

Chapter 63
ADDRESSING

Article I. In General

- Sec. 63-1 Purpose and intent; application.*
- Sec. 63-2 Definitions.*
- Sec. 63-3 Interpretation, administration and enforcement.*
- Sec. 63-4 Uniform System of addressing adopted.*
- Sec. 63-5 Master Street Directory of Prince George County.*
- Sec. 63-6 Address Grid Map of Prince George County.*
- Sec. 63-7 Premises Map of Prince George County.*
- Sec. 63-8 Process for approval.*
- Sec. 63-9 Premises address required for zoning or building permit.*
- Sec. 63-10 Violations; enforcement.*
- Sec. 63-11 Penalty.*
- Sec. 63-12 – 63-40 Reserved.*

Article II. Address Numbering

- Sec. 63-41 Determination of addresses.*
- Sec. 63-42 Addressing services provided by the Office.*
- Sec. 63-43 – 63-70 Reserved.*

Article III. Naming of Streets

- Sec. 63-71 Area wide street naming clearinghouse.*
- Sec. 63-72 Approval of proposed names; general naming*
- Sec. 63-72.1 Right of Way Abbreviations and Street-type definitions.*
- Sec. 63-73 Naming and renaming streets.*
- Sec. 63-74 Reassignment of numerical addresses.*
- Sec. 63-75 – 63-100 Reserved.*

Article IV. Display of Addresses

- Sec. 63-101 Posting of addresses required.*
- Sec. 63-102 Display of numbers.*
- Sec. 63-103 Posting of address numbers required for Certificate of Occupancy (CO).*
- Sec. 63-104 Display of street names.*
- Sec. 63-105 Additional displays of streets.*
- Sec. 63-106 Posting of street signs required for Certificate of Occupancy (CO).*
- Sec. 63-107 – 63-130 Reserved.*

Article I. In General

Sec. 63-1 Purpose and intent; application.

- (a) *The purpose of this chapter is to promote the general health, safety and welfare of the public. To these ends, the purpose and intent of this chapter are to:*

1. *Facilitate the response of adequate public safety services;*
 2. *Relieve conditions causing difficulty in locating properties and buildings for County agencies, the general public, and others; and*
 3. *Provide a uniform system of premises addressing for all properties and addressable structures throughout the County.*
- (b) *This chapter shall apply to all areas of the County.*

Sec. 63-2 Definitions.

As used in this chapter:

- (a) *"Address Grid Map of Prince George County" means the grid map, coincident with the Virginia Coordinate Grid System, 1983 datum, maintained in the Geographic Information System (GIS) Office, used to assign property addresses in Prince George County. The grid is a series of north-south and east-west intersecting lines on 500-foot intervals, with arbitrary values ranging from 0 to 25000 (west to east) and 0 to 25000 (north to south).*
- (b) *"Address plat" means a plat at one inch equals fifty feet scale supplied by a developer for addressing multifamily residential and commercial/industrial buildings.*
- (c) *"Addressable structure" means any permanent building used for human habitation or gathering or any commercial or industrial structure.*
- (d) *"Alley" means a right of way that provides secondary vehicle and service access to abutting properties that have frontage on one or more streets.*
- (e) *"Coordinator" means the Coordinator of the Geographic Information System (GIS) Office of the County, or his or her duly authorized agent.*
- (f) *"Frontage or service road" means a public or private right of way adjacent to a public street that is used as access to properties fronting such public streets.*
- (g) *"Industrial and commercial structures" means structures used for industrial or commercial purposes, including, but not limited to, wholesale, retail or service business activities, research and development activities, manufacturing, processing, warehousing and commercial offices.*
- (h) *"Institutional structure" means a building or structure which provides for governmental uses or public or private health, educational or recreational uses, such as park buildings or pools, schools, churches, libraries, hospitals, camp buildings and governmental administrative offices.*
- (i) *"Master Street Directory of Prince George County" means the official master listing of existing street names in Prince George County, with related information.*
- (j) *"Office" means the Prince George County Geographic Information System (GIS) Office.*
- (k) *"Person" means any individual, corporation, cooperative, partnership, firm, association, trust, estate, private institution, group or agency, or any legal successor, representative, agent or agency thereof.*
- (l) *"Premises address" means an address assigned to a property prior to construction.*
- (m) *"Premises Map of Prince George County" means a set of maps at 1:9600 (one inch equals 800 feet) scale, coincident with the County detailed base map, which shows*

