

Industrial Development Authority of Prince George County Prince George, Virginia

MINUTES OF MEETING

May 18, 2022 – 12:00 p.m.

Board Room, 3rd Floor, Administration Building 6602 Courts Drive Prince George, Virginia 23875

MEETING CONVENED

A meeting of the Prince George County Industrial Development Authority was called to order at 12:06 p.m. on May 18, 2022, in the Board Room, Administration Building, 6602 Courts Drive, Prince George, Virginia, by Chair Cheek.

ROLL CALL

The following members responded to Roll Call:

Dr. Lillian K. Boyd	Present
Mr. Darryl Cheek	Present
Mr. Richard L. Henshaw	Absent
Mr. Sterling K. Hunt, Sr.	Present
Mr. Yousef Jabri	Present
Mrs. G. LaVern Jackson	Present
Mr. Pete Washington	Present

Also present were Mr. Dan Whitten, County Attorney; Mrs. Stacey English, Interim Director of Economic Development; and Economic Development support staff.

PROOF OF NOTICE OF MEETING

Notice of the meeting was distributed to the media on May 4, 2022.

CLOSED SESSION

Chair Cheek indicated there was no need for a Closed Session; moved on to the next item on the Agenda.

ADOPTION OF MEETING AGENDA

Chair Cheek asked the Board if there were any changes or additions to the meeting Agenda. With no additional changes or additions suggested, Chair Cheek asked for a motion to adopt the meeting Agenda (Attachment "A") as presented.

Mr. Washington made a motion, seconded by Dr. Boyd, to adopt the Agenda of the May 18, 2022 meeting as presented.

On vote:

In favor: (6) Boyd, Cheek, Hunt, Jabri, Jackson, Washington

Opposed: (0) Abstain: (0)

Absent: (1) Henshaw

PUBLIC COMMENT

Chair Cheek announced that anyone wishing to come before the Board may do so at 12:09 p.m. He noted that this was the time for general public comments.

There being no one to speak, Chair Cheek closed the public comment period at 12:09 p.m.

APPROVAL OF MINUTES

Chair Cheek asked the Board if there were any changes or additions to the minutes of the March 16, 2022 meeting and the April 6, 2022 Special meeting. Mr. Hunt felt the Board should vote on each set of minutes individually.

With no other changes or additions suggested, Chair Cheek asked for a motion to approve the minutes of the March 16, 2022 meeting as distributed to the Board members on May 4, 2022.

Mr. Hunt moved, seconded by Mr. Washington, that the minutes of the March 16, 2022 meeting be approved as presented.

On vote:

In favor: (6) Boyd, Cheek, Hunt, Jabri, Jackson, Washington

Opposed: (0) Abstain: (0)

Absent: (1) Henshaw,

Chair Cheek asked for a motion to approve the minutes of the April 6, 2022 meeting as distributed to the Board members on May 4, 2022.

Dr. Boyd moved, seconded by Mr. Washington, that the minutes of the April 6, 2022 meeting be approved as presented.

On vote:

In favor:

(6) Boyd, Cheek, Hunt, Jabri, Jackson, Washington

Opposed:

(0)

Abstain:

(0)

Absent:

(1) Henshaw

REPORTS OF OFFICERS:

a. Chair Report:

Chair Cheek informed the Board he had attended the Swearing-In Ceremony for the new County Administrator, Mr. Jeff Stoke, and they discussed four major water/sewer projects in the County. He gave Mr. Stoke his full support and that of the IDA Board in promoting businesses in the County. He also feels the County should include "claw back" provisions in future contracts, using the Rolls-Royce project as an example.

b. Treasurer Report:

*Postponed until the arrival of Mr. Henshaw, Treasurer, who was in route.

c. Economic Development Director Report:

Mrs. English gave the Economic Development Director's Report (Attachment "C"), highlighting business activities in the County since the March 16, 2022 meeting and mentioning a few items on the Calendar of Events and Meetings. Mrs. English and Mr. Hunt discussed "How To Start A Business" presentation for the IDA members, as it may be beneficial for the future vision of the IDA.

