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# Department of Social Services

## County of Prince George

**BOARD OF SOCIAL SERVICES**  
Jeffrey D. Stoke – County Administrator



Community Policy & Management Team (CPMT) Meeting Minutes  
9:00 AM – Wednesday, October 5, 2022

**MEMBERS PRESENT:**

Bertha Judge, Director PG DSS (CPMT Chair)  
Kae Partin, PG County Schools  
Donald Edwards, Private Provider  
Timothy Beard, PG County Court Services  
Diana Barnes, CSB D19  
Lori Robertson, PG County Finance  
Donald Hunter, PG Board of Supervisors  
Allison Dillow, Parent Representative

**MEMBERS NOT PRESENT:**

**NON-MEMBER PRESENT:**

Michelle Bennett, Deputy Director

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**I. CALL TO ORDER AND ROLL CALL**

- T. Beard called the meeting to order at 9:04 am

**II. INTRODUCTIONS**

- New member introduction of Allison Dillow, Our additional Parent Representative. Allison is the Director of Marketing and Business Development for Cumberland Hospital for Children and Adolescents in New Kent, Virginia. She lives in Disputanta and has three children that attend Prince George County Schools. She has also served on various Community Boards and volunteered with many nonprofit organizations helping the community.

**III. APPROVAL OF MINUTES**

- Minutes from the September 7, 2022 meeting
- Motion to approve 1<sup>st</sup> B. Judge 2<sup>nd</sup> D. Hunter

**IV. ANNOUNCEMENTS**

- Member Roundtable Discussion of upcoming events, department updates and open discussion
- 
- B. Judge had to leave early at 10:00 am

**V. NEW BUSINESS**

- Previous fiscal year review- presented Prince George County demographic chart (attached) showing data regarding children receiving CSA. The charts depict a summary of fifty children receiving CSA funding. We spent almost 2.0 million; the exact amount was \$1,990,030.97. The majority cases are referrals from Prince George County Schools Special Education. The majority race demographic is white males between the ages of 13-17 years old. We served a smaller amount of children in previous fiscal year 2022 and spent less money compared to fiscal years 2019, 2020 and 2021.
- Intercept Health sent an email on 8/18/2022 and contacted CSA Coordinators by phone regarding mid-year rate changes. On 9/7/2022, Intercept sent an updated email. After getting push back from CSA Coordinators they have decided to rescind their request for a mid-year rate increase.
- CSA Conference Agenda handed out to conference participants Kae Partin and Donald Edwards. The 11<sup>th</sup> Annual Commonwealth of Virginia CSA Conference will be held in Roanoke on 11/1 & 11/2. There are two pre-conference workshops on 10/31 for CPMT Members & CSA Coordinators.
- Follow-up on the Grafton contract issue – On 9/21/2022 Grafton signed and returned the amended CSA contract. CSA Coordinator sent emails to all CPMT members on the same day. We had a verbal confirmation from all members that they have agreed to proceed with Grafton until an official vote could be held at today's meeting.
- Andrea Erard from the Prince George County Attorney's gave a brief training on (FOIA) Freedom of Information Act. She answered questions regarding Contract Language. She also discussed Code of Virginia requirements for CPMT meetings.

#### **VI. EXECUTIVE SESSION**

Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.

- 1<sup>st</sup> D. Hunter 2<sup>nd</sup> D. Edwards

#### **VII. MOTION TO RETURN TO OPEN SESSION**

- 1<sup>st</sup> D. Hunter 2<sup>nd</sup> K. Partin

#### **VIII. CERTIFY COMPLIANCE BY ROLL CALL (10:51 am)**

Move that the members of the Prince George County CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.

#### **IX. MOTION FOR CASE APPROVAL**

- Motion to approve cases discussed for Fiscal Year 2023
- 10 cases reviewed & 6 cases requesting funding– totaling \$65,138.65
- 1<sup>st</sup> D. Barnes 2<sup>nd</sup> K. Partin

**X. MOTION TO APPROVE AMENDED GRAFTON CONTRACT**

- 1<sup>ST</sup> D. Barnes 2<sup>nd</sup> D. Edwards
- Six CPMT members present approved (excluding A. Dillow who abstained from the vote and CPMT Chair & Jason Koren were not present for the vote).

**XI. ADJOURNMENT**

- Motion to adjourn being no further business to discuss. CPMT adjourned at 11:01 a.m.