- all addressable structures with their primary addresses, all named public and private roads, all major drainageways and waterbodies and all driveways.*
- (n) *"Primary access" means, in the case of single-family residential properties, the driveway. In all other cases, it means the entrance from the street that accesses the front or primary entrance to the structure.*
 - (o) *"Primary address" means the street address number assigned to an individual primary structure.*
 - (p) *"Primary entrance" means, in the case of single-family residential structures, the front door. For all other structures, it means the main doorway used for access to the structure, as shown on the address plat.*
 - (q) *"Rural area" means an area where, in general, lot sizes are larger than one acre and addressable structures are typically not near the named travelway.*
 - (r) *"Secondary entrance" means, in a residential building, an internal doorway to an apartment or condominium. In a commercial or industrial building, "secondary entrance" means either the doorway into an internal suite or the doorway into an external loading dock or staff or service entry.*
 - (s) *"Single-owner private access easement" means a private access easement serving more than one addressable structure where all such addressable structures are owned by one common owner, e.g. tenant houses on an estate subject to the rural addressing program. Property on a private road which has been subdivided, but on which lots have not been sold, shall not be considered a single-owner private access easement.*
 - (t) *"Street Name Map of Prince George County" means the official Street Name Map of Prince George County, being a one map set, updated and published annually, which shows the location of all named private and public roads and incorporated area boundaries and which includes a County-wide map at 1:50,000 scale.*
 - (u) *"Travelway" means the public or private right of way used for vehicular travel, including parking lots used as access for multifamily residential, commercial or industrial structures.*
 - (v) *"Urban area" means an area where, in general, lots sizes are less than one acre and addressable structures are typically near the named travelway.*

Sec. 63-3 Interpretation, administration and enforcement.

The Geographic Information System (GIS) Coordinator shall be responsible for the interpretation, administration and enforcement of this chapter and shall have the necessary authority to ensure compliance with this chapter, including the issuance of violation notices and any other appropriate action.

Sec. 63-4 Uniform System of addressing adopted.

A uniform system of developing and assigning addresses for premises is hereby adopted. All premises addressed shall be determined through a combination of a grid and frontage measurements. All addressable structures in the County shall be identified by reference to the uniform numbering system adopted by this section. This system shall be based on a grid system with local adjustments consistent with a frontage system. The system shall apply County-wide.

Sec. 63-5 Master Street Directory of Prince George County.

- a) *Street names listed in the Master Street Directory of Prince George County, on file in the Geographic Information System (GIS) Office, shall be the official names of such streets, unless officially changed by the Board of Supervisors in accordance with Sec. 63-73.*
- b) *The location of all existing named streets shall be shown on the Official Address Grid Map of Prince George County.*

Sec. 63-6 Address Grid Map of Prince George County.

The Address Grid Map of Prince George County shall be kept on file in the Geographic Information System (GIS) Office. The location of all existing named streets shall be shown on the Address Grid Map of Prince George County.

Sec. 63-7 Premises Map of Prince George County.

The Premises Map of Prince George County shall be kept on file in the Geographic Information System (GIS) Office. The location of all existing named streets shall be shown on the Premises Map of Prince George County.

Sec. 63-8 Process for approval.

