

County of Prince George, Virginia



FY2012-2013 Adopted Budget June 12, 2012



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**County of Prince George
Virginia**

For the Fiscal Year Beginning

July 1, 2011

Linda C. Sanborn Jeffrey R. Enos

President

Executive Director

COUNTY OF PRINCE GEORGE, VIRGINIA



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BOARD OF SUPERVISORS

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Henry D. Parker, Jr.
William A. Robertson, Jr.
Jerry J. Skalsky

June 22, 2012

The Honorable Henry Parker, Chairman
The Honorable Jerry Skalsky, Vice Chairman
The Honorable Alan Carmichael
The Honorable William Gandel
The Honorable William Robertson

Dear Chairman Parker and Members of the Board of Supervisors:

I am pleased to submit to you the Adopted Budget document contained hereto for the 2012-13 fiscal year.

The Budget is submitted to assist the Board of Supervisors in making policy decisions that are geared to meet the challenges of a growing community, as well as lend itself to public scrutiny through input from taxpayers and the media. The Budget is also designed to incorporate extensive financial controls and pursue goals of efficiency and effectiveness by balancing short-term and longer-term community interests.

Ultimate approval of the annual Budget is seen as the most important action taken by the Board of Supervisors. The Budget serves as a financial roadmap for what programs and services are offered in Prince George County.

The Budget is balanced in accordance with State code and is proposed to reflect accurate revenues and expenditure projections with the best information that is available at the time of presentation. Furthermore, it is proposed to continue providing a high level of service to the citizens and businesses of Prince George County without unnecessary assessments.

General Information

Recognition for Good Financial Management:

In July of 2011, Prince George County was one locality of 50 in the state of Virginia to be selected to receive the prestigious Distinguished Budget Presentation Award. The award comes after three years of preparation and is expected to be achieved on an annual basis for years to come.

In addition, Prince George County had its bond rating increased to AA in December, 2011 by Fitch Ratings. This was seen as a testimony of financial integrity and strength in the way the County had handled its financial affairs in recent years. It also bucks a national trend where many localities have seen their bond ratings drop because of financial insolvency.

Census Numbers Show Increase. but There May be More...

According to the Weldon Cooper Center for Public Service, Prince George County currently has 35,725 people. This is the latest number reported from the 2010 Census. Prince George County has put plans into motion to appeal the findings of the Census because it is believed that over 3,000 residents in and around Fort Lee have been undercounted. The reported Census number is an increase over the 2000 Census by 2,601 people.

Business Investment Getting Worldwide Attention...

In the fiscal year 2011-2012, Prince George County has seen significant development compared to the national economy.

Crosspointe Centre continues to lead the way as Rolls-Royce increases the employee count and machining capability at the first facility and plans are underway for a second building. With a \$12 million investment, the Commonwealth Center for Advanced Manufacturing began construction with a completion target date of September 2012. Governor Robert McDonnell has been marketing this site in our community to a worldwide audience during numerous official visits. Each year, Governor McDonnell attends the International Air Show and personally talks with potential suppliers and vendors for Rolls-Royce. This effort will pay dividends down the road as Crosspointe Centre is highlighted as the premier location for aerospace advanced manufacturing.

In addition, Independence Place with 232 units, opened to supply short term housing needs for those in the military, university students and families in transition. Bud's Inn at the Chester Plantation reopened their doors to a world of opportunity as tourism looks to regain momentum. And, Gateway Green Energy has announced a proposed 168 MW natural gas fired power plant adjacent to Southpoint Business Park projected to be opened April 2014. The economic future looks bright for Prince George County.

A total number of 16 businesses are located at the park to shore up the tax base and employment numbers for the County. Prince George continues to have an unemployment rate below the national average at 7.2% for December.

BRAC drawing to a close, but another may be on the way .

Prince George was very fortunate to have been the recipient of the Defense Base Closure and Realignment Commission (BRAC) of 2005. Billions of federal dollars were invested in Fort Lee and the spinoff of that investment generated jobs and tax revenue for the County.

The building wave has slowed down dramatically and is expected to wind down in FY '13. However, President Obama has announced plans for a new round of BRAC that could further impact Prince George in a positive way.

The daytime population at Fort Lee is estimated to be over 46,000, which increases the demand for services from County government, especially in the area of education.

Investment in Capital Project . . .

The Board of Supervisors has chosen in recent years to upgrade the infrastructure in Prince George County to further enhance the quality of life for its citizens.

In 2011, the new Prince George Library and a renovated Bland Building were opened. In 2012, the new Animal Services Center and Recreation Access Road to the Appomattox River Regional Park are scheduled to be completed.

The Board of Supervisors also authorized the Parks and Recreation Department to make investments in Sports Tourism by upgrading several of the baseball fields. Numerous tournaments are expected in 2012 which will draw people into the community with the intention of increasing hotel occupancy, retail sales and food sales for Prince George County businesses. This is anticipated to increase sales taxes and meals taxes for County coffers.

A lease agreement with the Public School Division will unveil the opportunity in 2012 for the Parks & Recreation Department to relocate its offices to the Old North Elementary School. This will also increase the opportunity for additional programming and more centralized registration for our citizens.

The Board of Supervisors also gave the Public School Division permission in 2011 to use end-of-the-year funds to upgrade facilities at Walton Elementary School.

The Planning Effort, Six Months at a Time . . .

Local government administrators use various models in leading the planning effort for their localities. The current Administration is using a Six-Month model which defines the projects for each department and tracks the progress monthly and at the end of the six-month period.

There is also focus on updating the County's Comprehensive Plan and creating a master plan for recreation. There is also a request to ask the Industrial Development Authority to fund a long-range study for economic development and tourism.

Recent Accomplishments, Long Term Effects . . .

Through the direction of the Board of Supervisors, County Staff has been able to point to numerous accomplishments over the last several months that bode well for our citizens and employees. They include:

1. Started a Business Roundtable for business retention.
2. In the process of installing new financial software to improve all functions of government.
3. Strengthened the communications with volunteer Fire & EMS personnel.
4. Instituted 'Bring Your Child to Work Day' to enhance relationships between employees and their families.
5. In the process of installing a new online registration system for Parks & Recreation.
6. In the process of completing a Space Study for the Human Services Building.
7. In the process of finalizing a plan for use of the Old Carson Elementary School by the Carson Volunteer Fire Department.
8. Implemented a new software program for builders and contractors.
9. Advanced the accreditation process for the Police Department.
10. Held first 'Bicycle Rodeo' in Branchester Lakes subdivision.
11. Had 16 neighborhoods participate in 'National Night Out' activities.
12. Improved the joint investigative process for Child Protective Services.
13. Improved the identification and reporting of child abuse and neglect by First Responders.
14. Revised the Communication Plan for external communications, especially in time of major storms.
15. Opened the first Farmer's Market with financial assistance by the Farm Bureau.
16. Initiated the establishment of Prince George Promise Youth Program.
17. Established an Employee Wellness Program.

General Assembly Handing Down More & More Mandates . . .

In this time of economic challenges for all localities in Virginia and their citizens, the General Assembly continues to consider handing down more unfunded mandates.

At the time of this presentation, the General Assembly is considering bills or has taken action in the past to:

- Change the rate structure for the Virginia Retirement System.
- Change or eliminate the Business/Professional/Occupational License (BPOL) fee.
- Change or eliminate the Machinery & Tools tax.
- Shift the burden of payment for the Line of Duty Act to localities.
- Transfer collection of revenue from certain court fines to the State.
- Reduce State funding for Comprehensive Services Act.
- Reduce funding through the Compensation Board.
- Reduced education funding through the Composite Index.

All of these actions would reduce revenue and increase expenses for Prince George County. **County**

Debt Well Within Manageable Limits...

In 2011, the Board of Supervisors authorized the prepayment of \$15,325,529 of County debt and \$1,567,712 of Utility debt for a total fiscal year 2012 savings of \$1,076,522. That action not only led to the County receiving a boost in its Bond Rating, but it also reduced the County's overall debt to manageable limits.

County debt is incurred to receive funding for long-term capital projects, not daily operations. County-wide Debt Service payments, which are 15 percent of the Budget expenditures, are proposed to be \$96,676 less than FY '12.

Debt is broken down into four categories: County, Economic Development, School and Utilities. Utilities and Economic Development have specific revenue streams which support debt related to these activities. County and School debt are supported by the General Obligation of the County and relies completely on the tax dollar.

	Debt Service Payment			
	Outstanding Debt (As of 12/31/2011)	FY'13 (Budgeted)	FY'12 (Budgeted)	FY' 11 (Actual)
Utilities	\$1,491,730	\$258,139	\$254,370	\$1,685,170
Economic Development	\$7,280,000	\$386,450	\$385,000	\$8,050,276
County	\$18,364,377	\$2,816,469	\$2,890,460	\$3,171,693
Schools	\$31,258,333	\$4,059,458	\$4,083,593	\$12,593,222

Budget Information

Highlights...

The FY 12-13 Budget is prepared based on the following assumptions:

- Mandated increases are imposed by the General Assembly for the Virginia Retirement System.
- Increases are projected for employee health insurance.
- Revenue from Fort Lee contractors projected to reduce by 60 percent. --Real estate assessments are generally flat because of slow market activity.
- Department of Economic Development is self-supportive through revenue received by Meals Tax.
- Public School Division MOU is fully funded.
- New sources of revenue are needed to balance the budget or Fund Balance above County policy will be completely raided. A third option would be to consider cutbacks in personnel and/or various programs.

The total County Budget adopted is \$102,109,074, which is 2.67 percent greater than the Budget document adopted for fiscal year 2012. The General Fund Budget is \$46,071,561, which is 1.22 percent more than the adopted amount for fiscal year 2012.

Expenditures

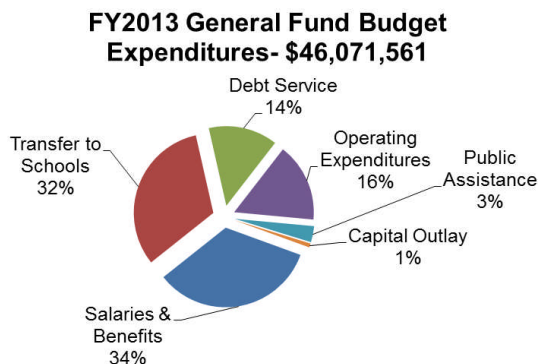
General Fund

General Fund expenditures are proposed with four ideas in mind:

- (1) That citizens would not see a cutback in services and vital programs in departments and agencies that report to the Board of Supervisors;
- (2) Personnel would continue to be reviewed to increase efficiency and productivity;
- (3) That Staff would tie expenditures to goal-setting in moving toward Performance Based Budgeting techniques.
- (4) The proposal would be a true estimate of expenditures based on the information that is available at the time of presentation.

General Fund expenditures for FY '13 are proposed at a level of \$555,216 more than FY '12, due to heavy increases in the local transfer to the school system and increases in benefit costs for employees and volunteer fire and rescue personnel. This equates to an increase of 1.22 percent from FY '12.

Some departments and agencies will experience reductions as a result of good accounting principles and moving expenditures into proper line items. This includes transferring some items between and among departments and agencies and doing some good financial "housekeeping" to make the Budget document less confusing and cumbersome to understand.



The largest General Fund expenditure continues to be in employee salaries and benefits, which for FY '13 is 34 percent of the Budget. The number of employees has been reduced in the Position Control Chart as of June 12 by 3. for FY '13, and several other positions are proposed to be consolidated or left vacant and unfunded.

Salaries for FY '13 are proposed at \$11,302,232.16, which is \$555,425.47 less than FY '12. This was accomplished through personnel retirements, departures and consolidations.

The elimination of the full-time position of Coordinator for the Comprehensive Services Act was adopted through this budget process, and those responsibilities will be absorbed by an employee in the Department of Human Services.

Three positions were eliminated in April pertaining to the privatization of the convenience station sites, and a supervision position for the convenience station will be eliminated as of June 30, 2011.

The position of Deputy Director of Fire & EMS has been eliminated and a full-time collections representative for ambulatory billing was added. This would also eliminate the contracted service, currently with Intermedix, for handling ambulatory billing. In addition, a part-time position has been added to coordinate Emergency Management activities and would be afforded totally through grant funds.

Other departments will have personnel shifted around, which includes the creation of the Department of Community Development and Code Compliance and GIS merging with Information Technology. Also proposed is a part-time position within the Commissioner of the Revenue's office.

General Assembly actions effected employee rates for the Virginia Retirement System. Legislation requires that employers pass on 5% of the required contributions to be passed on to employees in the next five years. Localities had a choice to implement immediately or phase-in the shift in contributions. The Board adopted an implementation phase of 1% for Fiscal Year '13. Also the legislation required a salary increase to offset the retirement contribution pushed to employees. The

FY'13 budget includes a 1.5% salary increase to offset the increase retirement contribution.

The County changed health and dental insurance companies effective June 30, 2012. An additional \$218,880 is appropriated to cover the rising costs of claims.

An additional \$27,861 is appropriated to cover increased expenses in Group Life Insurance over FY '12 levels.

The proposed Budget does not include funds for bonuses merit increases for employees. Administration would like to revisit that possibility at the end of the year following the closing of the books and the formal report by the auditor for FY '12.

All traditional contributions to outside agencies and organizations have been eliminated in except for those related to Fire and Rescue, regional planning and economic development for a savings of \$30,497.

The local transfer to the Public School Division is 32.1 percent of the Budget for FY '13. The Memorandum of Understanding between the Board of Supervisors and the School Board, called for an increase in the local transfer of \$87,676. The Board adopted as part of the FY '13 budget an increase of \$1,364,676 which is \$14,803,254. This is a 10.15% increase over the FY '12 budgeted transfer.

In addition to the local transfer, the Public School Division receives \$4,059,458 in debt payments for construction and renovation incurred over the years.

An increase of \$41,928 for a total of \$76,608 is budgeted in the Fire & Rescue Administration Budget for part-time staffing to correct underfunding of that line item in the past.

Volunteer fire and rescue companies will receive a combination of \$1,056,887 from direct County contributions and those distributed by the Fire & Rescue Administration Budget. This amount is partially comprised of an estimated \$387,587 distributed through Fire & Rescue Administration, \$207,750 in contributions to fire companies in the form of Fire Company budgets, which is \$3,645 more than FY'12. An estimate of \$80,000 will be appropriated equally to the Fire Companies in the Fall of 2012 for Fire Programs Funds. The County is also funding \$216,550 in debt service for Fire & Rescue equipment and \$40,000 is budgeted to cover the unfunded mandate by the General Assembly for coverage for the Volunteer Fire & EMS and Auxiliary Police relative to the Line of Duty Act.

The Length of Service Awards Program (LOSAP) is a benefit provided to fire volunteers for length of service to the County. The fund is budgeted based on an actuarial study and is administered by Hometown Insurance Agency. The contribution budgeted for FY'13 is \$125,000.

	Fire Rescue Admin Budget	Contributions to Fire Companies	Fire Programs Funds	Debt Service	Line of Duty	LOSAP	Total
FY10-11 (Actual)	387,587	198,689	89,917	220,504	-	125,000	\$1,021,697
FY11-12 (Budgeted)	387,587	204,105	91,118	216,546	21,669	125,000	\$1,046,025
FY12-13 (Budgeted)	387,587	207,750	80,000	216,550	40,000	125,000	\$1,056,887

Related to general operating expenditures, which is 16 percent of the Budget, each department and agency was scrutinized and spending proposals were justified in keeping with their goals and long-range planning. Highlighted areas include:

- Budgeted are increases in electricity at five percent and heating at 11 percent for all County buildings, which will add the new library, renovated police station, Old North Elementary School and the Animal Services Center to the list of properties for FY '13.
- Services by the County Attorney are to be expanded to consolidate current outside legal cases.
- Continued investment is budgeted for technology, which would include the implementation of Pictometry in the Assessor's Department and upgrades to hardware, software and servers.

Contributions are budgeted for both Riverside Regional Jail and Crater Youth Care in the amount of \$2,193,512, which is a \$165,907 increase as a result of underfunding the line item in FY '12.

More and more claims are being filed for Public Assistance programs through the Department of Social Services, which is three percent of total Budget expenditures. Increases are budgeted to cover expenses related to the Comprehensive Services Act and technology investments to expedite the process for claims management. Additional funds for CSA claims are budgeted to increase \$141,500 to \$865,000, a 20 percent increase.

Local spending in the Social Services budget is budgeted at \$651,690, an increase of \$63,021, which includes possible matching funds for a vehicle and additional funding for legal services.

Maintenance Priorities	Amount
TNT Extrication Tool Refurbish	\$71,000
B&G Vehicle	\$22,000
Facility Concrete Repairs	\$20,000
Facility Painting	\$60,000
Company 1 Doors and Floors	\$15,000
Facility Power Washing	\$10,000
Parking Lot Seal Stripe	\$30,000
Facility Landscaping	\$10,000
Lawnmower	\$12,000
Total Appropriated from Fund Balance	\$250,000

The County is in dire need to begin a maintenance schedule for its buildings and grounds. County staff has identified projects that are classified as repairs and maintenance. The following projects have been placed in the recommendations of the FY'13

budget to be funded with a one-time transfer from fund balance in the amount of \$250,000. \$50,000 is budgeted to upgrade the phone system in the courts building and is funded through interest earned on capital investments.

Revenues

General Fund

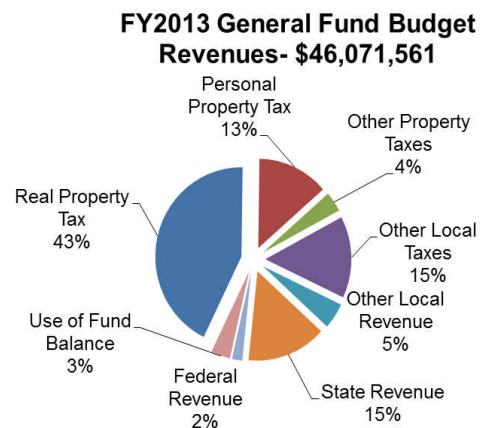
Revenue projections for FY '13 are budgeted to balance expenditures with four ideas in mind:

- (1) A drop-off in revenue from contractor licenses at Fort Lee.
- (2) Low market activity sets the assessment potential for real estate to be relatively flat or show a decline.
- (3) Building permit activity is not projected to increase.
- (4) Additional revenue sources are needed to cover these shortfalls or severe cuts will be necessary in personnel and/or services.

General Fund revenue is estimated at \$46,071,561, an increase of \$555,217 from FY'12. The increase is due to the increased local transfer to the schools of \$1,364,676.

The BRAC projects at Fort Lee are close to completion, which will reduce the estimated revenue in license fees to \$400,000, or \$600,000 less than in FY '12.

Real estate revenues are projected to drop by \$209,332.



General Fund Revenue	
FY13 Budget	\$46,071,561
FY12 Budget	\$45,516,345
FY11 Actual	\$47,006,382
FY10 Actual	\$46,568,442

Little or no activity in the residential building market is estimated to have a negative impact of \$164,350 in building permit fees.

Fines and forfeitures are estimated to increase by \$70,000 through increased Selective Enforcement.

The Board adopted an increase in the Personal Property Tax rate from \$4.00 to \$4.25. This is the first increase since 1995 and is estimated to generate \$331,554.

An ordinance to allow the pro-ratio of personal property taxes was adopted to begin in January,

2013. New software investments have made this possible. Half-year estimates are \$274,869 for FY '13.

Proposed was an ordinance that would allow Prince George County to collect a tax on the domestic consumption of heating fuel. This tax was originally estimated to render \$175,000. After much research, the yield from the tax was expected to be around \$20,000. The proposal for this new tax was denied by the Board of Supervisors during a public hearing held in May of 2012.

Remaining taxes and fees are projected to stay at FY '12 levels. Funding from the State Compensation Board is budgeted at FY '12 levels, little change occurred as a result of General Assembly action.

Public Utilities

The Public Utilities department is self-supported and operates as a proprietary fund by charging fees for services rendered in an amount great enough to cover its own expenses. Each year the County reviews the utilities fees to ensure that the on-going fees are enough to cover the continuity of its operations.

Fiscal Year 2013 budgets an increase of \$77,252 from the FY'12 budget. This increase is due to the increase in capital project expenditures planned for FY'13.

\$440,000 is budgeted for special projects related to the inflow and infiltration upgrades and replacement of undersized water lines throughout the County.

No rate increases were adopted.

Special Accounts & Funds

Riverside Criminal Justice Agency is a self-supportive fund which relies on a state grant in the amount of \$633,234 and local funding from the three participating jurisdictions, Hopewell, Surry and Prince George totaling \$180,817. Remaining funds in the budget are provided by client fees for services to make a total budget of \$861,216. Prince George is the fiscal agent for Riverside Criminal Justice Agency and includes the Agency in the County-wide budget.

An increase of \$44,373 is budgeted for FY'13 due to the State Aide Reduction to Localities. In past years, the Agency had funds available to cover the reduction without passing on the increase to the participating localities. FY'13 is the first year that RCJA has passed on this reduction.

Prince George County is also the fiscal agent for Adult Education. Adult Education is a separate fund and is fully supported by state grants and client fees. Prince George County does not directly give to this fund. The budget for Adult Education is heavily reliant upon the actions of the General Assembly and is passed in the first quarter of the next fiscal year.

Economic Development is fully supported by Meals Tax charged in the County. FY'13 is the

first year the Economic Development fund fully relies on the Meals Tax to pay for all operations and debt service expenditures. The total budget is \$901,534 and receives \$171,000 from the General Fund for Machinery & Tools Tax rebates that are taken in by the General Fund and paid out by the Economic Development fund.

The FY'13 adopted budget includes the transfer of a part-time Office Associate to Full-Time status and provides for 50% support of a special projects coordinator to assist with the oversight of special business projects around the County.

The Department of Economic Development will pay \$386,450 in debt related to the construction at Crosspointe Centre and \$20,000 for a vehicle.

The FY'13 budget includes funding Virginia's Gateway Region at \$30,479 to continue marketing outreach for potential new businesses.

The Tourism Fund is supported by a local lodging tax charged to hotel inhabitants in the County. Of the five percent tax, two percent remains in the General Fund and the remaining three percent is transferred to the Tourism Fund which is specifically designated to promote Tourism activity in the County.

The FY'13 budget projects \$275,000 in revenue from this tax to be specifically dedicated to the Tourism Fund and allows for the County's annual contribution of \$32,500 to Petersburg Area Regional Tourism; \$13,750 for the County's annual contribution to the Prince George Historical Society which is 5% of the funds transferred into the Tourism fund, plus an additional \$40,000 for asbestos abatement and renovations to the old Clerk's Office; \$159,189 is dedicated to paying for debt service on the 1-95 Exit 45 water system; \$2,000 for a part-time field supervisor to assist with weekend baseball tournaments and \$3,380 for the County's website maintenance.

All of these activities have been deemed to promote Tourist activity in the County and have proven to be eligible expenses per the guidelines set forth for collecting a local lodging tax.

Fund Balance

Fund balance as of June 30, 2011 was \$17,015,504. Since June 30th, the County has appropriated \$205,000 for vehicle purchases in the sheriff and police departments, \$233,522 for County carry forwards as a result of open purchase orders, grants and other dedicated revenue sources, \$136,900 for Comprehensive Services Act budget overruns and \$228,490 for Walton Elementary office renovations, school bus replacement and roof repairs. This left a balance of \$16,211,592.

Financial Policies adopted by the Board of Supervisors require a reserved fund balance equal to 15% of combined County, School and Debt expenditures. 15% of the FY '11 expenditures is \$15,533,669 for an unreserved amount of \$677,923.

Conclusion

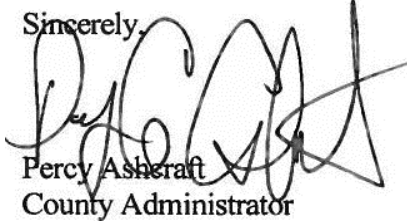
The Budget for FY '13 is adopted and balanced in accordance with State financial principles and those policies adopted and adhered to by the Board of Supervisors.

Budget highlights include:

- Reduction of \$600,000 in estimated revenue from license receipts from BRAC projects on Fort Lee. Reduction of 3 positions on the Position Control Chart and reconfiguration of other positions that nets \$555,425.47 in savings.
- Includes additional funds to cover increases in Group Life Insurance.
- Funds the Public School Division at \$14,803,254, which is \$1,277,000 above the amount required by the Memorandum of Understanding between the Board of Supervisors and School Board.
- Funds \$4,059,458 in debt retirement for Public School Division projects.
- Funds volunteer programs at \$1,056,887, which includes direct contributions from the County; funds through the Department of Fire & EMS budget; and special programs such as Line of Duty Act and Length of Service Awards Program.
- Increases funding for the Comprehensive Services Act to \$865,000, a boost of \$141,500 from FY '12 levels.
- Budgets \$250,000 to start a program of annual maintenance for County buildings and properties to increase the longevity of their operations.
- Budgets a \$209,332 reduction in revenues from Real Estate assessments.
- Budgets a decrease of \$164,350 in building permit fees.
- Adopts an increase in the Personal Property Tax rate from \$4.00 to \$4.25, which generates an additional \$331,554.
- Adopts an ordinance that allows for the Pro-Ration on the personal property taxes to begin January, 2013. Half-year estimates are \$274,869 in increased revenues.
- Proposes the adoption of an ordinance that will allow Prince George County to collect a tax on domestic consumption of heating fuel. This tax is estimated to render \$175,000.
- Department of Economic Development is self-supportive through collection of the Meals Tax.
- Budgets no merit increases or bonus for County employees.

I would like to thank Finance Director Trish Davidson and Deputy County Administrator Jeff Stoke for their assistance in putting this document together. County Staff looks forward to working with the operating plan for Prince George County in the coming fiscal year.

Sincerely,

A handwritten signature in black ink, appearing to read 'Percy Ashcraft', written over the printed name and title.

Percy Ashcraft
County Administrator

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BUDGET OVERVIEW

HOW TO READ THE BUDGET DOCUMENT

- A. County Administrator's Transmittal Letter – includes budget highlights and change from prior year
- B. Budget Document Overview – includes information to address:
 - a. How to Read the Budget Document
 - b. History
 - c. Demographics
 - d. Board of Supervisors
 - e. Principal Officers
 - f. Organization Chart
 - g. Statistical Information
 - h. Vision
 - i. Strategic Priorities
 - j. Budget Process
 - k. Capital Improvement Plan
 - l. Budget Calendar
 - m. Fund Structure
 - n. Financial Policies
 - o. Basis of Accounting
 - p. Basis of Budgeting
- C. Revenue Summary and Details – includes summary and detail information regarding the revenue sources in the County
 - a. Revenue Summary
 - b. General Fund Revenue Detail by Account
 - c. Fund Balance Summary
- D. Expenditure Summary and Details - includes summary and detail information regarding the uses of funds received into the County
 - a. Expenditure Summary
 - b. General Fund Expenditure Detail by Account
- E. Special Revenue Funds – includes detail account information for revenues and expenditures related to special revenue funds
 - a. Community Corrections
 - b. Adult Education
 - c. Economic Development
 - d. Tourism
 - e. LOSAP
 - f. Capital Projects Fund
 - g. Debt Service Fund

- F. School Budget – includes detail account information for revenue and expenditures related to school funds
- G. Utilities Budget - includes detail account information for revenue and expenditures related to utilities funds
- H. Appendices of Supporting Budget Documents
 - a. Authorized Position Control Chart
 - b. Budget Adoption Resolutions
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HISTORY

Prince George County was established in 1702 and was named in honor of Prince George of Denmark, Husband of England's reigning monarch, Queen Anne. It was formed from Charles City County, one of the original eight shires, and its boundaries stretched from south of the James River down to the North Carolina line.

During the Civil War, Prince George played a vital historical role. Appomattox Manor, in that area of the County known as City Point, served as General Grant's Headquarters and pentagon of the Union Army. It was here where Lincoln spent the last three out of four remaining weeks of his life in 1865.

After Cold Harbor, Grant needed to move his army into position for the siege of Petersburg and searched the James River for an appropriate place to cross. Flowerdew Plantation was chosen as the site where the Union Army would construct a 2,100-foot long pontoon bridge in June of 1864. Two-fifths of the Army of the Potomac crossed this bridge at Wilcox Landing to Flowerdew, traveled through the Prince George Courthouse area, and prepared to take Petersburg.

The historic Battle of the Crater was also fought in Prince George, since that area did not become part of Petersburg until 1956. By the end of July 1864, Union activists under

Union Generals Butler and Burnside planned a massive explosion to blow a hole in Confederate lines around Petersburg. This large explosion had a disastrous end for the Union troops, and more than 5000 men were lost on both sides.

In September of 1864, Confederate scouts had detected a three-thousand-head beef herd held in a Union cattle pen at Coggins Point on the James River. Confederate General Wade Hampton, acting on a suggestion by Confederate General Robert E. Lee, hatched a plan to pull off the Great Cattle Raid. He and his troops advanced to the area, engaged the enemy, surrounded the cattle herd, and drove them out of Union control southward behind Confederate lines. Thanks to Hampton's men and some real Virginia cowboys, hungry Confederate soldiers were able to enjoy their well-earned beefsteak feast.

Since the County served as a field of operations for both the Union and Confederate Armies, many buildings suffered extensive damage. The Prince George Courthouse was ransacked and burned with many of its record books and documents destroyed or carried away by treasure-seekers. Private estates such as Brandon and many County churches were also seized, ransacked, and damaged.

Prince George's role and contribution to the military and defense of our nation did not end after 1865. During WWI in June 1917 the U.S. Army began building Camp Lee, which was to serve vital infantry training ground for American soldiers on their way to Europe. Camp Lee was also a pivotal training ground during WWII where it became the center of both basic and advanced training of quartermaster personnel. In 1950 it was re-designated Fort Lee, and its primary mission today is focused on quartermaster and logistics training disciplines.

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DEMOGRAPHICS

Prince George County, Virginia is a suburban community of 36,000 residents. It is centrally located in southeastern Virginia and is included in the Richmond Metropolitan Statistical Area (MSA).

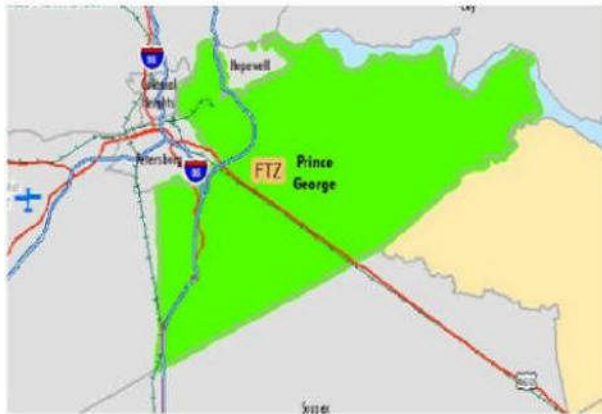


Prince George has transitioned from an agricultural economy to an industrial and informational economy. Fort Lee, the County's largest economic asset, continues to be a catalyst for progress. Fort Lee is projected to double in size over the next five years.

Rural, yet suburban, Prince George County continues to experience a steady population increase and economic growth while maintaining an optimum quality of life for its citizens. Prince George County is committed to being the best place to live, learn, work and raise a

family!

Prince George County provides ideal access to all major East Coast and Sunbelt markets via Interstates 95 and 295. The Port of Hampton Roads is accessible via US Route 460 and rail, which runs parallel to route 460.



Distance from Major Points of Interest:

Richmond: 25 miles northeast
Washington, DC: 125 miles north
Port of Hampton Roads: 90 miles southeast

Raleigh, NC: 150 miles south

COUNTY OF PRINCE GEORGE BOARD OF SUPERVISORS



Henry D. Parker, Jr.
Chairman
District 2



Jerry J. Skalsky
Vice Chairman
District 1



Alan R. Carmichael
District 1



William F. Gandel.
District 2



William A. Robertson, Jr.
District 2

PRINCIPAL OFFICERS

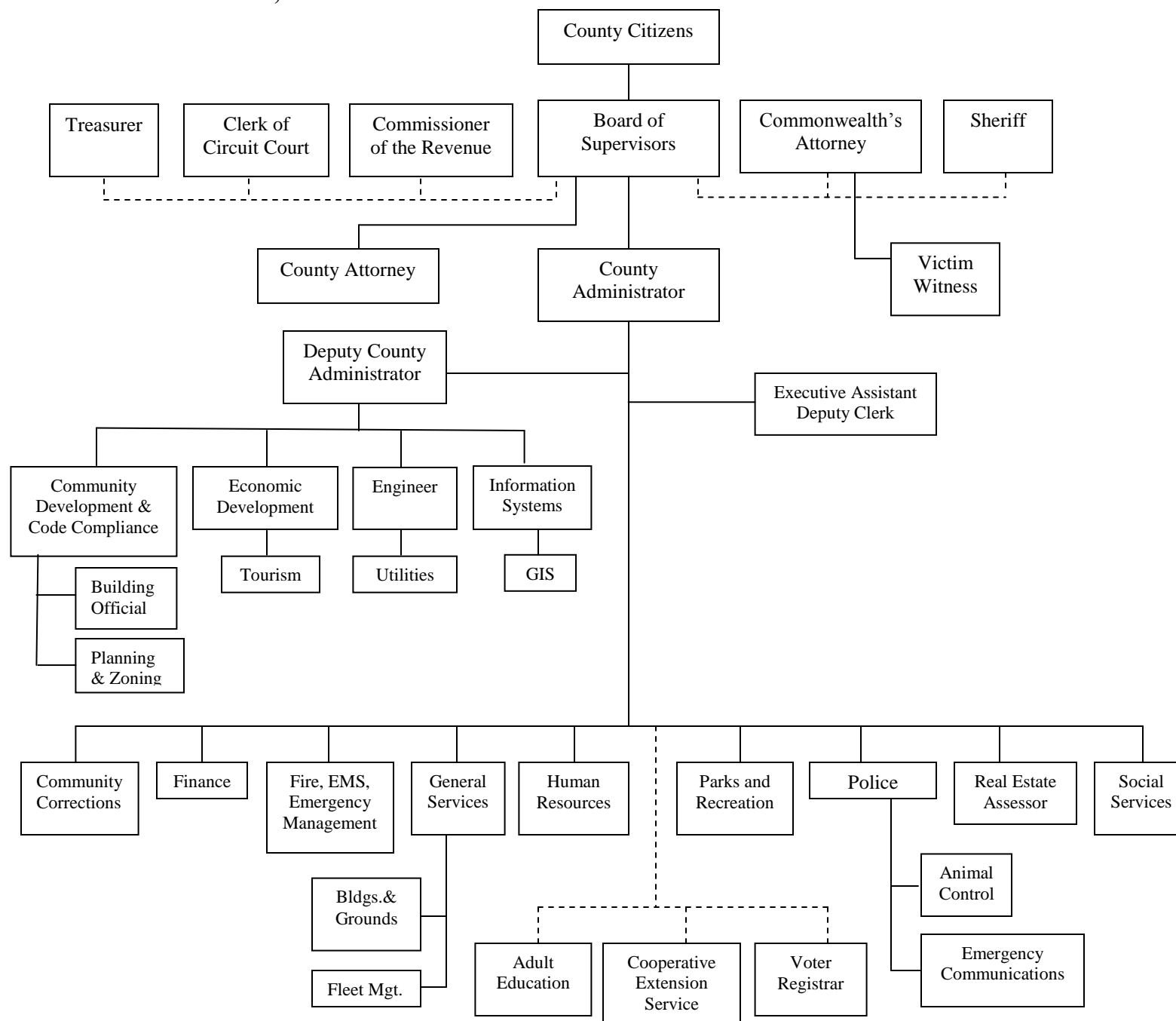
Constitutional Officers

Darlene M. Rowsey	Commissioner of the Revenue
Jean N. Barker	Treasurer
Bishop Knott, Jr.	Clerk of the Circuit Court
H.E. “Bucky” Allin	Sheriff
Jay “C” Paul	Commonwealth’s Attorney
Katherine B. Tyler	General Registrar

County Administrative Officers

Percy C. Ashcraft	County Administrator
Jeffrey Stoke	Deputy County Administrator
Nancy Shaffer	Human Resources
Trish Davidson	Finance
Bettina Coghill	Community Corrections
Julie C. Walton Compliance	Community Development and Code
Stephen E. McBride	County Engineer/ Utilities
Roderick M. Compton	Assessor
Kirsten Cherry	Information Technology
Matthew C. Blaes	Geographic Information System
Bill Hamby, Jr.	General Services
Ralph Summerson	County Garage
Keith Rotzoll	Parks & Recreation
Edward Frankenstein	Chief of Police
Brad Owens	Fire/EMS
Shel Bolyard-Douglas	Social Services

PRINCE GEORGE COUNTY, VA



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STATISTICAL INFORMATION

Top 10 Taxpayers Taxable Assessed Value

Farrish Properties, LLC	\$66,677,400
SaveRite, Inc (Food Lion)	\$45,929,550
Rolls-Royce	\$42,762,951
Ace Hardware Corp	\$31,618,680
Crossings Holdings, LLC	\$18,032,818
Crossings Center, LLP	\$13,983,782
Jefferson Pointe	\$13,311,144
Lowe's Home Centers, Inc	\$11,607,916
Standard Motor Products	\$10,831,061
Noland Properties	\$8,278,805

Source: Comprehensive Annual Financial Report June 30, 2011

Principal Employers

Employer	
US Department of Defense	1,000+
County of Prince George	1,000+
Food Lion	500-999
US Department of Justice	500-999
US Army Non-Appropriated Funds Division	250-449
Standard Motor Products	250-449
Riverside Regional Jail	250-499
US Department of Army and Air Force	250-499
Perdue Products	100-249
Ace Hardware Corporation	100-249

Source: Comprehensive Annual Financial Report June 30, 2011

Operating Indicators by Function	2008	2009	2010	2011
General Government Administration				
Real Property Parcels	13,362	13,568	13,597	13,612
Public Safety				
Physical Arrests	577	573	528	553
Traffic Violations	5,355	7,018	7,842	7,309
Police Stations	1	1	1	1
Police Personnel and Officers	57	56	56	56
Fire Protection				
EMS Service Calls	2,500	2,417	2,374	2,527
Fire Service Calls	1,249	1,205	1,060	1,432
Fire Stations	6	6	6	6
EMS Stations	1	1	1	1
Volunteer Fire and EMS Personnel	350	438	314	272
Professional Paramedic/Firefighter	9	9	6	6
Building Official				
Single Family Resid. Building Permits	172	121	68	53
Commercial Building Permits	98	115	37	62
Health and Welfare				
Request for Services (Social Services)	622	638	715	749
Food Stamp Applications	525	897	903	1,013
Parks, Recreation & Cultural				
Youth League Participants	2,100	2,286	2,481	2,405
Community Development				
Employment	14,648	14,044	13,853	14,207
Component Unit - School Board				
Students Enrolled	6,189	6,305	6,158	6,357

Source: Comprehensive Annual Financial Report June 30, 2011

VISION

To be the best place to live, learn, work and raise a family.

STRATEGIC PRIORITIES

Customer Focused Service

Continue to provide services that meet the needs of all citizens of our County at a delivery level that is world-class.

Focus on enhancing those services in areas highly valued by the community: recreation, EMS, fire and police.

Government that is Proactive

Move towards a more strategic, long-range planning mode to decrease the drain on resources from mandated legislative requirements.

The County Management Study and the Strategic Planning process are example

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Government that is Open and Inclusive

Get information out to citizens about what their elected officials are doing and solicit their input and perspectives.

Increase the use of varied media: the Internet, inserts in school board mailings, town meetings, etc.

Continually be more sensitive to the diversity of our community in all dimensions: age, race, gender, disability, economics, education, and geography.

Managed Growth and Long Term Planning

Strategically plan for the unavoidable growth and change in the County with our citizens in mind. Create a balance between preserving "green space" and agricultural land, while enhancing the infrastructure and housing; and, supporting economic development.

Good Stewardship of Resources

Recognize our greatest resources---our employees---for realizing this vision and for implementing these priorities. Support them via rewards, recognition and development efforts. Fulfill the trust our citizens have placed i n us b y demonstrating fiduciary responsibility through adopting fiscal policies and diversifying our revenue base.

Preservation of Rural Character and Values

Guard the rural principals of our community by County decisions that reflect valuing each citizen; supporting public school education - - the academics and especially vocational training; workforce development, volunteerism; and, morality and values.

BUDGET PROCESS

The budget process began in December of 2011 under the direction of the County Administrator, Mr. Percy Ashcraft. The Department Directors were already in the process of developing six-month work plans for the upcoming six-month period. The six-month work plans are a start to developing a means for the County to begin performance based budgeting. Each Department Director was challenged with considering the next 12-18 months of goals that the department would be set to achieve and were advised to request any necessary items during this budget planning process to assist with the working plan. The responses from the Department Heads were due in January, 2012. A set of meetings with the County Administrator, Deputy County Administrator and Finance Director took place the last weeks of January and early February to discuss the requests from each department.

The County Administrator delivered the proposed budget to the Board of Supervisors on February 14, 2012. The proposed budget recommended an increase of \$0.25 to the Personal Property tax to compensate for lost Real Estate Revenues and increased health insurance and retirement costs for County personnel. The real estate tax rate was proposed to remain steady at \$0.80.

The tax rate public hearing took place on March 27th of 2012 and the proposed tax rates were adopted. A public hearing on the budget took place on April 3, 2012 and on June 12, 2012 the budget was adopted. The delay in adopting the budget resulted from a delay in the General Assembly adopting the state budget which drastically affected the County's School Board budget.

Minor changes were made to the General Fund budget, however the transfer to the school system increase by \$1.3M. The increase in the transfer to the school system is one of the greatest the County has seen in the most recent history.

The County Administrator's transmittal letter at the beginning of this document discusses further details about the County's budget process.

CAPITAL IMPROVEMENT PLAN

The last adopted Capital Improvement Plan was in April of 2008 for fiscal years 2009-2014. Due to the economic downturn the County paused the capital improvement planning process. The Capital Improvement Planning (“CIP”) Committee came back together in the spring of 2011 to develop a recommendation for fiscal years 2012-2016.

The CIP Committee was developed to review the twenty projects given for consideration and to recommend the plan to the Planning Commission which would then approve the recommendation to be forwarded to the Board of Supervisors.

The process was a bit off schedule this time around thus will not be under consideration with the Fiscal Year 2012 adopted budget. In past years, the CIP Committee would meet in the Fall and have a recommendation with the budget adoption process. The recommendations within this document were presented to the Board of Supervisors in July, 2011 with a request for permission to advertise a public hearing in August. The public hearing covered the projects within the CIP as well as the appropriation for the projects recommended in Fiscal Year 2012.

County department directors, school administrators, and elected officials submitted over \$30 million in capital improvements to be considered by the Committee. Over the course of several meetings, the Committee reviewed these requests and heard testimonies of several of the requestors regarding the proposed projects. The Committee also considered the current and projected financial status of the County and the Comprehensive Plan during their discussions.

This Capital Improvements Plan includes the following projects and recommendations:

- Appropriating, as part of the County’s FY2011-2012 budget, capital improvement funds of \$3,425,000. This amount includes:
 - \$3.0 million for the construction of a combined Heavy Equipment Garage for both County and School Board vehicles. The Committee recommends this be considered an initial step toward the combination of the separate facilities maintained by the County and School Board.
 - \$300,000 for the replacement of the Prince George Education Center Windows
 - \$125,000 for replacement and repair of existing recreation facilities throughout the County.
- Recommending \$14,126,600 of capital improvements projects for Fiscal Year 2013 through Fiscal Year 2016. These projects include the following:
 - \$1.0 million for the renovation of Prince George Fire Department (FY2013)
 - \$500,000 for the Prince George High School Tennis Courts (FY2013)
 - \$4.4 million for the Carson Relocation (FY2013-FY2014)
 - \$150,000 for Temple Baseball/Softball Lighting (FY2013)
 - \$387,600 for the construction of new Soccer Fields (FY2013)

- \$115,000 for the paving of Disputanta Fire Department (FY2013)
- \$100,000 for the upgrade of the Disputanta Fire Department Bay Floors and Doors (FY2013)
- \$1.8 million for the Courthouse Renovations (FY2015)
- \$2.8 million for the Jefferson Park Fire Department renovations (FY2015 and FY2016)
- \$1.2 million for the Carson Substation remodel (FY2015-FY2016)
- \$400,000 for Burrowsville Fire Department (FY2016)
- \$2.7 million for renovations to Beazley and Walton Elementary Schools (FY2016 and FY2017)
- Recommending \$18,969,854 of capital improvements projects for Fiscal Years beyond Fiscal Year 2016. These projects include the following:
 - \$5.3 million for Prince George High School/Technical School Improvements (FY2017 and FY2018)
 - \$6.2 million for the Prince George Education Center (FY2019-FY2020)
 - \$2.5 million for the South and Harrison Elementary School renovations (FY2021)
 - \$1.85 million for the Energy Performance Upgrades (FY2021)
 - \$639,854 for Turf Grass (FY2021)
- Recommending \$7.6 million in Capital Improvements from funding sources other than the County's general fund. These projects include the following:
 - \$1.4 million for improvements at the Laurel Spring Road and Prince George Drive intersection
 - \$177,166 for the Middle Road traffic signal
 - \$675,900 for improvements at the Laurel Spring Road and Courthouse Road intersection
 - \$5.3 million for Puddledock Road Widening

The Committee recognized the need for continued capital improvements planning to avoid capital improvements by catastrophe, and to ensure the future financial stability and beneficial development of Prince George County.

The Planning Commission approved the recommendation and passed the plan to the Board of Supervisors for consideration. The Board of Supervisors approved the plan, however did not appropriate funds to execute the recommended projects. The debt service required to cover the first years projects would require an increase to the Real Estate tax rate and the County board is dedicated to preserving that rate and is not willing to increase the tax rate at this time to cover the recommended projects.

BUDGET CALENDAR

Dec 1	Budget letter sent to all departments
Dec 13	Board of Supervisors adopt budget work session schedule
Jan 9	All department budgets due to Finance
Jan 17-Feb 1	All departments review budget with County Administrator
Feb 14	County Administrator's Proposed Budget presentation to Board of Supervisors
Feb 16	Budget Work Session
Mar 8	Budget Work Session
Mar 15	Budget Work Session
Mar 27	Tax Rate Public Hearing and Tax Rate Adoption
Apr 3	Budget Public Hearing
Apr 24	Budget Discussion/Consideration
May 2	Budget Work Session with School Board
May 22	Adopt School Transfer for Fiscal Year 2012-2013
Jun 12	Budget Adoption

FUND STRUCTURE

The County operates with one General Fund, six special revenue funds, one debt service fund, one enterprise fund, one capital projects fund and the School Board is presented as a separate component unit. A definition of each fund can be found in the Glossary at the end of this document.

The General Fund is the largest fund within the County, the General Fund accounts for most of the financial resources of the government. General fund revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenues. This fund usually includes most of the basic operating services, such as general administration, judicial services, public safety, environmental and development services, finance and planning, education, human services, general services, and community services.

The Special Revenue Funds are:

Housing – Revenues and expenditures dedicated to housing projects in the County.

Community Corrections – Revenues and expenditures dedicated to the operation of the Regional Community Corrections activities.

