

DIRECTOR
Bertha H. Judge

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Department of Social Services

County of Prince George

BOARD OF SOCIAL SERVICES
Jeffrey D. Stoke – County Administrator



Community Policy & Management Team (CPMT) Meeting Minutes
9:00 AM – Wednesday, October 4, 2023

MEMBERS PRESENT:

Timothy Beard, PG County Court Services
Jennifer McGuire, PG County Schools
Donald Hunter, PG Board of Supervisors
Donald Edwards, Private Provider
Jean Hill-Atkins, Parent Representative
Lori Robertson, PG County Finance

MEMBERS NOT PRESENT:

Diana Barnes, CSB D19/CPMT Chair
Bertha Judge, PG DSS Director

NON-MEMBERS PRESENT:

Monica Thompson, PG County Finance
Felicia Jones, PG DSS

I. CALL TO ORDER AND ROLL CALL

- T. Beard called the meeting to order at 9:05 am

II. INTRODUCTIONS

III. APPROVAL OF MINUTES

- Donald Edwards • Minutes from the September 6, 2023, meeting
- Jean Hill-Atkins • Motion to approve 1st D. Hunter 2nd D. Edwards

IV. ANNOUNCEMENTS

- B. Judge discussed the Strategic Planning Follow-Up. She has found a company to provide an Official Strategic Plan. L. Robertson stated she would need to contact Michelle Jackson with Procurement to discuss this process further. The plan is to have a Zoom Introduction from Lori Strumpf with Strumpt Associates at our October 4, 2023, meeting which has changed to the November 1, 2023, meeting.

V. OLD BUSINESS

- The PG Annual Strategic Plan was reviewed and updated. All members need to sign the approved finalized copy.

VI. NEW BUSINESS

- Governor Youngkin signed the revised State Budget for FY2024 on 9/14/2023. The statewide rate setting for private day special education language and 2% increase cap were removed. The Foster Care Maintenance rates increased 5%. The Foster Care Maintenance Rates will retro back to July 1, 2023.

- The County CSA budget review for fiscal year ending 2022-2023 was presented. CPMT reviewed the year end expenditures. We needed two OCS supplements: 9/1/23 for \$80,047.63 and 9/15/23 for \$146.42 but no County supplement was needed this year. The grand total of actual expenditures is \$2,046,798.45 & Wrap-Around \$5,984.00.
- The County CSA budget for fiscal year 2023-2024 was presented. CPMT reviewed the year-to-date expenditures. Actual Expenditures for Wrap-Around are \$680.00, FC are \$76,927.73, and SPED zero dollars. The grand total of actual paid expenditures is \$77,607.73. SPED cases encumbered minus private day placements are \$1,806,886.12 & FC are \$120,933.08. The grand total encumbered is \$1,927,819.20.
- The 20th Annual Virginia Central Region CSA Training & Resource Day will be held Friday October 6, 2023, at the Chesterfield Career and Technical Center. The free tickets are already sold out.
- The 12th Annual Commonwealth of Virginia CSA Conference will be Monday ~~Wednesday~~ Wednesday October 16, 2023- October 18, 2023, in Roanoke, Virginia. This year Lori Robertson (CPMT-PG Finance), Donald Edwards (CPMT-Private Provider), Danielle Robertson (FAPT-Court Services), Sherica Johnson (FAPT-PG Schools), Sara Tolliver (FAPT-DSS), Jaleesa Claiborne (FAPT-PG Schools) and I will be attending.
- We THANK Jennifer McGuire our Director of Student Services for explaining more about the PG Schools Special Education Department, (IEP) Individualized Education Program Process, (IEP) Individualized Education Program Team(s), Private Day School selection process, Private Day School visits and FAPT Case Manager responsibilities. From our discussion moving forward our CPMT/FAPT will focus on Utilization Review, possibly implementing virtual Ancillary Service options and adding more Ancillary Service Providers. We currently use T.A.L.K and Allied for Speech, Occupational and Physical therapy and both providers have had a shortage of staff to provide to our students.
- All required members have provided their designee if unable to attend meetings:
 - Monica Thompson for Lori Robertson
 - Michelle Bennett for Bertha Judge
 - Carolyn Lilly for Timothy Beard
 - Ami Williams for Diana Barnes

VII. EXECUTIVE SESSION

Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.

