



**Electoral Board Meeting
Friday, April 21, 2023
Minutes**

Attendance

<i>Electoral Board</i>		<i>Public Participation</i>
Barbara Tabb		
Deborah Young		
<i>Registrar Office</i>		
Allan Richeson		
Emily Vinson		

Meeting was called to order at 10:09 am EDT by Barbara Tabb, Chair

Director of Elections & General Registrar Allan Richeson provided an update:

- June 20, 2023 will be Democratic Primary Only
- Absentee Ballots are being mailed, on track to meet the May 5, 2023 date. Expect between 350-600 to be requested.
- Early Voting will begin Friday, May 5, 2023
- Electoral Board and Registrar's Office to conduct reviews: Security, Facility, Equipment, ADA accommodations
- Training of Officers of Elections: Recommend continuing with the Chiefs and Assistant Chiefs Training as a separate session and general session for the Officers of Election
- Develop Process to Recruit Officers of Election
- Provided Sample Ballot and Voter Counts by Locality Report

Secretary Young recommended: Polling Place Officers of Election for June 20, 2023 Primary will remain together as practical and available. The continuous teaming will ensure continuity, experience, expertise, and knowledge of the rules, regulations, guidelines, and procedures.

Chair Tabb presented a plan to visit all polling place locations. ADA concerns and deficiencies, facility set-ups, etc., keys (entering into poll locations) and meeting with owners and/or authorized persons. The visits will be structured in 3 groups:

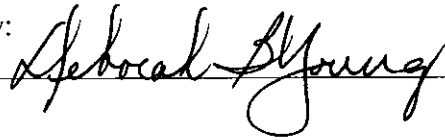
- Group 1: New Locations
- Group 2: Facilities owned by Prince George County, Virginia
- Group 3: Facilities owned by other Entities

Motion was made by Chair Tabb to conduct a Closed Session/Meeting to review Security including Cyber and Personnel Management. Secretary Young seconded the motion. Motion passed with Chair Tabb and Secretary Young agreeing. Closed Session/Meeting began at 10:10 am ending at 11:49 am according to Code of Virginia §2.2-3711. The open meeting was reconvened at 11:50 am with Chair Tabb and Secretary Young certifying that Security including Cyber and Personnel Management were the only topics discussed in the Closed Session/Meeting. Chair Tabb and Secretary Young acknowledged that to the best of their knowledge the meeting heard, discussed and considered (i) only public business lawfully exempted under FOIA and (ii) only such business matters identified in the motion to close the meeting.

Chair Tabb made a motion to reappoint Allan Richeson as the Director of Elections/General Registrar of Prince George County, Virginia for the term beginning on July 1, 2023 to June 30, 2027. Secretary Young seconded the motion. The motion passed.

Meeting Adjourned at 11:52 am EST.

Submitted on April 24, 2023 by:
Secretary, Deborah Young,



Approved By:
Chair, Barbara Tabb