The following process will be used for approval of new addresses, as applicable:

1. *The applicant shall submit proposed road names to the Planning Department;*
2. *The applicant shall receive notice from the Planning Department as to approved road names;*
3. *The applicant shall submit a plat with the approved road names listed to the Planning Department;*
4. *The Planning Department shall review and approve the plat for conformance with all federal, state, and local codes;*
5. *The applicant shall record the final approved plat showing approved road names with the Clerk of Circuit Court;*
6. *The applicant shall submit a scaled drawing of the property where he/she wishes to build, enlarge, or renovate a structure at the time of Building Permit, septic tank permit and/or well permit application. The site plan shall include the following information as determined to be necessary for address approval, in addition to all other federal, state, and local requirements:*
 - a. *The site plan shall be drawn to scale.*
 - b. *The plan shall show the complete outline of each proposed building at the location it is proposed to be built. The plan shall also show the actual size of the building to be erected.*
 - c. *The plan shall also show all existing structures located on the property and their exact dimensions.*
 - d. *The plan shall show all property lines. The plans shall also show the actual dimensions of the lot to be built upon.*
 - e. *The plan shall show all required property set back lines.*
 - f. *The plan shall show the exact location of all easements on the property.*
 - g. *The plan shall show all parking and driveways that access the property.*

- h. The plan shall show all other structures on adjacent lots within ten feet of the appropriate property line.*
- 7. The Geographic Information Systems (GIS) Office shall assign the official address to each structure.*

Sec. 63-9 Premises address required for zoning or building permit.

No zoning or building permit shall be issued for any addressable structure until the Coordinator has assigned the official premises address of such structure.

Sec. 63-10 Violations; enforcement.

- (a) Whenever the Coordinator determines that any person is in violation of any provision of this chapter, he or she may give notice, by certified mail with return receipt requested, of such violation to the person failing to comply with any such provision and order such person to take corrective measures as are necessary within thirty calendar days from the date of notification, as shown on the return receipt.*
- (b) If any person fails to comply with an order issued pursuant to this section, the Coordinator may initiate such action as is necessary to remedy the violation, including obtaining criminal warrants, applying to courts of competent jurisdiction for injunctive relief or any other appropriate action.*

Sec. 63-11 Penalty.

Whoever violates or fails to comply with any of the provisions of this chapter is guilty of a Class 3 misdemeanor.

Sec. 63-12 – 63-40 Reserved.

Article II. Address Numbering

Sec. 63-41 Determination of addresses.

The following procedures and processes are provided for the express purpose of determining addresses for premises.

- (a) Address Grid Map. The Address Grid Map of Prince George County provides for the establishment of unique primary addresses throughout the County by dividing the County into address ranges, from 0 to 25000 (west to east) and from 0 to 25000 (north to south). Such numbering system is coincident with the Virginia Coordinate Grid System, 1983 datum.*
- (b) Application of Grid to County. The Address Grid Map of Prince George County shall be applied to the Street Name Map of Prince George County. The actual address number range for each street segment shall be generated from the addressing grid. Final interpretations of the address grid and application to the Street Name Map rest with the Coordinator.*
- (c) Uniform Assignment of Street Numbers. Street numbers shall be uniformly assigned, with numbers increasing from north to south and west to east as shown on the Street Name Map of Prince George County. The Office shall determine the directional orientation of a street. Numbers on the north side of west-east streets shall be odd, and numbers on the south side of such streets shall be even. Numbers*

on the east side of north-south streets shall be odd and numbers on the west side of such streets shall be even.

