



**Electoral Board Meeting  
November 30, 2022  
Minutes**

**Attendance**

<i>Electoral Board</i>		<i>Public Participation</i>
Barbara Tabb		
Deborah Young		
<i>Registrar Office</i>		
Allan Richeson		
Sherri Jones		

Meeting was called to order at 9:24 am EST by Barbara Tabb, Chair

Chair Tabb presented the topic for the meeting, relocating voting locations in 2023 for 104 Rives at Walton Elementary School and 205 Jefferson Park at Faith Baptist Church. Chairman Tabb indicated the Electoral Board with the Registrar's office should begin the process for presentation to the Prince George County (Virginia) Board of Supervisors.

Steps discussed with implementation plans included:

- Prepare PowerPoint to address Pros and Cons of Relocations and Timeline
- Implementation of relocation: 2023 vs 2024
- Proposed New Voting Locations
  - 104 Rives to Sacred Heart Catholic Church
  - 205 Jefferson Park to New Elementary School on Middle Road
- Meet with County Administrator, Mr. Jeffrey D. Stoke
- Meet with County Attorney, Mr. Dan N. Whitten
- Chairman Tabb will present at the December 13, 2022 Board of Supervisors Meeting

Electoral Board discussed the performance of the Officers of Elections, Best Practices and Improvement plans. Training will be focused on the Chiefs and Assistant Chiefs. Hands-on training with exercises will be conducted for this group.

VEBA Boot-Camp will be held March 25-27, 2023 at Hotel Roanoke in Roanoke, Virginia

Next proposed Meetings:

- Thursday, January 5, 2023 at 3pm EST
- Wednesday, February 8, 2023 at 3pm EST

Meeting Adjourned at 10:53 am EST.

Submitted on January 4, 2023 by:

Secretary, Deborah Young, \_\_\_\_\_

Approved By:

Chair, Barbara Tabb \_\_\_\_\_

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Attachments:

Attachment 1: Action Items

## Attachment 1



<b>Prince George County Virginia Electoral Board Action Log</b>			
<b>Task</b>	<b>Responsible Party/Parties</b>	<b>Status</b>	<b>Completed</b>
Objectives for Mr. Richeson, Complete review	Electoral Board	Open	Chair Tabb Completed
204 Precinct Courts Location Approval and Move to Gregory Memorial Presbyterian Church	Mr. Stoke, Electoral Board, Registrar	Closed, Redistricting required movement to Abundant Life Church 6500 Middle Road Prince George, Virginia 23875	Complete
Assignment of Officers of Elections for Precincts	Registrar Office, Electoral Board	Chiefs and Assistant Chiefs Appointed on September 14, 2022 in accordance with Code of Virginia §24.2-115.	Complete
Assignment of Officers of Elections for Precincts, November 8, 2022	Registrar Office, Electoral Board	Ongoing, Officers of Elections will be appointed by Registrar Office per delegation in accordance with Code of Virginia §24.2-115.	Complete
Provide calendar of dates for OE Training, Electoral Board Meeting, L&A, Election/Canvass Dates	Chair Tabb	Sent to EB and Registrar on September 21, 2022	Complete
Future movement of Precincts 104 and 205	Electoral Board, Mr. Stoke	Preparing Strategy for presentation at Board of Supervisors Meeting on Tuesday, December 13, 2022	Complete
Develop Training Program for OEs in 2023	Electoral Board	As Required	Ongoing