UNFINISHED BUSINESS

Chair Cheek noted there was no unfinished business to be discussed. Moved to New Business.

NEW BUSINESS

a. Payment of Invoices - New Process

Mrs. English explained to the Board that a signature would be required to approve all invoices prior to submitting to the Treasurer for payment; without an Assistant Secretary to oversee the process, the Secretary will need to acknowledge.

b. Appointment(s) to the ByLaws Committee

Chair Cheek would like to see new members appointed each year. He asked Mr. Hunt, Mrs. Jackson, and Mr. Washington to serve for the remainder of the 2022 calendar year. Henceforth, new members would be appointed in January each year. There being no additional recommendations and all members agreeing to the appointment, Chair Cheek asked for a motion.

Mr. Jabri moved, seconded by Mrs. Jackson, that Mr. Hunt, Mrs. Jackson, and Mr. Washington be appointed to the ByLaws Committee.

On vote:

In favor: (6) Boyd, Cheek, Hunt, Jabri, Jackson, Washington

Opposed: (0) Abstain: (0)

Absent: (1) Henshaw

Mr. Henshaw arrived at 12:54 p.m.

Mr. Henshaw presented the Treasurer's Report (Attachment "B"). As of April 29, 2022, the balances were:

Checking: \$9,220.14

Certificates of deposit: \$78,465.99

Total of all funds: \$87,686.13

Chair Cheek asked the Board if there were any questions for Mr. Henshaw in regard to the report. With no questions or discussion, Chair Cheek asked for a motion to adopt the Treasurer's Report as presented.

Mr. Hunt made a motion, seconded by Mrs. Jackson, to adopt the Treasurer Report as presented.

On vote:

In favor: (6) Boyd, Cheek, Hunt, Jabri, Jackson, Washington

Opposed: (0)

Abstain: (1) Henshaw

Absent: (0)

Mrs. English informed the Board that the 2021 Bond check for fees due from Richard Bland College Foundation should be received within a week.

Chair Cheek updated Mr. Henshaw on the ByLaws Committee process for new panel members; he also asked the members to consider volunteering for three additional committees, with three members each; positions would be filled in January of each year, with the exception of the Interview Panel, which is only needed until the position of Director of Economic Development is filled through the County. The following positions were filled:

Business Incubator: Mr. Henshaw

Mr. Washington Mrs. Jackson Social Media:

Mr. Jabri

Dr. Boyd

Mr. Henshaw

Interview Panel:

Mr. Cheek Mr. Hunt Dr. Boyd

Mr. Whitten reminded the Board that meetings of the committees would be subject to meeting notices to the public if three or more members present, and notes subject to FIOA. Mr. Cheek indicated the first meeting of each committee would be to determine if that committee is feasible and necessary. Would like to see each committee move forward as soon as possible and all pertinent committees be added to the ByLaws for 2023. Mrs. English reminded the members that other localities in the state have similar programs which the members could mirror. Mr. Cheek would like to see the IDA Board grow and become self-sufficient. Dr. Boyd agreed but cautioned to start slow to gauge the reality of each situation. Mr. Washington feels the Board should assist with educating and directing businesses to information, not become a lender. Mr. Whitten offered examples to the Business Incubator Committee.

c. Small Business Financing Agency Overview

Mrs. English gave the Board an overview of a meeting she attended with the Virginia Small Business Financing Authority (VSBFA); the agency's definition of "small" is not literal; also assist non-profits, have loan assistance programs, and cash-match collateral programs. IDA could mirror the programs or direct businesses to the agency contact. VSBFA contact is available to answer questions from businesses and/or the IDA.

Chair Cheek reminded the Board that the next regularly scheduled meeting date is set for Wednesday, July 20, 2022, at a time and place to be determined.

Chair Cheek asked if there was additional business of the Board to be discussed; with nothing presented, he asked for a motion of adjournment.

