



Prince George County

Prince George County Police Department

6600 Courthouse Road, Prince George, VA 23875

APPLICATION FOR SOLICITORS PERMIT

Non Transferable

Application Fee: \$20.00 (Non-Refundable)

Checks: Payable to Treasurer, Prince George County

Applicant's Full Legal Name _____

Last Name

First Name

Middle Name

Maiden Name (where applicable): _____

Social Security Number: _____ Place of Birth (City and State): _____

Sex: ☐ Male ☐ Female Race: _____ Place of Birth: _____

Height: _____ Weight: _____ Hair Color: _____ Eye Color: _____

Permanent Home Address: _____

City: _____ State: _____ Zip Code: _____

Home Telephone: _____ Work Telephone: _____

Cell Telephone: _____ Email Address: _____

Present Temporary Address: _____

City: _____ State: _____ Zip Code: _____

Last Temporary Address: _____

City: _____ State: _____ Zip Code: _____

Name of Current Firm or Company: _____

Present Job Title: _____

Address: _____ Telephone: _____

City: _____ State: _____ Zip Code: _____ Length of Employment: _____

Previous Firm or Company: _____

Job Title: _____

Address: _____ Telephone: _____

City: _____ State: _____ Zip Code: _____ Length of Employment: _____

List the kind of goods offered for sale or the type of service(s) to be performed:

Security System Work or Sales: ☐ No ☐ Yes If yes, additional documentation must be obtained from the Department of Criminal Justice Services and submitted with this application.

List the specific area(s) of Prince George that **you** will be working: _____

Anticipated length of stay in Prince George County: _____

Name of Supervisor: _____ Telephone: _____

Current Address of Supervisor: _____ Telephone: _____

City: _____ State: _____ Zip Code: _____

VEHICLE USED:

Make: _____ Model: _____ Year: _____ Color: _____

License Number: _____ State: _____

Is this vehicle registered in your name? _____ No _____ Yes

Name of registered owner: _____

Address where vehicle is currently kept: _____

Company's ID Card Number: _____ Expiration date: _____

CONVICTIONS

Have you ever been convicted of a felony? _____ No _____ Yes Date: _____

Jurisdiction (Place): _____ State: _____

Nature of Felony: _____

Have you ever been charged with a criminal offense, whether as a juvenile or adult, other than traffic offense? _____ No _____ Yes

Please list the date and jurisdiction(s) to which the charge occurred. (If more space is needed, attach a separate sheet):

<u>Date</u>	<u>Criminal Charge</u>	<u>Jurisdiction</u>	<u>Convicted</u>	
_____	_____	_____	No _____	Yes _____
_____	_____	_____	No _____	Yes _____
_____	_____	_____	No _____	Yes _____

List similar permits issued to you in any jurisdiction with a description of the status of those permits and as to whether the permit held has ever been suspended or revoked, or if an application has ever been denied a permit in any jurisdiction:

I hereby certify that there are no willful misrepresentations in or falsifications of the above statements and answers to questions. I am aware that should the investigation disclose such omissions or misrepresentations and falsifications, my application will be rejected.

Signature of Applicant _____ Date: _____

FOR OFFICE USE ONLY

Approved: _____ Yes _____ No

Authority: _____



Prince George County, Virginia
Police Department

6600 Courthouse Road – Prince George, VA 23875
Phone (804) 733-2773 – Fax (804) 733-2658



COLONEL W. KEITH EARLY
Chief of Police

AUTHORIZATION FOR RELEASE OF PERSONAL INFORMATION

I, _____, authorize a review of and full disclosure of all records, or any part thereof, concerning myself, by a duly authorized agent of the Prince George County Police Department whether the said records are of public, private or confidential nature.

The intent of this authorization is to provide full and free access to the background and history of my personal life, for the specific purpose of pursuing a background investigation, which may provide pertinent data for the Prince George County Police Department to consider in determining my suitability for this permit or license. It is my specific intent to provide access to personal information, however personal or confidential it may appear.

I understand that any information obtained by a personal history background investigation, which is developed directly or indirectly, in whole or in part, upon this release authorization will be considered in determining my suitability for this permit or license.

I agree to indemnify and hold harmless the person to whom this request is presented and his/her agents and employees, from and against all claims, damages, losses and expenses, including reasonable attorney fees arising out of or by reason of complying with this request.

I further understand that in the event my application is disapproved, the sources of confidential information cannot be revealed to me. A photocopy of this release form will be valid as an original hereof, even though the said photocopy does not contain an original writing of my signature.

Date

Signature (sign before a notary public)

Commonwealth of Virginia, County of Prince George.

Acknowledge before me this _____ day of _____, 20_____.