- (d) Uniform Increments/Decrements. All addresses of premises issued on a given travelway shall have increment/decrement uniformly. All reasonable effort shall be made to have addresses uniformly increment/decrement with respect to addresses on the opposite side of a street.*
- (e) Use of Access Points. Primary addresses shall be assigned to the street from which the primary access originates. A premises address shall be determined numerically from the address range for the named street segment that the driveway serving the premises intersects. Whenever five or more premises or potential premises (vacant lots) are involved with a private lane, driveway or ingress/egress easement, except for single owner private access easements, a name shall be applied to such travelway as provided in this chapter, and all addressable structures accessing that main travelway shall be addressed from such travelway.*
- (f) Premises with Multiple Access Points. An addressable structure shall be addressed from the named travelway that provides primary access. Primary access shall be determined as the all-weather access by the shortest practical route.*
- (g) Corner Lots. The addressable structure on a corner lot shall be addressed based on the street providing vehicular access (a driveway). When the driveway intersects with more than one street, the Coordinator shall have the final determination of the most appropriate travelway on which to base an address. The Coordinator shall be guided by such factors as driveway distance and the street name towards which the house faces.*
- (h) Commercial, Industrial, Institutional and Multifamily Buildings.*
 - (1)Primary addresses.*
 - A. Commercial, industrial and institutional structures shall carry one unique primary address per distinct unit.*
 - B. Each primary entrance of a multifamily residential structure shall be assigned a unique street number per residential unit.*
 - C. The primary and secondary entrances to multifamily dwellings and commercial, industrial and institutional buildings shall be clearly identified on the address plat.*
 - (2)Secondary addresses.*
 - A. Individual units (businesses) within a commercial, industrial or institutional structure may be addressed using secondary unit numbers, regardless of interior and exterior access points. The Coordinator shall be responsible for assignment of the secondary addresses. Such assignment shall be made in accordance with this chapter and within thirty days of a request from a tenant or before occupancy, whichever comes first.*
 - B. Secondary unit numbers shall consist of three digits. For multi-story structures exceeding nine stories, four-digit numbers shall be assigned. In cases where basements require secondary addresses, the three-digit number shall begin with "0." The two right-most digits shall represent the unit number. The left-most digit shall represent the floor number (or the two left-most digits for four-digit assignments).*

- C. *For multifamily residential structures with units accessed directly from the primary entrance and/or stairway from the primary entrance, secondary numbering shall begin to the left side of the entrance-way and proceed sequentially in a clockwise direction from the commencement point.*
 - D. *For units accessed by interior hallways (e.g., shopping malls), secondary numbers shall be assigned with even numbers on the north and east sides and odd numbers on the south and west sides of interior hallways. The numbering sequence shall begin at the primary entrance.*
 - E. *For single-owner private access easements with more than one addressable structure, secondary numbers shall be assigned sequentially using every other number.*
- (i) *Temporary Addresses. Temporary addresses shall be available only for construction mobile home trailer offices and for similar purposes. Anyone desiring a temporary address shall execute an agreement with the Office that acknowledges that the address being provided is a temporary address to be used for not more than one year from the date of issuance.*

To obtain a temporary address, the applicant shall provide a small area map that contains the location of the temporary addressable structure, the nature of the temporary addressable structure and the vehicular path by which one can access the temporary addressable structure from the closest named travelway.

Sec. 63-42 Addressing services provided by the Office.

- (a) Maintenance and support of the Address Grid Map of Prince George County.
- (b) Maintenance, support and annual publication of the official Street Name Map of Prince George County.
- (c) Maintenance, support and bi-monthly publication of updated premises address maps.
- (d) Response to public inquiries for address confirmation.
- (e) Make available copies of all street name/premises address maps as requested under appropriate fee schedules.
- (f) Development and distribution of addresses of premises in accordance with this chapter.
- (g) Whenever an address is developed and assigned, providing of official notification to the following:

*Prince George County Department of Building Inspections
Prince George County Department of Economic Development
Prince George County Dispatch
Prince George County School Board Administrative Office
Prince George County Utility Department
Voter Registrar of Prince George County
Postmaster (Two)
Applicant (Two)*

Sec. 63-43 – 63-70 Reserved.

Article III. Naming of Streets

Sec. 63-71 Area wide street naming clearinghouse.

All County street names shall conform and be coordinated with the area wide street naming clearinghouse insofar as possible.

Sec. 63-72 Approval of proposed names; general naming

- (a) All proposed street names shall be reviewed by the E911 Coordinator for conformance with applicable sections of this chapter and these Codified Ordinances. If proposed street names are found to be in accordance with this chapter and these Codified Ordinances, the Office shall approve them.
- (b) No duplication of an existing or proposed street name in the County or cities, towns or counties adjoining the County shall be approved. Streets with the same name, but different street-type designation, shall be considered duplicates. The following are examples of duplicate names:

<i>EXAMPLE #1:</i>	<i>Willow Drive</i>	<i>Willow Court</i>
<i>EXAMPLE #2:</i>	<i>Green Haven Road</i>	<i>Greenhaven Terrace</i>

