03-100-0601-16	43312	MAINTENANCE/ PUB SAF BOAT	4,652	3,970	168	3,400	3,400	-	
0100-03-100-0601-17	43320	MAINTENANCE SVS CONTRACTS	24,576	53,246	48,706	38,203	51,785	13,582	
0100-03-100-0601-18	43600	ADVERTISING	786	814	231	500	500	-	
0100-03-100-0601-19	43892	DRUG ENFORCEMENT PURCH	6,695	6,202	9,500	6,500	8,000	1,500	
0100-03-100-0601-20	43894	DRUG ENFORCEMENT	4,436	4,873	6,000	5,000	5,000	-	
0100-03-100-0601-21	44200	AUTOMOTIVE/MOTOR POOL	-	94,203	55,107	85,000	75,000	(10,000)	
0100-03-100-0601-22	45210	POSTAL SERVICE	501	521	1,082	500	1,000	500	
0100-03-100-0601-23	45220	MESSENGER SERVICES	-	-	58	200	200	-	
0100-03-100-0601-24	45230	TELEPHONE	45,636	55,506	61,446	54,500	52,800	(1,700)	
0100-03-100-0601-25	45231	PAGERS	1,745	1,374	1,375	1,500	1,000	(500)	
0100-03-100-0601-26	45305	MOTOR VEHICLE INSURANCE	14,968	22,709	22,269	23,000	25,155	2,155	
0100-03-100-0601-27	45410	LEASE/RENT EQUIPMENT	4,745	5,067	5,040	5,100	4,863	(237)	
0100-03-100-0601-28	45540	CONVENTION & EDUCATION	14,887	13,266	8,955	13,425	20,360	6,935	
0100-03-100-0601-29	45611	INOPERABLE VEHICLE	-	-	-	-	3,000	3,000	
0100-03-100-0601-30	45810	DUES AND MEMBERSHIPS	684	1,410	2,373	2,000	2,345	345	
0100-03-100-0601-31	46001	OFFICE SUPPLIES	9,853	12,714	11,441	7,000	7,000	-	
0100-03-100-0601-32	46002	FOOD SUPPLIES	2,597	4,531	4,517	2,000	2,500	500	
0100-03-100-0601-33	46008	VEHICLE & EQUIP. FUEL	189,626	197,609	145,584	180,000	150,000	(30,000)	
0100-03-100-0601-34	46009	VEHICLE & EQUIP. SUPPLIES	28,791	98,063	113,017	65,000	60,000	(5,000)	
0100-03-100-0601-35	46010	POLICE SUPPLIES	21,233	17,894	12,027	28,310	37,962	9,652	
0100-03-100-0601-36	46011	UNIFORM/APPAREL	21,877	33,021	20,016	15,000	15,000	-	
0100-03-100-0601-37	46012	BOOKS & SUBSCRIPTIONS	581	267	245	225	300	75	
0100-03-100-0601-38	46013	EDUCAT. & RECREAT.SUPPLIES	2,263	7,770	6,305	6,000	10,000	4,000	
0100-03-100-0601-39	46014	OTHER OPERATING SUPPLIES	1,511	7,001	(456)	-	-	-	
0100-03-100-0601-40	46024	DATA PROCESSING SUPPLIES	2,029	730	659	1,000	1,000	-	
0100-03-100-0601-41	46031	FLOWERS/DONATIONS	200	200	252	200	200	-	
0100-03-100-0601-42	46041	K-9 SUPPLIES	-	-	(393)	1,000	1,000	-	
0100-03-100-0601-43	46108	FUEL-PUBLIC SAFETY BOAT	2,350	2,454	1,120	2,500	2,500	-	
0100-03-100-0601-44	46114	OTHER OP SUPP- BOAT	1,292	151	2,729	200	200	-	
0100-03-100-0601-45	47008	CRATER POLICE ACADEMY	25,973	26,289	28,651	30,083	31,099	1,016	
0100-03-100-0601-46	48101	MACHINERY & EQUIPMENT	1,948	2,123	-	2,000	2,000	-	
0100-03-100-0601-47	48104	SOFTWARE & SOFTWARE AGREE	-	18	(1,009)	7,258	8,000	742	
0100-03-100-0601-48	48105	MOTOR VEHICLES	50,877	3,341	-	-	-	-	
0100-03-100-0601-49	48107	INFO TECH EQUIPMENT	2,457	20,884	129,272	-	-	-	
			4,663,260	5,171,894	5,101,623	5,188,348	5,333,142	144,794	

Police Department (Continued)

NOTES: One additional police officer was added for FY16/17 and a budget was established to begin a career development program for the Police Department (Year 1). Career development is a program that provides financial incentives and symbols of office to employees who consistently maintain a level of job performance above the standards set by the Department. Program participation is based on experience, college credit, training courses, specialized skills, job performance, and community participation.

Police operations include the Emergency Operations Center and Animal Services.

Emergency Communications Center

Emergency Communications Center								
Location Code		0603						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0100-03-100-0603-00	41100	SALARIES & WAGES-REGULAR	486,501	528,660	492,706	574,044	556,668	(17,376)
0100-03-100-0603-	41200	SALARIES & WAGES-OVERTIME	15,057	12,983	40,161	20,000	30,000	10,000
0100-03-100-0603-	41300	PART-TIME SALARIES & WAGE	-	-	944	-	1,000	1,000
0100-03-100-0603-	42100	FICA	36,509	38,584	38,039	45,444	44,957	(487)
0100-03-100-0603-	42210	RETIREMENT	90,106	78,748	73,979	93,443	80,606	(12,837)
0100-03-100-0603-	42300	HOSPITAL/MEDICAL PLANS	67,281	73,489	80,383	108,332	104,378	(3,954)
0100-03-100-0603-	42400	GROUP LIFE INSURANCE	5,808	5,803	5,597	6,775	7,292	517
0100-03-100-0603-	42500	DISABILITY INSURANCE	-	130	793	1,000	1,000	-
0100-03-100-0603-	42700	WORKER'S COMPENSATION	370	926	665	553	600	47
0100-03-100-0603-	43101	PROFESSIONAL SERVICES	5,270	5,189	53,872	3,000	3,000	-
0100-03-100-0603-	43310	REPAIRS AND MAINTENANCE	-	-	667	-	-	-
0100-03-100-0603-	43320	MAINTENANCE SVS CONTRACTS	151,938	191,373	72,632	154,806	162,611	7,805
0100-03-100-0603-	45230	TELEPHONE	33,748	19,756	33,901	38,024	42,372	4,348
0100-03-100-0603-	45410	LEASE/RENT EQUIPMENT	6,425	5,680	5,787	6,500	6,650	150
0100-03-100-0603-	45540	CONVENTION & EDUCATION	208	2,880	1,942	3,000	3,000	-
0100-03-100-0603-	45810	DUES AND MEMBERSHIPS	276	324	92	370	370	-
0100-03-100-0603-	46001	OFFICE SUPPLIES	4,635	3,288	3,019	1,000	1,000	-
0100-03-100-0603-	46002	FOOD SUPPLIES	204	294	286	200	300	100
0100-03-100-0603-	46024	DATA PROCESSING SUPPLIES	14,121	4,417	1,456	1,500	2,000	500
0100-03-100-0603-	48102	REPLACE FURN & FIXTURES	160	-	10,379	-	-	-
0100-03-100-0603-	48103	REPLACE COMM EQUIPMENT	5,557	-	-	-	-	-
0100-03-100-0603-	48107	INFO TECH EQUIPMENT	9,892	-	552	-	6,656	6,656
			934,064	972,681	917,853	1,057,991	1,054,459	(3,532)

Animal Services and Adoption Center

Animal Control									
Location Code		0611							
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)	
0100-03-500-0611-00	41100	SALARIES & WAGES-REGULAR	173,137	204,484	228,246	231,995	237,799	5,804	
0100-03-500-0611-	41200	SALARIES & WAGES-OVERTIME	9,911	5,821	4,868	6,000	6,000	-	
0100-03-500-0611-	41300	PART-TIME SALARIES & WAGE	38,687	40,252	31,234	36,000	36,000	-	
0100-03-500-0611-	42100	FICA	16,375	18,642	19,486	20,961	21,405	444	
0100-03-500-0611-	42210	RETIREMENT	32,460	31,715	34,237	43,099	34,433	(8,666)	
0100-03-500-0611-	42300	HOSPITAL/MEDICAL PLANS	22,505	27,060	39,336	44,418	48,696	4,278	
0100-03-500-0611-	42400	GROUP LIFE INSURANCE	2,023	2,337	2,590	2,761	3,115	354	
0100-03-500-0611-	42500	DISABILITY INSURANCE	-	73	464	300	600	300	
0100-03-500-0611-	42700	WORKER'S COMPENSATION	1,915	2,579	1,820	3,068	3,000	(68)	
0100-03-500-0611-	42825	HEALTH & ACCIDENT INSURAN	310	-	-	-	-	-	
0100-03-500-0611-	43101	PROFESSIONAL SERVICES	20,756	16,301	13,564	10,000	10,000	-	
0100-03-500-0611-	43160	ANIMAL DISPOSAL	1,420	718	-	1,500	-	(1,500)	
0100-03-500-0611-	43320	MAINT SVC CONTRACT	-	955	3,050	500	955	455	
0100-03-500-0611-	43310	REPAIRS AND MAINTENANCE	403	266	-	1,855	1,000	(855)	
0100-03-500-0611-	43600	ADVERTISING	343	578	795	500	500	-	
0100-03-500-0611-	44200	AUTOMOTIVE/MOTOR POOL	-	2,722	3,103	5,000	5,000	-	
0100-03-500-0611-	45230	TELEPHONE	8,763	8,284	6,470	6,480	7,680	1,200	
0100-03-500-0611-	45305	MOTOR VEHICLE INSURANCE	935	1,490	1,364	1,500	1,810	310	
0100-03-500-0611-	45410	LEASE/RENT EQUIPMENT	-	-	863	1,470	1,470	-	
0100-03-500-0611-	45540	CONVENTION & EDUCATION	99	1,438	525	5,000	2,500	(2,500)	
0100-03-500-0611-	45810	DUES & MEMBERSHIPS	-	-	15	-	-	-	
0100-03-500-0611-	45820	CLAIMS AND BOUNTIES	-	-	-	500	500	-	
0100-03-500-0611-	46001	OFFICE SUPPLIES	3,146	991	1,418	1,500	1,500	-	
0100-03-500-0611-	46002	FOOD SUPPLIES	1,095	4,812	3,977	3,000	3,000	-	
0100-03-500-0611-	46005	JANITORIAL SUPPLIES	3,206	3,752	2,625	4,000	4,000	-	
0100-03-500-0611-	46008	VEHICLE & EQUIP. FUEL	14,579	15,052	11,523	15,000	12,000	(3,000)	
0100-03-500-0611-	46009	VEHICLE & EQUIP. SUPPLIES	204	1,887	125	2,500	1,500	(1,000)	
0100-03-500-0611-	46010	POLICE SUPPLIES	963	587	1,467	1,000	1,000	-	
0100-03-500-0611-	46011	UNIFORM/APPAREL	2,234	856	1,356	1,000	1,000	-	
0100-03-500-0611-	46012	BOOKS & SUBSCRIPTIONS	40	-	-	-	-	-	
0100-03-500-0611-	46014	OTHER OPERATING SUPPLIES	6,220	1,443	-	-	-	-	
0100-03-500-0611-	48101	MACHINERY & EQUIPMENT	259	-	-	-	-	-	
0100-03-500-0611-	48107	INFO TECH EQUIPMENT	1,743	383	552	-	-	-	
0100-03-500-0611-	48105	MOTOR VEHICLES	24,941	-	25,666	-	34,000	34,000	
			388,671	395,477	440,739	450,907	480,463	29,556	

NOTES: One vehicle is budgeted for FY15/16 for Animal Services. This vehicle will replace a vehicle being taken out of service due to continued service issues.

Law Enforcement Grants

Grants/ Law Enforcement									
Location Code		0602							
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)	
0100-03-100-0602-	41709	HWY GRANT 10/06 - 9/07	16,951	11,029	15,563	-	-	-	
0100-03-100-0602-	42100	FICA	1,275	832	704	-	-	-	
0100-03-100-0602-	43894	DRUG ENFORCEMENT	91	1,014	-	-	-	-	
0100-03-100-0602-	45540	CONVENTION/EDUCATION	95	-	434	-	-	-	
0100-03-100-0602-	45790	FIRST RESPONDER FUNDS	-	-	3	-	-	-	
0100-03-100-0602-	46013	EDUCAT. & RECREAT.SUPPLIES	(50)	(400)	(1,303)	-	-	-	
0100-03-100-0602-	46014	OTHER OPERATING SUPPLIES	-	1,649	-	-	-	-	
0100-03-100-0602-	46026	CHILD SAFETY SEAT PROGRAM	-	(25)	-	-	-	-	
0100-03-100-0602-	46029	ANIMAL SHELTER-DONATION	4,886	23,764	14,214	-	-	-	
0100-03-100-0602-	46076	BRICK PAVER PROJECT	-	-	-	-	-	-	
0100-03-100-0602-	48101	MACHINERY & EQUIPMENT	4,624	9,539	-	-	-	-	
0100-03-100-0602-	48203	E-911 COMMUNICATIONS GRANT	-	258,756	37,838	-	-	-	
0100-03-100-0602-	48109	MADDIE'S FUND	-	-	23,850	-	-	-	
			27,872	306,159	91,303	-	-	-	

Fire and EMS

Prince George County has ten full-time and fifteen part-time career firefighter/medics who take pride in helping others. There are five volunteer fire companies with six stations, one volunteer emergency crew and an administrative office. The men and women who make up the organization work hand-in-hand with each other and several other agencies to make Prince George a safe place to live, learn, work and raise a family.

Fire and EMS									
Location Code			0610						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)	
0100-03-200-0610-00	41100	SALARIES & WAGES-REGULAR	396,612	528,132	594,414	611,213	943,236	332,023	
0100-03-200-0610-	41200	SALARIES & WAGES-OVERTIME	14,056	49,317	143,478	50,000	100,800	50,800	
0100-03-200-0610-	41300	PART-TIME SALARIES & WAGE	274,254	331,800	309,262	250,000	200,000	(50,000)	
0100-03-200-0610-	42100	FICA	50,461	65,280	71,757	69,708	95,169	25,461	
0100-03-200-0610-	42210	RETIREMENT	70,022	80,479	92,628	104,009	136,581	32,572	
0100-03-200-0610-	42300	HOSPITAL/MEDICAL PLANS	37,685	60,417	89,449	120,925	170,986	50,061	
0100-03-200-0610-	42400	GROUP LIFE INSURANCE	4,560	5,910	7,008	7,273	12,356	5,083	
0100-03-200-0610-	42700	WORKER'S COMPENSATION	22,123	12,226	22,750	34,289	44,564	10,275	
0100-03-200-0610-	42701	LINE OF DUTY ACT	10,445	13,299	15,989	16,000	19,000	3,000	
0100-03-200-0610-	42825	HEALTH & ACCIDENT INSURAN	37,581	37,561	39,223	40,000	41,000	1,000	
0100-03-200-0610-	43101	PROFESSIONAL SERVICES	70,947	61,491	58,534	65,000	78,100	13,100	
0100-03-200-0610-	43110	PAYM.MEDICAL/DENTAL/HOSP	31,498	46,379	26,695	45,000	45,000	-	
0100-03-200-0610-	43310	REPAIRS AND MAINTENANCE	-	-	521	-	-	-	
0100-03-200-0610-	43320	MAINTENANCE SVS CONTRACTS	31,861	46,893	40,929	55,000	67,120	12,120	
0100-03-200-0610-	43500	PRINTING & BINDING	-	-	-	-	500	500	
0100-03-200-0610-	43600	ADVERTISING	-	529	-	600	600	-	
0100-03-200-0610-	43861	FORESTLAND PROTECTION	9,510	9,243	9,243	9,500	9,500	-	
0100-03-200-0610-	43991	BANK FEES	-	-	-	-	240	240	
0100-03-200-0610-	44200	AUTOMOTIVE/MOTOR POOL	-	50,494	34,243	55,000	55,000	-	
0100-03-200-0610-	45210	POSTAL SERVICE	2,090	1,461	2,248	2,000	2,700	700	
0100-03-200-0610-	45230	TELEPHONE	27,845	26,570	34,028	34,680	35,640	960	
0100-03-200-0610-	45234	CABLE SERVICES	-	-	5,320	-	6,700	6,700	
0100-03-200-0610-	45305	MOTOR VEHICLE INSURANCE	32,535	44,882	45,808	46,000	55,000	9,000	
0100-03-200-0610-	45310	EMERGENCY CREW LIABILITY	9,822	6,352	4,685	5,000	5,500	500	
0100-03-200-0610-	45410	LEASE/RENT EQUIPMENT	3,381	3,486	10,959	3,500	11,500	8,000	
0100-03-200-0610-	45540	CONVENTION & EDUCATION	2,730	2,396	1,922	3,000	6,559	3,559	
0100-03-200-0610-	45541	TRAINING	36,729	19,854	33,946	20,000	42,800	22,800	
0100-03-200-0610-	45542	FIRE EDUCATION PROGRAMS	2,894	3,852	3,677	4,000	8,000	4,000	
0100-03-200-0610-	45642	"FOUR FOR LIFE"	22,270	12,583	-	-	-	-	
0100-03-200-0610-	45810	DUES AND MEMBERSHIPS	609	1,259	654	1,300	1,340	40	
0100-03-200-0610-	46000	STATION SUPPLIES	-	-	-	-	3,600	3,600	
0100-03-200-0610-	46001	OFFICE SUPPLIES	7,064	11,482	8,066	6,000	6,000	-	
0100-03-200-0610-	46002	FOOD SUPPLIES	4,818	5,208	5,487	2,500	3,000	500	
0100-03-200-0610-	46004	MEDICAL & LABORATORY SUPP	26,777	26,570	36,853	25,000	25,000	-	
0100-03-200-0610-	46007	REPAIRS AND MAINTENANCE SUPPLIES	32,022	3,954	3,841	7,500	7,500	-	
0100-03-200-0610-	46008	VEHICLE & EQUIP. FUEL	79,716	83,795	76,178	80,000	80,000	-	
0100-03-200-0610-	46009	VEHICLE & EQUIP. SUPPLIES	-	83,590	113,897	72,500	72,500	-	
0100-03-200-0610-	46011	UNIFORM/APPAREL	38,074	101,748	78,325	90,050	99,050	9,000	
0100-03-200-0610-	46012	BOOKS & SUBSCRIPTIONS	255	-	-	-	1,650	1,650	
0100-03-200-0610-	46013	EDUCAT.& RECREAT.SUPPLIES	20,938	12,295	10,769	10,000	15,000	5,000	
0100-03-200-0610-	46014	OTHER OPERATING SUPPLIES	-	10,094	(259)	3,600	3,600	-	
0100-03-200-0610-	46024	DATA PROCESSING SUPPLIES	-	11,341	1,501	-	-	-	
0100-03-200-0610-	46036	COMMUNICATION EQUIPMENT	6,089	13,129	28,113	15,700	9,000	(6,700)	
0100-03-200-0610-	46065	CTR TEAM EXPENSES	1,584	1,472	1,029	1,600	4,550	2,950	
0100-03-200-0610-	46101	HAZ MAT RESPONSE TEAM	888	(2,593)	7,941	2,000	2,000	-	
0100-03-200-0610-	48102	FURNITURE & FIXTURES	-	-	3,315	-	1,200	1,200	
0100-03-200-0610-	48107	INFO TECH EQUIPMENT	4,552	1,020	634	-	-	-	
0100-03-200-0610-	48121	FIRE & RESCUE EQUIPMENT >\$1,000	102,580	469	1,926	-	20,275	20,275	
0100-03-200-0610-	48247	RSFA GRANT	-	217,415	-	-	-	-	
0100-03-200-0610-	48248	FIRE PROGRAM FUNDS	-	63,055	-	-	-	-	
			1,527,877	2,166,188	2,076,985	1,969,447	2,549,415	579,968	

NOTES: Personnel costs (salaries and benefits) are increasing for Fire/EMS due to the expiration of the SAFER federal grant in FY16/17. This grant was used to pay salaries and benefits for 6 employees in FY15/16. Those positions are being absorbed by the General Fund in FY16/17. Training is being expanded in the fire investigation, terrorism and active shooter response areas. Additionally, the budget was expanded to replace Fire/EMS equipment.

Prince George Fire Department

Fire Company #1 - Prince George								
Location Code		0604						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0100-03-200-0604	43101	PROFESSIONAL SERVICES		-	-	-	3,500	3,500
0100-03-200-0604	45410	LEASE/RENT EQUIPMENT	902	900	966	1,020	300	(720)
0100-03-200-0604	45541	TRAINING	3,357	606	1,825	7,000	7,000	-
0100-03-200-0604	46000	STATION SUPPLIES	-	-	-	-	5,000	5,000
0100-03-200-0604	46001	OFFICE SUPPLIES	-	483	368	1,000	1,000	-
0100-03-200-0604	46002	FOOD SUPPLIES	121	828	426	750	1,000	250
0100-03-200-0604	46007	REPAIR & MAINT SUPP	-	-	-	-	-	-
0100-03-200-0604	46008	VEH & EQUIP. FUEL	-	-	-	-	-	-
0100-03-200-0604	46009	VEH & EQUIP. SUPPLIES	-	-	-	-	-	-
0100-03-200-0604	46011	UNIFORM/APPAREL	7,532	18,502	21,055	20,000	15,250	(4,750)
0100-03-200-0604	46014	OTHER OPERATING SUPPLIES	1,557	4,085	3,261	5,500	-	(5,500)
0100-03-200-0604	46036	COMMUNICATION EQUIPMENT	-	-	-	-	1,000	1,000
0100-03-200-0604	48102	FURNITURE & FIXTURES	3,911	-	10,481	2,000	2,000	-
0100-03-200-0604	48107	INFO TECH EQUIPMENT	-	-	2,267	-	2,600	2,600
0100-03-200-0604	48121	FIRE & RESCUE EQUIPMENT >\$1,00	3,600	7,596	7,551	5,000	17,000	12,000
0100-03-200-0604	48201	MACHINERY & EQUIPMENT	-	-	4,244	-	-	-
0100-03-200-0604	48221	FIRE & RESCUE EQUIPMENT <\$1,00	7,552	5,637	11,069	10,000	-	(10,000)
0100-03-200-0604	48248	FIRE PROGRAM FUNDS	17,524	15,283	5,866	-	-	-
			46,056	53,922	69,378	52,270	55,650	3,380

Disputanta Fire Department

Fire Company #2- Disputanta								
Location Code		0605						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0100-03-200-0605	43101	PROFESSIONAL SERVICES		-	-	-	2,300	2,300
0100-03-200-0605	43320	MAINTENANCE SVC CONTRACTS	-	-	-	-	1,500	1,500
0100-03-200-0605	45230	TELEPHONE	34	-	-	-	-	-
0100-03-200-0605	45541	TRAINING	500	5,668	1,854	7,000	7,000	-
0100-03-200-0605	46000	STATION SUPPLIES	-	-	-	-	700	700
0100-03-200-0605	46001	OFFICE SUPPLIES	-	-	-	800	125	(675)
0100-03-200-0605	46002	FOOD SUPPLIES	-	1,067	-	500	500	-
0100-03-200-0605	46011	UNIFORM/APPAREL	13,864	7,808	80	13,500	13,000	(500)
0100-03-200-0605	46014	OTHER OPERATING SUPPLIES	2,643	1,994	3,436	4,140	-	(4,140)
0100-03-200-0605	46036	COMMUNICATION EQUIPMENT	-	-	-	-	-	-
0100-03-200-0605	48102	FURNITURE & FIXTURES	2,769	6,000	9,234	700	3,650	2,950
0100-03-200-0605	48107	INFO TECH	-	-	-	-	1,820	1,820
0100-03-200-0605	48121	FIRE & RESCUE EQUIPMENT >\$1,00	2,383	16,898	2,836	1,500	10,000	8,500
0100-03-200-0605	48221	FIRE & RESCUE EQUIPMENT <\$1,00	3,823	-	5,558	5,725	-	(5,725)
0100-03-200-0605	48248	FIRE PROGRAM FUNDS	15,690	14,902	24,106	-	-	-
			41,706	54,336	47,104	33,865	40,595	6,730

Carson Fire Department

Fire Company #3- Carson								
Location Code		0606						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0100-03-200-0606-	43101	PROFESSIONAL SERVICES		-	-	-	3,173	3,173
0100-03-200-0606-	45410	LEASE/RENT EQUIPMENT	840	20,516	350	700	700	-
0100-03-200-0606-	45541	TRAINING	5,945	7,507	7,919	7,000	7,000	-
0100-03-200-0606-	46000	STATION SUPPLIES	-	-	-	-	700	700
0100-03-200-0606-	46001	OFFICE SUPPLIES	-	191	2,265	500	500	-
0100-03-200-0606-	46002	FOOD SUPPLIES	-	3,087	3,332	500	1,000	500
0100-03-200-0606-	46007	REPAIR & MAINTEN SUPP	-	-	-	-	-	-
0100-03-200-0606-	46011	UNIFORM/APPAREL	5,391	13,844	6,617	18,500	22,200	3,700
0100-03-200-0606-	46013	EDUCATION & REC SUPPLIES	-	300	-	-	-	-
0100-03-200-0606-	46014	OTHER OPERATING SUPPLIES	2,417	2,174	3,118	2,000	-	(2,000)
0100-03-200-0606-	46035	NON-CAPITAL FIRE & RESCUE EQU	12,849	11,510	7,166	-	13,500	13,500
0100-03-200-0606-	46036	COMMUNICATION EQUIPMENT	-	-	-	-	4,000	4,000
0100-03-200-0606-	48102	FURNITURE & FIXTURES	3,747	7,859	5,900	7,000	1,500	(5,500)
0100-03-200-0606-	48107	INFO TECH EQUIPMENT	-	-	-	-	480	480
0100-03-200-0606-	48121	FIRE & RESCUE EQUIPMENT >\$1,00	26,734	663	8,865	5,000	15,000	10,000
0100-03-200-0606-	48221	FIRE & RESCUE EQUIPMENT <\$1,00	13,309	23,727	12,980	10,000	-	(10,000)
0100-03-200-0606-	48248	FIRE PROGRAM FUNDS	2,365	26,281	27,161	-	-	-
			73,597	117,658	85,672	51,200	69,753	18,553

Burrowsville Fire Department

Fire Company #4- Burrowsville								
Location Code		0607						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0100-03-200-0607-	43101	PROFESSIONAL SERVICES		-	-	-	1,500	1,500
0100-03-200-0607-	45410	LEASE/RENT EQUIPMENT		-	-	-	1,800	1,800
0100-03-200-0607-	45541	TRAINING	4,919	5,496	766	7,000	7,000	-
0100-03-200-0607-	45230	TELEPHONE	-	(123)	-	-	-	-
0100-03-200-0607-	46000	STATION SUPPLIES	-	-	-	-	500	500
0100-03-200-0607-	46001	OFFICE SUPPLIES	-	329	153	1,500	500	(1,000)
0100-03-200-0607-	46002	FOOD SUPPLIES	577	1,038	1,281	750	1,000	250
0100-03-200-0607-	46007	REPAIRS & MAINTENANCE	-	-	-	-	-	-
0100-03-200-0607-	46011	UNIFORM/APPAREL	915	6,255	12,844	7,000	8,800	1,800
0100-03-200-0607-	46014	OTHER OPERATING SUPPLIES	1,997	4,082	521	-	-	-
0100-03-200-0607-	46035	REPLACE FIRE & RESCUE EQUIPM	11,915	2,637	185	4,000	-	(4,000)
0100-03-200-0607-	46036	COMMUNICATIONS EQUIPMENT	-	-	-	-	2,500	2,500
0100-03-200-0607-	48102	FURNITURE & FIXTURES	10,294	-	-	2,200	4,000	1,800
0100-03-200-0607-	48107	INFO TECH EQUIPMENT	-	-	-	-	1,080	1,080
0100-03-200-0607-	48121	FIRE & RESCUE EQUIPMENT >\$1,00	1,129	11,107	4,612	5,700	11,000	5,300
0100-03-200-0607-	48221	FIRE & RESCUE EQUIPMENT <\$1,00	1,165	3,115	5,418	4,700	-	(4,700)
0100-03-200-0607-	48248	FIRE PROGRAM FUNDS	17,071	-	662	-	-	-
			49,982	33,937	26,442	32,850	39,680	6,830

Jefferson Park Fire Department

Fire Company #5- Jefferson Park								
Location Code		0608						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0100-03-200-0608-	43101	PROFESSIONAL SERVICES	-	-	-	-	1,800	1,800
0100-03-200-0608-	45410	LEASE/RENT EQUIPMENT	540	510	619	500	525	25
0100-03-200-0608-	45541	TRAINING	3,410	7,401	2,898	7,000	7,000	-
0100-03-200-0608-	46000	STATION SUPPLIES	-	-	-	-	1,000	1,000
0100-03-200-0608-	46001	OFFICE SUPPLIES	-	891	1,903	1,000	1,000	-
0100-03-200-0608-	46002	FOOD SUPPLIES	-	559	755	500	1,000	500
0100-03-200-0608-	46007	REPAIRS & MAINT SUPP	-	-	-	-	-	-
0100-03-200-0608-	46008	VEHICLE & EQUIP FUEL	-	-	-	-	-	-
0100-03-200-0608-	46009	VEH EQUIPMENT SUPPLIES	-	-	-	-	-	-
0100-03-200-0608-	46011	UNIFORM/APPAREL	4,431	11,250	11,347	22,000	18,700	(3,300)
0100-03-200-0608-	46014	OTHER OPERATING SUPPLIES	4,705	4,117	2,169	2,200	-	(2,200)
0100-03-200-0608-	46036	COMMUNICATIONS EQUIP	-	-	-	-	9,000	9,000
0100-03-200-0608-	48102	FURNITURE & FIXTURES	1,425	1,351	7,337	2,400	3,000	600
0100-03-200-0608-	48107	INFO TECH	-	-	-	-	440	440
0100-03-200-0608-	48121	FIRE & RESCUE EQUIPMENT >\$1,00	10,566	4,709	3,269	2,840	10,000	7,160
0100-03-200-0608-	48221	FIRE & RESCUE EQUIPMENT <\$1,00	-	1,600	6,565	10,000	-	(10,000)
0100-03-200-0608-	48248	FIRE PROGRAM FUNDS	16,956	5,457	34,069	-	-	-
			42,032	37,844	70,930	48,440	53,465	5,025

Prince George Emergency Crew

Prince George Emergency Crew								
Location Code		0609						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0100-03-200-0609-	45230	TELEPHONE	-	149	-	200	200	-
0100-03-200-0609-	45541	TRAINING	5,985	6,537	5,854	7,000	7,000	-
0100-03-200-0609-	46000	STATION SUPPLIES	-	-	-	-	500	500
0100-03-200-0609-	46001	OFFICE SUPPLIES	1,406	1,441	1,570	1,500	1,500	-
0100-03-200-0609-	46002	FOOD SUPPLIES	-	-	457	500	500	-
0100-03-200-0609-	46004	MEDICAL & LAB SUPPLIES	-	-	-	-	1,000	1,000
0100-03-200-0609-	46011	UNIFORM & APPAREL	3,572	653	1,200	2,500	-	(2,500)
0100-03-200-0609-	46014	OTHER OPERATING SUPPLIES	2,670	1,157	1,102	1,500	-	(1,500)
0100-03-200-0609-	48102	FURNITURE & FIXTURES	1,485	-	2,978	-	-	-
0100-03-200-0609-	48121	FIRE & RESCUE EQUIPMENT >\$1,00	-	1,610	-	-	-	-
0100-03-200-0609-	48221	FIRE & RESCUE EQUIPMENT <\$1,00	-	-	10,891	-	-	-
0100-03-200-0609-	48105	NEW MOTOR VEHICLES	1,353	2,999	-	-	-	-
0100-03-200-0609-	43610	RECRUITMENT AND RETENTION	555	154	-	-	-	-
			17,027	14,701	24,052	13,200	10,700	(2,500)

SAFER Grant (Expired)

SAFER GRANT								
Location Code		0613						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0100-03-200-0613-	41100	SALARIES & WAGES-REGULAR		41,773	263,928	272,615	-	(272,615)
0100-03-200-0613-	41200				2,620	-	-	-
0100-03-200-0613-	42100	FICA		3,145	24,285	20,855	-	(20,855)
0100-03-200-0613-	42210	RETIREMENT		6,440	41,511	42,882	-	(42,882)
0100-03-200-0613-	42300	HOSPITAL/MEDICAL PLANS		3,657	21,839	26,162	-	(26,162)
0100-03-200-0613-	42400	GROUP LIFE INSURANCE		475	3,141	3,244	-	(3,244)
0100-03-200-0613-	42700	WORKER'S COMPENSATION		-	1,750	11,064	-	(11,064)
			-	55,490	359,074	376,822	-	(376,822)

Other Fire/EMS Grants

FIRE & EMS GRANTS								
Location Code		0614						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0100-03-500-0614-	48249	RSAF ZOLL MONITOR	-	-	65,028	-	-	-
0100-03-500-0614-	45642	"4 FOR LIFE"	-	-	57,969	-	-	-
0100-03-500-0614-	45643	HMLD SECURITY	-	-	8,434	-	-	-
0100-03-500-0614-	46025	DONATIONS	-	-	87	-	-	-
0100-03-500-0614-	46038	LEPC DONATIONS	-	-	(248)	-	-	-
0100-03-500-0614-	46040	JOHN RANDOLPH	-	-	33,579	-	-	-
0100-03-500-0614-	48247	RSAF GRANT	-	-	941	-	-	-
			-	-	165,792	-	-	-

Emergency Management

The Fire, EMS and Emergency Management Departments strive to be the foremost in public safety and to provide quality services through the dedication of our people. Department values include honor, respect, accountability, integrity, trust, compassion and quality customer service.

