

Board of Supervisors  
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 28<sup>th</sup> day of February, 2017:

<u>Present:</u>	<u>Vote:</u>
William A. Robertson, Jr., Chairman	
Donald R. Hunter, Vice-Chairman	
Alan R. Carmichael	
Jerry J. Skalsky	
T. J. Webb	

C-2

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, which carried unanimously, the following Resolution was adopted:

RESOLUTION; APPROPRIATION (\$15,724.67 ADULT EDUCATION SPACE GRANT)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 28<sup>th</sup> day of February, 2017, does hereby authorize the following increase of funds within the 2016-2017 Budget, such line items increased as follows, which monies to be expended in accordance with Section 2-2 (11) of the County Code for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
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**Adult Education Fund (0218)**

<u>Expenditure:</u>		
0218-06-201-2183-41300	Adult Education SPACE Part-Time Wages	\$14,595.00
0218-06-201-2183-42100	Adult Education SPACE FICA	\$ 1,129.67

<u>Revenue:</u>		
0218-30-601-0000-333801	Adult Education SPACE Grant	\$15,724.67

A Copy Teste:

\_\_\_\_\_  
Percy C. Ashcraft  
County Administrator



**COUNTY OF PRINCE GEORGE**  
**Finance Department**  
P.O. Box 68  
Prince George, VA 23875  
Phone (804) 722-8710 Fax (804) 732-1966

*Betsy Drewry*  
Director of Finance

February 21, 2017

To: Mr. Percy C. Ashcraft  
County Administrator

From: Betsy Drewry, Director of Finance *B. Drewry*

Re: Increase in Appropriation Adult Education FY2017 – SPACE Grant - \$15,724.67

The School Board approved a ***FY2017 increase in appropriation for Adult Education due to anticipated SPACE Grant Carry-forward Funds*** on February 13, 2017. Adult Education's original/adopted FY2016-17 budget did not include this \$15,724.67 in 2015-16 SPACE Grant carry-forward.

The School agenda item and other supporting documentation are attached.

I am available should you require further information.

**Increase:**

**Revenue**

0218-30-601-0000-00000-000-000-000-333801	Adult Education SPACE Grant	\$15,724.67
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**Expenditure**

0218-06-201-2183-00000-000-000-000-41300	SPACE Part-Time Wages	\$14,595.00
0218-06-201-2183-00000-000-000-000-42100	SPACE FICA	1,129.67

cc: Renee Williams, School Superintendent  
Patrick Bingham, Assistant Superintendent  
Kathy Anderson, Adult Education, Regional Program Manager Coordinator  
Denice Dorton, Adult Education Finance Manager  
Rebecca Hicks, School Finance Director  
Becky Kirk, Clerk of School Board

**Betsy Drewry**

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**From:** Rebecca T. Hicks <rhicks@pgs.k12.va.us>  
**Sent:** Thursday, February 16, 2017 5:40 PM  
**To:** Betsy Drewry  
**Cc:** Renee Williams; Becky Kirk  
**Subject:** Adult Ed Carryover Request  
**Attachments:** Additional Appropriation Request FY17 Full Doc.docx.pdf  
  
**Importance:** High

On Monday, 02/13/17, the School Board approved a carry-forward request of \$15,724.66 for the Adult Education Division. We would appreciate it very much if you would include this item on your next board agenda for the County's approval. All documentation is attached with the account codes included.

Thank you!

*Rebecca Hicks*  
Director of Budget and Finance  
Prince George County Schools  
6410 Courts Drive  
P O Box 400  
Prince George, Virginia 23875  
Ph: (804) 733-2700  
Fax: (804) 733-2737

Date: February 8, 2017

Presenter: Becky Hicks

Approved: \_\_\_\_\_  
Disapproved: \_\_\_\_\_  
Tabled: \_\_\_\_\_

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**TOPIC:** Request #3:  
Revised 2016-2017 Adult Ed budget based on additional grant carryover funds from 2015-16

**RATIONALE:** The Adult Education Division has been notified grant award funds from 2015-16 has been made available for their use in 2016-2017 in the amount of \$15,724.66. We are requesting your approval to ask the County to appropriate this amount in the grant award back to the Adult Education Division budget.