- (c) Street names shall not:
 - (1) Exceed twenty characters in length, excluding street-type designation;
 - (2) Contain hyphens, apostrophes or other non-letter characters;
 - (3) Exceed two words in length, excluding street-type designation;

- (4) *Contain directional prefixes or suffixes, except when it is desirable for the road providing the main entrance to a planned development to receive the name of the development, which name includes a directional prefix or suffix;*
- (5) *Duplicate more than one word in an existing street name, excluding street-type designation; or*
- (6) *Duplicate individual words within the same street name.*

The following are examples of the provisions of this subsection:

*EXAMPLE #1: Grey Dove Lane NOT DUPLICATES
 Grey Goose Lane*

*EXAMPLE #2: Brick House Court NOT DUPLICATES
 Farm House Court*

*EXAMPLE #3: Green Acres Lane ARE DUPLICATES
 Green Acres Drive*

EXAMPLE #4: Fox Fox Way NOT ACCEPTABLE

- (d) *Near duplications in spelling, confusing spelling or pronunciation (such as alliteration) or names that are phonetically similar shall not be approved. The following are examples of the provisions of this subsection:*

*EXAMPLE #1: Katherine Court ARE DUPLICATES
 Catherine Court*

*Ashburn Parkway ARE DUPLICATES
 Ashburn Way*

EXAMPLE #2: Reworked Railway Road NOT ACCEPTABLE

*EXAMPLE #3: Great Court SOUND-ALIKE
 Grade Court NOT ACCEPTABLE
 Grate Court*

*Parakeet Court SOUND-ALIKE
 Park Heat Court NOT ACCEPTABLE*

- (e) *Except for cul-de-sacs or dead-end roads, circles or terraces and squares, streets continuing directly through an intersection shall retain the same name if the offset distance between centerlines is fifty feet or less. However, where divided rights of way are crossed, the Office shall make determinations on a case-by-case basis.*
- (f) *Proposed street names for major arterial roads accessing multiple developments shall not duplicate the project name of any singular development.*

- (g) *Compass points, such as north and south, shall not be used in street names, except when the street is to be named for the project in which it is located, provided that all other provisions of this chapter are complied with.*
- (h) *Only public and private rights of way accessing three or more properties or addressable structures shall be named. Addressable structures served by rights of way serving less than three properties or addressable structures, or such single-owner private access easements that are not named, shall be addressed using the name of the travelway from which the right of way or single-owner private access easement originates.*

Any single-owner private access easement previously named may have such name removed upon the request of the owner. Requests for naming, or removing names from, single-owner private access easements shall be submitted in writing to the Office. Addresses for addressable structures on single-owner private access easements for which the owner requests either a name or the removal of a name will be assigned or reassigned in accordance with the provisions of this chapter.

- (i) *Street-type designations (court, road, etc.) shall be assigned by the Office and shall not be incorporated in street names. Street-type designations which appear on the plats or plans prior to assignment may be voided or changed. The following is an example of this provision:*

<i>EXAMPLE #1</i>	<i>Wilson Court Road</i>	<i>NOT ACCEPTABLE</i>
	<i>Applelane Drive</i>	<i>NOT ACCEPTABLE</i>

- (j) *A service or frontage road shall carry a unique name separate from the street that it serves.*
- (k) *Articles (the, a, an) shall not be used in street names. The following is an example of this provision:*

<i>EXAMPLE #1</i>	<i>The Wildlife Road</i>	<i>NOT ACCEPTABLE</i>
-------------------	--------------------------	-----------------------

- (l) *The words "old" and "new" shall not be used in street names when they precede a street name which exists in the County or cities or towns adjoining the County. The following is an example of this provision:*

<i>EXAMPLE #1</i>	<i>Old Catoctin Lane</i>	<i>NOT ACCEPTABLE</i>
-------------------	--------------------------	-----------------------

- (m) *Street names duplicating facilities or geographic locations shall not be approved. The following is an example of this provision:*

<i>EXAMPLE #1</i>	<i>Tennis Court</i>	<i>NOT ACCEPTABLE</i>
	<i>Bowling Alley</i>	<i>NOT ACCEPTABLE</i>

- (n) *Street names that are deemed offensive shall not be approved.*

- (o) *The use of commemorative names shall be reserved for the Commonwealth of Virginia in naming primary State highways. However, first or last names of individuals may be used as street names where all other street naming criteria are met and the name does not duplicate an existing or approved street name.*

Sec. 63-72.1 Right of Way Abbreviations and Street-type definitions.