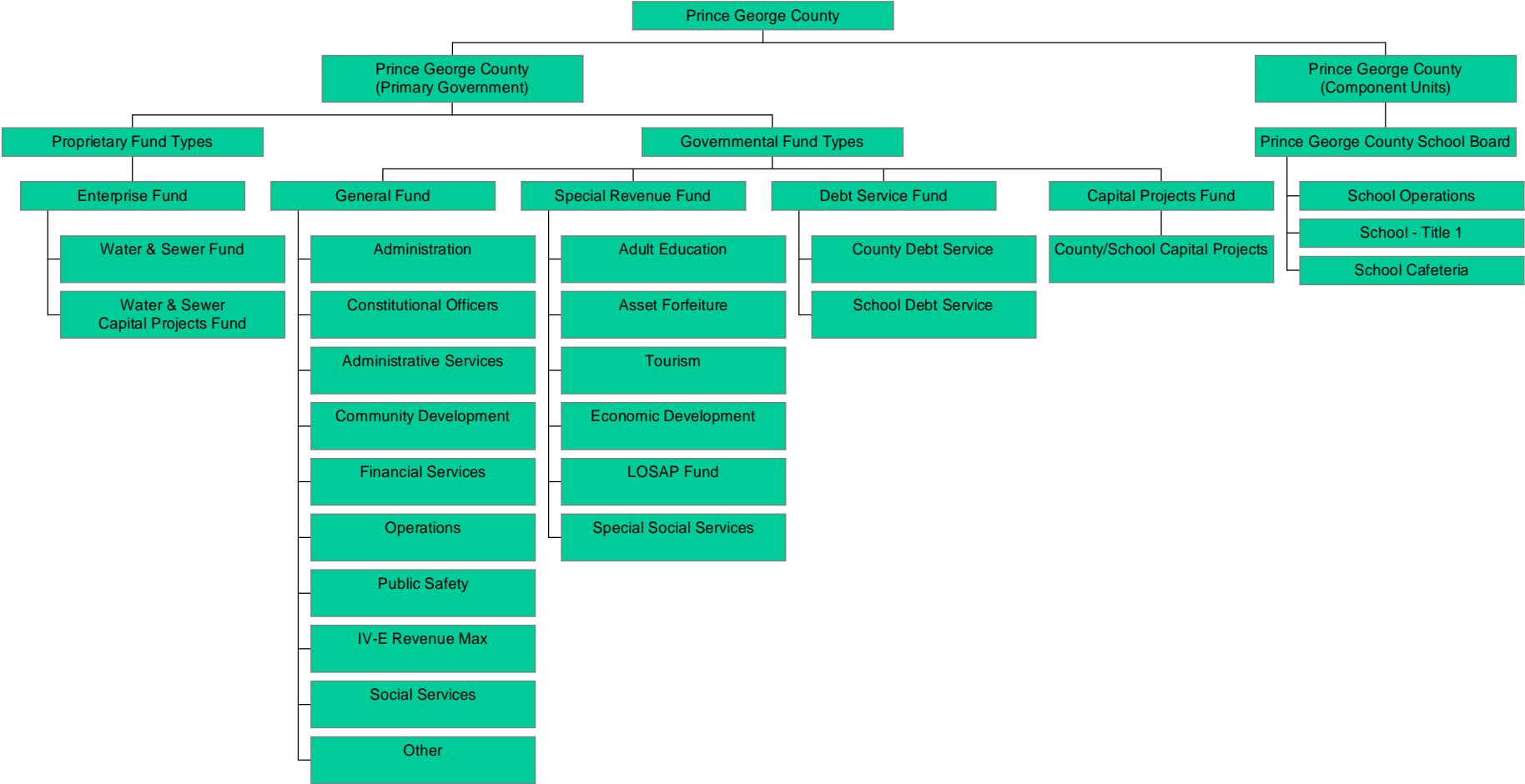
Adult Education – Revenues and expenditures dedicated to the County's Adult Education program.

Asset Forfeiture – Revenues and expenditures dedicated the seizure of property through the County's police and commonwealth attorney departments.

Tourism – Revenues and expenditures dedicated to Tourism. Revenues consist of local lodging taxes.

Economic Development – Revenues and expenditures dedicated to Economic Development. Revenues consist of meals taxes.

Prince George County Fund Structure



FINANCIAL POLICIES

FISCAL POLICY GUIDELINES – OBJECTIVES

This fiscal policy is a statement of the guidelines and goals that will influence and guide the financial management practice of the County of Prince George. A fiscal policy that is adopted, adhered to, and regularly reviewed is recognized as the cornerstone of sound financial management. Effective fiscal policy:

1. Contributes significantly to the County's ability to insulate itself from fiscal crisis,
2. Enhances short term and long term financial credit ability by helping to achieve the highest credit and bond ratings possible,
3. Promotes long-term financial stability by establishing clear and consistent guidelines,
4. Directs attention to the total financial picture of the County rather than single issue areas,
5. Promotes the view of linking long-run financial planning with day to day operations, and
6. Provides the Board of Supervisors and the citizens a framework for measuring the fiscal impact of government services against established fiscal parameters and guidelines.

To these ends, the following fiscal policy statements are presented.

CAPITAL IMPROVEMENT BUDGET POLICIES

1. The County will consider all capital improvements in accordance with an adopted capital improvement program.
2. The County will develop a five-year plan for capital improvements and review and update the plan annually.
3. The County will enact an annual capital budget based on the five-year capital improvements plan. Future capital expenditures necessitated by changes in population, changes in real estate development, or changes in economic base will be included in capital budget projections.
4. The County will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital improvements will be projected and included in operating budget forecasts.
5. The County will maintain all its assets at a level adequate to protect the County's capital investment and to minimize future maintenance and replacement costs.
6. The County will project its equipment replacement needs as part of the capital improvement process. From this projection a replacement schedule will be developed and followed.
7. The County will identify the estimated costs and potential funding sources for each capital project proposal before it is submitted for approval.
8. The County will attempt to determine the least costly and most flexible financings method for all new projects.

DEBT POLICIES

1. The County will confine long-term borrowing to capital improvement or projects that cannot be financed from current revenues except where approved justification is provided.
2. The County will utilize a balanced approach to capital funding utilizing debt financing, draws on capital reserves and/or fund balances in excess of policy targets, and current-year (pay-as-you-go) appropriations.
3. When the County finances capital improvements or other projects by issuing bonds or entering into capital leases, it will repay the debt within a period not to exceed the expected useful life of the project. Target debt ratios will be annually calculated and included in the review of financial trends.
4. Direct net debt as a percentage of estimated market value of taxable property should not exceed 3.5%. Direct net debt is defined as any and all debt that is tax-supported. This ratio will be measured annually.
5. The ratio of direct debt service expenditures as a percent of the total annual general fund expenditures net of interfund transfers and inclusive of the Prince George County School Board's expenditures should not exceed 10.0% with a targeted direct debt aggregate ten-year principal payout ratio of 55.0% or better for all tax supported debt. These ratios will be measured annually.
6. The County recognizes the importance of underlying and overlapping

debt in analyzing financial condition. The County will regularly analyze total indebtedness including underlying and overlapping debt.

7. Where feasible, the County will explore the usage of special assessment, revenue or other self-supporting bonds instead of general obligation bonds.

8. The County will only issue tax anticipation debt due to unforeseen circumstances and where cash flow projections identify an absolute need, and will retire any such tax anticipation debt annually. Bond anticipation debt will be retired within six months after completion of the project or upon availability of permanent financing.

BUDGET DEVELOPMENT POLICIES

1. One-time or other special revenues will not be used to finance continuing County operations, but instead will be used for funding special projects.

RESERVE POLICIES

1. The County will establish a contingency fund to pay for needs caused by unforeseen emergencies, including unanticipated expenditures of a nonrecurring nature, or to meet unexpected small increases in service delivery costs. The County will target a contingency fund balance equal to 0.5% of the general fund budget.
2. Undesignated fund balances at the close of each fiscal year should be at least 15% of the total annual general fund expenditures net of interfund transfers and inclusive of the Prince George County School Board's

expenditures.

3. The County Board may, from time-to-time appropriate undesignated fund balances that will reduce available fund balances below the 15% policy for the purposes of a declared fiscal emergency or other such global purpose as to protect the long-term fiscal security of the County. In such circumstances, the Board will adopt a plan to restore the available fund balances to the policy level within 36 months from the date of the appropriation. If restoration cannot be accomplished within such time period without sever hardship to the County, then the Board will establish a different but appropriate time period.
4. In recognition of the incremental costs of capital improvements and their future maintenance and replacement costs, the County will establish a Capital Improvements Reserve Fund. The level of the Fund will be determined on an annual basis and incorporated into the County's Annual Operating Budget. This Fund will be initially established at some minimum level based up a further evaluation of future capital improvement needs (inclusive of pay-go capital).

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BASIS OF ACCOUNTING

The CAFR is prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted primary standard-setting body for establishing governmental accounting and financial reporting principles. In most cases, the accounting treatment conforms to the budget treatment with the following exceptions:

- Compensated absences are accrued as earned (GAAP) versus expended when paid (budget).
- Depreciation and amortization expenses are non-cash items and are not budgeted.

These expenses are recognized for GAAP purposes.

- Principal payments on debt in the proprietary funds result in a reduction in the outstanding liability (GAAP) versus expensed (budget).
- Capital outlay in the proprietary funds is recorded as a capital asset (GAAP) versus expensed (budget).

BASIS OF BUDGETING

The County's budget follows the same basis of accounting used in preparing the County's Comprehensive Annual Financial Report (CAFR), which is prepared conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units.

SIX MONTH WORK PLAN

The County is in the early stages of implementing performance based budgeting. As a first step, the County Board of Supervisors has adopted a six month work plan. The attached work plan is the third such plan and covers the period of July, 2012 through December, 2012.

This plan incorporates goals established by County Administration and reaction to policy decisions made by the Board of Supervisors. A rating system is applied to each department at the end of the six months to track the effectiveness of performance of the department over the six-month period. The goals established in the six month work plan are not to be confused with the daily tasks of the department.

The grading from the previous six months is as follows:

- 4.0 Finance
- 3.7 Social Services
- 3.5 Economic & Community Development
 - Fire & Rescue
 - General Services
 - Human Resources
 - Parks & Recreation
 - Police
- 3.4 Riverside Criminal Justice
- 3.3 Information Technology
- 3.2 Code Compliance and Community Development
- 3.1 Engineering & Utilities
- 2.8 Planning
 - Real Estate Assessor
- 2.7 Special Projects
- 3.3 Team Average

Finance

-Staff Goals-

- 1. Implementation of New Management Software (Financial & Payroll).**
 - a. Accounts Payable**
 - b. Payroll**
 - c. Tax**
- 2. Conduct Vendor Fair (How to Do Business with Prince George County?)**
- 3. Introduce a Fraud Hotline.**
- 4. Work with Human Resources to Develop Employee Compensation & Benefit Summary.**
- 5. FY '14 Budget Projections & Greater Emphasis on Performance Based Budgeting.**
- 6. Monitor Closely Budget Actions of Public School Division.**
- 7. Increase Knowledge & Understanding of Public School Finance for Members of the Department.**
- 8. Successful Audit Completion.**
- 9. Employee Training (at least six hours).**
- 10. Participation in County Finance Committee with Constitutional Offices & Assessor's Office.**
- 11. Apply for at Least One Grant.**
- 12. Introduce Plan for New Employee Health Clinic.**

Social Services

-Staff Goals-

- 1. Transition Comprehensive Services into the DSS Delivery of Services.**
- 2. Complete Re-Organization of Service Files & Integration with Benefit Files.**
- 3. Monitor proposed plan for renovation of Human Services Building.**
- 4. Engage in activities of Prince George Promise.**
- 5. Defining Response to Establishing Shelters Per Emergency Response.**
- 6. Employee Training (at least six hours)**
- 7. Develop strategy to collect past-due judgments.**
- 8. Implementation of Family Emergency Stabilization Project per Funding by Cameron Foundation.**
- 9. Host Child Care Provider Workshop.**
- 10. Monitor Holiday Giving Programs.**
- 11. Host Back-to-School Fair.**
- 12. Explore Use of Benefit Card for FY '13 Farmer's Market.**
- 13. Apply for at Least One New Grant.**

Economic Development

-Staff Goals-

- 1. Economic Development - Monitor Crosspointe Centre Construction.**
- 2. Economic Development – Complete 2012 Business Roundtable Program & Prepare List for 2013 Class.**
- 3. Economic Development & Tourism - Employee training (at least six hours).**
- 4. Economic Development - Make 10 retention visits to local businesses.**
- 5. Economic Development & Tourism – Develop Strategic Plan.**
- 6. Economic Development – Participate in Fort Lee Joint Land Use Study.**
- 7. Economic Development – Arrange meeting(s) with James Justice following new purchases of property.**
- 8. Economic Development – Host Virginia Department of Business Assistance Meeting.**
- 9. Tourism – Installation of Four County Welcome Signs.**
- 10. Tourism – Develop Sports Marketing Strategy for 2013.**
- 11. Economic Development – Upgrade Web Page.**
- 12. Economic Development – Pursue Workforce Development Opportunities.**
- 13. Apply for at Least One Grant.**

Fire & Rescue

-Staff Goals-

- 1. Revise the EMS Revenue Recovery Program.**
- 2. Develop Design Specifications for Ambulances.**
- 3. Coordinate Fire, EMS & Emergency Management Training.**
- 4. Enhance the Recognition & Awards Program.**
- 5. Begin the Third Phase of the ISO PPC Rating Review.**
- 6. Finalize Fire Strategic Planning.**
- 7. Employee Training (at least six hours)**
- 8. Improve Organizational Operations.**
- 9. Expand Grant Opportunities.**
- 10. Improve EMS Service Delivery.**
- 11. Enhance the Local Emergency Planning Committee.**
- 12. Improve Emergency Management Operations.**
- 13. Support Recruitment & Retention Efforts for the Volunteers.**
- 14. Amend Rescue Ordinance to Cover All Ambulatory Pickups.**
- 15. Design & Implement Marketing Campaign for House Numbers.**
- 16. Continue Follow-Up for FEMA Review.**

General Services

-Staff Goals-

- 1 Execute Building Maintenance Plan.**
- 2 Fleet Services**
 - a. Recommend Replacement Plan.**
 - b. Investigate Requirements of Establishing Vehicle Warranty Center Certification for Fleet Services.**
- 3 Plan & Schedule 2013 Great American Clean Up Day.**
- 4 Plan & Schedule 2013 Farmer's Market.**
- 5 Continue with County Complex Signage & Striping.**
- 6 Employee Training (at least six hours).**
- 7. Implement Building Maintenance Program.**
- 8 Develop Plan for Current Animal Shelter Building.**
- 9 Explore Energy Efficiency Program.**
- 10. Projects:**
 - a. Close Out Animal Services Center Contract.**
 - b. Carson School Master Plan.**
 - c. Human Services Building Renovations.**
 - d. Old North Elementary School for Parks & Recreation Offices.**
 - e. Plan for Heritage Center Renovations for Current Facility & Old Clerk's Office.**
 - f. Plan to Renovate Scott Park Restrooms.**
 - g. Upgrades for Break Room in Administration Building.**
 - h. Enhance Flag Presence for Holidays & Special Events.**
 - i. Explore New Welcome Signs Around the County.**
 - j. Install New Signs Around the County Complex.**
- 11. Apply for at Least One Grant.**

Human Resources

-Staff Goals-

- 1. Implementation of ERP Human Resources model.**
- 2. Update & Reformat Personnel Policy Manual.**
- 3. Develop Compensation & Benefit Summary for Each Employee.**
- 4. Employee Training (at least six hours).**
- 5. Myers-Briggs type training for AEC members.**
- 6. Personnel Policy Review:**
 - a. Education Reimbursement**
 - b. Separation at Death**
 - c. Hiring Part-Time Regular**
- 7. Personal Preparedness & Awareness Workshop.**
- 8. Employee Satisfaction Survey.**
- 9. Publishing of County Newsletter.**
- 10. Improvements to the Break Room.**
- 11. Create a Form to Track Training.**
- 12. Oversee Bring Your Child to Work Day.**
- 13. Implement Charitable Leave Policy.**
- 14. Prepare Succession Plan.**
- 15. Conduct New Salary Study.**
- 16. Implement Uniform & Dress Code Policies.**

- 17. Seek Employee Government Discounts.**
- 18. Issue Library Cards for All Employees.**
- 19. Implement Employee Mentoring Program.**
- 20. Apply for at Least One Grant.**

Parks & Recreation

-Staff Goals-

- 1. Development of Recreation Master Plan.**
- 2. Re-Location of Offices to Old North Elementary.**
- 3. Purchase and installation of software system for on-line registration and database programming.**
- 4. New programs:**
 - a. Senior Trip to Williamsburg.**
 - b. Senior fitness program.**
 - c. Seniors Arts & Crafts Club.**
 - d. Cheerleading Camp.**
 - e. Girls' Basketball Partnership with Colonial Heights.**
- 5. Work with Police Department to Increase Bicycle Safety in Designated Communities.**
- 6. Employee Training (at least six hours).**
- 7. Implement Punt, Pass & Kick Competition.**
- 8. Renovate the Exterior of the Temple Park Concession Stand.**
- 9. Fix the Drainage Problem at the Temple Park Pavilion.**
- 10. Fix the Drainage Problem Between Upper & Lower Scott Fields.**
- 11. Redo Parking Lot Fencing & Add Perimeter Fencing at Branchester Lake Park.**
- 12. Research Possibilities for Kite Festival in Spring, 2013.**

- 13. Develop Wellness Center at Old North Elementary.**
- 14. Enhance Tree Lighting Ceremony & Christmas Parade.**
- 15. Finalize Plan for Next Round of Tourism Funding.**
- 16. Develop Plan to Upgrade Play Area at Scott Park.**
- 17. Complete Installation of Flag Poles at All Parks.**
- 18. Develop Plan for Staffing of Concessions for 2013.**
- 19. Develop Brochure for Appomattox Regional Park.**
- 20. Apply for at Least One Grant.**
- 21. Continue Working on Regional Partnerships with Other Parks & Recreation Departments.**

Police

-Staff Goals-

- 1. Advance the Accreditation Process**
 - a. Training**
 - b. Volunteers**
 - c. Special Purpose Vehicles/Apparatus**
 - d. Bike Patrol**
 - e. Accident Investigation**
- 2. Partner with Parks & Recreation to implement additional Bicycle Safety days in neighborhoods.**
- 3. Conduct National Night Out Activities**
- 4. Employee Training (at least six hours).**
- 5. Complete scanning of older arrest records & fingerprints into Laserfiche.**
- 6. Complete disposal of 2008-10 property & evidence items from the Property Room.**
- 7. Complete department webpage to provide greater communications on Public Safety matters.**
- 8. Develop & administer a cross training program for personnel interested in the Administrative Services Division and Community Policing Unit.**
- 9. Install fifth console in the Emergency Communications Center.**
- 10. Conduct Specialized Drug Training.**
- 11. Issue Patrol Rifles for Necessary Training.**

- 12. Place New School Resource Officer at Clements Junior High School.**
- 13. Partner with Fire/EMS for Marine Patrol Calls & Assignments.**
- 14. Explore Possibility of Creating Citizens Police Academy for 2013.**
- 15. Continue Sweeps for Inoperable Vehicles.**
- 16. Send Detective to Stop Child Abuse & Neglect (SCAN) School.**
- 17. Apply for at Least One New Grant.**
- 18. Animal Control – Hold Two Rabies Vaccinations Clinics in Conjunction with Prince George & Disputanta Animal Hospitals.**
- 19. Animal Control – Hold 10 Off-Site Adoption Events.**
- 20. Animal Control – Conduct six (6) neighborhood sweeps for County license and rabies vaccinations; licenses; and animal neglect.**
- 21. Animal Control – Update the Animal Services Standard Operating Procedures (SOP).**
- 22. Animal Control – Implement plan to move animals, supplies and equipment to new Animal Services facility.**
- 23. Animal Control – Further develop the Animal Services volunteer program.**
- 24. Animal Control – Obtain national certification for officers.**
- 25. Animal Control – Develop Cross-Training Program.**

Riverside Criminal Justice

-Staff Goals-

- 1. Explore use of color code drug testing & practicality of implementation.**
- 2. Explore comparison of M/OST & VPRAI risk assessment scores for differential supervision for pretrial services.**
- 3. Formalize & standardize major offer practices related to file review, curfew, PTCC entry, personal breathalyzer, etc.**
- 4. Ensure full staff utilization of PTCC & compliance with all state standards and guidelines to prepare for DCJS audit.**
- 5. Provide training on drugs, testing and treatment for Social Services.**
- 6. Develop in-house Resource Center for offenders/defendants, family members, returning offenders, etc.**
- 7. Employee Training (at least six hours)**
- 8. Implementation of ISDN or computer equipment for Surry County.**
- 9. Work with General Services for building improvements related to exterior maintenance issues as well as minor interior issues such as mold, air quality, etc.**
- 10. Implementation of evidence-based practices for pretrial services.**
- 11. Apply for at least one new grant.**

Information Technology

-Staff Goals-

- 1. Replace Courts Building Phone System.**
- 2. IPad Implementation.**
- 3. Wireless Access in County Administration.**
- 4. Increase Internet Bandwidth.**
- 5. Employee Training (at least six hours)**
- 6. Assist with Human Services Building Improvements.**
- 7. Assist with Recreation Department's Move to Old North Elementary.**
- 8. Firewall Redesign.**
- 9. Email for County Employees Using Rackspace Account.**
- 10. Implement County Website.**
- 11. InkForce Implementation.**
- 12. Develop E-Gov App.**
- 13. Set Up Process for Video Press Releases.**
- 14. Apply for at Least One Grant.**
- 15. GIS - Public Launch of Website.**
- 16. GIS - Customize Mapping Apps for Utilities & Administration Departments.**

- 17. GIS - Add Utilities Plans to Map.**
- 18. GIS – New Map Book for Fire/EMS Vehicles.**

Community Development & Code Compliance

-Staff Goals-

- 1. Develop New Web Pages.**
- 2. Implementation of INKFORCE software programs.**
- 3. Employee Training (at least six hours)**
- 4. Develop Draft of Stormwater Management Ordinance.**
- 5. Complete Construction Documents for Human Services Building.**
- 6. Update Subdivision Ordinance.**
- 7. Update Comprehensive Plan.**
- 8. Update Zoning Ordinance.**
- 9. Develop Plan for Buren Property.**
- 10. Develop Parks & Recreation Master Plan.**
- 11. Fire Ordinance Changes.**
- 12. Monitor Group Home Applications.**
- 13. Apply for at Least One Grant.**

Engineering & Utilities

-Staff Goals-

- 1. Continue with as-built plans for well houses per request by State Health Department.**
- 2. Bring resolution to Route 301 Water System.**
- 3. Continue working on Beechwood Manor, Jordan on the James & Chappell Creek water withdrawal permit.**
- 4. Employee Training (at least six hours)**
- 5. Continue working on River's Edge Subdivision water withdrawal permit renewal.**
- 6. Continue with the emergency projects required by Hurricane Irene.**
- 7. Install New Roof on Water Booster Pumping Station on Jefferson Park Road.**
- 8. Update Water & Wastewater Study from December, 2006.**
- 9. Start drafting plans for the replacement of the old four-inch waterlines in Beechwood Manor.**
- 10. Start drafting plans for the replacement of the old sanitary sewer lines in River's Edge subdivision.**
- 11. Pursue Capacity Increases for Water & Wastewater with City of Petersburg.**
- 12. Apply for at Least One Grant.**

Real Estate Assessor

-Staff Goals-

- 1. Fully integrate GIS and CAMA software.**
- 2. Complete the digitization of Historic Property Record Cards & initiate digitization of Property Record Files.**
- 3. Complete Pictometry Fall Imagery capture (flyover).**
- 4. Implement operational changes to the Land Use Program.**
- 5. Employee Training (at least six hours).**
- 6. Implement reorganization of staff positions.**
- 7. Recommend implementation of Biennial Reassessments.**
- 8. Visit another county to observe Assessor's Office operations.**
- 9. Analysis of moving to fiscal year Land Book.**
- 10. Apply for at Least One Grant.**

Special Projects

-Staff Goals-

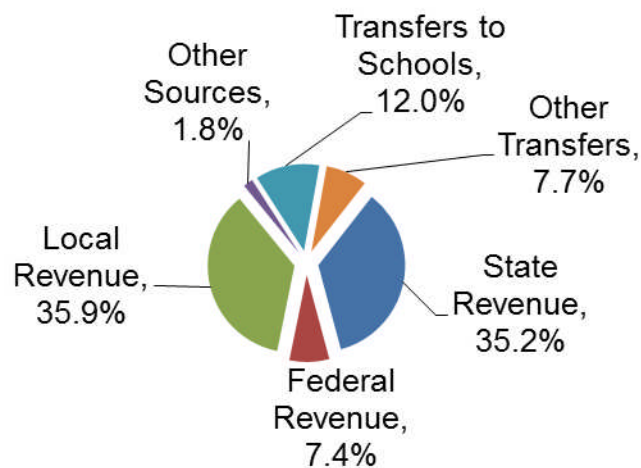
- 1. Coordinate grand opening of Animal Services Center.**
- 2. Appeal to the Census Bureau for the Fort Lee undercount.**
- 3. Continue work of advancing Laurel Springs Road/Prince George Drive road project.**
- 4. Present Place Name changes to BOS & Notify Citizens.**
- 5. Monitor request to VDOT for Bull Hill Road “No Through Trucks Restriction.”**
- 6. Finalize and implement County Communications Plan.**
- 7. Implement Wellness Plan.**
- 8. Requirements for public roads in subdivisions.**
- 9. Complete Office Relocations for Various Offices.**
- 10. Monitor Design of New Route 460.**
- 11. Re-Apply for Enhancement Grant for Improvements & Landscaping Around the Courthouse Complex.**
- 12. Host Fort Lee Civilian Military Council Meeting.**
- 13. Propose to BOS General Assembly Ordinances for County Concurrence.**

- 14. Continue Staff Support for Prince George Promise & TRIAD programs.**
- 15. Propose Establishment of Broadband Authority & Continue Discussions of Expansion of Internet Throughout the County.**

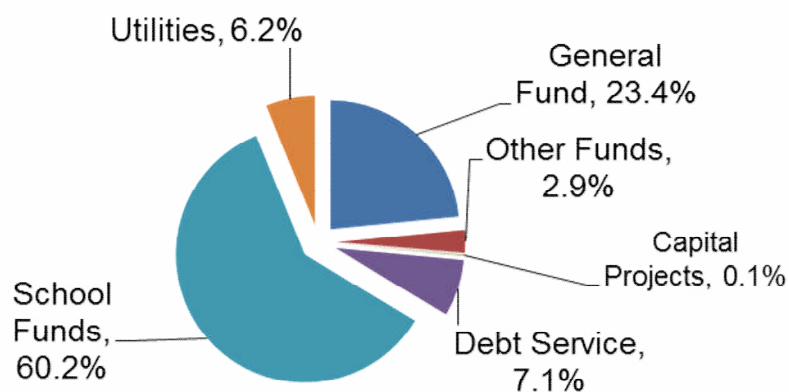
COUNTY OF PRINCE GEORGE

FY2013 ADOPTED BUDGET

FY2013 Adopted Budget
All Revenues by Source \$102,109,074



FY2013 Adopted Budget
All Expenditures by Fund \$102,109,074

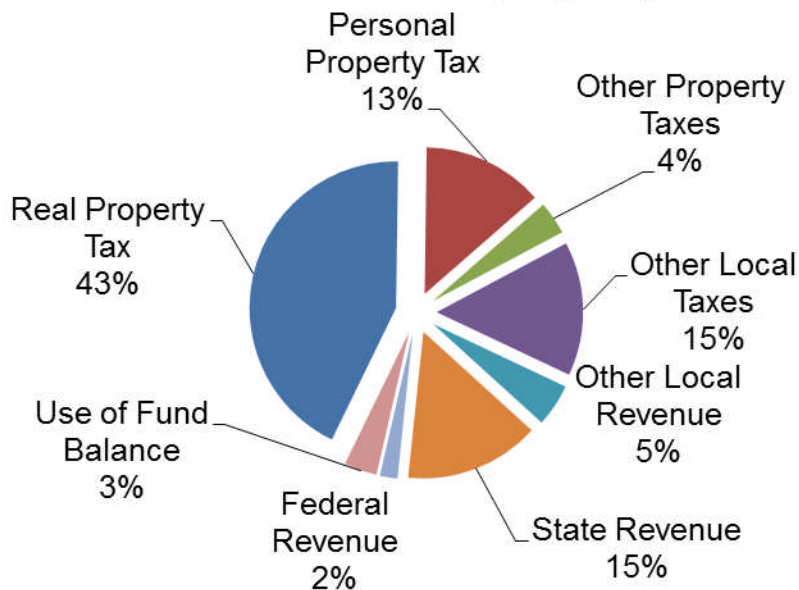


COUNTY OF PRINCE GEORGE

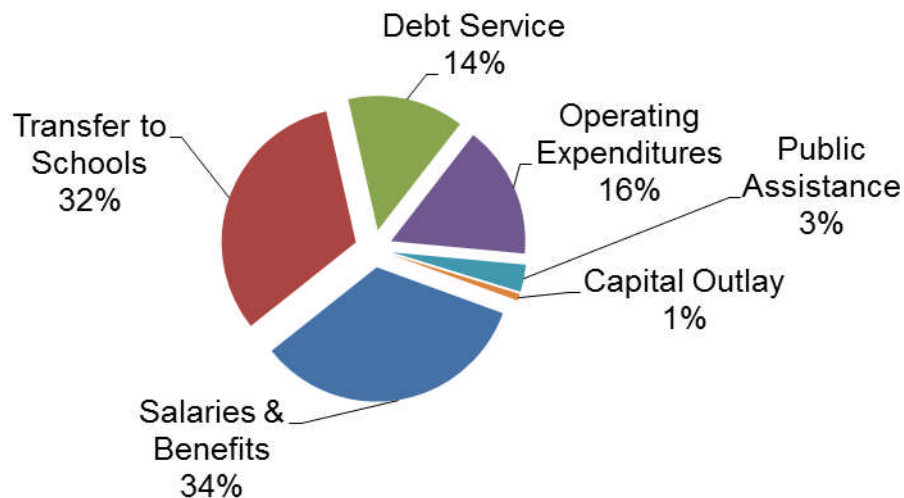
FY2013 ADOPTED BUDGET

General Fund

FY2013 General Fund Budget Revenues- \$46,071,561



FY2013 General Fund Budget Expenditures- \$46,071,561



FUND BALANCE

	FY11 Actual	
	17,015,504	
	38,091,470	
General Fund Unreserved Undesignated Fund Balance:	23,815,190	
Expenditures of General Gov't Tax supported entities:	55,318,903	
General (10,16)	(13,667,773)	
Debt Service (401)		
Schools (50, 51)		
School transfer (109102-49150)	103,557,791	
Total Expenditures		16.4%
Fund Balance as a % of Expenditures		
Undesignated fund balances at the close of each fiscal year should be at least 15% of the total annual general fund expenditures net of interfund transfers and inclusive of the Prince George County School Board's expenditures.	15%	15,533,669
		1,481,835
Amount of funds over 15% policy minimum		233,522
County carry forward from FY11 to FY12		228,490
School carry forward from FY11 to FY12		205,000
FY12 Vehicle Purchase		\$814,823
Remaining for one-time appropriations		

REVENUE SOURCES

The County's major source of revenue is real property taxes. Other revenues include personal property taxes, other local taxes, state revenues and federal revenues.

Major Revenue Categories:

Real Property Taxes – Real property taxes are collected on the assessed values of real estate in the County. The County's real property tax rate is \$0.80 per \$100 of assessed value.

Personal Property Taxes – Personal property taxes are collected on the assessed value of vehicles garaged in the County. The County's personal property tax rate for fiscal year 2013 is \$4.25 per \$100 of assessed value.

Local Lodging Taxes – Local lodging taxes are charged at a rate of 5% on individuals residing in hotels, motels and rooming houses for 30 days or less.

Meals Taxes – Meals taxes are collected from local businesses and are charged at a rate of 4% of sales.

Utilities Service Charges – The utilities department charges fees for providing water and septic services to county residents.

State Revenues – State revenues are received for various activities including support for constitutional officers and social services programs.

Federal Revenues – Federal revenues are received for various activities, mainly as support of the social services programs.

SIGNIFICANT REVENUE ASSUMPTIONS

- A drop-off in revenue from contractor licenses at Fort Lee.
- Low market activity sets the assessment potential for real estate to be relatively flat or show a decline.
- Building permit activity is not projected to increase.

Additional revenue sources are needed to cover these shortfalls or severe cuts will be necessary in personnel and/or services.

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET
REVENUE SUMMARY

	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13 INCREASE (DECREASE)
	RECEIPTS	RECEIPTS	RECEIPTS	ADOPTED BUDGET	ADOPTED BUDGET	
General Fund:	47,094,338	46,566,208	47,006,382	45,516,345	46,071,561	1.22%
Community Corrections	-	965,004	795,387	816,843	865,363	5.94%
Adult Education	804,814	796,390	822,143	943,320	943,320	0.00%
Asset Forfeiture	57,518	27,609	43,040	-	-	0.00%
Tourism	201,438	194,508	175,850	375,000	275,000	-26.67%
Economic Development	6,107,655	11,709,405	337,858	1,163,506	902,947	-22.39%
IV-E Revenue Maximization	-	27,033	25,773	12,575	-	-100.00%
LOSAP Fund	166,539	186,835	165,678	125,000	125,000	0.00%
Capital Projects Fund	8,048,213	9,009,257	6,199,976	80,000	121,000	51.25%
Debt Service Fund	6,613,914	7,094,663	23,815,190	6,974,053	7,240,189	3.82%
School Operations	58,795,882	57,191,827	54,452,217	56,079,538	57,552,547	2.63%
School - Title 1	521,021	683,442	866,687	812,816	739,702	-9.00%
School Cafeteria	2,535,058	2,645,802	2,806,388	2,748,897	2,856,969	3.93%
Water & Sewer Fund	4,320,210	4,468,744	5,481,566	4,944,796	6,258,952	26.58%
Water & Sewer Capital Projects	260,000	1,649	-	-	440,000	0.00%
Special Social Services	3,192	8,313	15,285	10,000	10,000	0.00%
Total: All Funds	\$ 135,694,739	\$ 141,578,267	\$ 143,963,113	\$ 120,602,689	\$ 124,402,550	3.15%
Less: Transfers	(21,272,406)	(20,649,987)	(31,015,334)	(21,153,115)	(22,293,475)	5.39%
Total County Revenue	\$ 114,422,333	\$ 120,928,280	\$ 112,947,779	\$ 99,449,574	\$ 102,109,074	2.67%

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET
REVENUES BY SOURCE

	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
ACCOUNT TITLE	RECEIPTS	RECEIPTS	RECEIPTS	ADOPTED BUDGET	ADOPTED BUDGET	INCREASE (DECREASE)
31111 CURR.TAXES:REAL PROPERTY	20,030,606	20,655,445	20,256,928	19,809,332	19,600,000	(209,332)
31112 DEL TAXES:RE PRIOR YEARS	219,896	217,235	95,131	200,000	200,000	-
31114 ROLLBACK TAXES	15,573	9,992	1,063	10,000	10,000	-
REAL PROPERTY TAXES	20,266,075	20,882,673	20,353,123	20,019,332	19,810,000	(209,332)
31121 CURR TAXES:PUBL SER-RE	741,904	833,724	827,336	850,000	850,000	-
31122 DEL.TAXES-PUBL.SER.RE	-	18	732	1,000	1,000	-
PUBLIC SERVICE CORPORATION TAXES	741,904	833,742	828,069	851,000	851,000	-
31131 CURR TAXES:PERS PROP	4,859,866	5,298,249	5,366,182	5,250,000	5,856,423	606,423
31132 DEL TAXES:PERS.PROPERTY	254,794	289,898	484,987	225,000	225,000	-
31133 CURR TAXES:MOBILE HOME	62,674	67,170	70,195	65,000	65,000	-
31134 DEL TAXES:MOBILE HOME	9,511	11,177	11,698	5,000	5,000	-
PERSONAL PROPERTY TAXES	5,186,845	5,666,494	5,933,062	5,545,000	6,151,423	606,423
31141 CURR TAXES:MACH & TOOLS	297,517	336,772	295,092	859,000	513,000	(346,000)
31142 DEL TAXES:MACH & TOOLS	-	148	-	-	-	-
MACHINERY & TOOLS TAXES	297,517	336,920	295,092	859,000	513,000	(346,000)
31161 PENALTIES: ALL PROP TAXES	163,885	172,565	180,547	180,000	180,000	-
31162 INTEREST:ALL PROP TAX	80,719	107,009	113,364	100,000	100,000	-
31163 PENALTIES: LATE FILING	-	-	-	-	-	-
31164 ADMIN COST:DEL TAX COLL	41,841	33,898	71,206	40,000	40,000	-
PENALTIES & INTEREST	286,445	313,472	365,116	320,000	320,000	-
TOTAL: GENERAL PROPERTY TAXES	26,778,785	28,033,301	27,774,462	27,594,332	27,645,423	51,091
31211 LOCAL SALES & USE TAX	1,837,964	1,768,721	1,932,433	1,850,000	1,850,000	-
31222 ELECTRIC UTILITY TAX	702,870	733,128	743,920	650,000	650,000	-
31225 GAS UTILITY TAX	96,092	64,090	63,794	70,000	70,000	-
31226 COMMUNICATIONS TAX	1,358,465	1,314,801	1,348,145	1,300,000	1,300,000	-
31231 CONTRACTORS LICENSES	1,492,761	208,602	182,974	275,000	275,000	-
31232 RETAIL SALES LICENSES	394,647	356,969	446,212	375,000	375,000	-
31233 PROFESSIONAL LICENSES	8,060	23,350	27,388	7,000	28,000	21,000
31234 REPRS & PERS BUS LICENSE	327,281	295,353	271,929	250,000	250,000	-
31235 UTILITY COMPANY LICENSE	51,600	82,979	193,274	75,000	75,000	-
31236 TAXICAB LICENSES	1,403	3,563	3,524	4,500	4,500	-
31237 FT LEE CONTRACTORS LICENSE	120	1,204,241	1,078,805	1,000,000	400,000	(600,000)
31238 FT LEE RETAIL SALES LICENSES	-	3,477	14,542	3,500	3,500	-
31241 FRANCHISE FEES	(1,909)	7	-	-	-	-
31251 MOTOR VEHICLE LICENSES	823,067	811,012	825,154	815,000	815,000	-
31261 BANK STOCK TAXES	81,240	83,585	94,432	80,000	80,000	-
31271 TAXES ON RECRDTN & WILLS	282,594	252,785	239,477	250,000	250,000	-

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET
REVENUES BY SOURCE

	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
ACCOUNT TITLE	RECEIPTS	RECEIPTS	RECEIPTS	ADOPTED BUDGET	ADOPTED BUDGET	INCREASE (DECREASE)
31281 LOCAL RENTAL TAX-VIDEOS	2,388	1,578	-	-	-	-
31286 LOCAL LODGING TAX	312,213	322,298	454,216	315,000	250,000	(65,000)
31292 WIRELESS BOARD-PSAP PYMTS	122,397	139,805	132,106	120,000	120,000	-
TOTAL OTHER LOCAL TAXES	7,893,253	7,670,344	8,052,324	7,440,000	6,796,000	(644,000)
31311 DOG LICENSES	40,313	19,394	15,175	17,000	17,000	-
31312 LAND USE APPLICATION FEE	837	788	467	800	800	-
31313 TRANSFER FEES	621	605	571	600	600	-
31316 BUILDING PERMITS	160,914	191,733	132,562	275,000	175,000	(100,000)
31317 BLDG REINSPECTION FEES	245	245	70	500	500	-
31318 ELECTRICAL PERMITS	44,946	59,761	57,196	75,000	70,000	(5,000)
31320 PLUMBING PERMITS	26,123	35,143	36,302	60,000	40,000	(20,000)
31321 WATER PERMITS	1,672	315	404	1,000	1,000	-
31325 HTG,AIR COND PERMITS	28,788	50,787	37,118	60,000	50,000	(10,000)
31326 DEMOLITION PERMITS	390	4,237	709	1,000	1,000	-
31328 SEWER PERMITS	1,677	4,101	1,777	2,000	2,000	-
31332 GAS PERMITS	7,277	6,213	7,611	10,000	10,000	-
31333 FIRE PERMITS	4,918	5,588	12,978	10,000	10,000	-
31334 ADMIN FEES	14,275	13,500	11,193	15,000	12,000	(3,000)
31336 IAIL ADMISSION FEE	7,612	6,001	4,985	5,000	5,000	-
31337 TAXICAB DRIVER PERMITS	10,650	9,275	9,825	8,000	8,000	-
31351 REZONING FEES	3,732	1,050	9,041	3,000	2,100	(900)
31352 PLAN REVIEW FEES	19,314	13,060	7,889	10,000	7,500	(2,500)
31353 SUBDIVISION REVIEW FEES	9,657	13,890	5,045	10,000	5,000	(5,000)
31354 SPECIAL EXCEPTION FEES	4,425	8,850	4,150	7,000	5,000	(2,000)
31355 VARIANCE/ APPEAL APPLIC	3,350	700	50	700	700	-
31356 ZONING COMPLIANCE LETTER	182	440	289	440	440	-
31357 DEFERRAL FEES	1,224	612	-	600	-	(600)
31358 LAND DISTURBANCE PERMITS	3,173	7,016	5,430	15,000	-	(15,000)
313XX SECOND DWELLING UNITS	-	-	-	500	150	(350)
PERMITS, PRIVILEGE FEES & LICENSES	396,316	453,302	360,836	588,140	423,790	(164,350)
31411 FINES AND FORFEITURES	339,426	409,767	547,360	430,000	500,000	70,000
31412 PARKING FINE	1,535	1,280	2,275	1,800	1,800	-
31415 FALSE ALARM FEES	-	450	1,080	1,000	1,000	-
31421 RESTITUTION	-	251	(122)	-	-	-
FINES & FORFEITURES	340,961	411,747	550,593	432,800	502,800	70,000
31511 INTEREST ON BANK ACCOUNTS	-	-	-	-	-	-
31512 INTEREST ON INVESTMENTS	500,186	221,419	96,900	130,000	130,000	-
31522 RENTAL OF GEN. PROPERTY	99,580	143,336	110,761	165,000	145,102	(19,898)
31523 SALE OF LAND	8,900	30,679	1,000	-	-	-
31524 SALE OF VEHICLES	4,488	-	9,231	3,000	3,000	-
31525 SALE:MATERIAL,SUP & SIGNS	75	225	225	-	-	-
31526 SALE:SALVAGE, SURPLUS	13,588	13,203	87	10,000	5,000	(5,000)

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET
REVENUES BY SOURCE

	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
ACCOUNT TITLE	RECEIPTS	RECEIPTS	RECEIPTS	ADOPTED BUDGET	ADOPTED BUDGET	INCREASE (DECREASE)
31527 SALE:COPIES	437	356	537	250	250	-
31528 SALE:MAPS, SURVEYS	2,708	1,410	1,823	1,000	1,000	-
31529 SALE:PUBLICATIONS	639	852	847	500	500	-
31530 LIBRARY RENT	-	-	-	15,000	14,400	(600)
USE OF MONEY & PROPERTY	630,601	411,480	221,411	324,750	299,252	(25,498)
31612 EXCESS FEES OF CLERK	16,277	2,307	-	2,500	2,500	-
31613 SHERIFF'S FEES	549	2,504	3,197	1,500	1,500	-
31614 LAW LIBRARY FEES #219	6,461	7,252	6,897	-	-	-
31615 DNA FEE #233	676	531	745	500	500	-
31616 SHERIFF-COURT SECURITY FE	93,901	122,200	117,369	110,000	110,000	-
31617 COURTHOUSE MAINT.FEE #229	17,937	27,683	24,565	20,000	20,000	-
31618 ACCIDENT REPORT FEES	1,374	2,434	2,116	1,800	1,800	-
31621 COMM ATTNY FEES	1,090	1,179	1,940	1,200	1,200	-
31622 RESTITUTION	2,116	1,346	1,776	1,800	1,800	-
31631 BOARDING OF ANIMALS	9,187	9,284	6,807	7,500	10,000	2,500
31632 FINGERPRINTING FEES	1,565	1,700	1,715	1,500	1,500	-
31642 TRANSFER STATION FEES	242,647	218,014	203,142	200,000	-	(200,000)
31651 RECREATION FEES	55,690	51,622	45,227	50,000	50,000	-
31652 REGISTRATION FEES & SVS	48,565	61,860	65,964	50,000	50,000	-
31653 SPECIAL ACTIVITIES REGIS	15,626	17,282	25,418	18,000	26,500	8,500
31668 EMS TRANSPORT FEES	422,897	388,707	430,787	400,000	400,000	-
31669 EMS SUBSCRIPTION FEES	-	-	12,439	-	-	-
31671 CHG FOR SERVICE:REPAIR	164,715	178,644	167,135	170,000	59,600	(110,400)
31672 RCC- ELECTRONIC MONITOR	3,608	-	-	-	-	-
31673 SHERIFF- ELECTORNIC MONIT	5,545	6,115	1,690	2,000	2,000	-
31674 SUPERVISION FEES CORR	30,504	-	-	-	-	-
31675 RETURNED CHECK FEES	2,180	3,109	4,089	4,000	4,000	-
CHARGES FOR SERVICES	1,143,110	1,103,773	1,123,017	1,042,300	742,900	(299,400)
31812 GIFTS & DONATIONS/PRIVATE	15,720	2,915	2,548	-	-	-
31822 REFUND:PUBLC ASST.CLIENT	2,013	2,902	2,846	-	-	-
31823 REFUND:HEALTH DEPT	5,913	-	14,668	-	-	-
31825 CHILD SAFETY SEAT PROGRAM	50	-	-	-	-	-
31826 DEBIT CARD FEES COLLECTED	268	261	2,046	-	-	-
31827 ANIMAL SHELTER DONATIONS	5,993	8,123	7,522	-	-	-
31829 MISCELLANEOUS REVENUE	6,972	2,917	108,156	-	-	-
MISCELLANEOUS	36,930	17,118	137,786	-	-	-
31912 FISCAL AGENT-ROWANTY	19,610	21,571	21,571	21,571	21,571	-
31913 FISCAL AGENT-DI9-ADULT ED	15,880	14,331	9,487	17,000	17,000	-
31914 ACCOUNTING SERVICES	-	-	8,061	7,500	7,500	-
31915 ACCOUNT SERV.UTILITIES	10,000	12,500	15,000	15,000	15,000	-
31918 RCC-FISCAL AGENT FEES	87,588	-	-	-	-	-
31919 LOCAL SUPP- DISAB SVCS BD	1,000	-	-	-	-	-

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET
REVENUES BY SOURCE

	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
ACCOUNT TITLE	RECEIPTS	RECEIPTS	RECEIPTS	ADOPTED BUDGET	ADOPTED BUDGET	INCREASE (DECREASE)
31920 COURT ADMIN -CIRCUIT COUR	58,865	57,093	59,028	57,090	57,090	-
31921 RECORD COST-CLERK OF CT	19,560	16,227	18,315	15,000	15,000	-
31922 FIRE REPORT REQUESTS	25	25	20	-	-	-
31925 RECOV COST:POLICE SECURIT	10,283	11,858	9,182	25,000	25,000	-
31932 VIDEO ARRAIGNMENT LOCAL	3,582	562	-	-	-	-
31933 CSA/SSI RECOVERIES	30,038	37,933	17,255	30,000	30,000	-
31935 DRUG COURT	11,780	-	-	-	-	-
31936 CARSON VFD RECOVERED COST	13,500	13,500	13,500	13,500	13,500	-
31937 EMS TRANSPORT FEES	(3,573)	(59)	-	-	-	-
31938 REG JAIL REIMBURSEMENT	99,419	-	339,449	-	-	-
31939 REPAYMENT UTILITIES LOAN	-	-	99,993	-	-	-
31940 PRIVATE GRANTS	18,594	10,000	-	-	-	-
RECOVERED COSTS	396,151	195,541	610,862	201,661	201,661	-
TOTAL: ALL LOCAL REVENUE SOURCES	37,616,107	38,296,607	38,831,292	37,623,983	36,611,826	(1,012,157)
32213 MOBILE HOME TITLING TAX	61,202	33,032	37,411	30,000	30,000	-
32214 TAX ON DEEDS	89,660	92,080	60,527	90,000	90,000	-
32215 ROLLING STOCK TAX	39,482	6,990	41,158	40,000	40,000	-
32216 TAX RETD.RENTAL AUTOS	34,585	19,822	23,011	20,000	20,000	-
32217 PPTRA REIMBURSEMENT	3,622,664	3,622,664	3,622,664	3,496,556	3,496,556	0
STATE NON-CATEGORICAL AID	3,847,592	3,774,588	3,784,770	3,676,556	3,676,556	0
32309 LIBRARY OF VA FUNDS	-	-	15,559	15,559	-	(15,559)
32311 SHARED EXP:COMM ATTN	359,618	328,531	292,205	342,468	342,468	-
32312 SHARED EXP:SHERIFF	532,813	498,934	415,636	512,651	512,651	-
32314 SHARED EXP:COMM OF REV	123,116	111,176	95,448	101,737	101,737	-
32315 SHARED EXP:TREASURER	135,396	123,581	102,591	106,581	106,581	-
32317 SHARED EXP:REGISTRAR	51,025	46,000	41,873	44,000	44,000	-
32318 HB599 POLICE DEPT SH EXP	958,626	875,534	907,624	815,548	815,548	-
32319 SHARED EXP:CLERK OF COURT	245,149	236,168	244,620	244,759	210,439	(34,320)
TECHNOLOGY TRUST FUNDS					34,320	34,320
STATE SHARED EXPENSES	2,405,743	2,219,924	2,115,557	2,183,303	2,167,744	(15,559)
32412 ADMIN SERV & ELIG REIMB	338,985	334,247	286,038	325,000	325,000	-
32413 PROMOTING SAFE STABL FAM	-	629	1,105	-	-	-
32418 ASSISTANCE PROGRAMS	119,227	79,758	98,355	80,000	80,000	-
32422 PURCHASED SERVICES	37,350	33,629	22,488	32,000	32,000	-
32431 FAMILY PRESERVATION-CSA	-	2,957	-	-	-	-
32419 GENERAL RELIEF	-	-	19,993	-	-	-
32450 HOUSING ASSISTANCE	-	-	-	-	-	-
STATE PUBLIC ASSISTANCE	495,562	451,220	427,980	437,000	437,000	-
32612 LITTER CONTROL GRANT	12,157	7,435	8,574	-	-	-
32613 FIRE PROGRAMS FUNDS	90,141	91,386	95,643	80,000	-	(80,000)

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET
REVENUES BY SOURCE

	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
ACCOUNT TITLE	RECEIPTS	RECEIPTS	RECEIPTS	ADOPTED BUDGET	ADOPTED BUDGET	INCREASE (DECREASE)
32614 "FOUR FOR LIFE" FUNDS	32,144	30,598	32,884	28,000	-	(28,000)
32615 E-911 GRANT POLICE		-	-	-	-	-
32617 CSA/AT RISK YOUTH	787,478	563,159	619,974	470,275	470,275	-
32618 CSA/ADMINISTRATIVE	7,855	7,855	7,855	7,855	7,855	-
32619 GT:PESTICIDE RECYCLING	1,828	1,499	1,193	-	-	-
32625 VPI TELE. REIMBURSEMENT	683	477	199	430	430	-
32626 COMMUNITY CORRECTIONS	549,729	-	-	-	-	-
32629 OTHER DCIS GRANTS	88,040	993	39,155	-	-	-
32632 DMV GRANTS	-	-	-	-	-	-
32633 VDH (HEALTH) GRANTS	-	-	-	-	-	-
32635 VICCCA	68,910	65,354	52,446	65,354	65,354	-
32641 ANIMAL STERILIZATION/DMV	413	598	397	-	-	-
32645 DISABILITY SERVICES BOARD	18,750	-	-	-	-	-
32647 VICTIM WITNESS PROTECTION	47,631	51,506	34,376	51,506	51,506	-
32656 LAND & WATER CONS FUND	-	-	-	-	-	-
STATE CATEGORICAL AID	1,705,759	820,860	892,696	703,420	595,420	(108,000)
TOTAL: ALL STATE REVENUE SOURCES	8,454,656	7,266,593	7,221,002	7,000,279	6,876,720	(123,559)
33111 PAYMENT IN LIEU OF TAXES	16,004	14,720	28,243	15,000	15,000	-
33261 EMERGENCY SERVICE GRANTS	25,231	25,231	35,064	25,231	25,231	-
33278 HIGHWAY SAFETY GRANTS	-	14,057	22,642	-	-	-
33279 BYRNE GRANTS	15,794	47,385	37,043	-	-	-
33298 HOMELAND SECURITY GRANTS	49,150	-	17,000	-	-	-
33300 DMV GRANTS (FEDERAL)	20,488	-	-	-	-	-
33412 WELFARE ADMINISTRATION	584,008	596,572	614,773	600,000	630,000	30,000
33413 PROMOTING SAFE STABLE	-	4,966	8,727	-	-	-
33415 ARRA - FOSTER CARE	6,654	2,035	1,355	2,000	-	(2,000)
33416 ARRA - ADOPTION ASSISTANCE	2,087	2,867	1,459	2,500	-	(2,500)
33417 ARRA - CHILDCARE	16	22,937	2,110	20,000	-	(20,000)
33418 PUBLIC ASSISTANCE	85,677	45,686	42,726	50,000	50,000	-
33419 ARRA - SNAP	-	5,437	11,283	5,500	-	(5,500)
33422 PURCHASED SERVICES	170,490	135,360	75,925	135,000	135,000	-
33423 SOC SRV COST ALLOCATION	44,563	36,852	33,010	36,852	36,852	-
33610 SHSP EMERG PREP	-	25,533	-	0	-	-
33635 LLEBG	-	-	-	-	-	-
TOTAL: ALL FEDERAL REVENUE SOURCES	1,020,161	979,638	931,361	892,083	892,083	-
34111 INSURANCE RECOVERIES	3,414	12,125	5,289	-	-	-
39152 TRANS FR ASSET FORFEITURE	-	11,246	-	-	-	-
39111 TRANSFER	-	-	17,439	-	1,277,000	1,277,000
34999 FUND BALANCE	-	-	-	-	413,932	413,932
TOTAL: ALL NON-REVENUE SOURCES	3,414	23,371	22,728	-	1,690,932	1,690,932
TOTAL GENERAL FUND	47,094,338	46,566,208	47,006,382	45,516,345	46,071,561	555,217

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET
REVENUES BY SOURCE

	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
ACCOUNT TITLE	RECEIPTS	RECEIPTS	RECEIPTS	ADOPTED BUDGET	ADOPTED BUDGET	INCREASE (DECREASE)
FUND 16: HOUSING	139,946	1,578	17,293	-	-	-
FUND 17: COMMUNITY CORRECTIONS	-	965,004	795,387	816,843	865,363	48,520
FUND 18: ADULT EDUCATION	804,814	796,390	822,143	943,320	943,320	-
FUND 211: ASSET FORFEITURE	57,518	27,609	43,040	-	-	-
FUND 213: TOURISM	201,438	194,508	175,850	375,000	275,000	(100,000)
FUND 215: ECONOMIC DEV/ MEALS TAX	6,107,655	11,709,405	337,858	1,163,506	902,947	(260,559)
FUND 225: IV-E REVENUE MAXIMIZATION	-	27,033	25,773	12,575	-	(12,575)
FUND 227: LOSAP	166,539	186,835	165,678	125,000	125,000	-
FUND 311: CAPITAL PROJECTS	8,048,213	9,009,257	6,199,976	80,000	121,000	41,000
FUND 401: DEBT SERVICE	6,613,914	7,094,663	23,815,190	6,974,053	7,240,189	266,136
FUND 50: SCHOOL OPERATING	58,795,882	57,191,827	54,452,217	56,079,538	57,552,547	1,473,009
FUND 51: TITLE I	521,021	683,442	866,687	812,816	739,702	(73,114)
FUND 54: SCHOOL CAFETERIA	2,535,058	2,645,802	2,806,388	2,748,897	2,856,969	108,072
FUND 60: UTILITIES OPERATIONS	4,320,210	4,468,744	5,481,566	4,944,796	6,258,952	1,314,156
FUND 65: UTILITIES CAPITAL	260,000	1,649	-	-	440,000	440,000
FUND 96 SPECIAL SOCIAL SERVICES	3,192	8,313	15,285	10,000	10,000	-
TOTAL: ALL FUNDS	135,694,739	141,578,267	143,963,113	120,602,689	124,402,550	3,799,862
Less: Transfers	(21,272,406)	(20,649,987)	(31,015,334)	(21,153,115)	(22,293,475)	(1,140,360)
TOTAL REVENUES	114,422,333	120,928,280	112,947,779	99,449,574	102,109,074	2,659,502

SIGNIFICANT EXPENDITURE ASSUMPTIONS

- That citizens would not see a cutback in services and vital programs in departments and agencies that report to the Board of Supervisors;
- Personnel would continue to be reviewed to increase efficiency and productivity;
- That Staff would tie expenditures to goal-setting in moving toward Performance Based Budgeting techniques.
- The proposal would be a true estimate of expenditures based on the information that is available at the time of presentation.