Notary Public Signature

Notary Number

Commission Expiration Date



Prince George County

Prince George County Police Department

CRIMINAL RECORD REQUEST

Unit Number _____

Employment _____ Permit _____

Print all requested information CLEARLY.

If an item of information is not application, print "N/A" in the item space.

Last Name First Name Full Middle Name

Alias and/or Nickname Social Security Number

Date of Birth:

Month	Day	Year

Place of Birth (City/Town) State of Birth Country of Birth

Current Driver's License Number State of Issue Race Sex Age

Previous Driver's License Number State of Issue Feet Inches Height Weight

Hair Color Eye Color Complexion
(Light, Med, Dark or Olive)

Current Home Address City State/Country Zip Code

Previous Home Address City State/Country Zip Code

Home Phone Number Business Phone Number Cell Phone Number

Email Address

ARTICLE III. PEDDLING AND SOLICITING

Sec. 14-60. Definitions.

As used in this article, the following terms shall have the meanings indicated:

Solicitor means a person who goes from door to door visiting residential dwellings for the following purposes:

- (1) To sell any goods, wares, merchandise or services or accept subscriptions or orders therefor.
- (2) To accept or request donations for any charitable purpose.

(Ord. No. O-20-23, § 1, 10-27-2020)

Editor's note(s)—Ord. No. O-20-23, § 1, adopted Oct. 27, 2020, set out provisions intended for use as 14-49. In order to preserve the style of this Code, and at the editor's discretion, these provisions have been included as 14-60Editor's note(s)—.

Sec. 14-61. Registration.

All persons, before entering into or upon a residential premises within the county for the purpose of soliciting, shall register with the police department and furnish the following information:

- (1) The name, local and permanent address, age, date of birth, social security number, race, weight, height, color of hair and eyes and any other distinguishing physical characteristics of the applicant.
- (2) The nature or purpose for which solicitations will be made and the nature of the goods, wares and merchandise offered for sale.
- (3) The name and permanent address of the employer or organization represented.
- (4) A statement as to whether the applicant has been convicted of any felony or misdemeanor and if so, the nature of the offense, when and where convicted and the penalty for punishment assessed therefor.
- (5) A photograph of the applicant and fingerprints of the applicant.
- (6) The make, model and license number of any vehicle to be used.
- (7) The specific area or areas of the county where the solicitor will be working.
- (8) Written authorization and any other information needed to conduct a background investigation of the applicant, including a criminal records check, and to investigate whether the information provided by the applicant is true.
- (9) Written declaration, dated and signed by the applicant, certifying that the information contained in the application is true and correct.
- (10) A statement of any similar permits issued to the applicant in any jurisdiction with a description of the status of those permits and a statement as to whether a permit held by the applicant has ever been suspended or revoked, or the applicant has ever been denied a permit in any jurisdiction.

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- (11) For solicitors involved in security systems work or sales, additional documentation must be obtained from the Department of Criminal Justice Services and submitted with the application.

(Ord. No. O-20-23, § 1, 10-27-2020)

Editor's note(s)—Ord. No. O-20-23, § 1, adopted Oct. 27, 2020, set out provisions intended for use as 14-50. In order to preserve the style of this Code, and at the editor's discretion, these provisions have been included as 14-61Editor's note(s)—.

Sec. 14-62. Issuance, term and display of permit.

- (a) Upon furnishing the information required under section 14-61, the applicant shall be issued a permit, unless the information furnished in compliance with this article shows that the applicant has been convicted of a felony or a crime of moral turpitude or had a prior permit suspended or revoked.
- (b) A permit issued under this article shall be good for one year from the date of issuance, unless earlier revoked as provided in this article.
- (c) Every solicitor shall carry his permit with him at all times while engaged in soliciting and shall display the same to any person who shall demand to see the same while he is so engaged.

(Ord. No. O-20-23, § 1, 10-27-2020)

Editor's note(s)—Ord. No. O-20-23, § 1, adopted Oct. 27, 2020, set out provisions intended for use as 14-51. In order to preserve the style of this Code, and at the editor's discretion, these provisions have been included as 14-62Editor's note(s)—.

Sec. 14-63. Application fee.

A fee of \$20.00 and the additional costs charged by the Virginia State Police to conduct the background investigation shall be paid to the police department when the application is filed and shall not be returnable under any circumstances.

(Ord. No. O-20-23, § 1, 10-27-2020)

Editor's note(s)—Ord. No. O-20-23, § 1, adopted Oct. 27, 2020, set out provisions intended for use as 14-52. In order to preserve the style of this Code, and at the editor's discretion, these provisions have been included as 14-63Editor's note(s)—.

Sec. 14-64. Prohibitions.

