



COUNTY OF PRINCE GEORGE

Finance Department

P.O. Box 68

Prince George, VA 23875

Phone (804) 722-8710 Fax (804) 732-1966

Betsy Drewry
Director of Finance

MEMORANDUM

To: Mr. Percy C. Ashcraft, County Administrator

From: Betsy Drewry, Director of Finance

Date: March 17, 2017

Re: Appropriation of School Funds – FY16 Carry-Over Funds to FY17 - \$408,239

Unexpended FY16 school board funds at year-end were \$408,239 per the final audit report. The school board has requested re-appropriation of these remaining carry-over funds to FY17. A public hearing is not required, as this amount is not greater than 1% of the County budget. The appropriation below is presented for the Board's consideration and approval. I am available at your convenience if you have any questions.

General Fund

Expenditures:

0100-09-401-0917-49150	Operating Transfer to Schools	\$408,239
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Revenues:

0100-40-900-8208-399999	General Fund: Fund Balance	\$408,239
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School Operating Fund

Expenditures:

0500-06-208-6010-66200-000-900-000-48101	C/O Machinery & Equipment	\$151,318
0500-06-208-6010-66200-000-900-000-48102	C/O Furniture & Fixtures	\$101,921
0500-06-207-6009-68100-000-900-000-45230	Technology Internet Services	\$100,000
0500-06-207-6009-68100-000-900-000-48206	Technology Hardware	\$ 24,000
0500-06-201-6003-61310-600-900-000-41328	Summer School Wages	\$ 31,000

Revenues:

0500-90-000-0000-399100	School Transfer from General Fund	\$408,239
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c.c. Renee Williams, Superintendent
Patrick Bingham, Assistant Superintendent
Becky Hicks, School Finance Director
Becky Kirk, Clerk of School Board

Date: February 8, 2017

Presenter: Becky Hicks

Approved: X 03/09/17
Disapproved: _____
Tabled: _____

TOPIC: Request #2:
Revised 2016-2017 budget based on additional local carryover funds from 2015-16.

RATIONALE: Based upon the final audit report for 2015-16, the school division had an unexpended balance of \$408,239.00. We are requesting your approval to ask the County to re-appropriate this amount in local funds back to the Division. The revised operating fund budget for 2017–2018 will increase to \$59,279,760 with the overall budget increasing to \$65,709,799.65.

The approved funds will be used in the following manner:

\$151,318 -	Rotary Lift for School Bus Garage (as per quote attached)
\$ 80,000 -	Wireless Access Upgrade
\$ 44,000 -	Increase Bandwidth & Hardware Needs
\$ 31,000 -	Summer Gifted Enrichment Program
\$101,921 -	Furniture & Carpet Replacement in Various schools

RECOMMENDATION: Approve the local carryover amount of \$408,239 for a revised 2016-2017 Budget in the amount of \$65,709,799.65.

Funds will be posted to the school's accounts as follows:

Revenue:

Trans Fr General:

<u>0500-90-000-0000-00000-000-000-000-39910</u>	<u>\$408,239</u>
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Expenditures:

C/O Mach & Equip Repl

<u>0500-06-208-6010-66200-000-900-000-48101</u>	<u>\$151,318</u>
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C/O Furniture & Fixtures Repl

<u>0500-06-208-6010-66200-000-900-000-48102</u>	<u>\$101,921</u>
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Technology Internet Services

<u>0500-06-207-6009-68100-000-900-000-45230</u>	<u>\$100,000</u>
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Technology Hardware Additions

<u>0500-06-207-6009-68100-000-900-000-48206</u>	<u>\$24,000</u>
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Summer School Instr Wages – Non-Remedial (New Account)

<u>0500-06-201-6003-61310-600-900-000-41328</u>	<u>\$31,000</u>
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Board of Supervisors
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 28th day of March, 2017:

<u>Present:</u>	<u>Vote:</u>
William A. Robertson, Jr., Chairman	
Donald R. Hunter, Vice-Chairman	
Alan R. Carmichael	
Jerry J. Skalsky	
T. J. Webb	

A-1

On motion of _____, seconded by _____, which carried unanimously, the following Resolution was adopted:

**RESOLUTION; BUDGET AMENDMENT AND APPROPRIATION
(\$408,239.00 SCHOOL FUND CARRY-OVER FUNDS)**

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 28th day of March, 2017, does hereby authorize and appropriate the following increase of funds within the 2016-2017 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
General Fund	
Expenditures:	
0100-09-401-0917-49150 Operating Transfer to Schools	\$408,239
Revenues:	
0100-40-900-8208-399999 General Fund: Fund Balance	\$408,239
School Operating Fund	
Expenditures:	
0500-06-208-6010-66200-000-900-000-48101 C/O Machinery & Equipment	\$151,318
0500-06-208-6010-66200-000-900-000-48102 C/O Furniture & Fixtures	\$101,921
0500-06-207-6009-68100-000-900-000-45230 Technology Internet Services	\$100,000
0500-06-207-6009-68100-000-900-000-48206 Technology Hardware	\$ 24,000
0500-06-201-6003-61310-600-900-000-41328 Summer School Wages	\$ 31,000
Revenues:	
0500-90-000-0000-399100 School Transfer from General Fund	\$408,239

A Copy Teste:

Percy C. Ashcraft
County Administrator