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Department of Social Services

County of Prince George

BOARD OF SOCIAL SERVICES
Jeffrey D. Stoke – County Administrator



Community Policy & Management Team (CPMT) Meeting Minutes
9:00 AM – Wednesday, August 2, 2023

MEMBERS PRESENT:

Bertha Judge, PG DSS Director
Timothy Beard, PG County Court Services
Donald Hunter, PG Board of Supervisors
Diana Barnes, CSB D19
Lori Robertson, PG County Finance
Donald Edwards, Private Provider
Kae Partin, PG County Schools/CPMT Chair

MEMBERS NOT PRESENT:

Jean Hill-Atkins, Parent Representative

NON-MEMBERS PRESENT:

I. CALL TO ORDER AND ROLL CALL

- D. Barnes called the meeting to order at 9:07 am

II. INTRODUCTIONS

- Jennifer McGuire is our new CPMT Representative for the Schools to replace Kae Partin

III. APPROVAL OF MINUTES

- Minutes from the July 5, 2023, meeting
- Motion to approve 1st T. Beard 2nd D. Hunter

IV. ANNOUNCEMENTS

V. OLD BUSINESS

- The PG Annual Strategic Plan was reviewed and updated. All members need to sign the approved finalized copy.

VI. NEW BUSINESS

- Admin Memo #23-06 – Discussed that due to the delay in the General Assembly adopting the budget; OCS will cap Private Day Special Education Schools at 2%. Localities will only receive reimbursement up to 2%.
- Discussed the Private Day special Education Schools rate increases – for the next CPMT we will have a spreadsheet to show the rate differences for 2023 & 2024. We currently have 10 schools we utilize for our 22 SPED students. Finance currently has

a spreadsheet with previous year's rates. They will meet with Lakeshia to determine the expenditures that exceed the 2% cap for each vendor and student.

- Since the previous CPMT meeting, on 8/8/2023 Jeff Stokes did advise that Prince George County will pay and track any overage beyond the 2% increase until the budget is passed.
- Admin Memo #23-07- Discussed the Administrative Budget Plan funding which must be requested no later than 6/15/2024. Fiscal Year 2024 is the same as the previous year which is \$21,332.00.
- Admin Memo #23-08- Discussed the FY2024 Funding - All expenditures from FY2023 must be submitted to OCS by midnight on 9/30/2023. There was only an increase from FY2023 in the Base Pool Mandated Allocation of \$1,966,748.00.
 - FY2024 Budget Allocations:
 - SPED Wraparound- \$5,374.00
 - Base Pool (Mandated) - \$2,242,705.00
 - Non-Mandated- \$20,374.00
- Previous year-to-date expenditures for FY2023- Actual Expenditures for SPED Wraparound are \$5,984.00 and CSA Mandated are \$2,066,814.30 for a grand total of \$2,072,798.30.
- Current FY2024 Expenditures for SPED students with disabilities are \$51,935.00, for FC are \$86,771.87, and SPED Wraparound are \$816.00= The grand total of projected expenditures is \$139,522.87

VII. EXECUTIVE SESSION

Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.

- 1st D. Hunter 2nd D. Edwards

VIII. MOTION TO RETURN TO OPEN SESSION

- 1st B. Judge 2nd T. Beard

IX. CERTIFY COMPLIANCE BY ROLL CALL (9:45 am)

Move that the members of the Prince George County CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.

X. MOTION FOR CASE APPROVAL

- Motion to approve cases discussed in closed session.
- 7 cases reviewed & 6 cases requesting funding.
- Requested 2022-2023= \$1,602.92
- Requested 2023-2024= \$312,039.00
- 1st D. Hunter 2nd T. Beard

XI. ADJOURNMENT

- Motion to adjourn being no further business to discuss. CPMT adjourned at 10:22 a.m.

NEXT MEETING:

CPMT will be Wednesday September 6, 2023, 9:00 a.m. at Prince George County Social Services Training Room.