The approved funds will be used in salaries and benefits related to the SPACE grant as per the attached:

**RECOMMENDATION:** Approve the carryover amount of \$15,724.66 for the Adult Education Division.



Recipient Information		DOE Information	
1. Contact Information:	Ms. Renee Williams, Superintendent Prince George County Public Schools P O Box 400 Prince George, VA 23875	10. Grant Authority:	Adult Education and Family Literacy Act, Title II
2. Universal Identifier (DUNS):	057884058	11. FAIN:	V002A150047
3. Payee Number:	074	12. Federal/State Award Date:	November 18, 2016
4. Grant Award Title:	Adult Education and Family Literacy Act	13. Total Federal/State Award:	481,960
5. DOE Contact:	Roberta Gargiulo Adult Education Grants Manager Office of Career, Technical, and Adult Education Roberta.Gargiulo@doe.virginia.gov	14. Fund Source:	Federal
6. Grant Award Number:	AEFLA-42801-074-1617-ReA	15. Project Code:	42801
7. Grant Award Type:	New	16. Revenue Source Code:	84.002A
8. Grant Award Amount:	Original/Previous Award Current Award Total Award November 18, 2016-June 30, 2017	17. Program Service Area:	1.7901
9. Period of Grant Award:	November 18, 2016-June 30, 2017	18. Recipient Type:	Subrecipient
		19. Fiscal Year:	2016-2017
		20. Indirect Cost Rate:	• Restricted
22. Program Specific Instructions: Recipient must comply with all requirements stipulated in the approved proposal. Reimbursement for expenditures pursuant to this program cannot be honored where program or budget modifications are implemented without prior approval. This grant is funded on a cost-reimbursement basis only. Final request for reimbursement is due to the Office of Career, Technical, and Adult Education no later than July 17, 2017. All requests must be made through the Online Management of Education Grant Awards (OMEGA) system. See Attachment A for additional VDOE special terms and conditions.		21. Special Terms and Conditions: All federal grant awards are subject to 2 CFR Part 200, and Appendix II for contracts made with federal funds from this grant award. All awards are further subject to "Additional Required Special Terms and Conditions for Grant Awards" on Attachment A. For Federal grant awards \$25,000 or greater, Attachment B - FFATA Reporting must be completed, signed, and returned to S. DOE Contact within five days of receipt of this Grant Award Notification. This award is not for research and development. Indirect cost rates negotiated by DOE on LEA's behalf can be viewed at <a href="http://www.doe.virginia.gov/school_finance/budget/index.shtml">http://www.doe.virginia.gov/school_finance/budget/index.shtml</a>	
23. Authorized By:	<i>[Signature]</i>	24. Authorized By:	<i>[Signature]</i>
Dr. Steven Constantino, Chief Academic Officer/Assistant Superintendent for Instruction		Kent Dickey, Deputy Superintendent Finance & Operations	
		25. Date:	11/9/16

2016-2017 Budget SPACE Grants

Expenditures

<u>Accounts</u>	<u>Budgeted Amount</u>
0218-06-201-2183	This is reallocation 2015/16 funds to be used in 2016/17
41100 Sal & Wages	-
41300 Part-time Sal & Wage:	14,595.00
42100 FICA	1,129.67
42210 Retirement	-
42400 Group Life	-
42500 Disability Ins.	-
<b>Expenditure Total</b>	<b>15,724.67</b>

Revenues

0218-30-601-8000-333801	15,724.67
0218-10-506-8113-316881	-
0218-10-506-8113-316882	-
0218-10-506-8113-316883	-
0218-20-601-8203-324090	-
0218-20-601-8203-324092	-
0218-20-601-8203-324093	-
<b>Revenue Total</b>	<b>15,724.67</b>

**Rebecca T. Hicks**

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**From:** Denice Dorton <DDorton@princegeorgecountywa.gov>  
**Sent:** 02 February, 2017 9:22 AM  
**To:** Rebecca T. Hicks  
**Subject:** Reallocation funds  
**Attachments:** reallocation budgets 2016-17.xlsx

Good morning Becky,

I am attaching a spreadsheet to show the budget for additional funds we received for reallocations. These funds are given from monies returned regionally on the 2015-16 grants, to be used in addition to the 2016-17 grant awarded in July.

Let me know if you have any questions.

Thank you.

Denice

Denice Dorton  
Finance Manager  
Southside Programs for Adult Continuing Education  
6610 Commons Drive, Suite 101  
Prince George, VA 23875  
(804) 733-2670  
[ddorton@princegeorgecountywa.gov](mailto:ddorton@princegeorgecountywa.gov)  
[www.southsideadulted.org](http://www.southsideadulted.org)

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