ADJOURNMENT

Mr. Hunt moved, seconded by Mr. Washington, that the meeting be adjourned at 1:22 p.m.

On vote:

In favor:

(7) Boyd, Cheek, Henshaw, Hunt, Jabri, Jackson,

Washington

Opposed:

Abstain: (0)

Absent:

(0)

(0)



AGENDA

Prince George County Industrial Development Authority County of Prince George, Virginia

May 18, 2022 – 12:00 p.m. Board Room, 3rd Floor Administration Building 6602 Courts Drive, Prince George County, Virginia

- I. Call to Order
- II. Roll Call
- III. Proof of Notice of Meeting
- IV. Closed Session if necessary
- V. Approval of Agenda
- VI. Public Comment
- VII. Approval of March 16, 2022 and April 6, 2022 Minutes (distributed on May 4, 2022)
- VIII. Reports of Officers
 - a. Chair Report
 - b. Treasurer Report
 - c. Economic Development Report
 - IX. Unfinished Business
 - X. New Business
 - a. Payment of invoices new process
 - b. Appointment(s) to the By-Laws Committee
 - c. Small Business Financing Agency Overview
 - XI. Adjournment

In addition to IDA members, County Board of Supervisors, County Administrator, County Attorney, and Economic Development staff were invited to the meeting.

Remaining 2022 Meeting schedule:

Wednesday: July 20, 2022

September 21, 2022 November 16, 2022

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Attachment B



INDUSTRIAL DEVELOPMENT AUTHORITY OF PRINCE GEORGE COUNTY, VIRGINIA

Dr. Lillian K. Boyd
Darryl Cheek
Richard L. Henshaw, Jr.
Sterling Hunt Sr.
Yousef Jabri
G. LaVern Jackson
Pete Washington

Economic Development Director's Report to IDA May 18, 2022

<u>Activities</u>

March 23 – 25, 2022: Staff attended Virginia Economic Developer's Association (VEDA) Spring Conference in Richmond.

March 27 – 31, 2022: Staff attended and exhibited at MODEX 2022.

April 6, 2022: IDA tour of available sites.

April 7, 2022: Mueller Builders LLC ribbon cutting and grand opening.

April 13, 2022: JLV Communications community tour to determine tourism plan for the

ARPA tourism marketing funding.

April 14, 2022: The Stodola ribbon cutting and grand opening.

April 26, 2022: Fort Lee Cleaners ribbon cutting and grand opening.

May 3, 2022: Project Capture site visit - confidential company interested in Crosspointe.

May 4, 2022: Staff attended the Meet and Greet with Legislators hosted by Virginia's Gateway Region.

May 12 – 14, 2022: Staff attended the first session of the Virginia Rural Leadership Institute.

Upcoming Economic Development Events

May 18, 2022: Journeys Car Rentals and U-Haul ribbon cutting and grand opening. May 22 – 25, 2022: ICSC Recon conference for retail recruitment.

Business Retention and Expansion

- 1. Amazon January 14, 2022 (Tour of Facility)
- 2. WinSupply January 14, 2022
- 3. CCAM (Commonwealth Center for Advanced Manufacturing) January 22, 2022
- 4. The Stodola February 8, 2022
- 5. Barns of Kanak February 11, 2022
- 6. Primo's Mexican Family Restaurant February 25, 2022
- 7. Strosnider Chevrolet April 26, 2022
- 8. Holy Mackerel April 5, 2022
- 9. Mueller Builders April 26, 2022

Business Turnover - 2021

- Calendar Year 2019: Businesses Retained 1,844; New Businesses 416; 2,260
- Calendar Year 2020: Businesses Retained 1,948; New Businesses 396; 2,344
- Calendar Year 2021: Businesses Retained 2,019; New Businesses 381; 2,400

Business Attraction (57 total YTD)

1/17/2022 **Project Ground** Distribution 75k – 100k SF Realtor Submitted county-owned Hardware Drive sites. This is a National client to build a ground distribution facility. Needs 20 trailer spots, 17 dock doors, and two drive-ins. Looking for a spring/summer 2023 occupancy. We held a site visit for this company on 3/1/2022.

