

Board of Supervisors
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 27th day of September, 2016:

Present:

Vote:

William A. Robertson, Jr., Chairman
Jerry J. Skalsky, Vice-Chairman
Alan R. Carmichael
Donald R. Hunter
T. J. Webb

C-6

On motion of _____, seconded by _____, which carried unanimously, the following Resolution was adopted:

RESOLUTION; APPROPRIATION (\$50,590 DMV HIGHWAY SAFETY GRANTS)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 27th day of September, 2016, does hereby authorize the following increase of funds within the 2016-2017 Budget, such line items increased as follows, which monies to be expended in accordance with Section 2-2 (11) of the County Code for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

| <u>FUND/ORGANIZATION</u> | | <u>AMOUNT</u> |
|--------------------------|----------------------------------|------------------------|
| <u>Expenditure:</u> | | |
| 0100-03-100-0602-41709 | Grants: Highway Grant Overtime | \$26,250 |
| 0100-03-100-0602-46014 | Grants: Other Operating Supplies | \$23,740 |
| 0100-03-100-0602-45540 | Grants: Training | \$ 600 |
| | <u>TOTAL</u> | <u>\$50,590</u> |

Revenue:

| | | |
|-------------------------|------------|----------|
| 0100-20-601-8305-330180 | DMV Grants | \$50,590 |
|-------------------------|------------|----------|

A Copy Teste:

Percy C. Ashcraft
County Administrator



COUNTY OF PRINCE GEORGE
Finance Department
P.O. Box 68
Prince George, VA 23875
Phone (804) 722-8710 Fax (804) 732-1966

Betsy Drewry
Director of Finance

September 16, 2016

To: Mr. Percy C. Ashcraft
County Administrator

From: Betsy Drewry, Director of Finance

Re: Appropriation of Highway Safety / DMV Grants

The County recently received three grants from the Department of Motor Vehicles totaling \$50,590. These grants are geared toward selective enforcement in the areas of alcohol, speed and occupant protection. The funds allow patrol officers to work overtime in these enforcement areas, and allow for the purchase of equipment and training opportunities. The local match requirement of \$25,295 will be met with vehicle maintenance and vehicle fuel.

Please place on the Board of Supervisors agenda the approval of the appropriation below. I am available should you require further information.

Revenue

| | | |
|-------------------------|------------|----------|
| 0100-20-601-8305-330180 | DMV Grants | \$50,590 |
|-------------------------|------------|----------|

Expenditure

| | | |
|------------------------|----------------------------------|------------------------|
| 0100-03-100-0602-41709 | Grants: Highway Grant Overtime | \$26,250 |
| 0100-03-100-0602-46014 | Grants: Other Operating Supplies | \$23,740 |
| 0100-03-100-0602-45540 | Grants: Training | \$ 600 |
| <u>TOTAL</u> | | <u>\$50,590</u> |

CC Keith Early, Chief of Police
Denise Johnson, Public Safety Information Systems Specialist
Russell Blystone, Administrative Specialist



COMMONWEALTH of VIRGINIA
 Department of Motor Vehicles
 2300 West Broad Street

Post Office Box 27412
 Richmond, VA 23269-0001

Richard D. Holcomb
 Commissioner

August 8, 2016

Denise Johnson
 Public Safety IT Specialist
 Prince George County
 6600 Courthouse Rd
 Prince George, VA 23875

Dear Ms. Johnson:

Safety has been and will continue to be a high priority in Virginia's overall transportation system. The McAuliffe administration is committed to ensuring that safety is the highest priority in the development of the Commonwealth's multi-modal transportation system.

I am pleased to inform you that the highway safety project proposal(s) listed below has been approved for pass-through grant funding from the National Highway Traffic Safety Administration for Federal Fiscal Year (FFY) 2017.

| <u>Program Project ID#</u> | <u>Project Title</u> | <u>Amount Approved</u> |
|----------------------------|---|------------------------|
| AL-2017-57202-6851 | Selective Enforcement - Alcohol | \$33,790.00 |
| SC-2017-57377-7026 | Selective Enforcement - Speed | \$8,400.00 |
| OP-2017-57376-7025 | Selective Enforcement - Occupant Protection | \$8,400.00 |

The availability of funds under this grant is contingent upon two conditions: (1) the project director and the fiscal contact responsible for the financial management of your grant must attend a grantee workshop and (2) the release of federal funds to the Commonwealth. Your assigned grant monitor will be contacting you to provide the dates and locations for this mandatory training.

You will receive the project agreement(s), scope of work, special conditions, and project budget during the training session. As the recipient of a FFY 2017 grant award, it is important that you read and follow the information carefully. If you have any questions regarding the conditions, please contact the grant monitor assigned to your grant.

Thank you for your commitment and participation in improving highway safety. We look forward to the positive impact that your project will have on making our roadways safer. Should you have questions regarding this grant award, contact George Bishop, Deputy Commissioner, at George.Bishop@dmv.virginia.gov or by phone at (804) 474-2284.