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Activity	FY08-09 Expended	FY09-10 Expended	FY10-11 Expended	FY11-12 Adopted Budget	FY12-13 For Adoption	FY12-13 Increase (Decrease)
General Fund:						
Administration						
101101 Board of Supervisors	526,458	264,654	296,330	127,766	118,455	(9,311)
101201 County Administration	533,062	480,925	527,351	478,991	537,773	58,782
101205 County Attorney	162,117	152,129	207,248	218,638	244,840	26,203
101203 Human Resources	318,324	319,731	332,775	321,851	205,148	(116,703)
Total Administration	1,539,960	1,217,440	1,363,704	1,147,246	1,106,216	(41,030)
Constitutional Officers						
101209 Commissioner of the Revenue	392,081	5,116	404,173	418,122	391,199	(26,923)
101213 Treasurer	472,885	468,434	462,932	465,248	493,053	27,805
102106 Clerk of Circuit Court	453,749	451,800	471,269	452,154	487,757	35,603
102107 Sheriff	879,045	899,254	892,444	902,550	907,641	5,091
102201 Commonwealth's Attorney	495,156	504,702	498,745	521,485	541,927	20,442
Total Constitutional Officers	2,692,915	2,329,307	2,325,389	2,759,560	2,821,578	62,018
Community Development						
103401 Community Development and Code Compliance	737,946	784,624	770,756	808,968	1,061,822	252,854
104301 County Engineering	24,229	106,035	61,571	43,193	15,986	(27,206)
108102 Planning	411,904	327,589	345,831	363,330	-	(363,330)
108103 Regional Planning Commission	23,725	23,725	23,725	23,725	23,221	(504)
Total Community Development	1,197,804	1,241,974	1,201,883	1,239,215	1,101,029	(138,186)
Financial Services						
101210 Assessor	497,441	459,758	474,468	496,105	470,169	(25,936)
101215 Finance	503,594	453,437	474,307	517,239	544,112	26,873
101221 Information Technology	470,128	452,677	514,369	605,156	561,935	(43,221)
108110 Geographic Information System	95,018	113,985	96,277	98,272	-	(98,272)
Total Financial Services	1,566,181	1,479,857	1,559,421	1,716,773	1,576,216	(140,556)
Operations						
101217 County Garage	380,846	412,849	366,329	376,372	385,693	9,320
104204 Refuse Disposal	285,592	283,700	326,811	382,188	68,148	(314,040)
104302 General Properties	1,488,228	1,403,690	1,503,258	1,621,037	1,890,895	269,857
107102 Parks & Recreation	702,910	704,683	701,729	716,006	779,269	63,263
Total Operations	2,857,576	2,804,922	2,898,127	3,095,604	3,124,004	28,401
Public Safety						
103101 Police Department	4,615,760	4,640,085	4,584,185	4,656,488	4,770,070	113,582
103103 Grants/Law Enforcement	103,235	122,594	133,038	-	-	-
103105 Police Academy	26,289	26,606	26,289	-	-	-

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
Activity	Expended	Expended	Expended	Adopted Budget	For Adoption	Increase (Decrease)
<u>103109</u> Emergency Communications Center	1,015,739	1,026,239	950,183	972,318	953,468	(18,850)
<u>103211</u> Prince George Fire Department	40,263	47,581	34,311	40,800	32,365	(8,435)
<u>103212</u> Disputanta Fire Department	51,927	54,860	76,569	49,250	27,800	(21,450)
<u>103213</u> Carson Fire Department	66,460	85,753	63,186	71,000	71,950	950
<u>103214</u> Burrowsville Fire Department	37,116	39,284	36,988	40,825	32,635	(8,190)
<u>103215</u> Jefferson Park Fire Department	49,837	47,241	52,342	53,795	25,965	(27,830)
<u>103217</u> Prince George Emergency Crew	61,677	13,271	2,210	28,435	17,035	(11,400)
<u>103218</u> Fire and EMS	1,587,842	1,327,417	1,483,096	1,499,021	1,442,168	(56,853)
<u>103501</u> Animal Control	350,888	352,106	346,656	353,097	369,156	16,058
<u>103505</u> Emergency Management	78,431	22,936	34,323	17,820	25,000	7,180
Total Public Safety	8,085,464	7,805,974	7,823,376	7,782,849	7,767,611	(15,238)
Social Services						
<u>105301</u> Welfare Administration	1,477,133	1,531,452	1,495,794	1,472,117	1,545,526	73,409
<u>105302</u> Public Assistance (incl. SLH)	458,680	334,959	267,442	416,231	404,284	(11,947)
<u>105303</u> CSA/At Risk Youth	1,195,175	57,734	65,898	70,977	-	(70,977)
<u>105305</u> CSA State	-	853,378	970,339	723,500	865,000	141,500
Total Social Services	3,149,802	2,795,885	2,815,658	2,682,825	2,814,810	131,985
Other						
<u>101302</u> Registrar	178,674	197,974	191,593	228,658	244,251	15,593
<u>102101</u> Circuit Court	114,012	129,626	111,975	119,792	123,479	3,687
<u>102102</u> General District Court	26,066	46,419	21,492	23,075	25,425	2,350
<u>102103</u> Magistrate	-	153	25	400	400	-
<u>102110</u> Law Library	6,450	5,837	14,914	-	-	-
<u>102202</u> Victim Witness	72,230	65,617	34,465	55,426	57,877	2,451
<u>103302</u> Board and Care of Prisoners	1,321,271	1,617,706	2,203,556	2,027,605	2,193,512	165,907
<u>103303</u> Court Services	5,955	6,248	-	3,675	19,250	15,575
<u>103304</u> Juvenile Services VJCCCA	90,882	87,327	74,429	70,463	70,463	(0)
<u>105101</u> Local Health Department	225,287	222,849	211,843	222,377	222,377	-
<u>105205</u> Dist.19 MHMR Services Board	93,222	93,222	88,561	88,561	96,123	7,562
<u>105312</u> Tax Relief for Elderly/ Disabled	-	252,954	321,970	250,000	250,000	-
<u>106401</u> Contributions to Colleges	27,902	27,892	26,497	26,497	-	(26,497)
<u>107302</u> Regional Library	395,754	395,754	375,967	543,713	543,713	-
<u>108203</u> Soil & Water Conservation	15,000	15,000	14,250	14,250	14,250	-
<u>108205</u> Resource Cons. & Develop. Council	3,000	3,000	2,850	2,850	2,850	-
<u>108305</u> Cooperative Extension Office	72,293	69,619	61,785	73,032	73,319	287
<u>109102</u> Other Functions	70,459	70,850	116,056	85,420	128,520	43,100
Total Other	2,718,457	3,308,046	3,872,229	3,835,795	4,065,809	230,014
Contingencies	-	8,996	7,785	261,432	-	(261,432)
Transfer to Schools-Operating	12,662,490	13,340,240	13,667,773	13,438,578	14,803,254	1,364,676

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Activity	FY08-09 Expended	FY09-10 Expended	FY10-11 Expended	FY11-12 Adopted Budget	FY12-13 For Adoption	FY12-13 Increase (Decrease)
Transfer to LOSAP Fund	125,000	145,000	125,000	104,500	104,500	-
Transfer to Countywide Debt Service	6,314,527	6,837,150	13,184,002	6,827,753	6,474,014	(353,739)
Transfer to Community Corrections	-	170,247	60,590	60,708	70,518	9,810
Transfer to Economic Development	83,987	-	2,667,939	563,506	171,000	(392,506)
Transfer to Capital Projects Fund	1,668,952	-	1,152,730	-	71,000	71,000
Total General Government	44,663,114	43,485,037	54,725,607	45,516,343	46,071,561	555,217
Total General Government, less transfer	23,808,158	22,992,400	23,867,573	24,521,298	24,377,274	(144,024)

Community Corrections:

172109 Comm. Corr./Probation	322,174	328,347	351,543	351,543	417,875	66,332
172111 Home Electronic Monitoring	2,966	262	-	3,000	3,000	-
172112 Video Arraignment	3,636	3,772	2,555	3,000	3,000	-
172114 Pretrial Program	227,043	281,692	281,662	275,691	300,031	24,340
172116 Drug Court	18,487	11,027	1,215	10,140	19,165	9,025
172118 Comm. Corrections- Local	162,109	162,067	126,106	173,469	122,293	(51,176)
Total Community Corrections	736,415	787,168	763,081	816,843	865,363	48,520

Adult Education:

186210 General Adult Education	201,861	194,869	191,973	195,025	195,025	-
186211 Regional Adult Specialist	60,499	65,519	60,762	50,000	50,000	-
186212 General Adult Education	31,160	36,554	35,205	37,151	37,151	-
186213 Space-Adult Education	322,411	292,325	307,755	386,963	386,963	-
186214 RACE to GED	75,167	65,858	83,908	84,400	84,400	-
186215 Workplace	42,538	36,074	43,640	114,281	114,281	-
186216 RLCC Lead Agent	74,000	74,000	74,000	75,500	75,500	-
Total Adult Education	807,637	765,198	797,243	943,320	943,320	-

Tourism:

2131001 Tourism Initiatives	123,642	59,725	41,292	216,930	115,811	(101,119)
Trans to Utilities Fund	157,450	157,350	157,300	158,070	159,189	1,119
Total Tourism Fund	281,092	217,075	198,592	375,000	275,000	(100,000)

Economic Development:

2151001 Director of Economic Development	235,154	212,902	342,526	778,506	902,947	124,441
Total Meals Tax	235,154	212,902	342,526	778,506	902,947	124,441

LOSAP Fund:

2271001 Length of Service Program	66,260	79,283	91,259	125,000	125,000	-
	66,260	79,283	91,259	125,000	125,000	-

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Activity	FY08-09 Expended	FY09-10 Expended	FY10-11 Expended	FY11-12 Adopted Budget	FY12-13 For Adoption	FY12-13 Increase (Decrease)
Capital Projects Fund:						
3111201 Technology Upgrades & Improvements	50,397	-	3,001	-	50,000	50,000
3111203 Broadband Implementation	1,696	73,488	242,756	-	-	-
3119112 Financial System Replacement	-	-	1,168	-	-	-
3111401 Heavy Equipment Garage	1,115	-	-	-	-	-
3113301 Police Vehicles	76,121	-	236,816	-	-	-
3113201 Fire/EMS Apparatus	128,187	-	-	-	71,000	71,000
3113401 Building Inspector Software	268,460	262,946	25,547	-	-	-
3113501 Radio Comm. Project	40,450	-	-	-	-	-
3113503 New Animal Shelter	1,663	102,908	292,613	-	-	-
3113505 Public Safety Building Renovations	-	142,075	1,367,073	-	-	-
3117101 Riverside Park	246,922	-	-	-	-	-
3117102 Riverside Park Access Road	-	-	4,792	-	-	-
3117301 Courthouse Area Library	48,619	900,601	1,839,122	-	-	-
3118101 Lamore Relocation Project	51,987	-	-	-	-	-
3118201 Crosspointe Centre Dev	552,089	179,379	131,836	-	-	-
3118202 Crosspointe Centre DMZ	-	10,057	566,608	-	-	-
3118203 Crosspointe Centre Roads	1,588,418	3,786,565	3,439,307	-	-	-
3118204 Crosspointe Centre Util	77,894	366,373	151,301	-	-	-
3118205 Crosspointe Centre Strm Wtr	66,620	165,523	193,761	-	-	-
3118206 Crosspointe Centre S/R Site	2,014,880	456,423	-	-	-	-
3118207 CCAM Site Development	-	-	-	-	-	-
3119101 Other Capital Projects	-	-	43,422	80,000	-	(80,000)
3119105 PGPD Roofing & Elect Proj	178,820	11,093,484	7,277,425	-	-	-
3119110 County Administration Building	258,926	29,055	-	-	-	-
3116101 New Elementary School	12,707,617	602,895	67,024	-	-	-
Total Capital Projects	18,360,880	18,171,771	15,883,571	80,000	121,000	41,000
Debt Service Fund:						
4019110 County Debt service	2,147,968	2,413,193	3,171,693	2,890,460	2,794,281	(96,179)
4019111 Schools Debt Service	4,465,946	4,246,381	12,593,222	4,083,593	4,059,458	(24,135)
4019112 Economic Development Debt Service	6,171,737	12,296,627	8,050,276	385,000	386,450	1,450
Total Debt Service	12,785,651	18,956,201	23,815,190	7,359,053	7,240,189	(118,864)
School Operations:						
506112 Elementary	23,933,464	22,623,074	22,095,476	23,248,022	24,268,685	1,020,663
506113 Secondary	17,026,525	15,911,173	15,379,235	15,956,031	16,564,764	608,733
506115 Instructional Grants	-	746,881	1,064,745	473,000	469,342	(3,658)
506119 Other Instruction	296,068	209,246	212,121	219,502	168,111	(51,391)
506120 Text Books	622,998	209,434	433,283	253,906	563,505	309,599

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Activity	FY08-09 Expended	FY09-10 Expended	FY10-11 Expended	FY11-12 Adopted Budget	FY12-13 For Adoption	FY12-13 Increase (Decrease)
506219 School Administration	1,888,933	1,641,712	1,630,709	1,700,933	1,713,229	12,296
506229 Attendance & Health	1,077,804	1,151,355	1,149,439	1,232,515	1,312,684	80,169
506309 Transportation	4,723,922	4,992,001	4,158,179	4,565,526	4,335,640	(229,886)
506419 Operation & Maintenance	5,570,034	5,535,806	5,364,106	5,787,706	5,344,972	(442,734)
506809 Technology	2,776,559	2,325,603	2,575,610	2,293,432	2,481,850	188,418
506609 Capital Outlay	773,771	460,560	389,312	313,965	309,765	(4,200)
506901 School Contingencies	12,870	-	-	35,000	20,000	(15,000)
Total School Operations	58,702,949	55,806,845	54,452,216	56,079,538	57,552,547	1,473,009
School - Title 1:						
516112 Elementary	521,021	688,558	866,687	812,816	739,702	(73,114)
Total Title 1	521,021	688,558	866,687	812,816	739,702	(73,114)
School Cafeteria:						
546419 Cafeteria Operations	2,499,259	2,358,569	2,562,542	2,748,897	2,856,969	108,072
Total School Cafeteria	2,499,259	2,358,569	2,562,542	2,748,897	2,856,969	108,072
Water & Sewer Fund:						
604400 Utility Maintenance	2,737,392	3,136,792	3,022,849	3,310,582	3,355,792	45,210
604401 Payroll Fund	770,880	674,328	651,298	691,819	680,021	(11,798)
604500 Capital Outlay- Operating	55,706	20,903	25,072	75,325	126,000	50,675
604600 Non-Operating Expense	130,101	130,716	130,798	709,000	122,000	(587,000)
604800 Debt Retirement	148,880	116,712	87,407	158,070	1,535,139	1,377,069
Transfer to Utility Capital Projects	260,000	-	-	-	440,000	440,000
Total W&S	4,102,960	4,079,450	3,917,423	4,944,796	6,258,952	1,314,156
Fund 65 - Capital Projects:						
Capital Projects	48,362	4,050	15,155	-	440,000	440,000
Capital Projects - Utilities	48,362	4,050	15,155	-	440,000	440,000
Special Social Services:						
965320 Special Social Services	3,442	7,897	-	10,000	10,000	-
Total Special Social Services	3,442	7,897	-	10,000	10,000	-
Total Budget	\$ 143,873,924	\$ 145,683,920	\$ 158,497,036	\$ 120,602,688	\$ 124,402,550	\$ 3,799,863
Less: Transfers	(21,272,406)	(20,649,987)	(31,015,334)	(21,153,115)	(22,293,475)	(1,140,360)
Total Expenditures	\$ 122,601,518	\$ 125,033,933	\$ 127,481,701	\$ 99,449,573	\$ 102,109,074	\$ 2,659,502

BOARD OF SUPERVISORS

The Board of Supervisors is an elected body of five members. Voters in each of the two districts elect supervisors for four-year terms. The Board elects a chairman and vice chairman in January of each year. The chairman presides at Board meetings and serves as the official head of County government. The vice chairman assumes these responsibilities in the absence of the chairman.

Each member is charged with the duty to guide the County, get the citizens more involved, practice open government, be accessible to the public, put the County in a better position for the future and to be the policy group. The Board of Supervisors adopts the annual operating and capital budgets and appropriates all funds for expenditure.

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Board of Supervisors

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
101101	41002	SALARIES & WAGES OVERTIME	-	-	88	-	-	-
101101	41111	COMP.BOARD MEMBERS	35,100	35,100	35,100	35,100	35,100	-
101101	42100	FICA	2,130	2,309	2,311	2,685	2,685	-
101101	43101	PROFESSIONAL SERVICES	341,414	173,591	210,768	30,000	15,000	(15,000)
101101	43500	PRINTING AND BINDING	3,542	-	1,686	2,000	2,000	-
101101	43600	ADVERTISING	11,457	6,093	6,178	8,500	8,500	-
101101	45210	POSTAL SERVICE	8,440	5,116	6,041	9,000	9,000	-
101101	45230	TELEPHONE	-	-	229	-	1,900	1,900
101101	45231	PAGERS	91	-	-	-	-	-
101101	45307	PUBLIC OFFICIAL LIAB.INS	1,531	1,531	1,531	1,531	1,650	119
101101	45410	LEASE/RENT EQUIPMENT	5,185	2,661	3,371	3,500	6,120	2,620
101101	45510	MILEAGE	54	-	77	300	500	200
101101	45530	SUBSISTENCE & LODGING	1,446	3,200	561	2,000	1,000	(1,000)
101101	45540	CONVENTION & EDUCATION	5,523	3,416	1,604	6,000	6,000	-
101101	45640	COUNTY CONTRIBUTIONS	5,000	6,945	4,556	4,000	-	(4,000)
101101	45810	DUES AND MEMBERSHIPS	13,825	13,248	16,861	16,500	16,500	-
101101	46001	OFFICE SUPPLIES	3,132	3,570	2,297	4,000	5,000	1,000
101101	46002	FOOD SUPPLIES	1,251	473	2,233	750	3,000	2,250
101101	46011	UNIFORM/APPAREL	-	-	-	-	500	500
101101	46012	BOOKS & SUBSCRIPTIONS	734	5,566	322	400	2,500	2,100
101101	46014	OTHER OPERATING SUPPLIES	1,645	1,835	626	1,500	1,500	-
101101	48101	MACHINERY & EQUIPMENT	4,285	-	-	-	-	-
101101	48275	TRI-CENTENNIAL CELEBRATION	(77)	-	(111)	-	-	-
			<u>526,458</u>	<u>264,654</u>	<u>296,330</u>	<u>127,766</u>	<u>118,455</u>	<u>(9,311)</u>

COUNTY ADMINISTRATION

The Office of County Administration leads the operations of the County government to meet the needs of the citizens of Prince George County. The office advises members of the Board of Supervisors, recommends policies, and sets priorities for consideration by the Board concerning the provision of programs and services that provide the highest quality of life to County citizens. The County Administrator ensures compliance with federal, state and local laws and ordinances as well as maintains open communication with various sectors of the community such as the legislative delegation, business community, area governments, and County residents.

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

County Administration

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
101201	41001	SALARIES & WAGES-REGULAR	386,569	351,299	375,272	348,909	270,594	(78,315)
101201	41003	PART-TIME SALARIES & WAGE	4,860	1,572	-	-	113,760	113,760
101201	42100	FICA	29,008	24,755	26,059	26,692	29,403	2,711
101201	42210	RETIREMENT	61,324	63,435	70,069	65,316	54,525	(10,791)
101201	42300	HOSPITAL/MEDICAL PLANS	18,614	18,720	19,110	18,720	23,040	4,320
101201	42400	GROUP LIFE INSURANCE	2,822	2,109	1,048	977	2,037	1,060
101201	42710	WORKER'S COMPENSATION	716	603	612	558	615	57
101201	43101	PROFESSIONAL SERVICES	85	(45)	6,575	-	7,500	7,500
101201	43600	ADVERTISING	-	-	-	250	250	-
101201	44200	AUTOMOTIVE/MOTOR POOL	923	1,439	664	300	-	(300)
101201	45210	POSTAL SERVICE	398	239	147	300	300	-
101201	45230	TELEPHONE	4,497	3,751	4,824	2,590	6,600	4,010
101201	45305	MOTOR VEHICLE INSURANCE	527	660	424	530	500	(30)
101201	45410	LEASE/RENT EQUIPMENT	10,770	9,549	15,314	9,000	9,000	-
101201	45510	MILEAGE	153	-	-	-	50	50
101201	45530	SUBSISTENCE & LODGING	498	25	-	-	-	-
101201	45540	CONVENTION & EDUCATION	3,205	75	2,647	1,500	2,500	1,000
101201	45810	DUES AND MEMBERSHIPS	1,701	100	1,700	1,000	1,000	-
101201	46001	OFFICE SUPPLIES	1,718	1,071	854	1,000	1,500	500
101201	46002	FOOD SUPPLIES	127	7	611	100	500	400
101201	46008	VEHICLE & EQUIP. FUEL	1,079	1,188	862	900	900	-
101201	46009	VEHICLE & EQUIP. SUPPLIES	-	-	8	250	-	(250)
101201	46012	BOOKS & SUBSCRIPTIONS	410	292	185	100	200	100
101201	46014	OTHER OPERATING SUPPLIES	63	(36)	366	-	500	500
	46XXX	SPECIAL EVENTS	-	-	-	-	12,500	12,500
			533,062	480,925	527,351	478,991	537,773	58,782

COUNTY ATTORNEY

The County Attorney provides services to the Board of Supervisors and County Administrator and Constitutional officers for all civil legal matters that arise within the County. These services include rendering legal advice and opinions; legal research; preparation of legal documents; and legal representation at the Board of Supervisors' meetings. The County Attorney also handles all litigation involving the County of Prince George, either as a plaintiff or a defendant, and provides legal advice to the citizens of Prince George on County issues.

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

County Attorney

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
101205	41001	SALARIES & WAGES-REGULAR	129,981	115,887	169,996	176,308	178,953	2,645
101205	41003	PART-TIME SALARIES & WAGE	-	-	735	1,800	1,800	-
101205	42100	FICA	9,749	8,713	12,713	13,625	13,828	202
101205	42210	RETIREMENT	9,675	9,800	10,295	10,372	11,206	833
101205	42300	HOSPITAL/MEDICAL PLANS	3,744	3,978	4,680	4,680	5,760	1,080
101205	42400	GROUP LIFE INSURANCE	445	326	154	155	412	257
101205	42710	WORKER'S COMPENSATION	170	167	238	247	281.89	35
101205	43101	PROFESSIONAL SERVICES	-	10,334	147	-	20,000	20,000
101205	43310	REPAIRS AND MAINTENANCE	-	-	-	250	250	-
101205	43320	MAINTENANCE SVS CONTRACTS	345	39	-	250	250	-
101205	43600	ADVERTISING	-	82	-	250	250	-
101205	45210	POSTAL SERVICE	1,025	104	195	500	500	-
101205	45230	TELEPHONE	1,597	1,156	1,473	1,200	1,900	700
101205	45410	LEASE/RENT EQUIPMENT	38	84	163	300	300	-
101205	45510	MILEAGE	-	-	-	-	1,000	1,000
101205	45540	CONVENTION & EDUCATION	1,763	-	656	2,800	2,800	-
101205	45810	DUES AND MEMBERSHIPS	1,219	390	909	700	750	50
101205	46001	OFFICE SUPPLIES	896	455	804	1,000	1,000	-
101205	46002	FOOD SUPPLIES	77	-	19	100	100	-
101205	46012	BOOKS & SUBSCRIPTIONS	1,395	586	654	2,600	3,500	900
101205	48104	REPLACE SOFTWARE & AGREEMN'	-	-	-	1,500	-	(1,500)
101205	48107	INFO TECH EQUIPMENT	-	-	2,770	-	-	-
			162,117	152,129	207,248	218,638	244,840	26,203

HUMAN RESOURCES

The mission of the Department is to serve customers, employees and staff with integrity and accountability in a professional and courteous manner. The department's goals are to attract, motivate, develop and retain an efficient, productive and diversified workforce primarily responsible for providing services to our city.

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Human Resources

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
101203	41001	SALARIES & WAGES-REGULAR	218,530	221,424	242,760	223,085	124,510	(98,575)
101203	41003	PART-TIME SALARIES & WAGE	431	675	362	1,500	1,500	-
101203	42100	FICA	15,853	16,227	17,940	17,181	9,640	(7,541)
101203	42210	RETIREMENT	38,942	39,458	38,256	41,762	25,089	(16,673)
101203	42300	HOSPITAL/MEDICAL PLANS	14,040	14,040	13,260	14,040	11,520	(2,520)
101203	42400	GROUP LIFE INSURANCE	1,792	1,312	572	629	668	39
101203	42710	WORKER'S COMPENSATION	350	354	388	359	201.62	(158)
101203	43101	PROFESSIONAL SERVICES	-	25	50	525	500	(25)
101203	43132	EMPL/ VOL RECOGNITION	10,016	8,013	6,124	6,650	10,000	3,350
101203	43320	MAINTENANCE SVS CONTRACTS	6,050	6,089	6,050	6,525	6,525	-
101203	43600	ADVERTISING	-	-	-	200	150	(50)
101203	45210	POSTAL SERVICE	478	314	370	400	500	100
101203	45230	TELEPHONE	3,303	2,210	2,586	2,000	2,600	600
101203	45410	LEASE/RENT EQUIPMENT	2,716	1,876	1,382	2,000	750	(1,250)
101203	45540	CONVENTION & EDUCATION	1,152	2,544	-	425	425	-
101203	45541	TRAINING - PROFESSIONAL DEVELP	-	-	-	-	5,000	5,000
101203	45810	DUES AND MEMBERSHIPS	355	325	157	425	425	-
101203	46001	OFFICE SUPPLIES	1,528	1,598	1,411	2,000	2,000	-
101203	46002	FOOD SUPPLIES	587	360	171	200	200	-
101203	46012	BOOKS & SUBSCRIPTIONS	419	-	-	-	-	-
101203	46014	OTHER OPERATING SUPPLIES	-	75	39	145	1,145	1,000
101203	46024	DATA PROCESSING SUPPLIES	381	321	-	300	300	-
101203	46031	FLOWERS/DONATIONS	1,402	1,632	896	1,500	1,500	-
101203	48107	INFO TECH EQUIPMENT	-	860	-	-	-	-
			<u>318,324</u>	<u>319,731</u>	<u>332,775</u>	<u>321,851</u>	<u>205,148</u>	<u>(116,703)</u>

COMMISSIONER OF THE REVENUE

The Commissioner of the Revenue is a state constitutional officer as set forth in the constitution of Virginia and is the chief assessing officer for the local government. It is an elected position for a four-year term and serves the taxpayers as well as the County.

Commissioner of the Revenue's Office is regulated by the State Code of Virginia and the County Code of Prince George.

Responsibilities include assessing personal property tax, machinery and tools tax, business license tax, public service corporation tax, meals and lodging tax, and the short-term rental tax.

The Commissioner of the Revenue's Office also provides assistance to Prince George residents in the preparation of Virginia State Income tax returns and administers the County tax relief for the elderly and disabled program

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Commissioner of Revenue

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
101209	41001	SALARIES & WAGES-REGULAR	226,687	268,305	268,133	272,202	234,829	(37,373)
101209	41003	PART-TIME SALARIES & WAGE	34,675	9,351	1,786	1,690	17,190	15,500
101209	42100	FICA	19,088	20,258	19,530	20,953	19,279	(1,674)
101209	42210	RETIREMENT	40,251	47,812	50,195	50,956	47,318	(3,638)
101209	42300	HOSPITAL/MEDICAL PLANS	24,960	28,080	28,080	28,080	28,800	720
101209	42400	GROUP LIFE INSURANCE	1,852	1,601	751	767	1,317	550
101209	42710	WORKER'S COMPENSATION	1,349	1,664	1,653	1,753	1,591	(162)
101209	43101	PROFESSIONAL SERVICES	2,969	3,540	3,524	4,200	4,200	-
101209	43310	REPAIRS AND MAINTENANCE	220	-	75	500	500	-
101209	43320	MAINTENANCE SRVC CONTRCTS	13,601	12,876	13,186	14,000	14,000	-
101209	43500	PRINTING AND BINDING	232	-	196	350	-	(350)
101209	44200	AUTOMOTIVE/MOTOR POOL	302	126	555	300	-	(300)
101209	45210	POSTAL SERVICE	11,506	10,658	4,769	7,550	7,550	-
101209	45230	TELEPHONE	3,387	2,306	2,427	2,300	2,400	100
101209	45305	MOTOR VEHICLE INSURANCE	222	880	337	421	275	(146)
101209	45410	LEASE/RENT EQUIPMENT	1,516	800	877	800	900	100
101209	45540	CONVENTION & EDUCATION	336	1,202	981	1,000	1,000	-
101209	45810	DUES AND MEMBERSHIPS	155	535	485	500	500	-
101209	46001	OFFICE SUPPLIES	6,841	7,932	6,010	8,700	8,700	-
101209	46002	FOOD SUPPLIES	471	272	250	350	350	-
101209	46008	VEHICLE & EQUIP. FUEL	171	500	123	500	250	(250)
101209	46012	BOOKS & SUBSCRIPTIONS	337	260	105	250	250	-
				419,202	404,173	418,122	391,199	(26,923)

TREASURER

The Treasurer's Office is responsible for the collection of all departmental revenue of Prince George County taxes and dog licenses. The office makes County deposits, investments. The Treasurer's Office reconciles all bill statements. We also assist citizens, attorneys and title searchers.

The Treasurer's Office accepts payments for State Income Tax, Personal Property Tax, Vehicle Registration, Real Estate Tax, Utilities Bill, Business License Tax, Dog Licenses and Parking Tickets.

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Treasurer

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
101213	41001	SALARIES & WAGES-REGULAR	283,962	305,523	305,523	307,814	313,177	5,363
101213	41002	SALARIES & WAGES-OVERTIME	3,171	398	685	-	-	-
101213	41003	PART-TIME SALARIES & WAGE	25,088	3,908	1,636	3,000	3,000	-
101213	42100	FICA	23,159	23,082	23,040	23,777	24,188	410
101213	42210	RETIREMENT	50,451	54,444	57,194	57,623	63,105	5,482
101213	42300	HOSPITAL/MEDICAL PLANS	21,645	23,400	23,400	23,400	34,560	11,160
101213	42400	GROUP LIFE INSURANCE	2,322	2,216	856	870	1,676	805
101213	42710	WORKER'S COMPENSATION	503	597	494	497	506	9
101213	43101	PROFESSIONAL SERVICES	1,497	916	706	1,200	2,200	1,000
101213	43310	REPAIRS AND MAINTENANCE	1,844	266	270	600	600	-
101213	43320	MAINTENANCE SVS CONTRACTS	12,936	12,787	11,443	11,500	11,500	-
101213	43500	PRINTING AND BINDING	214	-	196	225	225	-
101213	43600	ADVERTISING	591	290	508	375	800	425
101213	44200	AUTOMOTIVE/MOTOR POOL	197	-	266	100	-	(100)
101213	45210	POSTAL SERVICE	23,239	20,146	22,328	18,800	20,000	1,200
101213	45230	TELEPHONE	4,232	2,883	3,139	2,800	3,200	400
101213	45305	MOTOR VEHICLE INSURANCE	222	220	113	141	141	(0)
101213	45410	LEASE/RENT EQUIPMENT	840	1,705	164	1,500	1,500	-
101213	45510	MILEAGE	499	-	78	-	-	-
101213	45530	SUBSISTENCE & LODGING	-	288	-	-	-	-
101213	45540	CONVENTION & EDUCATION	2,506	1,152	1,067	1,000	2,500	1,500
101213	45810	DUES AND MEMBERSHIPS	190	280	25	300	450	150
101213	46001	OFFICE SUPPLIES	9,586	5,617	4,583	7,800	7,800	-
101213	46002	FOOD SUPPLIES	669	297	343	200	200	-
101213	46008	VEHICLE & EQUIP FUEL	60	32	78	100	100	-
101213	46012	BOOKS & SUBSCRIPTIONS	36	-	-	-	-	-
101213	46015	COUNTY DOG TAGS	1,347	1,127	492	1,500	1,500	-
101213	46024	DATA PROCESSING SUPPLIES	-	127	-	125	125	-
101213	48107	INFO TECH EQUIPMENT	1,878	6,733	4,306	-	-	-
			472,885	468,434	462,932	465,248	493,053	27,805

CLERK OF CIRCUIT COURT

Prince George Circuit Court serves the residents of Prince George County. The Prince George Circuit Court (6th Judicial Circuit) is the trial court with the broadest powers in Virginia. The Circuit Court has authority to try a full range of cases, both civil and criminal, jury and non-jury. Civil cases include a wide variety of business disputes, personal injury and domestic relations cases. The Court hears felony criminal cases. A felony is a crime punishable by commitment to the State penitentiary for one year or more. The Court also hears appeals of misdemeanor and traffic cases from the General District Court and Juvenile Courts. The Court records deeds, deeds of trust, finance statements, judgments, as well as qualifying notaries, issuing marriage licenses and handling all divorce.

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Clerk of Circuit Court

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
102106	41001	SALARIES & WAGES-REGULAR	305,381	315,308	306,101	306,428	311,024	4,596
102106	41003	PART-TIME SALARIES & WAGE	5,220	3,771	18,905	11,225	11,225	-
102106	42100	FICA	22,897	23,030	22,009	24,300	24,652	352
102106	42210	RETIREMENT	53,942	53,627	56,936	57,363	62,671	5,308
102106	42300	HOSPITAL/MEDICAL PLANS	14,040	13,650	14,040	14,040	17,280	3,240
102106	42400	GROUP LIFE INSURANCE	2,482	1,776	851	889	1,648	759
102106	42710	WORKER'S COMPENSATION	499	511	491	508	516	7
102106	43101	PROFESSIONAL SERVICES	840	2,953	3,017	3,500	4,000	500
102106	43310	REPAIRS AND MAINTENANCE	310	1,124	392	600	600	-
102106	43320	MAINTENANCE SVS CONTRACTS	639	834	-	1,100	5,000	3,900
102106	43500	PRINTING AND BINDING	892	1,010	1,271	1,800	1,800	-
102106	43513	MICROFILMING EXPENSE	8,215	19,395	16,521	12,000	1,000	(11,000)
102106	43514	DATA PROCESS INDEXING	2,937	-	-	-	17,200	17,200
102106	45210	POSTAL SERVICE	3,000	3,500	3,256	2,500	2,750	250
102106	45230	TELEPHONE	2,142	1,895	2,159	2,350	2,350	-
102106	45410	LEASE/RENT EQUIPMENT	1,827	1,713	1,733	1,800	-	(1,800)
102106	45810	DUES AND MEMBERSHIPS	320	320	320	350	320	(30)
102106	46001	OFFICE SUPPLIES	5,410	6,700	3,538	5,000	5,000	-
102106	46002	FOOD SUPPLIES	-	200	75	200	200	-
102106	46012	BOOKS & SUBSCRIPTIONS	759	-	-	200	200	-
102106	46074	2010b-40 READER/PRINTER	-	-	15,559	5,000	-	(5,000)
102106	48101	MACHINERY & EQUIPMENT	4,110	-	-	1,000	1,000	-
102106	48102	FURNITURE & FIXTURES	370	-	4,095	-	200	200
102106	48107	INFO TECH EQUIPMENT	16,004	-	-	-	17,120	17,120
			453,749	451,800	471,269	452,154	487,757	35,603

SHERIFF

The mission of Prince George County Sheriff's Office starts with the department's commitment to excellence by example. This pledge demands that the department's men and women embrace integrity at all times. We seek to employ and maintain only dedicated and caring personnel that will set a high standard of "excellence by example". We also have a standard of commitment in partnership with the community to protect life and property that is second to none. Our daily goal is to perform the duties of the Sheriff's Office of Prince George County to the full extent of our abilities while listening and responding to the public's concerns. We honor our allegiance to the Community, State, and Nation to uphold the constitution while seeking to ensure every citizen be treated with dignity, fairness, and respect regardless of circumstance.

The Prince George County Sheriff's Office is small but provides several services to the people of Prince George, Virginia, such as courthouse security, service of civil and criminal papers, project lifesaver, home incarceration, selective enforcement, project ChildSafe, TRIAD program, security for community activities, National Night Out and career day at local schools.

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Sheriff

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
102107	41001	SALARIES & WAGES-REGULAR	559,596	560,676	561,840	561,381	554,767	(6,614)
102107	41002	SALARIES & WAGES-OVERTIME	6,552	1,475	1,992	1,500	1,500	-
102107	41003	PART-TIME SALARIES & WAGE	20,998	20,855	20,573	20,000	20,000	-
102107	41700	SELECTIVE ENFORCEMENT-OVT	8,006	18,612	15,809	20,000	20,000	-
102107	42100	FICA	43,982	44,431	44,257	46,120	45,614	(506)
102107	42210	RETIREMENT	98,907	99,892	104,916	105,090	111,786	6,695
102107	42300	HOSPITAL/MEDICAL PLANS	42,120	42,107	42,109	42,120	51,840	9,720
102107	42400	GROUP LIFE INSURANCE	4,551	3,321	1,569	1,632	2,940	1,308
102107	42710	WORKER'S COMPENSATION	13,278	14,039	14,006	14,469	14,310	(159)
102107	43101	PROFESSIONAL SERVICES	38	-	1,000	-	-	-
102107	43320	MAINTENANCE SVS CONTRACTS	39	234	304	320	320	-
102107	43600	ADVERTISING	130	-	-	-	-	-
102107	44200	AUTOMOTIVE/MOTOR POOL	12,055	14,142	11,588	11,500	-	(11,500)
102107	45210	POSTAL SERVICE	2,373	1,017	1,677	1,875	2,000	125
102107	45230	TELEPHONE	3,287	3,159	3,421	3,100	3,480	380
102107	45231	PAGERS	1,032	-	-	-	-	-
102107	45305	MOTOR VEHICLE INSURANCE	3,468	2,941	3,240	3,893	3,000	(893)
102107	45410	LEASE/RENT EQUIPMENT	917	851	977	1,000	3,700	2,700
102107	45540	CONVENTION & EDUCATION	5,936	4,859	3,167	1,016	1,500	484
102107	45810	DUES AND MEMBERSHIPS	763	741	909	900	900	-
102107	46001	OFFICE SUPPLIES	3,988	2,672	2,192	1,550	1,550	-
102107	46008	VEHICLE & EQUIP. FUEL	15,285	13,830	14,612	15,000	20,000	5,000
102107	46009	VEHICLE & EQUIP. SUPPLIES	-	1,891	412	1,800	-	(1,800)
102107	46010	POLICE SUPPLIES	4,435	812	591	100	100	-
102107	46011	UNIFORM/APPAREL	4,291	2,881	749	2,700	2,700	-
102107	46014	OTHER OPERATING SUPPLIES	-	-	-	-	150	150
102107	46024	DATA PROCESSING SUPPLIES	-	52	-	-	-	-
102107	46040	LOCAL LAW ENF BLK GRNT	330	-	-	-	-	-
102107	46045	PROJECT LIFESAVER	476	-	-	-	-	-
102107	46047	HOME ELECT MONITORING	2,468	3,859	845	2,000	2,000	-
102107	47008	CRATER ACADEMY	-	-	-	3,484	3,484	-
102107	48101	MACHINERY & EQUIPMENT	16,420	39,907	39,689	40,000	40,000	-
			879,045	899,254	892,444	902,550	907,641	5,091

COMMONWEALTH'S ATTORNEY

The mission of the Prince George Commonwealth's Attorney's Office is to help make the County of Prince George a safe place to live, learn, work and raise a family by prosecuting those cases where there is sufficient, legally admissible evidence in a manner that (1) respects the dignity of those who are the unfortunate victims of crime and (2) promotes the ends of justice.

The office accomplishes this mission by:

1. Working with the office of the Victim Witness Coordinator to ensure that crime victims are treated with dignity and respect and are fully aware of their rights as victims under Virginia Code § 19.2-11.01.
2. Properly preparing cases and witnesses for court.
3. Participating in programs to improve administration of justice.
4. Being accessible to law enforcement officers for legal advice and assistance 24 hours per day.
5. Using technology to enhance our ability to manage our caseload and to effectively present evidence in the courtroom.
6. Attending training programs to ensure that each staff member and attorney is up to date on the latest developments in criminal law prosecution.
7. Treating those who come in contact with the office the way that our Staff would want to be treated.
8. Acting with integrity and always striving to do the right thing.
9. Reaching out to schools, civic groups and members of the community in an effort to build a coalition to prevent and fight crime.

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Commonwealth Attorney

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
102201	41001	SALARIES & WAGES-REGULAR	367,106	378,471	374,731	383,218	384,035	817
102201	42100	FICA	26,072	26,490	26,402	29,316	29,379	62
102201	42210	RETIREMENT	59,481	61,422	63,177	71,738	77,383	5,645
102201	42300	HOSPITAL/MEDICAL PLANS	22,620	23,400	23,496	23,400	34,560	11,160
102201	42400	GROUP LIFE INSURANCE	2,737	2,038	948	1,073	2,035	962
102201	42710	WORKER'S COMPENSATION	450	519	516	537	537.65	1
102201	43101	PROFESSIONAL SERVICES	582	74	330	500	500	-
102201	43320	MAINTENANCE SVS CONTRACTS	679	845	1,140	720	930	210
102201	45210	POSTAL SERVICE	500	586	665	660	660	-
102201	45230	TELEPHONE	1,574	1,450	1,597	1,515	1,600	85
102201	45540	CONVENTION & EDUCATION	4,899	3,408	1,282	2,600	4,100	1,500
102201	45810	DUES AND MEMBERSHIPS	2,023	1,783	1,725	2,165	2,165	-
102201	46001	OFFICE SUPPLIES	3,073	2,523	2,787	2,000	2,000	-
102201	46002	FOOD SUPPLIES	-	-	31	-	-	-
102201	46012	BOOKS & SUBSCRIPTIONS	1,089	1,666	(472)	1,500	1,500	-
102201	46024	DATA PROCESSING SUPPLIES	378	27	390	542	542	-
102201	48102	FURNITURE & FIXTURES	137	-	-	-	-	-
102201	48107	INFO TECH EQUIPMENT	1,757	-	-	-	-	-
			<u>495,156</u>	<u>504,702</u>	<u>498,745</u>	<u>521,485</u>	<u>541,927</u>	<u>20,442</u>

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Law Library

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
102110	45420	LEASE/RENT OF BUILDING	-	-	5,000	-	-	-
102110	46012	BOOKS & SUBSCRIPTIONS	6,450	5,837	9,914	-	-	-
			6,450	5,837	14,914	-	-	-

COMMUNITY DEVELOPMENT AND CODE COMPLIANCE

The Community Development and Code Compliance is a department which combines the duties and responsibilities of the Building Inspections Department and the Planning Department and is charged with the duty of issuing permits and conducting inspections for all new construction, additions, alterations, repairs, removal, demolition, replacement, change of use, or other building/construction operations. The department reviews plans to confirm that the proposed work complies with the provisions of the Virginia Uniform Statewide Building Code. The department also performs Code Compliance Enforcement tasks related to property maintenance regulations and County Ordinances. The department charges permit, plan review and inspection fees to defray the cost of providing services. These fees have supported 100% cost recovery (revenues collected met or exceeded direct expenditures for the department) for five of the last six years.

