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Department of Social Services

County of Prince George

BOARD OF SOCIAL SERVICES
Jeffrey D. Stoke – County Administrator



Community Policy & Management Team (CPMT) Meeting Minutes
9:00 AM – Wednesday, April 5, 2023

MEMBERS PRESENT:

Timothy Beard, PG County Court Services
Diana Barnes, CSB D19
Donald Hunter, PG Board of Supervisors
Lori Robertson, PG County Finance
Donald Edwards, Private Provider

MEMBERS NOT PRESENT:

~~Jason Koren, Parent Representative~~
~~Allison Dillow, Parent Representative~~
Kae Partin, PG County Schools
Bertha Judge, CPMT Chair / PG DSS Director

Other Participants:

Michelle Bennett, DSS Deputy Director

I. CALL TO ORDER AND ROLL CALL

- T. Beard called the meeting to order at 9:02 am

II. INTRODUCTIONS

III. APPROVAL OF MINUTES

- Minutes from the March 1, 2023 meeting
- Motion to approve 1st D. Hunter 2nd D. Edwards

IV. ANNOUNCEMENTS

- CSA is currently recruiting Parent Representatives for CPMT and FAPT

V. OLD BUSINESS

- Annual Strategic Planning was tabled from our January meeting

VI. NEW BUSINESS

- CSA Coordinator received copies of Annual Strategic Plan for several localities to for comparison purposes. These were reviewed with the CPMT Chair B. Judge along with recent gap survey results. The PG Annual Strategic Plan was reviewed and updated but still follow-up data is still needed from PG Court Services, PG Schools and D19 to finalize. **This item was tabled again for the May meeting.**
- Reviewed CSA payment summary and outstanding invoices
- Reviewed Administrative Memo #23-03 Suspension of the QRTP Designation by the Department of Social Services (see attached)

- Reviewed Administrative Memo #23-04 Elimination of the CPMT Reporting Requirements (see attached)
- CPMT Member Update – Both Parent Representatives are no longer active. Allison Dillow has resigned effective 3/21/2023 and Jason Koren has been terminated due to lack of attendance.
- Discussed the meeting with PG School Team on 3/3/2023 (see attached)

VII. EXECUTIVE SESSION

Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.

- 1st D. Hunter 2nd D. Edwards

VIII. MOTION TO RETURN TO OPEN SESSION

- 1st D. Hunter 2nd D. Edwards

IX. CERTIFY COMPLIANCE BY ROLL CALL (9:46 am)

Move that the members of the Prince George County CPMT certify that to the best of each member’s knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.

X. MOTION FOR CASE APPROVAL

- Motion to approve cases discussed for Fiscal Year 2023
- 4 cases reviewed & 4 cases requesting funding– totaling \$27,422.65
- 1st D. Edwards 2nd D. Hunter

XI. ADJOURNMENT

- Motion to adjourn being no further business to discuss. CPMT adjourned at 10:26 a.m.

NEXT MEETING:

CPMT will be Wednesday May 3, 2023, 9:00 a.m. at Prince George County Social Services Training Room.




COMMONWEALTH of VIRGINIA

OFFICE OF CHILDREN'S SERVICES
Administering the Children's Services Act

Scott Reiner, M.S.
Executive Director

ADMINISTRATIVE MEMO #23-03

TO: CPMT Chairs, CSA Coordinators

FROM: Scott Reiner, Executive Director 

DATE: March 3, 2023

SUBJECT: Suspension of the QRTP Designation by the Department of Social Services

On March 2, 2023, the Virginia Department of Social Services (VDSS) announced the suspension of the Qualified Residential Treatment Program (QRTP) designation for congregate care placements of youth in foster care. The rationale and DSS-relevant details can be found in the Broadcast issued by VDSS on March 2 and included at the conclusion of this Memorandum.

The impact on CSA is as follows:

- Effective April 1, 2023, Title IV-E will no longer be a funding source for room and board and daily supervision costs in Therapeutic Group Homes (DBHDS-licensed) or Children's Residential Facilities (DSS-licensed).
 - This change applies to Title IV-E eligible youth placed in a designated QRTP.
 - Room and board and daily supervision costs for youth in foster care for these settings will be billable to CSA. This applies to existing and new placements.
 - Medicaid will continue to be a payer of clinical (therapeutic services) costs for youth in foster care in these settings who are Medicaid members.
 - This does not apply retroactively to youth placed in QRTPs before April 1, 2023, for whom the requirements at the time of placement (e.g., assessment within 30 days, court approval within 60 days) were not followed. Costs for those youth cannot be shifted to or assumed by CSA for any services provided prior to April 1.
 - Title IV-E payments in QRTPs can continue for services provided through March 31, 2023, for eligible youth for whom the QRTP process was conducted correctly.
 - Other than education, all costs for Psychiatric Residential Treatment Programs (PRTF) participating in Medicaid will continue to be billed to Medicaid.
- Any CSA-funded placements are subject to the usual FAPT and CPMT processes, including emergency placements.

- Already placed and approved youth will not need to return to FAPT while they remain in their current CSA-approved placements. However, the CSA office should work with the local department of social services to determine the (previously) Title IV-E eligible monthly costs that will be shifted to CSA and gain the approval of the CPMT for those added costs promptly.
- All Office of Children's Services guidance concerning the QRTP process is suspended effective April 1, 2023.
 - This includes the QRTP Guidance Document associated with CSA Administrative Memo #21-10 (dated July 1, 2021) and any other guidance from this office through responses to technical assistance questions, presentations, etc.