1/21/2022 **Project Capture** Manufacturing 300k – 600k SF Realtor \$70M investment 500 jobs Rolls Royce & Southpoint VP-163 Solar panel assembly, a foreign direct investment coming from Asia.

2/1/2022 **Project Magnetic** Manufacturing 200k – 550k SF VEDP 200 jobs Rolls Royce Site European-based manufacturer of magnetic materials, lease strongly preferred, heavy industrial zoning, gas storage on site.

2/9/2022 **Project Solar VEDP** Solar 150k or 20+ acres VEDP \$4M investment 2 jobs **No sites proposed** Prince George County did not submit any sites for this project.

2/17/2022 **Project Big Joe** Waste Management 5k-20k SF with 5 acres VEDP \$1-2M investment 15 jobs **No sites proposed**Waste management services that include upcycling waste streams for cooking oils, they are a fast-growing southeast-based company. Rail spur was required for this, and we did not have any small sites with rail spur access.

2/28/2022 **Project Jab** Lab 35k – 50k SF VGR Submitted MB Chudoba Parkway. Lab requirement for 35k – 50k of space, timing is Q2 2023 to be operational.

3/2/2022 **Project Dirt** Manufacturing 30 acres VGR \$10M construction investment 30 jobs NS Prince George Property Build to suit, with 30 minimum acres for this project, desire to locate within 26 – 50 miles of an inland port, must have a rail-served site.

3/7/2022 **Project Chuck** Manufacturing 50k SF VEDP MB Chudoba Parkway and ANCOS building submitted. Wood products manufacturer, need acreage for storage and expansion and at least 18' ceilings.

4/5/2022 **Project McGrath** Distribution 30k SF MODEX Met a company with a presence in Virginia that is interested in a warehouse in close proximity to the PORT of Virginia. We sent MB Chudoba and ANCOS Industrial Park.

4/6/2022 **Project Utah** Manufacturing 125k SF MODEX Met company at MODEX who is already working with VEDP to find a new manufacturing facility in Virginia with rail access. This is a clothing manufacturer who has a long-term

decision timeline because they just finished an expansion. We submitted Norfolk Southern Site and Southpoint VP-153.

4/7/2022 **Project Charge** Manufacturing 100k SF MODEX A company we met at MODEX (through GLSI) looking for a facility to manufacture battery packs for life equipment and airport ground support markets. Many criteria for the building, so we sent Southpoint VP-153.

Business Attraction - Conferences (46 meetings YTD)

RILA Conference, February 20 – 23, 2022, Dallas, TX (20 meetings):

- Foot Locker not expanding currently
- Bastian Solutions no immediate site needs, but identified VA as a future option
- JLL working with a few clients who might be interested in VA
- Abercrombie & Fitch interested in supply chain resources
- Johnson Stephens Consulting interested in supply chain resources
- Total Transportation Services no immediate site needs, but identified VA as a future option
- AGX Freight currently don't have a presence in the Mid-Atlantic, we discussed VA as a future option
- Acuitive Solutions no immediate site needs, but identified VA as a future option
- XLT Transport Very interested in east coast as the company is growing
- Diversified Logistics no immediate site needs, but identified VA as a future option
- Central Transport interested in supply chain resources
- CBX Global no immediate site needs, but identified VA as a future option
- Miebach Consulting interested in supply chain resources
- NRS interested in supply chain resources
- St. Onge interested in supply chain resources
- Hobby Lobby interested in supply chain resources
- Manhattan Associates no immediate site needs, but identified VA as a future option
- Geek + Robotics no immediate site needs, but identified VA as a future option
- RJW Logistics interested in resources dealing with supply chain
- Dillard's interested in resources dealing with supply chain

MODEX Conference, March 27 – 30, 2022, Atlanta, GA (26 meetings):