**NEXT MEETING:**

CPMT will be Wednesday November 9, 2022, 9:00 a.m. at Prince George County Social Services Training Room.





# Save the Date

## 11th Annual Commonwealth of Virginia CSA Conference

### *Connections Matter*

When: November 1 - 2, 2022

Where: The Hotel Roanoke & Conference  
Center in Roanoke, VA

FREE Pre-Conference Events on the  
afternoon of October 31, 2022:

Adaptive Leadership - CSA Coordinators

Strategic Planning - CPMT Members

(Registration required for all pre-conference sessions.)

For more information visit:

<https://www.cpe.vt.edu/ocs/>





Data is updated through 09/15/2022

## Prince George County

Mandate Type

Service Placement Type

Service Name

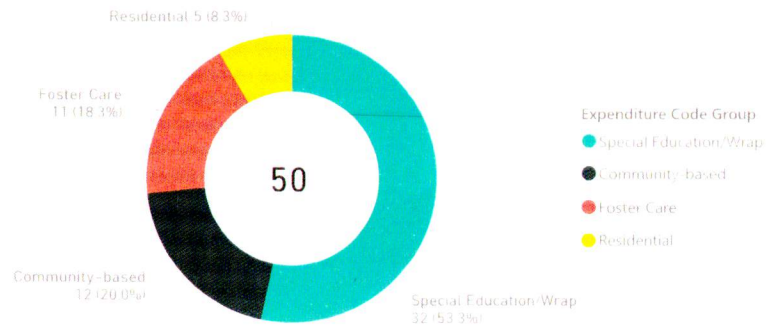
Expenditure Code

Fiscal Year

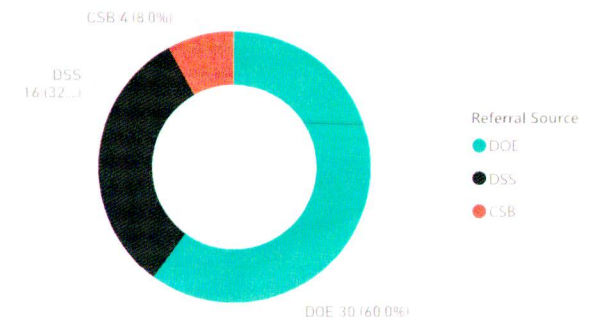
2022



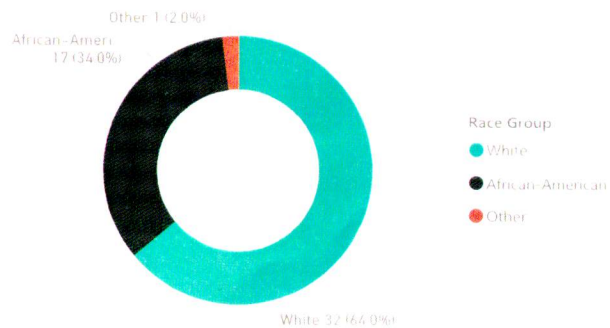
## Distinct Child Count By Expenditure Code