Questions regarding this change may be directed to the OCS Help Desk at:

<https://www.csa.virginia.gov/Contact/TechnicalAssistance/1>

Thank you for your prompt attention and cooperation.

cc: Carl Ayers
Nikole Cox
Em Parente
Lora Smith
OCS Staff

Fusion Server <donotreply@dss.virginia.gov>

Thu 3/2/2023 12:04 PM

Suspension of QRTP Designation

Categories: Benefit Programs Family Services Finance

The purpose of this broadcast is to announce the Virginia Department of Social Services (VDSS) has made the decision to suspend the designation of Qualified Residential Treatment Programs (QRTP) in Virginia as of April 1, 2023. Children placed in QRTPs on or after March 2, 2023, will not require the 30-day assessment and the 60-day court approval. In addition, Local Departments of Social Services (LDSS) will no longer be able to use title IV-E funds to pay for congregate care placements that were previously designated QRTP. These placements will need to be funded through CSA beginning April 1, 2023. All children that are currently placed in QRTPs and funded through title IV-E will also need to be funded through CSA beginning April 1, 2023.

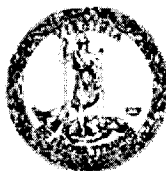
The decision to suspend designation of QRTP is based on a variety of reasons including:

- Virginia shifted to Medicaid as first payer for all children's Medicaid approved residential facilities beginning July 1, 2021 (the same date as the implementation of Family First and the QRTP designation). While VDSS incorporated this shift to Medicaid in planning for QRTP implementation, the actual impact of this shift was far greater than anticipated, resulting in significantly reduced IV-E claiming for children's congregate care placements.
- VDSS is aware that the process for accessing IV-E funds for QRTP placement is complicated and creates a significant burden on LDSS staff.
- VDSS continues to see a significant number of case errors with QRTP placements, impacting IV-E funding as well as CSA funding, resulting in a significant cost to localities. These case errors appear to stem at least partially from Virginia's outdated child welfare information system (OASIS.) In addition, because Virginia's complex congregate care system poses a barrier to requiring all residential facilities to become QRTPs, it has proved challenging for workers to navigate when QRTP rules apply and when they don't.

This decision does not impact the programs that are designated as "Mommy and Me" group homes or those designated as Family Based Residential Treatment Facilities for Substance Use Disorder. There has been no change in these facilities and title IV-E funds can be used to fund placements in the same way they have in the past. Cost code 81114 used for QRTPs will no longer be accessible when LASER opens again in June 2023. All requests for reimbursement must be submitted before this time.

VDSS is committed to ensuring that children and youth who need a level of treatment that can only be provided in a congregate care setting receive quality care which is trauma-informed. VDSS intends to work towards bringing back the QRTP designation when this can be done successfully.

Questions may be directed to the Family First QRTP Team at familyfirst@dss.virginia.gov.



COMMONWEALTH of VIRGINIA

OFFICE OF CHILDREN'S SERVICES

Administering the Children's Services Act

Scott Reiner, M.S.
Executive Director

ADMINISTRATIVE MEMO #23-04

TO: CPMT Chairs, CSA Coordinators

FROM: Scott Reiner, Executive Director

DATE: March 27, 2023

SUBJECT: Elimination of CPMT Reporting Requirements Under §2.2-5206.16, COV

The Governor has signed HB1945, passed in the recent session of the General Assembly. This bill eliminates the requirements for CPMTs to report to the Department of Behavioral Health and Developmental Services (DBHDS) when admission of an adolescent to an acute psychiatric or a psychiatric residential treatment facility was sought but not obtained. This requirement was contained in §2.2-5206.16 of the *Code of Virginia*. This section of the *Code* is rescinded effective July 1, 2023.

M:
Thank you for your attention to this change.

Cc: Nina Marino, DBHDS
Katharine Hunter, DBHDS
OCS Staff

Joint Meeting with PG Schools and CSA

Friday 3/3/2023

Meeting Attendees:

- Kae Partin
- Sherica Johnson
- Morgan Hairfield
- Jaki Dybuvarang
- Alicyne King-Washington
- Lakeshia Tinsley
- Lori Robertson

Discussion Topics:

- Billing Issues/Invoice Processing
- Current Procedures & Challenges
- Proposed Solutions

Identified Issues:

- Requirement of CSA invoice versus the Vendor invoice
- Vendors having separate people handling billing & education
- Vendors having a shortage of staff
- School having a shortage of staff
- Appointee needed to process summer invoices timely
- Auxiliary Services need to be followed up on more closely-need zero invoices timely if no service provided
- Vendors not reviewing & verifying POSO rates timely
- Case Managers verifying vendor rate changes for identifying services (ex. 1:1/2:1)

Proposed Solutions:

- CPMT will review a payment snapshot of invoices quarterly
- If there is a problem with the vendor, please notify CSA Coordinator & Finance
- At the start of each Fiscal Year, we need to identify points of contact with each vendor
- At the start of each Fiscal Year CSA Coordinator along with PG Schools need to have a vendor info session to review contract obligations
- At the start of each Fiscal Year send correspondence letters to vendors regarding CSA requirements-highlighting the contract
- Possibility of moving towards electronic signature program such as DocuSign
- School would skip the FAPT process unless WRAP services are needed
- Eliminate the IFSP and use the IEP to streamline the process
- Possibility of a shared drive/email to receive invoices instead of emailing individual case managers