- TR Electric not expanding currently
- Vecna Robotics interested in sites in VA to be close to Raleigh (F/U 4/8)
- Project Charge
- S&S Transport no immediate site needs, but identified VA as a future option (F/U 4/8)
- Jtec Industries, Inc. not expanding currently
- Veryable Inc. not expanding currently, but good resource for businesses
- Reliable Automatic Sprinkler Co. not expanding currently

- Project Utah see above
- Ryson International Inc. currently a VA business looking to expand (VEDP F/U)
- OP/TECH USA interested in VA sites, very concerned about workforce (F/U 4/6)
- RedStone Logistics not expanding, but good resource for businesses
- Se-Kure Domes and Mirrors interested in VA sites (VEDP F/U)
- Gap, Inc. interested in VA sites for distribution (VGR F/U)
- Brightlogix Technologies interested in VA sites (F/U 4/8)
- POD Group not expanding, but good resource for businesses
- Storeganizer interested in VA sites (F/U 4/8)
- Motion2Ai Inc. not expanding
- BarTender by SeaGull Scientific not expanding
- PRODISER SAS interested in VA sites (F/U 4/8)
- Project McGrath
- Silversmith Capital Partners interested in VA sites (F/U 4/8)
- Elite Automations interested in VA sites (F/U 4/8)
- Smart Gladiator not expanding
- Proline interested in VA sites (F/U 4/8)
- OneCharge Inc. interested in VA site (VEDP F/U)
- eHawk Systems interested in VA sites (VEDP F/U)

PRINCE GEORGE INDUSTRIAL DEVELOPMENT AUTHORITY

STATEMENT OF RECEIPTS AND DISBURSEMENTS

For March 1, 2022-April 29, 2022

CHECKING ACCOUNT WITH DOV	Checking	Account with	BSV:
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Report Date: May 18, 2022

Balance on ha	nd shown on las	t report dated February 28, 2021	\$9,485.54
Deposits to Ch	ecking Account:		
03/31/22	Interest Earne	d- March 2022	\$0.80
04/29/22	Interest Earne	d- April 2022	\$0.80
Balance after	Deposits		\$9,487.14
Disbursement	s from Checking	Account:	
04/05/2022	#653 Darrel Cl	neek	\$75.00
04/05/2022	#654 Gloria Ja	ckson	\$75.00
04/05/2022	#655 Lillian Bo	yd	\$75.00
04/05/2022	#656 Luca's		\$42.00
Total Disburse	ements from Che	ecking Account	\$267.00
Balance in Che	ecking Account a	es of April 29, 2022	\$9,220.14
<u>Certificates of</u>	Deposit with BS	<u>SV:</u>	
#3018687	Rate 0.150%	Matures 04/19/2023	\$7,209.80
#193997482	Rate 0.500%	Matures 05/12/2023	\$37,280.25
#153007481	Rate 0.750%	Matures 05/12/2025	\$33,975.25
Total Balance	of CDs as of Apr	ril 29, 2022	\$78,465.99
GRAND TOTAL	OF ALL FUNDS	as of April 29, 2022	\$87,686.13

Prince George County EDA April 29, 2022

Terrance Rogers Regional Lending Manager





To provide access to capital to small businesses across the Commonwealth of Virginia





Value Proposition

- Encourage economic opportunity for underserved small businesses
- Help community banks grow assets with credit support
- authorities attract and retain small businesses Help economic and industrial development
- Incentivize investors to invest in small businesses