Emergency Management								
Location Code		0612						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0100-03-500-0612-	41100	FULL-TIME SALARIES & WAGES	-	48,978	-	19,800	-	(19,800)
0100-03-500-0612-	41300	PART-TIME SALARIES & WAGES	-	-	42,350	-	25,000	25,000
0100-03-500-0612-	42100	FICA	-	3,751	3,242	1,515	1,913	398
0100-03-500-0612-	42300	HOSPITAL/MEDICAL PLANS	-	-	-	3,300	-	(3,300)
0100-03-500-0612-	42400	GROUP LIFE INSURANCE	-	-	-	132	-	(132)
0100-03-500-0612-	42700	WORKER'S COMPENSATION	-	253	177	253	253	-
0100-03-500-0612-	43101	PROFESSIONAL SERVICES	-	(178)	-	231	231	-
0100-03-500-0612-	45230	TELEPHONE	1,741	2,408	3,970	-	3,000	3,000
0100-03-500-0612-	45234	CABLE SERVICES	-	-	428	-	-	-
0100-03-500-0612-	45410	LEASE/RENT OF EQUIPMENT	-	193	200	-	200	200
0100-03-500-0612-	45541	TRAINING	-	364	-	-	-	-
0100-03-500-0612-	45810	DUES AND MEMBERSHIPS	-	-	-	-	-	-
0100-03-500-0612-	46001	OFFICE SUPPLIES	1,000	745	88	-	-	-
0100-03-500-0612-	46002	FOOD SUPPLIES	722	420	297	-	-	-
0100-03-500-0612-	46011	UNIFORM/APPAREL	-	130	120	-	-	-
0100-03-500-0612-	46014	OTHER OPERATING SUPPLIES	-	-	9,279	-	-	-
0100-03-500-0612-	46036	COMMUNICATION EQUIPMENT	700	15,026	8,813	-	4,200	4,200
0100-03-500-0612-	48102	FURNITURE & FIXTURES	2,166	4,798	107	-	-	-
0100-03-500-0612-	48103		700	-	-	-	-	-
			7,031	76,887	69,072	25,231	34,797	9,566

SOCIAL SERVICES

		FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	
	Activity	Expended	Expended	Expended	Adopted Budget	Adopted Budget	Increase (Decrease)
Social Services							
0701	Welfare Administration	1,551,006	1,703,416	1,734,104	1,836,682	1,934,811	98,129
0702	Public Assistance (incl. SLH)	251,416	331,036	434,346	489,325	552,328	63,003
0703	CSA/At Risk Youth	6,299	1,921	7,855	12,500	15,000	2,500
0704	CSA State	1,169,206	1,258,118	1,260,786	1,020,000	1,220,000	200,000
0706	Tax Relief for the Elderly	223,793	180,648	209,699	250,000	250,000	-
	Total Social Services	3,201,721	3,475,139	3,646,790	3,608,507	3,972,139	363,632

The Social Services Department provides the following services:

- Provides Intake Services to identify specific needs for individuals
- Provides Adult Services, available to impaired adults age 18 and older, as well as for victims of spousal abuse
- Provides Prevention and Support Services available for families with children under age 18
- Adult Protective Services are provided to adults who are in danger of abuse, neglect or exploitation
- Child Protective Services provided on behalf of children to protect them from abuse or neglect
- Provides Foster Care and Adoption Services
- Provides Employment Services for program participants ("VIEW")
- Provides short-term Emergency Assistance
- Medicaid Health Check-up Program
- Refugee Programs
- Provides Family Service and Family Planning Programs
- Administrator of the local Supplemental Nutrition Assistance Program (SNAP)
- Provides Temporary Assistance for Needy Families (TANF)
- Energy Assistance Program
- Provides Child Support Enforcement Referral
- Provides tax relief for the elderly and disabled

Welfare Administration

Social Services								
Location Code		0701						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0100-05-113-0701-00	41100	SALARIES & WAGES-REGULAR	982,538	1,145,950	1,137,342	1,214,354	1,220,668	6,314
0100-05-113-0701-	41200	SALARIES & WAGES-OVERTIME	322	409	9,687	-	92,091	92,091
0100-05-113-0701-	41300	PART-TIME SALARIES & WAGE	35,236	36,563	38,588	40,000	50,000	10,000
0100-05-113-0701-	41301	COMP. COMMISSION MEMBERS	1,250	1,400	1,400	1,500	1,500	-
0100-05-113-0701-	42100	FICA	74,326	86,604	87,131	96,073	104,366	8,293
0100-05-113-0701-	42210	RETIREMENT	192,881	179,190	174,143	197,546	176,753	(20,793)
0100-05-113-0701-	42300	HOSPITAL/MEDICAL PLANS	90,582	114,125	143,177	160,736	168,567	7,831
0100-05-113-0701-	42400	GROUP LIFE INSURANCE	11,787	13,203	13,174	14,451	15,991	1,540
0100-05-113-0701-	42500	DISABILITY INSURANCE	-	-	394	-	300	300
0100-05-113-0701-	42700	WORKER'S COMPENSATION	4,196	5,595	3,920	3,776	3,500	(276)
0100-05-113-0701-	43101	PROFESSIONAL SERVICES	38,951	47,930	41,152	25,000	15,000	(10,000)
0100-05-113-0701-	43310	REPAIRS AND MAINTENANCE	14	-	(290)	-	-	-
0100-05-113-0701-	43320	MAINTENANCE SVS CONTRACTS	1,424	1,268	2,697	1,200	2,000	800
0100-05-113-0701-	43500	PRINTING & BINDING	1,359	175	571	500	500	-
0100-05-113-0701-	43600	ADVERTISING	463	-	-	300	300	-
0100-05-113-0701-	44200	AUTOMOTIVE/MOTOR POOL	17,025	3,280	1,261	3,200	3,200	-
0100-05-113-0701-	45210	POSTAL SERVICE	6,285	7,263	6,954	7,250	7,250	-
0100-05-113-0701-	45230	TELEPHONE	19,430	9,246	11,221	9,500	9,980	480
0100-05-113-0701-	45234	CABLE SERVICES	-	-	22	-	111	111
0100-05-113-0701-	45305	MOTOR VEHICLE INSURANCE	603	1,315	1,579	1,700	1,800	100
0100-05-113-0701-	45307	PUBLIC OFFICIAL LIAB.INS	1,911	-	1,911	1,911	1,911	-
0100-05-113-0701-	45410	LEASE/RENT EQUIPMENT	684	4,068	8,053	7,800	8,500	700
0100-05-113-0701-	45510	MILEAGE	21	-	-	-	-	-
0100-05-113-0701-	45540	CONVENTION & EDUCATION	1,423	1,157	2,211	1,500	1,600	100
0100-05-113-0701-	45600	COUNTY CONTRIBUTIONS	2,500	2,500	2,500	4,500	4,500	-
0100-05-113-0701-	45810	DUES AND MEMBERSHIPS	685	645	805	685	725	40
0100-05-113-0701-	46001	OFFICE SUPPLIES	19,623	15,405	16,076	18,000	18,500	500
0100-05-113-0701-	46002	FOOD SUPPLIES	927	1,301	905	500	500	-
0100-05-113-0701-	46008	VEHICLE & EQUIP. FUEL	4,393	4,584	3,276	4,200	4,200	-
0100-05-113-0701-	46009	VEHICLE & EQUIP. SUPPLIES	-	115	1,179	-	-	-
0100-05-113-0701-	46024	DATA PROCESSING SUPPLIES	-	687	-	-	-	-
0100-05-113-0701-	48102	FURNITURE & FIXTURES	40,167	1,717	1,588	500	500	-
0100-05-113-0701-	48105	MOTOR VEHICLES	-	17,721	21,479	20,000	20,000	-
			1,551,006	1,703,416	1,734,104	1,836,682	1,934,811	98,129

Public Assistance

Public Assistance								
Location Code		0702						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0100-05-113-0702-	42100	FICA	1,161	1,154	1,166	1,350	1,350	-
0100-05-113-0702-	43142	REUNIFICATION (PSSF) 866	10,112	8,529	8,465	11,676	16,560	4,884
0100-05-113-0702-	45704	AUXILIARY GRANTS- 804	42,863	46,253	25,899	50,719	50,719	-
0100-05-113-0702-	45705	AID TO DEPENDENT CHILDREN 848	-	-	-	1,000	1,000	-
0100-05-113-0702-	45706	ADC/FOSTER CARE 811	48,898	69,256	104,597	122,934	122,934	-
0100-05-113-0702-	45707	EMERGENCY ASSISTANCE 810	-	-	-	500	500	-
0100-05-113-0702-	45713	ADULT SERVICES 833	15,176	15,085	15,234	17,030	17,000	(30)
0100-05-113-0702-	45714	VIEW PURCHASED SERV. 872	-	4,397	14,105	27,648	34,396	6,748
0100-05-113-0702-	45716	PURCHASED SERVICE-JOBS	17,474	3,480	30	-	-	-
0100-05-113-0702-	45718	SUBSIDIZED ADOPTIONS 812	74,162	121,635	162,037	121,599	171,079	49,480
0100-05-113-0702-	45719	RESPIRE CARE - 864	-	355	705	-	2,568	2,568
0100-05-113-0702-	45720	INDEPENDENT LIVING 861	-	-	-	1,500	1,500	-
0100-05-113-0702-	45721	INDEPENDENT LIVING- POS 862	1,683	555	933	1,500	1,000	(500)
0100-05-113-0702-	45723	FAMILY PRESERVATION SSBG 829	3,370	686	1,764	2,432	2,900	468
0100-05-113-0702-	45740	CDC QUALITY INIT GRANT 890	1,575	7,425	7,425	7,425	7,425	-
0100-05-113-0702-	45725	ADULT PROTECTIVE SERVICES 895	1,019	1,154	2,598	6,267	6,397	130
0100-05-113-0702-	45726	CRISIS STABILIZATION	12,048	12,178	9,506	-	-	-
0100-05-113-0702-	45728	SPECIAL NEEDS ADOPTION 817	21,173	23,020	79,884	115,745	115,000	(745)
0100-05-113-0702-	45733	IV-E NP CHILD PLACING AGN	700	175	-	-	-	-
0100-05-113-0702-	45734	IV-E CHILD RESIDENTIAL	-	15,700	-	-	-	-
			251,416	331,036	434,346	489,325	552,328	63,003

Comprehensive Services Act

Administration:

CSA/At Risk Youth								
Location Code 0703								
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0100-05-0703-	41100	SALARIES & WAGES-REGULAR	4,779	-	-	4,645	9,000	4,355
0100-05-0703-	42100	FICA	366	-	-	-	-	-
0100-05-0703-	42400	GROUP LIFE INSURANCE	5	-	-	-	-	-
0100-05-0703-	42700	WORKER'S COMPENSATION	675	-	-	-	-	-
0100-05-0703-	43101	PROFESSIONAL SERVICES	-	300	4,263	1,605	1,000	(605)
0100-05-0703-	45210	POSTAL SERVICE	-	147	93	250	100	(150)
0100-05-0703-	45540	CONVENTION & EDUCATION	458	1,102	1,466	3,000	3,000	-
0100-05-0703-	46024	DATA PROCESSING SUPPLIES	17	-	-	1,500	1,000	(500)
0100-05-0703-	46001	OFFICE SUPPLIES	-	372	1,034	1,500	900	(600)
0100-05-0703-	48107	INFO TECH EQ	-	-	1,000	-	-	-
			6,299	1,921	7,855	12,500	15,000	2,500

State Programs:

CSA State								
Location Code 0704								
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0100-05-113-0704	45742	THERAPEUTIC FOSTER CARE	197,873	138,705	188,745	150,000	144,500	(5,500)
0100-05-113-0704	45745	SPECIALIZED FOSTER CARE	262	2,610	-	-	-	-
0100-05-113-0704	45746	FC IV-E COMM BASED	6,019	2,615	1,628	-	500	500
0100-05-113-0704	45747	FSTR CARE MAINT ONLY	10,579	23,536	24,457	10,000	10,000	-
0100-05-113-0704	45748	FC MAINT & OTHER	41,917	44,157	7,800	20,000	25,000	5,000
0100-05-113-0704	45749	PREV COM BASED SVC	1,521	1,191	17,088	10,000	10,000	-
0100-05-113-0704	45754	SPD PRIV DAY FACILITY	858,137	987,680	962,181	800,000	1,000,000	200,000
0100-05-113-0704	45755	SPD WRAP AROUND	-	4,320	-	-	-	-
0100-05-113-0704	45781	FC IV-E CONG CARE	-	768	-	-	-	-
0100-05-113-0704	45782	FC CONG RES NON IV-E	-	49,056	56,997	30,000	30,000	-
0100-05-113-0704	45785	SPED CONG CARE ED SRVC	52,899	3,480	1,890	-	-	-
			1,169,206	1,258,118	1,260,786	1,020,000	1,220,000	200,000

NOTES: CSA amount is being increased to more accurately reflect level of services provided over the past two fiscal years.

Tax Relief for the Elderly/Disabled

Tax Relief for Elderly/ Disabled								
Location Code 0706								
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0100-05-113-0706-	45732	TAX RELIEF ELDERLY/DISAB	223,793	180,648	209,699	250,000	250,000	-
			223,793	180,648	209,699	250,000	250,000	-

NON-DEPARTMENTAL

		FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	
	Activity	Expended	Expended	Expended	Adopted Budget	Adopted Budget	Increase (Decrease)
Other							
0901	Registrar	230,946	212,522	234,871	262,476	260,706	(1,770)
0902	Circuit Court	135,196	121,276	119,143	145,305	145,139	(166)
0903	General District Court	33,150	46,719	44,005	35,280	35,280	-
0904	Magistrate	-	65	-	475	475	-
0905	Law Library	6,185	8,475	8,958	-	-	-
0906	Victim Witness	55,642	33,693	62,668	64,103	64,767	664
0907	Board and Care of Prisoners	2,204,592	2,434,692	2,155,973	2,176,675	1,750,704	(425,971)
0908	Court Services	15,762	16,893	835	850	1,100	250
0909	Juvenile Services VJCCA	70,677	73,537	74,231	76,679	73,333	(3,346)
0910	Local Health Department	222,377	222,377	222,377	222,377	222,377	-
0911	Dist. 19 MHMR Services Board	96,018	96,018	99,305	99,305	99,305	-
0912	Contribution to Colleges	-	-	2,000	-	12,000	12,000
0913	Regional Library	543,713	543,713	560,020	568,432	579,792	11,360
0914	Soil & Water Conservation	14,250	14,250	14,250	14,250	14,250	-
0915	Resource Cons. & Develop. Council	2,850	2,850	2,850	3,000	3,000	-
0916	Cooperative Extension Office	48,468	51,713	57,466	78,226	78,226	-
0917	Other Functions	1,870,198	91,782	134,289	125,450	296,024	170,574
0918	Farmer's Market	369	467	1,674	500	500	-
	Total Other	5,550,393	3,971,042	3,794,915	3,873,383	3,636,978	(236,405)

Registrar

The Registrar’s Office’s primary duties are to maintain the voter registration records of the County. This includes processing new voter registration applications, address changes, deaths and felony convictions. The Office also provides voter information, election statistics and precinct locations and changes to the public. During local elections the office processes candidates and maintains candidate files. The Office also works at the discretion of the Electoral Board and is instrumental in planning and conducting elections.

The three-member Electoral board is responsible for planning and conducting elections in the County. They are appointed by the Circuit Judges and two members are required to represent the political party of the Governor currently serving. The Electoral Board appoints the General Registrar and Officers of Election and handles legal matters concerning elections or precincts. The Office also oversees the operation of the Registrar’s Office and delegates duties to the Registrar when necessary.

Registrar									
Location Code		0901							
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)	
0100-01-003-0901-00	41100	SALARIES & WAGES-REGULAR	101,122	108,506	108,164	110,541	113,302	2,761	
0100-01-003-0901-	41200	SALARIES & WAGES-OVERTIME	5,735	2,756	4,567	3,000	3,000	-	
0100-01-003-0901-	41300	PART-TIME SALARIES & WAGE	15,784	13,687	16,867	20,000	20,000	-	
0100-01-003-0901-	41301	COMP. COMMISSION MEMBERS	167	-	-	8,000	3,080	(4,920)	
0100-01-003-0901-	41041	COMP/OFFICERS OF ELECTION	29,978	20,402	26,398	31,000	31,000	-	
0100-01-003-0901-	42100	FICA	9,020	9,512	10,154	13,199	13,034	(165)	
0100-01-003-0901-	42210	RETIREMENT	20,376	17,344	16,893	21,006	16,406	(4,600)	
0100-01-003-0901-	42300	HOSPITAL/MEDICAL PLANS	11,670	13,530	15,945	17,425	17,094	(331)	
0100-01-003-0901-	42400	GROUP LIFE INSURANCE	1,225	1,278	1,278	1,315	1,484	169	
0100-01-003-0901-	42700	WORKER'S COMPENSATION	91	91	70	135	150	15	
0100-01-003-0901-	43101	PROFESSIONAL SERVICES	2,600	860	3,235	1,000	6,300	5,300	
0100-01-003-0901-	43310	REPAIRS AND MAINTENANCE	3,641	3,468	358	4,000	4,500	500	
0100-01-003-0901-	43320	MAINTENANCE SVS CONTRACTS	3,167	1,269	4,892	5,000	4,500	(500)	
0100-01-003-0901-	43600	ADVERTISING	147	224	1,023	750	750	-	
0100-01-003-0901-	45210	POSTAL SERVICE	3,374	3,419	1,702	3,500	3,500	-	
0100-01-003-0901-	45230	TELEPHONE	2,895	2,214	2,521	2,500	2,500	-	
0100-01-003-0901-	45410	LEASE/RENT EQUIPMENT	940	699	1,593	2,000	2,000	-	
0100-01-003-0901-	45420	LEASE/RENT OF BUILDING	400	200	400	300	300	-	
0100-01-003-0901-	45510	MILEAGE	1,928	1,392	1,482	1,500	1,500	-	
0100-01-003-0901-	45540	CONVENTION & EDUCATION	670	1,234	2,109	1,500	1,500	-	
0100-01-003-0901-	45810	DUES AND MEMBERSHIPS	295	125	125	305	305	-	
0100-01-003-0901-	46001	OFFICE SUPPLIES	7,436	2,676	3,634	3,000	3,000	-	
0100-01-003-0901-	46002	FOOD SUPPLIES	-	32	-	-	-	-	
0100-01-003-0901-	46014	OTHER OPERATING SUPPLIES	774	2,365	1,799	750	750	-	
0100-01-003-0901-	46021	BALLOTS	7,094	5,240	8,992	10,000	10,000	-	
0100-01-003-0901-	46024	DATA PROCESSING SUPPLIES	417	-	671	750	750	-	
			230,946	212,522	234,871	262,476	260,706	(1,770)	

Circuit Court

The Circuit Court is the trial court with the broadest powers in Virginia. The Circuit Court handles all civil cases with claims of more than \$15,000. It shares authority with the General District Court to hear matters involving between \$4,500 and \$15,000. The Circuit Court has the authority to hear serious criminal cases called felonies.

The Circuit Court also handles family matters, including divorce. In addition, the Circuit Court hears cases appealed from the General District Court and from the Juvenile and Domestic Relations District Court.

Circuit Court									
Location Code		0902							
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)	
0100-02-010-0902-00	41100	SALARIES & WAGES-REGULAR	70,635	64,271	64,271	66,038	67,687	1,649	
0100-02-010-0902-	41111	COMP. COMMISSION MEMBERS	(30)	-	-	-	-	-	
0100-02-010-0902-	41302	COMP. JURORS AND WITNESSES	8,760	9,360	3,990	10,000	10,000	-	
0100-02-010-0902-	42100	FICA	5,234	4,777	4,799	5,817	5,943	126	
0100-02-010-0902-	42210	RETIREMENT	14,233	10,380	10,110	11,961	9,801	(2,160)	
0100-02-010-0902-	42300	HOSPITAL/MEDICAL PLANS	6,630	6,765	7,972	8,712	8,547	(165)	
0100-02-010-0902-	42400	GROUP LIFE INSURANCE	854	765	765	786	887	101	
0100-02-010-0902-	42700	WORKER'S COMPENSATION	45	110	77	66	75	9	
0100-02-010-0902-	43101	PROFESSIONAL SERVICES	-	-	87	-	-	-	
0100-02-010-0902-	43320	MAINTENANCE SVS CONTRACTS	520	520	725	725	1,000	275	
0100-02-010-0902-	45210	POSTAGE	104	1,600	12	2,000	2,000	-	
0100-02-010-0902-	45230	TELEPHONE	192	298	546	1,700	1,700	-	
0100-02-010-0902-	45600	COUNTY CONTRIBUTIONS	23,725	17,431	19,655	26,250	26,250	-	
0100-02-010-0902-	46001	OFFICE SUPPLIES	(87)	-	509	250	250	-	
0100-02-010-0902-	46030	OFFICE EXPENSE-JUDGES	4,380	5,000	5,000	5,000	5,000	-	
0100-02-010-0902-	48102	FURNITURE & FIXTURES	-	-	626	6,000	6,000	-	
			135,196	121,276	119,143	145,305	145,139	(166)	

General District Court

The General District Court handles most traffic violations. The General District Court also hears minor civil and criminal cases known as misdemeanors and conducts preliminary hearings for more serious criminal cases called felonies.

The General District Court has exclusive authority to hear civil cases with claims of \$4,500 or less and shares authority with the Circuit Courts to hear cases with claims between \$4,500 and \$15,000. Examples of civil cases are landlord and tenant disputes, contract disputes and personal injury actions.

General District Court								
Location Code		0903						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0100-02-010-0903-	43101	PROFESSIONAL SERVICES	-	-	615	500	500	-
0100-02-010-0903-	43150	LEGAL SERVICES	19,932	33,133	28,267	17,000	17,000	-
0100-02-010-0903-	45210	POSTAL SERVICE	64	68	72	70	70	-
0100-02-010-0903-	45230	TELEPHONE	2,113	1,675	2,248	2,500	2,500	-
0100-02-010-0903-	45410	LEASE/RENT EQUIPMENT	10,513	8,828	9,195	10,000	10,000	-
0100-02-010-0903-	45540	CONVENTION & EDUCATION	-	1,510	2,099	3,000	3,000	-
0100-02-010-0903-	45810	DUES AND MEMBERSHIPS	160	-	-	160	160	-
0100-02-010-0903-	46001	OFFICE SUPPLIES	-	866	58	500	500	-
0100-02-010-0903-	46024	DATA PROCESSING SUPPLIES	-	-	1,122	1,200	1,200	-
0100-02-010-0903-	46012	BOOKS & SUBSCRIPTIONS	369	638	329	350	350	-
			33,150	46,719	44,005	35,280	35,280	-

Magistrate

The principal function of the magistrate is to provide an independent, unbiased review of complaints brought to the office by police officers, sheriffs, deputies and citizens. Magistrates are not police officers nor are they in any way connected with law enforcement. Instead, magistrates are issuing officers who serve as a buffer between law enforcement and society. Most magistrates are not lawyers; however, they are specially trained to perform such duties as issuing search warrants, subpoenas, arrest warrants, summonses and setting bail.

Magistrate								
Location Code		0904						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0100-02-010-0904-	45230	TELEPHONE	-	-	-	200	200	-
0100-02-010-0904-	45810	DUES AND MEMBERSHIPS	-	-	-	75	75	-
0100-02-010-0904-	46001	OFFICE SUPPLIES	-	65	-	100	100	-
0100-02-010-0904-	48103	COMMUNICATION EQUIPMENT	-	-	-	100	100	-
			-	65	-	475	475	-

Victim Witness

The Victim/Witness Assistance Program provides the following services:

- Victim's Rights information and explanation
- Assist victims in obtaining protective orders
- Assist victims in seeking and securing restitution
- Assist victims in completing and forwarding notification request forms to the Commonwealth's Attorneys' offices, to court clerks, and other appropriate agencies in order to be notified of all court proceedings in which the victims are involved
- Assist victims in the completion and forwarding of notification request forms to local jails and state correctional facilities to ensure that victims are notified of the escape, change of name, transfer, release or discharge of a prisoner
- Assist victims in the preparation of victim impact statements
- Assist victims in completing confidentiality request forms and filing them with the appropriate court
- Provide victims with names, addresses and telephone numbers of appropriate agencies that offer crisis intervention, follow-up counseling and support groups
- Provide victims with the final disposition of their cases
- Provide descriptive or guided tours of the courtroom in which the victim's case will be heard
- Accompany victims to courts, to meetings with law enforcement or prosecutors and/or other appropriate criminal justice agencies
- Provide explanations of the overall criminal justice process, as well as detailed explanations of each hearing or step in the process
- Provide victims with escort (i.e., to physically go with the victim) services related to the investigation or adjudication of a criminal case
- Provide victims with advance notification of judicial proceedings relating to their cases and inform them of any changes in court dates
- Assist victims with reservations, travel reimbursements or arranging transportation by commercial carrier or law enforcement

Victim Witness									
Location Code		0906							
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)	
0100-02-010-0906-00	41100	SALARIES & WAGES-REGULAR	38,282	22,587	41,437	41,960	43,009	1,049	
0100-02-010-0906-	42100	FICA	2,816	1,664	3,030	3,210	3,290	80	
0100-02-010-0906-	42210	RETIREMENT	5,896	3,460	6,395	6,600	6,228	(372)	
0100-02-010-0906-	42300	HOSPITAL/MEDICAL PLANS	5,835	3,706	7,972	8,712	8,547	(165)	
0100-02-010-0906-	42400	GROUP LIFE INSURANCE	464	255	484	499	563	64	
0100-02-010-0906-	42700	WORKER'S COMPENSATION	306	66	46	42	50	8	
0100-02-010-0906-	43320	MAINTENANCE SERVICE CONTRAC	-	-	1,264	360	360	-	
0100-02-010-0906-	45210	POSTAL SERVICE	-	206	-	200	200	-	
0100-02-010-0906-	45230	TELEPHONE	156	74	53	500	500	-	
0100-02-010-0906-	45510	MILEAGE	(13)	-	-	250	250	-	
0100-02-010-0906-	45540	CONVENTION & EDUCATION	250	297	-	500	500	-	
0100-02-010-0906-	45810	DUES AND MEMBERSHIPS	100	100	100	250	250	-	
0100-02-010-0906-	46001	OFFICE SUPPLIES	1,550	1,277	1,886	500	500	-	
0100-02-010-0906-	48107	INFO TECH EQUIPMENT	-	-	-	520	520	-	
			55,642	33,693	62,668	64,103	64,767	664	

Board and Care of Prisoners

The Board and Care of Prisoners budget is used to pay for the housing of prisoners at Riverside Regional Jail. The funding is based on the revenue projections from the jail.

