



**Electoral Board Meeting
February 8, 2024
Minutes**

Attendance

<i>Electoral Board</i>		<i>Public Participation</i>
Barbara Tabb		
Deborah Young		
<i>Registrar Office</i>		
Allan Richeson		
Emily Vinson		

Meeting was called to order at 2:00 pm EST by Barbara Tabb, Chair.

The Pledge of Allegiance was recited by all.

Public Comment opened; Public Comment closed. No Visitors.

Announcements by Chair Tabb:

- February 3, 2024 Boot Camp for Virginia City and County Electoral Boards Members was well attended with good interaction.
- Part 2 of Training for Virginia City and County Electoral Boards will include Provisional Votes, Canvass, and Risk Limiting Audit for half days.
- Reorganization of Electoral Board: Jodi Carden, Republican Representative and Vice-Chair officially resigned on January 18, 2024.

Purpose of Meeting: Code of Virginia

§24.2-107. Meetings; quorum; notice; account of proceedings; seal; records open to inspection. “The electoral board of each city and county shall meet during the first week in February of the year in which it is appoint officers of election pursuant to §24.2-115 and...”

§24.2-115. Appointment, qualifications, and terms of officers of election.

“Each electoral board at its regular meeting in the first week of February of the year in which the terms of officers of election are scheduled to expire shall appoint officers of election. Their...”

Election of Officers

Chair Tabb nominated Deborah Young for Secretary. The nomination was approved unanimously. Secretary Deborah Young nominated Barbara Tabb for Chair. The nomination was approved unanimously.

The Vice-Chair will be filled later after appointment of new board member.

Announcements by Director of Elections & General Registrar, Richeson

- Provided Documents:
 - Standards of Conduct for Election & Registration Officials
 - Ethical Standards for Election Administration
 - Bipartisan Working Group Issues Ethical Standards for Election Administration
- Officers of Elections:
 - List of Officers of Election were provided to the parties. It was noted that According to Virginia Election Laws, Article 5, Officers of Election, **Code §24.2-115**, Appointment, qualifications, and terms of election: “Each electoral board...The party shall file its nominations with the secretary of the electoral board at least 10 days before February 1 each year. The electoral board may appoint additional citizens who do not represent any political party to serve as officers....”
 - Table Top Training will be conducted for Chiefs, Assistant Chiefs, and Officers of Election the weeks of February 12, 2024 and February 19, 2024 for the March 5, 2024 President Primaries.

Meeting Adjourned at 2:44 pm EST.

Submitted on February 28, 2024

Secretary, Deborah Young, _____

Approved By:

Chair, Barbara Tabb _____