How We Create Value

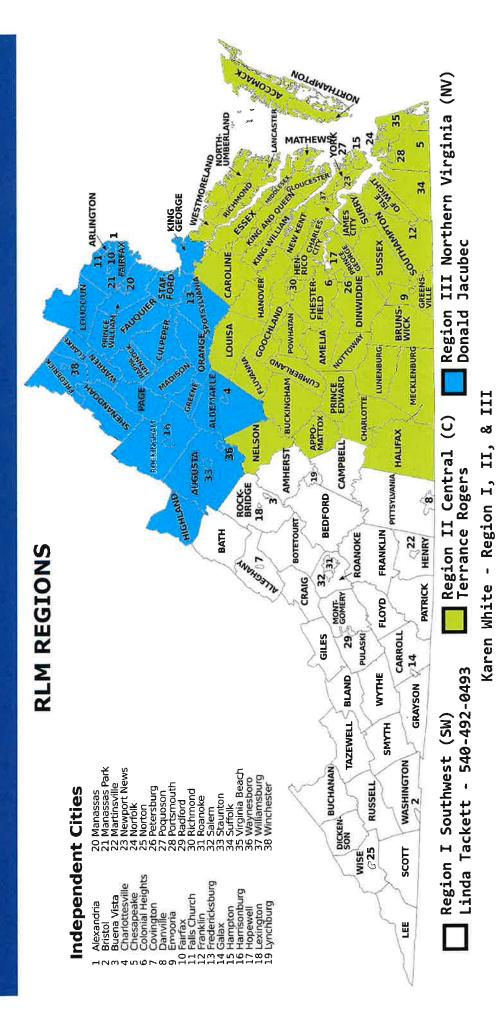
Aligned with the Department of Small Business and Supplier Diversity, the VSBFA is the Commonwealth's small business economic engine.

- development authorities to spur economic growth and expansion We make direct loans to small businesses and economic
- We partner with banks to make loans to small businesses through credit enhancement programs
- ✓ We offer a strong return to investors that support small business growth and job creation
- We are a multi-jurisdictional bond issuer for the Commonwealth





RLM Regions







Hope you like the map! Angela Reese, 10/1/2021

What is a Small Business?

An eligible business defined by the Code of VA §2.2-2279 in the Commonwealth must satisfy at least one of the following:

- / For-profit enterprise
- \$10 million or less in gross annual income
- Fewer than 250 employees
- A net worth of \$2 million or less
- A not-for-profit entity under §501c3 of the Internal Revenue Code





Key Drivers

- Access to capital
- Economic benefit
- Job Creation Job Retention
- Leveraging public funds with private debt and equity





Programs

CREDIT SUPPORT TRANSACTION **PROGRAMS**





Credit Support Programs - Financial Institutions

CASH COLLATERAL PROGRAM

LOAN GUARANTY PROGRAM

- to finance a small business loan
- A cash deposit covers the debt obligation in the event of default
- The cash deposit reduces as the loan is amortized
- √ Up to the lower of 40% of the bank's loan or \$1
- A bank loan to a small business defined by VA

Eligible

Fee

- A transaction fee of up to 1.5% may apply at
- Up to 5 years Line of Credit
- Up to 5 years Term Loan

- A credit enhancement for banks to finance a small business loan
- The guaranty covers the debt obligation in the event of default
- \checkmark The guaranty reduces as the loan is amortized
- \checkmark Up to the lower of 75% of the bank's loan or \$1 million
- A bank loan to a small business defined by VA
- √ A transaction fee of up to 1.5% may apply at closing
- Up to 5 years Line of Credit
- ✓ Up to 7 years Term Loan





Credit Support - Uses

- Working Capital
- Machinery and Equipment
- Expansion
- General Business Purposes
- X Refinancing existing bank debt
- Residential Real Estate
- C Passive Real Estate Investment
- X Change in Ownership (Stock Purchase)
- Goodwill





Programs

DIRECT LOAN PROGRAMS





Economic Development Loan Fund

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Loans to attract or retain small businesses

Loans for real estate and specialized assets or assets not "in the box" for banks