Board and Care of Prisoners								
Location Code		0907						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0100-03-300-0907-	43840	BOARD & CARE OF PRISONERS	1,918,024	2,143,505	1,844,095	1,919,605	1,496,120	(423,485)
0100-03-300-0907-	45230	TELEPHONE	1,303	1,418	1,355	1,500	1,500	-
0100-03-300-0907	46008	VEHICLE & EQUIP FUEL	554	1,184	-	570	600	30
0100-03-300-0907-	47002	CRATER YOUTH CARE COMM	284,710	288,586	310,523	255,000	252,484	(2,516)
			2,204,592	2,434,692	2,155,973	2,176,675	1,750,704	(425,971)

Juvenile Services / Court Services Unit

In 1995, the Virginia General Assembly passed the Virginia Juvenile Community Crime Control Act (VJCCCA) to deter crime by providing immediate and effective punishment, emphasizing accountability of the juvenile offender and reducing repeat offenses. In Prince George County, these funds are used to:

1. Provide supervision of cases ordered to complete community service work by the Juvenile and Domestic Relations Court
2. Provide electronic monitoring for cases ordered by the Court as an alternative to secure detention
3. Provide individual, group or family counseling to juvenile offenders

Court Services:

Court Services								
Location Code		0908						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0100-03-300-0908-	43310	REPAIRS AND MAINTENANCE	-	-	-	500	500	-
0100-03-300-0908-	44200	AUTOMOTIVE/MOTOR POOL	-	-	-	75	200	125
0100-03-300-0908-	45230	TELEPHONE	-	(361)	835	275	400	125
0100-03-300-0908-	45420	LEASE/RENT OF BUILDING	15,762	17,254	-	-	-	-
			15,762	16,893	835	850	1,100	250

VJCCCA:

VJCCCA								
Location Code		0909						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0100-03-300-0909-00	41100	SALARIES & WAGES-REGULAR	43,767	46,481	46,481	47,829	49,024	1,195
0100-03-300-0909-	42100	FICA	3,213	3,416	3,418	3,659	3,750	91
0100-03-300-0909-	42210	RETIREMENT	8,819	7,507	7,311	7,524	7,099	(425)
0100-03-300-0909-	42300	HOSPITAL/MEDICAL PLANS	5,835	6,793	7,949	8,712	8,267	(445)
0100-03-300-0909-	42400	GROUP LIFE INSURANCE	530	553	553	569	642	73
0100-03-300-0909-	42700	WORKER'S COMPENSATION	415	396	294	788	800	12
0100-03-300-0909-	43170	OUTREACH DETENTION	475	-	994	1,000	200	(800)
0100-03-300-0909-	43176	INDIVIDUAL COUNSELING	870	-	-	1,400	51	(1,349)
0100-03-300-0909-	43310	REPAIRS AND MAINTENANCE	-	-	678	-	-	-
0100-03-300-0909-	45210	POSTAL SERVICE	28	100	34	100	50	(50)
0100-03-300-0909-	45230	TELEPHONE	3,079	3,475	4,376	2,100	2,000	(100)
0100-03-300-0909-	45305	MOTOR VEHICLE INSURANCE	121	228	236	250	250	-
0100-03-300-0909-	45420	LEASE/RENT OF BUILDING	2,838	2,190	-	-	-	-
0100-03-300-0909-	45541	TRAINING	166	-	100	998	500	(498)
0100-03-300-0909-	46001	OFFICE SUPPLIES	495	1,550	874	1,050	500	(550)
0100-03-300-0909-	46008	VEHICLE & EQUIP. FUEL	26	600	935	700	200	(500)
0100-03-300-0909-	48107	INFO TECH EQUIPMENT	-	248	-	-	-	-
			70,677	73,537	74,231	76,679	73,333	(3,346)

Local Health Department

The mission of the local health department is to work together to promote healthy lifestyles through disease prevention, health education and environmental protection. A list of services is provided on the Virginia Department of Health website.

<http://www.vdh.virginia.gov/vdh-programs/>

Information regarding the local Prince George Health Department is available as well.

Health Department								
Location Code		0910						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0100-05-111-0910-	45610	PAYMENT/STATE HEALTH DEPT	222,377	222,377	222,377	222,377	222,377	-
			222,377	222,377	222,377	222,377	222,377	-

District 19

District 19 Community Services Board (D19 CSB) is a multi-jurisdictional, community-based organization whose mission is to improve the quality and productivity of the lives of individual who experience or at risk of experiencing mental disabilities and/or substance abuse. The mission is accomplished through a fully-integrated continuum of services in collaboration with the localities of Colonial Heights, Dinwiddie, Emporia, Greenville, Hopewell, Petersburg, Prince George, Surry and Sussex. The 24-hour services line is (804) 862-8000 or toll-free 1-866-365-2130.

Dist. 19 Comm. Svc. Board								
Location Code		0911						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0100-05-112-0911-	45620	MHMR SERVICES BOARD	96,018	96,018	99,305	99,305	99,305	-
			96,018	96,018	99,305	99,305	99,305	-

Contributions to Colleges

The Contributions to Colleges function is newly created for FY16/17 to house contributions to local community colleges.

Contribution to Colleges									
Location Code									
0912									
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY15-16 Expended	FY16-17 Adopted Budget	Increase (Decrease)
0100-07-213-0912-	45694	RICHARD BLAND COLLEGE	-	-	-	-	-	10,000	10,000
0100-07-213-0912-	45695	JOHN TYLER COMMUNITY COLLEGE	-	-	-	-	-	2,000	2,000
			-	-	-	-	-	12,000	12,000

Regional Library

The Appomattox Regional Library System serves as an informative agency to the local governments of Hopewell, Prince George County and Dinwiddie County. All possible cooperation and service will be rendered to agencies of these governments. The Appomattox Regional library System does not discriminate on the basis of disability in the admission, access to, or employment in, its programs and activities.

All residents of the City of Hopewell, Prince George County and Dinwiddie County of all ages are granted full use of all services of the Appomattox Regional Library System. Everyone is welcome to use the services of the Appomattox Regional Library on library property.

Regional Library									
Location Code									
0913									
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY15-16 Expended	FY16-17 Adopted Budget	Increase (Decrease)
0100-07-213-0913-	45600	COUNTY CONTRIBUTIONS	543,713	543,713	560,020	568,432	568,432	579,792	11,360
			543,713	543,713	560,020	568,432	568,432	579,792	11,360

James River Soil & Water Conservation District

The James River Soil and Water Conservation District is a political subdivision of the Commonwealth of Virginia, organized and managed by local people assigned under law with the responsibility of protecting and improving our soil and water resources. The public elects two directors from Chesterfield County and Prince George County and two positions are appointed, each serving a four-year term. The District is principally supported by financial assistance received from the Department of Conservation and Recreation with local funding support from the Counties they serve. In partnership with local, state and federal agencies, the District provides technical assistance to landowners, units of government and others to identify, discuss and solve natural resources conservation issues.

Soil & Water Conservation District								
Location Code		0914						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0100-08-302-0914-	45600	COUNTY CONTRIBUTIONS	14,250	14,250	14,250	14,250	14,250	-
			14,250	14,250	14,250	14,250	14,250	-

Resource Conservation & Development Council

South Centre Corridors Resources Conservation and Development Council (RC&D) was formed January 2002. It was created to help people protect and develop their natural, economic and social resources in an effort to improve their area’s economy, environment and the quality of life. The RC&D Council helps plan and carry out activities that increase conservation of natural resources, support economic development and enhance the environment and standard of living.

RC&D								
Location Code		0915						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0100-08-302-0915	45600	COUNTY CONTRIBUTIONS	2,850	2,850	2,850	3,000	3,000	-
			2,850	2,850	2,850	3,000	3,000	-

Cooperative Extension Office

The Virginia Cooperative Extension is a joint program of Virginia Tech, Virginia State University, the U.S. Department of Agriculture, and state and local governments. The Virginia Cooperative Extension provides programs and information covering the broad areas of agriculture, families and 4-H. Follow the link through the Virginia Cooperative Extension for details.

<http://www.ext.vt.edu/>

Cooperative Extension Program								
Location Code		0916						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0100-08-302-0916-	41100	SALARIES & WAGES-REGULAR	43,853	46,771	48,271	62,307	60,175	(2,132)
0100-08-302-0916-	41300	PART-TIME SALARIES & WAGE	-	-	2,568	9,200	11,000	1,800
0100-08-302-0916-	42100	FICA	-	-	196	704	836	132
0100-08-302-0916-	42700	WORKER'S COMPENSATION	-	15	11	15	15	-
0100-08-302-0916-	45210	POSTAL SERVICE	-	440	539	600	700	100
0100-08-302-0916-	45230	TELEPHONE	1,867	2,084	2,139	2,000	2,100	100
0100-08-302-0916-	45810	DUES AND MEMBERSHIPS	290	290	300	400	400	-
0100-08-302-0916-	46001	OFFICE SUPPLIES	1,325	630	1,437	2,250	2,250	-
0100-08-302-0916-	46012	BOOKS & SUBSCRIPTIONS	201	226	232	250	250	-
0100-08-302-0916-	46014	OTHER OPERATING SUPPLIES	930	1,258	1,774	500	500	-
			48,468	51,713	57,466	78,226	78,226	-

Other Functions & Transfers

Other Functions								
Location Code		0917						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0100-09-401-0917	42100	FICA	819	-	-	-	-	-
0100-09-401-0917-	42600	UNEMPLOYMENT INSURANCE	42,761	16,178	12,401	25,000	25,000	-
0100-09-401-0917-	42700	WORKER'S COMPENSATION	(3,198)	400	-	-	-	-
0100-09-401-0917-	42904	EMPLOYEE ASSISTANCE PROGRAM	-	-	-	-	5,000	5,000
0100-09-401-0917-	43320	MAINT SERVICE CONTRACT	-	-	-	-	7,000	7,000
0100-09-401-0917-	44200	AUTOMOTIVE/MOTOR POOL	-	7,438	3,913	3,000	3,000	-
0100-09-401-0917-	45230	TELEPHONE	4,168	(8,000)	2,648	-	200	200
0100-09-401-0917-	45305	MOTOR VEHICLE INSURANCE	703	1,140	1,178	1,200	1,200	-
0100-09-401-0917-	45307	PUBLIC OFFICIAL LIAB.INS	9,816	17,859	18,140	20,000	20,000	-
0100-09-401-0917-	45311	UMBRELLA POLICY	8,727	7,012	22,413	22,500	22,500	-
0100-09-401-0917-	45543	TUITION/REIMBURSEMENT	8,889	7,208	6,801	13,500	13,500	-
0100-09-401-0917-	45606	HURRICANE IRENE	14,961	-	-	-	-	-
0100-09-401-0917-	46008	INFO TECH EQUIP	-	-	274	-	-	-
0100-09-401-0917-	46009	VEHICLE EQUIP SUPPLIES	-	168	-	250	250	-
0100-09-401-0917-	46075	WELLNESS ACTIVITIES	5,944	6,055	4,961	-	-	-
0100-09-401-0917-	48107	REPLACE INFO TECH EQUIP	34,117	36,323	36,445	40,000	40,000	-
0100-09-401-0917-	48265	PROPERTY ACQUISITION	1,742,490	-	-	-	-	-
0100-09-401-0917-	49126	TRANSFER FOR BUREN PRINCIPAL	-	-	25,116	-	158,374	158,374
0100-09-401-0917-	49150	TRANS.TO SCHOOL (FORMULA)	13,292,762	14,276,665	11,631,747	15,588,776	15,577,250	(11,526)
0100-09-401-0917-	49150	TRANS.TO SCL SALARY INCREASES	-	-	-	-	-	-
0100-09-401-0917-	49172	TRANS. TO CAP. PROJECTS	835,510	1,497,253	959,272	231,960	382,000	150,040
0100-09-401-0917-	49173	TRANS. TO DEBT SERVICE	6,415,792	6,779,080	6,286,895	6,981,145	6,904,889	(76,256)
0100-09-401-0917-	49174	TRANS. TO ECON. DEV.	171,000	171,000	415,118	421,604	444,965	23,361
0100-09-401-0917-	49176	TRANS. TO LOSAP FUND	104,500	104,500	104,500	104,500	104,500	-
0100-09-401-0917-	49179	TRANS. TO COMM CORR	70,518	76,445	83,340	85,642	88,853	3,211
0100-09-401-0917-	49199	CONTINGENCIES	154	26,886	490,151	-	168,731	168,731
			22,759,614	23,023,611	20,105,312	23,539,077	23,967,212	428,135

Farmer's Market

Prince George operates a producer-grower farmers' market. We are dedicated to building a sustainable, regional foodshed and to educating people about the benefits of sustainable agriculture. Our Farmers' Market emphasizes the direct connection between local food choices and the quality and health of our environment and daily lives. We support farmers/growers who cultivate the land using sustainable agricultural practices or raise livestock using humane and sustainable practices. By providing these farmers/growers with direct markets for their products, Prince George helps sustain the regional farm economy and helps ensure the future of farming in our area. The Rules & Procedures and Product Guidelines are used to ensure the integrity of all products sold at the Farmers Market. For additional information please contact Kirsten Cherry, Market Manager, at 804-722-8724 or email farmersmarket@princegeorgecountyva.gov.

Farmer's Market								
Location Code	0918							
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0100-09-401-0918	45607	FARMER'S MARKET	369	133	295	500	500	-
0100-09-401-0918	43600	ADVERTISING	-	99	1,379	-	-	-
0100-09-401-0918	45609	FARMER'S MARKET SNAP	-	235	-	-	-	-
			369	467	1,674	500	500	-

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than those dedicated to the General Fund) that are legally restricted to expenditures for specific purposes. This chapter includes the Special Revenue Funds that are recommended to be included as part of the initial FY16/17 appropriated budget. Throughout the year, additional Special Revenue Funds will be requested for appropriation as needed.

FUNDS DESCRIBED IN THIS SECTION

COMMUNITY CORRECTIONS
ADULT EDUCATION
ECONOMIC DEVELOPMENT
TOURISM
STORMWATER
SPECIAL WELFARE
SCHOOL OPERATING
SCHOOL FEDERAL PROGRAMS (FORMERLY TITLE I)
SCHOOL TEXTBOOK FUND (NEWLY CREATED FOR FY16/17)
SCHOOL NUTRITION SERVICES (CAFETERIA)

COMMUNITY CORRECTIONS

The Riverside Criminal Justice Agency (RCJA) encourages offenders and defendants to become productive, law-abiding members of society by personal choice. RCJA offers offenders and defendants the opportunity to acquire the skills and tools necessary to achieve these goals through enhanced supervision and the essential services. The agency administers the community corrections (probation), pretrial and drug court programs.

Pretrial Services provide background information and recommendations on defendants to judicial officers that will assist in determining and reconsidering bail decisions. The department also provides supervision services primarily to those arrested and admitted to bail but detained in jail in lieu of a secure bond. Pretrial supervision is intended to replace the use of a secure bond as a condition of bail, thus decreasing the risk to public safety. A Probation Officer is assigned to each case received from the participating courts, and is responsible for developing specific conditions of supervision, assessing treatment needs and reporting non-compliant behavior to the Court.

Riverside Criminal Justice Agency provides pretrial and probation supervision services to the Hopewell, Prince George and Surry Drug Court. Drug Court offers offenders the opportunity to achieve recovery through participation in a structured program of substance use treatment and intensive supervision for its participants. Drug Court is a twelve-month minimum program with four different phases of treatment and supervision. As offenders move through these phases, program requirements decline, thus increasing the opportunity for the offender to accept more responsibility for his/her sobriety and lifestyle. Successful completion of Drug Court results in a dismissal of the offender's charges.

Revenues:

FUND 217 - COMMUNITY CORRECTIONS		FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	
ACCOUNT	TITLE	RECEIPTS	RECEIPTS	RECEIPTS	ADOPTED	ADOPTED	INCREASE (DECREASE)
0217-10-506-8113-00000-000-000-000-316302-	RCC- ELECTRONIC MONITOR	1,664	6,441	3,170	3,000	3,000	-
0217-10-506-8113-00000-000-000-000-316304-	SUPERVISION FEES CORR	23,059	19,815	32,408	25,000	23,000	(2,000)
0217-10-507-8114-00000-000-000-000-318903-	GIFTS AND DONATIONS	14,775	-	-	-	-	-
CHARGES FOR SERVICES		39,498	26,256	35,578	28,000	26,000	(2,000)
0217-10-508-8114-00000-000-000-000-319205-	RCC-LOCALITY FEES	110,299	135,901	125,012	128,464	124,538	(3,926)
0217-10-508-8114-00000-000-000-000-319209-	VIDEO ARRAIGNMENT LOCAL	2,752	3,022	3,539	3,600	3,600	-
0217-10-508-8114-00000-000-000-000-319210-	DRUG COURT	2,925	3,450	7,795	11,850	11,875	25
RECOVERED COSTS		115,976	142,373	136,346	143,914	140,013	(3,901)
0217-20-601-8203-00000-000-000-000-326210-	COMM CORR PRETRIAL STATE	218,011	-	-	650,774	652,158	1,384
0217-20-601-8203-00000-000-000-000-326211-	COMMUNITY CORRECTIONS	388,191	650,774	652,158	-	-	-
STATE CATEGORICAL AID		606,202	650,774	652,158	650,774	652,158	1,384
0217-90-901-8207-00000-000-000-000-399999-	FUND BALANCE	-	-	-	5,101	-	(5,101)
0217-90-901-8207-00000-000-000-000-399100-	TRANSFER FR GEN FUND	70,518	76,445	83,340	85,642	88,853	3,211
TOTAL: ALL NON-REVENUE SOURCES		70,518	76,445	83,340	90,743	88,853	(1,890)
TOTAL COMMUNITY CORRECTIONS		832,194	895,848	907,422	913,431	907,024	(6,407)

Expenditures:

		FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	
	Activity	Expended	Expended	Expended	Adopted Budget	Adopted Budget	Increase (Decrease)
Community Corrections:							
2179	Comm. Corr./Probation	354,020	367,595	346,411	382,933	348,006	(34,927)
2171	Home Electronic Monitoring	817	4,299	2,441	3,000	3,000	-
2172	Video Arraignment	4,750	3,892	3,358	3,600	3,600	-
2173	Other Grants	-	3,905	10,575	-	-	-
2174	Pretrial Program	253,747	283,179	305,747	279,930	303,536	23,606
2176	Drug Court	4,114	5,834	6,465	11,850	11,875	25
2178	Comm. Corrections- Local	206,075	155,580	218,586	232,118	237,008	4,890
	Total Community Corrections	823,523	824,283	893,583	913,431	907,024	(6,407)

Community Corrections expenditures are supported by grants from the Department of Criminal Justice Services through the State of Virginia and local funds appropriated by participating jurisdictions and local fees paid by the users of the program. Surry, Hopewell and Prince George currently participate in the program. Revenues and expenditures for FY16/17 are expected to be \$6,407 less than the FY15/16 budget. Reduction related to drop in the VRS rate.

Details of the funds' expenditures are on the following pages.

Community Corrections:

Community Corrections								
Location Code		2179						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0217-03-300-2179-	41100	SALARIES & WAGES-REGULAR	225,912	223,689	233,785	229,902	238,024	8,122
0217-03-300-2179-	41200	SALARIES & WAGES-OVERTIME	-	367	-	-	-	-
0217-03-300-2179-	41300	PART-TIME SALARIES & WAGE	21,690	20,575	12,926	42,542	12,727	(29,815)
0217-03-300-2179-	42100	FICA	18,947	22,920	18,766	20,842	19,182	(1,660)
0217-03-300-2179-	42210	RETIREMENT	45,521	48,079	36,531	36,164	34,466	(1,698)
0217-03-300-2179-	42300	HOSPITAL/MEDICAL PLANS	28,800	38,602	31,174	42,059	31,547	(10,512)
0217-03-300-2179-	42400	GROUP LIFE INSURANCE	1,198	2,813	2,764	2,736	3,118	382
0217-03-300-2179-	42700	WORKER'S COMPENSATION	987	1,693	1,103	768	800	32
0217-03-300-2179-	43101	PROFESSIONAL SERVICES	3,500	3,676	3,521	3,960	3,521	(439)
0217-03-300-2179-	45230	TELEPHONE	545	-	-	-	-	-
0217-03-300-2179-	45540	CONVENTION & EDUCATION	3,420	2,400	2,320	-	-	-
0217-03-300-2179-	45541	TRAINING	-	-	-	-	1,100	1,100
0217-03-300-2179-	46024	DATA PROCESSING SUPPLIES	3,500	2,781	3,521	3,960	3,521	(439)
			354,020	367,595	346,411	382,933	348,006	(34,927)

Home Electronic Monitoring:

Home Electronic Monitoring								
Location Code		2171						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0217-03-300-2171-	43101	PROFESSIONAL SERVICES	817	4,299	2,441	3,000	3,000	-
			817	4,299	2,441	3,000	3,000	-

Video Arraignment:

Video Arraignment								
Location Code		2172						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0217-03-300-2172-	43101	PROFESSIONAL SERVICES	4,153	3,321	3,358	3,600	3,600	-
0217-03-300-2172-	46014	OPERATING SUPPLIES	597	571	-	-	-	-
			4,750	3,892	3,358	3,600	3,600	-

Pretrial:

Pretrial								
Location Code		2174						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0217-03-300-2174-00	41100	SALARIES & WAGES-REGULAR	134,394	209,523	197,180	200,371	175,829	(24,542)
0217-03-300-2174-	41300	PART-TIME SALARIES & WAGE	39,749	4,979	23,368	-	39,294	39,294
0217-03-300-2174-	41200	OVERTIME	-	-	225	-	-	-
0217-03-300-2174-	42100	FICA	15,564	13,053	15,872	15,328	16,457	1,129
0217-03-300-2174-	42210	RETIREMENT	33,010	27,527	30,144	31,518	25,460	(6,058)
0217-03-300-2174-00	42300	HOSPITAL/MEDICAL PLANS	23,040	20,513	27,166	25,235	36,872	11,637
0217-03-300-2174-	42400	GROUP LIFE INSURANCE	868	903	2,280	2,384	2,303	(81)
0217-03-300-2174-	42500	DISABILITY	-	-	11	-	100	100
0217-03-300-2174-	42700	WORKER'S COMPENSATION	1,460	2,096	3,500	-	-	-
0217-03-300-2174-	43101	PROFESSIONAL SERVICES	2,831	2,831	3,000	2,547	3,000	453
0217-03-300-2174-	45541	TRAINING	-	-	-	-	1,220	1,220
0217-03-300-2174-	46024	DATA PROCESSING SUPPLIES	2,831	1,753	3,000	2,547	3,000	453
			253,747	283,179	305,747	279,930	303,536	23,606

Drug Court:

Drug Court									
Location Code		2176							
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)	
0217-03-300-2176-	41200	OVERTIME	3,475	4,641	5,032	4,500	5,000	500	
0217-03-300-2176-	42100	FICA	266	349	375	350	375	25	
0217-03-300-2176-	43101	PROFESSIONAL SERVICES	300	500	800	3,500	3,500	-	
0217-03-300-2176-	46001	OFFICE SUPPLIES	73	-	85	-	-	-	
0217-03-300-2176-	46014		-	345	172	3,500	3,000	(500)	
			4,114	5,834	6,465	11,850	11,875	25	

Local Community Corrections:

Community Corrections Local									
Location Code		2178							
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)	
0217-03-300-2178-00	41100	SALARIES & WAGES-REGULAR	56,309	62,627	74,832	89,812	86,049	(3,763)	
217-03-300-2178-	41200	SALARIES & WAGES-OVERTIME	99	-	-	-	-	-	
0217-03-300-2178-	41300	PART-TIME SALARIES & WAGE	28,310	3,946	1,493	-	8,915	8,915	
0217-03-300-2178-	42100	FICA	1,803	-	4,656	6,871	7,265	394	
0217-03-300-2178-	42210	RETIREMENT	8,970	-	8,857	14,127	12,460	(1,667)	
0217-03-300-2178-00	42300	HOSPITAL/MEDICAL PLANS	-	-	8,193	16,823	17,094	271	
0217-03-300-2178-	42400	GROUP LIFE INSURANCE	1,130	-	670	1,069	1,127	58	
0217-03-300-2178-	42500	DISABILITY	-	-	32	-	50	50	
0217-03-300-2178-	42700	WORKER'S COMPENSATION	1,823	-	2,800	7,626	8,000	374	
0217-03-300-2178-	43101	PROFESSIONAL SERVICES	22,613	20,238	21,999	20,500	20,500	-	
0217-03-300-2178-	43320	MAINTENANCE SRVCS CONTRACT	191	173	173	170	169	(1)	
0217-03-300-2178-	43500	PRINTING & BINDING	344	745	630	900	1,200	300	
0217-03-300-2178-	43600	ADVERTISING	162	556	-	2,000	2,642	642	
0217-03-300-2178-	43831	TUITION/CCJB	589	1,449	1,116	1,000	1,500	500	
0217-03-300-2178-	44200	AUTOMOTIVE/MOTOR POOL	166	200	509	-	300	300	
0217-03-300-2178-	45109	E-RCC	2,996	10,398	7,337	10,800	10,800	-	
0217-03-300-2178-	45210	POSTAL SERVICE	870	754	939	980	980	-	
0217-03-300-2178-	45230	TELEPHONE	4,836	5,650	6,771	4,680	4,680	-	
0217-03-300-2178-	45231	PAGERS	10	-	-	-	-	-	
0217-03-300-2178-	45305	MOTOR VEHICLE INSURANCE	338	631	657	657	880	223	
0217-03-300-2178-	45410	LEASE/RENT EQUIPMENT	-	2,152	2,889	1,980	1,980	-	
0217-03-300-2178-	45420	LEASE/RENT OF BUILDING	29,400	29,400	29,400	29,400	29,400	-	
0217-03-300-2178-	45510	MILEAGE	99	46	-	-	-	-	
0217-03-300-2178-	45530	SUB & LODGING	-	5	364	2,304	2,304	-	
0217-03-300-2178-	45540	CONVENTION & EDUCATION	-	1,321	1,564	4,000	1,680	(2,320)	
0217-03-300-2178-	46001	OFFICE SUPPLIES	2,182	6,369	3,989	4,800	4,800	-	
0217-03-300-2178-	46002	FOOD SUPPLIES	327	442	490	-	-	-	
0217-03-300-2178-	46004	MEDICAL & LAB SUPPLIES	6,504	6,286	11,377	10,000	11,032	1,032	
0217-03-300-2178-	46008	VEHICLE & EQUIP. FUEL	527	190	26,195	839	360	(479)	
0217-03-300-2178-	46014	OTHER OPERATING SUPPLIES	255	110	1,243	780	840	60	
0217-03-300-2178-	46024	DATA PROCESSING SUPPLIES	-	1,892	(589)	-	-	-	
0217-03-300-2178-	48105	VEHICLE REPLACEMENT	24,362	-	-	-	-	-	
0217-03-300-2178-	48102	FURNITURE & FIXTURES	10,859	-	-	-	-	-	
			206,075	155,580	218,586	232,118	237,008	4,890	

ADULT EDUCATION

The Adult Education Department serves the counties of Charles City, Dinwiddie, Greensville, Prince George, Surry and Sussex, and the cities of Colonial Heights, Emporia, Hopewell and Petersburg.

The office provides adult education classes to adults eighteen years of age and older in each of the localities listed. GED, Pre-GED, Adult Basic Education, English as a Second Language (ESL) and customized workplace classes are also provided. Most classes are free of charge.

Revenues:

FUND 218 - ADULT EDUCATION		FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	
ACCOUNT	TITLE	RECEIPTS	RECEIPTS	RECEIPTS	ADOPTED	ADOPTED	INCREASE (DECREASE)
0218-10-506-8113-00000-000-000-000-3168	SPACE-ADULT BASIC ED	33,341	32,261	33,341	38,300	38,300	-
0218-10-506-8113-00000-000-000-000-3168	WORKPLACE	87,852	64,180	57,420	114,281	114,281	-
0218-10-506-8113-00000-000-000-000-3168	CONTRACT FEES/ADMIN	120,309	10,230	2,230	55,025	55,025	-
CHARGES FOR SERVICES		241,502	106,671	92,991	207,606	207,606	-
0218-20-601-8203-00000-000-000-000-3240	REGIONAL COORDINATOR	103,408	103,408	103,408	140,000	140,000	-
0218-20-601-8203-00000-000-000-000-3240	REGIONAL SPECIALIST	-	-	-	50,000	50,000	-
0218-20-601-8203-00000-000-000-000-3240	REG GENERAL ADULT EDUCAT	33,988	33,988	33,969	37,151	37,151	-
0218-20-601-8203-00000-000-000-000-3240	RACE TO GED	81,727	68,294	68,874	84,400	84,400	-
0218-20-601-8203-00000-000-000-000-3240	RLCC LEAD AGENT	-	-	-	75,500	75,500	-
0218-30-601-0000-000000-000-000-000-3338	SPACE- ADULT BASIC ED-FED	316,888	317,291	266,170	348,663	348,663	-
OTHER CATEGORICAL AID		536,011	522,981	472,422	735,714	735,714	-
TOTAL ADULT EDUCATION		777,513	629,652	565,413	943,320	943,320	-

Expenditures:

		FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	
	Activity	Expended	Expended	Expended	Adopted Budget	Adopted Budget	Increase (Decrease)
Adult Education:							
2180	General Adult Education	147,426	118,074	104,948	195,025	195,025	-
2181	Regional Adult Specialist	-	-	-	50,000	50,000	-
2182	General Adult Education	32,313	40,390	33,969	37,151	37,151	-
2183	Space-Adult Education	309,768	342,681	299,498	386,963	386,963	-
2184	RACE to GED	79,953	65,583	72,024	84,400	84,400	-
2185	Workplace	105,633	65,291	52,481	114,281	114,281	-
2186	RLCC Lead Agent	(6,000)	-	-	75,500	75,500	-
Total Adult Education		669,093	632,017	562,921	943,320	943,320	-

The Adult Education program is grant funded from the State of Virginia’s Adult Education program and from the Federal Government’s Adult Education program. The County is the fiscal agent for the Adult Education program. The budget for the new fiscal year will be set in late September. Each year, the locality adopts the budget as-is and amends the budget once the final notice is received.