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Community Development and Code Compliance
(formerly Building Official)

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
103401	41001	SALARIES & WAGES-REGULAR	486,430	546,159	546,159	548,255	661,321	113,066
103401	41002	SALARIES & WAGES-OVERTIME	1,514	-	-	-	-	-
103401	41003	PART-TIME SALARIES & WAGE	16,687	1,762	-	-	18,500	18,500
103401	41006	COMP COMMISSION MEMBERS	-	-	-	-	18,800	18,800
103401	42100	FICA	34,986	38,725	39,118	41,942	53,445	11,503
103401	42210	RETIREMENT	86,682	97,326	102,241	102,633	133,256	30,623
103401	42300	HOSPITAL/MEDICAL PLANS	37,440	42,120	42,120	46,800	65,880	19,080
103401	42400	GROUP LIFE INSURANCE	3,989	3,236	1,529	1,535	3,505	1,970
103401	42710	WORKER'S COMPENSATION	6,083	6,525	6,532	6,744	8,593	1,849
103401	43101	PROFESSIONAL SERVICES	13,728	13,625	-	2,900	6,500	3,600
103401	43310	REPAIRS AND MAINTENANCE	290	-	170	250	540	290
103401	43320	MAINTENANCE SVS CONTRACTS	6,542	4,941	2,198	24,929	35,725	10,796
103401	43600	ADVERTISING	-	-	-	-	9,100	9,100
103401	44200	AUTOMOTIVE/MOTOR POOL	1,797	2,551	2,143	2,000	-	(2,000)
103401	45210	POSTAL SERVICE	1,632	711	885	1,200	2,000	800
103401	45230	TELEPHONE	10,103	9,276	9,253	8,400	12,200	3,800
103401	45231	PAGERS	1,408	196	-	-	-	-
103401	45305	MOTOR VEHICLE INSURANCE	2,789	2,687	2,370	2,963	2,301	(662)
103401	45410	LEASE/RENT EQUIPMENT	3,137	2,245	1,925	1,932	4,461	2,529
103401	45540	CONVENTION & EDUCATION	3,919	839	1,410	3,000	6,700	3,700
103401	45810	DUES AND MEMBERSHIPS	704	204	210	540	1,600	1,060
103401	46001	OFFICE SUPPLIES	2,254	1,856	2,184	2,045	5,045	3,000
103401	46002	FOOD SUPPLIES	452	203	86	-	200	200
103401	46008	VEHICLE & EQUIP. FUEL	7,803	6,870	6,211	7,000	8,100	1,100
103401	46009	VEHICLE & EQUIP. SUPPLIES	-	3	408	700	-	(700)
103401	46012	BOOKS & SUBSCRIPTIONS	658	519	1,929	700	1,300	600
103401	46014	OTHER OPERATING SUPPLIES	40	-	-	-	250	250
103401	46024	DATA PROCESSING SUPPLIES	3,032	1,785	1,649	2,000	2,000	-
103401	46036	COMMUNICATION EQUIPMENT	-	-	-	250	250	-
103401	46043	TOOLS & EQUIPMENT	-	261	26	250	250	-
103401	48107	REPLACE INFO TECH EQUIPMENT	3,424	-	-	-	-	-
			<u>737,946</u>	<u>784,624</u>	<u>770,756</u>	<u>808,968</u>	<u>1,061,822</u>	<u>252,854</u>

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Planning

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
108102	41001	SALARIES & WAGES-REGULAR	278,003	232,223	234,050	235,805	-	(235,805)
108102	41003	PART-TIME SALARIES & WAGE	18,862	448	-	-	-	-
108102	41006	COMP COMMISSION MEMBERS	-	-	17,534	18,800	-	(18,800)
108102	42100	FICA	21,821	17,007	16,891	19,477	-	(19,477)
108102	42210	RETIREMENT	47,777	41,382	43,814	44,143	-	(44,143)
108102	42300	HOSPITAL/MEDICAL PLANS	22,726	18,720	18,720	18,720	-	(18,720)
108102	42400	GROUP LIFE INSURANCE	2,198	1,373	655	713	-	(713)
108102	42710	WORKER'S COMPENSATION	632	379	375	407	-	(407)
108102	43101	PROFESSIONAL SERVICES	153	-	-	-	-	-
108102	43320	MAINTENANCE SVS CONTRACTS	2,574	2,929	526	1,000	-	(1,000)
108102	43600	ADVERTISING	129	-	1,666	8,800	-	(8,800)
108102	44200	AUTOMOTIVE/MOTOR POOL	868	403	1,693	800	-	(800)
108102	45210	POSTAL SERVICE	940	400	636	1,500	-	(1,500)
108102	45230	TELEPHONE	3,313	2,796	2,680	2,750	-	(2,750)
108102	45305	MOTOR VEHICLE INSURANCE	445	440	212	460	-	(460)
108102	45410	LEASE/RENT EQUIPMENT	3,146	2,734	2,029	3,000	-	(3,000)
108102	45510	MILEAGE	-	-	86	-	-	-
108102	45540	CONVENTION & EDUCATION	1,028	933	448	1,200	-	(1,200)
108102	45607	FARMER'S MARKET	-	-	(130)	-	-	-
108102	45810	DUES AND MEMBERSHIPS	463	655	925	900	-	(900)
108102	46001	OFFICE SUPPLIES	3,840	2,324	1,735	2,700	-	(2,700)
108102	46002	FOOD SUPPLIES	405	290	24	100	-	(100)
108102	46008	VEHICLE & EQUIP. FUEL	950	442	397	800	-	(800)
108102	46009	VEHICLE & EQUIP. SUPPLIES	-	-	-	504	-	(504)
108102	46012	BOOKS & SUBSCRIPTIONS	311	393	479	500	-	(500)
108102	46014	OTHER OPERATING SUPPLIES	-	-	385	250	-	(250)
108102	46024	DATA PROCESSING SUPPLIES	-	26	-	-	-	-
108102	48107	INFO TECH EQUIPMENT	1,320	1,292	-	-	-	-
			411,904	327,589	345,831	363,330	-	(363,330)

**Consolidate into Community Development and Code Compliance Budget

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Regional Planning Commission

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
108103	45810	DUES AND MEMBERSHIPS	23,725	23,725	23,725	23,725	23,221	(504)
			23,725	23,725	23,725	23,725	23,221	(504)

COUNTY ENGINEER

The County Engineer assists in reviewing plans for storm water management compliance. Engineering is one of the responsibilities of the County's Utilities Director, and portions of the salaries of that position and the Engineering Technician are charged in this organization.

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Engineer

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
104301	41001	SALARIES & WAGES-REGULAR	15,528	85,879	48,261	28,799	-	(28,799)
104301	41003	PART-TIME SALARIES & WAGES			-	-	5,600	5,600
104301	42100	FICA	1,138	6,457	3,613	2,203	428	(1,775)
104301	42210	RETIREMENT	2,767	7,085	4,042	2,091	-	(2,091)
104301	42300	HOSPITAL/MEDICAL PLANS	936	2,457	2,316	1,170	252	(918)
104301	42400	GROUP LIFE INSURANCE	127	197	60	30	-	(30)
104301	42710	WORKER'S COMPENSATION	-	-	-	-	50	50
104301	45230	TELEPHONE	495	424	285	400	400	-
104301	45305	MOTOR VEHICLE INSURANCE	-	220	212	330	330	-
104301	45410	LEASE/RENT EQUIPMENT	-	-	84	100	100	-
104301	45540	CONVENTION & EDUCATION	491	630	405	800	800	-
104301	45810	DUES AND MEMBERSHIPS	805	705	479	800	800	-
104301	46001	OFFICE SUPPLIES	103	42	15	100	100	-
104301	46002	FOOD SUPPLIES	24	-	-	-	-	-
104301	46008	VEHICLE & EQUIP. FUEL	-	-	42	-	-	-
104301	46012	BOOKS & SUBSCRIPTIONS	-	-	-	100	100	-
104301	46017	STREET SIGNS	1,814	1,940	1,755	6,270	7,026	756
			24,229	106,035	61,571	43,193	15,986	(27,206)

ASSESSOR

Real Estate assessments in Prince George County are administered by the Real Estate Assessor's Office under the authority of the Constitution of Virginia, the Code of Virginia and the Prince George County Code. It is the responsibility of the Real Estate Assessor's Office to assess land and improvements at 100 percent of fair market value according to state law. The annual real estate assessment is an estimate of the fair market value of land and improvements as of January 1 of the tax year.

The Assessor's Office is responsible for making changes to land records from new deeds, wills and plats received from the Clerk's Office. For each property record there is a card showing the record of ownership, legal description, acreage, class code, district, source of title, location of property, sales date and sales amount.

Other functions of the Real Estate Assessment office include interpreting and administering all laws pertaining to real estate assessments, producing supplemental assessments for all new construction in the County, responding to inquiries concerning assessment and valuation procedures, defending assessed values before the Board of Equalization and managing the Land Use Program.

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Assessor

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
101210	41001	SALARIES & WAGES-REGULAR	332,508	308,209	321,366	323,776	288,792	(34,984)
101210	41002	SALARIES & WAGES-OVERTIME	2,145	-	-	-	-	-
101210	41003	PART-TIME SALARIES & WAGE	3,143	3,660	-	500	500	-
101210	41006	COMP. COMMISSION MEMBERS	720	1,380	360	2,000	2,000	-
101210	42100	FICA	24,572	22,756	23,314	24,960	22,284	(2,676)
101210	42210	RETIREMENT	57,962	54,923	60,159	60,611	58,192	(2,419)
101210	42300	HOSPITAL/MEDICAL PLANS	27,690	26,520	28,080	28,080	34,560	6,480
101210	42400	GROUP LIFE INSURANCE	2,667	1,800	900	907	1,544	637
101210	42710	WORKER'S COMPENSATION	4,029	3,791	4,008	4,176	3,703	(473)
101210	43101	PROFESSIONAL SERVICES	31	110	518	1,800	1,800	-
101210	43320	MAINTENANCE SVS CONTRACTS	17,449	17,666	18,124	21,000	25,150	4,150
101210	43600	ADVERTISING	657	338	-	1,250	1,250	-
101210	44200	AUTOMOTIVE/MOTOR POOL	1,003	1,150	1,019	1,250	-	(1,250)
101210	45210	POSTAL SERVICE	5,706	5,781	5,458	6,500	6,500	-
101210	45230	TELEPHONE	3,105	2,175	2,381	2,000	3,100	1,100
101210	45305	MOTOR VEHICLE INSURANCE	1,236	979	802	1,000	1,000	-
101210	45410	LEASE/RENT EQUIPMENT	654	1,765	249	2,500	4,000	1,500
101210	45540	CONVENTION & EDUCATION	1,509	-	1,829	2,500	6,000	3,500
101210	45810	DUES AND MEMBERSHIPS	536	523	514	500	500	-
101210	46001	OFFICE SUPPLIES	1,412	1,962	1,959	2,500	2,500	-
101210	46002	FOOD SUPPLIES	101	117	47	100	100	-
101210	46008	VEHICLE & EQUIP. FUEL	1,259	893	1,193	1,695	1,695	-
101210	46012	BOOKS & SUBSCRIPTIONS	462	476	284	1,000	1,000	-
101210	46024	DATA PROCESSING SUPPLIES	2,993	2,785	1,170	4,000	4,000	-
101210	48107	INFO TECH EQUIPMENT	-	-	734	1,500	-	(1,500)
			497,441	459,758	474,468	496,105	470,169	(25,936)

FINANCE

The Finance Department is committed to providing reliable information and quality service to its customers, who include citizens, elected officials, County administration, other County departments, vendors and employees. The functions of the Department include payroll, accounts payable, purchasing, budgeting, general accounting, grant administration and financial reporting.

The Finance Department produces the annual budget, the capital improvements plan and the Comprehensive Annual Financial Report.

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Finance

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
101215	41001	SALARIES & WAGES-REGULAR	344,008	281,355	289,828	338,008	353,862	15,854
101215	41002	SALARIES & WAGES-OVERTIME	5,037	1,653	407	1,000	-	(1,000)
101215	41003	PART-TIME SALARIES & WAGE	167	10,645	6,819	-	2,000	2,000
101215	42100	FICA	25,797	21,793	21,900	25,934	27,223	1,289
101215	42210	RETIREMENT	54,919	50,138	54,099	63,275	71,303	8,028
101215	42300	HOSPITAL/MEDICAL PLANS	27,300	24,414	22,386	28,080	33,840	5,760
101215	42400	GROUP LIFE INSURANCE	2,527	1,652	809	949	1,914	965
101215	42710	WORKER'S COMPENSATION	558	456	471	542	569	27
101215	43101	PROFESSIONAL SERVICES	2,743	2,765	16,229	3,000	3,000	-
101215	43310	REPAIRS AND MAINTENANCE	-	58	724	500	500	-
101215	43320	MAINTENANCE SVS CONTRACTS	9,935	8,518	7,451	11,000	11,000	-
101215	43600	ADVERTISING	818	96	56	500	500	-
101215	45210	POSTAL SERVICE	3,458	3,087	3,015	3,700	3,700	-
101215	45230	TELEPHONE	2,811	2,682	3,552	2,800	3,600	800
101215	45410	LEASE/RENT EQUIPMENT	933	3,369	3,300	4,000	4,000	-
101215	45510	MILEAGE	322	-	48	-	-	-
101215	45530	SUBSISTENCE & LODGING	647	-	-	-	-	-
101215	45540	CONVENTION & EDUCATION	4,254	2,277	5,912	3,000	5,500	2,500
101215	45640	COUNTY CONTRIBUTIONS	-	-	8,800	-	-	-
101215	45810	DUES AND MEMBERSHIPS	625	609	644	600	650	50
101215	46001	OFFICE SUPPLIES	6,271	7,302	7,174	6,000	7,000	1,000
101215	46002	FOOD SUPPLIES	216	48	145	100	200	100
101215	46012	BOOKS & SUBSCRIPTIONS	1,320	908	655	750	750	-
101215	46024	DATA PROCESSING SUPPLIES	6,092	8,340	4,985	8,000	8,000	-
101215	48104	REPLACE SOFTWARE & AGREEMN	-	-	158	-	-	-
101215	48107	INFO TECH EQUIPMENT	2,834	21,272	14,742	15,500	5,000	(10,500)
				453,437	474,307	517,239	544,112	26,873

INFORMATION TECHNOLOGY

The Information Technology Department provides technology support services for County departments, Constitutional Offices, and several multi-jurisdictional agencies. The Information Technology and Geographic Information Systems Departments have combined services. Support is provided in a wide variety of areas including:

1. Providing hardware and software support for County technology assets including desktop computers, laptop computers, servers, telephones, printers, mobile devices, various computer programs, various databases, as well as audio-visual equipment.
2. Planning and support for voice and data networks.
3. Operational support for existing departmental and enterprise data systems and business processes.
4. Project management and support for enterprise and departmental technology initiatives.
5. Ensuring continuity of technology operations in the event of natural or man made disasters.
6. Strategic planning for applying technology in a manner that will meet the current and future needs of Prince George County.
7. A GIS is a collection of computer hardware, software and geographic data for capturing, managing, analyzing, and displaying all forms of geographically referenced information.
8. The Prince George County GIS Office provides data development and management, training, map products, and technical support to the citizens and departments of the County.

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Information Technology

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
101221	41001	SALARIES & WAGES-REGULAR	292,400	293,051	299,655	300,979	330,473	29,494
101221	41002	SALARIES & WAGES-OVERTIME	-	-	-	-	-	-
101221	41003	PART-TIME SALARIES & WAGES	-	-	-	-	-	-
101221	42100	FICA	21,789	21,797	22,114	23,025	25,281	2,256
101221	42210	RETIREMENT	52,074	52,001	56,095	56,343	66,590	10,247
101221	42300	HOSPITAL/MEDICAL PLANS	23,380	23,010	23,400	23,400	34,560	11,160
101221	42400	GROUP LIFE INSURANCE	2,396	1,758	839	843	1,752	909
101221	42710	WORKER'S COMPENSATION	468	469	479	482	529	47
101221	43101	PROFESSIONAL SERVICES	2,527	3,289	4,225	11,000	6,000	(5,000)
101221	43310	REPAIRS AND MAINTENANCE	78	1,060	1,227	1,200	4,000	2,800
101221	43320	MAINTENANCE SVS CONTRACTS	55,112	28,255	32,018	34,125	31,450	(2,675)
101221	43600	ADVERTISING	-	-	-	-	700	700
101221	44200	AUTOMOTIVE/MOTOR POOL	625	30	-	-	-	-
101221	45210	POSTAL SERVICE	46	83	2	100	100	-
101221	45230	TELEPHONE	3,392	1,598	4,117	1,500	2,300	800
101221	45231	PAGERS	808	(275)	-	-	-	-
101221	45305	MOTOR VEHICLE INSURANCE	301	301	-	-	-	-
101221	45320	DATA LINES/T1	2,482	13,657	13,611	15,000	25,000	10,000
101221	45410	LEASE/RENT EQUIPMENT	-	1,855	1,332	1,760	500	(1,260)
101221	45510	MILEAGE	-	140	-	-	100	100
101221	45540	CONVENTION & EDUCATION	2,559	1,819	1,958	1,500	3,000	1,500
101221	45810	DUES AND MEMBERSHIPS	175	-	-	300	300	-
101221	46001	OFFICE SUPPLIES	377	534	136	700	600	(100)
101221	46002	FOOD SUPPLIES	250	235	116	200	200	-
101221	46008	VEHICLE & EQUIP. FUEL	154	93	-	-	-	-
101221	46012	BOOKS & SUBSCRIPTIONS	40	61	-	200	200	-
101221	46024	DATA PROCESSING SUPPLIES	-	3,895	5,366	3,500	5,500	2,000
101221	48101	MACHINERY & EQUIPMENT	-	-	701	50,000	-	(50,000)
101221	48104	SOFTWARE & SOFTWARE AGREE	5,434	2,940	2,939	20,000	12,800	(7,200)
101221	48107	INFO TECH EQUIPMENT	(128)	1,022	44,038	59,000	10,000	(49,000)
			<u>470,128</u>	<u>452,677</u>	<u>514,369</u>	<u>605,156</u>	<u>561,935</u>	<u>(43,221)</u>

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Geographic Information System

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
108110	41001	SALARIES & WAGES-REGULAR	62,008	62,826	62,826	63,297	-	(63,297)
108110	42100	FICA	4,312	4,372	4,366	4,842	-	(4,842)
108110	42210	RETIREMENT	11,050	11,196	11,761	11,849	-	(11,849)
108110	42300	HOSPITAL/MEDICAL PLANS	4,680	4,680	4,680	4,680	-	(4,680)
108110	42400	GROUP LIFE INSURANCE	509	372	176	177	-	(177)
108110	42710	WORKER'S COMPENSATION	99	5,116	101	101	-	(101)
108110	43101	PROFESSIONAL SERVICES	-	10,985	-	-	-	-
108110	43320	MAINTENANCE SVS CONTRACTS	8,409	12,063	12,109	12,200	-	(12,200)
108110	45210	POSTAL SERVICE	72	24	25	50	-	(50)
108110	45230	TELEPHONE	309	210	397	250	-	(250)
108110	46001	OFFICE SUPPLIES	3,211	-	(163)	100	-	(100)
108110	46024	DATA PROCESSING SUPPLIES	313	1,175	-	725	-	(725)
108110	48104	SOFTWARE & SOFTWARE AGREE	48	-	-	-	-	-
108110	48107	INFO TECH EQUIPMENT	-	966	-	-	-	-
			95,018	113,985	96,277	98,272	-	(98,272)

**Consolidated into Information Technology Budget

COUNTY GARAGE

The County Garage provides maintenance of all County owned vehicles and equipment, including Police, Fire, EMS, Utilities and all other vehicles. The garage assists in specifications for new vehicle and equipment purchases and performs mechanic repair and preventive maintenance on all fleet vehicles. The garage is responsible for the vehicular fuel delivery system, tracking fuel consumption and fuel billing.

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Garage

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13 Adopted Budget	FY12-13 Increase (Decrease)
No.	No.	Description	Expended	Expended	Expended	Budget	Budget	
101217	41001	SALARIES & WAGES-REGULAR	187,846	188,075	189,005	189,485	192,328	2,842
101217	41002	SALARIES & WAGES-OVERTIME	1,550	1,537	1,292	500	-	(500)
101217	42100	FICA	13,897	13,914	13,881	14,534	14,713	179
101217	42210	RETIREMENT	33,119	33,515	35,208	35,565	38,754	3,189
101217	42300	HOSPITAL/MEDICAL PLANS	14,040	14,040	14,040	18,720	17,280	(1,440)
101217	42400	GROUP LIFE INSURANCE	1,524	1,114	527	532	1,019	487
101217	42710	WORKER'S COMPENSATION	4,716	4,892	4,910	5,054	5,116	62
101217	43310	REPAIRS AND MAINTENANCE	3,124	665	1,175	3,000	3,000	-
101217	43701	LAUNDRY & DRY CLEANING	2,288	1,873	1,901	1,700	2,000	300
101217	44200	AUTOMOTIVE/MOTOR POOL	1,081	1,008	596	1,200	-	(1,200)
101217	45210	POSTAL SERVICE	24	10	8	20	20	-
101217	45230	TELEPHONE	1,946	1,581	1,420	1,400	1,400	-
101217	45305	MOTOR VEHICLE INSURANCE	913	878	823	988	988	1
101217	45410	LEASE/RENT EQUIPMENT	1,262	996	849	900	1,100	200
101217	45540	CONVENTION & EDUCATION	-	-	-	-	1,500	1,500
101217	46001	OFFICE SUPPLIES	1,197	1,119	398	800	800	-
101217	46002	FOOD SUPPLIES	810	510	461	75	75	-
101217	46007	REPAIR & MAINTENANCE SUPP	-	-	(578)	-	-	-
101217	46008	VEHICLE & EQUIP. FUEL	10,867	12,641	10,598	11,000	12,000	1,000
101217	46009	VEHICLE & EQUIP. SUPPLIES	72,692	79,923	80,602	80,000	83,000	3,000
101217	46011	UNIFORM/APPAREL	983	465	495	500	500	-
101217	46012	BOOKS & SUBSCRIPTIONS	1,500	1,500	-	1,700	1,500	(200)
101217	46024	DATA PROCESSING SUPPLIES	-	-	-	-	200	200
101217	46043	TOOLS & EQUIPMENT	1,600	2,208	5,401	8,000	7,300	(700)
101217	48101	MACHINERY & EQUIPMENT	20,492	4,948	3,320	700	700	-
101217	48102	FURNITURE & FIXTURES	1,201	-	-	-	400	400
			<u>380,846</u>	<u>412,849</u>	<u>366,329</u>	<u>376,372</u>	<u>385,693</u>	<u>9,320</u>

GENERAL PROPERTIES

The General Properties Department is responsible for maintenance of all County buildings and grounds (not including school buildings), and for emergency service planning. They are also responsible for the convenience station and the County recycling initiatives.

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

General Properties

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
104302	41001	SALARIES & WAGES-REGULAR	266,719	258,958	318,610	318,999	360,646	41,647
104302	41002	SALARIES & WAGES-OVERTIME	5,026	4,941	1,105	8,000	9,500	1,500
104302	41003	PART-TIME SALARIES & WAGE	18,193	19,029	17,829	40,890	8,000	(32,890)
104302	42100	FICA	22,276	21,580	25,846	28,144	28,928	785
104302	42210	RETIREMENT	47,529	45,046	59,644	59,717	72,670	12,954
104302	42300	HOSPITAL/MEDICAL PLANS	23,400	21,060	18,720	23,400	34,560	11,160
104302	42400	GROUP LIFE INSURANCE	2,187	1,532	892	1,030	1,911	881
104302	42710	WORKER'S COMPENSATION	5,708	6,214	7,480	8,425	8,660	235
104302	43101	PROFESSIONAL SERVICES	7,295	-	20,751	12,600	20,000	7,400
104302	43310	REPAIRS AND MAINTENANCE	59,520	89,089	55,012	94,266	239,266	145,000
104302	43320	MAINTENANCE SVS CONTRACTS	181,660	176,298	177,035	187,800	197,190	9,390
104302	43326	SANITATION SVS DUMPMASER	3,638	3,840	-	-	3,840	3,840
104302	43600	ADVERTISING	514	302	-	750	750	-
104302	43701	LAUNDRY & DRY CLEANING	3,287	2,381	1,452	400	400	-
104302	44200	AUTOMOTIVE/MOTOR POOL	5,604	5,330	3,945	5,750	-	(5,750)
104302	45102	E-#1/COURTS BLDG	103,704	67,220	73,454	75,000	75,000	-
104302	45103	E-#2/POLICE BLDG	41,002	27,143	6,052	32,000	32,000	-
104302	45104	E-#3/PG FIRE DEPARTMENT	13,765	10,430	9,963	11,000	10,500	(500)
104302	45105	E-#4/FIRE ADMINISTRATOR	585	582	1,424	400	1,300	900
104302	45106	E-#5&6/ FOOD BANK	3,799	2,959	2,996	3,500	3,200	(300)
104302	45107	E-#7/BRANCH LIBRARY	1,590	1,361	1,394	1,500	1,500	-
104302	45108	E-#8/ADMINISTRATIVE BLDG	5,245	4,796	5,318	4,500	5,400	900
104302	45109	E-#9/FINANCE BLDG	10,472	8,944	-	-	-	-
104302	45110	E-#10/BUREN BLDG	3,570	3,198	3,482	3,000	3,500	500
104302	45111	E-#11/MODULAR BLDG	121	148	111	150	140	(10)
104302	45112	E-#12/HUMAN SERVICES BLDG	29,434	24,952	24,401	27,000	26,000	(1,000)
104302	45115	E-#15 COUNTY GARAGE		5,058	5,929	6,000	6,150	150
104302	45116	E-#16/SCOTT PARK	3,842	2,479	2,834	3,000	3,000	-
104302	45118	E-#18/TEMPLE PARK	4,848	6,370	15,360	6,500	14,500	8,000
104302	45119	E-#19/LANDFILL	1,385	922	753	1,000	1,000	-
104302	45120	E-#20/ANIMAL SHELTER	4,495	5,269	4,907	5,200	12,000	6,800
104302	45121	E-#21/BURROWSVILLE FIRE	4,747	3,689	3,575	4,000	4,900	900
104302	45122	E-#22/CARSON FIRE DEPART	6,285	6,126	6,562	6,000	6,200	200
104302	45123	E-#23/DISPUTANTA FIRE DEP	9,378	6,333	6,951	8,000	7,500	(500)
104302	45124	E-#24/JEFFERSON PARK FIRE	16,573	15,240	16,430	15,200	16,200	1,000
104302	45125	E-#25/EMERGENCY CREW BLDG	11,513	10,000	9,044	11,000	9,750	(1,250)
104302	45126	E-#26/STREET LIGHTING/VP	25,871	52,528	43,400	53,000	50,000	(3,000)
104302	45127	E-#27/STREET LIGHTING/PG	50,345	49,202	40,961	50,000	45,000	(5,000)
104302	45128	E-#28/CARSON SUB-STATION	2,306	2,088	1,803	2,200	2,100	(100)
104302	45129	E-#29-HOUSING	704	658	1,706	1,000	1,000	-
104302	45130	E#30-B& G UTILITY BLDG	3,171	2,640	3,821	3,200	3,850	650
104302	45131	E#30-DISPUTANTA COMM BLD	3,637	3,908	4,503	4,000	4,900	900
104302	45133	E - RECREATION TRAILER	2,054	1,573	1,953	1,700	1,900	200
104302	45134	E-SHADYWOOD RD TOWER	207	176	218	250	250	-
104302	45135	WATER SERVICE	12,174	8,861	12,089	13,000	13,000	-
104302	45136	SEWER SERVICE	16,314	10,236	13,874	15,000	14,500	(500)

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

General Properties

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
104302	45137	E-JEJ MOORE FIELD LIGHTS	27,794	28,447	24,960	29,000	27,000	(2,000)
104302	45138	E-NEW COUNTY ADMIN. BLDG	73,350	66,122	73,318	71,000	74,500	3,500
104302	45139	E- CARSON & BURROW. ELEM.	4,677	4,079	5,066	4,000	5,000	1,000
104302	45140	E-PG LIBRARY	-	-	-	20,000	20,000	-
104302	45XXX	E-OLD NORTH P&R	-	-	-	-	12,000	12,000
104302	45143	CARSON SCHOOL STORAGE	-	-	-	1,800	1,800	-
104302	45141	E- TOWER SITES	18,365	17,060	16,875	17,800	17,500	(300)
104302	45142	E- EMER COMM BUILDING	13,256	10,529	12,747	11,500	13,000	1,500
104302	45151	H-#21/BURROWSVILLE FIRE	2,396	3,093	4,311	3,000	3,000	-
104302	45152	H-#22/CARSON FIRE DEPART	2,927	3,975	3,147	4,000	3,800	(200)
104302	45153	H-#23/DISPUTANTA FIRE DEP	4,432	4,346	5,695	3,500	5,900	2,400
104302	45154	H-#25/EMERGENCY CREW BLDG	5,561	6,353	4,265	5,500	5,000	(500)
104302	45155	H-#20/ANIMAL SHELTER	3,031	4,965	5,832	4,500	2,000	(2,500)
104302	45157	H-#1/COURTS BUILDING	23,844	27,698	38,872	28,000	40,000	12,000
104302	45158	H-#28/CARSON SUB-STATION	1,475	1,686	1,298	1,600	1,500	(100)
104302	45159	H-#15 COUNTY GARAGE	6,088	8,059	7,194	8,500	8,000	(500)
104302	45160	H-B & G UTILITY BLDG	-	-	-	100	100	-
104302	45161	H-B PRINCE GEORGE FIRE DE	488	615	538	650	650	-
104302	45162	H-JEFF PARK FIRE DEPT	129	141	223	150	225	75
104302	45163	H-DISPUTANTA COMM BLDG	2,266	3,869	4,257	4,000	4,500	500
104302	45164	H-RECREATION GARAGE	2,949	4,447	2,649	4,500	3,000	(1,500)
104302	45165	H- NEW COUNTY ADMIN. BLDG	30,435	37,837	36,814	38,000	38,000	-
104302	45166	FUEL FOR TOWER GENERATORS	712	1,156	(4)	1,000	1,000	-
104302	45167	FUEL FOR ECC BUILDING	2,685	4,591	6,456	4,500	7,000	2,500
104302	45168	H-B'VILLE COMMUNITY CNTR	771	571	901	750	1,000	250
104302	45210	POSTAL SERVICE	24	41	61	100	100	-
104302	45230	TELEPHONE	8,491	6,438	7,022	6,500	7,000	500
104302	45304	OTHER PROPERTY INSURANCE	73,489	76,399	76,699	82,511	90,658	8,147
104302	45305	MOTOR VEHICLE INSURANCE	2,919	2,434	2,058	2,620	2,300	(320)
104302	45410	LEASE/RENT EQUIPMENT	1,257	372	227	1,500	1,500	-
104302	45510	MILEAGE	354	142	198	250	400	150
104302	45540	CONVENTION & EDUCATION	304	-	244	1,000	2,000	1,000
104302	46001	OFFICE SUPPLIES	3,084	3,882	3,066	3,300	3,300	-
104302	46002	FOOD SUPPLIES	445	440	575	100	600	500
104302	46005	JANITORIAL SUPPLIES	8,820	8,051	9,294	11,000	11,000	-
104302	46007	REPAIR & MAINTENANCE SUPP	91,277	54,617	77,544	70,736	78,000	7,264
104302	46008	VEHICLE & EQUIP. FUEL	11,571	9,679	11,663	11,000	13,500	2,500
104302	46009	VEHICLE & EQUIP. SUPPLIES	2,179	703	1,660	3,100	-	(3,100)
104302	46011	UNIFORM/APPAREL	-	159	2,871	500	500	-
104302	48101	MACHINERY & EQUIPMENT	4,708	-	-	-	-	-
104302	48105	MOTOR VEHICLES	-	-	21,073	-	22,000	22,000
104302	48107	INFO TECH EQUIPMENT	101	-	-	2,000	-	(2,000)
			1,488,228	1,403,690	1,503,258	1,621,037	1,890,895	269,857

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Landfill Maintenance

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
104204	41001	SALARIES & WAGES-REGULAR	93,518	94,710	94,858	95,420	-	(95,420)
104204	41002	SALARIES & WAGES-OVERTIME	5,216	10,839	15,028	9,000	-	(9,000)
104204	41003	PART-TIME SALARIES & WAGE	6,325	7,781	10,629	8,400	-	(8,400)
104204	42100	FICA	7,860	8,605	9,094	8,631	-	(8,631)
104204	42210	RETIREMENT	16,665	16,877	17,111	17,863	-	(17,863)
104204	42300	HOSPITAL/MEDICAL PLANS	4,680	4,680	4,680	14,040	-	(14,040)
104204	42400	GROUP LIFE INSURANCE	767	561	258	315	-	(315)
104204	42710	WORKER'S COMPENSATION	6,135	6,675	7,834	7,559	-	(7,559)
104204	43101	PROFESSIONAL SERVICES	15,771	11,981	17,526	11,000	11,000	-
104204	43326	SANITATION SVC DUMPMASER	-	-	2,960	3,840	-	(3,840)
104204	43330	RECYCLING CENTER	-	-	50,110	45,500	-	(45,500)
104204	43332	TRANS/SOLID WASTE STATION	93,746	71,693	54,345	90,000	-	(90,000)
104204	43350	LANDFILL/ MAINTENANCE	26,077	28,932	10,103	40,000	40,000	-
104204	43600	ADVERTISING	-	-	110	600	-	(600)
104204	44200	AUTOMOTIVE/MOTOR POOL	905	1,382	1,442	2,000	-	(2,000)
104204	45230	TELEPHONE	448	447	432	500	-	(500)
104204	45410	LEASE/RENT EQUIPMENT	-	-	870	-	-	-
104204	45640	COUNTY CONTRIBUTIONS	-	-	17,584	18,120	17,148	(972)
104204	46001	OFFICE SUPPLIES	-	299	103	900	-	(900)
104204	46002	FOOD SUPPLIES	389	329	349	400	-	(400)
104204	46007	REPAIR & MAINTENANCE SUPP	3,635	2,722	3,348	2,500	-	(2,500)
104204	46008	VEHICLE & EQUIP. FUEL	2,586	1,912	2,074	2,500	-	(2,500)
104204	46009	VEHICLE & EQUIP. SUPPLIES	868	13,275	5,964	3,100	-	(3,100)
			<u>285,592</u>	<u>283,700</u>	<u>326,811</u>	<u>382,188</u>	<u>68,148</u>	<u>(314,040)</u>

PARKS AND RECREATION

The Parks and Recreation Department provides the following services:

1. Youth sports leagues – ages 4 through 15.
2. Adult sports leagues.
3. Summer playground day camps.
4. Discount tickets to theme parks.
5. County athletic field and park maintenance.
6. Reservations for picnic pavilions.
7. Adult classes.
8. Special activities, such as holiday events.
9. Trips to sporting events.
10. Special interest classes.
11. Senior citizen trips and activities.

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Parks and Recreation

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
107102	41001	SALARIES & WAGES-REGULAR	338,961	337,966	340,684	342,011	347,141	5,130
107102	41002	SALARIES & WAGES-OVERTIME	335	649	376	250	250	-
107102	41003	PART-TIME SALARIES & WAGE	21,858	15,161	15,148	20,384	29,744	9,360
107102	41008	GAME OFFICIAL FEES	26,972	42,795	38,631	46,438	46,438	-
107102	42100	FICA	26,285	25,611	25,724	31,295	32,403	1,108
107102	42210	RETIREMENT	60,548	60,197	63,548	64,026	69,949	5,923
107102	42300	HOSPITAL/MEDICAL PLANS	32,905	32,777	32,760	32,760	40,320	7,560
107102	42400	GROUP LIFE INSURANCE	2,787	1,998	950	1,015	1,840	824
107102	42710	WORKER'S COMPENSATION	6,490	6,642	6,727	7,144	7,430	285
107102	43101	PROFESSIONAL SERVICES	5,118	-	17	-	-	-
107102	43105	OFFICIALS/ INSTRUCTORS	22,362	20,534	22,717	18,920	18,920	-
107102	43132	EMPL/ VOL RECOGNITION	2,591	-	3,874	2,000	2,000	-
107102	43310	REPAIRS AND MAINTENANCE	2,586	1,811	2,299	2,000	2,000	-
107102	43311	CONTRACT FEES/ADMIN	-	1,729	-	-	-	-
107102	43320	MAINTENANCE SVS CONTRACTS	552	1,266	360	600	600	-
107102	43323	JANITORIAL SERVICES	4,753	5,271	6,233	5,000	6,500	1,500
107102	43325	MAINT/ATHLETIC FIELDS	10,057	5,014	6,362	5,475	5,475	-
107102	43600	ADVERTISING	3,902	1,963	2,813	1,500	3,000	1,500
107102	43701	LAUNDRY & DRY CLEANING	1,685	1,473	1,247	-	-	-
107102	44200	AUTOMOTIVE/MOTOR POOL	6,906	7,648	5,871	6,000	-	(6,000)
107102	45210	POSTAL SERVICE	511	507	654	400	400	-
107102	45230	TELEPHONE	4,828	3,752	3,270	4,000	4,400	400
107102	45305	MOTOR VEHICLE INSURANCE	3,001	2,820	1,732	2,516	2,516	(0)
107102	45410	LEASE/RENT EQUIPMENT	1,409	1,407	1,135	900	900	-
107102	45540	CONVENTION & EDUCATION	2,265	161	1,089	625	625	-
107102	45544	REC PROG SPEC ACTIVITIES	-	19,588	18,038	26,500	26,500	-
107102	45810	DUES AND MEMBERSHIPS	610	580	640	565	565	-
107102	46001	OFFICE SUPPLIES	4,380	5,248	3,512	3,530	3,530	-
107102	46002	FOOD SUPPLIES	1,667	1,518	973	1,375	1,375	-
107102	46003	AGRICULTURAL SUPPLIES	4,413	5,092	6,138	5,000	8,000	3,000
107102	46007	REPAIR & MAINTENANCE SUPP	499	162	-	-	-	-
107102	46008	VEHICLE & EQUIP. FUEL	11,464	17,012	12,551	11,000	11,000	-
107102	46009	VEHICLE & EQUIP. SUPPLIES	4,815	1,896	3,007	2,500	-	(2,500)
107102	46011	UNIFORM/APPAREL	590	230	1,387	250	250	-
107102	46012	BOOKS & SUBSCRIPTIONS	311	107	183	25	25	-
107102	46013	EDUCAT.& RECREAT.SUPPLIES	5,384	4,756	4,170	5,000	5,000	-
107102	46014	OTHER OPERATING SUPPLIES	390	183	461	-	-	-
107102	46018	TROPHIES, AWARDS	5,175	4,277	4,338	5,531	5,531	-
107102	46043	TOOLS AND EQUIPMENT	636	-	-	-	-	-
107102	46048	ATHLETIC SUPPLIES/EQUIPMENT	52,539	59,372	57,396	55,000	78,172	23,172
107102	46049	PARK & FACILITY SUPP/EQUIP	6,216	5,508	4,715	4,470	4,470	-
107102	48101	MACHINERY & EQUIPMENT	-	-	-	-	12,000	12,000
107102	48107	INFO TECH EQUIPMENT	811	-	-	-	-	-
			702,910	704,683	701,729	716,006	779,269	63,263

POLICE DEPARTMENT

The Prince George County Police Department is proud of its accomplishments. The Department will continue to be a leading law enforcement agency, setting standards for professionalism, integrity and innovative service. In partnership with the community, the police department strives to protect and improve the quality of life in Prince George; providing leadership through open communication, fair and dignified service, and interactive problem solving. The department takes pride in maintaining a high quality of life through a dynamic partnership with the community it serves.

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Police

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
103101	41001	SALARIES & WAGES-REGULAR	2,829,820	2,856,953	2,871,529	2,860,564	2,900,309	39,745
103101	41002	SALARIES & WAGES-OVERTIME	55,197	47,111	34,871	50,000	50,000	-
103101	41005	SALARIES/WAGES COURTS	44,328	43,852	32,088	35,000	35,000	-
103101	41700	SELECTIVE ENFORCEMENT-OVT	81,805	117,983	104,520	100,000	135,000	35,000
103101	42100	FICA	222,342	226,135	225,312	232,986	238,704	5,718
103101	42210	RETIREMENT	499,999	508,041	524,573	535,498	584,412	48,915
103101	42300	HOSPITAL/MEDICAL PLANS	248,429	252,762	252,602	262,080	322,560	60,480
103101	42400	GROUP LIFE INSURANCE	23,008	16,919	7,875	8,528	15,372	6,844
103101	42710	WORKER'S COMPENSATION	69,812	74,103	74,293	75,530	77,384	1,854
103101	43101	PROFESSIONAL SERVICES	11,249	9,056	9,776	6,000	8,000	2,000
103101	43310	REPAIRS AND MAINTENANCE	8,042	5,780	5,300	5,000	5,000	-
103101	43312	MAINTENANCE/ PUB SAF BOAT	8,452	2,562	2,000	2,000	2,000	-
103101	43320	MAINTENANCE SVS CONTRACTS	16,469	14,245	14,692	17,461	22,559	5,098
103101	43600	ADVERTISING	277	100	55	250	500	250
103101	43892	DRUG ENFORCEMENT PURCH	9,289	4,160	1,140	7,000	7,000	-
103101	43894	DRUG ENFORCEMENT	6,924	4,498	4,330	5,180	5,180	-
103101	44200	AUTOMOTIVE/MOTOR POOL	68,958	76,372	68,216	70,000	-	(70,000)
103101	45210	POSTAL SERVICE	959	600	500	500	500	-
103101	45220	MESSENGER SERVICES	238	207	65	-	200	200
103101	45230	TELEPHONE	34,952	40,659	38,171	43,810	50,328	6,518
103101	45231	PAGERS	4,777	2,278	2,219	2,200	2,200	-
103101	45305	MOTOR VEHICLE INSURANCE	24,710	26,710	28,331	28,877	28,877	(0)
103101	45307	PUBLIC OFFICIAL LIAB.INS	-	5,632	5,632	5,700	5,700	-
103101	45410	LEASE/RENT EQUIPMENT	2,947	1,523	681	1,300	3,525	2,225
103101	45420	LEASE/RENT OF BUILDING	6,600	7,294	-	-	-	-
103101	45510	MILEAGE	28	-	-	-	-	-
103101	45540	CONVENTION & EDUCATION	17,280	7,388	3,957	8,400	15,175	6,775
103101	45810	DUES AND MEMBERSHIPS	2,097	2,107	1,095	1,435	1,395	(40)
103101	46001	OFFICE SUPPLIES	5,940	6,408	4,782	5,500	5,500	-
103101	46002	FOOD SUPPLIES	3,173	2,629	2,116	1,500	1,500	-
103101	46008	VEHICLE & EQUIP. FUEL	160,727	163,334	164,088	160,000	180,000	20,000
103101	46009	VEHICLE & EQUIP. SUPPLIES	62,516	73,064	57,465	61,000	-	(61,000)
103101	46010	POLICE SUPPLIES	24,514	14,591	9,040	10,000	10,000	-
103101	46011	UNIFORM/APPAREL	14,989	5,650	9,916	11,000	11,000	-
103101	46012	BOOKS & SUBSCRIPTIONS	1,950	812	560	565	565	-
103101	46013	EDUCAT.& RECREAT.SUPPLIES	5,000	4,517	2,636	2,500	5,000	2,500
103101	46014	OTHER OPERATING SUPPLIES	1,776	2,780	1,594	1,500	1,500	-
103101	46024	DATA PROCESSING SUPPLIES	7,047	5,006	3,327	3,000	3,000	-
103101	46031	FLOWERS/DONATIONS	282	-	-	150	150	-
103101	46108	FUEL-PUBLIC SAFETY BOAT	1,995	1,018	1,242	2,000	2,500	500
103101	46114	OTHER OP SUPP- BOAT	476	59	359	4,500	4,500	-
103101	47008	CRATER POLICE ACADEMY	-	-	-	25,975	25,975	-
103101	48101	MACHINERY & EQUIPMENT	7,682	1,318	1,324	2,000	2,000	-
103101	48104	SOFTWARE & SOFTWARE AGREE	8,113	645	450	-	-	-
103101	48107	INFO TECH EQUIPMENT	4,430	2,838	11,466	-	-	-
			<u>4,615,760</u>	<u>4,640,085</u>	<u>4,584,185</u>	<u>4,656,488</u>	<u>4,770,070</u>	<u>113,582</u>

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Police Academy

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
103105	47008	CRATER POLICE ACADEMY	26,289	26,606	26,289	-	-	-
			26,289	26,606	26,289	-	-	-

**Consolidated with the Police Department budget

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Emergency Communications Center

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
103109	41001	SALARIES & WAGES-REGULAR	581,581	592,976	529,489	551,048	524,172	(26,876)
103109	41002	SALARIES & WAGES-OVERTIME	8,290	8,623	28,391	8,000	18,000	10,000
103109	41003	PART-TIME SALARIES & WAGE	-	-	-	10,000	-	(10,000)
103109	42100	FICA	44,368	44,766	41,573	43,532	41,476	(2,056)
103109	42210	RETIREMENT	103,277	105,618	93,929	103,156	105,621	2,464
103109	42300	HOSPITAL/MEDICAL PLANS	61,954	66,271	56,977	65,520	69,120	3,600
103109	42400	GROUP LIFE INSURANCE	4,752	3,557	1,439	1,565	2,778	1,213
103109	42710	WORKER'S COMPENSATION	945	963	890	910	867.47	(43)
103109	43101	PROFESSIONAL SERVICES	1,561	769	1,752	-	-	-
103109	43310	REPAIRS AND MAINTENANCE	-	440	427	1,500	1,500	-
103109	43320	MAINTENANCE SVS CONTRACTS	133,516	135,917	150,652	150,652	151,700	1,048
103109	43600	ADVERTISING	799	136	42	-	-	-
103109	45230	TELEPHONE	57,826	51,057	37,106	27,264	28,164	900
103109	45410	LEASE/RENT EQUIPMENT	5,258	5,488	5,115	5,800	6,000	200
103109	45540	CONVENTION & EDUCATION	1,556	352	-	1,000	1,000	-
103109	45810	DUES AND MEMBERSHIPS	488	488	406	370	370	-
103109	46001	OFFICE SUPPLIES	1,013	1,200	1,991	1,000	1,000	-
103109	46002	FOOD SUPPLIES	134	28	6	-	200	200
103109	46014	OTHER OPERATING SUPPLIES	204	-	-	-	-	-
103109	46024	DATA PROCESSING SUPPLIES	38	167	-	1,000	1,500	500
103109	48102	REPLACE FURN & FIXTURES	7,258	6,182	-	-	-	-
103109	48107	INFO TECH EQUIPMENT	920	1,242	-	-	-	-
			<u>1,015,739</u>	<u>1,026,239</u>	<u>950,183</u>	<u>972,318</u>	<u>953,468</u>	<u>(18,850)</u>

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Animal Control

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
103501	41001	SALARIES & WAGES-REGULAR	195,793	196,544	199,023	200,863	200,857	(5)
103501	41002	SALARIES & WAGES-OVERTIME	2,371	6,308	2,840	4,000	4,000	-
103501	41003	PART-TIME SALARIES & WAGE	22,550	26,410	27,866	24,000	24,000	-
103501	42100	FICA	16,580	17,206	17,193	17,508	17,508	(0)
103501	42210	RETIREMENT	33,789	33,872	36,114	37,601	40,473	2,871
103501	42300	HOSPITAL/MEDICAL PLANS	23,400	23,010	23,400	25,740	31,320	5,580
103501	42400	GROUP LIFE INSURANCE	1,555	1,121	540	641	1,065	424
103501	42710	WORKER'S COMPENSATION	2,199	2,361	2,351	2,403	2,403	(0)
103501	42825	HEALTH & ACCIDENT INSURAN	310	310	310	-	-	-
103501	43101	PROFESSIONAL SERVICES	7,399	4,536	746	4,000	8,000	4,000
103501	43160	ANIMAL DISPOSAL	3,955	2,138	2,030	3,500	2,500	(1,000)
103501	43310	REPAIRS AND MAINTENANCE	650	416	955	1,000	500	(500)
103501	43600	ADVERTISING	-	120	82	-	250	250
103501	44200	AUTOMOTIVE/MOTOR POOL	2,627	4,662	2,947	2,800	-	(2,800)
103501	45230	TELEPHONE	1,949	2,932	3,115	2,500	3,150	650
103501	45305	MOTOR VEHICLE INSURANCE	1,639	1,499	1,433	1,791	1,881	89
103501	45510	MILEAGE	298	-	195	500	250	(250)
103501	45540	CONVENTION & EDUCATION	10	267	1,107	800	7,000	6,200
103501	45820	CLAIMS AND BOUNTIES	1,345	77	21	850	500	(350)
103501	46001	OFFICE SUPPLIES	464	2,175	741	1,500	1,000	(500)
103501	46002	FOOD SUPPLIES	6,821	7,587	4,213	5,000	4,000	(1,000)
103501	46005	JANITORIAL SUPPLIES	2,802	2,009	2,681	2,000	2,000	-
103501	46008	VEHICLE & EQUIP. FUEL	11,869	12,358	13,672	10,500	15,000	4,500
103501	46009	VEHICLE & EQUIP. SUPPLIES	2,817	1,167	1,429	1,500	-	(1,500)
103501	46010	POLICE SUPPLIES	1,952	1,056	940	1,100	500	(600)
103501	46011	UNIFORM/APPAREL	2,039	555	712	1,000	1,000	-
103501	46014	OTHER OPERATING SUPPLIES	-	17	-	-	-	-
103501	46024	DATA PROCESSING SUPPLIES	1,066	-	-	-	-	-
103501	48101	MACHINERY & EQUIPMENT	-	103	-	-	-	-
103501	48107	INFO TECH EQUIPMENT	1,500	1,291	-	-	-	-
			<u>350,888</u>	<u>352,106</u>	<u>346,656</u>	<u>353,097</u>	<u>369,156</u>	<u>16,058</u>

FIRE/EMS/EMERGENCY MANAGEMENT

It is the mission of the Fire, EMS and Emergency Management Department to uphold an image of honor, respect and dignity, to promote health and safety; to provide first-class customer service, outstanding Fire, Rescue and Emergency Medical Services through training and public education to this community and all others serve.

