

**DIRECTOR**  
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# Department of Social Services

## County of Prince George

**BOARD OF SOCIAL SERVICES**  
Jeffrey D. Stoke – County Administrator



### Community Policy & Management Team (CPMT) Meeting Minutes Wednesday, November 9, 2022

#### **MEMBERS PRESENT:**

Bertha Judge, Director PG DSS (CPMT Chair)  
Kae Partin, PG County Schools  
Timothy Beard, PG County Court Services  
Diana Barnes, CSB D19  
Donald Hunter, PG Board of Supervisors  
Allison Dillow, Parent Representative

#### **MEMBERS NOT PRESENT:**

Jason Koren, Parent Representative  
Donald Edwards, Private Provider  
Lori Robertson, PG County Finance

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#### **I. CALL TO ORDER AND ROLL CALL**

- B. Judge called the meeting to order at 9:05 am

#### **II. INTRODUCTIONS**

#### **III. APPROVAL OF MINUTES**

- Minutes from the October 5, 2022 meeting
- Motion to approve 1<sup>st</sup> T. Beard 2<sup>nd</sup> D. Hunter

#### **IV. ANNOUNCEMENTS**

#### **V. NEW BUSINESS**

- B. Judge, L. Tinsley, K. Partin and three members (S. Johnson, J. McGuire, and J. Dybuvarang) of the FAPT Team from PG County Schools attended the 11<sup>th</sup> annual CSA Conference in Roanoke Virginia. For those who attended we briefly discussed the Conference Pro's and Con's.
- Phaedra McLaughlin is no longer on PG FAPT as an additional Parent Representative. She is now employed Full Time with PG County Public Schools, so she voluntarily withdrew from her position.
- Today's meeting was an annual training session. Anna Antell Program Consultant from the Office of Children's Services came to our office to conduct our training. This session was to help CPMT understand Strategic/Long-Range Planning. How to review and utilize Continuous Quality Improvement Data to develop goals.

#### **VI. EXECUTIVE SESSION**

Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.

- 1<sup>st</sup> D. Hunter 2<sup>nd</sup> K. Partin

**VII. MOTION TO RETURN TO OPEN SESSION**

- 1<sup>st</sup> T. Beard 2<sup>nd</sup> K. Partin

**VIII. CERTIFY COMPLIANCE BY ROLL CALL (9:21 am)**

Move that the members of the Prince George County CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.

**IX. MOTION FOR CASE APPROVAL**

- Motion to approve cases discussed for Fiscal Year 2023
- 9 cases reviewed & 6 cases requesting funding– totaling \$283,096.10
- 1<sup>st</sup> T. Beard 2<sup>nd</sup> D. Barnes

**X. ADJOURNMENT**

- Motion to adjourn being no further business to discuss. CPMT adjourned at 11:00 a.m.

**NEXT MEETING:**

CPMT will be Wednesday December 7, 2022, 9:00 a.m. at Prince George County Social Services Training Room.