The following list of official standardized right of way designations shall be applied throughout the County. Streets must meet the definition requirements for a street type in order to receive that designation. Right of way designations shall be abbreviated using standard abbreviations contained herein on all street name signs and on plans and plats.

<i>Abbreviation</i>	<i>Street Type</i>	<i>Street Type Definition</i>
<i>AVE</i>	<i>Avenue</i>	<i>Any row divided by a landscaped center island</i>
<i>BLVD</i>	<i>Boulevard</i>	<i>Any row divided by a landscaped center island</i>
<i>CIR</i>	<i>Circle</i>	<i>A non-arterial row that either begins and ends on the same row or that circles back onto itself. Length is of no consideration.</i>
<i>CT</i>	<i>Court</i>	<i>Any single cul-de-sac or permanent dead-end row.</i>
<i>DR</i>	<i>Drive</i>	<i>A continuous row 1,000' in length that continues on to an intersecting row</i>
<i>HWY</i>	<i>Highway</i>	<i>A designation Federal or State primary right of way (row)</i>
<i>LN</i>	<i>Lane</i>	<i>A named private access easement.</i>
<i>PKE</i>	<i>Pike</i>	<i>A designation Federal of State primary row</i>
<i>PKWY</i>	<i>Parkway</i>	<i>Any row divided by a landscaped center island</i>
<i>PL</i>	<i>Place</i>	<i>Any cul-de-sac or dead-end row from which another row originates.</i>
<i>PLAZA</i>	<i>Plaza</i>	<i>A commercial or industrial parking lot or travelway that also serves as access for the development, regardless of the number of entrances. This designation may be used only as determined by the Office where multiple buildings and/or units are served and where it is not practical to assign addresses from the street due to layout.</i>
<i>RD</i>	<i>Road</i>	<i>A rural row.</i>
<i>SQ</i>	<i>Square</i>	<i>A condominium, townhouse or apartment travelway or parking lot that also serves as access for the development.</i>
<i>ST</i>	<i>Street</i>	<i>A continuous row at least 1,000' in length that continues on to an intersecting row</i>
<i>TER</i>	<i>Terrace</i>	<i>A condominium, townhouse or apartment travelway or parking lot that also serves as access for the development.</i>
<i>TPKE</i>	<i>Turnpike</i>	<i>A designation Federal of State primary row</i>
<i>WY</i>	<i>Way</i>	<i>Any row less than 1,000' in length that connects two separate rows. The row shall be no more than one block in length.</i>

Sec. 63-73 Naming and renaming streets.

The Board of Supervisors may, by resolution duly adopted, give names to or change the names of streets, roads and alleys in the county. Such names shall take precedence over any other designation, except those primary highways conforming to Code of Virginia, § 33.1-12, and shall be employed in making reference to property abutting thereon.

State law reference: Naming of streets by county, Code of Virginia, § 15.2-2019.

Sec. 63-74 Reassignment of addresses.

The County Administrator may, from time to time as is necessary to facilitate the response of adequate public safety services, reassign numerical addresses of structures to come into conformity with this chapter. Such assignments shall take precedence over any other designation and shall be employed in making reference to property abutting thereon.

Sec. 63-75 – 63-100 Reserved.

Article IV. Display of Addresses

Sec. 63-101 Posting of addresses required.

