



# LAND DISTURBANCE PERMIT APPLICATION

Department of Community Development and Code Compliance  
6602 Courts Drive, PO Box 68  
Prince George, VA 23875  
Phone: (804) 722-8659 Fax: (804) 722-0702  
[www.princegeorgeva.org](http://www.princegeorgeva.org)

OFFICE USE ONLY
LD APPLICATION #:
LD PERMIT #:

Instructions: Applicant will complete and sign the application and attach a proposed site plan. The site plan must be completed in accordance with the Virginia Erosion And Sediment Control Handbook, and the Erosion and Sediment Control Ordinance of Prince George County, Virginia, (Article II, Sections 38-31 through 38-65) of the Code of Prince George County, Virginia.

<b>PROPERTY</b>	JOB ADDRESS (STREET #/STREET NAME OR SUBDIVISION):		PARCEL ID #:
	PROPERTY OWNER(S) NAME:	OWNER EMAIL:	OWNER PHONE #:
	PLEASE NOTE: IF THE PROPERTY OWNERSHIP HAS RECENTLY CHANGED, YOU MAY BE ASKED TO PROVIDE A COPY OF THE DEED		
	PROPERTY OWNER(S) MAILING ADDRESS (IF DIFFERENT FROM JOB ADDRESS):		
	TOTAL PARCEL SIZE (ACRES):	AREA TO BE DISTURBED (ACRES):	

WHAT IS THE ESTIMATED COST OF THE LAND DISTURBING ACTIVITIES (INCLUDING ESC MEASURES)? DO NOT INCLUDE THE COST OF OTHER WORK IN THIS ESTIMATE:	ESTIMATED COST: \$
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<b>CRLD</b>	CERTIFIED RESPONSIBLE LAND DISTURBER (CRLD) NAME:	CRLD CERT. #:	CRLD PHONE #:
	CRLD COMPANY NAME:	CRLD MAILING ADDRESS:	

<b>PLAN</b>	PERSON/FIRM PREPARING PLAN:	PLAN PREPARER PHONE #:
	PLAN PREPARER MAILING ADDRESS:	

<b>PROJECT</b>	<b>LAND DISTURBING ACTIVITIES PROPOSED</b>	<b>PROPOSED LAND USE</b>
	<input type="checkbox"/> CLEARING <input type="checkbox"/> GRADING <input type="checkbox"/> SURFACE MINING (BORROW PIT) <input type="checkbox"/> OTHER(EXPLAIN): <hr/> <hr/>	<input type="checkbox"/> FILLING <input type="checkbox"/> EXCAVATION <input type="checkbox"/> COMMERCIAL DEVELOPMENT <input type="checkbox"/> INDUSTRIAL DEVELOPMENT <input type="checkbox"/> RESIDENTIAL DEVELOPMENT <input type="checkbox"/> OTHER(EXPLAIN): <hr/> <hr/>
	<input type="checkbox"/> REVISION TO AN APPROVED PLAN (SEE BELOW)	
	REVISED PLAN TITLE:	REVISION DATE:
	ENGINEER:	# OF PAGES:

<b>FEES</b>	TYPE OF PROJECT	ACRES DISTURBED		FEE/ACRE		BASE FEE AMOUNT		TOTAL FEE
	<input type="checkbox"/>	RESIDENTIAL SUBDIVISION LAND DISTURBANCE PERMIT/E&S FEE		x	\$20.00	+	\$200.00	=
<input type="checkbox"/>	COMMERCIAL LAND DISTURBANCE PERMIT/E&S FEE		x	\$25.00	+	\$400.00	=	

**COMMUNITY DEVELOPMENT OFFICE USE ONLY THIS SIDE**

<b>APP/FEES</b>	RCVD BY:	RCVD DATE:	BUSINESS LICENSE VERIFIED: <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> NR	ESC PLAN SUBMITTED: <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> NR
	PERMIT FEE AMT: \$	<input type="checkbox"/> CASH <input type="checkbox"/> CC <input type="checkbox"/> CHECK (CK # _____)	PAID BY:	RCVD BY:
	LATITUDE:	LONGITUDE:	TOTAL ACERAGE VERIFIED: <input type="checkbox"/> YES <input type="checkbox"/> NO	

**APPLICATION APPROVAL**

<b>ENVIRONMENTAL</b>	WETLANDS:				NOTES:
	RPA:				NOTES:
	RMA:				NOTES:
	CHES BAY:				NOTES:
	FLOOD PLAIN:				NOTES:
	STORMWATER:				NOTES:
	RECEIVING STREAM:				NOTES:
	ESTIMATED COST OF E&S WORK:	AMOUNT OF BOND REQUIRED:		BOND COMPANY NAME:	
APPROVED BY:				DATE:	

**PERMIT DELIVERY**

APPLICANT NOTIFIED BY:	<input type="checkbox"/> PHONE <input type="checkbox"/> EMAIL <input type="checkbox"/> OTHER:	DATE:
PERMIT ISSUED BY:	<input type="checkbox"/> MAIL <input type="checkbox"/> EMAIL <input type="checkbox"/> PICKED UP BY:	DATE:



## ***County of Prince George, Virginia***

### **MEMORANDUM**

TO: Permit holders of New Construction and Erosion and Sediment Control Permits

RE: Inspection Policy for Active Construction Sites (Residential)

EFFECTIVE DATE: SEPTEMBER 1, 2023

The following inspection protocols will be implemented and uniformly enforced at the initial phase of construction for new structures and/or land disturbing activity.

- I. The (Land Disturbance/Agreement in Lieu Of) permit holder will be responsible for scheduling a site inspection at the initial installation of erosion control measures prior to the footing/excavation inspection request.
  1. Item(s) required to be in place at initial site inspection (and to remain until Occupancy Certification/project completion):
    - a. Address numbers (if applicable)/parcel identification posted at the road entrance (and on the lot/site if on a shared driveway).
    - b. Construction Entrance in compliance with approved erosion plan.
    - c. Silt fence installed according to approved erosion plan.
    - d. Construction Permit(s) and/or Environmental Permit (along with approved erosion plan) posted near the area of disturbance.
- II. If any of the above items are not in compliance at this initial inspection, a notification will be generated listing the deficiencies. This notification will serve as a one-time warning, and if the item(s) found to be in violation are not corrected at the next requested inspection, or at any point during the construction phase, a re-inspection fee of \$50.00 will automatically be administered and required to be paid in full before any future building construction inspection requests will be honored.

You may contact this Department with any questions regarding this matter at 804-722-8659.

Thank you.