

Board of Supervisors  
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 9<sup>th</sup> day of August, 2016:

Present:

William A. Robertson, Jr., Chairman  
Jerry J. Skalsky, Vice-Chairman  
Alan R. Carmichael  
Donald R. Hunter  
T. J. Webb

Vote:

C-5

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, which carried unanimously, the following Resolution was adopted:

**RESOLUTION; APPROPRIATION INCREASE (\$48,504 VICTIM WITNESS GRANT – INCREASED AWARD)**

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 9<sup>th</sup> day of August, 2016, does hereby authorize the following increase of funds within the 2016-2017 Budget, such line items increased as follows, which monies to be expended in accordance with Section 2-2 (11) of the County Code for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<b><u>Expenditure:</u></b>	
0100-03-010-0906-41100 Victim Witness – Salaries & Wages	\$ 4,063
0100-03-010-0906-41300 Victim Witness – Part-Time Salaries & Wages	\$19,968
0100-03-010-0906-42100 Victim Witness – FICA	\$ 1,839
0100-03-010-0906-42210 Victim Witness – Retirement	\$ 588
0100-03-010-0906-42300 Victim Witness – Health Insurance	\$ 7,101
0100-03-010-0906-42400 Victim Witness – Group Life Insurance	\$ 53
0100-03-010-0906-42700 Victim Witness – Worker’s Compensation	\$ 23
0100-03-010-0906-45210 Victim Witness – Postal Service	\$ 50
0100-03-010-0906-45510 Victim Witness – Mileage	\$ 108
0100-03-010-0906-45540 Victim Witness – Convention & Education	\$ 1,075
0100-03-010-0906-45810 Victim Witness – Dues & Memberships	\$( 50)
0100-03-010-0906-46001 Victim Witness – Office Supplies	\$( 695)
0100-03-010-0906-46014 Victim Witness – Other Operating Supplies	\$ 200
0100-03-010-0906-46042 Victim Witness – Other Grant Supplies	\$12,401
0100-03-010-0906-48102 Victim Witness – Furniture & Fixtures	\$ 900
0100-03-010-0906-48107 Victim Witness – Info Technology Equipment	\$ 880
<b><u>TOTAL</u></b>	<b><u>\$48,504</u></b>

**Revenue:**

0100-20-601-8203-326047	Victim Witness State	\$(26,503)
0100-30-601-8305-326048	Victim Witness Federal	\$ 75,007
	<b><u>TOTAL</u></b>	<b><u>\$ 48,504</u></b>

A Copy Teste:

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Percy C. Ashcraft  
County Administrator



**COUNTY OF PRINCE GEORGE**  
**Finance Department**  
P.O. Box 68  
Prince George, VA 23875  
Phone (804) 722-8710 Fax (804) 732-1966

*Betsy Drewry*  
Director of Finance

August 1, 2016

To: Mr. Percy C. Ashcraft  
County Administrator

From: Betsy Drewry, Director of Finance *B. Drewry*

Re: Increase in Victim Witness Grant FY2017

The County received its FY2017 Victim Witness grant award [17-Q3594VW15]. The total FY2017 grant award is for \$100,010.00 (\$75,007 in Federal funds and \$25,003 in State Special funds). The FY2017 budgeted and appropriated amount for FY2017 was based on an estimate of \$51,506 in state funds. A supplemental/increased appropriation is required to receipt and expend the additional \$48,504 during FY2017. The supplemental appropriation amounts are listed below.

I am available should you require further information.

**Revenue**

0100-20-601-8203-326047	Victim Witness State	\$(26,503)
0100-30-601-8305-326048	Victim Witness Federal	\$ 75,007
	<b><u>TOTAL</u></b>	<b><u>\$ 48,504</u></b>

**Expenditure**

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0100-03-010-0906-48107	Victim Witness – Info Technology Equipment	\$ 880
	<b><u>TOTAL</u></b>	<b><u>\$48,504</u></b>

cc: Susan Fierro, Commonwealth’s Attorney  
Brenda Saunders, Victim Witness Program Director



# COMMONWEALTH of VIRGINIA

Department of Criminal Justice Services

Francone C. Ecker  
Director

July 19, 2016

Received  
7/29/16 BSB  
1100 Bank Street  
Richmond, Virginia 23219  
(804) 786-4000  
TDD (804) 786-8732

Mr. Percy C. Ashcraft  
County Administrator  
Prince George County  
P. O. Box 68  
Prince George, VA 23875-2555

**Title: Victim Witness Program**

Dear Mr. Ashcraft:

I am pleased to advise you that grant number 17-Q3594VW15 for the above-referenced grant program has been approved for a total of \$75,007.00 in Federal Funds and \$25,003.00 in State Special Funds for a total award of \$100,010.00.