Regional Program Manager:

Reg/Program Manager								
Location Code		2180						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0218-06-201-2180-	41102	COORDINATOR	98,053	78,394	75,175	78,000	78,000	-
0218-06-201-2180-	41103	CLERICAL	(4,155)	-	1,599	39,800	39,800	-
0218-06-201-2180-	42100	FICA	5,652	5,914	5,725	8,200	8,200	-
0218-06-201-2180-	42210	RETIREMENT	19,758	12,661	11,825	18,000	18,000	-
0218-06-201-2180-	42300	HOSPITAL/MEDICAL PLANS	6,919	5,561	7,951	8,000	8,000	-
0218-06-201-2180-	42400	GROUP LIFE INSURANCE	1,185	933	894	3,124	3,124	-
0218-06-201-2180-	42700	WORKER'S COMPENSATION	1,662	1,600	238	550	550	-
0218-06-201-2180-	43311	CONTRACT FEES/ADMIN	8,553	13,010	1,541	39,351	39,351	-
0218-06-201-2180-	45420	LEASE/RENT OF BUILDING	9,800	-	-	-	-	-
			147,426	118,074	104,948	195,025	195,025	-

Regional Adult Specialist:

Reg/Adult Spec								
Location Code		2181						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0218-06-201-2181-	41100	SALARIES & WAGES-REGULAR	-	-	-	40,000	40,000	-
0218-06-201-2181-	42100	FICA	-	-	-	3,060	3,060	-
0218-06-201-2181-	42210	RETIREMENT	-	-	-	2,284	2,284	-
0218-06-201-2181-	42300	HOSPITAL/MEDICAL PLANS	-	-	-	4,322	4,322	-
0218-06-201-2181-	42400	GROUP LIFE INSURANCE	-	-	-	334	334	-
			-	-	-	50,000	50,000	-

General Adult Education:

Reg/Gen Adult								
Location Code		2182						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0218-06-201-2182	41300	PART-TIME SALARIES & WAGE	27,614	37,460	31,500	34,456	34,456	-
0218-06-201-2182	42100	FICA	3,694	2,880	2,410	2,610	2,610	-
0218-06-201-2182	42700	WORKER'S COMPENSATION	525	50	60	85	85	-
0218-06-201-2182	45230	TELEPHONE	480	-	-	-	-	-
			32,313	40,390	33,969	37,151	37,151	-

SPACE – Adult Education:

Space Adult Ed								
Location Code		2183						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0218-06-201-2183-	41100	SALARIES & WAGES-REGULAR	20,617	13,087	-	-	-	-
0218-06-201-2183-	41102	COORDINATOR	19,649	12,729	1,080	-	-	-
0218-06-201-2183-	41103	CLERICAL	24,927	52,991	38,779	-	-	-
0218-06-201-2183-	41300	PART-TIME SALARIES & WAGE	166,017	159,465	156,479	287,979	287,979	-
0218-06-201-2183-	42100	FICA	17,033	17,953	14,915	22,801	22,801	-
0218-06-201-2183-	42210	RETIREMENT	12,463	12,727	6,100	-	-	-
0218-06-201-2183-	42300	HOSPITAL/MEDICAL PLANS	6,646	9,435	7,947	-	-	-
0218-06-201-2183-	42400	GROUP LIFE INSURANCE	754	938	462	-	-	-
0218-06-201-2183-	42500	DISABILITY INSURANCE	-	-	-	-	-	-
0218-06-201-2183-	42700	WORKER'S COMPENSATION	3,375	1,241	233	-	-	-
0218-06-201-2183-	43071	DIRECT COST - REGION	-	12,053	10,682	15,000	15,000	-
0218-06-201-2183-	43120	ACCOUNT & AUDIT SERVICES	10,185	-	-	-	-	-
0218-06-201-2183-	45230	TELEPHONE	5,370	5,972	4,748	7,101	7,101	-
0218-06-201-2183-	45420	LEASE/RENT OF BUILDING	8,400	8,550	25,000	-	-	-
0218-06-201-2183-	45551	TRAVEL - REGIONAL	4,235	3,434	4,191	9,000	9,000	-
0218-06-201-2183-	46051	SUPPLIES	10,098	32,105	28,883	45,082	45,082	-
			309,768	342,681	299,498	386,963	386,963	-

RACE to GED:

RACE to GED								
Location Code		2184						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0218-06-201-2184-	41100	SALARIES & WAGES-REGULAR	31,340	30,536	-	-	-	-
0218-06-201-2184-	41300	PART-TIME SALARIES & WAGE	17,316	14,191	51,680	63,000	63,000	-
0218-06-201-2184-	42100	FICA	3,621	3,334	3,954	5,300	5,300	-
0218-06-201-2184-	42210	RETIREMENT	6,151	4,932	-	150	150	-
0218-06-201-2184-	42300	HOSPITAL/MEDICAL PLANS	3,980	4,274	-	-	-	-
0218-06-201-2184-	42400	GROUP LIFE INSURANCE	369	363	-	-	-	-
0218-06-201-2184-	42700	WORKER'S COMPENSATION	748	-	-	-	-	-
0218-06-201-2184-	45551	TRAVEL - REGIONAL	-	-	600	-	-	-
0218-06-201-2184-	46014	OTHER OPERATING SUPPLIES	16,427	7,954	15,791	15,950	15,950	-
			79,953	65,583	72,024	84,400	84,400	-

Workplace:

Workplace								
Location Code		2185						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0218-06-201-2185-	41300	PART-TIME SALARIES & WAGE	73,765	60,489	48,752	103,000	103,000	-
0218-06-201-2185-	42100	FICA	5,643	4,622	3,730	7,658	7,658	-
0218-06-201-2185-	42700	WORKER'S COMPENSATION	1,113	180	-	123	123	-
0218-06-201-2185-	46001	OFFICE SUPPLIES	25,112	-	-	3,500	3,500	-
			105,633	65,291	52,481	114,281	114,281	-

RLCC Lead Agent:

RLCC Lead Agent									
Location Code		2186							
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY15-16 Amended Budget	FY16-17 Adopted Budget	Increase (Decrease)
0218-06-201-2186-	41103	CLERICAL	-	-	-	2,000	2,000	2,000	-
0218-06-201-2186-	43070	INDIRECT COST	-	-	-	1,000	1,000	1,000	-
0218-06-201-2186-	43101	PROFESSIONAL SERVICES	(6,000)	-	-	72,000	72,000	72,000	-
0218-06-201-2186-	46027	ADMINISTRATIVE	-	-	-	500	500	500	-
			(6,000)	-	-	75,500	75,500	75,500	-

ECONOMIC DEVELOPMENT

Recognized for its progressive, pro-business climate and customer-focused service, Prince George competes internationally to attract first class business and industry while nurturing small business development. Encouraging existing industry expansion and supporting the developing tourism industry are key components of the Prince George business development plan.

The Mission for Economic Development is to create wealth for the County, for citizens and for business. To that end, the Prince George Economic Development office focuses on business attraction and recruitment and business retention and expansion.

The Economic Development Fund is fully supported by Meals Tax Revenue. The transfer from the General Fund is the Machinery & Tools Tax rebates that are expected to come into the General Fund and be disbursed from Economic Development.

Revenues:

FUND 215 - ECONOMIC DEVELOPMENT								
ACCOUNT	TITLE	RECEIPTS	RECEIPTS	RECEIPTS	ADOPTED	ADOPTED	INCREASE (DECREASE)	
0215-10-502-8108-00000-000-000-312111-	MEALS TAX	837,049	867,584	998,751	900,000	1,000,000	100,000	
	OTHER LOCAL TAXES	837,049	867,584	998,751	900,000	1,000,000	100,000	
0215-90-901-8207-00000-000-000-000-399999-	FUND BALANCE	-	-	-	58	-	(58)	
0215-90-901-8207-00000-000-000-000-399100-	TRANS.FR GEN FD/OPERATING	171,000	171,000	415,118	421,604	444,965	23,361	
0215-90-901-8207-00000-000-000-000-399199	TRANS FR CAP PROJECTS	-	-	-	468,320	-	(468,320)	
	FUND BALANCE AND TRANSFERS	171,000	171,000	415,118	889,982	444,965	(445,017)	
TOTAL ECONOMIC DEVELOPMENT		1,008,049	1,038,584	1,413,869	1,789,982	1,444,965	(345,017)	

Expenditures:

Economic Development								
Location Code 2151								
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0215-08-301-2151-00	41100	SALARIES & WAGES-REGULAR	132,973	206,407	180,128	151,775	200,564	48,789
0215-08-301-2151-	41300	PART-TIME SALARIES & WAGE	1,323	338	-	-	-	-
0215-08-301-2151-	42100	FICA	9,362	15,026	12,953	11,611	15,343	3,732
0215-08-301-2151-	42210	RETIREMENT	24,939	27,975	27,833	23,874	29,042	5,168
0215-08-301-2151-	42300	HOSPITAL/MEDICAL PLANS	5,955	11,480	14,839	11,840	17,144	5,304
0215-08-301-2151-	42400	GROUP LIFE INSURANCE	1,607	2,061	2,106	1,806	2,627	821
0215-08-301-2151-	42700	WORKER'S COMPENSATION	89	320	224	212	212	-
0215-08-301-2151-	43101	PROFESSIONAL SERVICES	37,628	5,100	204	1,000	5,000	4,000
0215-08-301-2151-	43320	MAINT SVC CONTRACTS	1,480	4,999	240	1,480	9,795	8,315
0215-08-301-2151-	43600	ADVERTISING	375	467	2,559	3,000	14,000	11,000
0215-08-301-2151-	44200	AUTOMOTIVE/MOTOR POOL	1,147	1,074	216	500	500	-
0215-08-301-2151-	45210	POSTAL SERVICE	99	224	44	400	300	(100)
0215-08-301-2151-	45230	TELEPHONE	1,719	2,187	2,966	2,000	2,000	-
0215-08-301-2151-	45305	MOTOR VEHICLE INSURANCE	387	631	657	660	427	(233)
0215-08-301-2151-	45410	LEASE/RENT EQUIPMENT	306	469	584	500	500	-
0215-08-301-2151-	45530	SUBSISTENCE & LODGING	2,150	2,843	4,880	4,000	5,000	1,000
0215-08-301-2151-	45540	CONVENTION & EDUCATION	3,294	2,712	3,658	4,000	4,000	-
0215-08-301-2151-	45600	COUNTY CONTRIBUTIONS	36,779	36,779	36,780	36,780	41,780	5,000
0215-08-301-2151-	45660	MACHINERY & TOOLS TAX	-	307,396	564,514	421,604	444,965	23,361
0215-08-301-2151-	45810	DUES AND MEMBERSHIPS	25,107	24,059	24,339	24,900	24,543	(357)
0215-08-301-2151-	46001	OFFICE SUPPLIES	2,228	1,626	2,934	3,000	3,000	-
0215-08-301-2151-	46002	FOOD SUPPLIES	195	263	283	300	300	-
0215-08-301-2151-	46008	VEHICLE & EQUIP. FUEL	969	837	646	900	700	(200)
0215-08-301-2151-	46009	VEHICLE & EQUIP. SUPPLIES	10	125	186	500	500	-
0215-08-301-2151-	46012	BOOKS & SUBSCRIPTIONS	160	-	67	-	-	-
0215-08-301-2151-	48107	REPLACE INFO TECH EQUIPMENT	-	287	672	100,000	-	(100,000)
		BROADBAND	-	-	-	-	50,000	50,000
0215-08-301-2151-	48132	EXIT 45 IMPROVEMENT TO SITES	-	-	-	-	175,000	175,000
0215-08-301-2151-	48205	NEW MOTOR VEHICLE	27,975	-	-	-	-	-
0215-08-301-2151-	49173	TRANS TO DEBT SERVICE	386,450	400,000	397,000	468,320	387,767	(80,553)
0215-08-301-2151-	49199	CONTINGENCIES	69	3,460	210,796	515,020	9,956	(505,064)
			704,773	1,059,144	1,492,308	1,789,982	1,444,965	(345,017)

NOTES: A new Economic Development Specialist was added for FY16/17

TOURISM

The purpose of the Prince George County Tourism Fund is to market tourism efforts within the County per the Code of Virginia § 58.1-3819 (Transient occupancy tax). The County currently charges 5% for a lodging tax. The initial 2% remains in the County general fund. The remaining 3% is transferred to the County Tourism Fund. This 3% must go toward tourism, travel and marketing of tourism initiatives that, as determined after consulting with local tourism industry organizations, attract travelers to the locality. Initiatives have included: tourism brochures, park improvements, ball field improvements for travel tournaments, website promotions, farmers' market implementation, welcome signs, heritage museum improvements, and regional tourism promotion.

Revenues:

FUND 213 - TOURISM		FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	
ACCOUNT	TITLE	RECEIPTS	RECEIPTS	RECEIPTS	ADOPTED	ADOPTED	INCREASE (DECREASE)
0213-10-502-8108-00000-000-000-000-3120	LOCAL LODGING TAX	353,189	278,671	285,804	325,000	300,000	(25,000)
	OTHER LOCAL TAXES	353,189	278,671	285,804	325,000	300,000	(25,000)
0213-40-900-8208-00000-000-000-000-3999	FUND BALANCE	-	-	-	-	34,830	34,830
	FUND BALANCE AND TRANSFERS	-	-	-	-	34,830	34,830
	TOTAL TOURISM FUND	353,189	278,671	285,804	325,000	334,830	9,830

Expenditures:

Tourism Initiatives								
Location Code		2131						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0213-08-301-2131-	41300	PART-TIME SALARIES & WAGE	2,186	290	2,000	32,000	2,000	(30,000)
0213-08-301-2131-	42100	FICA	167	22	150	150	15	(135)
0213-08-301-2131-	43101	PROFESSIONAL SERVICES	-	11,038	-	-	-	-
0213-08-301-2131-	43320	MAINTENANCE SVC CONTRACTS	2,820	2,820	2,305	3,380	5,800	2,420
0213-08-301-2131-	43600	ADVERTISING	-	-	400	-	-	-
0213-08-301-2131-	45540	CONVENTION & EDUCATION	80	-	-	100	100	-
0213-08-301-2131-	45640	PETERSBURG AREA TOURISM	32,500	42,500	32,500	32,500	32,500	-
0213-08-301-2131-	45647	PRINCE GEORGE/HOPEWELL VISIT	-	41,100	46,220	46,440	46,440	-
0213-08-301-2131-	45648	PG HISTORICAL SOCIETY	87,331	120,170	36,957	24,375	24,375	-
		Founders Day		-	-	-	2,100	2,100
		Pork Festival		-	-	-	2,500	2,500
		Czech/Slovak Festival		-	-	-	2,000	2,000
		Ball tournaments		-	-	-	12,500	12,500
0213-08-301-2131-	46014	OPERATING SUPPLIES	-	-	(137)	-	6,500	6,500
0213-08-301-2131-	48131	PARK & PLAYGROUND EQUIP	103,939	30,993	16,401	-	15,000	15,000
0213-08-301-2131-	49177	TRANS TO UTILITIES	159,189	157,100	158,000	158,000	149,805	(8,195)
0213-08-301-2131-	49199	CONTINGENCIES	4,025	3,953	13,313	28,055	33,195	5,140
			392,238	409,986	308,109	325,000	334,830	9,830

STORMWATER

Revenues:

FUND 220 - STORMWATER							
		FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	
ACCOUNT	TITLE	RECEIPTS	RECEIPTS	RECEIPTS	ADOPTED	ADOPTED	INCREASE (DECREASE)
0220-10-506-2121-00000-000-000-000-312	STORMWATER FEE	-	211,975	430,199	441,500	442,000	500
OTHER LOCAL TAXES		-	211,975	430,199	441,500	442,000	500
0220-90-901-8207-399199	Stormwater Transfer	-	-	2,100,000	-	-	-
Total Transfer		-	-	2,100,000	-	-	-
TOTAL STORMWATER		-	211,975	2,530,199	441,500	442,000	500

Expenditures:

Stormwater Fee								
Location Code		2121						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0220-04-104-2121-	41100	SALARIES & WAGES-REGULAR	-	-	40,000	-	-	-
0220-04-104-2121-	42100	FICA	-	-	3,060	-	-	-
0220-04-104-2121-	43500	PRINTING AND BINDING	-	496	-	-	-	-
0220-04-104-2121-	48130	IMPROVEMENT TO SITES	-	-	-	-	-	-
0220-04-104-2121-	49173	TRANSFER TO DEBT SERVICE	-	-	-	441,500	442,000	500
			-	496	43,060	441,500	442,000	500

SPECIAL WELFARE

The Special Welfare fund is established under the authority of §63.2-314, Code of Virginia. This account consists of funds taken into the agency that are not allocated through the budget. These funds include donations from individuals, organizations, or churches, special grants from the local government, social security and veteran’s administration benefits collected for specific individuals for whom the agency is acting as the custodian. The prior list is not all inclusive. These funds are deposited with the county/city treasurer and the locality must have a system to keep the funds separate from its budgeted funds. These funds cannot be commingled with other locality funds. This fund is a special fund account and does not revert to the general fund at fiscal year-end.

Revenues:

FUND 960 - SPECIAL WELFARE FUND							
		FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	
ACCOUNT	TITLE	RECEIPTS	RECEIPTS	RECEIPTS	ADOPTED	ADOPTED	INCREASE (DECREASE)
0960-10-507-8115-00000-000-000-318901-	SPECIAL WELFARE	13,960	27,363	18,840	10,000	15,000	5,000
MISCELLANEOUS		13,960	27,363	18,840	10,000	15,000	5,000
TOTAL SPECIAL WELFARE FUND		13,960	27,363	18,840	10,000	15,000	5,000

Expenditures:

Special Social Services								
Location Code			9000					
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0960-05-113-9000-	45730	SPECIAL SOCIAL SVS EXP	10,048	23,887	12,259	10,000	15,000	5,000
			10,048	23,887	12,259	10,000	15,000	5,000

**SCHOOL OPERATING
FEDERAL PROGRAMS (FORMERLY
TITLE I)
SCHOOL TEXTBOOKS
SCHOOL NUTRITION (CAFETERIA)**

Prince George County is an outstanding community that takes a great deal of pride in its schools and the quality of graduates our schools produce. The district enjoys excellent support from not only our parents but also the business community, the military installation at Fort Lee, elected officials, and the community at large. By building strong relationships with all groups within the County, it enhances the quality of education our students receive. These are exciting times to be in Prince George County. Our County and schools are expected to see significant growth in the next two to three years with the influx to Fort Lee as a result of the work of the Defense Base Closure and Realignment Commission (BRAC). A new North Elementary school opened in September 2009. Additional capital projects will be forthcoming.

The School system follows a budgeting process similar to that of the County. The complete FY2016-2017 Adopted School Budget can be viewed at:

http://pgs.k12.va.us/index.php/pgs/documents_list/C22/

School Operating Revenues:

ACCOUNT	TITLE	FY12-13 RECEIPTS	FY13-14 RECEIPTS	FY14-15 RECEIPTS	FY15-16 ADOPTED	FY16-17 ADOPTED	INCREASE (DECREASE)
0500-10-505-0000-00000-000-000-000-318907-	31421 RESTITUTION	-	-	-	-	-	-
0500-10-505-0000-00000-000-000-000-318908-	SALE OF SCHOOL BUSES	-	-	-	-	-	-
	SALE OF EQUIPMENT	10,301	7,265	-	-	-	-
	USE OF MONEY & PROPERTY	10,301	7,265				
0500-10-506-0000-00000-000-000-000-316803-	TUITION PRIVATE SOURCE	55,441	68,691	73,886	59,000	59,000	-
0500-10-506-0000-00000-000-000-000-316807-	TUITION SUMMER SCHOOL	26,000	32,842	18,301	27,000	27,000	-
0500-10-506-0000-00000-000-000-000-318302-	REBATES/REFUNDS	23,682	21,662	36,375	20,000	20,000	-
0500-10-506-0000-00000-000-000-000-319101-	TUITION- OTHER CO/ CITIES	279,560	358,776	196,607	166,789	15,000	(151,789)
0500-10-506-0000-00000-000-000-000-316802-	DRIVERS EDUCATION FEE	27,731	30,595	27,620	28,000	28,000	-
0500-10-506-0000-00000-000-000-000-324063	MEDICAID BILLING REVENUE	-	-	-	1,050	4,000	2,950
	31940 PRIVATE GRANTS	-	-	-	-	-	-
	CHARGES FOR SERVICES	412,414	512,566	352,789	301,839	153,000	(148,839)
0500-20-000-0000-00000-000-000-000-324001-	STATE SALES TAX	5,485,747	5,492,340	5,653,588	5,642,480	5,856,804	214,324
0500-20-000-0000-00000-000-000-000-324002-	BASIC SCHOOL AID	19,965,680	19,863,724	22,772,649	22,759,818	22,473,555	(286,263)
0500-20-000-0000-00000-000-000-000-324003-	SALARY SUPPLEMENT	-	459,284	-	354,656	324,291	(30,365)
0500-20-000-0000-00000-000-000-000-324040-	ADULT ED	-	-	-	33,988	-	(33,988)
0500-20-000-0000-00000-000-000-000-324005-	FOSTER HOME CHILDREN	26,566	15,805	32,454	31,670	26,689	(4,981)
	32506	-	-	-	-	-	-
0500-20-000-0000-00000-000-000-000-324007-	GIFTED AND TALENTED	214,627	213,544	224,595	224,503	228,553	4,050
0500-20-000-0000-00000-000-000-000-324008-	REMEDIAL EDUCATION	419,923	417,803	496,977	496,774	519,006	22,232
0500-20-000-0000-00000-000-000-000-324046-	HOMEBOUND	41,181	27,528	27,813	28,370	31,199	2,829
	32511 FUNDING CAP LOSS	-	-	-	-	-	-
0500-20-000-0000-00000-000-000-000-324012-	SPECIAL EDUCATION	2,505,539	2,497,533	2,499,220	2,498,198	2,542,655	44,457
0500-20-000-0000-00000-000-000-000-324013-	SUMMER SCHOOL- REMEDIAL	129,613	159,007	165,078	167,459	157,397	(10,062)
0500-20-000-0000-00000-000-000-014-324014-	JAIL PROGRAM FUNDS	201,445	141,721	86,580	173,206	127,265	(45,941)
0500-20-000-0000-00000-000-000-000-324017-	VOCATIONAL EDUCATION	335,938	334,242	329,725	329,590	385,684	56,094
0500-20-000-0000-00000-000-000-000-324052-	VOCATIONAL ED. -CATEGOR.	34,471	42,664	42,647	60,002	60,766	764
0500-20-000-0000-00000-000-000-020-324020-	SPECIAL EDUCATION CATEGOR	406,748	282,346	414,670	427,165	472,872	45,707
0500-20-000-0000-00000-000-000-000-324021-	SOCIAL SEC- PROFESSIONAL	1,199,113	1,193,059	1,247,221	1,246,711	1,276,089	29,378
0500-20-000-0000-00000-000-000-000-324023-	RETIREMENT- PROFESSIONAL	2,001,632	1,991,527	2,532,670	2,464,762	2,633,124	168,362
0500-20-000-0000-00000-000-000-000-324075-	ADDITIONAL ASSISTANCE W RETIREMENT	374,834	378,368	-	-	-	-
0500-20-000-0000-00000-000-000-000-324025-	GROUP LIFE INS- PROFESS.	74,653	74,276	76,457	76,427	85,707	9,280
0500-10-506-0000-00000-000-000-000-324063-	MEDICAID BILLING REV	2,830	1,056	-	-	-	-
0500-20-000-0000-00000-000-000-000-324073-	EPI-PEN GRANTS	886	-	-	-	-	-
0500-20-000-0000-00000-000-000-000-324034-	PMTS FROM OTHER STATE AG	-	-	-	-	-	-
0500-20-000-0000-00000-000-000-000-324065-	AT-RISK FUNDS	297,354	296,054	318,593	318,535	288,181	(30,354)
0500-20-000-0000-00000-000-000-000-324070-	ESL STATE FUNDS	53,123	50,891	61,771	63,916	64,905	989
0500-20-000-0000-00000-000-000-000-324071-	OTHER STATE FUNDS MENTOR	27,777	23,663	19,016	2,711	2,711	-
0500-20-000-0000-00000-000-000-072-324072-	AT-RISK 4 YR OLDS	404,298	404,298	408,780	563,208	522,278	(40,930)
0500-20-000-0000-00000-000-000-000-324016-	TEXTBOOKS	418,663	416,549	459,799	459,611	-	(459,611)
0500-20-000-0000-00000-000-000-000-324074-	K-3 CLASS SIZE	685,091	560,566	566,035	567,854	589,194	21,340
0500-20-000-0000-00000-000-000-000-324078-	READING INTERVENTION	123,888	149,601	156,014	158,415	155,227	(3,188)
0500-20-000-0000-00000-000-000-084-324084-	TECHNOLOGY	258,000	258,000	258,000	258,000	284,000	26,000
	NEW / TBD	-	-	-	-	249,599	249,599
0500-20-000-0000-00000-000-000-000-324086-	STATE SAFETY GRANT	-	78,356	79,860	75,000	-	(75,000)
0500-20-000-0000-00000-000-000-000-324085-	ISAPF GRANT FUNDS	7,859	7,859	7,859	7,859	7,859	-
0500-20-000-0000-00000-000-000-000-324087-	SOL ALGEBRA READINESS	67,006	64,669	63,973	63,973	65,802	1,829
0500-20-000-0000-00000-000-000-000-324088-	FEMA STATE PORTION	639	-	-	-	-	-
	32589 SUPPORT FOR OPERATIONS	-	-	-	-	-	-
	32661 VDEM FEMA REIMBURSEMENT	-	-	-	-	-	-
0500-20-000-0000-00000-000-000-000-324020-	SPEC ED CATEG - CRATER	-	115,907	-	427,165	-	(427,165)
	STATE CATEGORICAL AID	35,765,125	35,896,332	39,002,044	39,554,861	39,431,412	(123,449)
0500-30-000-0000-00000-000-000-000-333807-	TITLE VIII- IMPACT AID	4,134,799	3,557,095	4,293,080	3,372,838	3,395,000	22,162
0500-30-000-0000-00000-000-000-000-333808-	DEPT OF DEFENSE FUNDS	498,433	503,756	569,047	540,026	400,000	(140,026)
0500-30-000-0000-00000-000-000-824-333824-	TITLE IIA TEACH QUAL (VI)	171,781	155,322	147,000	141,758	-	(141,758)
0500-30-000-0000-00000-000-000-844-333844-	TITLE III PART A - LIMITED ENGLISH PROF	3,955	-	-	-	-	-
0500-30-000-0000-00000-000-000-841-333841-	CONNECT TWO DODEA MILITARY GRANT	248,282	46,055	-	-	-	-
0500-30-000-0000-00000-000-000-840-333840-	MOORE MATH DODEA	17,687	-	-	-	-	-
	33208 PRESCHOOL STIMULUS	-	-	-	-	-	-
0500-30-000-0000-00000-000-000-842-333842-	DODEA GRANT - CLEMENTS JR HIGH STEM	99,067	88,549	82,455	-	-	-
0500-30-000-0000-00000-000-000-833-333833-	MISC FEDERAL GRANTS	20,793	1,340	11,795	18,250	-	(18,250)
	33214	-	-	-	-	-	-
	33215 MILITARY GRANT - MOORE MATH PROJEC	-	-	-	-	-	-
	33216	-	-	-	-	-	-
0500-30-000-0000-00000-000-000-817-333817-	IDEA SPEC ED PRE-SCH GRNT	28,654	28,560	26,644	25,679	-	(25,679)
0500-30-000-0000-00000-000-000-816-333818-	IDEA PGM IMPROVEMENT	-	-	9,942	-	-	-
0500-30-000-0000-00000-000-000-816-333819-	PARENT RESOURCE CTR GRANT	-	-	14,412	-	-	-
0500-30-000-0000-00000-000-000-816-333816-	SPECIAL ED FEDERAL GRANTS	958,809	999,570	983,670	972,762	-	(972,762)
0500-30-000-0000-00000-000-000-832-333832-	TITLE I D (CRATER) DRANT	33,126	38,536	37,175	34,251	-	(34,251)
0500-30-000-0000-00000-000-000-822-333822-	VOCATIONAL EDUCATION-FED	73,863	71,650	68,197	65,952	-	(65,952)
	33225 FEDERAL ED JOBS FUNDS	-	-	-	-	-	-
	333825 DRUG FREE SCHOOLS	-	-	-	-	-	-
0500-30-000-0000-00000-000-000-830-333830-	ROTC	86,750	64,838	80,636	63,737	84,850	21,113
	33234 TECHNOLOGY NCLB	-	-	-	-	-	-
	33235 TECHNOLOGY STIMULUS	-	-	-	-	-	-
0500-30-000-0000-00000-000-000-000-333900-	FEMA FEDERAL REIMBURS	2,662	-	-	-	-	-
0500-30-000-0000-00000-000-000-845-333845-	2M7 DODEA	-	-	13,437	82,520	-	(82,520)
	FEDERAL CATEGORICAL AID	6,378,662	5,555,271	6,337,491	5,317,773	3,879,850	(1,437,923)
	33301 FEMA REIMBURSEMENT	-	-	-	-	-	-
	34111 INSURANCE RECOVERIES	-	-	575	-	-	-
	NON-REVENUE SOURCES	-	-	575	-	-	-
0500-90-000-0000-00000-000-000-000-399100-	TRANS.FR GEN FD/OPERATING	13,292,762	14,276,665	11,629,843	15,588,776	15,407,259	(181,517)
	39154 TRANS TO SCH CAFE FUND	-	-	-	-	-	-
	FUND BALANCE AND TRANSFERS	13,292,762	14,276,665	11,629,843	15,588,776	15,407,259	(181,517)
	TOTAL SCHOOL OPERATING	55,859,262	56,248,100	57,322,742	60,763,249	58,871,521	(1,891,728)

Please note a portion of revenues and expenditures formerly accounted for in the School Operating Fund (0500) are now reflected in Federal Programs (0510) and School Textbooks (0520). A portion of the local transfer is shown in School Textbooks.

School Operating Expenditures:

		FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	
	Activity	Expended	Expended	Expended	Adopted Budget	Adopted Budget	Increase (Decrease)
School Operations:							
6000	Instruction	40,315,070	39,908,697	41,335,285	43,449,054	43,197,325	(251,729)
6004	Text Books [SEE NEW FUND BELOW]	556,805	755,458	143,318		-	-
6005	School Administration, Attendance & Health	2,792,319	2,847,208	2,742,070	2,952,666	2,987,151	34,485
6007	Transportation	4,139,869	3,937,950	4,081,584	4,194,174	3,833,941	(360,233)
6008	Operation & Maintenance	5,224,736	5,538,961	5,521,801	5,606,413	5,461,553	(144,860)
6009	Technology	2,691,127	2,644,122	2,940,307	2,773,918	2,746,853	(27,065)
6010	Capital Outlay	408,607	731,322	543,430	509,869	509,869	-
6011	School Contingencies	-	(452)	3,217	488,510	-	(488,510)
6013	Debt	-	-	11,549	134,829	134,829	-
	Total School Operations	56,128,533	56,363,265	57,322,562	60,109,433	58,871,521	(1,157,190)
School Operating Total (Instruction) for FY2017 Increased by \$65,044 for additional local appropriation derived from increased State Sales Tax Projection							

*School Federal Programs Revenues:

		FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	
ACCOUNT	TITLE	RECEIPTS	RECEIPTS	RECEIPTS	ADOPTED	ADOPTED	INCREASE (DECREASE)
0510-30-000-00000-000-000-802-333802-	CHAPTER 1 (89-10)	611,176	601,963	623,687	644,190	740,000	95,810
0510-30-000-00000-000-000-834-333834	TITLE 1 ARRA	-	-	-	-	-	-
	33217 TITLE 1 STIMULUS FUNDS	-	-	-	-	-	-
0500-30-000-00000-000-000-824-333824-	TITLE IIA TEACH QUAL (VI)					148,217	148,217
0500-30-000-00000-000-000-844-333844-	TITLE III PART A - LIMITED ENGLISH PROFICIENT					8,559	8,559
0500-30-000-00000-000-000-841-333841-	CONNECT TWO DODEA MILITARY GRANT					-	-
0500-30-000-00000-000-000-840-333840-	MOORE MATH DODEA					-	-
	33208 PRESCHOOL STIMULUS					-	-
0500-30-000-00000-000-000-842-333842-	DODEA GRANT - CLEMENTS JR HIGH STEM					-	-
0500-30-000-00000-000-000-833-333833-	MISC FEDERAL GRANTS					50,000	50,000
	33214					-	-
	33215 MILITARY GRANT - MOORE MATH PROJECT					-	-
	33216					-	-
0500-30-000-00000-000-000-817-333817-	IDEA SPEC ED PRE-SCH GRNT					26,719	26,719
0500-30-000-00000-000-000-816-333818-	IDEA PGM IMPROVEMENT					-	-
0500-30-000-00000-000-000-816-333819-	PARENT RESOURCE CTR GRANT					-	-
0500-30-000-00000-000-000-816-333816-	SPECIAL ED FEDERAL GRANTS					972,762	972,762
0500-30-000-00000-000-000-832-333832-	TITLE I D (CRATER) DRANT					34,251	34,251
0500-30-000-00000-000-000-822-333822-	VOCATIONAL EDUCATION-FED					81,723	81,723
	33225 FEDERAL ED JOBS FUNDS					-	-
	333825 DRUG FREE SCHOOLS					-	-
0500-30-000-00000-000-000-845-333845-	2M7 DODEA					66,845	66,845
0500-30-000-00000-000-000-845-333846-	SSIR DODEA					266,186	266,186
	FEDERAL CATEGORICAL AID	611,176	601,963	623,687	644,190	2,395,262	1,751,072
0510-90-000-00000-000-000-000-39100-	TRANS FR GEN FUND	-	-	1,904	-	-	-
	FUND BALANCE AND TRANSFERS	-	-	1,904	-	-	-
	TOTAL FEDERAL PROGRAMS / TITLE 1 FUND	611,176	601,963	625,591	644,190	2,395,262	1,751,072

*School Federal Programs Expenditures:

		FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	
	Activity	Expended	Expended	Expended	Adopted Budget	Adopted Budget	Increase (Decrease)
School - Federal Programs (formerly Title 1):							
516112	Federal Programs / Title I	611,176	602,704	625,591	726,710	2,395,262	1,668,552
	Total Federal Programs / Title 1	611,176	602,704	625,591	726,710	2,395,262	1,668,552
Beginning FY2017, this fund includes ALL FEDERAL Programs; formerly Title I ONLY. Excludes Impact Aid & JROTC federal activity.							