Prince George Fire, EMS and Emergency Management is composed of over 250 active and associate volunteers and 7 career Firefighter/ Medics who take pride in helping others. There are five volunteer fire companies with six stations, one volunteer emergency crew and an administrative office. The men and women who make up the organization work hand-in-hand with each other and several other agencies to make Prince George a safe place to live, learn, work and raise a family.

The department provides fire suppression, emergency medical services, fire safety and public education, emergency management, hazardous materials response and technical rescue services. Each year Prince George Fire, EMS and Emergency Management responders answer over 3,500 calls for service in and around our area.

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Fire Company #1 - Prince George

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
103211	45410	LEASE/RENT EQUIPMENT	276	345	-	300	840	540
103211	45541	TRAINING	760	2,050	869	2,000	4,600	2,600
103211	46001	OFFICE SUPPLIES	-	-	678	-	-	-
103211	46002	FOOD SUPPLIES	-	386	27	500	500	-
103211	46011	UNIFORM/APPAREL	13,852	16,717	12,442	7,800	7,800	-
103211	46014	OTHER OPERATING SUPPLIES	3,643	2,653	2,170	1,900	1,900	-
103211	48102	FURNITURE & FIXTURES	-	1,485	1,445	4,000	4,000	-
103211	48121	REPLACE FIRE & RESCUE EQUIP	21,731	7,381	7,801	6,000	3,600	(2,400)
103211	48221	NEW FIRE & RESCUE EQUIPMEN	-	2,220	1,593	2,300	9,125	6,825
103211	48248	FIRE PROGRAM FUNDS	-	14,343	7,286	16,000	-	(16,000)
			40,263	47,581	34,311	40,800	32,365	(8,435)

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Fire Company #2- Disputanta

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
103212	45410	LEASE/RENT EQUIPMENT	-	500	-	-	-	-
103212	45541	TRAINING	5,522	952	3,281	7,500	800	(6,700)
103212	46001	OFFICE SUPPLIES	-	-	27	-	-	-
103212	46011	UNIFORM/APPAREL	10,859	4,000	11,215	15,000	15,000	-
103212	46014	OTHER OPERATING SUPPLIES	11,062	2,131	1,348	1,400	2,600	1,200
103212	48102	FURNITURE & FIXTURES	-	-	-	500	4,500	4,000
103212	48121	REPLACE FIRE & RESCUE EQUIP	21,128	3,000	1,898	2,500	1,000	(1,500)
103212	48221	NEW FIRE & RESCUE EQUIPMEN	3,356	26,000	34,500	6,350	3,900	(2,450)
103212	48248	FIRE PROGRAM FUNDS	-	18,277	24,299	16,000	-	(16,000)
			51,927	54,860	76,569	49,250	27,800	(21,450)

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Fire Company #3- Carson

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
103213	45410	LEASE/RENT EQUIPMENT	-	-	500	500	840	340
103213	45541	TRAINING	6,052	475	-	3,000	6,000	3,000
103213	46001	OFFICE SUPPLIES	-	-	27	-	-	-
103213	46011	UNIFORM/APPAREL	9,475	11,216	12,440	5,500	5,500	-
103213	46014	OTHER OPERATING SUPPLIES	2,060	1,336	740	800	2,000	1,200
103213	46035	NON-CAPITAL FIRE & RESCUE EQUIPM	10,472	19,276	10,375	14,000	13,500	(500)
103213	48102	FURNITURE & FIXTURES	-	-	679	200	3,760	3,560
103213	48121	REPLACE FIRE & RESCUE EQUIPMENT	5,351	2,598	4,863	8,000	27,000	19,000
103213	48221	NEW FIRE & RESCUE EQUIPMENT	33,051	44,455	4,575	23,000	13,350	(9,650)
103213	48248	FIRE PROGRAM FUNDS	-	6,398	28,987	16,000	-	(16,000)
			66,460	85,753	63,186	71,000	71,950	950

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Fire Company #4- Burrowsville

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
103214	45541	TRAINING	5,254	1,883	1,799	-	4,950	4,950
103214	46001	OFFICE SUPPLIES	-	-	1,054	1,100	-	(1,100)
103214	46009	VEHICLE & EQUIP SUPPLIES	-	153	500	500	-	(500)
103214	46011	UNIFORM/APPAREL	14,953	8,272	11,983	12,485	12,485	-
103214	46014	OTHER OPERATING SUPPLIES	1,952	1,713	1,832	1,750	2,000	250
103214	46035	NON-CAPITAL FIRE & RESCUE E	4,406	5,462	3,418	5,540	6,000	460
103214	48102	FURNITURE & FIXTURES	-	2,594	1,200	1,250	4,000	2,750
103214	48105	REPLACE MOTOR VEHICLES	-	-	-	-	-	-
103214	48121	REPLACE FIRE & RESCUE EQUIP	10,550	2,433	2,216	2,200	1,200	(1,000)
103214	48221	NEW FIRE & RESCUE EQUIPMEN	-	-	-	-	2,000	2,000
103214	48248	FIRE PROGRAM FUNDS	-	16,775	12,988	16,000	-	(16,000)
			37,116	39,284	36,988	40,825	32,635	(8,190)

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Fire Company #5- Jefferson Park

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
103215	45410	LEASE/RENT EQUIPMENT	2,238	1,650	1,803	2,000	840	(1,160)
103215	45541	TRAINING	912	3,121	1,240	5,000	4,600	(400)
103215	46001	OFFICE SUPPLIES	-	-	817	-	-	-
103215	46009	VEHICLE & EQUIP. SUPPLIES	-	-	-	5,220	-	(5,220)
103215	46011	UNIFORM/APPAREL	20,504	9,720	9,736	3,100	3,100	-
103215	46014	OTHER OPERATING SUPPLIES	2,795	2,949	2,139	-	4,575	4,575
103215	48102	FURNITURE & FIXTURES	479	1,219	1,215	1,325	1,500	175
103215	48121	REPLACE FIRE & RESCUE EQUIP	22,908	7,678	13,289	14,150	11,350	(2,800)
103215	48221	NEW FIRE & RESCUE EQUIPMEN	-	7,573	5,745	7,000	-	(7,000)
103215	48248	FIRE PROGRAM FUNDS	-	13,331	16,357	16,000	-	(16,000)
			49,837	47,241	52,342	53,795	25,965	(27,830)

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Prince George Emergency Crew

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
103217	45541	TRAINING	6,504	-	100	14,400	6,000	(8,400)
103217	46001	OFFICE SUPPLIES	-	182	1,163	500	1,500	1,000
103217	46007	REPAIR & MAINTENANCE SUPP	-	55	-	-	-	-
103217	46011	UNIFORM & APPAREL	2,973	6,146	518	1,035	1,035	-
103217	46014	OTHER OPERATING SUPPLIES	-	660	429	4,000	2,500	(1,500)
103217	48101	MACHINERY & EQUIPMENT	(50)	-	-	-	-	-
103217	48102	FURNITURE & FIXTURES	-	1,460	-	1,000	1,500	500
103217	48105	MOTOR VEHICLES	-	-	-	5,500	1,500	(4,000)
103217	48121	REPLACE FIRE & RESCUE EQUIPME	52,250	4,768	-	-	-	-
103217	43610	RECRUITMENT AND RETENTION	-	-	-	2,000	3,000	1,000
			61,677	13,271	2,210	28,435	17,035	(11,400)

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Fire and EMS

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
103218	41001	SALARIES & WAGES-REGULAR	523,791	472,446	501,539	525,768	496,481	(29,287)
103218	41002	SALARIES & WAGES-OVERTIME	45,895	46,568	33,242	43,000	43,000	-
103218	41003	PART-TIME SALARIES & WAGE	11,264	17,192	97,560	34,680	76,608	41,928
103218	42100	FICA	42,879	39,615	46,189	46,164	47,131	967
103218	42210	RETIREMENT	92,113	81,307	92,710	98,424	100,041	1,617
103218	42300	HOSPITAL/MEDICAL PLANS	41,398	41,341	45,240	51,480	57,600	6,120
103218	42400	GROUP LIFE INSURANCE	4,239	2,663	1,404	1,690	2,631	942
103218	42710	WORKER'S COMPENSATION	32,165	14,902	23,411	23,052	23,535	483
103218	42825	HEALTH & ACCIDENT INSURAN	30,745	30,680	29,350	31,294	37,562	6,268
103218	43101	PROFESSIONAL SERVICES	59,762	53,117	57,837	85,000	71,900	(13,100)
103218	43110	PAYM.MEDICAL/DENTAL/HOSP	44,986	18,593	27,647	28,850	28,850	-
103218	43131	EQUIP COMMITTEE EVALUATIO	297	883	-	500	500	-
103218	43310	REPAIRS AND MAINTENANCE	174,687	(412)	(380)	-	-	-
103218	43320	MAINTENANCE SVS CONTRACTS	25,387	47,458	11,215	33,050	38,850	5,800
103218	43500	PRINTING AND BINDING	-	-	-	500	500	-
103218	43600	ADVERTISING	1,185	55	-	-	-	-
103218	43861	FORESTLAND PROTECTION	8,841	9,000	9,510	10,000	10,000	-
103218	44200	AUTOMOTIVE/MOTOR POOL	42,744	45,027	42,021	37,300	-	(37,300)
103218	45135	WATER SERVICE	4,923	4,119	3,970	4,000	-	(4,000)
103218	45210	POSTAL SERVICE	2,319	1,562	1,060	2,000	2,000	-
103218	45230	TELEPHONE	23,813	21,517	21,305	19,600	25,000	5,400
103218	45231	PAGERS	9,658	5,231	-	1,000	-	(1,000)
103218	45305	MOTOR VEHICLE INSURANCE	29,744	37,622	40,833	45,000	40,500	(4,500)
103218	45310	EMERGENCY CREW LIABILITY	8,633	8,927	8,984	9,000	9,500	500
103218	45410	LEASE/RENT EQUIPMENT	3,010	883	548	1,600	2,800	1,200
103218	45540	CONVENTION & EDUCATION	8,674	165	1,961	4,400	2,724	(1,676)
103218	45541	TRAINING	19,569	14,150	29,814	38,800	39,650	850
103218	45542	FIRE EDUCATION PROGRAMS	226	-	-	4,000	4,000	-
103218	45640	COUNTY CONTRIBUTIONS	10,500	-	-	-	-	-
103218	45642	"FOUR FOR LIFE"	14,946	13,120	3,422	28,000	-	(28,000)
103218	45810	DUES AND MEMBERSHIPS	1,550	424	1,028	1,500	1,500	-
103218	46001	OFFICE SUPPLIES	3,980	4,580	8,062	5,000	5,500	500
103218	46002	FOOD SUPPLIES	1,086	2,047	1,198	1,000	1,500	500
103218	46004	MEDICAL & LABORATORY SUPP	35,781	36,308	52,955	30,000	30,000	-
103218	46007	REPAIRS AND MAINTENANCE SUPPLIES	-	77,844	112,525	82,700	82,700	-
103218	46008	VEHICLE & EQUIP. FUEL	59,099	64,292	77,095	73,000	73,000	-
103218	46011	UNIFORM/APPAREL	36,588	19,508	26,105	12,950	12,950	-
103218	46012	BOOKS & SUBSCRIPTIONS	1,397	1,030	-	1,650	1,650	-
103218	46013	EDUCAT. & RECREAT.SUPPLIES	23,771	15,338	20,769	21,000	21,000	-
103218	46014	OTHER OPERATING SUPPLIES	4,500	1,945	-	-	-	-
103218	46024	DATA PROCESSING SUPPLIES	-	258	-	-	-	-
103218	46035	NON-CAPITAL FIRE & RESCUE EQUIPMENT	-	-	378	-	-	-
103218	46036	COMMUNICATION EQUIPMENT	16,066	3,332	9,697	10,000	10,500	500

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Fire and EMS

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
103218	46065	CTR TEAM EXPENSES	6,106	2,996	3,031	1,600	1,600	-
103218	46101	HAZ MAT RESPONSE TEAM	8,980	2,228	854	2,000	2,000	-
103218	48102	FURNITURE & FIXTURES	354	-	-	250	250	-
103218	48104	REPLACE SFTWR & AGRMNT	-	20	-	-	-	-
103218	48107	INFO TECH EQUIPMENT	8,482	5,685	6,952	5,720	3,600	(2,120)
103218	48121	REPLACE FIRE & RESCUE EQUIPMENT	51,352	37,127	24,716	42,500	33,055	(9,445)
103218	48201	MACHINERY & EQUIPMENT	-	17,036	-	-	-	-
103218	48221	NEW FIRE & RESCUE EQUIPMENT	10,358	7,689	-	-	-	-
103218	48248	INCENTIVE PROGRAM - FIRE	-	-	7,339	-	-	-
			<u>1,587,842</u>	<u>1,327,417</u>	<u>1,483,096</u>	<u>1,499,021</u>	<u>1,442,168</u>	<u>(56,853)</u>

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Emergency Management

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
103505	41003	PART-TIME SALARIES & WAGES	-	-	-	-	19,844	19,844
103505	42100	FICA	-	-	-	-	1,518	1,518
103505	42300	HOSPITAL/MEDICAL PLANS	-	-	-	-	2,880	2,880
103505	42710	WORKER'S COMPENSATION	-	-	-	-	758	758
103505	43101	PROFESSIONAL SERVICES	67,500	2,020	10,532	8,000	-	(8,000)
103505	45231	PAGERS	-	139	-	-	-	-
103505	45540	CONVENTION & EDUCATION	-	1,184	-	-	-	-
103505	45541	TRAINING	5,168	9,308	23,727	9,070	-	(9,070)
103505	45810	DUES AND MEMBERSHIPS	45	-	-	50	-	(50)
103505	46001	OFFICE SUPPLIES	-	-	45	-	-	-
103505	46002	FOOD SUPPLIES	-	5,116	-	700	-	(700)
103505	46014	OTHER OPERATING SUPPLIES	2,786	-	-	-	-	-
103505	46024	OTHER OPERATING SUPPLIES	-	-	20	-	-	-
103505	48102	FURNITURE & FIXTURES	-	2,922	-	-	-	-
103505	48107	INFO TECH EQUIPMENT	2,932	2,247	-	-	-	-
			78,431	22,936	34,323	17,820	25,000	7,180

SOCIAL SERVICES

The Social Services Department provides the following services:

- Intake Services to identify specific needs for individuals
- Adult Services, available to impaired adults age 18 and older, as well as for victims of spousal abuse
- Prevention and Support Services available for families with children under age 18
- Adult Protective Services for adults who are in danger of abuse, neglect or exploitation
- Child Protective Services to protect minors from abuse or neglect 0 Foster Care and Adoption Services
- Employment Services for program participants ("VIEW")
- Short-term Emergency Assistance
- Limited State/Local Hospitalization payments
- Eligibility determination for the Medicaid Program
- Refugee programs
- Family Service and Family Planning programs
- Administration of the local Food Stamp Program
- Temporary Assistance for Needy Families (TANF)
- Energy Assistance Program

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Social Services

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
105301	41001	SALARIES & WAGES-REGULAR	1,002,513	1,052,815	1,044,358	1,023,819	1,040,067	16,248
105301	41002	SALARIES & WAGES-OVERTIME	20,386	-	27	-	-	-
105301	41003	PART-TIME SALARIES & WAGE	59,771	35,242	37,947	33,403	33,403	-
105301	41006	COMP. COMMISSION MEMBERS	1,150	1,200	1,300	1,500	1,500	-
105301	42100	FICA	79,730	79,773	79,600	80,992	82,235	1,243
105301	42210	RETIREMENT	176,373	186,109	188,598	191,659	209,573	17,915
105301	42300	HOSPITAL/MEDICAL PLANS	60,431	70,505	72,257	84,240	98,040	13,800
105301	42400	GROUP LIFE INSURANCE	8,116	6,172	2,821	2,964	5,512	2,548
105301	42710	WORKER'S COMPENSATION	3,755	4,267	4,841	4,658	4,576	(82)
105301	43101	PROFESSIONAL SERVICES	6,065	2,636	16,565	804	10,750	9,946
105301	43320	MAINTENANCE SVS CONTRACTS	273	312	-	-	-	-
105301	43500	PRINTING & BINDING	-	363	154	1,200	100	(1,100)
105301	43600	ADVERTISING	421	-	105	309	300	(9)
105301	44200	AUTOMOTIVE/MOTOR POOL	2,545	4,822	3,316	3,200	3,200	-
105301	45210	POSTAL SERVICE	3,518	5,000	7,000	5,000	4,900	(100)
105301	45230	TELEPHONE	7,495	5,857	5,578	6,000	8,000	2,000
105301	45231	PAGERS	-	298	186	170	-	(170)
105301	45304	OTHER PROPERTY INSURANCE	3,965	4,544	4,573	5,716	-	(5,716)
105301	45305	MOTOR VEHICLE INSURANCE	1,636	1,627	934	1,423	1,400	(23)
105301	45307	PUBLIC OFFICIAL LIAB.INS	1,911	-	-	-	1,911	1,911
105301	45410	LEASE/RENT EQUIPMENT	5,801	3,689	4,004	4,994	2,738	(2,256)
105301	45420	LEASE/RENT OF BUILDING	-	43,213	-	-	-	-
105301	45510	MILEAGE	2,112	105	-	-	-	-
105301	45530	SUBSISTENCE & LODGING	-	188	-	-	-	-
105301	45540	CONVENTION & EDUCATION	(19)	892	395	-	750	750
105301	45717	LOCAL ONLY	69	-	10	-	-	-
105301	45810	DUES AND MEMBERSHIPS	635	625	500	500	670	170
105301	46001	OFFICE SUPPLIES	19,365	16,149	14,028	15,865	16,250	385
105301	46002	FOOD SUPPLIES	-	378	113	-	150	150
105301	46008	VEHICLE & EQUIP. FUEL	4,318	4,004	3,988	3,600	4,500	900
105301	46012	BOOKS & SUBSCRIPTIONS	1,157	552	78	100	-	(100)
105301	46014	OTHER OPERATING SUPPLIES	80	65	-	-	-	-
105301	46024	DATA PROCESSING SUPPLIES	-	52	2,518	-	-	-
105301	48102	FURNITURE & FIXTURES	2,342	-	-	-	-	-
105301	48105	MOTOR VEHICLES	-	-	-	-	15,000	15,000
			<u>1,477,133</u>	<u>1,531,452</u>	<u>1,495,794</u>	<u>1,472,117</u>	<u>1,545,526</u>	<u>73,409</u>

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Public Assistance

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
105302	42100	FICA	1,433	1,388	131	-	-	-
105302	43142	REUNIFICATION (PSSF) 866	-	-	-	-	11,676	11,676
105302	43180	STATE & LOCAL HOSP PROG	5,788	-	-	-	-	-
105302	45704	AUXILIARY GRANTS- 804	43,222	43,751	35,781	45,000	46,392	1,392
105302	45705	AID TO DEPENDENT CHILDREN 848	423	-	-	1,000	1,000	-
105302	45706	ADC/FOSTER CARE 811	41,417	13,256	29,706	59,270	104,483	45,213
105302	45707	EMERGENCY ASSISTANCE 810	-	432	-	-	500	500
105302	45711	CHILD DAY CARE FEE 881	2,516	808	-	-	17,522	17,522
105302	45712	WORK/TRANS DC	59,167	26,192	16,729	55,000	-	(55,000)
105302	45713	ADULT SERVICES 833	18,792	18,253	1,715	15,000	19,210	4,210
105302	45714	VIEW PURCHASED SERV. 872	4,895	3,851	257	-	27,294	27,294
105302	45716	PURCHASED SERVICE-JOBS	23,253	23,701	18,359	22,000	-	(22,000)
105302	45718	SUBSIDIZED ADOPTIONS 812	40,921	57,368	46,248	50,000	50,000	-
105302	45720	INDEPENDENT LIVING 861	8,108	8,951	892	8,108	1,019	(7,089)
105302	45721	INDEPENDENT LIVING- POS 862	1,305	-	-	1,000	1,939	939
105302	45722	CHILD CARE/DEV.BK GRANT 883	90,444	73,722	51,034	87,200	50,000	(37,200)
105302	45723	FAMILY PRESERVATION SSBG 829	3,457	2,963	-	-	3,219	3,219
105302	45724	CDC QUALITY INIT GRANT 890	7,425	5,550	-	-	7,425	7,425
105302	45725	ADULT PROTECTIVE SERVICES 895	6,658	4,418	753	6,653	6,653	-
105302	45728	SPECIAL NEEDS ADOPTION 817	5,940	6,150	6,300	6,000	6,300	300
105302	45733	IV-E NP CHILD PLACING AGN	71,724	22,633	13,832	15,000	-	(15,000)
105302	45734	IV-E CHILD RESIDENTIAL	18,109	-	-	15,000	-	(15,000)
105302	45751	VIEW TRANSITION CHILD 871	-	-	-	-	48,652	48,652
105302	45752	TANF MANUAL CHECK 808	978	1,966	840	15,000	1,000	(14,000)
105302	45753	TANF NON-VIEW WORK CC	2,565	19,605	21,260	15,000	-	(15,000)
105302	46001	OFFICE SUPPLIES	140	2	23,605	-	-	-
			458,680	334,959	267,442	416,231	404,284	(11,947)

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

CSA/At Risk Youth

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
105303	41001	SALARIES & WAGES-REGULAR	42,389	46,070	51,664	55,577	-	(55,577)
105303	42100	FICA	3,207	3,387	3,908	4,252	-	(4,252)
105303	42210	RETIREMENT	7,554	7,814	9,703	10,404	-	(10,404)
105303	42400	GROUP LIFE INSURANCE	348	251	127	156	-	(156)
105303	42710	WORKER'S COMPENSATION	87	39	82	89	-	(89)
105303	43139	CSA/ADMINISTRATIVE SVS	2,863	-	-	-	-	-
105303	45210	POSTAL SERVICE	-	-	45	-	-	-
105303	45742	FOSTER CARE IV-E THERAPUT	24,644	-	-	-	-	-
105303	45743	FOSTER CARE ALL OTHERS	54,105	-	-	-	-	-
105303	45745	FAMILY FOSTER CARE ALL	33,772	-	-	-	-	-
105303	45746	FOSTER CARE PREV RESIDENT	103,488	-	-	-	-	-
105303	45747	SPECIAL EDUC. RESIDENTIAL	19,879	-	-	-	-	-
105303	45781	FOSTER CARE PREV NON-RESI	28,804	-	-	-	-	-
105303	45782	SPECIAL ED. PRIVATE DAY	615,460	-	-	-	-	-
105303	45783	SPECIAL ED. PUBLIC DAY	258,576	-	-	-	-	-
105303	46024	DATA PROCESSING SUPPLIES	-	-	121	-	-	-
105303	46001	OFFICE SUPPLIES	-	172	249	500	-	(500)
			1,195,175	57,734	65,898	70,977	-	(70,977)

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

CSA State

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
105305	45742	THERAPEUTIC FOSTER CARE	-	28,530	70,428	30,000	235,000	205,000
105305	45743	FOSTER CARE MAINT ONLY	-	12,184	8,384	30,000	20,000	(10,000)
105305	45744	FOSTER CARE MAINT AND OTH	-	55,766	78,984	30,000	50,000	20,000
105305	45745	CONGREGATE CARE GRPHM SHL	-	32,641	36,700	30,000	40,000	10,000
105305	45746	CONGREGATE CARE RES PLCMT	-	4,915	5,326	20,000	10,000	(10,000)
105305	45747	FSTR CAR PRV ALL COM SRVC	-	44,983	30,036	30,000	30,000	-
105305	45781	SPED CONG CARE NON MEDIC	-	-	-	24,000	20,000	(4,000)
105305	45782	SPED PRIVATE DAY FACILITY	-	370,146	472,375	319,500	425,000	105,500
105305	45783	SPED PUBLIC SCHOOL SRVCS	-	296,372	226,374	200,000	-	(200,000)
105305	45791	SPED CONG CARE ED SRVC	-	7,840	41,690	10,000	35,000	25,000
105305	45797	EMERGENCY NON-MANDATED	-	-	43	-	-	-
			-	853,378	970,339	723,500	865,000	141,500

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

IV-E Revenue Maximization

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
2251001	43101	PROFESSIONAL SERVICES	13,450	14,735	10,211	-	-	-
2251001	45420	LEASE/RENT OF BUILDING	15,150	-	10,789	12,575	-	(12,575)
2251001	4915	TRANS TO SCHOOL OPERATIN	-	-	17,439	-	-	-
			28,600	14,735	38,439	12,575	-	(12,575)

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET
REVENUES BY SOURCE

FUND 96 - SPECIAL WELFARE FUND

	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
ACCOUNT TITLE	RECEIPTS	RECEIPTS	RECEIPTS	ADOPTED BUDGET	ADOPTED BUDGET	INCREASE (DECREASE)
31830 SPECIAL WELFARE	3,192	8,313	15,285	10,000	10,000	-
MISCELLANEOUS	3,192	8,313	15,285	10,000	10,000	-
						-
TOTAL SPECIAL WELFARE FUND	3,192	8,313	15,285	10,000	10,000	-

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Special Social Services

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
965320	45730	SPECIAL SOCIAL SVS EXP	3,442	7,897	-	10,000	10,000	-
			3,442	7,897	-	10,000	10,000	-

REGISTRAR

The Registrar's Office primary duties are to maintain the voter registration records of the County. This includes processing new voter registration applications, address changes, deaths and felony convictions. The office also provides voting information, election statistics and precinct locations and changes to the public. During local elections the office processes candidates and maintains candidate files. The office also works at the discretion of the Electoral Board and is instrumental in planning and conducting elections.

The three member Electoral Board is responsible for planning and conducting elections in the County. They are appointed by the Circuit Judges and two members are required to represent the political party of the Governor currently serving. The Electoral Board appoints the General Registrar and Officers of Election and handles legal matters concerning elections or precincts. They also oversee the operation of the Registrar's Office and delegate duties to the Registrar when necessary.

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Registrar

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
101302	41001	SALARIES & WAGES-REGULAR	99,140	99,627	100,201	100,374	101,880	1,506
101302	41002	SALARIES & WAGES-OVERTIME	5,971	1,693	1,276	3,000	3,000	-
101302	41003	PART-TIME SALARIES & WAGE	21,569	20,306	17,261	18,000	18,000	-
101302	41006	COMP. COMMISSION MEMBERS	-	8,018	7,684	8,018	8,018	-
101302	41041	COMP/OFFICERS OF ELECTION	-	10,345	8,465	22,500	29,000	6,500
101302	42100	FICA	9,300	8,780	8,545	11,620	12,232	612
101302	42210	RETIREMENT	17,542	17,754	18,692	19,352	20,529	1,177
101302	42300	HOSPITAL/MEDICAL PLANS	10,530	11,699	11,309	11,700	14,460	2,760
101302	42400	GROUP LIFE INSURANCE	807	590	280	281	540	259
101302	42710	WORKER'S COMPENSATION	200	192	185	243	197	(46)
101302	43101	PROFESSIONAL SERVICES	-	60	769	4,200	4,200	-
101302	43310	REPAIRS AND MAINTENANCE	203	3,054	-	3,600	3,600	-
101302	43320	MAINTENANCE SVS CONTRACTS	360	438	280	300	3,000	2,700
101302	43600	ADVERTISING	1,017	676	289	750	750	-
101302	45210	POSTAL SERVICE	2,846	1,610	1,473	2,500	2,500	-
101302	45230	TELEPHONE	2,518	1,958	2,036	2,000	2,100	100
101302	45410	LEASE/RENT EQUIPMENT	83	-	900	-	-	-
101302	45420	LEASE/RENT OF BUILDING	-	100	100	300	300	-
101302	45510	MILEAGE	608	1,010	985	800	800	-
101302	45540	CONVENTION & EDUCATION	1,120	867	319	650	650	-
101302	45810	DUES AND MEMBERSHIPS	110	270	270	270	295	25
101302	46001	OFFICE SUPPLIES	1,576	2,428	1,982	2,200	2,200	-
101302	46014	OTHER OPERATING SUPPLIES	-	586	281	600	600	-
101302	46021	BALLOTS	-	3,937	7,798	15,000	15,000	-
101302	46024	DATA PROCESSING SUPPLIES	174	40	213	400	400	-
			178,674	197,974	191,593	228,658	244,251	15,593

CIRCUIT COURT

The Circuit Court is the trial court with the broadest powers in Virginia. The Circuit Court handles all civil cases with claims of more than \$15,000. It shares authority with the General District Court to hear matters involving between \$4,500 and \$15,000. The Circuit Court has the authority to hear serious criminal cases called felonies.

The Circuit Court also handles family matters, including divorce. In addition, the Circuit Court hears cases appealed from the general district court and from the juvenile and domestic relations district court.

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Circuit Court

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
102101	41001	SALARIES & WAGES-REGULAR	58,774	59,624	59,624	60,071	60,972	901
102101	41007	COMP.JURORS AND WITNESSES	2,520	9,810	5,640	4,000	4,000	-
102101	42100	FICA	4,388	4,464	4,459	4,595	4,970	375
102101	42210	RETIREMENT	10,473	10,625	11,162	11,245	12,286	1,041
102101	42300	HOSPITAL/MEDICAL PLANS	4,680	4,680	4,680	4,680	5,760	1,080
102101	42400	GROUP LIFE INSURANCE	482	353	167	168	323	155
102101	42710	WORKER'S COMPENSATION	94	95	95	103	98	(5)
102101	43101	PROFESSIONAL SERVICES	-	-	172	-	-	-
102101	43320	MAINTENANCE SVS CONTRACTS	615	468	468	500	520	20
102101	45210	POSTAGE	-	-	-	1,380	1,600	220
102101	45230	TELEPHONE	2,033	1,482	1,160	1,800	1,700	(100)
102101	45640	COUNTY CONTRIBUTIONS	22,254	33,644	19,490	26,250	26,250	-
102101	46001	OFFICE SUPPLIES	-	-	477	-	-	-
102101	46030	OFFICE EXPENSE-JUDGES	4,602	4,380	4,380	5,000	5,000	-
102101	48102	FURNITURE & FIXTURES	3,096	-	-	-	-	-
			114,012	129,626	111,975	119,792	123,479	3,687

GENERAL DISTRICT COURT

The court that most people have contact with is the general district court. The general district court handles most traffic violations. The general district court also hears minor civil and criminal cases known as misdemeanors and conducts preliminary hearings for more serious criminal cases called felonies.

General district courts have exclusive authority to hear civil cases with claims of \$4,500 or less and share authority with the circuit courts to hear cases with claims between \$4,500 and \$15,000. Examples of civil cases are landlord and tenant disputes, contract disputes and personal injury actions.

JUVENILE AND DOMESTIC RELATIONS DISTRICT COURT

In Virginia, a juvenile is any person under 18 years of age. The juvenile and domestic relations district court hears all matters involving juveniles, such as criminal or traffic matters. Juvenile delinquency cases are cases involving a minor under the age of 18 who has been accused of committing an offense that would be considered criminal if committed by an adult. Other juvenile offenses may be referred to as status offenses. Status offenses are those acts that are unlawful only because they are committed by a minor.

In addition, this court handles other matters involving the family such as custody, support and visitation. The court also hears family abuse cases, cases where adults have been accused of child abuse or neglect, and criminal cases where the defendant and alleged victim are family or household members. Driver's Licenses, which will be issued to minors, are received through the J u v e n i l e a n d D o m e s t i c R e l a t i o n s
C o u r t .

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

General District Court

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
102102	43101	PROFESSIONAL SERVICES	-	-	515	300	300	-
102102	43150	LEGAL SERVICES	10,431	16,778	6,129	9,000	9,000	-
102102	43320	MAINTENANCE SVS CONTRACTS	-	78	-	-	-	-
102102	45210	POSTAL SERVICE	60	60	60	70	70	-
102102	45230	TELEPHONE	3,882	3,818	3,869	3,500	4,000	500
102102	45410	LEASE/RENT EQUIPMENT	9,825	10,152	9,740	9,745	9,745	-
102102	45540	CONVENTION & EDUCATION	272	-	-	-	1,500	1,500
102102	45800	MISCELLANEOUS	-	15,000	-	-	-	-
102102	45810	DUES AND MEMBERSHIPS	85	160	140	160	160	-
102102	46001	OFFICE SUPPLIES	896	352	713	300	300	-
102102	46002	FOOD SUPPLIES	231	20	-	-	-	-
102102	46012	BOOKS & SUBSCRIPTIONS	385	-	325	-	350	350
			26,066	46,419	21,492	23,075	25,425	2,350

MAGISTRATE

The principal function of the magistrate is to provide an independent, unbiased review of complaints brought to the office by police officers, sheriffs, deputies, and citizens. Magistrates are not police officers nor are they in any way connected with law enforcement. Instead, magistrates are issuing officers who serve as a buffer between law enforcement and society. Most magistrates are not lawyers; however, they are specially trained to perform such duties as issuing search warrants, subpoenas, arrest warrants, summonses, and setting bail.

LAW LIBRARY

The Virginia Code allocates a portion of filing fees from civil cases for the maintenance of a law library at the courthouse. The funds are used to purchase and maintain legal resources for the use of the general public at the courthouse during normal office hours.

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Magistrate

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
102103	45230	TELEPHONE	-	-	-	200	200	-
102103	45810	DUES AND MEMBERSHIPS	-	75	-	-	-	-
102103	46001	OFFICE SUPPLIES	-	-	25	100	100	-
102103	48103	COMMUNICATION EQUIPMENT	-	-	-	100	100	-
			-	153	25	400	400	-

VICTIM WITNESS

The Victim/Witness Assistance Program assists victims, their families, and others in dealing with the complexities of the criminal justice system. The program provides support, answers questions, makes referrals, provides a multitude of direct services and explains the criminal justice process to victims and witnesses of crime. It also provides information about the rights and responsibilities given to victims under the Crime Victim and Witness Rights Act.

BOARD AND CARE OF PRISONERS

The Board and Care of Prisoners budget is used to pay for the housing of prisoners at Riverside Regional Jail. The funding is based on the revenue projections from the jail.

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Victim Witness

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
102202	41001	SALARIES & WAGES-REGULAR	51,723	48,479	25,144	37,999	38,569	570
102202	42100	FICA	3,607	3,046	1,890	2,907	2,951	44
102202	42210	RETIREMENT	9,217	8,549	3,450	7,113	7,772	658
102202	42300	HOSPITAL/MEDICAL PLANS	4,680	4,290	3,120	4,680	5,760	1,080
102202	42400	GROUP LIFE INSURANCE	424	310	70	106	204	98
102202	42710	WORKER'S COMPENSATION	83	78	40	61	62	1
102202	43101	PROFESSIONAL SERVICES	-	-	153	-	-	-
102202	43320	MAINTENANCE SERVICE CONTRA	-	-	-	360	360	-
102202	43600	ADVERTISING	-	82	-	-	-	-
102202	45210	POSTAL SERVICE	536	(1)	-	200	200	-
102202	45230	TELEPHONE	289	284	363	500	500	-
102202	45510	MILEAGE	658	-	-	-	250	250
102202	45540	CONVENTION & EDUCATION	311	412	150	500	500	-
102202	45810	DUES AND MEMBERSHIPS	50	45	-	250	250	-
102202	46001	OFFICE SUPPLIES	654	43	85	750	500	(250)
			<u>72,230</u>	<u>65,617</u>	<u>34,465</u>	<u>55,426</u>	<u>57,877</u>	<u>2,451</u>

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Board and Care of Prisoners

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
103302	43840	BOARD & CARE OF PRISONERS	1,077,121	1,319,735	1,926,620	1,722,505	1,888,012	165,507
103302	45230	TELEPHONE	1,446	1,210	1,488	1,100	1,500	400
103302	47002	CRATER YOUTH CARE COMM	242,704	296,760	275,448	304,000	304,000	-
			<u>1,321,271</u>	<u>1,617,706</u>	<u>2,203,556</u>	<u>2,027,605</u>	<u>2,193,512</u>	<u>165,907</u>

VJCCCA

In 1995, the Virginia General Assembly passed the Virginia Juvenile Community Crime Control Act (VJCCCA) to deter crime by providing immediate and effective punishment, emphasizing accountability of the juvenile offender, and reducing repeat offenses. In Prince George County these funds are used to:

1. Provide supervision of cases ordered to complete community service work by the Juvenile and Domestic Relations Court.
2. Provide electronic monitoring for cases ordered by the Court as an alternative to secure detention.
3. Provide individual, group, or family counseling to juvenile offenders.

LOCAL HEALTH DEPARTMENT

The mission of the local health department is to work together to promote healthy lifestyles through disease prevention, health education and environmental protection. A list of services is provided on the Virginia Department of Health website.

<http://www.vdh.virginia.gov/LHD/crater/PrinceGeorge.htm>

The Prince George County Health Department is part of Crater Health District. The district office is located at 301 Halifax Street, Petersburg, VA 23803. The phone number is (804) 863-1652.

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

VJCCCA

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
103304	41001	SALARIES & WAGES-REGULAR	43,120	43,120	43,120	43,444	43,444	0
103304	41003	PART-TIME SALARIES & WAGE	14,992	-	-	-	-	-
103304	42100	FICA	4,446	3,274	3,245	3,323	3,323	(0)
103304	42210	RETIREMENT	7,684	7,684	8,072	8,133	8,133	0
103304	42300	HOSPITAL/MEDICAL PLANS	4,680	4,680	4,680	4,680	5,760	1,080
103304	42400	GROUP LIFE INSURANCE	354	255	121	122	122	0
103304	42710	WORKER'S COMPENSATION	378	328	362	378	378	0
103304	43101	PROFESSIONAL SERVICES	1,000	-	-	-	-	-
103304	43170	OUTREACH DETENTION	1,988	2,158	1,045	1,000	1,500	500
103304	43176	INDIVIDUAL COUNSELING	4,990	4,350	1,153	1,000	2,240	1,240
103304	43310	REPAIRS AND MAINTENANCE	-	-	622	-	-	-
103304	45210	POSTAL SERVICE	-	530	26	-	-	-
103304	45230	TELEPHONE	2,927	3,995	2,790	3,300	2,800	(500)
103304	45305	MOTOR VEHICLE INSURANCE	870	868	172	475	200	(275)
103304	45420	LEASE/RENT OF BUILDING	1,219	12,570	7,811	3,000	1,550	(1,450)
103304	45541	TRAINING	-	-	265	-	-	-
103304	46001	OFFICE SUPPLIES	449	2,361	550	800	1,000	200
103304	46008	VEHICLE & EQUIP. FUEL	1,784	1,153	394	809	13	(796)
			90,882	87,327	74,429	70,463	70,463	(0)

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Court Services

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
103303	43310	REPAIRS AND MAINTENANCE	635	132	-	500	500	-
103303	43320	MAINTENANCE SVS CONTRACTS	-	39	-	-	-	-
103303	45230	TELEPHONE	1,513	47	-	150	150	-
103303	45420	LEASE/RENT OF BUILDING	3,781	6,030	-	3,025	18,600	15,575
103303	46001	OFFICE SUPPLIES	26	-	-	-	-	-
			5,955	6,248	-	3,675	19,250	15,575

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Health Department

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
105101	45610	PAYMENT/STATE HEALTH DEPT	225,287	222,849	211,843	222,377	222,377	-
			225,287	222,849	211,843	222,377	222,377	-

DISTRICT 19 COMMUNITY SERVICES BOARD

*"Helping Others Reach Their Potential" through our Mental Health, Mental Retardation
and Substance Abuse Services"*

District 19 Community Services Board (D19 CSB) is a multi-jurisdictional, community-based organization whose mission is to improve the quality and productivity of the lives of individuals who experience or are at risk of experiencing mental disabilities and or substance abuse. The mission is accomplished through a fully integrated continuum of services in collaboration with the localities of Colonial Heights, Dinwiddie, Emporia, Greenville, Hopewell, Petersburg, Prince George, Surry, and Sussex. The 24-hour services line is (804) 862-8000 or toll free 1-866-365-2130.

TAX RELIEF FOR ELDERLY

The County of Prince George has a real estate tax relief program for taxpayers over 65 years of age or taxpayers who are totally and permanently disabled. Income and net asset limitations must be met in order to qualify. Effective January 1, 2007, income coming into the home (all sources) cannot exceed \$35,000 annually and net worth cannot exceed \$120,000 (excluding value of the home and five contiguous acres of land). In addition, to qualify the taxpayer must own and live in the home.

Taxpayers must file the tax relief application with the Commissioner of the Revenue's office by February 15 of each tax year. The Commissioner of the Revenue's office will be glad to assist any taxpayer who needs assistance in completing the application. For more information call (804) 722-8740.

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Dist. 19 Comm. Svc. Board

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
105205	45620	MHMR SERVICES BOARD	93,222	93,222	88,561	88,561	96,123	7,562
			93,222	93,222	88,561	88,561	96,123	7,562

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Tax Relief for Elderly/ Disabled

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
105312	45732	TAX RELIEF ELDERLY/DISAB	-	252,954	321,970	250,000	250,000	-
			-	252,954	321,970	250,000	250,000	-

CONTRIBUTIONS TO COLLEGES

Richard Bland College, Virginia State University and John Tyler Community College request funding from Prince George County each year.

REGIONAL LIBRARY

The Appomattox Regional Library System serves as an informational agency to the local governments of Hopewell, Prince George County, and Dinwiddie County. All possible cooperation and service will be rendered to agencies of these governments. The Appomattox Regional Library System does not discriminate on the basis of disability in the admission or access to, or employment in, its programs and activities.

The Regional Library System manages the new Courthouse Area library in Prince George County. The Library opened in the summer of 2011.

All residents of the City of Hopewell, Prince George County, and Dinwiddie County of all ages are granted full use of all services of The Appomattox Regional Library System. Everyone is welcome to use the services of the Appomattox Regional Library on library property.

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

County Contributions

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
106401	45644	RICHARD BLAND COLLEGE	15,000	15,000	14,250	14,250	-	(14,250)
106401	45645	JOHN TYLER COLLEGE	4,402	4,392	4,172	4,172	-	(4,172)
106401	45647	VIRGINIA STATE UNIVERSITY	8,500	8,500	8,075	8,075	-	(8,075)
XXXXXX	XXXXX	WALK AGAINST DRUGS	-	-	-	-	-	-
			27,902	27,892	26,497	26,497	-	(26,497)

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Regional Library

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
107302	45640	COUNTY CONTRIBUTIONS	395,754	395,754	375,967	543,713	543,713	-
			395,754	395,754	375,967	543,713	543,713	-

JAMES RIVER SOIL & WATER CONSERVATION DISTRICT

The James River Soil & Water Conservation District is a political subdivision of the Commonwealth of Virginia, organized and managed by local people assigned under law with the responsibility of protecting and improving our soil and water resources. The public elects two directors from each County (Chesterfield and Prince George) and two positions are appointed, each serving a four-year term. The District is principally supported by financial assistance received from the Department of Conservation and Recreation with local funding support from the Counties they serve. In partnership with local, state and federal agencies, the District provides technical assistance to landowners, units of government, and others to identify, discuss and solve natural resource conservation issues.

RESOURCE CONSERVATION & DEVELOPMENT COUNCIL

South Centre Corridors RC&D was formed in January 2002. It was created to help people protect and develop their natural, economic, and social resources in an effort to improve their area's economy, environment and the quality of life. The RC&D Council helps plan and carry out activities that increase conservation of natural resources,

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Soil & Water Conservation District

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
108203	45640	COUNTY CONTRIBUTIONS	15,000	15,000	14,250	14,250	14,250	-
			15,000	15,000	14,250	14,250	14,250	-

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

RC&D

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
108205	45640	COUNTY CONTRIBUTIONS	3,000	3,000	2,850	2,850	2,850	-
			3,000	3,000	2,850	2,850	2,850	-

COOPERATIVE EXTENSION OFFICE

Extension is a joint program of Virginia Tech, Virginia State University, the U.S. Department of Agriculture, and state and local governments. The Virginia Cooperative Extension provides programs and information covering the broad areas of agriculture, families and 4-H. Follow the links through the Virginia Cooperative Extension <http://www.ext.vt.edu/> for details.

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Cooperative Extension Program

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
108305	41001	SALARIES & WAGES-REGULAR	58,376	58,974	47,351	60,000	58,000	(2,000)
108305	41003	PART-TIME SALARIES & WAGE	7,293	6,165	10,513	7,000	9,200	2,200
108305	42100	FICA	558	472	804	536	704	168
108305	42710	WORKER'S COMPENSATION	12	10	17	11	15	4
108305	45230	TELEPHONE	1,865	1,511	1,286	1,500	1,500	-
108305	45540	CONVENTION & EDUCATION	560	-	-	-	-	-
108305	45810	DUES AND MEMBERSHIPS	810	535	265	535	400	(135)
108305	46001	OFFICE SUPPLIES	-	-	81	3,000	3,000	-
108305	46012	BOOKS & SUBSCRIPTIONS	542	183	183	150	200	50
108305	46014	OTHER OPERATING SUPPLIES	2,278	1,770	1,284	300	300	-
			<u>72,293</u>	<u>69,619</u>	<u>61,785</u>	<u>73,032</u>	<u>73,319</u>	<u>287</u>

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Other Functions

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
109102	42600	UNEMPLOYMENT INSURANCE	27,237	9,415	6,621	20,400	20,400	-
109102	42710	WORKER'S COMPENSATION	(10,018)	35,156	57,446	-	-	-
109102	42815	LINE OF DUTY ACT					40,000	40,000
109102	44200	AUTOMOTIVE/MOTOR POOL	-	-	2,599	2,000	-	(2,000)
109102	45230	TELEPHONE	(648)	502	511	-	-	-
109102	45305	MOTOR VEHICLE INSURANCE	-	-	1,664	2,080	2,080	-
109102	45307	PUBLIC OFFICIAL LIAB.INS	4,278	-	4,184	4,386	4,386	-
109102	45311	UMBRELLA POLICY	10,415	12,798	10,532	13,054	13,054	0
109102	45543	TUITION/REIMBURSEMENT	9,195	12,979	6,638	13,500	13,500	-
109102	45639	CONTRIB-JOHN RANDOLPH FND	30,000	-	-	-	-	-
109102	46009	VEHICLE EQUIP SUPPLIES	-	-	95		-	-
109102	48107	REPLACE INFO TECH EQUIP	-	-	25,767	30,000	35,100	5,100
109102	49150	TRANS.TO SCHOOL OPERATING	12,662,490	13,340,240	13,667,773	13,438,578	14,803,254	1,364,676
109102	49170	TRANS. TO CAP. PROJECTS	1,668,952	-	1,152,730	-	71,000	71,000
109102	49173	TRANS. TO DEBT SERVICE	6,314,527	6,837,150	13,184,002	6,827,753	6,474,014	(353,739)
109102	49174	TRANS. TO ECON. DEV.	83,987	-	2,667,939	563,506	171,000	(392,506)
109102	49176	TRANS. TO LOSAP FUND	125,000	145,000	125,000	104,500	104,500	-
109102	49177	TRANS TO UTIL OPER FD	-	-	267,393	-	-	-
109102	49179	TRANS. TO COMM CORR	-	170,247	60,590	60,708	70,518	9,810
109102	49199	CONTINGENCIES	-	8,996	7,785	261,432	-	(261,432)
			<u>20,925,415</u>	<u>20,572,483</u>	<u>31,249,269</u>	<u>21,446,397</u>	<u>21,822,806</u>	<u>480,909</u>

COMMUNITY CORRECTIONS

The Riverside Criminal Justice Agency (RCJA) encourages offenders and defendants to become productive, law-abiding members of society by personal choice. RCJA offers offenders and defendants the opportunity to acquire the skills and tools necessary to achieve these goals through enhanced supervision and essential services. The agency (RCJA) administers the community corrections (probation), pretrial and drug court programs.

