

**Planning Commission
County of Prince George, Virginia**

Regular Meeting
December 21, 2017 at 6:30 p.m.
County Administration Building, Boardroom, Third Floor
6602 Court Drive, Prince George, Virginia 23875

I. CALL TO ORDER

Chairman Joyner called to order the Regular Meeting of the Prince George County Planning Commission on Thursday, December 21, 2017 at 6:30 p.m. in the Boardroom of the County Administration Building, 6602 Courts Drive, Prince George, Virginia.

II. ATTENDANCE

The following members responded to Roll Call:

Mr. Joseph E. Simmons - Absent
Vice Chairman James A. Easter - Present
Mrs. Imogene S. Elder – Present
Mr. R. Stephen Brockwell - Present
Chairman V. Clarence Joyner, Jr. - Present
Mr. Alex W. Bresko, Jr. - Present
Mr. Floyd M. Brown - Present

Also present were: Douglas Miles, Planning Manager, Horace Wade, III, Planner, and Missy Greaves-Smith, Office Associate II.

III. INVOCATION

Vice-Chairman Easter gave the Invocation.

IV. PLEDGE OF ALLEGIANCE TO THE U. S. FLAG

Mr. Brown led in the Pledge of Allegiance to the United States Flag.

V. APPROVAL OF MINUTES – November 16, 2017

Chairman Joyner asked for approval of the minutes. A motion was made by Mr. Bresko and seconded by Mr. Brown and the minutes were adopted as submitted. Roll was called on the motion.

Roll call vote on the motion:

In Favor: (5) Elder, Bresko, Brown, Easter, Joyner

Opposed: (0)

Absent: (1) Simmons

Abstain: (1) Brockwell

VI. PUBLIC COMMENTS

At 6:34 p.m. Chairman Joyner opened the citizen comment period to anyone who wished to speak on any subject not on the agenda. He asked that persons limit their remarks to three (3) minutes. With no one coming forward Chairman Joyner closed the public comment period at 6:35 p.m.

VII. **OLD BUSINESS**

None

VII. **NEW BUSINESS**

Mr. Wade presented the three (3) Ordinance Amendments:

ORDINANCE AMENDMENT OA-17-02 ORDINANCE TO AMEND THE CODE OF THE COUNTY OF PRINCE GEORGE, VIRGINIA, 2005, AS AMENDED, BY AMENDING § 90-824, SITE PLAN REQUIRED.

ORDINANCE AMENDMENT OA-17-03 ORDINANCE TO AMEND THE CODE OF THE COUNTY OF PRINCE GEORGE, VIRGINIA, 2005, AS AMENDED, BY AMENDING §§ 90-666(C), 90-667(B); 90-668(E)(5); and 90-671(A), PERTAINING TO CHESAPEAKE BAY PROTECTION.

ORDINANCE AMENDMENT OA-17-04 ORDINANCE TO AMEND THE CODE OF THE COUNTY OF PRINCE GEORGE, VIRGINIA, 2005, AS AMENDED, BY AMENDING §§ 70-512.2(C)(29)&(30), SIZE AND INFORMATION REQUIRED ON A PRELIMINARY PLAT; 70-514.4(C)(10)(C)&(D), ENGINEERING PLAN SPECIFICATIONS AND 70-516.2(B)(3)(T)&(U), ELEMENTS OF FINAL PLATS.

After presenting, Mr. Wade advised the board that the Planning Division Staff recommended them for approval to be in compliance with DEQ requirements.

Mr. Bresko asked for further clarification on which county properties that would be required for the septic pump out process every five years.

Mr. Wade explained that only the same properties in the county that are in the Chesapeake Bay Preservation Area will be required to comply with VDEQ and have their septic tanks pumped or inspected every five years. The county will be taking this project over from the Virginia State Health Department. Letters to the property owners will be generated by our department and then the company that performs the actual pump out service will notify the county staff after completion.

Mr. Brown asked if the Planning Commission would be provided with copies of the amended ordinances for reference in the future.

Mr. Miles stated that after the Board of Supervisors approves these ordinance amendments in February that they would be finalized by the County Attorney and recorded and posted online in July 2018. Mrs. Angela Blount, Environmental Program Coordinator in our department, will be handling the Septic Pump-Out Program for the county going forward and her prior experience with working with this same program in Surry County will be very helpful to Prince George County.

Public Comments:

Larry Barnett, of 3320 High Peak Lane, addressed the Commission with a question in reference to his late mother's property which is now vacant. He wanted to know if there were going to be any provisions or waivers for properties that are not in use relative to the required pump out provisions going forward.

Mr. Wade responded to Mr. Barnett by explaining to him that we would look into each case specifically and he could come by the Planning Office for his property to be reviewed by County Staff.

Chairman Joyner closed the Public Comments period with no further comments.

A motion on **ORDINANCE AMENDMENT OA-17-02** was made by Mr. Brown, for this to be forwarded onto the Board and seconded by Mr. Brockwell.

Roll call vote on the motion:

In Favor: (6) Elder, Bresko, Brown, Brockwell, Joyner, Easter

Opposed: (0)

Absent: (1) Simmons

Abstain: (0)

A motion on **ORDINANCE AMENDMENT OA-17-03** was made by Mrs. Elder, for this to be forwarded onto the Board and seconded by Mr. Bresko.

Roll call vote on the motion:

In Favor: (6) Elder, Bresko, Brown, Brockwell, Joyner, Easter

Opposed: (0)

Absent: (1) Simmons

Abstain: (0)

A motion on **ORDINANCE AMENDMENT OA-17-04** was made by Mr. Brown, for this to be forwarded onto the Board and seconded by Mr. Easter.

Roll call vote on the motion:

In Favor: (6) Elder, Bresko, Brown, Brockwell, Joyner, Easter

Opposed: (0)

Absent: (1) Simmons

Abstain: (0)

IX: Communications:

- a. Mr. Miles presented the Economic Development Report from 2011 to 2017.
- b. Actions of the Board of Zoning Appeals:

On November 27th the BZA approved the T-Mobile tower height variance request

- c. Prince George County has filed for a Special Exception on Wells Station Road for a Burn Building and a future site for a fire station. This Special Exception will come to the Planning Commission on January 25, 2018.

- d. Chairman Joyner thanked the Planning Division Staff for all their hard work in 2017 and he wished everyone a Merry Christmas and a prosperous new year.

X. ADJOURNMENT

A Motion was made by Mr. Bresko, seconded by Mr. Brockwell to adjourn the Planning Commission Meeting at 7:08 p.m. until Thursday, January 25, 2018 at 6:30 p.m. Roll was called on the motion.

Roll Call vote on the Motion:

In Favor: (6) Joyner, Bresko, Brown, Brockwell, Elder, Easter

Opposed: (0)

Absent: (1) Simmons

Abstain: (0)