*Expanded to Include More Federal Grants for FY2017; Formerly only Title I

School Textbook Revenues (Newly Established Fund FY2017):

		FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	
ACCOUNT	TITLE	RECEIPTS	RECEIPTS	RECEIPTS	ADOPTED	ADOPTED	INCREASE (DECREASE)
0500-20-000-0000-0000-000-324016	TEXTBOOKS - STATE	-	-	-	-	522,719	522,719
STATE TEXTBOOK FUNDS		-	-	-	-	522,719	522,719
	TRANS FR GEN FUND - LOCAL MATCH	-	-	-	-	169,991	169,991
FUND BALANCE AND TRANSFERS		-	-	-	-	169,991	169,991
TOTAL TEXTBOOKS WITH LOCAL MATCH		-	-	-	-	692,710	692,710

School Textbook Expenditures (Newly Established Fund FY2017):

		FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	
Activity	Expended	Expended	Expended	Adopted Budget	Adopted Budget	Increase (Decrease)	
School - Textbook Funds (Newly Established):							
0520 Textbook Fund	-	-	-	571,296	692,710	79,591	
Total Textbook Funds	-	-	-	571,296	692,710	79,591	
NEW FUND FY2017							

School Nutrition Revenues:

		FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	
ACCOUNT	TITLE	RECEIPTS	RECEIPTS	RECEIPTS	ADOPTED	ADOPTED	INCREASE (DECREASE)
31512	INTEREST ON INVESTMENTS	-	-	-	-	-	-
USE OF MONEY & PROPERTY							
0540-10-506-0000-00000-000-000-316804-	CAFETERIA	1,204,079	1,107,374	1,116,433	1,290,000	1,200,470	(89,530)
0540-10-505-0000-00000-000-000-315103-	OTHER REVENUES	-	-	-	-	-	-
CHARGES FOR SERVICES		1,204,079	1,107,374	1,116,433	1,290,000	1,200,470	(89,530)
0540-20-000-0000-00000-000-000-324015-	STATE SCHOOL FOOD PROGRAM	46,060	45,489	36,975	47,000	42,000	(5,000)
STATE CATEGORICAL AID		46,060	45,489	36,975	47,000	42,000	(5,000)
0540-30-000-0000-00000-000-000-810-333810-	SCHOOL FOOD PROGRAM	1,319,031	1,298,933	1,379,036	1,300,000	1,339,000	39,000
0540-30-000-0000-00000-000-000-333827-	FEDERAL FOOD COMMODITIES	250,000	202,678	159,186	240,000	175,000	(65,000)
33230	NUTRITION ED TRAIN FUND	-	-	-	-	-	-
FEDERAL CATEGORICAL AID		1,569,031	1,501,611	1,538,222	1,540,000	1,514,000	(26,000)
34111	INSURANCE RECOVERIES	-	-	-	-	-	-
NON-REVENUE SOURCES							
34999	FUND BALANCE	-	-	-	-	-	-
0540-10-000-0000-00000-000-000-333999-	CONTINGENCIES	-	-	-	25,000	-	(25,000)
39158	TRANS FROM SCH OPER FUND	-	-	-	-	-	-
FUND BALANCE AND TRANSFERS		-	-	-	25,000	-	(25,000)
TOTAL SCHOOL NUTRITION FUND		2,819,169	2,654,475	2,691,630	2,902,000	2,756,470	(145,530)

School Nutrition Expenditures:

		FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	
Activity	Expended	Expended	Expended	Adopted Budget	Adopted Budget	Increase (Decrease)	
School Cafeteria:							
546419 Cafeteria Operations	2,811,558	2,513,233	2,576,697	2,902,000	2,756,470	(145,530)	
Total School Cafeteria	2,811,558	2,513,233	2,576,697	2,902,000	2,756,470	(145,530)	

CAPITAL IMPROVEMENTS PROGRAM

The County of Prince George typically engages in a 10-year Capital Improvement Plan (CIP) process. They have a committee that participates in the process by evaluating staff requests, ranking submitted projects and forwarding a final recommendation to the Planning Commission.

The County Administrator submits his recommended projects for funding during the budget process.

A summary of FY2017 Projects recommended by the County Administrator and the Planning Commission is shown below:

Project	FY2017		Difference
	CIP Committee	County Administrator Recommendations	
RCJA Roof Refurbish	56,000	56,000	-
James River Drive Fire/EMS Station	500,000	500,000	-
Parks & Rec Improvements	392,919	392,919	-
Wireless Broadband	2,000,000	2,000,000	-
Appomattox Park Amphitheater	-	86,450	86,450
Fire and Life Safety Training Building	701,600	701,600	-
Harrison Elementary Roof	717,400	717,400	-
Walton Elementary Doors / Windows	306,250	306,250	-
Beazley Elementary Doors / Windows	315,000	315,000	-
Harrison Elementary Doors / Windows	217,500	217,500	-
South Elementary Doors / Windows	135,000	135,000	-
Human Services Roof Refurbish	379,000	-	(379,000)
TOTAL - CIP PROJECTS	5,720,669	5,428,119	(292,550)
Other Items Requiring Debt Issuance			
Public Safety Vehicles		400,000	
TOTAL PROJECTS/PURCHASES WITH DEBT ISSUANCE*	5,720,669	5,828,119	

*Debt Payments to begin FY2018

Projects Recommended for Funding in the Operating Budget are shown below.

PROJECTS / ITEMS FUNDED IN OPERATING BUDGET	
Vehicle Purchases [CDCC/Animal Control/DSS]	82,000
Playground Upgrades	70,000
Sheriff Software Upgrade	40,000
School Buses [REVISED] - \$800,000 - 226,000 - 262,000	312,000
TOTAL - OPERATING BUDGET	504,000

Planned school bus purchases were reduced by \$226,000 following chair/vice-chair meeting between boards. Another \$262,000 was removed from FY2017 due to planned use of remaining FY2016 CIP funds to purchase buses in FY2017.

Summary of CIP Budget Activity:

		FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	
	Activity	Expended	Expended	Expended	Adopted Budget	Adopted Budget	Increase (Decrease)
Capital Projects Fund:							
3100	Technical Upgrades	59,432	-	-	-	-	-
3101	Broadband Implementation	-	-	-	-	-	-
3102	Financial System Replacement	427,941	470,487	100,177	-	-	-
3103	Police Vehicles	272,858	238,142	47,967	-	400,000	400,000
3104	Fire/EMS Apparatus Reserve	596,889	37,002	1,022,290	-	-	-
3105	Building Inspector Software	7,612	788	6,293	-	-	-
3106	Adoption Center	373,481	-	5,050	-	-	-
3107	Public Safety Building Renovations	24,814	31,860	-	-	-	-
3108	Riverside Park Access Road	4,025	1,224	-	-	-	-
3109	Courthouse Area Library	-	17,099	8,834	-	-	-
3110	Other Capital Projects	410,662	32,271	2,161,600	-	-	-
	Crosspointe Center	664,336	3,160,841	16,214	-	-	-
3111	Crosspointe Centre Dev	402,623	-	-	-	-	-
3112	Crosspointe Centre DMZ	700	2,014	-	-	-	-
3113	Crosspointe Centre Roads	5,798	1,756,951	11,588	-	-	-
3114	Crosspointe Centre Util	19,693	-	4,626	-	-	-
3115	Crosspointe Centre Strm Wtr	-	-	-	-	-	-
3116	Crosspointe Centre S/R Site	167,200	-	-	-	-	-
3117	CCAM Site Development	-	-	-	-	-	-
3118	Crosspointe Site Pads	68,323	1,401,877	-	-	-	-
3119	Carson Fire Station	300	180,990	422,790	-	-	-
3120	Human Services Building	102,199	688,448	25,610	-	-	-
3121	Scott Park Trailer	72,000	-	-	-	-	-
3131	Old Moore Repairs	-	-	50,529	-	-	-
3132	School Buses	-	-	-	-	312,000	800,000
3122	Scott Park Restroom	30,556	-	-	-	-	-
3123	Commonwealth Attorney	12,588	-	-	-	-	-
3124	Crew Building Improvements	132,223	34,314	-	-	-	-
3125	Disputanta Renovation	9,000	168,939	164,802	-	-	-
3126	Temple Field Lights	-	153,429	-	-	-	-
3127	PGHS Tennis Courts	-	555,986	-	-	-	-
3128	North 2nd Fitness Room	-	39,996	-	-	-	-
3129	Scott Fields	-	329,962	107,553	-	-	-
3130	School Transportation Building	-	425,000	-	-	-	-
3133	Courthouse HVAC	-	-	-	-	-	-
3135	Body Worn Cameras	-	-	-	56,500	-	(56,500)
3136	Community Center Parking Lot	-	-	-	80,000	-	(80,000)
3137	Central Wellness Center Parking Lot	-	-	-	65,460	-	(65,460)
3138	Community Playgrounds	-	-	-	64,600	70,000	5,400
3139	Food Bank Roof	-	-	-	30,000	-	(30,000)
3140	Courthouse Renovation	-	-	-	-	-	-
3141		-	-	-	-	-	-
3142	Fire Station Property Acquisition	-	-	-	-	-	-
3143		-	-	-	-	-	-
3144	Board Room Upgrade	-	-	-	-	-	-
2151	Exit 45 Improvements	-	-	35,865	-	-	-
	Total Capital Projects	3,141,484	6,566,777	4,175,574	296,560	782,000	973,440

Approved Planning Commission recommendations are on the following pages with detailed project descriptions.

SUMMARY

The Planning Commission approved the Capital Improvement Plan Committee's recommendation of the Capital Improvement Plan (CIP) for Fiscal Years 2017- 2026. FY2017 is the third year the County has planned for a 10-year CIP process.

The Committee began meeting in January of 2016 and met several evenings listening to presentations of capital project ideas. The final recommendation of the Committee was approved by the Planning Commission on February 22, 2016, and now to the Board of Supervisors for adoption with the Fiscal Year 2017 budget. The projects, as proposed, will appear before the Board on a case by case basis.

County department directors, school administrators, and elected officials submitted over \$144 million in capital improvements to be considered by the Committee. Over the course of several meetings, the Committee reviewed these requests and heard testimonies of several of the requestors regarding the proposed projects. The Committee also considered the current and projected financial status of the County and the Comprehensive Plan during their discussions.

This Capital Improvements Plan includes the following projects and recommendations:

- Appropriating, as part of the County's FY2016-2017 budget, capital improvement funds of \$5,720,669. This amount includes:
 - \$717,400 Harrison Elementary Roof Work
 - \$701,600 Fire and Life Safety Training Building
 - \$500,000 James River Drive Fire & EMS Station - New
 - \$392,919 Parks & Rec Improvements
 - \$379,000 Human Service Roof Refurbish
 - \$315,000 Beazley Elementary Doors & Windows
 - \$306,250 Walton Elementary Doors & Windows
 - \$217,500 Harrison Elementary Doors & Windows
 - \$135,000 South Elementary Doors & Windows
 - \$56,000 RCJA Roof Refurbish
 - \$2,000,000 Wireless Broadband

- Recommending \$138,814,936 of capital improvements projects for Fiscal Years 2018 through Fiscal Year 2026. These projects include the following:

-

FY2018

- \$20,000,000 Radio Replacement
- \$840,000 Carson Sub-Station Renovations
- \$495,125 Real Estate Assessment Software Replacement
- \$475,000 PG Fire Station Renovations
- \$83,000 Fuel Canopy/Dispenser Replacement

FY2019

- \$3,549,522 Joint Heavy Equipment/Bus Garage
- \$1,482,000 Self Contained Breathing Apparatus
- \$260,000 CDCC Software Replacement
- \$118,000 Carson CC Pavilion
- \$90,000 Carson CC Baseball Field
- \$72,000 Carson CC Playground

FY2020

- \$2,495,000 Jefferson Park Station Relocation

FY2021

- \$2,495,000 Wells Station Road Fire & EMS Station - New
- \$1,540,000 Scott Park Water & Sewer
- \$450,000 Scott Park Extension Project

FY2025

- \$103,350,000 Comprehensive High School
- \$703,839 Turf Grass
- \$230,000 Fleet Garage Bay Expansion
- \$86,450 Appomattox River Park Amphitheater

The Committee recognizes the need for continued capital improvements planning to avoid capital improvements by catastrophe, and to ensure the future financial stability and beneficial development of Prince George County.

INTRODUCTION

As part of the development of the Prince George County Fiscal Year 2004 operating budget, County staff proposed the creation of a formal Capital Improvement Project review process to create a Capital Improvements Plan (CIP) for adoption by the County Board of Supervisors. The CIP would serve as the basis for appropriations to the newly created County Capital Improvements Fund and the existing School Construction and Utilities Construction Funds. The Board of Supervisors endorsed the idea, and during the fall of 2003, County staff formed a committee to plan the process for development of the CIP.

Fiscal year 2005 was the first year Prince George County implemented a formally adopted Capital Improvement Plan that was developed by a Capital Improvement Plan (CIP) Committee, endorsed by the Planning Commission, and adopted by the Board of Supervisors. Projects in the first year of that plan were appropriated to their respective capital improvement project funds during the FY2005 budget process.

The CIP was adopted in Fiscal Years 2006, 2007 and 2008. The CIP Committee met and recommended a plan to the Planning Commission for the fiscal year 2009. The Planning Commission approved the plan, passing it to the Board of Supervisors for adoption. The CIP plan was not adopted by the Board of Supervisors at that time due to the difficult economic times that paralyzed many localities. No formal CIP was held or adopted for fiscal year 2010.

The Fiscal Year 2013 CIP was adopted by the Board of Supervisors; however no funds were appropriated to the recommended projects. The Fiscal Year 2014 CIP was adopted. The Board followed the CIP Recommendations for the immediate replacement of the Temple Playgrounds and the replacement of the County Administration Phone System during the Fiscal Year 2013 budget. The Fiscal Year 2014 budget appropriated \$535,000 for the Prince George High School Tennis Courts, \$160,000 for the Temple Field Lights, \$150,000 for Disputanta Volunteer Station Renovations and \$75,000 for the Commonwealth Attorney's Software. The Carson Fire Station Relocation and the Courthouse HVAC upgrades were both financed and started in Fiscal Year 2015.

For Fiscal Year 2016, approved projects included Body Worn Cameras, \$56,500; Community Center Parking Lot, \$80,000; Community Playground Upgrades, \$64,600; Food Bank Roof, \$30,000. Renovations to Beazley Elementary School were placed on hold while the school system prepared a school-wide facility evaluation. Debt was issued for Courthouse renovations of \$1,900,000 and for school roof replacements totaling \$1,500,000 at Prince George High School and Beazley Elementary School.

The FY2017-2026 plan has been developed in generally the same manner as in past years. The CIP Committee, chaired by a member of the Planning Commission, consisted of a member of the Board of Supervisors, a member of the School Board, two members of the Planning Commission, a member of the Fire Chiefs Committee and three citizen members. A listing of the members of the Committee is included in an appendix to this document (Appendix A).

A capital improvement project is defined as:

- a) Construction and/or acquisition of new assets, including buildings, land, vehicles (excluding school busses and police/sheriff vehicles), equipment, or hardware/software where the costs of construction or acquisition (including incidental costs) meet or exceed \$50,000 for a specific project and the useful life of the asset exceeds one year.
- b) Upgrades or additions to existing buildings, equipment, or other assets that increase the value or greatly extend the estimated useful life of the asset where the costs of the upgrade or addition exceed \$50,000.
- c) Remodeling or repair of existing assets where the costs of the remodel or repair will exceed \$100,000.

SCOPE OF WORK

The CIP Committee was charged with proposing a Capital Improvements Plan to the Planning Commission for review and a recommendation to the Board of Supervisors. The ultimate approval of the CIP rests with the Board of Supervisors.

The Committee not only reviewed specific projects for the Plan, but also discussed at length the issues and factors impacting the development of the CIP. Specifically, the Committee reviewed the County's capacity for issuing new debt over the period of the CIP, discussed funding alternatives for capital projects including the possibility of obtaining grant funds. The FY2017-2026 CIP was analyzed by Davenport & Company, the County's Financial Advisor, for affordability of this proposed CIP and made recommendations for financing the projects included in this proposal while adhering to the County's financial policies.

While attempting to stay within the limitations of the County's formally adopted financial policies as well as preventing a burden on the general fund by use of transfers, the Committee narrowed the list of projects to be funded in the upcoming fiscal year.

While the proposed projects discussed below are the results of the deliberations of this Committee, the Committee wishes to emphasize the need for continued discussion of capital project funding, maintenance of facilities, cost estimates of future projects, and other capital related issues, and submits the recommendations related to those topics as an integral part of this report. To support this concern, the Committee has requested again that in the Fiscal Year 2018 budget, the County and School Board include funding for maintenance items. The Committee is committed to funding "capital" projects and urges the County and School Boards to put an emphasis on maintenance in order to avoid catastrophic capital improvement needs.

FUNDING

A critical component of any Capital Improvements Plan is the availability of funding for these large expenditures. There are generally six sources of funding for Capital Improvement Projects: Debt or lease-purchase agreements, grants, and transfers from the general fund, existing fund balances, or cash proffers.

Debt, in the form of general obligation notes, bonds, or lease-purchase agreements, is the most common way to pay for large capital improvement projects. While Prince George residents voted in 1985 to allow the County to issue debt without a public referendum, the Prince George Board of Supervisors have adhered to debt limits to keep the level of outstanding debt and debt service affordable within the current tax structure. To maintain an affordable level of debt, the Board of Supervisors adopted formal Financial Policies in November 2006, and later amended the policies in 2014 (Appendix B). The Financial Reporting Accountant worked with Davenport & Company to perform an analysis on the required ratios and provided the CIP Committee with a debt funding strategy that was in-line with the Financial Policies.

The CIP as proposed in this document assumes the issuance of \$5,720,669 for RCJA Roof Refurbish, Harrison Elementary Roof Work, Doors and Windows at Beazley, Walton, Harrison and South Elementary, Park & Rec Improvements and Wireless Broadband Project. Also recommend is funding for a Fire and Life Training Building and a New Fire & EMS Station to be located on James River Drive.

The Board of Supervisors may choose to use general, capital or other fund balances in excess of established limits to pay for one-time capital improvements. Excess fund balance is not a good source of funds for ongoing expenditures, but they can be responsibly used for one-time capital projects, as long as enough fund balance remains in the general fund to meet the minimums adhered to by the Board of Supervisors, and that all cash flow concerns have been addressed prior to the appropriation of these funds.

Transfers from the General Fund of the County are often used to pay for smaller capital projects. An amount equal to the expected cost of capital projects to be funded through general fund transfer is budgeted as part of the operating budget of the County.

Some revenue sources are dedicated to a particular purpose, and capital projects in these areas, such as utilities facilities and land purchased for economic development, must come from the revenues provided for that function. It would be inappropriate to use general funds for utilities infrastructure, unless the infrastructure is directly attributable to a general government purpose (growth management, economic development, etc.). Debt issued for these types of projects should be serviced (interest and principal payments) from the related operating fund.

Finally, cash proffers are a potential source of funds for capital projects necessitated by the County's growth. Cash proffers are voluntary payments by developers seeking rezoning on a parcel, proffered to mitigate the impacts of new residents on the County's public facilities. Projects to be financed through cash proffers are identified in this report.

PROPOSED PROJECTS

County and School Board staff submitted thirty projects for consideration in the Capital Improvements Plan. The Committee heard testimonies from several staff members regarding several proposed projects. A complete listing of projects, in Rank Order as assigned by the CIP Committee, is below:

Proposed Capital Improvement Projects

CIP Committee Rankings

Rank	Project	Amount
1	RCJA Roof Refurbish	\$ 56,000
2	Harrison Elementary - roof work	717,400
3	Human Services Roof Refurbish	379,000
4	Walton Elementary - doors & windows	306,250
5	Radio Replacement - Police	20,000,000
6	James River Drive Fire & EMS Station	500,000
7	Harrison Elementary - doors & windows	217,500
8	Fire and Life Safety Training Building	701,600
9	Joint Heavy Equipment /Bus Garage	3,549,522
10	South Elementary - doors & windows	135,000
11	Parks & Rec Improvements	392,919
12	Fuel Canopy/Dispenser Replacement	83,000
13	Beazley Elementary - doors & windows	315,000
14	CDCC Software Replacement	260,000
15	PG Fire Company 1 Renovations	475,000
16	Carson Sub-Station Comp.6 Renovations	840,000
17	Real Estate Assessment Software Replace	495,125
18	Self Contained Breathing Apparatus	1,482,000
19	Jefferson Park Relocation	2,495,000
20	Wells Station Road Fire & EMS Station	2,495,000
21	Carson CC Baseball Field	90,000
22	Carson CC Pavilion	118,000
23	Wireless Broadband	2,000,000
24	Carson CC Playground	72,000
25	Scott Park Extension Project	450,000
26	Scott Park Water & Sewer	1,540,000
27	Comprehensive High School	103,350,000
28	Appomatox River Park Ampitheater	86,450
29	Turf Grass	703,839
30	Fleet Garage Bay Expansion	230,000
	Totals	144,535,605

RECOMMENDATIONS

Projects recommended for funding in Fiscal Year 2017

This Capital Improvements Plan includes the appropriation of funding in Fiscal Year 2017 for the following projects:

- \$56,000 RCJA Roof Refurbish
- \$135,000 South Elementary Doors & Windows
- \$217,500 Harrison Elementary Doors & Windows
- \$306,250 Walton Elementary Doors & Windows
- \$315,000 Beazley Elementary Doors & Windows
- \$379,000 Human Service Roof Refurbish
- \$392,919 Parks & Rec Improvements
- \$500,000 James River Drive Fire & EMS Station - New
- \$701,600 Fire and Life Safety Training Building
- \$717,400 Harrison Elementary Roof Work
- \$2,000,000 Wireless Broadband

Projects approved for consideration in Fiscal Years 2018-2025

In addition to those listed above, the Committee wishes to recommend the approval of the following projects for inclusion in the FY2017-FY2025 Capital Improvements Plan:

FY2018

- \$83,000 Fuel Canopy/Dispenser Replacement
- \$475,000 PG Fire Station Renovations
- \$495,125 Real Estate Assessment Software Replacement
- \$840,000 Carson Sub-Station Renovations
- \$20,000,000 Radio Replacement

FY2019

- \$72,000 Carson CC Playground
- \$90,000 Carson CC Baseball Field
- \$118,000 Carson CC Pavilion
- \$260,000 CDCC Software Replacement
- \$1,482,000 Self Contained Breathing Apparatus
- \$3,549,522 Joint Heavy Equipment/Bus Garage

FY2020

- \$2,495,000 Jefferson Park Relocation

FY2021

- \$450,000 Scott Park Extension Project
- \$1,540,000 Scott Park Water & Sewer
- \$2,495,000 Wells Station Road Fire & EMS Station – New

FY2025

- \$86,450 Appomattox River Park Amphitheater
- \$230,000 Fleet Garage Bay Expansion
- \$703,839 Turf Grass
- \$103,350,000 Comprehensive High School

The Committee recommends the Heavy Equipment Garage and Fleet Garage Bay Expansion projects to go to a Committee appointed by the County in order to determine the exact nature of the needs represented by both county and school systems.

The Committee recommended the replacement of the Prince George High School as the school division has developed a committee to work with a consultant in order to determine what type of school is required. This determination will have much impact on the expense of the project as well as the priority. The Committee looks forward to hearing more from the committee at the next session of the CIP.

Projects to be included in the operating budget

The consensus of the CIP committee was that some recurring capital costs, such as the appropriations for the Fire and EMS Apparatus Fund, police vehicles and maintenance should be budgeted as operating expenditures. These items should not “compete” in the CIP process with other one-time capital expenditures. The Committee agrees that the proper accounting for these costs would be in the County’s capital projects fund, where if not spent during the fiscal year the appropriation will not expire. The Committee felt, however, that these projects stood on their own and did not need to be reconsidered by the Committee every year. The Committee recommends the County continue setting aside funds in the operating budget for Fire & EMS apparatus, police vehicles, maintenance and undesignated capital projects.

RCJA Roof Refurbish

Project Description:

Refurbish approximately 6,050 square feet of existing metal roof panels. The age of the existing roof panels is unknown. An inspection of the panels was performed in May of 2014 by a representative of the Garland Company. The inspection revealed a deterioration of the roof coating and recommends an “overlay” coating/refurbishment of the roof. With the coating of the roof, the life expectancy will be extended by an estimated term of 15 years.

Project Justification:

Extend life of existing roof to prevent a total tear-off and replacement.

Impact if Project not Completed:

Continued deterioration that will result in roof leaks that will impact facility infrastructure and will result in a roof tear-off and replacement.

Financing:

The estimated total cost of the roof refurbishment is \$56,000. The project is slated to be debt financed in FY2017.

FY 2017	FY2018	FY2019	FY2020	BEYOND FY2021	TOTAL PROJECT COST
\$56,000					\$56,000

South Elementary Renovation

Project Description:

This project would replace the current windows which were not included in the previous renovations.

Project Justification:

To update/modernize areas and make them more energy efficient.

Impact if Project not Completed:

The building will continue to deteriorate and pose maintenance issues and increased energy costs.

Financing:

The estimated total cost of the renovation is \$135,000. The project is slated to be debt financed in FY2017.

					TOTAL
FY 2017	FY2018	FY2019	FY2020	Beyond FY2021	PROJECT COST
\$135,000					\$135,000

Harrison Elementary Renovation

Project Description:

This project would replace the current windows which were not included in the previous renovations.

Project Justification:

To update/modernize areas and make them more energy efficient.

Impact if Project not Completed:

The building will continue to deteriorate and pose maintenance issues and increased energy costs.

Financing:

The estimated total cost of the renovation is \$217,500. The project is slated to be debt financed in FY2017.

					TOTAL
FY 2017	FY2018	FY2019	FY2020	Beyond FY2021	PROJECT COST
\$217,500					\$217,500

Walton School Renovation

Project Description:

This project includes new windows, casework, doors and hardware which were not included in the previous renovation.

Project Justification:

To update and modernize areas and make them more energy efficient.

Impact if Project not Completed:

The building will continue to deteriorate and pose maintenance issues and increased energy costs.

Financing:

The estimated total cost of the renovation is \$306,250. The project is slated to be debt financed in FY2017.

					TOTAL PROJECT COST
FY 2017	FY2018	FY2019	FY2020	Beyond FY2021	
\$306,250					\$306,250

Beazley Elementary Renovation

Project Description:

This project includes new windows, casework, doors and hardware which were not included in the previous renovation.

Project Justification:

To update/modernize areas and make them more energy efficient.

Impact if Project not Completed:

The building will continue to deteriorate and pose maintenance issues and increased energy costs.

Financing:

The estimated total cost of the renovation is \$315,000. The project is slated to be debt financed in FY2017.

					TOTAL PROJECT COST
FY 2017	FY2018	FY2019	FY2020	Beyond FY2021	
\$315,000					\$315,000

Human Services Roof Refurbish

Project Description:

Refurbish approximately 34,000 square feet of existing metal roof panels. The existing roof was installed as a component of the facility construction in 1988. The age of the panels is 26 years. An inspection of the panels was performed in May of 2014 by a representative of the Garland Company. The inspection revealed a deterioration of the roof coating and recommends an “overlay” coating/refurbishment of the roof. With the coating of the roof, the life expectancy will be extended by an estimated term of 15 years.

Project Justification:

Extend life of existing roof to prevent a total tear-off and replacement.

Impact if Project not Completed:

Continued deterioration that will result in roof leaks that will impact facility infrastructure and will result in a roof tear-off and replacement.

Financing:

The estimated total cost of the roof refurbishment is \$379,000. The project is slated to be debt financed in FY2017.

					TOTAL
FY 2017	FY2018	FY2019	FY2020	Beyond FY2021	PROJECT COST
\$379,000					\$379,000

Parks & Recreation Improvements

Project Description:

For several projects needed for Parks & Recreation improvements throughout the County. Court Asphalt repairs, Temple Tennis Court Asphalt replacement, Scott Park Field improvements, Moore bleacher covers, Appomattox River Park canoe launch extension, Wellness Fitness Center equipment and Dog Parks.

Project Justification:

All are necessary improvements to provide services for residents in all areas of County and to extend life of existing equipment and facilities.

Impact if Project not Completed:

Each park is utilized by the youth throughout the listed neighborhood. Not replacing the equipment may eventually become a liability issue and will limit the number of safe, recreational outlets for County youth.

Financing:

These projects are currently estimated to cost \$392,919 and are slated to be debt financed in FY2017.

					TOTAL
FY 2017	FY2018	FY2019	FY2020	Beyond FY2021	PROJECT COST
\$392,919					\$392,919

James River Drive Fire & EMS Station

Project Description:

The Director of Fire and EMS was charged by the Board of Supervisors and County Administration to conduct a study on future fire station needs and locations. This study was completed in December, 2013. The results of the study identified several locations in which a Fire and EMS station needs to be located in the future. Several citizens from the Rivers Edge Subdivision have expressed the need for a Fire and EMS station located closer to their area. Developers have been working with staff to secure a site for the station to be constructed.