PRETRIAL

Pretrial Services provide background information and recommendations on defendants to judicial officers that will assist in determining and reconsidering bail decisions. The department also provides supervision services primarily to those arrested and admitted to bail but detained in jail in lieu of a secure bond. Pretrial supervision is intended to replace the use of a secure bond as a condition of bail, thus decreasing the risk to public safety. A Probation Officer is assigned to each case received from the participating courts, and is responsible for developing specific conditions of supervision, assessing treatment needs, and reporting non-compliant behavior to the Court.

DRUG COURT

Riverside Criminal Justice Agency provides pretrial and probation supervision services to the Hopewell, Prince George and Surry Drug Court. Drug Court offers offenders the opportunity to achieve recovery through participation in a structured program of substance use treatment and intensive supervision for its participants. Drug Court is a twelve-month minimum program with four different phases of treatment and supervision. As offenders move through these phases, program requirements decline, thus increasing the opportunity for the offender to accept more responsibility for his/her sobriety and lifestyle. Successful completion of Drug Court results in a dismissal of the offender's charges.

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET
REVENUES BY SOURCE

FUND 17 - COMMUNITY CORRECTIONS

	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
ACCOUNT TITLE	RECEIPTS	RECEIPTS	RECEIPTS	ADOPTED BUDGET	ADOPTED BUDGET	INCREASE (DECREASE)
31672 RCC- ELECTRONIC MONITOR		449	-	3,000	3,000	-
31674 SUPERVISION FEES CORR		30,061	21,627	25,400	22,000	(3,400)
CHARGES FOR SERVICES		30,510	21,627	28,400	25,000	(3,400)
31918 RCC-LOCALITY FEES	Included in General Fund	118,541	72,130	87,361	110,299	22,938
31932 VIDEO ARRAIGNMENT LOCAL		3,485	3,276	3,000	3,000	-
31935 DRUG COURT		4,650	4,530	10,140	19,165	9,025
31940 PRIVATE GRANTS		9,250	-	-	-	-
RECOVERED COSTS		135,926	79,936	100,501	132,464	31,963
32621 COMM CORR PRETRIAL STATE		293,375	281,694	275,691	281,691	6,000
32626 COMMUNITY CORRECTIONS		316,662	351,540	351,543	351,543	-
32629 OTHER DCJS GRANTS		11,674	-	-	-	-
STATE CATEGORICAL AID		621,711	633,234	627,234	633,234	6,000
33279 BYRNE GRANTS		6,610	-	-	-	-
TOTAL: ALL FEDERAL REVENUE SOURCES		6,610	-	-	-	-
39499 FUND BALANCE		-	-	-	4,147	4,147
39150 TRANSFER FR GEN FUND		170,247	60,590	60,708	70,518	9,810
TOTAL: ALL NON-REVENUE SOURCES		170,247	60,590	60,708	74,665	13,957
TOTAL COMMUNITY CORRECTIONS		965,004	795,387	816,843	865,363	48,520

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013
EXPENDITURES BY DEPARTMENT

Community Corrections Local

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY11-12	FY12-13	FY12-13	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Adopted Budget	Expended (through 3/31)	Department Budget Request	County Admin Proposed	For Adoption	Increase (Decrease)
172118	41001	SALARIES & WAGES-REGULAR	3,587	75,755	26,949	40,522	34,676	-	-	-	(40,522)
172118	41003	PART-TIME SALARIES & WAGE	37,544	770	-	-	-	-	-	-	-
172118	42100	FICA	18,538	4,500	2,650	2,832	2,103	-	-	-	(2,832)
172118	42210	RETIREMENT	22,963	10,992	7,455	2,728	6,325	-	-	-	(2,728)
172118	42300	HOSPITAL/MEDICAL PLANS	2,595	3,278	4,564	13,885	3,900	-	-	-	(13,885)
172118	42400	GROUP LIFE INSURANCE	-	-	112	1,856	95	-	-	-	(1,856)
172118	42710	WORKER'S COMPENSATION	244	751	380	1,102	264	-	-	-	(1,102)
172118	43101	PROFESSIONAL SERVICES	20,015	903	23,720	25,500	20,560	25,500	25,500	25,500	-
172118	43320	MAINTENANCE SVS CONTRACTS	-	39	156	150	156	214	214	214	64
172118	43500	PRINTING AND BINDING	463	281	758	750	335	750	750	750	-
172118	43600	ADVERTISING	801	-	-	1,643	571	2,000	2,000	2,000	357
172118	43831	TUITION/CCJB	445	1,084	(39)	1,000	1,012	1,000	1,000	1,000	-
172118	44200	AUTOMOTIVE/MOTOR POOL	287	492	(136)	555	731	500	500	500	(55)
172118	45109	E#9 - RCC	-	-	9,086	12,000	6,445	12,000	12,000	12,000	-
172118	45210	POSTAL SERVICE	897	792	-	836	880	880	880	880	44
172118	45230	TELEPHONE	3,599	3,336	3,240	4,980	2,809	3,000	3,000	3,000	(1,980)
172118	45231	PAGERS	412	578	152	180	79	180	180	180	-
172118	45305	MOTOR VEHICLE INSURANCE	445	-	224	425	-	445	445	445	20
172118	45410	LEASE/RENT EQUIPMENT	980	1,347	1,470	1,560	1,225	1,560	1,560	1,560	-
172118	45420	LEASE/RENT OF BUILDING	29,400	29,400	29,400	29,400	29,400	29,400	29,400	29,400	-
172118	45510	MILEAGE	1,242	541	(52)	1,300	14	265	265	265	(1,035)
172118	45530	SUBSISTENCE & LODGING	-	-	1,128	4,000	291	1,440	1,440	1,440	(2,560)
172118	45540	CONVENTION & EDUCATION	1,388	1,572	1,326	3,900	2,653	4,000	4,000	4,000	100
172118	46001	OFFICE SUPPLIES	4,546	346	4,405	20,845	4,057	3,900	3,900	3,900	(16,945)
172118	46002	FOOD SUPPLIES	-	-	-	-	92	-	-	-	-
172118	46004	MEDICAL & LABORATORY SUPP	9,832	2,704	7,595	800	6,313	19,045	4,906	4,906	4,106
172118	46008	VEHICLE & EQUIP. FUEL	547	770	439	720	562	550	550	550	(170)
172118	46014	OTHER OPERATING SUPPLIES	962	662	665	-	711	672	672	672	672
172118	46024	DATA PROCESSING SUPPLIES	(302)	1,352	458	-	-	-	-	-	-
172118	48101	MACHINERY & EQUIPMENT	679	18,265	-	-	12,521	-	-	-	-
172118	48102	REPLACE FURN & FIXTURES	-	1,560	-	-	-	35,251	29,131	29,131	29,131
			162,109	162,067	126,106	173,469	138,779	142,552	122,293	122,293	(51,176)

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

Community Corrections

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
172109	41001	SALARIES & WAGES-REGULAR	266,095	244,046	250,293	231,561	278,235	46,674
172109	41003	PART-TIME SALARIES & WAGE	-	-	6,958	21,690	21,690	-
172109	42100	FICA	3,669	19,036	18,775	19,643	22,944	3,301
172109	42210	RETIREMENT	24,373	39,818	45,166	45,756	56,064	10,308
172109	42300	HOSPITAL/MEDICAL PLANS	21,450	19,761	21,379	22,604	28,800	6,196
172109	42400	GROUP LIFE INSURANCE	2,178	1,314	676	2,028	1,475	(553)
172109	42710	WORKER'S COMPENSATION	1,187	858	1,267	1,232	1,657	425
172109	43101	PROFESSIONAL SERVICES	-	-	3,515	3,515	3,505	(10)
172109	46024	DATA PROCESSING SUPPLIES	-	3,515	3,514	3,514	3,505	(9)
172109	48101	MACHINERY & EQUIPMENT	3,221	-	-	-	-	-
			322,174	328,347	351,543	351,543	417,875	66,332

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

Home Electronic Monitoring

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
172111	43101	PROFESSIONAL SERVICES	2,966	262	-	3,000	3,000	-
			2,966	262	-	3,000	3,000	-

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

Video Arraignment

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
172112	43101	PROFESSIONAL SERVICES	3,636	3,772	2,555	3,000	3,000	-
			3,636	3,772	2,555	3,000	3,000	-

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

Pretrial

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
172114	41001	SALARIES & WAGES-REGULAR	150,627	130,105	160,390	172,915	176,826	3,911
172114	41003	PART-TIME SALARIES & WAGE	16,958	61,541	50,157	39,749	39,749	-
172114	42100	FICA	12,811	14,661	14,885	16,269	16,568	299
172114	42210	RETIREMENT	27,095	23,177	27,545	30,813	35,630	4,817
172114	42300	HOSPITAL/MEDICAL PLANS	15,014	19,998	18,907	10,311	23,040	12,729
172114	42400	GROUP LIFE INSURANCE	1,247	1,477	425	116	937	821
172114	42710	WORKER'S COMPENSATION	1,017	1,052	1,568	-	1,626	1,626
172114	43101	PROFESSIONAL SERVICES	-	6,600	2,817	2,759	2,827	68
172114	43600	ADVERTISING	-	304	167	-	-	-
172114	44200	AUTOMOTIVE/MOTOR POOL	-	-	218	-	-	-
172114	45305	MOTOR VEHICLE INSURANCE	-	-	200	-	-	-
172114	45510	MILEAGE	-	1,760	530	-	-	-
172114	45540	CONVENTION & EDUCATION	-	400	-	-	-	-
172114	46001	OFFICE SUPPLIES	-	3,200	320	-	-	-
172114	46008	VEHICLE & EQUIP. FUEL	-	-	370	-	-	-
172114	46024	OTHER OPERATING SUPPLIES	1,756	14,417	3,164	-	-	-
172114	48101	MACHINERY & EQUIPMENT	-	-	-	2,759	2,827	68
172114	48102	FURNITURE & FIXTURES	-	3,000	-	-	-	-
172114	48107	INFORMATION TECHNOLOGY	519	-	-	-	-	-
				281,692	281,662	275,691	300,031	24,340

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

Drug Court

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
172116	43101	PROFESSIONAL SERVICES	5,193	10,546	950	7,648	7,500	(148)
172116	43175	SUPERVISION PLAN SERVICES	12,596	53	-	-	10,000	10,000
172116	46001	OFFICE SUPPLIES	-	-	22	492	500	8
172116	46012	BOOKS & SUBSCRIPTIONS	398	-	-	-	-	-
172116	46014	OTHER OPERATING SUPPLIES	300	428	243	2,000	1,165	(835)
			18,487	11,027	1,215	10,140	19,165	9,025

ADULT EDUCATION

The Adult Education Department serves the counties of Charles City, Dinwiddie, Greenville, Prince George, Surry and Sussex, and the cities of Colonial Heights, Emporia, Hopewell and Petersburg.

The office provides adult education classes to adults 18 years of age and older in each of the localities listed. GED, Pre-GED, Adult Basic Education, English as a Second Language (ESL), and customized workplace classes are also provided. Most classes are free of charge.

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET
REVENUES BY SOURCE

FUND 18 - ADULT EDUCATION

	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
ACCOUNT TITLE	RECEIPTS	RECEIPTS	RECEIPTS	ADOPTED BUDGET	ADOPTED BUDGET	INCREASE (DECREASE)
31687 REG.GENERAL ADULT ED	-	-	-	-	-	-
31688 SPACE-ADULT BASIC ED	38,506	36,674	37,378	38,300	38,300	-
31689 WORKPLACE	39,960	39,960	65,000	114,281	114,281	-
31690 CONTRACT FEES/ADMIN	11,797	12,055	8,820	55,025	55,025	-
CHARGES FOR SERVICES	90,263	88,689	111,198	207,606	207,606	-
32590 REGIONAL COORDINATOR	140,000	140,000	140,000	140,000	140,000	-
32591 REGIONAL SPECIALIST	50,000	50,000	50,000	50,000	50,000	-
32592 REG GENERAL ADULT EDUCAT	32,683	36,914	35,253	37,151	37,151	-
32593 SPACE-ADULT BASIC ED	-	-	-	-	-	-
32594 RACE TO GED	77,002	76,236	84,984	84,400	84,400	-
32595 RLCC LEAD AGENT	75,500	75,500	75,500	75,500	75,500	-
32596 OTHER EDUCATION GRANTS	-	-	-	-	-	-
32597 COMPUTER EQUIP/LIT PRO	-	-	-	-	-	-
32598 EQUP FOR THE FUTURE	-	-	-	-	-	-
33593 SPACE- ADULT BASIC ED-FED	339,366	329,051	325,208	348,663	348,663	-
OTHER CATEGORICAL AID	714,551	707,702	710,945	735,714	735,714	-
34111 INSURANCE RECOVERIES	-	-	-	-	-	-
34999 FUND BALANCE	-	-	-	-	-	-
TRANSFERS AND FUND BALANCE	-	-	-	-	-	-
TOTAL ADULT EDUCATION	804,814	796,390	822,143	943,320	943,320	-

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

Reg/Program Manager

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
186210	41015	COORDINATOR	94,387	94,387	94,387	78,000	78,000	-
186210	41018	CLERICAL	49,117	49,117	49,117	39,800	39,800	-
186210	42100	FICA	9,999	9,993	10,177	8,200	8,200	-
186210	42210	RETIREMENT	25,572	25,572	26,864	18,000	18,000	-
186210	42300	HOSPITAL/MEDICAL PLANS	9,360	9,360	9,360	8,000	8,000	-
186210	42400	GROUP LIFE INSURANCE	1,177	850	402	3,124	3,124	-
186210	42710	WORKER'S COMPENSATION	445	474	474	550	550	-
186210	43311	CONTRACT FEES/ADMIN	11,805	5,116	1,193	39,351	39,351	-
			201,861	194,869	191,973	195,025	195,025	-

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

Reg/Program Manager

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
186211	41001	SALARIES & WAGES-REGULAR	44,110	44,110	44,110	40,000	40,000	-
186211	42100	FICA	3,314	3,310	3,408	3,060	3,060	-
186211	42210	RETIREMENT	7,860	7,860	8,257	2,284	2,284	-
186211	42300	HOSPITAL/MEDICAL PLANS	4,680	4,680	4,680	4,322	4,322	-
186211	42400	GROUP LIFE INSURANCE	362	261	124	334	334	-
186211	42710	WORKER'S COMPENSATION	174	181	183	-	-	-
186211	43098	INDIRECT COST	-	5,116	-	-	-	-
			60,499	65,519	60,762	50,000	50,000	-

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

Reg/Program Manager

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
186212	41003	PART-TIME SALARIES & WAGE	28,886	33,894	32,655	34,456	34,456	-
186212	42100	FICA	2,193	2,593	2,498	2,610	2,610	-
186212	42710	WORKER'S COMPENSATION	82	67	52	85	85	-
			31,160	36,554	35,205	37,151	37,151	-

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

Space Adult Ed

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
186213	41003	PART-TIME SALARIES & WAGE	238,947	208,955	221,462	287,979	287,979	-
186213	42100	FICA	18,268	15,974	16,827	22,801	22,801	-
186213	42710	WORKER'S COMPENSATION	1,979	935	797	-	-	-
186213	43071	INDIRECT COST-REGIONAL	-	-	-	15,000	15,000	-
186213	43120	ACCOUNT.& AUDIT SERVICES	15,880	14,331	9,487	-	-	-
186213	45230	TELEPHONE	5,339	5,116	5,681	7,101	7,101	-
186213	45551	TRAVEL-REGIONAL	6,928	5,649	5,601	9,000	9,000	-
186213	46051	SUPPLIES	35,071	41,365	47,900	45,082	45,082	-
			322,411	292,325	307,755	386,963	386,963	-

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

RACE to GED

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
186214	41003	PART-TIME SALARIES & WAGE	49,396	46,825	61,621	63,000	63,000	-
186214	42100	FICA	3,796	3,582	4,485	5,300	5,300	-
186214	42710	WORKER'S COMPENSATION	97	112	141	150	150	-
186214	46014	OTHER OPERATING SUPPLIES	21,064	15,339	17,661	15,950	15,950	-
			75,167	65,858	83,908	84,400	84,400	-

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

Workplace

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
186215	41003	PART-TIME SALARIES & WAGE	36,866	32,641	38,095	103,000	103,000	-
186215	42100	FICA	2,820	2,497	2,914	7,658	7,658	-
186215	42710	WORKER'S COMPENSATION	135	126	142	123	123	-
186215	46001	OFFICE SUPPLIES	2,716	810	2,490	3,500	3,500	-
			42,538	36,074	43,640	114,281	114,281	-

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

RLCC Lead Agent

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
186216	41018	CLERICAL	2,000	2,000	2,000	2,000	2,000	-
186216	43070	INDIRECT COST RLCC	-	-	-	1,000	1,000	-
186216	43101	PROFESSIONAL SERVICES	72,000	72,000	72,000	72,000	72,000	-
186216	46027	ADMINISTRATIVE EXPENSES	-	-	-	500	500	-
			74,000	74,000	74,000	75,500	75,500	-

ECONOMIC DEVELOPMENT

Prince George County, Virginia, has been open for business for almost 400 years and business development is thriving today. Known for its prime location in central Virginia and the mid-Atlantic region of the United States, Prince George is easily accessible to the global marketplace.

As a part of the Richmond Metropolitan Statistical Area (MSA), Prince George County enjoys the benefits of a rural, suburban quality of life. Education is a source of pride in that the County boasts one of the top public school systems in the state. Quality higher education and workforce training services are readily available in the region. Our Resources section offers more information on our economy, education system and labor force or you can build a custom report with this and other information.

Recognized for its progressive, pro-business climate and customer-focused service, Prince George competes internationally to attract first class business and industry while nurturing small business development. Encouraging existing industry expansion and supporting the developing tourism industry are key components of the Prince George business development plan.

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET
REVENUES BY SOURCE

FUND 215 - ECONOMIC DEVELOPMENT

	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
ACCOUNT TITLE	RECEIPTS	RECEIPTS	RECEIPTS	ADOPTED BUDGET	ADOPTED BUDGET	INCREASE (DECREASE)
31287 MEALS TAX	723,668	698,287	720,195	600,000	730,534	130,534
OTHER LOCAL TAXES	723,668	698,287	720,195	600,000	730,534	130,534
31512 INTEREST ON INVESTMENTS	-	-	-	-	-	-
31523 SALE OF LAND	-	-	-	-	-	-
USE OF MONEY & PROPERTY	-	-	-	-	-	-
32655 GOVERNORS OPPORTUNITY FD	-	-	-	-	-	-
32657 BROADBAND PLAN GRANT	-	-	-	-	-	-
STATE CATEGORICAL AID	-	-	-	-	-	-
34272 DEBT PROCEEDS	5,300,000	-	-	-	-	-
34273 BOND PROCEEDS	-	-	-	-	-	-
34999 FUND BALANCE	-	-	-	-	1,413	1,413
39150 TRANS.FR GEN FD/OPERATING	83,987	-	(5,382,337)	563,506	171,000	(392,506)
39168 TRANS FR CAP PROJECTS	-	11,011,118	5,000,000	-	-	-
FUND BALANCE AND TRANSFERS	5,383,987	11,011,118	(382,337)	563,506	172,413	(391,093)
TOTAL ECONOMIC DEVELOPMENT	6,107,655	11,709,405	337,858	1,163,506	902,947	(260,559)

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

Economic Development

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
2151001	41001	SALARIES & WAGES-REGULAR	42,750	70,833	86,200	85,638	154,721	69,083
2151001	42100	FICA	3,278	4,758	5,772	6,551	11,836	5,285
2151001	42210	RETIREMENT	5,113	12,623	16,137	16,031	31,176	15,145
2151001	42300	HOSPITAL/MEDICAL PLANS	1,560	3,900	4,680	4,680	17,280	12,600
2151001	42400	GROUP LIFE INSURANCE	235	392	241	240	820	580
2151001	42710	WORKER'S COMPENSATION	68	5,116	138	137	248	111
2151001	43101	PROFESSIONAL SERVICES	55,582	10,476	61,625	-	50,000	50,000
2151001	43320	MAINTENANCE SVS CONTRACTS	210	432	493	-	4,150	4,150
2151001	43600	ADVERTISING	2,048	-	56	-	-	-
2151001	44200	AUTOMOTIVE/MOTOR POOL	107	317	118	500	500	-
2151001	45210	POSTAL SERVICE	328	79	168	400	400	-
2151001	45230	TELEPHONE	1,732	833	953	1,000	1,500	500
2151001	45305	MOTOR VEHICLE INSURANCE	314	220	212	265	170	(95)
2151001	45410	LEASE/RENT EQUIPMENT	331	379	205	500	500	-
2151001	45530	SUBSISTENCE & LODGING	79	-	-	500	2,500	2,000
2151001	45540	CONVENTION & EDUCATION	(500)	423	1,948	1,000	2,200	1,200
2151001	45640	COUNTY CONTRIBUTIONS	31,149	30,479	28,955	28,955	36,779	7,824
2151001	45660	ECON. DEV. TAX REBATES	88,363	69,361	130,708	628,914	171,000	(457,914)
2151001	45810	DUES AND MEMBERSHIPS	-	520	495	495	2,200	1,705
2151001	46001	OFFICE SUPPLIES	1,208	872	303	1,500	1,500	-
2151001	46002	FOOD SUPPLIES	85	22	98	100	500	400
2151001	46008	VEHICLE & EQUIP. FUEL	258	637	784	700	700	-
2151001	46009	VEHICLE & EQUIP. SUPPLIES	326	204	531	400	400	-
2151001	46012	BOOKS & SUBSCRIPTIONS	136	-	-	-	-	-
2151001	46024	DATA PROCESSING SUPPLIES	-	26	-	-	-	-
2151001	48104	REPLACE SOFTWR & SFTWR AG	392	-	-	-	-	-
2151001	48107	REPLACE INFO TECH EQUIPMENT	-	-	1,706	-	-	-
2151001	482XX	MOTOR VEHICLE	-	-	-	-	20,000	20,000
2151001		TRANS TO DEBT SERVICE	-	-	-	-	386,450	386,450
2151001	49199	CONTINGENCIES	-	-	-	-	5,417	5,417
			235,154	212,902	342,526	778,506	902,947	124,441

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET
REVENUES BY SOURCE

FUND 213 - TOURISM

	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
ACCOUNT TITLE	RECEIPTS	RECEIPTS	RECEIPTS	ADOPTED BUDGET	ADOPTED BUDGET	INCREASE (DECREASE)
31286 LOCAL LODGING TAX	201,438	194,508	175,850	375,000	275,000	(100,000)
OTHER LOCAL TAXES	201,438	194,508	175,850	375,000	275,000	(100,000)
34999 FUND BALANCE	-	-	-	-	-	-
39150 TRANS FR GEN FND	-	-	-	-	-	-
FUND BALANCE AND TRANSFERS	-	-	-	-	-	-
TOTAL TOURISM FUND	201,438	194,508	175,850	375,000	275,000	(100,000)

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

Tourism Initiatives

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
2131001	41003	PART-TIME	-	-	-	-	2,000	2,000
2131001	43320	MAINTENANCE SVS CONTRACTS	-	-	-	3,380	3,380	-
2131001	45640	PART	113,570	50,000	32,500	32,500	32,500	-
2131001	45648	REGIONAL HERITAGE CENTER	10,072	9,725	8,792	13,750	53,750	40,000
2131001	48131	REPLACE PRK & PLYGROUND EQU	-	-	-	40,000	-	(40,000)
2131001	49177	TRANS. TO UTIL OPER FD	157,450	157,350	157,300	158,070	159,189	1,119
2131001	49199	CONTINGENCIES	-	-	-	127,300	24,181	(103,119)
			281,092	217,075	198,592	375,000	275,000	(100,000)

LOSAP FUND

Prince George County is proud to offer the Length of Service Award Program (LOSAP) as an incentive to County emergency services volunteers. LOSAP benefits are a supplemental retirement plan with tax deferred income benefits. The level of benefit is based on the documented years of service provided by the volunteers. Volunteer activities are assigned a point value, and each participant must accumulate a specified number of points in a calendar year to receive credit for that year of service in LOSAP.

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET
REVENUES BY SOURCE

FUND 227 - LOSAP

	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
ACCOUNT TITLE	RECEIPTS	RECEIPTS	RECEIPTS	ADOPTED BUDGET	ADOPTED BUDGET	INCREASE (DECREASE)
31512 INTEREST ON INVESTMENTS	617	189	160	500	500	-
31513 INT INVESTMENTS LOSAP ANI	40,922	41,646	40,518	20,000	20,000	-
USE OF MONEY & PROPERTY	41,539	41,835	40,678	20,500	20,500	-
31829 MISCELLANEOUS REVENUE	-	-	-	-	-	-
MISCELLANEOUS	-	-	-	-	-	-
39165 TRANS.FR.GENERAL FUND	125,000	145,000	125,000	104,500	104,500	-
FUND BALANCE AND TRANSFERS	125,000	145,000	125,000	104,500	104,500	-
TOTAL LOSAP FUND	166,539	186,835	165,678	125,000	125,000	-

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET

Length of Service Program

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
2271001	42400	GROUP LIFE INSURANCE	-	-	-	21,000	21,000	-
2271001	42812	OTHER BENEFITS	66,260	79,283	91,259	50,000	50,000	-
2271001	43101	PROFESSIONAL SERVICES	-	-	-	4,000	4,000	-
2271001	43108	ANNUITY PAYMENTS	-	-	-	50,000	50,000	-
			66,260	79,283	91,259	125,000	125,000	-

CAPITAL PROJECTS FUND

The County's FY2012-2013 budget for capital improvement is \$121,000. This amount includes:

- \$50,000 to replace/upgrade the phone systems in the courthouse
- \$71,000 to replace/upgrade outdated and unfitted extrication equipment in the Fire Departments across the County

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET
REVENUES BY SOURCE

FUND 311 - CAPITAL PROJECTS

	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
ACCOUNT TITLE	RECEIPTS	RECEIPTS	RECEIPTS	ADOPTED BUDGET	ADOPTED BUDGET	INCREASE (DECREASE)
31512 INTEREST ON INVESTMENTS	518,133	98,440	47,246	80,000	50,000	(30,000)
31523 SALE OF LAND	-	-	-	-	-	-
USE OF MONEY & PROPERTY	518,133	98,440	47,246	80,000	50,000	(30,000)
31812 GIFTS & DONATIONS/PRIVATE	-	50	-	-	-	-
31814 CONTRIB. FROM DEVELOPERS	50,000	-	-	-	-	-
31829 MISCELLANEOUS REVENUE	-	3,299	-	-	-	-
MISCELLANEOUS	50,000	3,349	-	-	-	-
32640 VDOT SECOND SIX YR PLAN	462,518	-	-	-	-	-
32642 INDUSTRIAL ACCESS FUNDS	-	-	-	-	-	-
32651 VA REC TRAIL FD GRANT	-	80,000	-	-	-	-
32654 RECREATIONAL ACCESS FUNDS	-	-	-	-	-	-
32655 GOVERNOR'S OPPORTUNITY FUND	-	3,000,000	-	-	-	-
32656 LAND & WATER CONS FUND	-	-	-	-	-	-
32658 VA MILITARY STRAT RES GRANT	348,610	350,000	-	-	-	-
32659 TRANS OPP FUND	5,000,000	-	5,000,000	-	-	-
STATE CATEGORICAL AID	5,811,128	3,430,000	5,000,000	-	-	-
34225 PREMIUM ON BONDS ISSUED	-	27,098	-	-	-	-
34272 DEBT PROCEEDS	-	5,450,000	-	-	-	-
PROCEEDS FROM INDEBTEDNESS	-	5,477,098	-	-	-	-
34999 FUND BALANCE	-	-	-	-	-	-
39150 TRANS.FR GEN FD/OPERATING	1,668,952	370	1,152,730	-	71,000	71,000
39155 TRANS. FR. ECON DEV FD	-	-	-	-	-	-
39160 TRANS.FR. UTILITIES OPER	-	-	-	-	-	-
FUND BALANCE AND TRANSFERS	1,668,952	370	1,152,730	-	71,000	71,000
TOTAL CAPITAL PROJECTS FUND	8,048,213	9,009,257	6,199,976	80,000	121,000	41,000

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

Technology Upgrades & Improvements

Org.	Acct.	Account	FY 08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
3111201	43101	PROFESSIONAL SERVICES	4,000	-	-	-	-	-
3111201	46024	DATA PROCESSING SUPPLIES	427	-	-	-	-	-
3111201	48107	REPLACE INFO TECH EQUIP	45,970	-	3,001	-	-	-
3111201	48306	TELEPHONE SYSTEMS	-	-	-	-	50,000	50,000
			50,397	-	3,001	-	50,000	50,000

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

Fire/EMS Apparatus

Org.	Acct.	Account	FY 08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
3113201	48121	FIRE & RESCUE EQUIPMENT	128,187	-	-	-	71,000	71,000
			128,187	-	-	-	71,000	71,000

DEBT SERVICE FUND

The Debt Service Fund covers all funds related to General County and Schools debt. County debt includes debt service on the County Administration building constructed in 2004, Fire EMS Apparatus acquired in 2006, Library and Police Building which are both preparing for their grand opening and the Animal Shelter which officially broke ground in May, 2011.

School debt includes the renovations of the Prince George High School, Beazley Elementary School, Walton Elementary School, Harrison Elementary School, South Elementary School, JEJ Moore Middle School, Clements Jr High School and the New North Elementary School which opened in 2009.

The Utilities department has debt service obligations supported by their own revenue sources. Currently, the debt outstanding is for improvements related to hotel growth in a certain part of the county and is backed by the revenue generated by those hotels.

The Economic Development department has debt service obligations on the Crosspointe Centre project related to the expansion of businesses in that Industrial park.

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET
REVENUES BY SOURCE

FUND 401 - DEBT SERVICE

	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
ACCOUNT TITLE	RECEIPTS	RECEIPTS	RECEIPTS	ADOPTED BUDGET	ADOPTED BUDGET	INCREASE (DECREASE)
31512 INTEREST ON INVESTMENTS	79	-	-	50,000	-	(50,000)
USE OF MONEY & PROPERTY	79	-	-	50,000	-	(50,000)
32583 STATE CONSTRUCTION FUNDS	199,308	-	-	-	-	-
32660 VPSA SUBSIDY		257,144	-	-	-	-
CATEGORICAL AID	199,308	257,144	-	-	-	-
34999 FUND BALANCE	-	-	-	96,300	-	(96,300)
39151 TRANS.FR.GEN FD FOR DEBT	6,314,527	6,837,520	13,184,002	6,827,753	6,474,014	(353,739)
39155 TRANS FR ECON DEV FD			8,050,276	-	386,450	386,450
39169 TRANS FR CASH PROFFER			416,597	-	379,724	379,724
39168 TRANS FROM CAP PROJECTS	100,000	-	2,164,315	-	-	-
TRANSFERS AND FUND BALANCE	6,414,527	6,837,520	23,815,190	6,924,053	7,240,189	316,136
TOTAL DEBT SERVICE FUND	6,613,914	7,094,663	23,815,190	6,974,053	7,240,189	266,136

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

County Debt Service

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
4019110	43101	PROFESSIONAL SERVICES	1,500	1,000	2,325	3,000	2,500	(500)
4019110	49101	REDEM SER 2009A LIB POL		185,000	200,000	205,000	-	(205,000)
4019110	49102	INTEREST SER 2009A LIB POL		69,160	140,985	133,186	-	(133,186)
4019110	49114	REDEM./2003B ADMIN BLDG	330,011	342,683	355,842	369,506	-	(369,506)
4019110	49115	SERIES 2001 NOTES	67,473	17,620	104,492	-		-
4019110	49116	REDEMPTION/1996 BONDS	54,840	59,410	267,225	-		-
4019110	49117	REDEM. SER 2002 REF BONDS	140,000	560,000	581,875	690,000	634,375	(55,625)
4019110	49123	INTEREST/ 2004 NOTE	270,465	5,116	228,792	207,041	-	(207,041)
4019110	49124	REDEM./ 2004 NOTE	560,470	581,056	602,399	624,526	-	(624,526)
4019110	49134	INTEREST/2003B ADMIN BLDG	250,717	238,044	224,810	211,255	-	(211,255)
4019110	49136	INTEREST/1996 BONDS	19,064	16,134	12,952	-		-
4019110	49144	INTEREST/ 2002 GO BONDS	124,265	113,205	93,336	80,400	44,005	(36,395)
4019110	49145	SERIES 2001 INTEREST	8,746	4,334	4,519	-		-
4019110	49311	REDEM SER 2006B FIRE APP	257,200	163,600	170,300	177,200	184,400	7,200
4019110	49361	INTEREST 2006B FIRE APP	63,218	56,832	50,204	39,346	32,150	(7,196)
4019110	49367	INTEREST SER 2010 ANML SHLTF	-	-	46,638	95,000	95,000	-
4019110	49368	REDEM SER 2010 ANML SHLTR			85,000	55,000	71,000	16,000
		SERIES 2012A PRINCIPAL					647,466	647,466
		SERIES 2012A INTEREST					184,308	184,308
		SERIES 2012B PRINCIPAL					760,000	760,000
		SERIES 2012B INTEREST					139,076	139,076
			<u>2,147,968</u>	<u>2,413,193</u>	<u>3,171,693</u>	<u>2,890,460</u>	<u>2,794,281</u>	<u>(96,179)</u>

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

Schools Debt Service

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
4019111	43101	PROFESSIONAL SERVICES	2,500	3,000	1,500	2,000	2,000	-
4019111	49112	REDEMPTION/ST LITERARY LO	115,000	115,000	115,000	115,000	115,000	-
4019111	49119	REDEMPTION 1997 VPSA BOND	715,000	755,000	795,000	840,000	885,000	45,000
4019111	49132	INTEREST/STATE LITERARY F	16,100	13,800	11,500	9,500	6,900	(2,600)
4019111	49139	INTEREST 1997 VPSA	459,945	420,623	379,160	336,474	293,000	(43,474)
4019111	49160	INTEREST 1997 SUBSIDIZED	107,868	97,581	87,004	76,400	66,000	(10,400)
4019111	49161	VPSA 2000 - INTEREST	562,161	521,616	479,464	439,000	399,100	(39,900)
4019111	49180	1997 SUBSIDIZED LOAN	189,633	5,116	200,496	206,125	211,772	5,647
4019111	49182	VPSA 2000 - PRINCIPAL	680,813	705,342	735,749	760,094	788,262	28,168
4019111	49301	PRINCIPAL/2005 VPSA	324,080	330,843	337,959	346,000	352,424	6,424
4019111	49303	PRIN 2008A NORTH/CROSSPTE	275,000	265,000	275,000	280,000	290,000	10,000
4019111	49351	INTEREST / 2005 VPSA	346,747	330,047	312,992	296,000	280,000	(16,000)
4019111	49364	INTEREST- 2007 BANS NORTH	289,670	289,670	177,266	-	-	-
4019111	49353	INT- 2008A NORTH/ CROSSPTE	381,429	393,743	385,131	377,000	370,000	(7,000)
4019111	49366	REDEM SER 2007B NORTH			8,300,000	-	-	-
			4,465,946	4,246,381	12,593,222	4,083,593	4,059,458	(24,135)

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

Meals Tax Debt Retirement

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
2159110	43101	PROFESSIONAL SERVICES	17,525	1,035	1,000	-	-	-
2159110	49103	REDEM SERIES 2008B RANS	-	11,000,000	1,400,000	-	-	-
2159110	49115	SERIES 2001 NOTES	1,195,812	55,680	14,980	-	-	-
2159110	49116	REDEMPTION/1996 BONDS	17,160	18,590	83,655	-	-	-
2159110	49118	REDEMP SER 2008C TAX BOND	-	144,823	5,155,177	-	-	-
2159110	49136	INTEREST/1996 BONDS	5,965	5,116	4,054	-	-	-
2159110	49138	INTEREST 2008C TAXABLE	160,829	302,085	988,900	-	-	-
2159110	49145	SERIES 2001 INTEREST	7,407	13,690	724	-	-	-
2159110	49303	PRIN 2008A NORTH/CROSSPTE	-	70,000	75,000	85,000	90,000	5,000
2159110	49312	REDEM SER 2006A LAND PURCH	2,355,800	-	-	-	-	-
2159110	49313	REDEM 2007 LAND GRAY	1,700,000	-	-	-	-	-
2159110	49353	INT 2008A NORTH/CROSSPTE	639,872	303,525	301,250	300,000	296,450	(3,550)
2159110	49362	INTEREST 2006A LAND PURCH	47,558	-	-	-	-	-
2159110	49363	INTEREST 2007 LAND (GRAY)	23,809	-	-	-	-	-
2159110	49365	INT 2008B CROSSPTE RANS	-	382,083	25,536	-	-	-
			<u>6,171,737</u>	<u>12,296,627</u>	<u>8,050,276</u>	<u>385,000</u>	<u>386,450</u>	<u>1,450</u>

SCHOOL OPERATIONS

SCHOOL TITLE 1

SCHOOL CAFETERIA



Prince George County is an outstanding community that takes a great deal of pride in its schools and the quality of graduates our schools produce. The district enjoys excellent support from not only our parents but also the business community, the military installation at Fort Lee, elected officials, and the community at large. By building strong relationships with all groups within the County, it enhances the quality of education our students receive. These are exciting times to be in Prince George County. Our County and schools are expected to see significant growth in the next two to three years with the influx to Fort Lee as a result of the work of the Defense Base Closure and Realignment Commission (BRAC). A new North Elementary school opened in September 2009. Additional capital projects will be forthcoming.

The School system follows a budgeting process similar to that of the County. The F Y 2011 - 2012 Adopted School Budget can be

viewed at : <http://pgs.k12.va.us/index.php/pgs/documentslist/C18/>

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET
REVENUES BY SOURCE

FUND 50 - SCHOOL OPERATING

	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
ACCOUNT TITLE	RECEIPTS	RECEIPTS	RECEIPTS	ADOPTED BUDGET	ADOPTED BUDGET	INCREASE (DECREASE)
31421 RESTITUTION	-	-	-	-	-	-
31532 SALE OF SCHOOL BUSES	-	4,643	-	-	-	-
31533 SALE OF EQUIPMENT	-	1,952	-	-	-	-
USE OF MONEY & PROPERTY	-	6,594	-	-	-	-
31681 TUITION PRIVATE SOURCE	103,172	97,514	94,188	120,000	100,000	(20,000)
31683 REBATES/REFUNDS	10,931	10,778	10,210	7,500	7,500	-
31684 TUITION- OTHER CO/ CITIES	483,779	435,739	301,907	436,000	300,000	(136,000)
31685 DRIVERS EDUCATION FEE	19,718	27,330	26,811	25,000	25,000	-
31691 MEDICAID BILLING REVENUE	12,122	4,689	3,427	6,000	6,000	-
31940 PRIVATE GRANTS	-	-	-	-	-	-
CHARGES FOR SERVICES	629,721	576,050	436,543	594,500	438,500	(156,000)
32501 STATE SALES TAX	5,278,899	5,225,802	5,429,233	5,619,730	5,493,870	(125,860)
32502 BASIC SCHOOL AID	24,730,130	20,775,653	19,303,188	20,288,653	20,181,126	(107,527)
32503 SALARY SUPPLEMENT	-	-	-	-	-	-
32504 LOTTERY PROCEEDS	952,403	557,647	-	-	-	-
32505 FOSTER HOME CHILDREN	39,173	34,695	21,917	23,586	20,643	(2,943)
32506	2,214	2,405	2,567	-	-	-
32507 GIFTED AND TALENTED	215,769	217,359	214,257	215,670	216,284	614
32508 REMEDIAL EDUCATION	359,614	357,435	366,618	369,034	423,165	54,131
32509	89,777	-	-	-	-	-
32510 FEDERAL STIMULUS STATE FISC	-	-	-	-	-	-
32511 FUNDING CAP LOSS	-	-	596,670	-	-	-
32512 SPECIAL EDUCATION	2,617,993	2,632,461	2,394,921	2,410,706	2,524,886	114,180
32513 SUMMER SCHOOL- REMEDIAL	128,200	101,032	86,259	83,103	145,550	62,447
32514 JAIL PROGRAM FUNDS	190,678	232,261	241,525	266,342	205,355	(60,987)
32517 VOCATIONAL EDUCATION	465,101	468,530	485,650	488,851	338,532	(150,319)
32518 VOCATIONAL ED. -CATEGOR.	24,228	31,147	25,953	40,904	55,429	14,525
32520 SPECIAL EDUCATION CATEGOR	332,559	334,999	256,644	371,441	365,860	(5,581)
32521 SOCIAL SEC- PROFESSIONAL	1,227,484	1,231,702	1,185,557	1,193,371	1,208,372	15,001
32523 RETIREMENT- PROFESSIONAL	1,582,304	1,193,060	704,669	1,083,140	2,017,088	933,948

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET
REVENUES BY SOURCE

FUND 50 - SCHOOL OPERATING

		FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
ACCOUNT	TITLE	RECEIPTS	RECEIPTS	RECEIPTS	ADOPTED BUDGET	ADOPTED BUDGET	INCREASE (DECREASE)
	ADDITIONAL ASSISTANCE W RETIREMENT					374,834	374,834
32525	GROUP LIFE INS- PROFESS.	52,743	33,811	42,851	43,134	75,229	32,095
	EPI-PEN GRANTS	-	-	-	-	886	886
32534	PMTS FROM OTHER STATE AG	-	-	-	-	-	-
32565	AT-RISK FUNDS	215,561	196,214	214,949	216,815	299,596	82,781
32571	OTHER STATE FUNDS	55,779	59,681	71,101	63,218	45,571	(17,647)
32572	AT-RISK 4 YR OLDS	422,658	422,658	413,424	413,424	404,298	(9,126)
32573	TEXTBOOKS	568,287	-	250,157	194,390	421,896	227,506
32574	K-3 CLASS SIZE	583,599	578,376	-	-	683,310	683,310
32578	READING INTERVENTION	108,063	120,070	107,005	111,658	140,251	28,593
32584	TECHNOLOGY	258,000	258,000	258,000	258,000	258,000	-
32585	ISAEP GRANT FUNDS	7,859	7,859	7,859	7,859	7,859	-
32587	SOL ALGEBRA READINESS	51,561	49,057	52,450	52,450	69,455	17,005
32589	SUPPORT FOR OPERATIONS				631,996	-	(631,996)
STATE CATEGORICAL AID		40,560,636	35,121,915	32,733,424	34,447,475	35,977,345	1,529,870
33112	TITLE VIII- IMPACT AID	3,092,606	2,911,924	3,517,685	3,550,000	3,925,000	375,000
33113	DEPT OF DEFENSE FUNDS	283,046	421,685	421,665	420,000	420,000	-
33203	TITLE IIA TEACH QUAL (VI)	183,328	186,397	171,468	192,769	156,250	(36,519)
	TITLE III PART A - LIMITED ENGLISH PROFICIENT					3,955	
33206	IDEA STIMULUS FUNDS			-	-	-	-
33207	CONNECT TWO DODEA MILITARY GRANT			239,875	225,000	213,652	(11,348)
33208	PRESCHOOL STIMULUS			46,000	-	-	-
33209	DODEA GRANT - CLEMENTS JR HIGH STEM				170,000	135,004	(34,996)
	NEW WALTON DODEA GRANT					120,686	120,686
33211	MISC FEDERAL GRANTS	137,231	41,757	56,015	27,316	27,316	-
33214			4,000,981	1,017,634	-	-	-
33215	MILITARY GRANT - MOORE MATH PROJECT		121,140	83,591	78,000	-	(78,000)
33216			644,497	697,132	-	-	-
33218	IDEA SPEC ED PRE-SCH GRNT	29,775	29,771	57,845	28,730	28,730	-
33219	SPECIAL ED FEDERAL GRANTS	1,023,232	1,026,870	1,106,685	1,107,789	1,091,380	(16,409)
33223	TITLE I D (CRATER) DRANT				33,273	33,273	-

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET
REVENUES BY SOURCE

FUND 50 - SCHOOL OPERATING

	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
ACCOUNT TITLE	RECEIPTS	RECEIPTS	RECEIPTS	ADOPTED BUDGET	ADOPTED BUDGET	INCREASE (DECREASE)
33224 VOCATIONAL EDUCATION-FED	65,318	74,338	78,466	79,011	79,011	-
33225 FEDERAL ED JOBS FUNDS	-	-	-	1,587,906	-	(1,587,906)
33226 TITLE V INNOV. PROG.	11,869	514	-	-	-	-
33228 DRUG FREE SCHOOLS	14,310	10,461	7,041	-	-	-
33231 ROTC	88,751	95,093	97,238	93,000	93,000	-
33234 TECHNOLOGY NCLB	14,658	6,936	10,512	6,191	6,191	-
33235 TECHNOLOGY STIMULUS	-	16,615	2,157	-	-	-
FEDERAL CATEGORICAL AID	4,944,124	9,588,979	7,611,009	7,598,985	6,333,448	(1,265,537)
34111 INSURANCE RECOVERIES	-	-	3,294	-	-	-
NON-REVENUE SOURCES	-	-	3,294	-	-	-
34999 FUND BALANCE	-	-	-	-	-	-
39150 TRANS.FR GEN FD/OPERATING	12,661,401	11,898,288	13,667,948	13,438,578	14,803,254	1,364,676
FUND BALANCE AND TRANSFERS	12,661,401	11,898,288	13,667,948	13,438,578	14,803,254	1,364,676
TOTAL SCHOOL OPERATING	58,795,882	57,191,827	54,452,217	56,079,538	57,552,547	1,473,009

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

Elementary

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
506112	41014	PERFECT ATTENDANCE INC	-	-	-	26,500	26,500	-
506112	41120	COMP.INSTRUCTIONAL	10,972,790	10,886,924	10,561,095	10,888,011	10,723,666	(164,345)
506112	41121	COMP.GUIDANCE	533,194	522,885	522,464	527,267	469,414	(57,853)
506112	41122	COMP.LIBRARIAN	410,450	411,222	411,222	418,222	417,972	(250)
506112	41123	COMP.VOCATIONAL ED	126,178	116,779	117,045	119,045	118,771	(274)
506112	41124	COMP.SUPERVISORS	206,943	206,943	206,943	208,943	210,047	1,104
506112	41125	COMP.SPECIAL ED	2,130,574	2,062,017	2,025,265	2,168,528	2,096,360	(72,168)
506112	41126	COMP.PRINCIPALS	512,535	5,116	500,495	507,434	511,355	3,921
506112	41127	COMP.ASST. PRINCIPALS	358,631	414,018	410,772	419,709	409,867	(9,842)
506112	41129	COMP.HOME BOUND	9,000	14,344	20,853	20,000	20,000	-
506112	41140	COMP.AIDES	1,012,314	934,997	853,212	939,229	982,381	43,152
506112	41150	COMP.CLERICAL	644,953	655,345	631,012	658,363	629,899	(28,464)
506112	41340	COMP. PART-TIME AIDES	81,651	67,349	75,215	91,556	91,556	-
506112	41341	PALS TUTORING	108,549	98,655	140,660	135,480	189,814	54,334
506112	41342	ESL TUTORING	55,856	55,856	64,666	68,536	69,882	1,346
506112	41343	BEFORE/AFTER SCH TUTORING	68,931	75,480	69,848	65,000	65,000	-
506112	41520	COMP. SUBSTITUTES	349,459	340,982	362,376	314,811	314,811	-
506112	41620	COMP.SUPPLEMENTS	48,839	57,828	48,634	42,463	43,460	997
506112	42100	FICA	1,309,327	1,291,788	1,255,347	1,347,861	1,329,046	(18,815)
506112	42210	RETIREMENT	2,490,932	1,915,690	1,603,902	1,947,986	2,770,622	822,636
506112	42300	HOSPITAL/MEDICAL PLANS	1,524,004	1,537,177	1,510,090	1,729,260	1,915,488	186,228
506112	42400	GROUP LIFE INSURANCE	136,482	85,260	45,418	45,959	196,603	150,644
506112	42600	UNEMPLOYMENT INSURANCE	13,167	30,940	17,308	6,000	6,000	-
506112	42710	WORKER'S COMPENSATION	53,829	58,441	46,188	61,132	50,431	(10,701)
506112	43101	PROFESSIONAL SERVICES	2,275	1,500	24,961	5,000	2,500	(2,500)
506112	43130	IN SERVICE TRAINING	66,533	53,374	17,493	28,640	28,640	-
506112	43810	TUITION PD/IN-STATE		274,500	230,640	229,000	229,000	-
506112	45510	MILEAGE	40,417	27,564	15,392	9,600	9,600	-
506112	46001	OFFICE SUPPLIES	52,378	84,173	78,809	44,644	82,000	37,356
506112	46006	PRESCHOOL PROGRAM SUPPLII	50,796	26,830	22,846	22,500	22,500	-
506112	46013	EDUCAT.& RECREAT.SUPPLIES	72,908	71,265	85,167	35,559	72,000	36,441