- 1st D. Hunter 2nd L. Robertson

VIII. MOTION TO RETURN TO OPEN SESSION

- 1st D. Hunter 2nd D. Edwards

IX. CERTIFY COMPLIANCE BY ROLL CALL (10:19 am)

Move that the members of the Prince George County CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.

X. MOTION FOR CASE APPROVAL

- Motion to approve cases discussed in closed session.
- 8 cases reviewed & 7 cases requesting funding.
- Requested 2023-2024= \$334,683.67
- 1st L. Robertson 2nd J. Hill-Atkins

XI. ADJOURNMENT

- Motion to adjourn being no further business to discuss. CPMT adjourned at 10:30 a.m.

NEXT MEETING:

CPMT will be Wednesday November 1, 2023, 9:00 a.m. at Prince George County Social Services Training Room.

Central VA CSA Training & Resource SAVE THE DATE

Porter, Ann (VDSS) <Ann.Porter@dss.virginia.gov>

Mon 7/10/2023 11:28 AM

To: Porter, Ann (VDSS) <Ann.Porter@dss.virginia.gov>

SAVE THE DATE

**20th Virginia Central Region
CSA Training and Resource Day
'Rekindling The Fire'**

Jack McCall,

**Businessmen, Humorist, and Public Speaker will inspire us
with his humor and experiences.**

Friday, October 6, 2023

ROUGHT TO YOU BY

Central Virginia Partnership on Youth

**The 20th Annual Virginia Central Region CSA Training and Resource Day will be held on Friday,
October 6, 2023 at the Chesterfield Career and Technical Center,
13900 Hull Street, Midlothian VA 23112**

**Don't miss out on the biggest and best training and resource day
of the year!**

**This is not a registration form. Please mark your calendar. Online registration will be available
beginning August 1, 2023 and will be honored on a first come, first served basis. Please visit
www.cvpy.org for more information.**

WE HOPE THAT YOU WILL JOIN US!

Ann G. Porter
KWC CSA Coordinator
PO Box 187
172 Courthouse Lane
King William, VA 23086
(804) 769-4922
(804) 769-4979 (fax)

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COMMONWEALTH of VIRGINIA

Scott Reiner, M.S.
Executive Director

OFFICE OF CHILDREN'S SERVICES
Administering the Children's Services Act

Administrative Memorandum #23-09

To: CPMT Chairs
CSA Coordinators

CC: The Honorable John Littel, Secretary of Health and Human Resources
The Honorable Leah Mills, Deputy Secretary of Health and Human Resources
Dr. Samantha Hollins, Virginia Department of Education

From: Scott Reiner, Executive Director

Date: September 8, 2023

Subject: Rate Setting for Private Day Special Education Programs

The revised state budget for FY2024, adopted by the General Assembly on September 6, 2023, has removed the requirement that the Office of Children's Services (OCS) implement statewide rate setting for private day special education (Item 285.B). Therefore, OCS Administrative Memorandum #23-06 (issued on July 24, 2023) is rescinded. Local CSA programs should negotiate rates with providers of private day special education in accordance with §2.2-5214 of the *Code of Virginia*, which states:

The rates paid for services purchased pursuant to this chapter shall be determined by competition of the market place and by a process sufficiently flexible to ensure that family assessment and planning teams and providers can meet the needs of individual children and families referred to them.

As previously instructed, CSA programs should use the Service Name Code 54 (Private Day School-Tier 1) in the Local Expenditure, Data, and Reimbursement System (LEDRS) for all in-state placements. Placements in private day programs outside of Virginia should use Service Name Code 72 (Private Day School (Out of State)).

OCS appreciates your cooperation and flexibility in implementing the Appropriation Act for FY2024 as approved by the General Assembly. Please be aware that final approval must come from the Governor. While it is not anticipated that this language in the state budget will change, the Governor's signature is the final required step in this process.

Please get in touch with my office, scott.reiner@csa.virginia.gov, if you require additional assistance.