Project Justification:

After the insurance industry changed its practice on underwriting homeowner’s policies, several citizens have seen an increase of up to 150% of their previous cost for fire insurance. This issue coupled with long response times in higher populated areas as well as areas in which future development plans are underway, and fatalities resulting from structural fires have prompted action.

Impact if Project not Completed:

If not completed, the result will be an inability to house essential personnel and resources in areas with higher call volumes. The inability to house essential personnel and resources will result in long response times from other stations.

Financing:

The estimated total cost of the new fire station is \$1,000,000. Scheduled to be constructed with appropriated funds of \$500,000 from FY16 and a debt issuance in FY2017 of \$500,000.

					TOTAL
FY 2017	FY2018	FY2019	FY2020	Beyond FY2021	PROJECT COST
\$500,000					\$1,000,000

Fire and Life Safety Training Building

Project Description:

This project calls for the construction and site improvements of a 6,644 square foot Class A Burn building capable of withstanding multiple evolutions of live fire, high hazard-life safety rescue, and driver operator training that meets today’s fire service demands.

Project Justification:

Currently, fire and EMS personnel travel approximately one hour, one way to conduct such training. With the construction of a facility in the center of the County, more time can be devoted to training and less time towards travel by our personnel. In addition, the facility will enhance multi-agency coordinated training events that are a crucial component of today’s modern all-hazards training programs. The facility is designed to simulate a variety of residential, commercial, and institutional building conditions, and situations that public safety personnel will experience in the line of duty. The building is designed to accommodate NFPA training for live fire evolutions, search and rescue, laddering evolutions, vertical and horizontal ventilation, rappelling, breaching, confined space, horizontal trench ventilation, and mask confidence scenarios.

Impact if Project not Completed:

The inability to provide the best level of service possible to the citizens of Prince George. More damage, dollar loss on incidents from inadequate strategies and tactics. Less lives saved from proper techniques and tactics to rescue victims in a timely manner.

Financing:

The project is estimated to cost \$1,131,600. A grant has recently been submitted to the Virginia Department of Fire Programs for partial funding of the building. The grant allows up to \$430,000 towards the project. The balance of \$701,600 is slated to be debt financed in FY2017.

				Beyond FY2021	TOTAL PROJECT COST
FY 2017	FY2018	FY2019	FY2020	FY2021	COST
\$701,600					\$1,131,600

Harrison Elementary School Roof

Project Description:

This project the roof at Harrison Elementary School.

Project Justification:

Impact if Project not Completed:

If the failing roofs are not attended to there will be more leaks and water penetration into the buildings. This will create costly structural problems, health concerns and may constitute Building Code violation.

Financing:

The estimated total cost of the roof refurbishment is \$717,400. The project is slated to be debt financed in FY2017.

					TOTAL PROJECT COST
FY 2017	FY2018	FY2019	FY2020	Beyond FY2021	
\$717,400					\$717,400

Wireless Broadband

Project Description:

The wireless broadband project will bring high speed internet to areas of the County that do not have reliable service or the limited service options have high cost structures. The system will be built with regional connection opportunities. The concept is to have the County own the assets (towers/cables) and lease space to internet service providers (ISPs) who will operate the service. This allows the assets to be used for future County needs (i.e. public safety communication system).

Project Justification:

The lack of broadband service negatively impacts the following: large industrial businesses in our business park still on DSL, home businesses with no service, and students who cannot view their grades, homework, lunch account, lunch menu, or project research from their homes. As Prince George County government, schools and businesses invest in technology upgrades, our telecommunications issue is simple, the failure to reach last mile consumers. In the fall of 2014, Prince George County worked with the Virginia Tech: Accelerate Virginia to have a speed test completed in the County. The data collected by Jean Plymale, Virginia Tech, was utilized to target the most underserved broadband areas of the County.
<http://acceleratevirginia.org/speedtest/>

Business prospects and home buyers will not select Prince George County without this service. The tax base will erode as location decisions are made to areas with reliable, cost-effective internet.

Impact if Project not Completed:

There will be continued lack of internet service, poor internet service or expensive, non-competitive internet service to the rural areas of Prince George County.

Financing:

The project is slated to be debt financed in FY2017 and is estimated to cost \$2,000,000.

					TOTAL
FY 2017	FY2018	FY2019	FY2020	Beyond FY2021	PROJECT COST
\$2,000,000					\$2,000,000

Fuel Canopy/Dispenser Replacement

Project Description:

Replace canopy, fuel dispensers and support software for the County’s fuel dispensing system.

Project Justification:

The current canopy and fuel dispensers have been in place approximately 25 years. The canopy was used by a local business and donated to the County. The total age of the unit is not known. Due to metal deterioration, patches have been applied to the canopy from the underside. For safety considerations, the contractor will not apply additional patches from the top side. The dispensers are obsolete with new replacements parts no longer available. Mechanical failures require the research and requisitioning of used parts.

Impact if Project not Completed:

Ability to provide apparatus and vehicle fuel for County and Public Safety vehicles.

Financing:

This project is currently estimated to cost \$83,000 and is recommended to be completed with the issuance of debt service for FY2018.

					TOTAL
FY 2017	FY2018	FY2019	FY2020	Beyond FY2021	PROJECT COST
\$83,000					\$83,000

Prince George Fire Station Renovations

Project Description:

This project provides funding to build an additional space to house essential personnel allowing us to meet the increasing calls generated in this service area. The project includes minor site work, remodeling of existing structure and constructing an estimated 1200 square foot in additional building space. The facility will include much needed living conditions to meet future staffing needs. The station will house an Engine, Squad, Aerial Truck, Brush Unit, HAZ- MAT Response Unit, and for future needs an Ambulance.

Project Justification:

In order for us to meet critical response times, it is imperative that the Prince George Fire Station (Courthouse) is modified to house essential personnel and apparatus. Such improvement will allow for quicker response to the increasing fire and emergency medical calls we are experiencing with normal county growth and additional calls.

Impact if Project not Completed:

Inability to house essential personnel and apparatus to meet future growth needs and increased emergency response calls in this service area will drastically impact public safety and quality of life.

Financing:

This project is currently estimated be debt financed in FY2018 at a cost of \$475,000.

					TOTAL
FY 2017	FY2018	FY2019	FY2020	Beyond FY2021	PROJECT COST
	\$475,000				\$475,000

Real Estate Assessment Software Replacement

Project Description:

Implement iasWorld CAMA Standard Edition, a new real estate assessment software owned by Tyler Technologies (the company which owns Munis) that will integrate into the current real estate tax billing software (Munis) and provide better field tools for the Real Estate Assessor's staff.. By integrating with a product owned by Tyler Technologies, the County is guaranteed better integration between the assessment software and the taxation software. It will also provide more information to the public through its Web porta. Currently the site designed by the Assessor's office is the number one destination of visitors to the County's web site. The portal that is part of the proposed package will provide additional functionality desired by citizens and other visitors to the County Web site. If this package were not available, additional software with additional incurred costs for Web site hosting and development would be needed to achieve the same level of service.

Project Justification:

The current software used for assessment, Proval, has been in use for 10 over years. During its lifespan, the Assessor's Office has been an integral part of the user group community and the growth of the product through user group suggestions. In recent years it has become apparent that through acquisition of the software by various different companies, the product as it is used by staff is no longer being developed to the extent needed. The new owner of the product has taken the software in a different direction to create a solution that requires users to do both the assessing and the taxing in the company's new software, Aumentum. During the search for the Munis system, staff made the decision to keep the taxing of both real estate and personal property in one system and does not wish to have the taxing in another software package. With the reduction in staff, the Assessor' Office is searching for software to make gathering assessment information in the field more efficient. Current information that is gathered in the field is being done twice since there is no automated way to get the information from the field directly into the current software. This means the assessment process takes twice as long as it should.

Impact if Project not Completed:

If the project is not completed, the Assessor's Office will need to hire additional staff in order to get the yearly assessments done on time. At some point in the near future, if the office stays with the current package, the County will be forced to pay for software with functionality that it will not use or move away from the Munis package that was purchased in 2011.

Financing:

The project is slated to be debt financed in FY2018 and is estimated to cost \$495,125.

				Beyond	TOTAL
FY 2017	FY2018	FY2019	FY2020	FY2021	PROJECT
					COST
	\$495,125				\$495,125

Carson Sub-Station Renovations

Project Description:

This project provides funding to build an additional space to house essential personnel allowing us to meet the increasing calls generated in this service area. The project includes minor site work, remodeling of existing structure and constructing an estimated 5,000 square foot in additional building space. The facility will include an additional bay for an ambulance based on future needs and much needed living conditions to meet future staffing needs. The station will house a quint, reserve tanker, brush unit and an ambulance.

Project Justification:

In order for us to meet critical response times, it is imperative that the Carson Substation is modified to house essential personnel and apparatus. Such improvement will allow for quicker response to the increasing fire and emergency medical calls we are experiencing with normal county growth.

Impact if Project not Completed:

Inability to house essential personnel and apparatus to meet future growth needs and increased emergency response calls in this service area will drastically impact public safety and quality of life.

Financing:

The renovation is scheduled to be performed in FY18 at an estimated cost of \$840,000 and is scheduled to be completed with the issuance of debt service for FY2018.

					TOTAL
FY 2017	FY2018	FY2019	FY2020	Beyond FY2021	PROJECT COST
\$840,000					\$840,000

Radio Replacement - Police

Project Description:

Replacement of the County public safety radio system.

Project Justification:

To ensure continued quality radio coverage. Increase and expand interoperability with other agencies. Current system will reach end of life with repair not guaranteed.

Impact if Project not Completed:

Interoperability will become increasingly difficult as other agencies that we interact with move forward with replacement. The County’s equipment will become antiquated with limited usage as the system approaches end of life. Replacement parts will also become increasingly difficult if not impossible to find. In the event of any portion of the system failing, repair will more than likely not be an option. This has an impact on public safety personnel and potentially the safety of the public,

Financing:

The current estimated cost for the replacement is \$20.0 million and is scheduled to be completed with the issuance of debt service for fiscal year 2018.

					TOTAL
FY 2017	FY2018	FY2019	FY2020	Beyond FY2021	PROJECT COST
	\$20,000,000				\$20,000,000

Carson CC Playground

Project Description:

Construction of Playground Equipment at Carson Community Center

Project Justification:

Provide Recreational Playground Equipment to Carson Community

Impact if Project not Completed:

Financing:

The project is slated to be debt financed in FY2019 and is estimated to cost \$72,000

					TOTAL PROJECT COST
FY 2017	FY2018	FY2019	FY2020	Beyond FY2021	
		\$72,000			\$72,000

Carson CC Baseball Field

Project Description:

Construction of Baseball Field at Carson Community Center.

Project Justification:

Provide Recreational Facility for Citizens in Southern Area of County.

Impact if Project not Completed:

Financing:

The project is slated to be debt financed in FY2019 and is estimated to cost \$90,000.

					TOTAL PROJECT COST
FY 2017	FY2018	FY2019	FY2020	Beyond FY2021	
		\$90,000			\$90,000

Carson CC Pavilion

Project Description:

Construction of Pavilion at Carson Community Center

Project Justification:

Provide Recreational Amenities to Carson Community

Impact if Project not Completed:

Financing:

The project is slated to be debt financed in FY2019 and is estimated to cost \$118,000

					TOTAL PROJECT COST
FY 2017	FY2018	FY2019	FY2020	Beyond FY2021	
		\$118,000			\$118,000

CDCC Software Replacement

Project Description:

Replacement of the existing INKforce system which is used to issue building permits, inspections, code compliance, and site planning documentation which has been in place since 2010. The proposed software, EnerGov, has newer technology and will integrate with the Munis modules currently in place for financials, human resources and payroll, personal property assessments and taxing, business licenses, real estate taxing, and utilities. It will also be part of Tyler Technologies' evergreen principle which means it will be kept up-to-date with regular software support contracts.

Project Justification:

The INKforce system has been in place for approximately six (6) years. At the time of implementation, it expanded the capabilities of the Community Development & Code Compliance department. At the time it was implemented as a stand-alone program because the financial system at the time was not being replaced. With Munis now implemented in most departments, adding this software module to the Tyler Technologies suite of products will allow for improved integration with financials and property modules. The company that currently supports INKforce has not committed to expanding the product to satisfy the current needs of the department. It is routine to review software after five plus years to see if it is satisfying a department's needs. Recurring support costs will be as much or lower to current support contracts.

Impact if Project not Completed:

With the lack of continued development of the current software and the lack of new clients for the product, at a point in the near future it is highly likely that they will cease to support the product. Currently there are outstanding issues that have not been corrected and the planning related modules are lacking in what is needed to be truly effective.

Financing:

The project is slated to be debt financed in FY2019 and is estimated to cost \$260,000.

					TOTAL
FY 2017	FY2018	FY2019	FY2020	Beyond FY2021	PROJECT COST
		260,000			\$260,000

Self-Contained Breathing Apparatus

Project Description:

Fire and EMS is requesting funding to replace the out dated SCBA's that our firefighters are utilizing to enter hazardous environment when protecting our citizens. The current SCBA's are 4 standards out dated. The project calls for SCBA's that meet current standards and incorporate new technology to ensure the safety of our first responders is protected.

Project Justification:

Prince George Fire and EMS conducted an SCBA overhaul in 2005. Several packs were replaced and brought up to the 2002 standards. Since then, several changes have taken place making our current cache obsolete. The current low pressure systems are no longer acceptable. The current standard only allows for high pressure systems. Therefore, recently purchased SCBA's are now mixing with obsolete SCBA's creating the potential for mix parts and accessories which could lead to a line of duty death or injury.

Impact if Project not Completed:

Potential catastrophic failure of SCBA's resulting in firefighter deaths or injuries. Additionally, a failure could result in the inability to perform lifesaving rescues, save citizens property and protect the environment.

Financing:

The project is slated to be debt financed in FY2019 and is estimated to cost \$1,482,000.

					TOTAL
FY 2017	FY2018	FY2019	FY2020	Beyond FY2021	PROJECT COST
		\$1,482,000			\$1,482,000

Joint Heavy Equipment / Bus Garage

Project Description:

This project is for the construction of a joint heavy equipment garage to service large vehicles of both the School System and the County. Heavy vehicles are defined as vehicles with a gross weight exceeding 10,000 pounds, such as fire trucks, ambulances, certain utility vehicles and school buses. It is anticipated that the building would be sited and designed to allow for expansion to handle light vehicles as well. The garage could be located behind the Prince George Education Center or on the Yancey Property.

Project Justification:

Currently the School System bus garage is inadequate to meet service demand. Additionally, it is poorly located on a major thoroughfare near the high and junior high schools. In addition to addressing the traffic safety concerns, relocation of this facility would free up space for a planned expansion of the high school. Finally, the County garage does not have a bay large enough to accommodate several of the fire trucks in the County’s fleet.

Impact if Project not Completed:

Traffic concerns and inadequate facilities would continue at the existing bus garage. Service for County fire trucks would continue to be outsourced, and the planned expansion of the high school would be delayed, if not abandoned.

Financing:

The project is slated to be debt financed in FY2019 and is estimated to cost \$3,549,522.

Notes:

The Committee recommends the Heavy Equipment Garage project to go to a Committee appointed by the County in order to determine the exact nature of the needs represented by both county and school systems.

					TOTAL
FY 2017	FY2018	FY2019	FY2020	Beyond FY2021	PROJECT COST
		\$3,549,522			\$3,549,522

Jefferson Park Fire Station Relocation

Project Description:

This project would address the settling issues in the apparatus bay area, provide additional living space for future volunteer and/or career staffing and address safety issues exiting the station directly onto Jefferson Park Road.

Demolish the existing apparatus bay area and relocate it.

Project Justification:

The Jefferson Park Fire Station has a long history of settling problems dating back to 1994 due to shrink-swell soil. Currently there is an engineering study being conducted to determine the best course of action for the station. The settling problem was addressed in 1994, 1998 and again in 2007.

Impact if Project not Completed:

If not completed, the settling issue will continue to be a problem. The existing fire station will be unable to house essential personnel and apparatus to meet future growth needs and increased emergency response calls in the service areas will drastically impact public safety and quality of life. The likelihood of a vehicle crash will rise with additional traffic on Jefferson Park Road.

Financing:

The project is slated to be debt financed in FY2020 and is estimated to cost \$2,495,000.

					TOTAL
FY 2017	FY2018	FY2019	FY2020	Beyond FY2021	PROJECT COST
			\$2,495,000		\$2,495,000

Scott Park Utilities Expansion

Project Description:

Installation of site utilizes to the park expansion including electrical service, water and sewer. Also included in the scope is the completion of the rectangular fields, parking area, adding restrooms, concession building, fencing, bleachers and walkways.

Project Justification:

The property is designated for the future growth needs of the County with respect to County’s services, buildings, and recreation. We can have 6-7 rectangular fields, 3-4 softball and baseball fields, a variety of hiking trails, and there can be playgrounds, dog parks, mountain bike trails, disk golf, fishing, pavilions, and concession stands. There is room for a maintenance yard and picnic shelters. The park will be a great resource for citizens in the local Parks & Rec. community who have kids who play sports, families and seniors who enjoy walking, fishing and bird watching, sport enthusiasts and bikers. It will also provide for future government needs by providing land for additional facilities and expansions such as a school, equipment garage or other government building.

Impact if Project not Completed:

The County’s Parks & Rec. department has seen recent increases in enrollment for multiple sports. Currently there are not enough fields to handle the demands of the community. Soccer and football have to be played in the outfields of softball and baseball fields, resulting in the deterioration of the fields. In addition, new types of recreational activities cannot be offered if additional space/land is not developed. The County desires to have a central, planned location for future growth needs including facilities and recreational needs.

Financing:

The upgrade is scheduled to be performed in FY21 at an estimated total cost of \$1,990,000 and is scheduled to be completed with the issuance of debt service for FY2021.

				Beyond FY2021	TOTAL PROJECT COST
FY 2017	FY2018	FY2019	FY2020	FY2021	COST
				\$1,990,000	\$1,990,000

Wells Station Road Fire & EMS Station

Project Description:

The County of Prince George recently received a land proffer from Mr. Jimmy Jones that would provide an area to relocate the Jefferson Park Fire Station. This project calls for the construction of a 12,000 square foot Fire and EMS station that will house essential equipment and personnel 24 hours a day 7 days a week. Essential personnel housed at the station will reduce the critical response times to calls for service in Prince George County. The facility will also include a training division with classrooms and will oversee the use of the County's proposed burn building/training site.

Project Justification:

After the insurance industry changed its practice on underwriting homeowner's policies, several citizens have seen an increase of up to 150% of their previous cost for fire insurance. This issue coupled with long response times in higher populated areas as well as areas in which future development plans are underway, and fatalities resulting from structural fires have prompted the Board of Supervisors to take action. The Director of Fire and EMS was charged by the Board of Supervisors and County Administration to conduct a study on future fire station needs and locations. This study was completed in December 2013. The results of the study identified several locations in which a Fire and EMS station needs to be located in the future. The County's economic development engine sits in the industrial park. The Area is currently classified as unprotected according to ISO standards.

Impact if Project not Completed:

Failure to complete this project will result in the inability to house essential personnel and resources in areas with higher call volumes. The inability to house essential personnel and resources will result in long response times from other stations. Longer response time equal, less lives saved, less property saved, and less revenue generated for the county. Additionally, the area will continue to be classified an unprotected resulting in less consideration for companies to locate in the area compared to other jurisdictions.

Financing:

The project is slated to be debt financed in FY202 and is estimated to cost \$2,495,000.

				Beyond	TOTAL
FY 2017	FY2018	FY2019	FY2020	FY2021	PROJECT
					COST
				\$2,495,000	\$2,495,000

Appomattox River Park Amphitheater

Project Description:

The Appomattox River Regional Park houses an educational pavilion, purchased through a combination of grant and county funding. The pavilion currently has six picnic tables for seating. The 2002 ARRP Master Plan included the development of an educational facility to be used for outdoor education. The proposed amphitheater style seating would be built into the hill next to the educational pavilion and would be large enough to accommodate classrooms of school children or other visitors.

Project Justification:

The proposed pavilion seating would better accommodate classrooms of school children or other visitors. The seating would also provide visitors a better vantage point to view presentations.

Impact if Project not Completed:

The educational pavilion would continue to house picnic tables for seating, limiting participation and presentation visibility.

Financing:

The estimated cost of the project is \$86,450 and would be financed through the use of fund balance in excess of the financial policy minimum. The project is scheduled for FY2025.

					TOTAL
FY 2016	FY2017	FY2018	FY2019	Beyond FY2020	PROJECT COST
				\$86,450	\$86,450

Fleet Garage Bay Expansion

Project Description:

This project is needed if new garage requested in FY2019 is not completed or approved

Project Justification:

Impact if Project not Completed:

Financing:

The project is slated to be debt financed in FY2025 and is estimated to cost \$230,000.

					TOTAL PROJECT COST
FY 2017	FY2018	FY2019	FY2020	Beyond FY2021	
				\$230,000	\$230,000

Turf Grass

Project Description:

Prince George High School and Prince George Parks & Recreation use the athletic field behind N.B. Clements Junior High School for football and soccer. Continual use of the field prohibits growth of the grass and causes potholes for injuries.

Project Justification:

The fields could be used at all hours without compromising the quality of the fields. The turf grass would eliminate the need of watering, seeding and fertilizing.

Impact if Project not Completed:

There would be limited use due to VHSL activities and shared parks and recreation use.

Financing:

The project is slated to be debt financed in FY2025 and is estimated to cost \$703,839.

					TOTAL
FY 2016	FY2017	FY2018	FY2019	Beyond FY2020	PROJECT COST
				\$703,839	\$703,839

Comprehensive High School A&E

Project Description:

Prince George High School was constructed in 1976 with renovations in 1992 and 2001. The school was built for a capacity of 1,200 students in grades 9-12 and now has 1,352 students in grades 10-12. A new comprehensive high school with capacity to 2,000 would allow for grades 9-12 in one building plus expansion of career and technical and alternative education offerings.

This project is the architecture and engineering designs for the comprehensive high school.

Project Justification:

Construction of a new comprehensive high school would allow for future student growth with all credit offerings taught at one site. The existing high school site would be retrofitted to accommodate Beazley and Walton schools in a contained building.

Impact if Project not Completed:

Credit classes will continue to be offered at two sites with students walking to/from sites

The existing high school site limits expansion capabilities to include career and technical and alternative education services.

Financing:

The project is slated to be debt financed in FY2025 and is estimated to cost \$103,350,000.

Notes:

The Committee did recommend a replacement for the Prince George High School as the school division has developed a committee to work with a consultant in order to determine what type of school is required. This determination will have much impact on the expense of the project as well as the priority. The Committee looks forward to hearing more from the committee at the next session of the CIP.

					TOTAL
FY 2017	FY2018	FY2019	FY2020	Beyond FY2020	PROJECT COST
				\$103,350,000	\$103,350,000

CONCLUSION

The CIP Committee believes that Prince George is a growing and vibrant community, and will soon need additional services and facilities. Through the use of dedicated funding streams and future planning, the Committee hopes that the Capital Improvements Plan will maintain the current level of service for this growing locality and begin providing increased levels of service to the residents of Prince George.

The Committee recognizes the need for continued capital improvements planning to avoid “capital improvements by catastrophe”, and to ensure the future financial stability and beneficial development of Prince George County. The Committee wishes to reemphasize that this process, while unable to address every need, is critical for planning and gives a good foundation for future decision making. The representation on the Committee and the discussions by those members has provided an excellent opportunity for collaborative thinking and consensus.

In conclusion, the Committee would like to thank the Planning Commission, the School Board, and the Board of Supervisors for this opportunity to serve the citizens of Prince George County.

Members of the FY2017-2026 CIP Committee:

Mr. Joseph Simmons, Committee Chairman, Planning Commission

Mr. James A. Easter, Committee Vice-Chairman, Planning Commission

Mr. Alan Carmichael, Board of Supervisors

Mr. Lewis Stevenson, School Board

Mr. Brad Owens, Fire Chiefs' Committee

Mr. Andrew Petik, Citizen Representative

Mr. Donald Vtipil, Citizen Representative

Mr. Joe Howell, Citizen Representative

DEBT SERVICE FUND

Pursuant to the Constitution of Virginia and the Public Finance Act, the County is authorized to issue general obligation bonds secured by a pledge of its full faith and credit. To pay the interest and principal on such bonds, the governing body is authorized and required to levy on all taxable property within the County such *ad valorem* taxes as may be necessary.

Debt Limit

There is no legal debt limit for counties in Virginia since the issuance of all county general obligation debt is subject to referendum. The County does have a debt limit policy that is based on assessed value of real property. It is measured annually as shown below.

COUNTY OF PRINCE GEORGE, VIRGINIA											Table 11
Computation of Legal Debt Margin Last Ten Fiscal Years											
	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	
Net Assessed Value (real property)	\$ 1,817,175,853	\$ 2,097,317,560	\$ 2,401,201,261	\$ 2,578,538,090	\$ 2,612,645,192	\$ 2,495,701,100	\$ 2,487,439,800	\$ 2,493,088,000	\$ 2,522,143,400	\$ 2,556,935,400	
Debt Limit (10% of Real Property Assessed Value)	181,717,585	209,731,756	240,120,126	257,853,809	261,264,519	249,570,110	248,743,980	249,308,800	252,214,340	255,693,540	
Debt Applicable to Limit	63,725,145	61,809,058	97,219,609	93,305,559	81,069,795	61,444,362	57,382,063	52,045,149	49,821,255	49,800,526	
Legal Debt Margin	\$ 117,992,440	\$ 147,922,698	\$ 142,900,517	\$ 164,548,250	\$ 180,194,724	\$ 188,125,748	\$ 191,361,917	\$ 197,263,651	\$ 202,393,085	\$ 205,893,014	
Total net debt applicable to the limit as a percentage of debt limit	35.1%	29.5%	40.5%	36.2%	31.0%	24.6%	23.1%	20.9%	19.8%	19.5%	

Year	% of Debt Limit
2006	35.1%
2007	29.5%
2008	40.5%
2009	36.2%
2010	31.0%
2011	24.6%
2012	23.1%
2013	20.9%
2014	19.8%
2015	19.5%

Debt Policies

1. The County will confine long-term borrowing to capital improvement or projects that cannot be financed from current revenues except where approved justification is provided.

2. The County will utilize a balanced approach to capital funding utilizing debt financing, draws on capital reserves and/or fund balances in excess of policy targets, and current-year (pay-as-you-go) appropriations.

3. When the County finances capital improvements or other projects by issuing bonds or entering into capital leases, it will repay the debt within a period not to exceed the expected useful life of the project. Target debt ratios will be annually calculated and included in the review of financial trends.

4. Direct net debt as a percentage of estimated market value of taxable property should not exceed 3.5%. Direct net debt is defined as any and all debt that is tax-supported. This ratio will be measured annually.

5. The ratio of direct debt service expenditures as a percent of the total annual general fund expenditures net of interfund transfers and inclusive of the Prince George County School Board's expenditures should not exceed 10.0% with a targeted direct debt aggregate ten-year principal payout ratio of 55.0% or better for all tax supported debt. These ratios will be measured annually.

6. The County recognizes the importance of underlying and overlapping debt in analyzing financial condition. The County will regularly analyze total indebtedness including underlying and overlapping debt.

7. Where feasible, the County will explore the usage of special assessment, revenue, or other self-supporting bonds instead of general obligation bonds.

8. The County will only issue tax anticipation debt due to unforeseen circumstances and where cash flow projections identify an absolute need, and will retire any such tax anticipation debt annually. Bond anticipation debt will be retired within six months after completion of the project or upon availability of permanent financing.

OUTSTANDING LONG-TERM DEBT OBLIGATIONS

School Related Debt

Issue	Issue Date	Retire Date	Original Issue	Balance as of 6/30/2015
Series 1997 JEJ Moore	1997	7/15/2017	\$ 14,540,000	\$ 3,270,000
Series 1997-I JEJ Moore	1997	7/15/2017	\$ 3,843,528	\$ 715,661
Literary Loan Prince George High	1995	7/1/2015	\$ 1,000,000	\$ 50,000
Literary Loan Beazley Elementary	1995	7/1/2015	\$ 500,000	\$ 25,000
Literary Loan Walton Elementary	1995	7/1/2015	\$ 800,000	\$ 40,000
Series 2000 Clements, Walton, Beazley	2000	7/15/2020	\$ 18,437,000	\$ 5,767,111
Series 2005 VPSA Harrison	2005	7/15/2025	\$ 4,219,161	\$ 2,572,669
Series 2005 VPSA South	2005	7/15/2025	\$ 3,540,892	\$ 2,159,093
Series 2008 North Elementary*	2008	2/1/2033	\$ 10,150,000	\$ 8,165,000
Series 2014 Prince George Tennis Courts	2014	2/1/2024	\$ 556,500	\$ 515,190

*A portion of 2008 Debt was re-financed in 2016; updates not reflected here

General Government Debt

Issue	Issue Date	Retire Date	Original Issue	Balance as of 6/30/2015
Series 2006 Fire Apparatus	2006	8/1/2016	\$ 1,819,400	\$ 324,000
Series 2010 Animal Services Center	2010	2/15/2025	\$ 1,650,000	\$ 1,180,000
Series 2012A Refunding 2004 Bonds	2012	2/1/2019	\$ 5,233,000	\$ 3,053,000
Series 2012B Refund 2003B and 2009 and Human Service Building Renovation	2012	2/1/2024	\$ 9,009,000	\$ 6,806,000
Series 2014A Temple Field Lights	2014	2/1/2024	\$ 386,500	\$ 357,810
Series 2014B Carson Fire Station	2014	2/1/2029	\$ 2,257,000	\$ 2,153,000
Series 2014C Courthouse HVAC Upgrades	2014	8/1/2024	\$ 1,218,000	\$ 1,218,000
Series 2014E Emergency Vehicles	2014	8/1/2019	\$ 1,625,000	\$ 1,625,000

Stormwater Debt

Issue	Issue Date	Retire Date	Original Issue	Balance as of 6/30/2015
Series 2014D Stormwater Projects	2014	8/1/2019	\$ 2,130,000	\$ 2,130,000

Economic Development Debt

Issue	Issue Date	Retire Date	Original Issue	Balance as of 6/30/2015
Series 2008 Crosspointe Center*	2008	2/1/2038	\$ 7,350,000	\$ 6,825,000

*A portion of 2008 Debt was re-financed in 2016; updates not reflected here

DEBT SERVICE FUNDING REQUIREMENTS

Each year, the Operating Budget includes transfers from the General Fund to the Debt Service fund for the amount of debt service needed to be paid during the fiscal year. A summary of the FY 13 Actual, FY14 Actual, FY15 Actual, FY16 Adopted Budget, and FY17 Adopted Budget are shown below. The Stormwater Debt Service and Economic Development Debt Service is also planned to receive dedicated special revenue.