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

Elementary

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
506112	46014	OTHER OPERATING SUPPLIES	186,415	199,719	116,308	75,784	120,000	44,216
506112	46019	SPECIAL ED. SUPPLIES	45,267	33,451	554	30,000	37,000	7,000
506112	46046	TESTING MATERIALS	2,133	4,661	3,278	10,000	6,500	(3,500)
			<u>23,933,464</u>	<u>22,623,074</u>	<u>22,095,476</u>	<u>23,248,022</u>	<u>24,268,685</u>	<u>1,020,663</u>

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

Secondary

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
506113	41120	COMP.INSTRUCTIONAL	6,698,737	6,572,221	6,334,885	6,562,771	6,380,843	(181,928)
506113	41121	COMP.GUIDANCE	558,337	516,400	516,399	524,399	523,361	(1,038)
506113	41122	COMP.LIBRARIAN	258,911	258,169	252,554	256,554	256,210	(344)
506113	41123	COMP.VOCATIONAL ED	806,810	565,956	544,278	555,278	509,581	(45,697)
506113	41124	COMP.SUPERVISORS	112,594	112,594	112,594	113,594	114,265	671
506113	41125	COMP.SPECIAL ED	1,205,275	1,208,597	1,152,377	1,234,621	1,178,218	(56,403)
506113	41126	COMP.PRINCIPALS	255,283	256,880	256,910	259,910	260,764	854
506113	41127	COMP.ASST. PRINCIPALS	379,686	5,116	377,408	399,055	385,652	(13,403)
506113	41129	COMP.HOME BOUND	27,838	41,826	39,259	50,000	50,000	-
506113	41140	COMP.AIDES	257,976	305,959	220,007	275,298	254,918	(20,380)
506113	41150	COMP.CLERICAL	429,187	448,839	459,763	475,977	466,877	(9,100)
506113	41340	COMP. PART-TIME AIDES	36,575	22,378	16,044	23,651	23,651	-
506113	41343	BEFORE/AFTER SCH TUTORING	22,306	22,550	18,800	28,100	28,100	-
506113	41520	COMP. SUBSTITUTES	209,675	189,384	173,246	172,811	172,811	-
506113	41620	COMP.SUPPLEMENTS	228,345	213,327	190,381	179,666	177,521	(2,145)
506113	42100	FICA	851,794	822,687	786,523	850,044	824,882	(25,162)
506113	42210	RETIREMENT	1,592,682	1,225,224	1,001,479	1,224,334	1,719,155	494,821
506113	42300	HOSPITAL/MEDICAL PLANS	908,052	932,790	898,762	1,006,200	1,091,232	85,032
506113	42400	GROUP LIFE INSURANCE	87,304	54,984	28,447	28,975	121,991	93,016
506113	42600	UNEMPLOYMENT INSURANCE	279	210	7,265	6,000	6,000	-
506113	42710	WORKER'S COMPENSATION	53,829	58,441	47,073	61,132	50,431	(10,701)
506113	43101	PROFESSIONAL SERVICES	276,971	333,500	298,402	144,000	325,000	181,000
506113	43130	IN SERVICE TRAINING	75,991	19,106	9,358	22,611	20,000	(2,611)
506113	43810	TUITION PD/IN-STATE	204,702	254,042	259,404	223,487	260,000	36,513
506113	45510	MILEAGE	38,117	14,484	7,670	8,900	7,000	(1,900)
506113	45614	OTHER INSTRUCT.CT/ROWANTY		822,674	787,185	803,421	803,421	-
506113	46001	OFFICE SUPPLIES	47,472	55,386	59,869	51,973	60,000	8,027
506113	46013	EDUCAT.& RECREAT.SUPPLIES	63,864	75,076	35,335	37,248	37,248	-
506113	46014	OTHER OPERATING SUPPLIES	245,191	287,156	243,565	120,234	227,364	107,130
506113	46019	SPECIAL ED. SUPPLIES	36,410	23,648	50	20,000	23,000	3,000
506113	46033	TECHNOLOGY SUPPLIES & REP	-	-	-	-	-	-

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

Secondary

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
506113	46034	GIFTED PROGRAM SUPPLIES	792	4,483	9,338	4,000	12,000	8,000
506113	46037	CRATER DETENTION SUPPLIES	16,527	48,437	45,461	10,000	10,000	-
506113	46039	JAIL PROGRAM SUPPLIES	14,791	5,167	4,807	4,000	4,000	-
506113	46044	STRINGS ALIVE GRANT	56	-	366	3,000	1,000	(2,000)
506113	46046	TESTING MATERIALS	14,925	1,627	4,827	5,000	5,000	-
506113	48104	SOFTWARE & SOFTWARE AGRE	-	-	-	-	-	-
506113	48106	HRDWARE - TECHNOLOGY	-	-	-	-	-	-
506113	48202	FURNITURE & FIXTURES	46,084	32,148	81,795	15,000	15,000	-
506113	48209	GRANT:TITLE II	38,784	19,003	18,705	55,187	18,668	(36,519)
506113	48210	GRANT:DRUG FREE	11,349	10,461	-	-	-	-
506113	48211	GRANT:CHAPTER II	11,019	514	-	-	-	-
506113	48213	PERKINS GRANT	62,950	69,731	78,642	79,011	79,011	-
506113	48214	VPSA TECHNOLOGY PURCHASE	-	-	-	-	-	-
506113	48217	TECHNOLOGY NCLB	-	-	-	-	-	-
506113	48219	TITLE 1 DISTINGUISHED SCH	-	-	-	27,316	27,316	-
506113	48224	TITLE 1 D CRATER	-	-	-	33,273	33,273	-
			<u>17,026,525</u>	<u>15,911,173</u>	<u>15,379,235</u>	<u>15,956,031</u>	<u>16,564,764</u>	<u>608,733</u>

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

Instructional Grants

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
506115	41020	MOORE MATH PROJECT WAGES	-	-	29,475	27,438	-	(27,438)
506115	41050	CONN TWO GRANT WAGES	-	-	78,984	81,188	80,582	(606)
506115	42111	MOORE MATH PROJECT FICA	-	-	2,255	2,099	-	(2,099)
506115	42115	CONN TWO GRANT FICA	-	-	5,872	6,211	6,180	(31)
506115	42220	CONN TWO GRANT VRS	-	-	4,114	4,942	7,052	2,110
506115	42310	CONN TWO GRANT HLTH INS	-	-	4,680	4,680	5,760	1,080
506115	42450	CONNT TWO GRANT GRP LIFE	-	-	114	116	500	384
506115	45731	DODEA STEM	-	5,116	-	170,000	135,004	(34,996)
506115	45735	DOD MOORE MATH PROJECT	-	93,595	51,322	48,463	-	(48,463)
506115	45736	IDEA STIMULUS	-	648,170	697,132	-	-	-
506115	45738	PRESCHOOL STIMULUS	-	-	44,754	-	-	-
506115	45739	CONN TWO GRANT/ DODEA GRNT	-	-	146,042	127,863	113,578	(14,285)
		DODEA WALTON STEM	-	-	-	-	120,686	120,686
			-	746,881	1,064,745	473,000	469,342	(3,658)

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

Other Instruction

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
506119	41128	COMP.ADULT EDUCATION	8,257	7,382	7,382	11,713	10,500	(1,213)
506119	41327	COMP.SUMMER SCHOOL	249,601	178,249	180,676	180,254	136,654	(43,600)
506119	42100	FICA	19,653	14,131	14,315	14,685	11,257	(3,428)
506119	43101	PROFESSIONAL SERVICES	3,593	3,593	3,662	10,000	3,700	(6,300)
506119	46001	OFFICE SUPPLIES	293	-	-	1,000	-	(1,000)
506119	46014	OTHER OPERATING SUPPLIES	14,672	5,891	6,086	1,850	6,000	4,150
			<u>296,068</u>	<u>209,246</u>	<u>212,121</u>	<u>219,502</u>	<u>168,111</u>	<u>(51,391)</u>

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

Other Cost/ Textbooks

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
506120	46012	BOOKS & SUBSCRIPTIONS	622,998	209,434	433,283	253,906	563,505	309,599
			622,998	209,434	433,283	253,906	563,505	309,599

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

Administration

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
506219	41111	COMP.BOARD MEMBERS	34,525	35,100	35,100	35,100	35,100	-
506219	41112	COMP.SUPERINTENDENT	153,629	187,228	138,996	139,996	140,931	935
506219	41113	COMP.ASST.SUPERINTENDENT	342,209	230,683	221,386	223,386	236,494	13,108
506219	41124	COMP.SUPERVISORS	163,263	163,263	163,263	165,263	144,939	(20,324)
506219	41130	COMP.PROFESSIONAL OTHER	156,522	153,874	150,872	149,659	154,086	4,427
506219	41150	COMP.CLERICAL	487,318	506,272	509,342	518,331	477,849	(40,482)
506219	42100	FICA	95,368	89,620	86,768	94,228	90,989	(3,239)
506219	42210	RETIREMENT	194,472	5,116	111,888	141,684	195,252	53,568
506219	42300	HOSPITAL/MEDICAL PLANS	82,530	83,890	83,850	88,920	93,312	4,392
506219	42400	GROUP LIFE INSURANCE	10,710	6,933	3,287	3,325	13,855	10,530
506219	42600	UNEMPLOYMENT INSURANCE	-	-	-	500	500	-
506219	42710	WORKER'S COMPENSATION	3,112	3,246	2,721	3,534	2,915	(619)
506219	42812	OTHER BENEFITS	5,055	5,056	5,113	32,157	7,157	(25,000)
506219	43101	PROFESSIONAL SERVICES	45,583	34,166	37,191	40,000	40,000	-
506219	43999	OTHER SERVICES	79,847	93,796	57,072	53,000	43,000	(10,000)
506219	45510	MILEAGE	8,461	11,085	2,466	1,850	1,850	-
506219	46001	OFFICE SUPPLIES	26,329	32,384	21,396	10,000	35,000	25,000
			<u>1,888,933</u>	<u>1,641,712</u>	<u>1,630,709</u>	<u>1,700,933</u>	<u>1,713,229</u>	<u>12,296</u>

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

Attendance and Health

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
506229	41131	COMP.SCHOOL NURSE	300,599	306,173	314,695	324,677	325,856	1,179
506229	41132	COMP. PSYCHOLOGIST	151,402	181,493	182,424	185,504	184,835	(669)
506229	41133	COMP.OTHER SPECIAL ED	200,596	227,332	246,782	259,500	262,579	3,079
506229	41134	COMP.VISITING TEACHER	118,843	151,041	153,136	156,137	155,326	(811)
506229	42100	FICA	57,706	64,323	66,833	70,825	71,038	213
506229	42210	RETIREMENT	112,953	98,243	83,667	108,064	155,726	47,662
506229	42300	HOSPITAL/MEDICAL PLANS	63,858	67,844	71,937	95,940	106,272	10,332
506229	42400	GROUP LIFE INSURANCE	6,202	5,116	2,391	2,536	11,050	8,514
506229	42600	UNEMPLOYMENT INSURANCE	-	-	-	100	100	-
506229	42710	WORKER'S COMPENSATION	1,085	1,132	949	1,232	1,016	(216)
506229	43101	PROFESSIONAL SERVICES	49,382	25,530	20,461	20,000	23,000	3,000
		EPI-PEN PURCHASE	-	-	-	-	886	886
506229	46004	MEDICAL & LABORATORY SUPP	15,180	23,128	6,163	8,000	15,000	7,000
			<u>1,077,804</u>	<u>1,151,355</u>	<u>1,149,439</u>	<u>1,232,515</u>	<u>1,312,684</u>	<u>80,169</u>

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

Transportation

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
506309	41130	COMP.PROFESSIONAL OTHER	71,535	71,535	71,535	72,535	80,020	7,485
506309	41140	COMP.AIDES	125,434	139,249	166,592	176,927	166,100	(10,827)
506309	41145	COMP. CROSSING GUARDS	60,525	60,525	60,624	63,525	61,433	(2,092)
506309	41146	COMP-EXTRA CURR/FIELD TRI	49,700	44,189	39,884	42,868	42,868	-
506309	41150	COMP.CLERICAL	104,969	105,716	105,135	107,651	98,625	(9,026)
506309	41165	COMP.MECHANICS	241,553	240,080	248,048	243,283	241,769	(1,514)
506309	41170	COMP. BUS DRIVERS	1,553,587	1,571,104	1,487,173	1,674,008	1,507,578	(166,430)
506309	41520	COMP. SUBSTITUTES	108,654	5,116	68,434	120,000	66,175	(53,825)
506309	42100	FICA	172,715	172,521	166,686	191,311	173,239	(18,072)
506309	42210	RETIREMENT	318,503	316,986	289,917	304,002	283,820	(20,182)
506309	42300	HOSPITAL/MEDICAL PLANS	392,053	407,994	423,918	542,880	580,608	37,728
506309	42400	GROUP LIFE INSURANCE	16,904	11,044	5,864	6,058	24,943	18,885
506309	42600	UNEMPLOYMENT INSURANCE	559	2,062	10	500	500	-
506309	42710	WORKER'S COMPENSATION	75,531	78,787	66,051	85,778	70,762	(15,016)
506309	43420	PRIVATE CARRIERS	-	-	-	2,000	7,200	5,200
506309	45305	MOTOR VEHICLE INSURANCE	62,476	67,219	60,959	70,000	58,000	(12,000)
506309	46008	VEHICLE & EQUIP. FUEL	421,502	442,563	524,431	654,200	628,250	(25,950)
506309	46009	VEHICLE & EQUIP. SUPPLIES	213,092	222,783	200,357	204,250	240,000	35,750
506309	46014	OTHER OPERATING SUPPLIES	5,178	7,262	3,597	3,750	3,750	-
506309	48115	MOTOR VEHICLES-BUSES	729,451	1,025,264	168,966	-	-	-
			<u>4,723,922</u>	<u>4,992,001</u>	<u>4,158,179</u>	<u>4,565,526</u>	<u>4,335,640</u>	<u>(229,886)</u>

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

Operation and Maintenance

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
506419	41160	COMP.MAINTENANCE	572,856	568,618	571,061	582,376	553,499	(28,877)
506419	41191	COMP.CUSTODIAL	1,470,073	1,427,700	1,400,757	1,440,761	1,260,376	(180,385)
506419	41364	COMP.PAINT CREW	27,540	22,948	20,540	34,915	34,915	-
506419	41366	COMP.BOOK CREW	23,143	28,874	28,095	25,000	25,000	-
506419	42100	FICA	152,925	149,906	147,261	159,353	143,345	(16,008)
506419	42210	RETIREMENT	302,728	292,984	261,632	268,695	234,694	(34,001)
506419	42300	HOSPITAL/MEDICAL PLANS	285,538	280,579	276,286	304,200	311,040	6,840
506419	42400	GROUP LIFE INSURANCE	16,098	5,116	5,231	5,315	20,871	15,556
506419	42600	UNEMPLOYMENT INSURANCE	1,836	10,985	3,119	1,000	1,000	-
506419	42710	WORKER'S COMPENSATION	59,381	61,941	51,928	67,437	55,632	(11,805)
506419	43310	REPAIRS AND MAINTENANCE	75,537	139,894	60,754	77,000	77,000	-
506419	43320	MAINTENANCE SVS CONTRACTS	85,544	95,408	87,697	86,000	80,000	(6,000)
506419	43326	SANITATION SVS DUMPMaster	55,384	58,652	58,731	55,810	50,000	(5,810)
506419	43999	OTHER SERVICES	47,398	14,246	17,453	37,000	20,000	(17,000)
506419	45101	ELECTRICAL SERVICES	1,073,530	1,071,400	1,132,987	1,265,892	1,175,000	(90,892)
506419	45136	SEWER SERVICE	81,089	87,611	95,801	94,500	94,500	-
506419	45140	HEATING SERVICE	305,390	301,733	262,519	483,875	369,954	(113,921)
506419	45210	POSTAL SERVICE	51,111	38,836	38,431	40,000	30,000	(10,000)
506419	45230	TELEPHONE	101,158	106,264	111,675	109,146	109,146	-
506419	45308	GENERAL LIABILITY INSURANCE	115,168	106,500	113,863	117,150	136,000	18,850
506419	45410	LEASE/RENT EQUIPMENT	229,093	264,132	236,371	242,380	210,000	(32,380)
506419	46005	JANITORIAL SUPPLIES	189,647	195,590	171,186	132,401	175,000	42,599
506419	46007	REPAIR & MAINTENANCE SUPP	247,870	205,887	210,729	157,500	178,000	20,500
			<u>5,570,034</u>	<u>5,535,806</u>	<u>5,364,106</u>	<u>5,787,706</u>	<u>5,344,972</u>	<u>(442,734)</u>

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

Capital Outlay

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
506609	48101	REPLACE MACH & EQUIP			-	20,000	-	(20,000)
506609	48102	FURNITURE & FIXTURES	123,491	83,791	25,496	5,000	25,000	20,000
506609	48105	MOTOR VEHICLES	40,456	-	24,587	-	-	-
506609	48120	ALTERATIONS TO BUILDINGS	277,081	118,212	210,605	164,765	164,765	-
506609	48122	ROOFING AND ROOF REPAIR	8,589	117,841	8,020	50,000	50,000	-
506609	48127	ASPHALT PAVING	79,291	43,535	59,520	40,000	20,000	(20,000)
506609	48128	TRAILERS	145,819	92,066	-	-	-	-
506609	48130	IMPROVEMENT TO SITES	99,044	5,116	61,085	34,200	50,000	15,800
			<u>773,771</u>	<u>460,560</u>	<u>389,312</u>	<u>313,965</u>	<u>309,765</u>	<u>(4,200)</u>

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

Technology

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
506809	41120	COMP.INSTRUCTIONAL	320,231	320,281	397,643	414,022	410,937	(3,085)
506809	41123	COMP.VOCATIONAL ED	435,489	430,227	430,227	438,227	436,598	(1,629)
506809	41124	COMP.SUPERVISORS	84,898	84,898	84,898	85,898	86,171	273
506809	41130	COMP.OTHER PROFESSIONAL	222,345	222,345	222,345	226,345	222,268	(4,077)
506809	41150	COMP.CLERICAL	89,688	80,637	80,637	82,637	81,847	(790)
506809	42100	FICA	86,289	85,061	90,513	95,405	94,693	(712)
506809	42210	RETIREMENT	169,054	5,116	117,424	146,039	207,583	61,544
506809	42300	HOSPITAL/MEDICAL PLANS	81,612	85,924	96,955	107,640	119,232	11,592
506809	42400	GROUP LIFE INSURANCE	9,277	6,099	3,363	3,428	14,730	11,302
506809	45230	TELEPHONE - INTERNET SERVIC	121,906	105,760	89,341	88,000	97,000	9,000
506809	46033	TECHNOLOGY SUPPLIES & REP	49,826	48,621	56,514	50,000	57,000	7,000
506809	48104	SOFTWARE & SOFTWARE AGRE	256,669	290,056	171,136	140,000	238,000	98,000
506809	48106	HRDWARE - TECHNOLOGY	355,571	121,734	224,821	75,000	75,000	-
506809	48206	HRDWARE - TECHNOLOGY REPL	181,703	111,179	192,921	25,000	25,000	-
506809	48214	VPSA TECHNOLOGY PURCHASE	308,479	309,386	306,360	309,600	309,600	-
506809	48217	TECHNOLOGY NCLB	3,523	18,279	10,512	6,191	6,191	-
			<u>2,776,559</u>	<u>2,325,603</u>	<u>2,575,610</u>	<u>2,293,432</u>	<u>2,481,850</u>	<u>188,418</u>

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

Contingency

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
506901	49199	CONTINGENCIES	12,870	-	-	35,000	20,000	(15,000)
			12,870	-	-	35,000	20,000	(15,000)

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET
REVENUES BY SOURCE

FUND 51 - TITLE 1 FUND

	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
ACCOUNT TITLE	RECEIPTS	RECEIPTS	RECEIPTS	ADOPTED BUDGET	ADOPTED BUDGET	INCREASE (DECREASE)
33202 CHAPTER 1 (89-10)	519,932	528,978	694,500	802,815	739,702	-
33217 TITLE 1 STIMULUS FUNDS	-	154,289	172,362	10,001		-
FEDERAL CATEGORICAL AID	519,932	683,267	866,862	812,816	739,702	-
34999 FUND BALANCE	-	-	-	-		-
39150 TRANS FR GEN FUND	1,089	175	(175)	-		-
FUND BALANCE AND TRANSFERS	1,089	175	(175)	-	-	-
TOTAL TITLE 1 FUND	521,021	683,442	866,687	812,816	739,702	-

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

Elementary (Title I)

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
516112	41120	COMP.INSTRUCTIONAL	317,822	317,962	359,382	366,382	359,382	(7,000)
516112	41140	COMP.AIDES	56,940	87,973	184,919	192,657	163,240	(29,417)
516112	42100	FICA	28,131	30,464	40,288	42,766	40,187	(2,579)
516112	42210	RETIREMENT	55,049	46,157	53,542	64,904	93,348	28,444
516112	42300	HOSPITAL/MEDICAL PLANS	35,960	36,872	54,457	60,840	63,360	2,520
516112	42400	GROUP LIFE INSURANCE	3,014	2,037	1,509	1,524	6,251	4,727
516112	43130	IN SERVICE TRAINING	3,461	666	-	20,000	-	(20,000)
516112	43195	PARENT INVOLVEMENT ACTIVI	-	5,116	-	6,537	2,134	(4,403)
516112	45510	MILEAGE	206	331	229	800	800	-
516112	46001	OFFICE SUPPLIES	-	-	-	10,649	-	(10,649)
516112	46013	EDUCAT.& RECREAT.SUPPLIES	20,439	6,692	-	35,756	11,000	(24,756)
516112	45737	FEDERAL STIMULUS	-	154,289	172,362	10,001	-	(10,001)
			521,021	688,558	866,687	812,816	739,702	(73,114)

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET
REVENUES BY SOURCE

FUND 54 - SCHOOL CAFETERIA FUND

	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
ACCOUNT TITLE	RECEIPTS	RECEIPTS	RECEIPTS	ADOPTED BUDGET	ADOPTED BUDGET	INCREASE (DECREASE)
31512 INTEREST ON INVESTMENTS	(1,781)			-		-
USE OF MONEY & PROPERTY	(1,781)		-	-	-	-
31682 CAFETERIA	1,336,834	1,320,073	1,316,561	1,489,169	1,509,169	-
31686 OTHER REVENUES	-	-	-	-		-
CHARGES FOR SERVICES	1,336,834	1,320,073	1,316,561	1,489,169	1,509,169	-
32515 STATE SCHOOL FOOD PROGRAM	35,709	44,401	46,347	35,000	35,000	-
STATE CATEGORICAL AID	35,709	44,401	46,347	35,000	35,000	-
33213 SCHOOL FOOD PROGRAM	1,033,872	1,145,363	1,242,095	1,077,728	1,087,800	-
33229 FEDERAL FOOD COMMODITIES	130,424	135,965	201,385	122,000	125,000	-
33230 NUTRITION ED TRAIN FUND	-	-	-	-		-
FEDERAL CATEGORICAL AID	1,164,296	1,281,328	1,443,480	1,199,728	1,212,800	-
34111 INSURANCE RECOVERIES	-	-	-	-		-
NON-REVENUE SOURCES	-	-	-	-	-	-
34999 FUND BALANCE	-	-	-	25,000	100,000	-
FUND BALANCE AND TRANSFERS	-	-	-	25,000	100,000	-
TOTAL SCHOOL CAFETERIA FUND	2,535,058	2,645,802	2,806,388	2,748,897	2,856,969	-

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

School Cafeteria

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
546419	41037	COMP. CAFETERIA STAFF	861,495	860,797	823,262	896,000	896,000	-
546419	41038	COMP.PART-TIME CAFETER	55,045	42,654	45,027	60,000	46,000	(14,000)
546419	41150	COMP.CLERICAL	1,834	9,884	10,079	15,000	15,000	-
546419	42100	FICA	67,969	67,452	64,929	77,000	77,000	-
546419	42210	RETIREMENT	92,577	85,035	76,153	122,670	124,231	1,561
546419	42300	HOSPITAL/MEDICAL PLANS	121,883	114,810	110,858	137,238	137,238	-
546419	42400	GROUP LIFE INSURANCE	4,895	2,913	1,497	5,500	7,000	1,500
546419	42710	WORKER'S COMPENSATION	-	5,116	-	-	-	-
546419	43101	PROFESSIONAL SERVICES	23,534	205	9,685	36,000	36,000	-
546419	43310	REPAIRS AND MAINTENANCE	5,577	6,287	13,412	10,122	15,000	4,878
546419	43990	OTHER FEES	93,051	102,779	114,918	118,000	125,000	7,000
546419	43991	BANK ACCOUNT FEES	-	3,691	3,308	4,000	5,000	1,000
546419	43992	OUTSIDE AGENCY FEES	-	12,401	14,831	11,067	15,000	3,933
546419	45510	MILEAGE	11,589	9,000	5,488	10,000	10,000	-
546419	46001	OFFICE SUPPLIES	10,890	656	1,129	2,000	1,500	(500)
546419	46002	FOOD SUPPLIES	891,751	912,434	940,629	938,400	960,000	21,600
546419	46014	OTHER OPERATING SUPPLIES	97,120	97,500	92,035	96,900	98,000	1,100
546419	46016	USDA FOODS	148,105	14,769	14,375	16,000	16,000	-
546419	46019	SPECIAL ED. SUPPLIES	5,436	3,734	4,440	6,000	3,000	(3,000)
546419	46069	FOOD COMMODITIES	-	-	201,385	122,000	125,000	3,000
546419	48201	MACHINERY & EQUIPMENT	6,507	6,453	15,101	40,000	120,000	80,000
546419	49199	CONTINGENCIES	-	-	-	25,000	25,000	-
				2,358,569	2,562,542	2,748,897	2,856,969	108,072

UTILITIES

Mission: The Prince George County Engineering and Utilities Department is charged with the service of providing water and wastewater services to the populated areas of the county.

The Engineering and Utilities Department provides the following services:

- Handles inquiries pertaining to water and wastewater lines.
- Handles future industrial and residential development inquiries.
- Reviews site plan review for new commercial projects.
- Administers capital improvement projects for utilities.
- Handles water and wastewater utilities.
- Responsible for new service and terminating service.
- Handles inquiries for high water consumption.
- Handles muddy water and low-pressure complaints.
- Handles billing problems and water leaks.
- Administers pumping stations, water systems and elevated storage tanks.

For an emergency after hours (such as a broken water line or sewage backup, discolored water or lack of water pressure) please contact the Police Dispatcher at (804) 733-2770. All other emergencies please call the office at 722-8706 8:30 am - 5:00 pm, Monday - Friday

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET
REVENUES BY SOURCE

FUND 60 - UTILITIES

	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
ACCOUNT TITLE	RECEIPTS	RECEIPTS	RECEIPTS	ADOPTED BUDGET	ADOPTED BUDGET	INCREASE (DECREASE)
31512 INTEREST ON INVESTMENTS	-	-	-	-	-	-
31522 RENTAL OF GEN. PROPERTY	46,607	52,547	51,735	45,300	45,300	-
USE OF MONEY & PROPERTY	46,607	52,547	51,735	45,300	45,300	-
31661 WATER SERVICE	1,302,515	1,357,490	1,498,466	1,400,000	1,500,000	100,000
31662 SEWER SERVICE CHARGES	2,292,403	2,392,458	2,462,663	2,340,000	2,534,098	194,098
31663 PENALTIES	46,986	33,232	38,876	42,500	42,500	-
31664 RECONNECTION CHARGES	31,110	23,300	24,380	25,000	25,000	-
31665 CHARGES FOR INSPECTION	122	-	-	-	-	-
31666 PUBLIC FIRE PROTECTION	-	-	-	-	-	-
31667 MISCELLANEOUS	29,263	34,051	30,918	23,000	23,000	-
31829 MISCELLANEOUS REVENUE	1,550	5	-	-	-	-
31891 WATER CONNECTION CHARGES	93,575	186,794	379,780	200,000	70,000	(130,000)
31892 SEWER CONNECTION CHARGES	318,629	231,517	570,055	200,000	120,000	(80,000)
CHARGES FOR SERVICES	4,116,153	4,258,847	5,005,138	4,230,500	4,314,598	84,098
34111 INSURANCE RECOVERIES	-	-	-	-	-	-
34273 BOND PROCEEDS	-	-	-	-	-	-
34999 FUND BALANCE	-	-	-	510,926	1,740,354	1,229,428
39150 TRANS.FR GEN FD/OPERATING	-	-	267,393	-	-	-
39155 TRANS. FR. ECON DEV FD	-	-	-	-	-	-
39156 TRANS. FR. TOURISM FD	157,450	157,350	157,300	158,070	158,700	630
39165	-	-	-	-	-	-
FUND BALANCE AND TRANSFERS	157,450	157,350	424,693	668,996	1,899,054	1,230,058
TOTAL UTILITIES FUND	4,320,210	4,468,744	5,481,566	4,944,796	6,258,952	1,314,156

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

Utility Maintenance Operations

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
604400	410632	PURCHASED WATER	465,550	482,057	515,415	600,000	610,000	10,000
604400	420620	SUPPLIES AND EXPENSES	5,955	5,569	3,547	12,000	10,000	(2,000)
604400	420631	POWER PURCH. FOR PUMPING	45,627	52,662	48,358	54,000	54,000	-
604400	430620	SUPPLIES & EXPENSES	8,561	9,048	6,429	20,000	20,000	-
604400	440620	SUPPLIES & EXPENSES	8,680	12,822	21,695	13,000	13,000	-
604400	450620	SUPPLIES & EXPENSES	3,725	5,116	9,439	5,000	5,000	-
604400	45420	LEASE/RENT OF BUILDING	-	-	-	51,992	51,992	-
604400	45890	DEPRECIATION EXPENSE	660,931	673,458	677,673	675,000	685,000	10,000
604400	460620	SUPPLIES & EXPENSES	18,236	27,424	11,835	26,000	26,000	-
604400	460631	POWER PURCH. FOR PUMPING	42,987	45,777	45,230	38,000	45,000	7,000
604400	460634	SEWAGE CHG PD TO PTSBG	37,737	48,190	23,427	48,190	48,000	(190)
604400	470633	WASTEWATER DISPOSAL CHGS	1,304,908	1,628,054	1,496,911	1,610,000	1,610,000	-
604400	480620	SUPPLIES & EXPENSE	7,052	7,423	5,497	7,300	7,300	-
604400	480660	POSTAGE	14,091	14,103	17,820	16,000	16,000	-
604400	490621	OFFICE SUPPLIES & EXPENSE	516	1,274	5,444	3,000	3,000	-
604400	490629	OPER.SUP.CENTRAL STORES	2,973	2,651	1,904	3,000	3,000	-
		WATER SERVICE					4,650	4,650
604400	490660	POSTAGE	190	195	136	200	300	100
604400	490661	TELEPHONE	5,774	4,633	4,425	4,500	4,000	(500)
604400	490669	INSURANCE PREMIUMS	4,074	5,779	5,676	6,200	6,200	-
604400	490670	TRANSPORTATION EXPENSE	38,123	38,128	53,649	43,000	55,000	12,000
604400	490679	MISCELL ADMN & GEN EXPEN	4,586	5,486	4,510	5,000	9,150	4,150
604400	490680	SAFETY EQUIPMENT	2,326	2,847	2,607	3,000	3,000	-
604400	490681	EDUCATION & TRAINING	834	858	462	1,300	1,300	-
604400	490690	ACCOUNTING SERVICE		12,500	15,000	12,500	12,500	-
604400	490691	AUDITING	7,400	7,110	7,290	7,400	7,400	-
604400	490692	CONTRACTUAL SERVICES	36,555	44,629	38,469	45,000	45,000	-
604400	46014	OTHER OPERATING SUPPLIES	-	259	-	0		-
			2,737,392	3,136,792	3,022,849	3,310,582	3,355,792	45,210

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

Utilities- Payroll

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
604401	41001	SALARIES & WAGES-REGULAR	319,572	223,961	158,257	212,975	173,817	(39,158)
604401	41002	SALARIES & WAGES-OVERTIME	3,760	2,277	3,813	2,000	5,000	3,000
604401	41003	PART-TIME SALARIES & WAGE	-	-	26,366	-	50,400	50,400
604401	41075	UTILITY MECHANICS	245,143	247,852	282,162	284,348	288,613	4,265
604401	41076	OVERTIME MECHANICS	2,959	7,924	6,378	5,000	5,000	-
604401	42100	FICA	39,938	35,475	33,781	38,581	39,997	1,416
604401	42210	RETIREMENT	96,199	90,825	80,475	83,180	93,180	10,000
604401	42300	HOSPITAL/MEDICAL PLANS	48,984	5,116	49,164	54,990	17,280	(37,710)
604401	42400	GROUP LIFE INSURANCE	4,427	3,104	1,204	1,264	267	(997)
604401	42710	WORKER'S COMPENSATION	9,897	10,767	9,699	9,481	6,467	(3,014)
			<u>770,880</u>	<u>674,328</u>	<u>651,298</u>	<u>691,819</u>	<u>680,021</u>	<u>(11,798)</u>

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

Capital Outlay- Operating

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
604500	410303	STRUCTURES & IMPROVEMENTS	20,446	1,509	1,226	42,500	40,000	(2,500)
604500	410311	WATER PUMP EQUIPMENT	8,072	12,091	6,434	15,000	10,000	(5,000)
604500	410315	WATER SERVICES	7,730	517	4,252	3,000	7,000	4,000
604500	410316	WATER METERS	6,089	4,675	6,840	6,000	6,000	-
604500	410318	SEWER SERVICES	4,039	2,111	5,578	3,000	3,000	-
604500	410323	OTHER EQUIPMENT	7,497	-	741	5,825	30,000	24,175
604500	43101	PROFESSIONAL SERVICES	-	-	-	-	30,000	30,000
604500	41321	PUDDLEDOK FORCE MAIN	1,834	5,116	-	-	-	-
			<u>55,706</u>	<u>20,903</u>	<u>25,072</u>	<u>75,325</u>	<u>126,000</u>	<u>50,675</u>

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

Non- Operating Expense

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
604600	411636	PTSBG.SEWER LINE PAYMENT	-	-	-	560,000	-	(560,000)
604600	411637	SOUTH CENTRAL CAPITAL INV	130,101	130,716	130,798	149,000	90,000	(59,000)
604600	411638	SOUTH CENTRAL NUTRIENT CR.	-	-	-	-	32,000	32,000
			130,101	130,716	130,798	709,000	122,000	(587,000)

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

Water & Sewer Debt Fund

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
604800	49115	SERIES 2001 NOTES	100	(100)	646,284	-	-	-
604800	49116	REDEMPTION/1996 BONDS	-	-	234,120	-	-	-
604800	49117	REDEM. SER 2002 REF BONDS	-	-	354,375	-	90,625	90,625
604800	49136	INTEREST/1996 BONDS	15,676	12,995	11,342	-	-	-
604800	49141	INTEREST VA REVOLV LOAN	11,788	10,791	5,245	-	-	-
604800	49144	INTEREST/ 2002 GO BONDS	17,502	15,106	31,793	-	8,325	8,325
604800	49145	SERIES 2001 INTEREST	42,709	5,116	11,805	-	-	-
604800	49152	REDEMPTION-VRA REVOL LOA	-	-	232,939	-	-	-
604800	49165	TRANS.TO UTIL.CAP.PROJECT	260,000	-	-	-	440,000	440,000
604800	49302	PRINCIPAL/ 2006 EXIT 45	-	-	102,224	106,070	110,056	3,986
604800	49352	INTEREST / 2006 EXIT 45	61,106	57,418	55,043	52,000	49,133	(2,867)
604800	49900	TRANSFER TO GEN FUND	-	-	-	-	1,277,000	1,277,000
			<u>408,880</u>	<u>116,712</u>	<u>1,685,170</u>	<u>158,070</u>	<u>1,975,139</u>	<u>1,817,069</u>

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013 BUDGET
REVENUES BY SOURCE

FUND 65 - UTILITIES CAPITAL FUND

		FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
ACCOUNT	TITLE	RECEIPTS	RECEIPTS	RECEIPTS	ADOPTED BUDGET	ADOPTED BUDGET	INCREASE (DECREASE)
	31512 INTEREST ON INVESTMENTS	-	1,649	-	-	-	-
	USE OF MONEY & PROPERTY	-	1,649	-	-	-	-
	34272 DEBT PROCEEDS	-	-	-	-	-	-
	NON-REVENUE SOURCES	-	-	-	-	-	-
	34999 FUND BALANCE	-	-	-	-	-	-
	39150 TRANS. FR. GEN OP	-	-	-	-	-	-
	39160 TRANS.FR. UTILITIES OPER	260,000	-	-	-	440,000	440,000
	FUND BALANCE AND TRANSFERS	260,000	-	-	-	440,000	440,000
	TOTAL UTILITIES CAPITAL FUND	260,000	1,649	-	-	440,000	440,000

COUNTY OF PRINCE GEORGE
FISCAL YEAR 2012-2013

Capital Projects

Org.	Acct.	Account	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY12-13
No.	No.	Description	Expended	Expended	Expended	Budget	Adopted Budget	Increase (Decrease)
654776		DIST.MAINS,ACCESSORIES	13,761	-	-	-	-	-
654776		INFILTRATION AND INFLOW REPAIRS	34,601	4,050	15,155	-	200,000	200,000
654776		REPLACEMENT OF UNDERSIZED WATERLINES	-	-	-	-	240,000	240,000
			48,362	4,050	15,155	-	440,000	440,000

AUTHORIZED POSITIONS

	Adopted FY09-10	Adopted FY10-11	Amended FY11-12	FY12-13 Adopted	FY12-13 Change
ANIMAL CONTROL					
Animal Control Officer	3	3	3	3	0
Animal Control Supervisor	1	1	1	1	0
Office Associate I	1	1	0	0	0
Office Associate II	0	0	1	1	0
Kennel Attendant	0.5	0.5	0.5	0.5	0
Total Employees	5.5	5.5	5.5	5.5	0
ASSESSOR					
Real Estate Appraiser I	1	1	1	1	0
Real Estate Appraiser II	1	1	1	1	0
Real Estate Assessor	1	1	1	1	0
Real Estate Clerk	1	1	1	1	0
Real Estate Technician	1	1	1	1	0
Senior Real Estate Appraiser	1	1	1	1	0
Total Employees	6	6	6	6	0
CIRCUIT COURT CLERK					
Chief Deputy	1	1	1	1	0
Clerk of Circuit Court	1	1	1	1	0
Deputy Court Clerk I	2	2	2	2	0
Deputy Court Clerk II	1	1	1	1	0
Total Employees	5	5	5	5	0
CIRCUIT COURT JUDGE					
Court Administrator	1	1	1	1	0
Total Employees	1	1	1	1	0
COMMISSIONER OF THE REVENUE					
Bus Lic Insp/Personnel Prop Auditor	2	2	1	1	0
Commissioner of the Revenue	1	1	1	1	0
Office Associate I	0	0	0	0.5	0.5
Deputy Commissioner of Revenue	2	2	2	2	0
Senior Deputy Commissioner of Revenue	1	1	1	1	0
Total Employees	6	6	5	5.5	0.5
COMMONWEALTH'S ATTORNEY					
Administrative Associate	1	1	1	1	0
Office Manager	1	1	1	1	0
Office Associate I	1	1	1	1	0
Asst. Commonwealth's Attorney (1 PT)	3	3	3	3	0
Commonwealth's Attorney	1	1	1	1	0
Total Employees	7	7	7	7	0
COMMUNITY CORRECTIONS					
Dir. of Community Corrections	1	1	1	1	0
Probation Officer	3	3	3	3	0
Senior Probation Officer	1	1	1	1	0
Office Associate I	1	1	0.5	1	0.5
Total Employees	6	6	5.5	6	0.5
COMMUNITY CORRECTIONS (PRETRIAL)					
Office Associate II	0.5	0.5	0	0	0
Office Manager	0	0	1	1	0
Pretrial Officer	1.5	1.5	1.5	1.5	0
Pretrial Investigator	1	1	1	1	0
Senior Pretrial Officer	1	1	1	1	0
Total Employees	4.0	4.0	4.5	4.5	0.0
COMMUNITY DEVELOPMENT AND CODE COMPLIANCE					
Office Manager	1	1	1	1	0
Deputy Director, Building Insp	1	1	1	1	0
Director of Community Dev./Building Official	1	1	1	1	0
Plans Reviewer	1	1	1	1	0
Permit Technician II	1	1	1	1	0

AUTHORIZED POSITIONS

	Adopted FY09-10	Adopted FY10-11	Amended FY11-12	FY12-13 Adopted	FY12-13 Change
Permit Technician I	1	1	1	1	0
Erosion & Sediment Control Insp.	1	1	1	1	0
Senior Building Inspector	3	3	3	3	0
Office Associate II	0	0	0	0.5	0.5
Planner I - Subdivision	0	0	0	1	1
Planner I - Environmental & Storm Water	0	0	0	1	1
Planning Manager	0	0	0	1	1
Total Employees	10	10	10	13.5	3.5
**Consolidate Building Official and Planning into Community Development and Code Compliance					
COMPREHENSIVE SERVICES ACT					
CSA Coordinator	1	1	1	0	-1
Total Employees	1	1	1	0	-1
COUNTY ADMINISTRATION					
County Administrator	1	1	1	1	0
Deputy County Administrator	1	1	1	1	0
Executive Assistant/ Deputy Clerk	1	1	1	1	0
Project Assistant	0	0	1	1	0
Administrative Associate	1	1	1	1	0
Total Employees	4	4	5	5	0
COUNTY ATTORNEY					
Legal Assistant	1	1	1	1	0
County Attorney (PT)	1	1	1	1	0
Total Employees	2	2	2	2	0
COUNTY GARAGE					
Mechanic	2	2	2	2	0
Heavy Equipment Mechanic	0	0	0	0	0
Master Mechanic	1	1	1	1	0
Fleet Manager	1	1	1	1	0
Total Employees	4	4	4	4	0
ECONOMIC DEVELOPMENT					
Office Associate I	0	0	0.5	1	0.5
Director, Economic Development	1	1	1	1	0
Total Employees	1	1	1.5	2	0.5
EMERGENCY COMMUNICATIONS CENTER					
Communications Officer	12	12	12	12	0
Communications Supervisor	2	2	2	2	0
Total Employees	14	14	14	14	0
ENGINEER					
Engineering Technician	1	1	1	0	-1
County Engineer	1	1	1	0.5	-0.5
Total Employees	2	2	2	0.5	-1.5
FINANCE					
Accounting Clerk	1	1	1	1	0
Payroll Specialist	1	1	1	1	0
Deputy Director of Finance	1	1	1	1	0
Budget Analyst	1	1	0	0	0
Senior Accountant	0	0	0	1	1
Sr. Accounting Clerk	0	0	1	0	-1
Director of Finance	1	1	1	1	0
Procurement Officer	1	1	1	1	0
Total Employees	6	6	6	6	0
FIRE & EMS					
Office Manager	1	1	1	1	0
Director of Fire & EMS	1	1	1	1	0
Deputy Director of Fire & EMS	1	1	1	0	-1
Revenue Recovery Program Manager	0	0	0	1	1

AUTHORIZED POSITIONS

	Adopted FY09-10	Adopted FY10-11	Amended FY11-12	FY12-13 Adopted	FY12-13 Change
EMT/Intermediate/Firefighter	2	2	2	2	0
EMT/Paramedic/Firefighter	4	4	4	2	-2
EMT/Paramedic/Firefighter Sup.	1	1	1	3	2
Office Associate I	1	1	1	1	0
Total Employees	11	11	11	11	0
GENERAL PROPERTIES					
Office Associate II	0.5	0.5	0.5	1	0.5
Building Maintenance Mechanic	2	2	2	2	0
Building Maint/ Conv Station Sup.	1	1	1	0	-1
Buildings & Grounds Maint Mech	1	1	1	1	0
Senior Building Maintenance Mechanic	1	1	1	1	0
Courier/ Stock Clerk	1	1	1	1	0
Deputy General Services Director	0	0	0	1	1
General Services Director	0	0	0	1	1
Total Employees	6.5	6.5	6.5	8	1.5
GENERAL SERVICES					
General Services Manager	1	1	1	0	-1
Total Employees	1	1	1	0	-1
GIS					
GIS Coordinator	1	1	1	0	-1
Total Employees	1	1	1	0	-1
HUMAN RESOURCES					
Human Resources Analyst	2	2	2	2	0
Dir. of Human Resources	1	1	1	1	0
Total Employees	3	3	3	3	0
INFORMATION TECHNOLOGY					
Information Systems Support Tech	2	2	1	1	0
Director of Information Technology	1	1	1	1	0
Network Administrator	0	0	1	1	0
Applications Specialist	1	1	1	1	0
GIS Technician	0	0	1	1	0
GIS Coordinator	0	0	0	1	1
Info Systems/Public Safety Specialist	0	1	0	0	0
Total Employees	4	5	5	6	1
PLANNING					
Office Associate II	1	1	1	0	-1
Planning Technician	1	1	1	0	-1
Planner I	0	0	0	0	0
Senior Planner	0	0	0	0	0
Zoning Administrator	1	1	1	0	-1
Dir. of Planning	1	1	1	0	-1
Total Employees	4	4	4	0	-4
POLICE					
Administrative Associate	1	1	1	1	0
Chief of Police	1	1	1	1	0
Police Sergeant	5	5	5	5	0
Police Captain	3	3	3	3	0
Police Officer	30	30	30	30	0
Police Officer (Detective)	9	9	9	9	0
Office Associate I	1	1	1	1	0
Office Associate II	1	1	1	1	0
Public Safety Information System Specialist	0	0	1	1	0
Police Lieutenant	5	5	5	5	0
Total Employees	56	56	57	57	0
RECREATION					
Sr. Grounds Maintenance Wkr	1	1	1	1	0
Assistant Athletic Coordinator	1	1	1	1	0

AUTHORIZED POSITIONS

	Adopted FY09-10	Adopted FY10-11	Amended FY11-12	FY12-13 Adopted	FY12-13 Change
Athletic Coordinator	1	1	1	1	0
Dir. of Parks and Recreation	1	1	1	1	0
Grounds Maintenance Worker	1	1	1	1	0
Special Activities Coordinator	1	1	1	1	0
Office Associate II	1	1	1	1	0
Total Employees	7	7	7	7	0
REFUSE DISPOSAL					
Gate Attendant	3	3	3	0	-3
Total Employees	3	3	3	0	-3
REGISTRAR					
Deputy Registrar	1	1	1	1	0
General Registrar	1	1	1	1	0
Office Associate I	0.5	0.5	0.5	0.5	0
Total Employees	2.5	2.5	2.5	2.5	0
SHERIFF					
Chief Deputy	1	1	1	1	0
Deputy Sheriff	6.5	6.5	5.5	5.5	0
Administrative Associate	1	1	1	1	0
Lieutenant	0	0	1	1	0
Sergeant	1	1	1	1	0
Sheriff	1	1	1	1	0
Total Employees	10.5	10.5	10.5	10.5	0
SOCIAL SERVICES					
Administrative Manager	1	1	1	1	0
Dir. of Social Services	1	1	1	1	0
Eligibility Intake Worker	5	5	5	5	0
Eligibility Supervisor	1	1	1	1	0
Employment Services Worker	1	1	1	1	0
Social Services Office Associate I	2	2	0	0	0
Social Services Office Associate II	1	1	3	3	0
Administrative Associate	1	1	1	1	0
Social Worker	6.5	6.5	4.5	4.5	0
Senior Social Worker	0	0	2	2	0
Social Worker Supervisor	1	1	1	1	0
Total Employees	20.5	20.5	20.5	20.5	0
TREASURER					
Deputy Treasurer	4.5	4.5	4.5	4.5	0
Chief Deputy Treasurer	1	1	1	1	0
Treasurer	1	1	1	1	0
Total Employees	6.5	6.5	6.5	6.5	0
VICTIM WITNESS					
Victim Witness Program Coord.	1	1	1	1	0
Total Employees	1	1	1	1	0
VJCCCA					
Probation Officer	1	1	1	1	0
Total Employees	1	1	1	1	0
UTILITIES					
Building Maintenance Mechanic	1	1	1	1	0
Utility Billing Clerk	2	2	2	2	0
Utility Billing Manager	1	1	1	1	0
Utility Maintenance Worker	2	2	2	2	0
Utility Maintenance Mechanic	4	4	4	4	0
Senior Utility Maintenance Worker	1	1	1	1	0
Engineering Technician	0	0	0	1	1
Total Employees	11	11	11	12	1
Total	234.0	235.0	236.5	233.5	-3.0

Board of Supervisors
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 27th day of March, 2012:

<u>Present:</u>	<u>Vote:</u>
Henry D. Parker, Jr., Chairman	Aye
Jerry J. Skalsky, Vice Chairman	Aye
Alan R. Carmichael	Aye
William F. Gandel	Aye
William A. Robertson, Jr.	Nay

P-3

On motion of Mr. Skalsky, seconded by Mr. Carmichael, which carried a vote of four in favor and one opposed, the following resolution was adopted:

RESOLUTION; ESTABLISHMENT OF 2012 TAX
LEVIES FOR TANGIBLE PERSONAL PROPERTY,
MOBILE HOMES, AND MACHINERY AND TOOLS.

