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Department of Social Services

County of Prince George

BOARD OF SOCIAL SERVICES
Jeffrey D. Stoke – County Administrator



Community Policy & Management Team (CPMT) Meeting Minutes
9:00 AM – Wednesday, December 7, 2022

MEMBERS PRESENT:

Timothy Beard, PG County Court Services
Diana Barnes, CSB D19
Lori Robertson, PG County Finance
Donald Hunter, PG Board of Supervisors
Allison Dillow, Parent Representative
Donald Edwards, Private Provider

MEMBERS NOT PRESENT:

Jason Koren, Parent Representative
Kae Partin, PG County Schools
Bertha Judge, Director PG DSS (CPMT Chair)

NON-MEMBER PRESENT:

Michelle Bennett, Deputy Director

I. CALL TO ORDER AND ROLL CALL

- T. Beard called the meeting to order at 9:06 am

II. INTRODUCTIONS

III. APPROVAL OF MINUTES

- Minutes from the November 2, 2022 meeting
- Motion to approve 1st D. Barnes 2nd D. Hunter

IV. ANNOUNCEMENTS

V. NEW BUSINESS

- Reviewed the last completed Annual Strategic Plan from 5/5/2021. We did not review the plan May 2022 but it will be completed for the current Fiscal Year. Moved the completion of the annual Strategic Plan until the next meeting on 1/4/2023. (see attached)
- Reviewed current CSA expenditures for July 2022-November 2022 of \$398,855.26 (see attached)

- Discussed the need to document our efforts of filling the Crater Health District representative that has been vacant since Cynthia Hancock retired.
- Discussed a summary of the Children’s Services Act Work Group Final Recommendations from 11/1/2022. (see attached)
- Discussed the application process for reimbursement to local DSS offices for denied Q RTP funding placements per VDSS Fusion broadcast on 12/6/2022 (see attached)
- Discussed current CSA trends with Vendors not wanting to enter contracts with CSA. Recently a vendor decided not to enter a contract with Prince George due to insurance liability costs. CPMT discussed the possibility of changing our contract language
- Discussed current CSA offices having issues recruiting and retain Parent Representatives. Some offices are trying to utilize cash incentives as an option.

VI. EXECUTIVE SESSION

Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.

- 1st D. Hunter 2nd D. Edwards

VII. MOTION TO RETURN TO OPEN SESSION

- 1st D. Hunter 2nd D. Edwards

VIII. CERTIFY COMPLIANCE BY ROLL CALL (9:44 am)

Move that the members of the Prince George County CPMT certify that to the best of each member’s knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.

IX. MOTION FOR CASE APPROVAL

- Motion to approve cases discussed for Fiscal Year 2023
- 4 cases reviewed & 4 cases requesting funding– totaling \$34,698.00
- 1st D. Barnes 2nd D. Edwards

X. ADJOURNMENT

- Motion to adjourn being no further business to discuss. CPMT adjourned at 9:46 a.m.

NEXT MEETING:

CPMT will be Wednesday January 4, 2023 9:00 a.m. at Prince George County Social Services Training Room.