Revenues:

FUND 401 - DEBT SERVICE		FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	
ACCOUNT	TITLE	RECEIPTS	RECEIPTS	RECEIPTS	ADOPTED	ADOPTED	INCREASE (DECREASE)
	CONTRIBUTION FROM DINWIDDIE	-	-	-	-	183,000	183,000
USE OF MONEY & PROPERTY		-	-	-	-	183,000	183,000
0401-30-600-8200-00000-000-000-333506- CATEGORICAL AID	FEDERAL SUBSIDY	-	20,921	20,809	-	-	-
		-	20,921	20,809	-	-	-
0401-90-901-8207-00000-000-000-399100-	TRANS.FR.GEN FD FOR DEBT	6,415,792	6,979,080	6,286,895	6,981,145	6,904,889	(76,256)
	TRANS FOR BUREN / UTILITY PMT	-	-	-	-	-	-
0401-90-901-8207-00000-000-000-399103-	TRANS FR ECON DEV FD	386,450	200,000	397,000	468,320	387,767	(80,553)
0401-90-901-8207-00000-000-000-399102-	TRANS FR CASH PROFFER	379,724	-	-	-	-	-
0401-90-901-8207-00000-000-000-399105-	TRANS FR STORMWATER	-	-	-	441,500	442,000	500
TRANSFERS AND FUND BALANCE		7,181,966	7,179,080	6,683,895	7,890,965	7,734,656	(156,309)
TOTAL DEBT SERVICE FUND		7,181,966	7,200,001	6,704,704	7,890,965	7,917,656	26,691

Expenditures

Schools Debt Service

Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0401-09-401-4001-	43101	PROFESSIONAL SERVICES	1,500	500	1,650	2,000	3,078	1,078
0401-09-401-4001-	49110	1997 SUBSIDIZED LOAN	211,772	217,836	224,332	231,175	238,414	7,239
0401-09-401-4001-	49111	1997 VPSA BOND PRINCIPAL	885,000	930,000	980,000	1,035,000	1,090,000	55,000
0401-09-401-4001-	49112	2000 VPSA - PRINCIPAL	788,262	817,119	846,703	877,048	908,198	31,150
0401-09-401-4001-	49113	STATE LITERARY LOAN PRINCIPAL	115,000	115,000	115,000	115,000	-	(115,000)
0401-09-401-4001-	49117	2005 VPSA PRINCIPAL	352,424	358,845	366,506	380,000	385,000	5,000
0401-09-401-4001-	49120	2008A NORTH/CROSSPOINTE PRINCIPAL	290,000	295,000	305,000	315,000	325,000	10,000
0401-09-401-4001-	49127	DEBT 2014A PRINCIPAL	-	-	41,310	52,600	54,000	1,400
0401-09-401-4001-	49130	1997 SUBSIDIZED INTEREST	65,728	54,665	43,168	31,500	19,200	(12,300)
0401-09-401-4001-	49131	1997 VPSA INTEREST	292,486	245,739	196,079	145,000	88,305	(56,695)
0401-09-401-4001-	49132	VPSA 2000 - INTEREST	399,078	358,691	315,714	272,000	226,500	(45,500)
0401-09-401-4001-	49133	STATE LITERARY LOAN INTEREST	6,900	4,600	2,300	2,300	-	(2,300)
0401-09-401-4001-	49137	2005 VPSA INTEREST	278,651	262,291	244,692	226,000	207,000	(19,000)
0401-09-401-4001-	49140	2008A NORTH/CROSSPOINTE INTEREST	367,206	365,000	352,094	345,000	33,094	(311,906)
0401-09-401-4001-	49147	SERIES 2014A INTEREST	-	-	5,982	11,100	10,000	(1,100)
0401-09-401-4001-	49232	2015A PRINCIPAL	-	-	-	-	197,000	197,000
0401-09-401-4001-	49252	2015A INTEREST	-	-	-	-	14,000	14,000
0401-09-401-4001-	49233	2015B PRINCIPAL	-	-	-	-	85,000	85,000
0401-09-401-4001-	49253	2015B INTEREST	-	-	-	-	36,000	36,000
0401-09-401-4001-	49236	2016B PRINCIPAL - LITERARY LOAN	-	-	-	-	85,000	85,000
0401-09-401-4001-	49256	2016B INTEREST - LITERARY LOAN	-	-	-	-	150,000	150,000
			4,054,008	4,025,286	4,040,529	4,175,552	4,154,789	(20,763)

Expenditures

County Debt Service (Includes Stormwater)

Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0401-09-401-4000-	43101	PROFESSIONAL SERVICES	5,510	1,925	925	2,500	2,500	-
0401-09-401-4000-	49149	BOND ISSUANCE COSTS	-	29,000	-	-	-	-
0401-09-401-4000-	43102	DEBT INTEREST & ADMIN FEES	-	1,375	1,830	-	-	-
0401-09-401-4000-	49119	2006B FIRE APP PRINCIPAL	184,400	191,900	199,700	207,800	116,200	(91,600)
0401-09-401-4000-	49122	2010 ANIMAL SHELTER PRINCIPAL	95,000	95,000	100,000	62,700	105,000	42,300
0401-09-401-4000-	49123	2012A PRINCIPAL	730,000	719,000	731,000	744,000	756,000	12,000
0401-09-401-4000-	49124	2012B PRINCIPAL	760,000	715,000	728,000	744,000	762,000	18,000
0401-09-401-4000-	49126	BUREN PRINCIPAL	-	-	-	147,717	-	(147,717)
0401-09-401-4000-	49127	2014A PRINCIPAL	-	-	28,690	36,480	37,500	1,020
0401-09-401-4000-	49128	2014B PRINCIPAL	-	-	104,000	131,000	134,000	3,000
0401-09-401-4000-	49139	2006B FIRE APP INTEREST	36,110	28,600	20,760	12,740	4,400	(8,340)
0401-09-401-4000-	49142	2010 ANIMAL SHELTER INTEREST	47,263	67,356	64,234	100,000	60,000	(40,000)
0401-09-401-4000-	49143	2012A INTEREST	64,497	76,551	64,328	52,000	40,000	(12,000)
0401-09-401-4000-	49144	2012B INTEREST	139,076	185,603	169,515	155,000	140,000	(15,000)
0401-09-401-4000-	49146	BUREN INTEREST	-	-	-	10,656	-	(10,656)
0401-09-401-4000-	49147	2014A INTEREST	-	-	27,108	8,000	7,000	(1,000)
0401-09-401-4000-	49148	2014B INTEREST	-	-	27,084	52,000	49,000	(3,000)
0401-09-401-4000-	49249	2014C COURTHOUSE HVAC INTEREST	-	-	-	27,000	22,000	(5,000)
0401-09-401-4000-	49229	2014C COURTHOUSE HVAC PRINCIPAL	-	-	-	108,000	114,000	6,000
0401-09-401-4000-	49250	2014D STORMWATER INTEREST	-	-	-	30,500	21,000	(9,500)
0401-09-401-4000-	49230	2014D STORMWATER PRINCIPAL	-	-	-	411,000	421,000	10,000
0401-09-401-4000-	49251	2014E EMERGENCY VEHICLES INTEREST	-	-	-	26,000	20,000	(6,000)
0401-09-401-4000-	49231	2014E EMERGENCY VEHICLES PRINCIPAL	-	-	-	178,000	285,000	107,000
0401-09-401-4000-	49232	2015A POLICE VEHICLES PRINCIPAL	-	-	-	-	79,000	79,000
0401-09-401-4000-	49252	2015A POLICE VEHICLES INTEREST	-	-	-	-	5,500	5,500
0401-09-401-4000-	49233	2015B COURTHOUSE RENO PRINCIPAL	-	-	-	-	136,000	136,000
0401-09-401-4000-	49253	2015B COURTHOUSE RENO INTEREST	-	-	-	-	58,000	58,000
			2,740,233	2,784,759	2,267,174	3,247,093	3,375,100	128,007

Economic Development Debt Service

Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0401-09-401-2152-	49120	2008A NORTH/SROSSPTE PRINCIPAL	90,000	100,000	105,000	180,000	190,000	10,000
0401-09-401-2152-	49140	2008A NORTH/SROSSPTE INTEREST	297,724	289,956	292,000	288,320	13,237	(275,083)
0401-09-401-2152-	49235	SERIES 2016A REFINANCE CROSSPOINTE PRINCIPAL	-	-	-	-	84,000	84,000
0401-09-401-2152-	49255	SERIES 2016A REFINANCE CROSSPOINTE INTEREST	-	-	-	-	100,530	100,530
			387,724	389,956	397,000	468,320	387,767	(80,553)

WATER/SEWER FUND

The Prince George County Water and Sewer Department is charged with the service of providing water and wastewater services to the populated areas of the county.

- The Engineering and Utilities Department provides the following services:
- Handles inquiries pertaining to water and wastewater lines
- Handles future industrial and residential development inquiries
- Reviews site plan review for new commercial projects
- Administers capital improvement projects for utilities
- Handles water and wastewater utilities
- Responsible for new service and terminating service
- Handles inquiries for high water consumption
- Handles muddy water and low-pressure complaints
- Handles billing problems and water leaks
- Administers pumping stations, water systems and elevated storage tanks.

Revenues:

ACCOUNT	TITLE	FY12-13 RECEIPTS	FY13-14 RECEIPTS	FY14-15 RECEIPTS	FY15-16 ADOPTED	FY16-17 ADOPTED	FY16-17 INCREASE (DECREASE)
FUND 60: UTILITIES OPERATIONS		4,020,405	3,948,813	4,515,077	6,247,834	4,790,257	(1,457,577)
FUND 61: UTILITIES REPLACEMENT RESERVES		-	-	-	105,000	205,000	100,000
FUND 62: UTILITIES CAPITAL		286,549	908,896	383,249	3,377,640	1,085,061	(2,292,579)

FUND 60 - UTILITIES OPERATING		FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	INCREASE (DECREASE)
ACCOUNT	TITLE	RECEIPTS	RECEIPTS	RECEIPTS	ADOPTED	ADOPTED	
0600-10-505-8112-00000-000-000-315201-	RENTAL OF GEN. PROPERTY	54,438	47,560	55,349	52,000	52,000	-
0600-10-505-8111-00000-000-000-315104-	INTEREST REVENUE	-	12,770	25,116	-	-	-
USE OF MONEY & PROPERTY		54,438	47,560	55,349	52,000	52,000	-
0600-10-506-8113-00000-000-000-316901-	WATER SERVICE	1,426,762	1,362,921	1,532,945	1,530,000	1,600,000	70,000
0600-10-506-8113-00000-000-000-316902-	SEWER SERVICE CHARGES	2,427,762	2,433,130	2,795,989	2,945,000	2,856,000	(89,000)
0600-10-506-8113-00000-000-000-316903-	PENALTIES	45,895	45,035	53,701	50,000	66,500	16,500
0600-10-506-8113-00000-000-000-316904-	RECONNECTION CHARGES	16,476	24,855	20,140	20,000	20,000	-
0600-10-506-8113-00000-000-000-316905-	MISCELLANEOUS	26,869	35,312	56,641	28,000	50,000	22,000
0600-10-507-8115-00000-000-000-318953-	MISCELLANEOUS REVENUE	22,204	-	311	-	-	-
CHARGES FOR SERVICES		3,965,968	3,901,253	4,459,728	4,573,000	4,592,500	19,500
0600-40-900-8208-00000-000-000-399999-	FUND BALANCE	-	-	-	11,134	145,757	134,623
	CAPACITY RESERVES	-	-	-	1,334,000	-	(1,334,000)
0600-90-901-8207-00000-000-000-399100-	TRANS.FR GEN FD/OPERATING	-	-	-	277,700	-	(277,700)
FUND BALANCE AND TRANSFERS		-	-	-	1,622,834	145,757	(1,477,077)
TOTAL UTILITIES FUND		4,020,405	3,948,813	4,515,077	6,247,834	4,790,257	(1,457,577)

Revenues (continued):

FUND 0610 - REPLACEMENT RESERVES		FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	
ACCOUNT	TITLE	RECEIPTS	RECEIPTS	RECEIPTS	ADOPTED	ADOPTED	INCREASE (DECREASE)
0600-90-901-8207-00000-000-000-000-3991	TRANS.FR UTILITIES OPERATING	-	-	-	-	205,000	205,000
	REHAB/REPL RESERVE	-	-	-	105,000	-	(105,000)
FUND BALANCE AND TRANSFERS		-	-	-	105,000	205,000	100,000
TOTAL REPLACEMENT RESERVES		-	-	-	105,000	205,000	100,000

FUND 0620 - UTILITIES CAPITAL		FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	
ACCOUNT	TITLE	RECEIPTS	RECEIPTS	RECEIPTS	ADOPTED	ADOPTED	INCREASE (DECREASE)
0620-10-505-8111-00000-000-000-000-3151	INTEREST ON LOAN	-	12,770	25,116	-	-	-
0620-40-900-8209-00000-000-000-000-3411	CUDDIHY WATER STLMENT	-	-	3,000	-	88,000	88,000
USE OF MONEY & PROPERTY		-	12,770	28,116	-	88,000	88,000
0620-10-508-8114-00000-000-000-000-3169	WATER CONNECTION CHARGES	67,610	476,686	88,570	160,000	145,000	(15,000)
0620-10-508-8114-00000-000-000-000-3169	SEWER CONNECTION CHARGES	59,750	262,340	108,564	190,000	188,000	(2,000)
CHARGES FOR SERVICES		127,360	739,026	197,133	350,000	333,000	(17,000)
0620-40-900-8208-00000-000-000-000-3999	FUND BALANCE	-	-	-	-	110,000	110,000
0620-90-901-8207-00000-000-000-000-	TRANS.FR UTILITIES OPERATING	-	-	-	-	126,556	126,556
0620-90-901-8207-00000-000-000-000-3991	TRANS. FR. TOURISM FD	159,189	157,100	158,000	158,000	149,805	(8,195)
0600-90-901-8207-399100	TRANS FR GEN FD/OPERATING	-	-	-	-	277,700	277,700
	CAPITAL RESERVE	-	-	-	179,640	-	(179,640)
	BOND CAPITAL IMPROVEMENTS	-	-	-	2,690,000	-	(2,690,000)
FUND BALANCE AND TRANSFERS		159,189	157,100	158,000	3,027,640	664,061	(2,363,579)
TOTAL CAPITAL FUND		286,549	908,896	383,249	3,377,640	1,085,061	(2,292,579)

Expenditures:

		FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	
Activity		Expended	Expended	Expended	Adopted Budget	Adopted Budget	Increase (Decrease)
Water & Sewer Fund:							
Utilities Operating:							
7000	Utility Maintenance	2,973,679	3,389,305	1,029,505	1,126,072	1,386,059	259,987
7001	Utilities Payroll	691,227	837,786	921,274	1,053,213	1,070,104	16,891
7002	Capital Outlay- Operating	71,564	74,876	45,790	105,000	205,000	100,000
7005	Utility Maintenance Operations - SEWER HOPEWELL	-	-	1,170,348	1,615,000	1,572,000	(43,000)
7006	Utility Maintenance Operations - SEWER PETERSBURG/SCWWA	-	-	554,348	673,000	710,200	37,200
7007	Utility Maintenance Operations - WATER CENTRAL SYSTEM	-	76,613	616,936	751,100	696,694	(54,406)
7008	Utility Maintenance Operations - WATER BEECHWOOD MANOR/JORDAN ON TH	-	-	66,187	11,500	25,400	13,900
7009	Utility Maintenance Operations - WATER RIVER'S EDGE SYSTEM	-	-	8,908	2,500	3,600	1,100
7010	Utility Maintenance Operations - WATER CEDARWOOD SYSTEM	-	-	6,556	2,500	3,300	800
7011	Utility Maintenance Operations - WATER PRINCE GEORGE WOODS SYSTEM	-	-	965	600	900	300
7012	Utility Maintenance Operations - WATER FOOD LION/IND SYSTEM	-	-	14,111	5,600	9,600	4,000
7013	Utility Maintenance Operations - WATER RT 301 SYSTEM	-	357	6,442	3,800	6,100	2,300
Total W&S Operating		3,736,470	4,378,937	4,441,371	5,349,885	5,688,957	339,072
Utilities Capital:							
7003	Non- Operating Expense	130,839	130,921	117,405	1,354,000	20,000	(1,334,000)
7004	Water & Sewer Debt Fund	51,786	41,919	36,791	336,590	371,361	34,771
7014	Utility Capital Projects	-	-	300,874	2,690,000	-	(2,690,000)
	Transfer to Utility Capital Projects	-	-	-	-	-	-
Total W&S		182,626	172,841	455,070	4,380,590	391,361	(3,989,229)

Expenditures (Continued):

Utility Maintenance Operations - UNSPECIFIED								
Location Code	7000							
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0600-04-104-7000-00	410632	UTIL MAINT WATER PUMPING STATI	548,205	505,253		-		-
0600-04-104-7000-00	410633	UTIL MAINT WATER SERVICE	870	1,608		-		-
0600-04-104-7000-00	420620	UTIL MAINT WATER PUMPING ELECT	7,127	818		-		-
0600-04-104-7000-00	420631	UTIL MAINT POWER PURCH. FOR PU	32,916	25,257		-		-
0600-04-104-7000-00	430620	UTIL MAINT WATER TREATMENT EXP	4,674	2,650		-		-
0600-04-104-7000-00	43101	UTIL MAINT PROF SERVICES	-	-	2,782	15,000	25,000	10,000
0600-04-104-7000-00	43120	UTIL MAINT ACNT & AUDIT SRVC	-	-	15,000	15,000	15,000	-
0600-04-104-7000-00	43311	UTIL MAINT CONTRACT FEES/ADMIN	-	-	82,110	90,000	90,000	-
0600-04-104-7000-00	43320	MAINTENANCE SVS CONTRACTS	-	-	(40)	-	-	-
0600-04-104-7000-00	43326	UTIL MAINT SANITATION SVC DUMP	-	-	1,363	480	480	-
0600-04-104-7000-00	43600	ADVERTISING	-	1,320	1,425	1,300	1,400	100
0600-04-104-7000-00	43611	UTIL MAINT FIRST AID/SAFETY	-	-	2,742	3,000	2,000	(1,000)
0600-04-104-7000-00	440614	UTIL MAINT MAINT. HYDRANTS & A	-	135	-	-	-	-
0600-04-104-7000-00	440620	UTIL MAINT WATER DISTRIBUTION	24,993	49,632		-	-	-
0600-04-104-7000-00	44200	AUTOMOTIVE/MOTOR POOL	-	-	4,295	7,000	5,000	(2,000)
0600-04-104-7000-00	450620	UTIL MAINT SEWER COLLECTION SY	13,131	5,386		-	-	-
0600-04-104-7000-00	45113	UTIL MAINT HEATING	-	-		-	-	-
0600-04-104-7000-00	45114	UTIL MAINT ELECTRICAL	-	321	4,014	3,500	3,500	-
0600-04-104-7000-00	45130	E- UTILITIES GARAGE	-	1,208		-	-	-
0600-04-104-7000-00	45198	UTIL MAINT WATER SERVICE	-	-		-	-	-
0600-04-104-7000-00	45210	UTIL MAINT POSTAL SERVICE	-	-	21,838	22,000	22,000	-
0600-04-104-7000-00	45230	UTIL MAINT TELEPHONE	-	10	11,652	9,000	9,000	-
0600-04-104-7000-00	45305	UTIL MAINT MTR VEH INSURANCE	-	-	4,096	4,100	5,431	1,331
0600-04-104-7000-00	45420	UTIL MAINT LEASE/RENT OF BUILD	51,992	51,992	51,992	51,992	51,992	-
0600-04-104-7000-00	45540	UTIL MAINT CONVENTION & ED	-	-	5,430	9,500	9,500	-
0600-04-104-7000-00	45810	UTIL MAINT DUES AND MEMBERSHIP	-	-	884	1,500	1,500	-
0600-04-104-7000-00	45890	UTIL MAINT DEPRECIATION EXPENS	635,806	656,255	668,162	685,000	685,000	-
0600-04-104-7000-00	46001	UTIL MAINT OFFICE SUPPLIES	-	-	18,550	4,500	4,500	-
0600-04-104-7000-00	46002	UTIL MAINT FOOD SUPPLIES	-	-	1,270	800	800	-
0600-04-104-7000-00	46007	UTIL MAINT REPAIR & MAINT SUPP	-	-	-	-	-	-
0600-04-104-7000-00	46008	UTIL MAINT VEHICLE/EQUIP FUEL	-	-	31,891	40,000	30,000	(10,000)
0600-04-104-7000-00	46009	UTIL MAINT VEHICLE EQUIP. SUP	-	-	251	-	-	-
0600-04-104-7000-00	46011	UTIL MAINT UNIFORM/APPAREL	-	-	6,264	7,000	7,000	-
0600-04-104-7000-00	46012	UTIL MAINT BOOKS & SUBS	-	-	171	-	-	-
0600-04-104-7000-00	46014	UTIL MAINTOTHER OPERATING SUPP	-	707	981	100,000	-	(100,000)
0600-04-104-7000-00	46052	UTIL MAINT CHEMICALS	-	-	9,588	6,000	6,000	-
0600-04-104-7000-00	46053	UTL MAINT OPERATING SUPPLIES	-	-	39,150	22,000	50,000	28,000
0600-04-104-7000-00	46054	UTIL MAINT EQUIP PRT & SUPP	-	-	27,602	8,000	10,000	2,000
0600-04-104-7000-00	46055	UTIL MAINT BUILDING SUPPLIES	-	-	651	2,000	2,000	-
0600-04-104-7000-00	46056	UTIL MT PERMITS LICENSES RNWLS	-	-	15,872	10,000	10,000	-
0600-04-104-7000-00	460620	UTIL MAINT SEWER PUMPING STATI	10,980	48,497		-	-	-
0600-04-104-7000-00	460631	UTIL MAINT SEWER PUMPING STATI	55,925	55,498		-	-	-
0600-04-104-7000-00	460634	UTIL MAINT SEWAGE PUMPING CHAR	28,111	14,140		-	-	-
0600-04-104-7000-00	470633	UTIL MAINT SEWAGE WASTEWATER D	1,401,766	1,635,582		-	-	-
0600-04-104-7000-00	480620	UTIL MAINT BILLING SUPPLIES AN	1,482	7,353	(482)	7,400	7,400	-
0600-04-104-7000-00	480660	UTIL MAINT BILLING POSTAGE	17,716	17,753		-	-	-
0600-04-104-7000-00	490621	UTIL MAINT ADMINISTRATION OFFI	3,709	5,645		-	-	-
0600-04-104-7000-00	490629	UTIL MAINT ADMINISTRATION OPER	2,708	6,884		-	-	-
0600-04-104-7000-00	490660	UTIL MAINT ADMINISTRATION POST	65	285		-	-	-
0600-04-104-7000-00	490661	UTIL MAINT ADMINISTRATION TELE	8,996	9,138		-	-	-
0600-04-104-7000-00	490669	UTIL MAINT INSURANCE PREMIUMS	3,062	4,525		-	-	-
0600-04-104-7000-00	490670	UTIL MAINT VEHICLE EXPENSES	48,729	62,642		-	-	-
0600-04-104-7000-00	490679	UTIL MAINT MISCELL ADMN & GEN	7,610	18,374		-	-	-
0600-04-104-7000-00	490680	UTIL MAINT SAFETY EQUIPMENT	958	5,005		-	-	-
0600-04-104-7000-00	490681	UTIL MAINT EDUCATION & TRAININ	1,673	970		-	-	-
0600-04-104-7000-00	490690	UTIL MAINT COUNTY ACCOUNTING S	15,000	15,000		-	-	-
0600-04-104-7000-00	490691	UTIL MAINT UTILITY DEPT COST O	7,400	7,500		-	-	-
0600-04-104-7000-00	490692	UTIL MAINT ALL CONTRACTUAL SER	38,075	171,964		-	-	-
		TRANS TO UTIL CAP RESERVES					126,556	126,556
		TRANS TO UTIL REPL RESERVES					205,000	205,000
			2,973,679	3,389,305	1,029,505	1,126,072	1,386,059	259,987

Expenditures (Continued):

Utilities- Payroll								
Location Code			7001					
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0600-04-104-7001-00	41075	UTIL PAYROLL UTILITY MECHANICS	144,040	285,596	-			-
0600-04-104-7001-00	41076	UTIL PAYROLL OVERTIME MECHANIC	9,063	13,403	-			-
0600-04-104-7001-00	41100	UTIL PAYROLL SAL & WAGE	302,982	310,286	613,061	690,428	718,213	27,785
0600-04-104-7001-00	41200	UTIL PAYROLL OVERTIME	6,055	6,923	17,885	26,000	20,000	(6,000)
0600-04-104-7001-00	41300	UTIL PAYROLL PART-TIME SALARIE	41,528	8,029	43,793	25,000	15,000	(10,000)
0600-04-104-7001-00	42100	UTIL PAYROLL FICA	36,909	44,458	48,676	56,719	57,621	902
0600-04-104-7001-00	42210	UTIL PAYROLL RETIREMENT-VRS	86,348	91,059	93,782	112,694	103,997	(8,697)
0600-04-104-7001-00	42300	UTIL PAYROLL HOSPITAL/MEDICAL	52,985	63,570	88,499	116,569	127,963	11,394
0600-04-104-7001-00	42400	UTIL PAYROLL GROUP LIFE INSUR	5,199	6,710	7,095	8,216	9,409	1,193
0600-04-104-7001-00	42500	UTIL PAYROLL DISABILITY INSUR	-	-	84	200	400	200
0600-04-104-7001-00	42700	UTIL PAYROLL WORKER'S COMP	6,119	7,753	8,400	17,387	17,500	113
			691,227	837,786	921,274	1,053,213	1,070,104	16,891

Utility Maintenance Operations - SEWER HOPEWELL								
Location Code			7005					
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0600-04-104-7005-00	45114	SWR HOPE ELECTRICAL	-	-	18,182	13,000	19,000	6,000
0600-04-104-7005-00	43311	WTR CNTRL CONTRACT FEES/ADMIN	-	-	-	-	50,000	50,000
0600-04-104-7005-00	46053	SWR HOPE OPERATING SUPPLIES	-	-	2,731	2,000	3,000	1,000
0600-04-104-7005-00	460634	SWR HOPE CHG PD TO	-	-	1,149,436	1,600,000	1,500,000	(100,000)
			-	-	1,170,348	1,615,000	1,572,000	(43,000)

Utility Maintenance Operations - SEWER PETERSBURG/SCWWA								
Location Code			7006					
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0600-04-104-7006-00	43311	SEWR PETE CONTRACT FEES/ADM	-	-	10,032	10,000	60,000	50,000
0600-04-104-7006-00	45114	SWR PETE ELECTRICAL	-	-	32,490	26,000	30,000	4,000
0600-04-104-7006-00	46053	SEWR PETE OPERATING SUPPLIES	-	-	19,119	12,000	20,000	8,000
0600-04-104-7006-00	46055	SEWR PETE BUILDING SUPPLIES	-	-	50	-	200	200
0600-04-104-7006-00	460634	SEWAGE PUMPING PETERSBURG	-	-	492,657	625,000	600,000	(25,000)
			-	-	554,348	673,000	710,200	37,200

Utility Maintenance Operations - WATER CENTRAL SYSTEM								
Location Code			7007					
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0600-04-104-7007-00000-000-000-000	410632	WATER PUMPING STATION SUPPLIE	-	76,613	592,602	740,100	671,694	(68,406)
0600-04-104-7007-00000-000-000-000	43311	WTR CNTRL CONTRACT FEES/ADM	-	-	3,546	-	-	-
0600-04-104-7007-00000-000-000-000	45114	CNTRL ELECTRICAL	-	-	16,526	7,000	20,000	13,000
0600-04-104-7007-00000-000-000-000	46053	WTR CNTRL OPERATING SUPPLIES	-	-	4,262	4,000	5,000	1,000
			-	76,613	616,936	751,100	696,694	(54,406)

Utility Maintenance Operations - WATER BEECHWOOD MANOR/JORDAN ON THE JAMES SYSTEM								
Location Code			7008					
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0600-04-104-7008-00000-000-000-000	43311	WTR BCH JRDN CONTR FEES/ADMIN	-	-	20,865	-	-	-
0600-04-104-7008-00000-000-000-000	45114	WTR BCH JRDN ELECTRICAL	-	-	12,382	8,000	13,000	5,000
0600-04-104-7008-00000-000-000-000	46052	WTR BCH JRDN CHEMICALS	-	-	1,322	1,000	1,400	400
0600-04-104-7008-00000-000-000-000	46053	WTR BCH JRDN OPERATING SUPP	-	-	27,996	1,500	10,000	8,500
0600-04-104-7008-00000-000-000-000	46055	WTR BCH JRDN BUILDING SUPPLIES	-	-	3,622	1,000	1,000	-
			-	-	66,187	11,500	25,400	13,900

Expenditures (Continued):

Utility Maintenance Operations - WATER RIVER'S EDGE SYSTEM								
Location Code			7009					
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0600-04-104-7009-00	43311	WTR RVR EDG CONTRT FEES/ADMIN	-	-	4,992	-	-	-
0600-04-104-7009-00	45114	WTR RVR EDG ELECTRICAL	-	-	2,924	2,200	3,000	800
0600-04-104-7009-00	46053	WTR RVR EDG OPERATING SUPPLIES	-	-	754	300	300	-
0600-04-104-7009-00	46055	WTR RVR EDG BUILDING SUPPLIES	-	-	238	-	300	300
			-	-	8,908	2,500	3,600	1,100

Utility Maintenance Operations - WATER CEDARWOOD SYSTEM								
Location Code			7010					
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0600-04-104-7010-00	43311	WTR CEDR CONTRACT FEES/ADMIN	-	-	3,466	-	-	-
0600-04-104-7010-00	45114	WTR CEDR ELECTRICAL	-	-	2,693	2,200	3,000	800
0600-04-104-7010-00	46053	WTR CEDR OPERATING SUPPLIES	-	-	397	300	300	-
			-	-	6,556	2,500	3,300	800

Utility Maintenance Operations - WATER PRINCE GEORGE WOODS SYSTEM								
Location Code			7011					
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0600-04-104-7011-00	45114	WTR PG WDS ELECTRICAL	-	-	608	500	700	200
0600-04-104-7011-00	46053	WTR PG WOODS OPER SUPPLIES	-	-	356	100	200	100
			-	-	965	600	900	300

Utility Maintenance Operations - WATER FOOD LION/IND SYSTEM								
Location Code			7012					
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0600-04-104-7012-00	43311	WTR FD LION CONTRT FEES/ADMIN	-	-	3,200	-	-	-
0600-04-104-7012-00	45114	WTR FD LION ELECTRICAL	-	-	8,227	5,000	9,000	4,000
0600-04-104-7012-00	46053	WTR FD LION OPERATING SUPPLIES	-	-	1,110	300	300	-
0600-04-104-7012-00	46055	WTR FD LION BUILDING SUPPLIES	-	-	1,574	300	300	-
			-	-	14,111	5,600	9,600	4,000