- (a) *The owner, occupant or person in charge of any structure to which an address has been assigned shall affix the number in a conspicuous place as set forth in this article.*
- (b) *It shall be the duty of such owner, occupant or person in charge of the structure to remove any different number that might be mistaken for or confused with the address assigned to the structure.*
- (c) *All single-family structures shall have the correct address posted at the entrance to the property as provided for in this article, and where it will be clearly visible to persons or vehicles approaching the structure from either direction. Structures that are less than fifty (50) feet from the street or private access road are not required to post the address at the entrance to the property, but shall be required to display the address on the structure in compliance with all other requirements of this chapter.*
- (d) *Multiple single-family structures that are accessed by the same entrance shall have all the addresses posted at the entrance to the property and on the structures themselves. This is applicable to apartments, condominiums, manufactured and mobile home parks.*
- (e) *In subdivisions that require or provide for uniform color, design and placement of mailboxes, the Coordinator may allow a variance in the size and color of numbers.*
- (f) *In cases where more than one commercial structure has a single access, the principal address shall be displayed on the major ground sign and the internal addresses displayed on the structure to which it applies.*
- (g) *Manufactured home lots shall be plainly staked off and marked. The principal address shall be displayed on the major ground sign for the park and the internal addresses displayed on the structure to which it applies. On internal roads within a park, address ranges shall be posted on a sign showing which direction the ranges are located in the park.*

- (h) *Trailer park and trailer camp lots shall be plainly staked off and marked. There shall be posted and maintained in a conspicuous place on each trailer lot a number so that each trailer lot may be easily identified.*

Sec. 63-102 *Display of numbers.*

- (a) *All addresses shall be legible and shall be large enough to be seen easily from the street or private access road. Each number shall be a minimum of four inches tall with a stroke width of at least one-half inch, reflective and on a contrasting background.*
- (b) *Addresses shall be numerals (e.g. 15579). Number shall not be spelled out (e.g. fifteen thousand five hundred seventy nine).*
- (c) *Numbers shall contrast with the background. Dark lettering over a light background provides the best visibility.*
- (d) *Numbers shall be posted in an area not subject to coverage by vegetation. Posting areas shall be maintained regularly to ensure that numbers are visible.*
- (e) *Structures that are located more the fifty (50) feet off the road shall have the address number located at the entrance to the access point, but separate from the mailboxes.*
- (f) *If more than two structures are addressed on a road, each driveway shall be posted (with a directional arrow if needed) with its own address number.*

Sec. 63-103 *Posting of address numbers required for Certificate of Occupancy (CO).*

A Certificate of Occupancy (CO) for any structure erected or repaired shall be withheld until the permanent and proper numbers have been affixed to such structure in accordance with the requirements of this chapter.

Sec. 63-104 *Display of Street Names*

- (a) *The owner, agent, or developer of new roads or lanes shall install street signs indicating the approved name of the street.*
- (b) *All street names shall be legible and shall be large enough to be seen easily. Each letter shall be a minimum of four inches tall with a stroke width of at least one-half inch, reflective and on a contrasting background.*
- (c) *Public streets signs shall be green.*
- (d) *Private street signs shall be blue.*
- (e) *All street signs and poles shall be purchased in accordance with County specifications. Specifications shall be available on the County website and in the County Utilities Department.*

Sec. 63-105 *Additional display of streets.*

The owners, agent, or developer of new roads shall install temporary street signs indicating the approved name of the street while the street is under construction. Specifications for the signs shall be approved by the Coordinator, but shall be legible and large enough to be seen easily.

Sec. 63-106 *Posting of street signs required for Certificate of Occupancy (CO).*

A Certificate of Occupancy (CO) for any structure erected or repaired shall be withheld until the permanent and proper street signs have been installed on the road in accordance with the requirements of this chapter.

Sec. 63-107 – 63-130 Reserved.

BE IT FURTHER ORDAINED That the Board of Supervisors of the County of Prince George this 7th day of November, 2007, does hereby enact the following amendment to “The Code of the County of Prince George, Virginia”, Chapter 70 entitled “Subdivisions”, Article V. entitled “Streets and Roads” by repealing Section 70-225, entitled “Names”; and Section 70-226. entitled “Identification signs.” a follows:

Adopted by the Board of Supervisors on November 7, 2007, and becoming effective upon adoption.