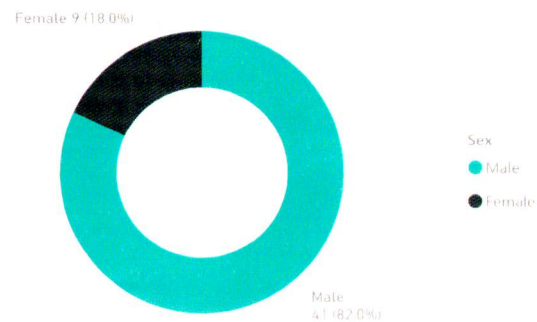
## Referral Source



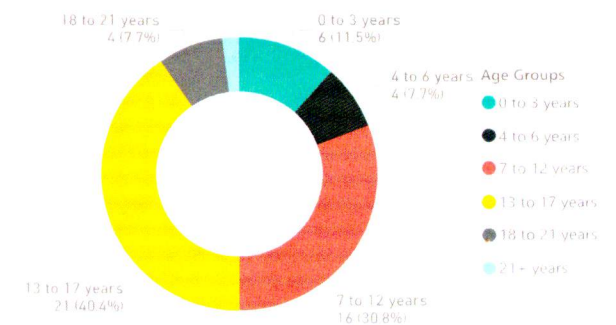
## Race



## Gender

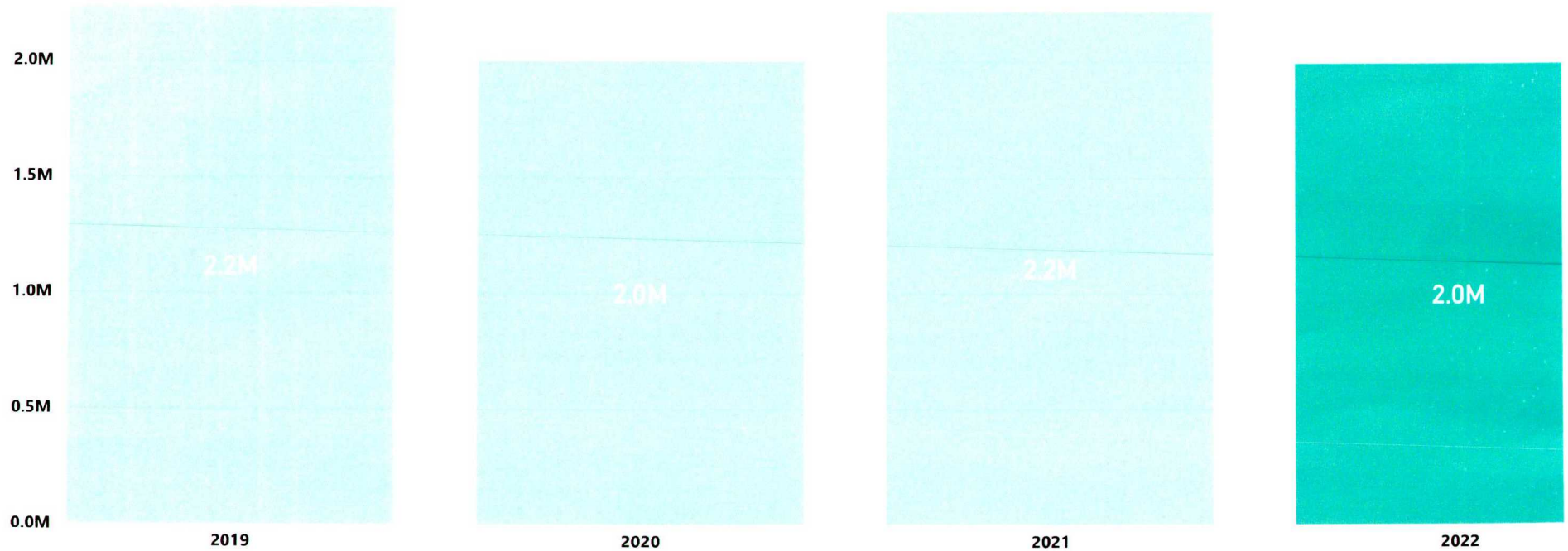


## Age



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## TOTAL NET EXPENDITURES



Fiscal Year	Net Expenditures	Distinct Child Count
2019	2,236,232.47	57
2020	2,002,129.68	65
2021	2,215,818.18	57
2022	1,990,030.97	50
2023	19,461.38	8

Finance

Demographics/Utilization

Outcome Measures

Location

**FY 2018**

**45**

Distinct Child Count

**1.4M**

Gross Expenditures

**1.4M**

Net Expenditures

**\$30,202**

Average Expenditure

**0.3716**

Base Match Rate

**0.3751**

Effective Match Rate

**FY 2019**

**57**

Distinct Child Count

**2.3M**

Gross Expenditures

**2.2M**

Net Expenditures

**\$39,232**

Average Expenditure

**0.3716**

Base Match Rate

**0.3742**

Effective Match Rate

**At-A-Glance**

**FY 2020**

**65**

Distinct Child Count

**2.0M**

Gross Expenditures

**2.0M**

Net Expenditures

**\$30,802**

Average Expenditure

**0.3716**

Base Match Rate

**0.3732**

Effective Match Rate

**FY 2021**

**57**

Distinct Child Count

**2.2M**

Gross Expenditures

**2.2M**

Net Expenditures

**\$38,874**

Average Expenditure

**0.3716**

Base Match Rate

**0.3788**

Effective Match Rate

**FY 2022**

**50**

Distinct Child Count

**2.0M**

Gross Expenditures

**2.0M**

Net Expenditures

**\$39,801**

Average Expenditure

**0.3716**

Base Match Rate

**0.3734**

Effective Match Rate

Data is updated through 09/15/2022