Frequently supported by a moral obligation from the governing locality

Advantageous pricing

Limit

✓ Up to the lower of 75% of project cost or \$2,500,000 subject to LTV limits

Eligible

A business defined by VA Code

Local and Regional Economic Development or Industrial Development Authorities

Small Business - Fixed based on WSJ Prime plus a margin above Prime may apply

✓ EDA or IDA - Fixed based on 75% of WSJ Prime

May apply at closing

Term

Up to 10 years - Term Loans fully amortized





EDLF - Uses

- Machinery and Equipment
- Real estate acquisition, construction, renovation, expansion
- Permanent working capital and general business purposes'
- Refinance bank debt (eligibility is limited)
- X Residential Real Estate
- X Non-owner occupied real estate
- X Change in ownership (stock purchase)
- X Goodwill







Child Care & Microloan

THE PERSON NAMED IN		
	Child Care Financing	Microloan
Highlights	 / For quality enhancement projects / Meet or maintain child care standards / Startup financing / Advantageous pricing 	 / For small, women and minority owned businesses / Counseling / Advantageous pricing
Limits	Up to \$150,000 for childcare centers Up to \$10,000 for home based providers	√ Up to \$50,000
Eligible	 A business defined by VA Code Licensed, voluntarily registered or certified child care centers Family home centers satisfactory to VDOE 	A business defined by VA Code In operation for 2 years Owners must be "certified" by an SBDC counselor
Fee	√ An origination fee may apply at closing	✓ An origination fee may apply at closing
Term	✓ Up to 7 years fully amortized	Up to 5 years fully amortized
Interest Rate:	Fixed based on WSJ Prime plus a margin above Prime may apply	Fixed based on WSJ Prime plus a margin above Prime may apply





Child Card & Microloan - Uses

Child Care

- Infant care equipment
- Playground equipment
- Educational material
- Transport vehicles
- X Debt refinance
- X Real estate
- × Stock
- X Working capital

Microloan

- Machinery & equipment
- ✓ General fixed assets
- ✓ Working capital
- X Debt refinance
- X Real estate
 - X Stock
- X Goodwill

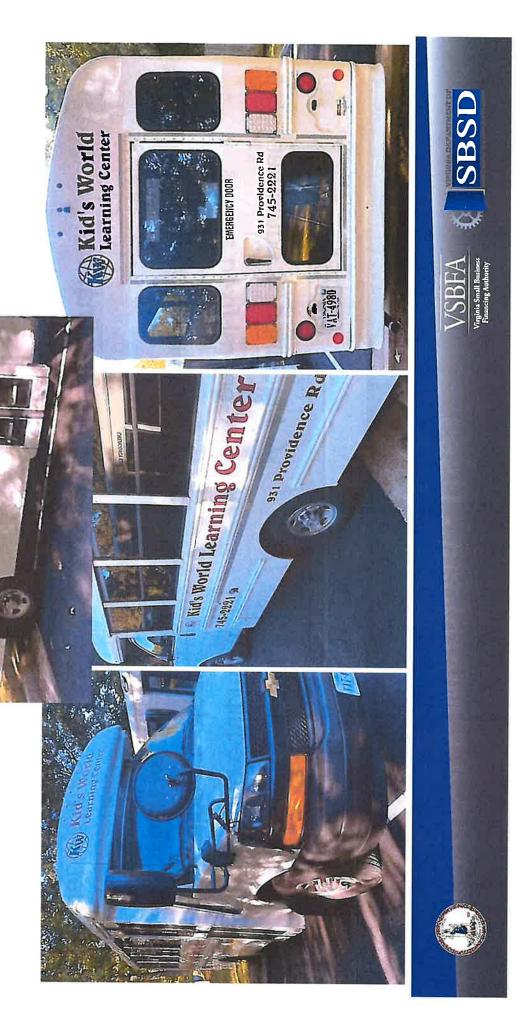




Child Care
Financing Program
Kid's World
Learning Center

931 Providence Rd

Kid's World Learning Center



Summary

- Drive economic growth and expansion
- Give direct access to capital through loan programs
- Assist small businesses obtain loans from banks banks grow assets with credit support
- Help economic development authorities attract and retain small businesses
- Provide attractive returns for investors in small businesses





ANY QUESTIONS?



Contact Information

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