Utility Maintenance Operations - WATER RT 301 SYSTEM								
Location Code			7013					
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0600-04-104-7013-00	45114	WTR 301 ELECTRICAL	-	357	5,005	3,200	5,500	2,300
0600-04-104-7013-00	46052	WTR 301 CHEMICALS	-	-	232	300	300	-
0600-04-104-7013-00	46053	WTR 301 OPERATING SUPPLIES	-	-	1,205	300	300	-
			-	357	6,442	3,800	6,100	2,300

Expenditures (Continued):

Capital Outlay- Operating								
Location Code		7002						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0600-04-104-7002-00	410303	CAP WTR SWR STCTR IMPROV	7,900	-	-	-	20,000	20,000
0600-04-104-7002-00	410311	CAP WTR PUMP SUPPLY	25,531	-	-	20,000	40,000	20,000
0600-04-104-7002-00	410315	CAP WTR SERVICES	5,655	-	-	-	-	-
0600-04-104-7002-00	410316	CAP WTR METERS	7,749	15,389	10,831	6,000	50,000	44,000
0600-04-104-7002-00	410318	CAP SWR SERVICES	-	853	20,334	10,000	-	(10,000)
0600-04-104-7002-00	410323	CAP OTHER EQUIP	22,911	-	9,668	14,000	10,000	(4,000)
0600-04-104-7002-00	43101	UTILITIES PROFESSIONAL SERVICES	-	57,604	2,657	55,000	-	(55,000)
0600-04-104-7002-00	46024	UTIL CAPTL DATA PROC SUPPLIES	-	1,030	2,300	-	10,000	10,000
0600-04-104-7002-00	46035	CAP INFLOW/INFILTRATION	1,817	-	-	-	-	-
0600-04-104-7002-00	48105	MOTOR VEHICLES - REPLACEMENT	-	-	-	-	75,000	75,000
			71,564	74,876	45,790	105,000	205,000	100,000
PROPOSED TO MOVE TO FUND 0610								

Non- Operating Expense								
Location Code		7003						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0620-04-104-7003-00	411636	PTSBG.SEWER LINE PAYMENT	-	-	-	1,334,000	-	(1,334,000)
0620-04-104-7003-00	411637	SOUTH CENTRAL CAPITAL INV	130,839	130,921	-	-	-	-
0620-04-104-7003-00	411638	SOUTH CENTRAL NUTRIENT CR.	-	-	-	-	-	-
0620-04-104-7003-00	43101	PROFESSIONAL SERVICES	-	-	117,405	20,000	20,000	-
		CAPACITY PURCHASE - PETERSBU	-	-	-	-	-	-
			130,839	130,921	117,405	1,354,000	20,000	(1,334,000)

Water & Sewer Debt Fund								
Location Code		7004						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0620-04-104-7004-	49118	DEBT 2006 EXIT 45 PRINCIPAL	-	-	-	122,950	-	(122,950)
0620-04-104-7004-	49134	2002 GO BONDS INTEREST	4,722	693	-	-	-	-
0620-04-104-7004-	49138	2006 EXIT 45 INTEREST	47,064	41,226	36,791	34,000	-	(34,000)
0620-04-104-7004-	49178	TRANS TO UTILITIES CAP	-	-	-	179,640	-	(179,640)
		TRANS TO UTIL CAP RESERVES	-	-	-	-	-	-
		TRANS TO UTIL REPL RESERVES	-	-	-	-	-	-
0620-04-104-7004-	49232	2015A PRINCIPAL	-	-	-	-	138,000	138,000
0620-04-104-7004-	49252	2015A INTEREST	-	-	-	-	11,805	11,805
0620-04-104-7004-	49233	2015B PRINCIPAL	-	-	-	-	89,000	89,000
0620-04-104-7004-	49253	2015B INTEREST	-	-	-	-	37,556	37,556
		2016 ARWA CIP DEBT SERVICE	-	-	-	-	95,000	95,000
			51,786	41,919	36,791	336,590	371,361	34,771

Capital Projects								
Location Code		7014						
Org.	Acct.	Account Description	FY12-13 Expended	FY13-14 Expended	FY14-15 Expended	FY15-16 Adopted Budget	FY16-17 Adopted Budget	Increase (Decrease)
0600-04-104-7014-00000-000-000-000	48201	UTIL MACH & EQUIP ADD	-	-	84,000	2,690,000	-	(2,690,000)
0600-04-104-7014-00000-000-000-000	48400	SEWER REHAB/REPLACE HPWL	-	-	-	-	-	-
0600-04-104-7014-00000-000-000-000	48401	SEWER REHAB/REPLACE PTRSBRG	-	-	216,874	-	-	-
		SEWER PUMP STATION IMPROVEMENTS	-	-	-	-	-	-
		WATER METER REPLACEMENT	-	-	-	-	-	-
			-	-	300,874	2,690,000	-	(2,690,000)

POSITION CONTROL CHART

	Amended FY13-14	Amended FY14-15	Adopted FY15-16	Amended FY15-16	Adopted FY16-17
ANIMAL CONTROL [0611]					
Animal Control Officer	3	3	3	3	3
Animal Control Supervisor	1	1	1	1	1
Office Associate I	0	0	0	0	0
Office Associate II	1	1	1	1	1
Kennel Attendant	0.5	1.5	1.5	1.5	1.5
Total Employees	5.5	6.5	6.5	6.5	6.5
ASSESSOR [0401]					
Real Estate Appraiser I	1	1	0	0	0
Real Estate Appraiser II	1	1	2	2	2
Real Estate Assessor	1	1	1	1	1
Real Estate Clerk	1	1	0	0	0
Real Estate Technician	1	1	2	2	2
Senior Real Estate Appraiser	1	1	1	1	1
Total Employees	6	6	6	6	6
CIRCUIT COURT CLERK [0202]					
Office Associate I	0	1	1	1	1
Chief Deputy	1	1	1	1	1
Clerk of Circuit Court	1	1	1	1	1
Deputy Court Clerk I	2	2	2	2	2
Deputy Court Clerk II	1	1	1	1	1
Total Employees	5	6	6	6	6
CIRCUIT COURT JUDGE [0902]					
Court Administrator	1	1	1	1	1
Total Employees	1	1	1	1	1
COMMISSIONER OF THE REVENUE [0200]					
Bus Lic Insp/Personnel Prop Auditor	1	1	0	0	0
Tax Compliance Auditor	0	0	1	1	1
Commissioner of the Revenue	1	1	1	1	1
Office Associate I	0	0	0	0	0
Deputy Commissioner of Revenue	3	3	3	3	3
Senior Deputy Commissioner of Revenue	1	1	1	1	1
Total Employees	6	6	6	6	6
COMMONWEALTH'S ATTORNEY [0204]					
Administrative Associate	1	1	1	1	1
Office Manager	1	1	1	1	1
Office Associate I	1	1	1	1	1
Asst. Commonwealth's Attorney (1 PT)	3	3	3	3	3
Commonwealth's Attorney	1	1	1	1	1
Total Employees	7	7	7	7	7
COMMUNITY CORRECTIONS [2179 / 2178]					
Dir. of Community Corrections	1	1	1	1	1
Program Coordinator	0	1	1	1	1
Probation Officer	3	4	4	4	3
Senior Probation Officer	1	0	0	0	0
Office Associate I	1	1	1	0	0
Office Associate II	0	0	0	1	1
Total Employees	6	7	7	7	6

CHANGED FOR FY2017

CORRECTION IN TITLE/CLASS/COUNT

	Amended FY13-14	Amended FY14-15	Adopted FY15-16	Amended FY15-16	Adopted FY16-17
COMMUNITY CORRECTIONS (PRETRIAL) [2174 / 2178 / 2179]					
Office Associate II	0	0	0	0	0
Office Manager	1	1	1	1	1
Pretrial Officer	1	1	1	1	2
Pretrial Officer (PT)	0.5	0.5	0.5	0.5	0.5
Pretrial Investigator	1	1	1	1	1
Senior Pretrial Officer	1	0	0	0	0
Total Employees	4.5	3.5	3.5	3.5	4.5
COMMUNITY DEVELOPMENT AND CODE COMPLIANCE [0300]					
Office Manager	1	1	1	1	1
Deputy Director, Building Insp	1	1	1	1	1
Director of Community Dev./Building Official	1	1	1	1	1
Plans Reviewer	1	1	1	1	1
Permit Technician II	1	1	1	1	1
Permit Technician I	1	1	1	1	1
Erosion & Sediment Control Insp.	1	1	1	1	1
Senior Building Inspector	3	3	3	3	3
Office Associate II	0.5	0.5	0.5	0.5	0.5
Planner I - Subdivision	1	1	1	1	1
Planner I - Environmental & Storm Water	1	1	1	1	1
Planning Manager	1	1	1	1	1
Total Employees	13.5	13.5	13.5	13.5	13.5
COMPREHENSIVE SERVICES ACT					
CSA Coordinator	0	0	0	0	0
Total Employees	0	0	0	0	0
COUNTY ADMINISTRATION [0101]					
County Administrator	1	1	1	1	1
Deputy County Administrator	1	1	1	1	1
Executive Assistant/ Deputy Clerk	1	1	1	1	1
Project Management Specialist	1	1	1	1	1
Project Assistant	0	0	0	0	0
Administrative Associate	1	0	0	0	0
Total Employees	5	4	4	4	4
COUNTY ATTORNEY [0102]					
Legal Assistant	1	1	1	1	1
County Attorney	1	1	1	1	1
County Attorney (PT)	0	0	0	0	0.5
Total Employees	2	2	2	2	2.5
COUNTY GARAGE [0502]					
Mechanic	2	2	2	2	2
Heavy Equipment Mechanic	0	0	0	0	0
Master Mechanic	1	1	1	1	1
Fleet Manager	1	1	1	1	1
Total Employees	4	4	4	4	4
ECONOMIC DEVELOPMENT [2151]					
Office Associate I	1	1	1	1	1
Specialist, Economic Development	0	0	0	0	1
Director, Economic Development	1	1	1	1	1
Total Employees	2	2	2	2	3

CHANGED FOR FY2017

CORRECTION IN TITLE/CLASS/COUNT

	Amended FY13-14	Amended FY14-15	Adopted FY15-16	Amended FY15-16	Adopted FY16-17
EMERGENCY COMMUNICATIONS CENTER [0603]					
Communications Officer	12	12	12	12	12
Communications Supervisor	2	2	2	2	2
Total Employees	14	14	14	14	14
ENGINEER					
Engineering Technician	0	0	0	0	0
County Engineer	0	0	0	0	0
Total Employees	0	0	0	0	0
FINANCE [0402]					
Accounting Clerk	1	1	1	1	1
Accounting Manager	0	0	0	0	0
Payroll Specialist	1	1	1	1	1
Deputy Director of Finance	0	0	0	0	0
Budget Analyst	0	0	0	0	0
Payroll Supervisor	1	1	1	1	1
Accountant	0	0	0	0	0
Accounting Supervisor	1	1	1	1	1
Financial Reporting Accountant	0	1	1	1	1
Sr. Accounting Clerk	0	0	0	0	0
Director of Finance	1	1	1	1	1
Procurement Officer	1	1	1	1	1
Total Employees	6	7	7	7	7
FIRE & EMS [0610 & 0613 (SAFER GRANT)]					
Office Manager	1	1	0	0	0
Division Chief	0	0	0	0	0
Director of Fire & EMS	1	1	1	1	1
Deputy Director of Fire & EMS	0	0	0	0	0
Revenue Recovery Program Manager	1	1	0	0	0
Fire & EMS Business Manager	0	0	1	1	1
Captain	0	0	3	3	3
Lieutenant	0	0	6	6	6
EMT/Intermediate/Firefighter	11	11	3	3	3
EMT/Paramedic/Firefighter	2	2	4	4	4
EMT/Paramedic/Firefighter Sup.	3	3	0	0	0
Office Associate II	0	0	1	1	1
Office Associate I	1	1	0	0	0
Volunteer Coordinator	0	0	0	0	0
Total Employees	20	20	19	19	19
GENERAL PROPERTIES [0504]					
Office Associate II	0	0	0	0	0
Administrative Associate	1	1	1	1	1
Building Maintenance Mechanic	2	2	3	3	3
Building Maint/ Conv Station Sup.	0	0	0	0	0
Buildings & Grounds Maint Mech	1	1	1	1	1
Senior Building Maintenance Mechanic	1	1	1	1	1
Courier/ Stock Clerk	1	1	1	1	1
Deputy General Services Director	1	1	1	1	1
General Services Director	1	1	1	1	1
Total Employees	8	8	9	9	9
GENERAL SERVICES					
General Services Manager	0	0	0	0	0
Total Employees	0	0	0	0	0

CHANGED FOR FY2017

CORRECTION IN TITLE/CLASS/COUNT

	Amended FY13-14	Amended FY14-15	Adopted FY15-16	Amended FY15-16	Adopted FY16-17
GIS					
GIS Coordinator	0	0	0	0	0
Total Employees	0	0	0	0	0
HUMAN RESOURCES [0103]					
Human Resources Analyst	2	1	1	1	1
Human Res Technician	0	1	1	0	0
Human Resources Information Specialist	0	0	0	1	1
Dir. of Human Resources	1	1	1	1	1
Total Employees	3	3	3	3	3
INFORMATION TECHNOLOGY [0403]					
Information Systems Support Tech	0	0	0	0	0
Director of Information Technology	1	1	1	1	1
Network Administrator	0	0	0	0	0
Applications Specialist	1	1	1	1	1
GIS Technician	1	1	1	1	1
GIS Coordinator	1	1	1	1	1
Information Systems Business Process	1	1	1	1	1
Information Systems System Engineer	1	1	1	1	1
Info Systems/Public Safety Specialist	0	0	0	0	0
Total Employees	6	6	6	6	6
PLANNING					
Office Associate II	0	0	0	0	0
Planning Technician	0	0	0	0	0
Planner I	0	0	0	0	0
Senior Planner	0	0	0	0	0
Zoning Administrator	0	0	0	0	0
Dir. of Planning	0	0	0	0	0
Total Employees	0	0	0	0	0
POLICE [0601]					
Administrative Associate	1	1	1	1	1
Chief of Police	1	1	1	1	1
Police Sergeant	5	5	5	5	5
Police Captain	3	3	3	3	2
Police Officer	31	31	31	31	33
Police Officer (Detective)	9	9	9	9	9
Office Associate I	1	1	1	1	1
Office Associate II	1	1	1	1	1
Public Safety Information System Specialist	1	1	1	1	1
Police Lieutenant	5	5	5	5	5
Total Employees	58	58	58	58	59
RECREATION [0505]					
Sr. Grounds Maintenance Wkr	1	1	1	1	1
Assistant Athletic Coordinator	1	1	1	1	1
Athletic Coordinator	1	1	1	1	1
Dir. of Parks and Recreation	1	1	1	1	1
Grounds Maintenance Worker	1	1	1	1	1
Special Activities Coordinator	1	1	1	1	1
Office Associate II	1	1	1	1	1
Total Employees	7	7	7	7	7

CHANGED FOR FY2017

CORRECTION IN TITLE/CLASS/COUNT

	Amended FY13-14	Amended FY14-15	Adopted FY15-16	Amended FY15-16	Adopted FY16-17
REFUSE DISPOSAL					
Gate Attendant	0	0	0	0	0
Total Employees	0	0	0	0	0
REGISTRAR [0901]					
Deputy Registrar	1	1	1	1	1
Deputy Registrar; PTR	0.5	0.5	0.5	0.5	0.5
General Registrar	1	1	1	1	1
Office Associate I	0	0	0	0	0
Total Employees	2.5	2.5	2.5	2.5	2.5
SHERIFF [0203]					
Chief Deputy	1	1	1	1	1
Deputy Sheriff	5.5	5.5	5.5	5.5	5.5
Administrative Associate	1	1	1	1	1
Lieutenant	1	1	1	1	1
Sergeant	1	1	1	1	1
Sheriff	1	1	1	1	1
Total Employees	10.5	10.5	10.5	10.5	10.5
SOCIAL SERVICES [0701]					
Administrative Manager	1	1	1	1	1
Dir. of Social Services	1	1	1	1	1
Office Associate III (Screener)	0	0	0	0	0
Eligibility Intake Worker	5	5	6	6	6
Eligibility Supervisor	1	1	1	1	1
Employment Services Worker	1	0	0	0	0
Social Services Office Associate I	0	0	0	0	0
Social Services Office Associate II	4	4	4	4	4
Administrative Associate	1	1	1	1	1
Social Worker [Case Manager]	5.5	6.5	6.5	6.5	7.5
Senior Social Worker [Case Manager]	2	2	2	2	1
Social Worker Supervisor [Case Manager]	1	1	1	1	1
Total Employees	22.5	22.5	23.5	23.5	23.5
TREASURER [0201]					
Deputy Treasurer	4.5	4.5	4.5	4.5	4.5
Chief Deputy Treasurer	1	1	1	1	1
Treasurer	1	1	1	1	1
Total Employees	6.5	6.5	6.5	6.5	6.5
VICTIM WITNESS [0906]					
Victim Witness Program Coord.	1	1	1	1	1
Total Employees	1	1	1	1	1
VJCCCA [0909]					
Probation Officer	1	1	1	1	1
Total Employees	1	1	1	1	1

CHANGED FOR FY2017

CORRECTION IN TITLE/CLASS/COUNT

	Amended FY13-14	Amended FY14-15	Adopted FY15-16	Amended FY15-16	Adopted FY16-17
UTILITIES [7001]					
Building Maintenance Mechanic	1	0	0	0	0
Utility Billing Clerk	2	0	0	0	0
Customer Service Agent II	0	2	2	2	2
Customer Service Agent I	0	0	1	1	1
Utility Billing Manager	1	0	0	0	0
Utility Office Manager	0	1	1	1	1
Utility Maintenance Worker	2	0	0	0	0
Maintenance Worker I	0	3	3	3	3
Maintenance Worker II	0	1	1	0	0
Maintenance Worker III	0	1	1	2	2
Utility Maintenance Mechanic	4	0	0	0	0
Utility Supervisor	0	1	1	1	1
Senior Utility Maintenance Worker	1	0	0	0	0
Senior Utility Worker	0	2	2	2	2
Dir. Of Engineering & Utilities	1	1	1	1	1
Engineering Technician	1	0	0	0	0
Operations Manager	0	1	1	1	1
Total Employees	13	13	14	14	14
Total	246.5	248.5	250.5	250.5	253.0

CHANGED FOR FY2017

CORRECTION IN TITLE/CLASS/COUNT

**PRINCE GEORGE COUNTY
GRADE ASSIGNMENTS 2016-17**

Classification Title:	Grade:	FLSA Status:
Accountant	12	Exempt
Accounting Clerk	10	Non-Exempt
Accounting Supervisor	14	Exempt
Administrative Associate	7	Non-Exempt
Administrative Manager	12	Exempt
Animal Control Officer	7	Non-Exempt
Animal Control Supervisor	11	Non-Exempt
Assistant Athletic Coordinator	10	Non-Exempt
Assistant Commonwealth's Attorney	16	Exempt
Athletic Coordinator	13	Exempt
Budget & Management Analyst	14	Exempt
Building and Grounds Maintenance Mechanic	10	Non-Exempt
Building Inspector	9	Non-Exempt
Building Maint/Conv Station Superintendent	15	Exempt
Building Maintenance Mechanic	7	Non-Exempt
Bus. Lic. Inspector/Personal Prop Auditor	9	Non-Exempt
Case Manager	13	Non-Exempt
Case Manager Supervisor	15	Exempt
Chief Deputy Court Clerk	10	Non-Exempt
Chief Deputy Treasurer	10	Non-Exempt
Chief of Police	19	Exempt
Communications Officer	7	Non-Exempt
Communications Supervisor	11	Non-Exempt
Comprehensive Services Coordinator	14	Exempt
Courier/Stock Clerk	4	Non-Exempt
Court Administrator	12	Exempt
Deputy Commissioner of the Revenue	6	Non-Exempt
Deputy County Administrator	20	Exempt
Deputy Court Clerk I	5	Non-Exempt
Deputy Court Clerk II	6	Non-Exempt
Deputy Director, Finance	15	Exempt
Deputy Director, Fire, Emergency Medical Services & ES	15	Exempt
Deputy Director, General Services	14	Exempt
Deputy Director, Inspections & Code Compliance	16	Exempt
Deputy Registrar	5	Non-Exempt
Deputy Treasurer	6	Non-Exempt
Director, Community Corrections	18	Exempt
Director, Community Development	19	Exempt
Director, Economic Development	18	Exempt
Director, Engineering and Utilities	19	Exempt
Director, Finance	18	Exempt
Director, Fire and Emergency Medical Services	18	Exempt
Director, General Services	18	Exempt
Director, Human Resources	18	Exempt
Director, Information Technology	18	Exempt
Director, Parks & Recreation	18	Exempt
Director, Planning	18	Exempt
Director, Social Services	19	Exempt

**PRINCE GEORGE COUNTY
GRADE ASSIGNMENTS 2016-17**

Classification Title:	Grade:	FLSA Status:
Eligibility Intake Worker	10	Non-Exempt
Eligibility Supervisor	13	Exempt
Employment Services Worker	9	Non-Exempt
Emergency Medical Services and Fire Captain	14	Non-Exempt
Emergency Medical Services and Fire Supervisor	13	Non-Exempt
EMT/Intermediate/Firefighter	10	Non-Exempt
EMT/Paramedic/Firefighter	11	Non-Exempt
Erosion & Sediment Control Inspector	13	Exempt
Exec Asst to County Administrator/Dep Clerk to the Board	10	Non-Exempt
Financial Reporting Accountant	12	Exempt
Fleet Manager	13	Exempt
Gate Attendant	4	Non-Exempt
GIS Coordinator	14	Exempt
GIS Technician	10	Non-Exempt
Grounds Maintenance Worker	3	Non-Exempt
Human Resources Analyst	13	Exempt
Human Resources Information Systems Specialist	13	Exempt
Information Systems Application Specialist	13	Exempt
Information Systems Business Process Analyst	14	Exempt
Informations Systems Engineer	12	Exempt
Information Systems Technician	10	Non-Exempt
Kennel Attendant	3	Non-Exempt
Legal Assistant	10	Non-Exempt
Master Mechanic	8	Non-Exempt
Mechanic	7	Non-Exempt
Office Associate I	4	Non-Exempt
Office Associate II	5	Non-Exempt
Office Manager	8	Non-Exempt
Payroll Specialist	10	Non-Exempt
Payroll Supervisor	14	Exempt
Permit Technician I	4	Non-Exempt
Permit Technician II	5	Non-Exempt
Planner	15	Exempt
Planning/Zoning Technician	10	Non-Exempt
Plans Reviewer	11	Non-Exempt
Police Captain	15	Exempt
Police Lieutenant	13	Non-Exempt
Police Officer	10	Non-Exempt
Police Sergeant	12	Non-Exempt
Pretrial Investigator	11	Non-Exempt
Pretrial Officer	11	Non-Exempt
Probation Officer	11	Non-Exempt
Procurement Officer	15	Exempt
Project Management Specialist	9	Non-Exempt
Public Safety Information Systems Specialist	14	Exempt
Real Estate Appraiser I	9	Non-Exempt
Real Estate Appraiser II	12	Non-Exempt
Real Estate Assessor	18	Exempt

**PRINCE GEORGE COUNTY
GRADE ASSIGNMENTS 2016-17**

Classification Title:	Grade:	FLSA Status:
Real Estate Clerk	5	Non-Exempt
Real Estate Technician	8	Non-Exempt
Revenue Recovery Program Manager	9	Non-Exempt
Senior Building Inspector	11	Non-Exempt
Senior Building Mechanic	10	Non-Exempt
Senior Case Manager	14	Exempt
Senior Deputy Commissioner of the Revenue	10	Non-Exempt
Senior Grounds Maintenance Worker	7	Non-Exempt
Senior Pretrial Officer	13	Exempt
Senior Probation Officer	13	Exempt
Senior Real Estate Appraiser	14	Exempt
Senior Utility Worker	11	Non-Exempt
Sheriff Chief Deputy	14	Exempt
Sheriff Deputy	9	Non-Exempt
Sheriff Lieutenant	13	Non-Exempt
Sheriff Sergeant	12	Non-Exempt
Social Services Office Associate I	5	Non-Exempt
Social Services Office Associate II	6	Non-Exempt
Social Worker Supervisor	15	Exempt
Special Activities Coordinator	10	Non-Exempt
Utility Customer Service Agent II	6	Non-Exempt
Utility Office Manager	15	Exempt
Utility Operations Manager	15	Exempt
Utility Supervisor	13	Non-Exempt
Utility Worker I	5	Non-Exempt
Utility Worker II	7	Non-Exempt
Utility Worker III	9	Non-Exempt
Victim Witness Program Coordinator	10	Non-Exempt
Volunteer Fire & EMS Coordinator/Trainer	14	Exempt
Zoning Administrator/Planner	15	Exempt

PRINCE GEORGE COUNTY PAY SCHEDULE

Grade Adjustment: 2.0%
 Minimum Salary: \$22,061.68
 Effective Date: FY16-17

ANNUAL SALARY			
<u>Salary Grade:</u>	<u>Minimum of Salary Grade</u>	<u>Mid-point of Salary Grade</u>	<u>Maximum of Salary Grade</u>
1	\$22,062	\$28,680	\$35,299
2	\$23,716	\$30,831	\$37,946
3	\$25,495	\$33,144	\$40,792
4	\$27,407	\$35,629	\$43,851
5	\$29,463	\$38,302	\$47,140
6	\$31,672	\$41,174	\$50,676
7	\$34,048	\$44,262	\$54,477
8	\$36,601	\$47,582	\$58,562
9	\$39,347	\$51,150	\$62,954
10	\$42,298	\$54,987	\$67,676
11	\$45,470	\$59,111	\$72,752
12	\$48,880	\$63,544	\$78,208
13	\$52,546	\$68,310	\$84,074
14	\$56,487	\$73,433	\$90,379
15	\$60,724	\$78,941	\$97,158
16	\$65,278	\$84,861	\$104,444
17	\$70,174	\$91,226	\$112,278
18	\$75,437	\$98,068	\$120,699
19	\$81,094	\$105,423	\$129,751
20	\$87,176	\$113,329	\$139,482

HOURLY WAGE			
<u>Salary Grade:</u>	<u>Minimum of Salary Grade</u>	<u>Mid-point of Salary Grade</u>	<u>Maximum of Salary Grade</u>
1	\$10.61	\$13.79	\$16.97
2	\$11.40	\$14.82	\$18.24
3	\$12.26	\$15.93	\$19.61
4	\$13.18	\$17.13	\$21.08
5	\$14.16	\$18.41	\$22.66
6	\$15.23	\$19.80	\$24.36
7	\$16.37	\$21.28	\$26.19
8	\$17.60	\$22.88	\$28.15
9	\$18.92	\$24.59	\$30.27
10	\$20.34	\$26.44	\$32.54
11	\$21.86	\$28.42	\$34.98
12	\$23.50	\$30.55	\$37.60
13	\$25.26	\$32.84	\$40.42
14	\$27.16	\$35.30	\$43.45
15	\$29.19	\$37.95	\$46.71
16	\$31.38	\$40.80	\$50.21
17	\$33.74	\$43.86	\$53.98
18	\$36.27	\$47.15	\$58.03
19	\$38.99	\$50.68	\$62.38
20	\$41.91	\$54.49	\$67.06

GLOSSARY

Adoption of Budget – A formal action by the Board of Supervisors, which sets the spending priorities and limits for the fiscal year.

Budget – A financial plan for a specified period of time (fiscal year), matching all planned revenues and expenditures/expenses with various municipal services.

Balanced Budget - A balanced budget is one in which the available revenues and appropriated fund balances equal estimated expenditures for a fiscal year.

Capital Projects Fund – Fund type used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

Capital Expenditures – a) Construction and/or acquisition of new assets, including buildings, land, vehicles, equipment, or hardware/software where the costs of construction or acquisition (including incidental costs) meet or exceed \$50,000 for a specific project and the useful life of the asset exceeds one year. b) Upgrades or additions to existing buildings, equipment, or other assets that increase the value or greatly extend the estimated useful life of the asset where the costs of the upgrade or addition exceed \$50,000. c) Remodeling or repair of existing assets where the costs of the remodel or repair will exceed \$100,000.

Capital Improvements Plan – A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years.

Component Unit – Legally separate organization for which the elected officials of the primary government are financially accountable.

Debt Service – A County's obligation to pay the principle and interest of all bonds and other debt instruments according to pre-determined payment schedule.

Debt Service Fund – Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Department – A major functional component of the County, which indicates overall management responsibility of an operation or a group of related operations. For example, the Department of General Services includes Administration, Engineering and Facility Maintenance, Facility/Utility Charges, Telecommunications, and Grounds Maintenance.

Enterprise Fund – Proprietary fund type used to report an activity for which a fee is charged to external users for goods and services.

Estimated Revenue – The amount of projected revenue to be collected during the fiscal year.

Expenditure – This term refers to the overflow of funds paid or to be paid for an asset obtained or goods or services obtained regardless of when the expense is actually paid. Note: An encumbrance is not an expenditure. An encumbrance reserves funds to be expended.

Fiscal Year – The time period designated by the County signifying the beginning and ending period for recording financial transactions. The County of Prince George has specified July 1st to June 30th as its fiscal year.

Fund – An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions. Commonly used funds in public accounting are: general fund, special revenue funds, debt service funds, capital project funds, enterprise funds, trust and agency funds, internal service funds, and special assessment funds.

Fund Balance – Fund balance is the excess of assets over liabilities.

General Fund – The largest fund within the County, the General Fund accounts for most of the financial resources of the government. General fund revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenues. This fund usually includes most of the basic operating services, such as general administration, judicial services, public safety, environmental and development services, finance and planning, education, human services, general services, and community services.

Government Accounting Standards Board (GASB) – The ultimate authoritative accounting and financial reporting standard-setting body for state and local government. The GASB was established in June 1984 to replace the National Council on Governmental Accounting (NCGA).

Property Tax – Property taxes are levied on both real and personal property according to the property's valuation and the tax rate.

Reconciliation – A detailed summary of increases and decreases in expenditures from one budget year to another.

Revenue – Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

Revenue Estimate – A formal estimate of how much revenue will be earned from a specific revenue source for some future period; typically, a future fiscal year.

School Cafeteria Fund – Enterprise fund for the school system where the charges for products and services are covered by the fees the system collects

School Operations Fund – The fund for the school component unit to collect revenues and pay expenditures related to all school activities.

School – Title 1 Fund – Special Revenue fund within the school system which governs the Title 1 grant and programs.

Special Revenue Fund – Governmental fund type used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specific purpose.

Tax Rate – The amount of tax levied for each \$100 of assessed value.

Source: Governmental Accounting, Auditing, and Financial Reporting by Stephen Gauthier