No person shall:

- (1) Act as a solicitor in the county without obtaining a permit as provided for in this article.
- (2) Enter into or upon a residential premises in the county under false pretenses to solicit for any purpose or for the purpose of soliciting orders for the sale of goods, wares, merchandise or services.
- (3) Remain in or on any residential premises after the owner or occupant has requested any such person to leave.
- (4) Enter upon any residential premises for soliciting when the owner or occupant has displayed a "No Soliciting" sign or "No Trespassing" sign on such premises.
- (5) Knowingly give false information or fail to give correct information in obtaining a permit.

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- (6) Engage in solicitation at any time prior to 9:00 a.m. or after sunset, of any day.
 - (7) Engage in solicitation on Sundays.
 - (8) Enter upon any residential premises while not wearing a mask if the Virginia Department Health has a recommendation in place to wear masks while engaging with other members of the public.
 - (9) Fail to provide a written order or invoice, in duplicate, which:
 - a. Shows the name and address of the firm represented by the solicitor;
 - b. Is signed by the solicitor; and
 - c. Is signed by the purchaser and states the terms and conditions of the sale. A copy of the order or invoice shall be given to the purchaser.

(Ord. No. O-20-23, § 1, 10-27-2020)

Editor's note(s)—Ord. No. O-20-23, § 1, adopted Oct. 27, 2020, set out provisions intended for use as 14-53. In order to preserve the style of this Code, and at the editor's discretion, these provisions have been included as 14-64Editor's note(s)—

Sec. 14-65. Exceptions.

The provisions of this article shall not apply to:

- (1) Any person who visits any residence or apartment at the request or invitation of the owner or occupant thereof.
- (2) Unpaid members of any nonprofit religious, civic or charitable organization who are registered as such with the police department and the names of the solicitors have been listed as such members and the organization has provided each person listed with an approved means of identification with the organization represented.
- (3) Newsboys soliciting subscriptions to any newspaper for home delivery within the county.
- (4) Route deliverymen who make deliveries at least once a week to regular customers and whose solicitation is only incidental to their regular deliveries.
- (5) Persons selling fresh farm products.
- (6) Persons licensed under the provisions of state law governing insurance sales.
- (7) Persons engaged in canvassing for or on behalf of political candidates, or referenda.
- (8) Persons 12 years of age or under.
- (9) Persons collecting or attempting to collect a payment due from a purchaser if the collector and original seller are not the same.

(Ord. No. O-20-23, § 1, 10-27-2020)

Editor's note(s)—Ord. No. O-20-23, § 1, adopted Oct. 27, 2020, set out provisions intended for use as 14-54. In order to preserve the style of this Code, and at the editor's discretion, these provisions have been included as 14-65Editor's note(s)—

Sec. 14-66. Violations and penalties.

Any person who shall violate any provision of this article shall, upon conviction, be guilty of a class 2 misdemeanor.

(Ord. No. O-20-23, § 1, 10-27-2020)

Editor's note(s)—Ord. No. O-20-23, § 1, adopted Oct. 27, 2020, set out provisions intended for use as 14-55. In order to preserve the style of this Code, and at the editor's discretion, these provisions have been included as 14-66Editor's note(s) —.

Sec. 14-67. Revocation of permit.

- (a) Any permit issued pursuant to this article may be revoked by the police department for:
- (1) Any fraud, misrepresentation or false statement contained in the application;
 - (2) Any failure to observe the conditions of the permit;
 - (3) Violation of this article or any felony or a misdemeanor involving moral turpitude after the permit was issued.
- (b) If the police chief revokes a permit, he shall notify the permittee in writing of the revocation, the reasons for the revocation, and the permittee's right to request a hearing. To receive a hearing, the permittee must make a written hearing request which must be received by the police chief within ten days of the notice of revocation. If a hearing request is not received within ten days of the revocation notice, the police chief's decision shall be final. If a hearing is properly requested, it shall be held within 15 days from receipt of the hearing request. The hearing shall be presided over by the police chief or his designee. The permittee shall have the right to present evidence and argument or to have counsel do so. Within a reasonable time after the hearing, the police chief shall render his decision which shall be final. The permittee must discontinue operation of its business when the decision to revoke its permit is final.
- (c) When protection of public health, safety or welfare requires such action, the police chief may direct immediate revocation of a solicitor's permit by giving written notice to the permittee. When action is taken pursuant to this paragraph, the permittee shall immediately discontinue those activities authorized by the permit and this article, but the permittee shall have the right to a hearing as described above.

(Ord. No. O-20-23, § 1, 10-27-2020)

Editor's note(s)—Ord. No. O-20-23, § 1, adopted Oct. 27, 2020, set out provisions intended for use as 14-56. In order to preserve the style of this Code, and at the editor's discretion, these provisions have been included as 14-67Editor's note(s) —.