Enclosed you will find a Statement of Grant Award and a Statement of Grant Award Special Conditions. To indicate your acceptance of the award and conditions, please sign the award acceptance and return it to Janice Waddy, Grants Administrator, at the Department of Criminal Justice Services (DCJS). Please review the conditions carefully; as some require action on your part before we will disburse grant funds.

Also, enclosed are the Post Award Instructions and Reporting Requirements. Please refer to and read this information carefully as it contains details on processing financial and progress reports, as well as requesting awarded funds. *Remember all financial and progress reports, budget amendment requests and request for funds must be processed through our online Grants Management Information System (GMIS).*

We appreciate your interest in this grant program and will be happy to assist you in any way we can to assure your project's success. If you have any questions, please contact Carla Wagstaff at (804) 786-4000 or by email at [carla.wagstaff@dcjs.virginia.gov](mailto:carla.wagstaff@dcjs.virginia.gov).

Sincerely,

Francine C. Ecker  
Director

Enclosures

cc: Ms. Brenda Harvell-Saunders, V/W Prog. Dir.  
Ms. Betsy Drewry, Finance Director  
Ms. Carla Wagstaff, DCJS Monitor

Criminal Justice Services Board • Committee on Training • Advisory Committee on Juvenile Justice and Prevention  
Advisory Committee to the Court Appointed Special Advocate and Children's Justice Act Programs  
Advisory Committee on Sexual and Domestic Violence • Private Security Services Advisory Board

[www.dcjs.virginia.gov](http://www.dcjs.virginia.gov)

**Department of Criminal Justice Services**

1100 Bank Street, 12th Floor, Richmond, VA 23219

**Statement of Grant Award/Acceptance**

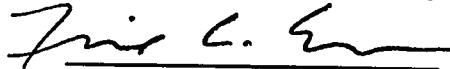
<b>Subgrantee: Prince George County</b>		<b>Date: July 19, 2016</b>	
<b>Grant Period:</b>		<b>Grant Number:</b>	
<b>From: 07/01/2016</b>	<b>Through: 06/30/2017</b>	<b>17-Q3594VW15</b>	

<b>Project Director</b>	<b>Project Administrator</b>	<b>Finance Officer</b>
Ms. Brenda Harvell-Saunders V/W Program Director Prince George County P. O. Box 730 Prince George, VA 23875  Phone: (804) 733-2753 Email: bsaunders@princegeorgecountyva	Mr. Percy C. Ashcraft County Administrator Prince George County P. O. Box 68 Prince George, VA 23875-2555  Phone: (804) 722-8600 Email: pashcraft@princegeorgecountyva.g	Ms. Betsy Drewry Finance Director Prince George County P. O. Box 68 Prince George, VA 23875-2555  Phone: (804) 722-8720 Email: bdrewry@princegeorgecountyva.g

**Grant Award Budget**

<b>Budget Categories</b>	<b>DCJS Funds</b>			<b>Local</b>	<b>TOTALS</b>
	<b>Federal</b>	<b>General</b>	<b>Special</b>		
Travel	\$0	\$0	\$0	\$0	\$0
Supplies/Other	\$0	\$0	\$0	\$0	\$0
Personnel	\$0	\$0	\$0	\$0	\$0
Indirect Cost	\$0	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0	\$0
Consultant	\$0	\$0	\$0	\$0	\$0
<b>Totals</b>	<b>\$75,007</b>	<b>\$0</b>	<b>\$25,003</b>	<b>\$0</b>	<b>\$100,010</b>

This grant is subject to all rules, regulations, and criteria included in the grant guidelines and the special conditions attached thereto.



**Francine C. Ecker, Director**

The undersigned, having received the Statement of Grant Award/Acceptance and the Conditions attached thereto, does hereby accept this grant and agree to the conditions pertaining thereto, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

**Signature:** \_\_\_\_\_

**Title:** \_\_\_\_\_