Sincerely,

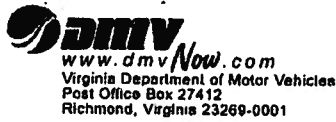
Richard D. Holcomb

RDH/sb

Grant Monitor Kimberly Burt
 Phone: (804) 497-7100

TDD: 1-800-272-9268

Website: www.dmvNOW.com



HIGHWAY SAFETY GRANT AGREEMENT

- Purpose:** Virginia's Highway Safety Program Subrecipients use this form to certify and assure that they will fully comply with all terms of the Highway Safety Grant Agreement.
- Instructions:** Subrecipients must read the contract, complete all applicable information on the first and last page, initial the subsequent pages, and return all pages to the Department of Motor Vehicles.

This Highway Safety Grant Agreement is entered into between the Virginia Department of Motor Vehicles (hereinafter "Department"), 2300 West Broad Street, Richmond, Virginia 23220, and the following:

| | |
|--|--|
| Subrecipient: Prince George County | Federal Award Identification Number (FAIN): 18X9204020VA17 |
| Project Title: Selective Enforcement - Occupant Protection | Project Number: OP-2017-57376-7025 |
| CFDA#: 20.600 CFDA Name: State and Community Highway Safety | Grant Award Amount: \$8,400.00 Federal Funds Obligated: \$8,400.00 Total Federal Funds Obligated: \$8,400.00 |
| Period of Performance: From October 1, 2016, or the date the Highway Safety Grant Agreement is signed by the Director, Virginia Highway Safety Office (whichever is later) through September 30, 2017. Allow 21 days for the Department to complete its review and signature. FINAL VOUCHER IS DUE ON OR BEFORE NOVEMBER 5, 2017. | Source of funds obligated to this award: U.S. Department of Transportation National Highway Traffic Safety Administration (NHTSA) Date of Award Letter from NHTSA: September 30, 2016 |

In performing its responsibilities under this Highway Safety Grant Agreement, the Subrecipient certifies and assures that it will fully comply with the following:

- Applicable Department regulations and policies and State and Federal laws, regulations, and policies
- Statement of Work and Special Conditions and an Approved Budget, included with this Highway Safety Grant Agreement
- General Terms and Conditions, also Included with this Highway Safety Grant Agreement

Subrecipient's signature below indicates that the Subrecipient has read, understands and agrees to fully comply with all terms and conditions of this Highway Safety Grant Agreement without alteration. This Highway Safety Grant Agreement (hereinafter "Grant Agreement"), consisting of this certification, the attached Statement of Work and Special Conditions, the attached General Terms and Conditions, the attached Project Budget, the Subrecipient's proposal and the letter awarding the grant to the Subrecipient constitutes the entire agreement between the Department and the Subrecipient, supersedes any prior oral or written agreement between the parties and may not be modified except by written agreement as provided herein. Where any conflict arises between terms, the following is the order of governance of one term over another: (1) applicable Department regulations and policies, except where superseded by Federal laws, regulations, or policies; (2) applicable State laws, regulations, and policies, except where superseded by Federal laws, regulations, or policies; (3) applicable Federal laws, regulations, and policies; (4) Statement of Work and Special Conditions; (5) General Terms and Conditions; (6) Project Budget; (7) Subrecipient's proposal; and (8) grant award letter. **Subrecipient certifies that this grant does not include research and development.**

SIGNATURES OF AUTHORIZED APPROVING OFFICIALS

For Subrecipient:

For Virginia Department of Motor Vehicles:

Name and Title of Project Director (print)

John Saunders
Director, Virginia Highway Safety Office (print)

Signature

Date

Signature

Date

Subrecipient's DUNS Number

Does your locality/legal entity expend \$750,000 or more annually in total federal funds? (check one) Yes No

Name and Title of Authorized Approving Official (print)

Signature

Date



Department of Motor Vehicles
Grant Budget Lines

Date Run: 03- AUG- 2016

OP- 2017 - 57376 - Prince George County

PM: Kimberly Burt

Project Director Initials

Date

| Category | Line Item Desc | Qty | Individual Cost | Total Cost | Fed Fund Amount | Matching Funds |
|----------------|---|-----|------------------|-----------------|-----------------|-----------------|
| Personnel | Approx 200 hrs selective enforcement @ \$42.00/hr | 200 | 42.00 | 8,400.00 | 8,400.00 | 0.00 |
| Matching Funds | Fuel and Vehicle Maintenance | 1 | 4,200.00 | 4,200.00 | 0.00 | 4,200.00 |
| Total: | | | 12,600.00 | 8,400.00 | 8,400.00 | 4,200.00 |