Fw: 2023 Foster Care Maintenance Rate Increase with signed budget

Wilson, Carol (CSA) <carol.wilson@csa.virginia.gov>

Mon 10/2/2023 2:12 PM

To: Wilson, Carol (CSA) <carol.wilson@csa.virginia.gov>

Cc: Reiner, Scott (CSA) <Scott.Reiner@csa.virginia.gov>

Good afternoon, CPMT Chairpersons and CSA Coordinators,

Please see below the Broadcast issued this morning by the Virginia Department of Social Services (VDSS) regarding the maintenance increase for foster parents which was included in the State budget approved last month. Foster parents receive a maintenance increase the fiscal year following the year state employees receive a raise, at the same percentage amount. This increase normally would have been implemented at the start of the 2024 State Fiscal Year, but was delayed by the lack of an approved budget. The rate increase is retroactive to July 1, 2023.

Please note it is the responsibility of the local DSS to update placement agreements. CSA offices will need this updated information for both current and retroactive payments for those children in foster care whose maintenance was funded by CSA from July 1, 2023 to the present, and to implement the new rates going forward.

Thank you,

Carol



Office of Children's Services
Empowering communities to serve youth

Carol Chenault Wilson
Senior Program Consultant
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From: Fusion Server <donotreply@dss.virginia.gov>

Sent: Monday, October 2, 2023 10:08 AM

To: Wilson, Carol (CSA) <carol.wilson@csa.virginia.gov>

Subject: 2023 Foster Care Maintenance Rate Increase with signed budget

2023 Foster Care Maintenance Rate Increase with signed budget

Categories: Family Services

The purpose of this broadcast is to inform local departments of social services (LDSS) that the state budget was signed on September 14, 2023 and included the Foster Care Maintenance Rate increase that is retroactively effective July 1, 2023. If an additional allocation in BL 811 are needed, BRS requests can be made now through the LASER reimbursement system. This broadcast supersedes the broadcasts on July 14, 2023 entitled "Broadcast on FY23 budget update for Foster Care Maintenance payments" and the broadcast on June 5, 2023 entitled "Broadcast for 2023 Foster Care Maintenance rate increase."

LDSS need to update and collect signatures on this [Financial Agreement](#) for current placements with resource parents and retroactively provide the increase going back to July 1, 2023. The updated amounts need to be set up as soon as possible. The LDSS will also need to identify instances in which placements are no longer active and resource families should receive retroactive payments. This would include cases where a child was placed with the family in July, August, or September but is no longer placed there (for example, due to a placement change or discharge from foster care.). LDSS do not need new financial agreements for placements which are no longer active. The inactive cases may include Adoption Assistance, KinGAP or State-funded Kinship Subsidy cases. For any cases that were negotiated for Adoption Assistance, KinGAP or State Funded Kinship Subsidy that took effect after July 1st, a new negotiation report is not needed. Additionally, LDSS must consider whether the child has had a birthday during that same time frame which impacted the basic maintenance amount and calculate the retroactive payment carefully.

The foster care board rates increased by 5 percent. The new rates (effective July 1, 2023) are as follows:

Maintenance Payment Rate

Age of Child	Room and Board	Clothing	Monthly Allowance	Personal care, Recreation, Reading	Total Payment
0 thru 4	\$374	\$68	\$0	\$105	\$547
5 thru 12	\$427	\$88	\$12	\$112	\$639
13 and older	\$519	\$136	\$36	\$120	\$811
Independent Living Stipend					\$800

Supplemental Clothing Allowance **Age of Child**

0 thru 4	\$365
5 thru 12	\$457
13 and over	\$548

The basic foster care maintenance rate increase is applicable to all LDSS and licensed child placing agency (LCPA) resource families, as well as Fostering Futures maintenance, adoption assistance cases who are getting the maximum allowable maintenance payment and to families receiving a payment through Kinship Guardian Assistance Program (KinGAP) or State Funded Kinship Subsidy. The monthly Independent Living (IL) stipend increased to \$800 as of July 1st. The IL stipend is used for IL arrangements for youth who are 16 & 17 and is funded by CSA only. This is a stipend and not a maintenance payment. Youth who are under the age of 18 (but age 16+) are able to be placed in IL Arrangements as long as the conditions in Section 6.15 of Foster Care Guidance are met. Youth ages 18 and up in IL arrangements, should be participating in the Fostering Futures Program. Youth who are in Fostering Futures are eligible in the 13 and older age group as outlined in Section 14.5.2 of Foster Care Guidance. The funding for these maintenance payments can come from either title IV-E (federal funding) or state pool funds (CSA) depending on the youth's eligibility. Please contact your Resource Family Consultant with any questions.

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