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| | |
|--|--|
| Subrecipient: Prince George County | Federal Award Identification Number (FAIN): 18X9204020VA17 |
| Project Title: Selective Enforcement - Alcohol | Project Number: AL-2017-57202-6851 |
| CFDA#: 20.600 CFDA Name: State and Community Highway Safety | Grant Award Amount: \$33,790.00 Federal Funds Obligated: \$33,790.00 Total Federal Funds Obligated: \$33,790.00 |
| Period of Performance: From October 1, 2016, or the date the Highway Safety Grant Agreement is signed by the Director, Virginia Highway Safety Office (whichever is later) through September 30, 2017. Allow 21 days for the Department to complete its review and signature. FINAL VOUCHER IS DUE ON OR BEFORE NOVEMBER 5, 2017. | Source of funds obligated to this award: U.S. Department of Transportation National Highway Traffic Safety Administration (NHTSA) Date of Award Letter from NHTSA: September 30, 2016 |

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SIGNATURES OF AUTHORIZED APPROVING OFFICIALS

For Subrecipient:

For Virginia Department of Motor Vehicles:

Name and Title of Project Director (print)

John Saunders

Director, Virginia Highway Safety Office (print)

Signature

Date

Signature

Date

Subrecipient's DUNS Number _____

Does your locality/legal entity expend \$750,000 or more annually in total federal funds? (check one) Yes No

Name and Title of Authorized Approving Official (print)

Signature

Date



Department of Motor Vehicles
Grant Budget Lines

Date Run: 03- AUG- 2016

| Category | Line Item Desc | Qty | Individual Cost | Total Cost | Fed Fund Amount | Matching Funds |
|--|---|-----|------------------|------------------|------------------|------------------|
| AL-2017 - 57202 - Prince George County | AL-2017 - 57202 - Prince George County | | | | | |
| PM: Kimberly Burt | PM: Kimberly Burt | | | | | |
| Personnel | Approx 225 hrs selective enforcement @ \$42.00/hr | 225 | 42.00 | 9,450.00 | 9,450.00 | 0.00 |
| Training / Travel | VAHSO Approved Training (DUI Conf) | 1 | 600.00 | 600.00 | 600.00 | 0.00 |
| Equipment | Traffic Statistics Computer | 1 | 4,000.00 | 4,000.00 | 4,000.00 | 0.00 |
| Equipment | Directional Mode Radar | 12 | 1,645.00 | 19,740.00 | 19,740.00 | 0.00 |
| Matching Funds | Fuel and vehicle Maintenance | 1 | 16,895.00 | 16,895.00 | 0.00 | 16,895.00 |
| Total: | | | 50,685.00 | 33,790.00 | 16,895.00 | 16,895.00 |



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|--|--|
| Subrecipient: Prince George County | Federal Award Identification Number (FAIN): 18X9204020VA17 |
| Project Title: Selective Enforcement - Speed | Project Number: SC-2017-57377-7026 |
| CFDA#: 20.600 CFDA Name: State and Community Highway Safety | Grant Award Amount: \$8,400.00 Federal Funds Obligated: \$8,400.00 Total Federal Funds Obligated: \$8,400.00 |
| Period of Performance: From October 1, 2016, or the date the Highway Safety Grant Agreement is signed by the Director, Virginia Highway Safety Office (whichever is later) through September 30, 2017. Allow 21 days for the Department to complete its review and signature. FINAL VOUCHER IS DUE ON OR BEFORE NOVEMBER 5, 2017. | Source of funds obligated to this award: U.S. Department of Transportation National Highway Traffic Safety Administration (NHTSA) |
| | Date of Award Letter from NHTSA: September 30, 2016 |

In performing its responsibilities under this Highway Safety Grant Agreement, the Subrecipient certifies and assures that it will fully comply with the following:

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SIGNATURES OF AUTHORIZED APPROVING OFFICIALS

For Subrecipient:

For Virginia Department of Motor Vehicles:

Name and Title of Project Director (print)

John Saunders

Director, Virginia Highway Safety Office (print)

Signature

Date

Signature

Date

Subrecipient's DUNS Number _____

Does your locality/legal entity expend \$750,000 or more annually in total federal funds? (check one) Yes No

Name and Title of Authorized Approving Official (print)

Signature

Date



Department of Motor Vehicles
Grant Budget Lines

Date Run: 03-AUG-2016

SC-2017 - 57377 - 7026 - Prince George County

PM: Kimberly Burt Project Director Initials _____ Date _____

| Category | Line Item Desc | Qty | Individual Cost | Total Cost | Fed Fund Amount | Matching Funds |
|----------------|---|-----|------------------|-----------------|-----------------|-----------------|
| Personnel | Approx 200 hrs selective enforcement @ \$42.00/hr | 200 | 42.00 | 8,400.00 | 8,400.00 | 0.00 |
| Matching Funds | Fuel and Vehicle Maintenance | 1 | 4,200.00 | 4,200.00 | 0.00 | 4,200.00 |
| Total: | | | 12,600.00 | 8,400.00 | 8,400.00 | 4,200.00 |