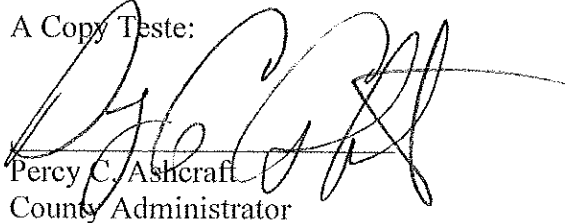
BE IT RESOLVED, That the Board of Supervisors of the County of Prince George this 27th day of March, 2012 hereby establishes the following levies for the Tax Year 2012 beginning January 1, 2012 and ending December 31, 2012 pursuant to Section 58.1-3001 of the Code of Virginia (1950, as amended).

<u>Classes of Property</u>	<u>Rate per \$100 of Assessed Valuation</u>
1. All tangible personal property not identified below (Section 58.1-3500)	\$4.25
2. Mobile homes, an industrialized building unit constructed on a chassis for towing to the point of use and designed to be used, without a permanent foundation; for a continuous year-round occupancy as a dwelling; or two or more such units separately towable, but designed to be joined together at the point of use to form a single dwelling, and which is designed	\$0.80

for removal to, and installation or erection
on other sites (Section 58.1-3503.6)

2. Aircraft, antique automobiles as defined in Section 46.1.1 and tangible personal property used or employed in a research and development business (Sections 58.1-3503.7, 58.1-3503.13 58.1-3503.15) \$4.25
3. Machinery and tools used in a manufacturing, mining, processing or reprocessing, radio or television broadcasting, or dairy business (Section 58.1-3507) \$1.50
4. Farm machinery and implements, farm tools, farm livestock including all horses, poultry, grains and feed used for the nurture of farm livestock and poultry (Section 58.1-3505). -0-

A Copy Teste:



Percy C. Ashcraft
County Administrator

Board of Supervisors
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 27th day of March, 2012:

<u>Present:</u>	<u>Vote:</u>
Henry D. Parker, Jr., Chairman	Aye
Jerry J. Skalsky, Vice Chairman	Aye
Alan R. Carmichael	Aye
G. Reid Foster, Jr.	Aye
William A. Robertson, Jr.	Nay

P-3

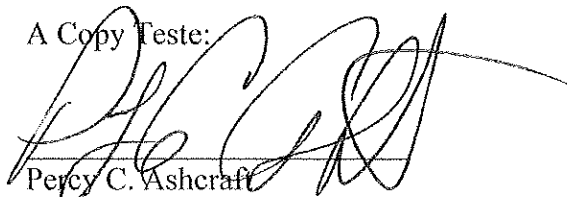
On motion of Mr. Skalsky, seconded by Mr. Carmichael, which carried unanimously, the following resolution was adopted:

RESOLUTION; ESTABLISHMENT OF 2012 TAX LEVIES
FOR REAL PROPERTY.

BE IT RESOLVED, That the Board of Supervisors of the County of Prince George this 27th day of March, 2012 hereby establishes the following levies for the Tax Year 2012 beginning January 1, 2012 and ending December 31, 2012 pursuant to Section 58.1-3001 of the Code of Virginia (1950, as amended).

<u>Class of Property</u>	<u>Rate per \$100 of Assessed Valuation</u>
Real property	\$0.80

A Copy Teste:


Percy C. Ashcraft
County Administrator

Board of Supervisors
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Prince George County Administration Building, 6602 Courts Drive, Prince George, Virginia this 12th day of June, 2012:

<u>Present:</u>	<u>Vote:</u>
Henry D. Parker, Jr., Chairman	Nay
Jerry J. Skalsky, Vice Chairman	Aye
Alan R. Carmichael	Aye
William F. Gandel	Aye
William A. Robertson, Jr.	Aye

On motion of Mr. Gandel, seconded by Mr. Skalsky, which carried a vote of four in favor and one opposed, the following resolution was adopted:

RESOLUTION; ADOPTION OF FISCAL YEAR 2012-2013 ANNUAL FISCAL PLAN
(BUDGET) AND APPROPRIATION OF FUNDS FOR PRINCE GEORGE COUNTY.

BE IT RESOLVED by the Board of Supervisors of the County of Prince George this 12th day of June, 2012 that the Budget for Prince George County in the sum of \$102,109,074, for Fiscal Year 2012-2013 be and is hereby approved as set forth below; and that such sums be and are hereby appropriated to the funds indicated, which monies are to be expended in accordance with Section 2-292 (11) of the County Code for purposes authorized and approved by the appropriate authority:

ESTIMATED REVENUE

<u>Fund</u>	<u>Source/Fund Description</u>	<u>Amount</u>
10	General Property Taxes	\$ 27,645,423
	Other Local Taxes	6,816,000
	Permits, Privilege Fees & Licenses	423,790
	Fines & Forfeitures & Uses of Money & Property	802,052
	Charges for Services	742,900
	Miscellaneous & Recovered Costs	201,661
	State, Federal and Other Sources	9,439,735
	TOTAL GENERAL FUND	\$ 46,071,561
17	Community Corrections	\$ 865,363

18	Adult Education	943,320
213	Tourism	275,000
215	Economic Development	902,947
225	IV-E Revenue Maximization	-
227	LOSAP	125,000
311	Capital Projects	121,000
401	Debt Service	7,240,189
50	School Operating	57,552,547
51	Title I	739,702
54	School Cafeteria	2,856,969
60	Water and Sewer	6,698,952
96	Special Social Services	10,000
	Total Non-General Fund Revenues	\$ 78,330,989
	Less: interfund transfers	(22,293,475)
	TOTAL REVENUE - ALL FUNDS	<u>\$ 102,109,074</u>

APPROPRIATIONS

<u>Fund</u>	<u>Activity Title</u>	<u>Amount</u>
10	101101 Board of Supervisors	\$ 118,455
	101201 County Administration	537,773
	101203 Human Resources	205,148
	101205 County Attorney	244,840
	101209 Commissioner of the Revenue	391,199
	101210 Assessor	470,169
	101213 Treasurer	493,053
	101215 Finance	544,112
	101217 County Garage	385,693
	101221 Information Technology	561,935
	101302 Registrar	244,251
	102101 Circuit Court	123,479
	102102 General District Court	25,425
	102103 Magistrate	400
	102106 Clerk of Circuit Court	487,757
	102107 Sheriff	907,641
	102201 Commonwealth's Attorney	541,927
	102202 Victim Witness	57,877
	103101 Police Department	4,770,070
	103105 Police Academy	-
	103109 Emergency Communications Center	953,468
	103211 Prince George Fire Department	32,365
	103212 Disputanta Fire Department	27,800
	103213 Carson Fire Department	71,950
	103214 Burrowsville Fire Department	32,635
	103215 Jefferson Park Fire Department	25,965

103217	Prince George Emergency Crew	17,035
103218	Fire and EMS	1,442,168
103302	Board and Care of Prisoners	2,193,512
103303	Court Services	19,250
103304	Juvenile Services VJCCCA	70,463
103401	Building Official	1,061,822
103501	Animal Control	369,156
103505	Emergency Management	25,000
104204	Refuse Disposal	68,148
104301	County Engineering	15,986
104302	General Properties	1,890,895
105101	Local Health Department	222,377
105205	Dist.19 MHMR Services Board	96,123
105301	Administration	1,545,526
105302	Public Assistance (incl. SLH)	404,284
105303	CSA/At Risk Youth	-
105305	CSA State Reimbursed	865,000
105308	Safe and Stable Families	-
105312	Tax Relief for Elderly/ Disabled	250,000
106401	Contributions to Colleges	-
107102	Parks & Recreation	779,269
107302	Regional Library	543,713
108102	Planning	-
108103	Regional Planning Commission	23,221
108110	Geographic Information System	-
108203	Soil & Water Conservation	14,250
108205	Resource Cons. & Develop. Council	2,850
108305	Cooperative Extension Office	73,319
109102	Other Functions	370,519
	Transfer to Schools-Operating	14,803,254
	Transfer to LOSAP Fund	104,500
	Transfer to Countywide Debt Service	6,474,014
	Transfer to Economic Development	171,000
	Transfer to Community Corrections	70,518
	Transfer to Capital Projects Fund	71,000
	TOTAL GENERAL FUND	\$ 46,071,561
	Less: Transfers to Other Funds	(21,694,286)
	Total General Government, less transfer	\$ 24,377,274
17	Community Corrections	\$ 865,363
18	Adult Education	943,320
213	Tourism	275,000
215	Economic Development	902,947
225	IV-E Revenue Maximization	-

227	LOSAP	125,000
311	Capital Projects	121,000
401	Debt Service	7,240,189
50	School Operating	57,552,547
51	Title 1	739,702
54	School Cafeteria	2,856,969
60	Water and Sewer	6,698,952
96	Special Social Services	10,000

Less: Interfund Transfers	(22,293,475)
Total Non-General Fund Expenditures	<u>\$ 56,037,515</u>

Total Budgeted Expenditures - FY 2012-2013	<u><u>\$ 102,109,074</u></u>
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BE IT FURTHER RESOLVED that qualifying vehicles obtaining situs within the County during tax year 2012 shall receive personal property tax relief in the following manner:

Personal use vehicles valued at \$1,000 or less will be eligible for 100% tax relief;

Personal use vehicles valued at \$1,001 to \$20,000 will be eligible for 48% tax relief;

Personal use vehicles valued at \$20,001 or more shall only receive 48% tax relief on the first \$20,000 of value; and

All other vehicles which do not meet the definition of "qualifying" (business use vehicles, farm use vehicles, motor homes, etc.) will not be eligible for any form of tax relief under this program.

In accordance with Item 503.D.I., the entitlement to personal property tax relief for qualifying vehicles for tax year 2005 and all prior tax years expired on September 1, 2006. Supplemental assessment for tax years 2005 and prior shall be deemed 'non-qualifying' for purposes of state tax relief and the local share due from the taxpayer shall represent 100% of the tax assessable.; and

BE IT FURTHER RESOLVED that for the fiscal year beginning on the first day of July 2012, and ending on the thirtieth day of June 2013, the following shall be adopted:

The Treasurer of the County of Prince George be and is hereby authorized to transfer from FUND 10 – General OPERATING as funds become available.

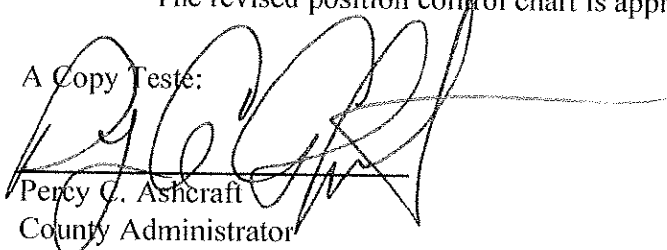
The County Administrator may increase appropriations for non-budgeted revenue items not to exceed \$5,000 per occurrence.

Appropriations designated for capital projects will not lapse at the end of the fiscal year but shall remain appropriated until the completion of the project or until the Board of Supervisors, by appropriate ordinance or resolution, changes or eliminates the appropriation. This section applies appropriations in the FY2012-2013 budget as adopted or amended by the Board of Supervisors.

BE IT FURTHER RESOLVED that for the fiscal year beginning on the first day of July 2012, and ending on the thirtieth day of June 2013, the following shall be adopted:

The revised position control chart is approved with a reduction of three full-time equivalents.

A Copy Teste:


Percy C. Ashcraft
County Administrator

GLOSSARY

Adoption of Budget – A formal action by the Board of Supervisors, which sets the spending priorities and limits for the fiscal year.

Budget – A financial plan for a specified period of time (fiscal year), matching all planned revenues and expenditures/expenses with various municipal services.

Capital Projects Fund – Fund type used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

Capital Expenditures – a) Construction and/or acquisition of new assets, including buildings, land, vehicles, equipment, or hardware/software where the costs of construction or acquisition (including incidental costs) meet or exceed \$50,000 for a specific project and the useful life of the asset exceeds one year. b) Upgrades or additions to existing buildings, equipment, or other assets that increase the value or greatly extend the estimated useful life of the asset where the costs of the upgrade or addition exceed \$50,000. c) Remodeling or repair of existing assets where the costs of the remodel or repair will exceed \$100,000.

Capital Improvements Plan – A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years.

Component Unit – Legally separate organization for which the elected officials of the primary government are financially accountable.

Debt Service – A County's obligation to pay the principle and interest of all bonds and other debt instruments according to pre-determined payment schedule.

Debt Service Fund – Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Department – A major functional component of the County, which indicates overall management responsibility of an operation or a group of related operations. For example, the Department of General Services includes Administration, Engineering and Facility Maintenance, Facility/Utility Charges, Telecommunications, and Grounds Maintenance.

Enterprise Fund – Proprietary fund type used to report an activity for which a fee is charged to external users for goods and services.

Estimated Revenue – The amount of projected revenue to be collected during the fiscal year.

Expenditure – This term refers to the overflow of funds paid or to be paid for an asset obtained or goods or services obtained regardless of when the expense is actually paid. Note: An encumbrance is not an expenditure. An encumbrance reserves funds to be expended.

Fiscal Year – The time period designated by the County signifying the beginning and ending period for recording financial transactions. The County of Prince George has specified July 1st to June 30th as its fiscal year.

Fund – An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions. Commonly used funds in public accounting are: general fund, special revenue funds, debt service funds, capital project funds, enterprise funds, trust and agency funds, internal service funds, and special assessment funds.

Fund Balance – Fund balance is the excess of assets over liabilities.

General Fund – The largest fund within the County, the General Fund accounts for most of the financial resources of the government. General fund revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenues. This fund usually includes most of the basic operating services, such as general administration, judicial services, public safety, environmental and development services, finance and planning, education, human services, general services, and community services.

Government Accounting Standards Board (GASB) – The ultimate authoritative accounting and financial reporting standard-setting body for state and local government. The GASB was established in June 1984 to replace the National Council on Governmental Accounting (NCGA).

Property Tax – Property taxes are levied on both real and personal property according to the property's valuation and the tax rate.

Reconciliation – A detailed summary of increases and decreases in expenditures from one budget year to another.

Revenue – Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

Revenue Estimate – A formal estimate of how much revenue will be earned from a specific revenue source for some future period; typically, a future fiscal year.

School Cafeteria Fund – Enterprise fund for the school system where the charges for products and services are covered by the fees the system collects

School Operations Fund – The fund for the school component unit to collect revenues and pay expenditures related to all school activities.

School – Title 1 Fund – Special Revenue fund within the school system which governs the Title 1 grant and programs.

Special Revenue Fund – Governmental fund type used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specific purpose.

Tax Rate – The amount of tax levied for each \$100 of assessed value.

Source: Governmental Accounting, Auditing, and Financial Reporting by Stephen Gauthier

County of Prince George



Capital Improvement Plan

FY2012 – 2016

For Adoption by
Prince George County Board of Supervisors

SUMMARY

The Planning Commission has approved a recommendation to the Board of Supervisors for consideration of the Capital Improvement Plan (CIP) for Fiscal Years 2012- 2016. The CIP Review Committee has reviewed twenty projects that were given for consideration for the five-year plan.

The process is a bit off schedule this time around thus will not be under consideration with the Fiscal Year 2012 adopted budget. The recommendations within this document will be presented to the Board of Supervisors in July, 2011 with a request for permission to advertise a public hearing in August. The public hearing will cover the projects within the CIP as well as the appropriation for the projects recommended in Fiscal Year 2012.

County department directors, school administrators, and elected officials submitted over \$30 million in capital improvements to be considered by the Committee. Over the course of several meetings, the Committee reviewed these requests and heard testimonies of several of the requestors regarding the proposed projects. The Committee also considered the current and projected financial status of the County and the Comprehensive Plan during their discussions.

This Capital Improvements Plan includes the following projects and recommendations:

- Appropriating, as part of the County's FY2011-2012 budget, capital improvement funds of \$3,425,000. This amount includes:
 - \$3.0 million for the construction of a combined Heavy Equipment Garage for both County and School Board vehicles. The Committee recommends this be considered an initial step toward the combination of the separate facilities maintained by the County and School Board.
 - \$300,000 for the replacement of the Prince George Education Center Windows
 - \$125,000 for replacement and repair of existing recreation facilities throughout the County.
- Recommending \$14,126,600 of capital improvements projects for Fiscal Year 2013 through Fiscal Year 2016. These projects include the following:
 - \$1.0 million for the renovation of Prince George Fire Department (FY2013)
 - \$500,000 for the Prince George High School Tennis Courts (FY2013)
 - \$4.4 million for the Carson Relocation (FY2013-FY2014)
 - \$150,000 for Temple Baseball/Softball Lighting (FY2013)
 - \$387,600 for the construction of new Soccer Fields (FY2013)
 - \$115,000 for the paving of Disputanta Fire Department (FY2013)
 - \$100,000 for the upgrade of the Disputanta Fire Department Bay Floors and Doors (FY2013)
 - \$1.8 million for the Courthouse Renovations (FY2015)
 - \$2.8 million for the Jefferson Park Fire Department renovations (FY2015 and FY2016)
 - \$1.2 million for the Carson Substation remodel (FY2015-FY2016)
 - \$400,000 for Burrowsville Fire Department (FY2016)

- \$2.7 million for renovations to Beazley and Walton Elementary Schools (FY2016 and FY2017)
- Recommending \$18,969,854 of capital improvements projects for Fiscal Years beyond Fiscal Year 2016. These projects include the following:
 - \$5.3 million for Prince George High School/Technical School Improvements (FY2017 and FY2018)
 - \$6.2 million for the Prince George Education Center (FY2019-FY2020)
 - \$2.5 million for the South and Harrison Elementary School renovations (FY2021)
 - \$1.85 million for the Energy Performance Upgrades (FY2021)
 - \$639,854 for Turf Grass (FY2021)
- Recommending \$7.6 million in Capital Improvements from funding sources other than the County's general fund. These projects include the following:
 - \$1.4 million for improvements at the Laurel Spring Road and Prince George Drive intersection
 - \$177,166 for the Middle Road traffic signal
 - \$675,900 for improvements at the Laurel Spring Road and Courthouse Road intersection
 - \$5.3 million for Puddledock Road Widening

The Committee recognizes the need for continued capital improvements planning to avoid capital improvements by catastrophe, and to ensure the future financial stability and beneficial development of Prince George County.

INTRODUCTION

As part of the development of the Prince George County Fiscal Year 2004 operating budget, County staff proposed the creation of a formal Capital Improvement Project review process to create a Capital Improvements Plan (CIP) for adoption by the County Board of Supervisors. The CIP would serve as the basis for appropriations to the newly created County Capital Improvements Fund and the existing School Construction and Utilities Construction Funds. The Board of Supervisors endorsed the idea, and during the fall of 2003, County staff formed a committee to plan the process for development of the CIP.

Fiscal year 2005 was the first year Prince George County implemented a formally adopted Capital Improvement Plan that was developed by a Capital Improvement Plan (CIP) Committee, endorsed by the Planning Commission, and adopted by the Board of Supervisors. Projects in the first year of that plan were appropriated to their respective capital improvement project funds during the FY2005 budget process.

The CIP was adopted in Fiscal Years 2006, 2007 and 2008. The CIP Committee met and recommended a plan to the Planning Commission for the fiscal year 2009. The Planning Commission approved the plan, passing it to the Board of Supervisors for adoption. The CIP plan was not adopted by the Board of Supervisors at that time due to the difficult economic times that paralyzed many localities. No formal CIP was held or adopted for fiscal year 2010.

The County is in the year to update the cash proffer plan and as part of that plan a CIP is required. The CIP Committee came together during the months of May and June and have a document to be presented to the Planning Commission for referral to the Board of Supervisors.

The FY2012-2016 plan has been developed in generally the same manner as in past years. The CIP Committee, chaired by a member of the Planning Commission, consisted of a member of the Board of Supervisors, a member of the School Board, two members of the Planning Commission, a member of the Fire Chiefs Committee and one citizen member. A listing of the members of the Committee is included in an appendix to this document (Appendix A). Projects funded in the first year of the FY2012-2016 CIP will be presented to the Board of Supervisors at the Public Hearing on Capital Projects and an appropriation of funds will set the projects in place.

A capital improvement project is defined as:

- a) Construction and/or acquisition of new assets, including buildings, land, vehicles (excluding school busses and police/sheriff vehicles), equipment, or hardware/software where the costs of construction or acquisition (including incidental costs) meet or exceed \$50,000 for a specific project and the useful life of the asset exceeds one year.
- b) Upgrades or additions to existing buildings, equipment, or other assets that increase the value or greatly extend the estimated useful life of the asset where the costs of the upgrade or addition exceed \$50,000.
- c) Remodeling or repair of existing assets where the costs of the remodel or repair will exceed \$100,000.

SCOPE OF WORK

The CIP Committee was charged with proposing a Capital Improvements Plan to the Planning Commission for review and a recommendation to the Board of Supervisors. The ultimate approval of the CIP rests with the Board of Supervisors.

The Committee not only reviewed specific projects for the Plan, but also discussed at length the issues and factors impacting the development of the CIP. Specifically, the Committee reviewed the County's capacity for issuing new debt over the period of the CIP, discussed funding alternatives for capital projects including the possibility of obtaining grant funds. The FY2012-2016 CIP was analyzed by the Finance Director for affordability of this proposed CIP and made recommendations for financing the projects included in this proposal while adhering to the County's financial policies.

While attempting to stay within the limitations of the County's formally adopted financial policies as well as preventing a burden on the general fund by use of transfers, the Committee narrowed the list of projects to be funded in the upcoming fiscal year. The time frame of the Capital Improvement Plan is extended to allow for projects that were not affordable within the five-year scope of the CIP.

While the proposed projects discussed below are the results of the deliberations of this Committee, the Committee wishes to emphasize the need for continued discussion of capital project funding, maintenance of facilities, cost estimates of future projects, and other capital related issues, and submits the recommendations related to those topics as an integral part of this report. To support this concern, the Committee has requested that in the Fiscal Year 2013 budget, the County and School Board include \$250,000 each for maintenance items. The Committee is committed to funding "capital" projects and urges the County and School Boards to put an emphasis on maintenance in order to avoid catastrophic capital improvement needs.

FUNDING

A critical component of any Capital Improvements Plan is the availability of funding for these large expenditures. There are generally five sources of funding for Capital Improvement Projects: Debt or lease-purchase agreements, transfers from the general fund, existing fund balances, or cash proffers.

Debt, in the form of general obligation notes, bonds, or lease-purchase agreements, is the most common way to pay for large capital improvement projects. While Prince George residents voted in 1985 to allow the County to issue debt without a public referendum, the Prince George Board of Supervisors have adhered to debt limits to keep the level of outstanding debt and debt service affordable within the current tax structure. To maintain an affordable level of debt, the Board of Supervisors adopted formal Financial Policies in November 2006 ((Appendix B). Currently outstanding debt and proposed new debt related to the proposed Capital Improvement Plan are carefully analyzed in light of these policies. The estimated debt ratios for the projects included in this proposed CIP are attached to this document (Appendix C).

The CIP as proposed in this document assumes the issuance of \$3.0 million in fiscal 2012 for the construction of a heavy equipment garage. The County is currently researching other funding options to assist in the construction of the garage which could possibly negate the need for debt issuance for this project.

The Board of Supervisors may choose to use general, capital or other fund balances in excess of established limits to pay for one-time capital improvements. Excess fund balance is not a good source of funds for ongoing expenditures, but they can be responsibly used for one-time capital projects, as long as enough fund balance remains in the general fund to meet the minimums adhered to by the Board of Supervisors, and that all cash flow concerns have been addressed prior to the appropriation of these funds. The proposed CIP also includes the use of \$300,000 in undesignated general fund balance in excess of the 15% policy minimum.

Transfers from the General Fund of the County are often used to pay for smaller capital projects. An amount equal to the expected cost of capital projects to be funded through general fund transfer is budgeted as part of the operating budget of the County. The Financial Policies adopted by the Board of Supervisors also call for the maintenance of a Capital Improvements Reserve Fund. The purpose of this fund is to set aside current operating dollars for undesignated capital improvements in an effort to cash-fund all or a portion of future capital projects, thereby decreasing the County's reliance on debt for capital facilities.

Some revenue sources are dedicated to a particular purpose, and capital projects in these areas, such as utilities facilities and land purchased for economic development, must come from the revenues provided for that function. It would be inappropriate to use general funds for utilities infrastructure, unless the infrastructure is directly attributable to a general government purpose (growth management, economic development, etc.). Debt issued for these types of projects should be serviced (interest and principal payments) from the related operating fund.

Finally, cash proffers are a potential source of funds for capital projects necessitated by the County's growth. Cash proffers are voluntary payments by developers seeking rezoning on a parcel, proffered to mitigate the impacts of new residents on the County's public facilities. Projects to be financed through cash proffers are identified in this report.

PROPOSED PROJECTS

County and School Board staff submitted twenty projects for consideration in the Capital Improvements Plan. The Committee heard testimonies from several staff members regarding several proposed projects. A complete listing of the proposed projects is below:

Projects	Request
Heavy Equipment Garage	\$3,000,000
Prince George Company 1 Renovation	\$1,000,000
Prince George High School Tennis Courts	\$500,000
Recreation Projects	\$1,250,000
Carson Relocation	\$4,400,000
Temple Baseball/Softball Lighting	\$150,000
Soccer Fields	\$387,600
Disputanta Fire Department Paving	\$115,000
Disputanta Fire Department Bay Doors/Floors	\$100,000
Courthouse Renovations	\$1,800,000
Jefferson Park Remodel	\$2,800,000
Carson Substation Remodel	\$1,224,000
Prince George Education Center Windows	\$300,000
Burrowsville Volunteer Fire Department	\$400,000
Beazley/Walton Elementary Relocations	\$2,650,000
Prince George High School Technical School/Improvements	\$5,255,000
Prince George Education Center	\$6,200,000
South/Harrison Elementary Relocations	\$2,500,000
Energy Performance Updates	\$1,850,000
Turf Grass	\$639,854
Total	<u>\$36,521,454</u>

RECOMMENDATIONS

Projects approved for funding in Fiscal Year 2011-2012

This Capital Improvements Plan includes the appropriation of funding in Fiscal Year 2012 for the following projects:

- \$3.0 million for the construction of a combined heavy equipment garage for both County and School Board vehicles. The Committee recommends this be considered an initial step toward the combination of the separate facilities maintained by the County and School Board.
- \$300,000 for the replacement of the Prince George Education Center Windows
- \$125,000 for replacement and repair of existing recreation facilities throughout the County.

Projects approved for consideration in Fiscal Years 2013-2016

In addition to those listed above, the Committee wishes to recommend the approval of the following projects for inclusion in the FY2012-FY2016 Capital Improvements Plan:

- \$1.0 million for the renovation of Prince George Fire Department (FY2013)
- \$500,000 for the Prince George High School Tennis Courts (FY2013)
- \$4.4 million for the Carson Relocation (FY2013-FY2014)
- \$150,000 for Temple Baseball/Softball Lighting (FY2013)
- \$387,600 for the construction of new Soccer Fields (FY2013)
- \$115,000 for the paving of Disputanta Fire Department (FY2013)
- \$100,000 for the upgrade of the Disputanta Fire Department Bay Floors and Doors (FY2013)
- \$1.8 million for the Courthouse Renovations (FY2015)
- \$2.8 million for the Jefferson Park Fire Department renovations (FY2015 and FY2016)
- \$1.2 million for the Carson Substation remodel (FY2015-FY2016)
- \$400,000 for Burrowsville Fire Department (FY2016)
- \$2.7 million for renovations to Beazley and Walton Elementary Schools (FY2016 and FY2017)

Projects approved for consideration beyond Fiscal Year 2016

In addition to those listed above, the Committee wishes to recommend the approval of the following projects for inclusion in the extended FY2012-FY2016 Capital Improvements Plan:

- \$5.3 million for Prince George High School/Technical School Improvements (FY2017 and FY2018)
- \$6.2 million for the Prince George Education Center (FY2019-FY2020)
- \$2.5 million for the South and Harrison Elementary School renovations (FY2021)
- \$1.85 million for the Energy Performance Upgrades (FY2021)
- \$639,854 for Turf Grass (FY2021)

Projects to be included in the operating budget

The consensus of the CIP committee was that some recurring capital costs, such as the appropriations for the Fire and EMS Apparatus Fund, police vehicles and maintenance should be budgeted as operating expenditures. These items should not “compete” in the CIP process with other one-time capital expenditures. The Committee agrees that the proper accounting for these costs would be in the County’s capital projects fund, where if not spent during the fiscal year the appropriation will not expire. The Committee felt, however, that these projects stood on their own and did not need to be reconsidered by the Committee every year. The Committee recommends the County continue setting aside funds in the operating budget for Fire & EMS apparatus, police vehicles, maintenance and undesignated capital projects.

Specifically, the Committee would suggest setting aside \$250,000 per year by each County and School Board for maintenance of current buildings and grounds.

TRANSPORTATION

The County continues to be vigilant in improving its transportation system. This would encompass improvements to primary and secondary vehicular passageways, bridges, rails facilities, sidewalks, waterways, signalizations, safety and other street and/or highway related projects.

Transportation planning and funding in Prince George is undertaken through a series of partnerships between local, regional state and federal agencies. The County works closely with the Virginia Department of Transportation (VDOT) and the Tri-Cities Metropolitan Planning Organization (MPO) to carry out short and long-range transportation plans for the urbanized areas and rural areas of Prince George County.

The following resources are typically used to fund transportation projects in the County:

Secondary Six-Year Plan – Section 33.1—23.4 of the *Code of Virginia*, 1950, as amended provides the opportunity for each county to work with the Virginia Department of Transportation (VDOT) in setting priorities for the County’s secondary roads. As part of the process, they prepare a budget for the expenditure of secondary road improvement funds for the next fiscal year funding

Regional Surface Transportation Funds (RSTP) – Federal funds allocated on a competitive basis by the Commonwealth through the Metropolitan Planning Organization (MPO) for major construction projects. Distribution is based on reimbursement for expenditures incurred.

Congestion Mitigation and Air Quality Improvement Program (CMAQ) – Federal grant program for transportation projects with an aim to improve air quality passed through the State to the municipality via a statutory formula based on population and air quality classification as designated by the Environmental Protection Agency (EPA). These funds are budgeted to specific projects through the MPO.

Tea-21 Safety Projects – Transportation Equity Act for the 21st Century. Federal funds under this program are designated for surface transportation projects with an emphasis on measures to improve safety and the environment. Funding is passed through the Virginia Department of Transportation to the County.

VDOT Revenue Sharing Funds – State revenue used to match locality funds for improvement, construction, or reconstruction of highway systems within a county, city or town, including the primary, secondary and urban systems of highways. These funds are intended to provide funding for relatively small, immediately needed improvements or supplement funding for larger projects and should ideally be used in the same fiscal year they are received. The required County’s match to these funds is 50 percent.

The Planning Commission, Planning Department and MPO are currently working on updating the following transportation plans. It is expected that as these plans are adopted changes regarding Prince George’s transportation priorities may occur.

- County of Prince George 2007 Comprehensive Plan
- Tri-Cities Area Year 2031 Long Range Transportation Plan

- Crater Planning District Commission 2035 Rural Long Range Transportation Plan
- Tri-Cities MPO Congestion Mitigation and Air Quality Improvement Program Projects
- Tri-Cities MPO Regional Surface Transportation Program

The County had identified two road improvements projects as their top transportation priorities, one signal installation project as a high priority and the Planning Commission and staff have identified an unfunded transportation project that will need to be considered for future funding. The County and Tri-Cities MPO maintain lists of all Transportation Projects currently funded or proposed to be funded by VDOT. The 2007 Comprehensive Plan also includes an overview of the County's transportation system.

Heavy Equipment Garage

Project Description:

This project is for the construction of a joint heavy equipment garage to service large vehicles of both the School System and the County. Heavy vehicles are defined as vehicles with a gross weight exceeding 10,000 pounds, such as fire trucks, ambulances, certain utility vehicles and school buses. It is anticipated that the building would be sited and designed to allow for expansion to handle light vehicles as well. The garage could be located behind the Prince George Education Center or on the Yancey Property.

Project Justification:

Currently the School System bus garage is inadequate to meet service demand. Additionally, it is poorly located on a major thoroughfare near the high and junior high schools. In addition to addressing the traffic safety concerns, relocation of this facility would free up space for a planned expansion of the high school. Finally, the County garage does not have a bay large enough to accommodate several of the fire trucks in the County's fleet.

Impact if Project not Completed:

Traffic concerns and inadequate facilities would continue at the existing bus garage. Service for County fire trucks would continue to be outsourced, and the planned expansion of the high school would be delayed, if not abandoned.

Financing:

The estimated cost of the project, including design, site work, and equipment, is \$3,000,000. This would be debt financed, as well as utilizing cash proffers as a funding source.

FY 2012	FY2013	FY2014	FY2015	FY2016	TOTAL PROJECT COST
\$3,000,000					\$3,000,000

Recreation Repair/ Replacement Projects

Project Description:

For several years, the Recreation Department has presented requests for the repair and/ or replacement of several facilities that have fallen into disrepair across the County. These projects include the replacement of the lighting system at Scott Park, paving the Temple Park parking lot, replacing the Temple Park tennis and basketball courts, replacing the Temple Park playground equipment, replacing the lighting system at Temple Park, and replacing the playground equipment at Stratford Woods.

Project Justification:

The CIP Committee felt that, in lieu of approving individual replacement and repair projects for recreation, it would be more feasible and possibly even more cost efficient to set aside funds each year for recreation replacement/ repair projects and allow staff to accumulate funds and/or repair multiple items at the same time as cost efficiencies arose and funds existed. It is the Committee's belief that this will speed up the process and keep the repair projects from getting pushed back in future CIP Plans.

Impact if Project not Completed:

If not addressed, a number of the recreation facilities will deteriorate into an unusable condition, limiting the access of citizens, particularly children, to recreational activities.

Financing:

The Recreation repair/replacement projects will be funded with undesignated general fund balance in excess of the County's 15% fund balance minimum policy. For subsequent years, the continued contribution to this project must be funded through subsequent deposits to undesignated CIP or by the operating budget.

FY 2012	FY2013	FY2014	FY2015	FY2016	TOTAL PROJECT COST
\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$625,000

Prince George Education Center Windows

Project Description:

Completion of window replacement (front of building and south end)

Project Justification:

Energy savings, removal of hazardous materials around existing windows and decrease structure damage to building.

Impact if Project not Completed:

If not completed, the existing windows will continue to deteriorate and the HVA costs will continually rise.

Financing:

These repairs are scheduled to be done in FY2012 through the appropriation of undesignated general fund balance in excess of the County's 15% fund balance minimum policy or operating transfers.

FY 2012	FY2013	FY2014	FY2015	FY2016	TOTAL PROJECT COST
\$300,000					\$300,000

Prince George Fire Station Addition/ Renovation

Project Description:

This project renovates and expands the Prince George Fire Station. The proposal includes minor site work, remodeling of the existing structure and construction of an estimated 1,000 square foot addition to the existing facility. The facility will include a much-needed living area to meet staffing needs, and the station will house two engines, a tanker, a salvage truck, an aerial truck, a brush unit, a hazardous materials response unit, and an ambulance.

Project Justification:

In order for emergency responders to maintain critical response times, it is imperative that the existing fire stations be modified to house essential personnel and apparatus. Such improvement will allow for quicker response to the increasing fire and emergency medical calls experienced with normal county growth and also the potential additional calls generated by anticipated growth at Fort Lee.

Impact if Project not Completed:

If not completed, the existing fire stations will be unable to house essential personnel and apparatus to meet future growth needs and increased emergency response calls in the service areas will drastically impact public safety and quality of life.

Financing:

This project is currently estimated to cost \$1,000,000. The project is slated to be debt financed in FY2013.

Cash proffers are also an anticipated source of funding for the renovation and expansion of a fire station, as the station will be larger than the existing station and designed to accommodate new growth in the County.

FY 2012	FY2013	FY2014	FY2015	FY2016	TOTAL PROJECT COST
	\$1,000,000				\$1,000,000

PGHS Tennis Courts

Project Description:

This project includes the demolition and re-construction of tennis courts on the existing sites.

Project Justification:

The tennis court currently has extensive service cracks and structural damage. The track is worn and has reached the end of its useful life and has inadequate lighting.

Impact if Project not Completed:

If these facilities are not resurfaced, the High School will lose the ability to host competitive matches at the local, district, regional and state levels. The facilities will continue to deteriorate.

Financing:

The current estimated cost for the re-construction and lighting on the tennis courts is \$500,000. These repairs are scheduled to be done in FY2013 through the appropriation of undesignated general fund balance in excess of the County's 15% fund balance minimum policy or operating transfers.

FY 2012	FY2013	FY2014	FY2015	FY2016	TOTAL PROJECT COST
	\$500,000				\$500,000

Carson Fire Department Relocation

Project Description:

This project is to relocate the existing Carson Fire Station within its currently assigned response area to school property and constructing an estimated 20,000 square foot facility. The facility will include drive-through capability, an additional bay for an ambulance based on future needs, and much needed living conditions to meet future staffing needs. The station will have four drive-through bays and will house and engine, tanker, heavy rescue unit, brush unit, first response EMS unit, reserve engine and an ambulance.

Project Justification:

Carson Fire Station was constructed in the early 1960's as a station to meet fire protection needs for the south end of the county. Estimated costs to update the existing structure and provide the desired space to house essential personnel and apparatus make renovation unfeasible and not cost effective. To meet increasing public safety demands, it is imperative that the Fire State relocate.

Impact if Project not Completed:

Inability to house essential personnel and apparatus to meet future growth needs and increasing emergency responses in this service area will have to be answered from existing location resulting in unacceptable response times.

Financing:

This project is currently estimated to cost \$1,000,000. The project is slated to be debt financed in FY2013 and FY2014.

Cash proffers are also an anticipated source of funding for the renovation and expansion of a fire station, as the station will be larger than the existing station and designed to accommodate new growth in the County.

FY 2012	FY2013	FY2014	FY2015	FY2016	TOTAL PROJECT COST
	\$1,000,000	\$3,400,000			\$4,400,000

Temple Lighting

Project Description:

The lighting system at the Temple Park baseball/softball field is used for both evening games and practices.

Project Justification:

The lighting at the field is over 20 years old. Due to the age and weather wear of the lights/poles and the poor wiring the lights have become a safety issue.

Impact if Project not Completed:

The lights have needed electrical work each of the last few years. If they are not replaced the department will continue to experience recurring repair bills. The lights will eventually become inoperative.

Financing:

This project would be funded through the use of undesignated fund balance in excess of the County's 15% fund balance minimum policy.

FY 2012	FY2013	FY2014	FY2015	FY2016	TOTAL PROJECT COST
	\$150,000				\$150,000

Soccer Fields

Project Description:

The requested project would include the grading and seeding of six soccer fields, installation of a gravel parking lot and a gravel access road. Portable restrooms would be placed on site during the season until the entire project is complete.

Project Justification:

Prince George Parks and Recreation currently does not have a multi-field soccer facility. The County has one lighted multi-purpose field and Temple Park. All other games and practices are held on the softball/baseball fields. A centrally located multi-field soccer complex would permit the continued growth of soccer in the County. The fields would be used for both practice and Saturday games.

Impact if Project not Completed:

If the soccer fields are not completed prior to FY2013, growth of the soccer program will be limited.

Financing:

This project will be funded through the use of undesignated fund balance in excess of the County's 15% fund balance minimum policy.

FY 2012	FY2013	FY2014	FY2015	FY2016	TOTAL PROJECT COST
	\$387,600				\$387,600

Disputanta Fire Department Paving

Project Description:

Rework and repave the parking lot and the “apron” of the fire department and community building. From 460 to the entire gravel area, also making a gravel area for vehicle extrication training/live fire training. This also provides exterior lighting around the parking lot.

Project Justification:

Most of the parking lot is gravel. The portion of the lot that is paved is close to the fire station and has been there for approximately 20 years. Large pieces of asphalt and concrete continues to break apart.

Impact if Project not Completed:

If this project is not completed, continuous degrading of the asphalt and concrete will occur requiring continuous filling of holes and adding rock to the gravel area.

Financing:

This project will be funded through the use of undesignated fund balance in excess of the County’s 15% fund balance minimum policy.

FY 2012	FY2013	FY2014	FY2015	FY2016	TOTAL PROJECT COST
	\$115,000				\$115,000

Disputanta Fire Department Bay Floor and Bay Door Upgrade

Project Description:

The proposal is for the repair and reseal of the Bay floor of the station and upgrade the bay doors on the western side of the station.

Project Justification:

The floors of the apparatus bay are cracking and starting to break into small chunks near the front ramps. The two western bay doors are smaller in height and width than the other four doors of the fire station. This limits the ability to house modern day large apparatus.

Impact if Project not Completed:

Limitation of which apparatus is able to be housed on the western side of the fire station. Also, restricts size and water capacity of future apparatus.

Financing:

This project will be funded through the use of undesignated fund balance in excess of the County's 15% fund balance minimum policy.

FY 2012	FY2013	FY2014	FY2015	FY2016	TOTAL PROJECT COST
	\$100,000				\$100,000

Courthouse Renovations

Project Description:

The construction of a Juvenile & Domestic Relations Courtroom, 6th District Court Services Unit office space and added prisoner holding cells in the unfinished basement level of the courthouse.

Project Justification:

In the 6th Judicial Circuit which includes Greenville, Emporia, Brunswick, Surry, Sussex and Hopewell our jurisdiction accounts for 22% of the Juvenile and Domestic Relations (JDR) Court work load. However, the Juvenile Court judges must schedule around our jurisdiction because we are the only locality in the 6th District that does not have a separate JDR Courtroom and a General District Courtroom. The addition of a JDR Courtroom would allow us to have General District Court as well as JDR court in session at the same time.

There is a great need for prisoner holding cells. Currently, there are four cells. At times there have been twenty-seven prisoners in one day for court. There are restrictions on mixing juveniles, adult males and adult females which makes heavy court days difficult to manage.

The 6th District Court Services unit is now renting office space from a private entity. There could be office space available through this project.

Impact if Project not Completed:

The growth of the County as well as the Fort Lee Base Expansion has meant more of a caseload for the JDR Court. Ft Lee uses the JDR court for all its domestic relations court cases such as support, custody, visitation and protective order hearings. Without separate courtrooms in the near future this could impact the citizens of the County with a longer time period getting into court as well as spending more time in court with longer dockets.

Financing:

This project is currently estimated to cost \$1,800,000. The project is slated to be debt financed in FY2015.

FY 2012	FY2013	FY2014	FY2015	FY2016	TOTAL PROJECT COST
			\$1,800,000		\$1,800,000

Jefferson Park Fire Station Addition/ Renovation

Project Description:

This project would address the settling issues in the apparatus bay area, provide additional living space for future volunteer and/or career staffing and address safety issues exiting the station directly onto Jefferson Park Road.

Demolish the existing apparatus bay area and relocate it in the existing parking area. Use the vacated area for parking. The construction of an addition of 2,000 square feet of living space to accommodate current and future volunteer and/or career staffing needs. The addition will reposition the exit from Jefferson Park Road onto Owens Way.

Project Justification:

The Jefferson Park Fire Station has a long history of settling problems dating back to 1994 due to shrink-swell soil. Currently there is an engineering study being conducted to determine the best course of action for the station. The settling problem was addressed in 1994, 1998 and again in 2007.

Impact if Project not Completed:

If not completed, the settling issue will continue to be a problem. The existing fire station will be unable to house essential personnel and apparatus to meet future growth needs and increased emergency response calls in the service areas will drastically impact public safety and quality of life. The likelihood of a vehicle crash will rise with additional traffic on Jefferson Park Road.

Financing:

This project is currently estimated to cost \$2,800,000. The project is slated to be debt financed in FY2015-FY2016.

Cash proffers are also an anticipated source of funding for the renovation and expansion of a fire station, as the station will be larger than the existing station and designed to accommodate new growth in the County.

FY 2012	FY2013	FY2014	FY2015	FY2016	TOTAL PROJECT COST
			\$1,000,000	\$1,800,000	\$2,800,00

Carson Fire Sub-Station Addition/ Renovation

Project Description:

This project renovates and expands the Carson Fire Sub-Station with the construction to an estimated 3,300 square foot addition. The project includes minor site work, remodeling of the existing structure, construction of a 3,300 square foot addition, and the equipment necessary to accommodate volunteer and career personnel around the clock. The renovated station will have a new ambulance bay and living quarters to accommodate future staffing needs. All six fire stations in the County are advancing in age and will be in need of substantial repair or replacement in the near future.

Project Justification:

In order for emergency responders to maintain critical response times, it is imperative that the existing fire stations be modified to house essential personnel and apparatus. Such improvement will allow for quicker response to the increasing fire and emergency medical calls experienced with normal county growth and also the potential additional calls generated by anticipated growth at Fort Lee.

Impact if Project not Completed:

If not completed, the existing fire stations will be unable to house essential personnel and apparatus to meet future growth needs and increased emergency response calls in the service areas will drastically impact public safety and quality of life.

Financing:

This project is currently estimated to cost \$1,224,000. The project is slated to be debt financed in FY2015-FY2016.

Cash proffers are also an anticipated source of funding for the renovation and expansion of a fire station, as the station will be larger than the existing station and designed to accommodate new growth in the County.

FY 2012	FY2013	FY2014	FY2015	FY2016	TOTAL PROJECT COST
	\$814,000				\$814,000

Burrowsville Fire Department

Project Description:

This project builds an addition to the upstairs of the fire station which includes male and female locker rooms and restrooms as well as additional sleeping quarters. It also remodels the current meeting room area for offices and additional storage space.

Project Justification:

Lack of appropriate male and female locker rooms as well as a lack of sleeping areas.

Impact if Project not Completed:

Inability to have 24-hour staffing and inability to have proper female shower facilities.

Financing:

This project will be funded through the use of undesignated fund balance in excess of the County's 15% fund balance minimum policy.

FY 2012	FY2013	FY2014	FY2015	FY2016	TOTAL PROJECT COST
				\$400,000	\$400,000

Beazley and Walton Elementary School Renovations

Project Description:

This project includes a number of renovations at Beazley and Walton Elementary Schools. At Beazley Elementary, proposed repairs include a new heating, ventilation and air conditioning system, retrofitting of electrical and plumbing conduits and new canopy supports. At Walton Elementary, the proposed renovations include expanding the administrative complex and retrofitting the restrooms.

Project Justification:

At Beazley and Walton high energy costs for the HVAC and water/sewer system are driving this needed renovation.

Impact if Project not Completed:

If not completed, the two facilities will continue to be ineffective, inefficient, and inadequate for the students served by them. The buildings will continue to deteriorate and pose maintenance issues.

Financing:

The estimated total cost of these renovations is \$2.65 million. This project is slated to be financed through a debt issue in FY2016-FY2017.

FY 2012	FY2013	FY2014	FY2014	FY2016	TOTAL PROJECT COST
				\$750,000	\$2,650,000

*\$1.9 million to be financed in 2017

PGHS Technical School/ Improvements

Project Description:

This project includes the construction of a facility to house technical/ career education, which would free up space at Clements Junior High and Prince George High Schools. This expansion would delay the need to build a new high school and create a combined campus, refurbish the existing auditorium, and upgrade the mechanical system. This facility would not replace the technical classes provided at the Rowanty Vocational Technical Center.

Project Justification:

Enrollment at the secondary level continues to increase, a situation that will be exacerbated by the upcoming growth at Fort Lee. The school system needs space for new technical education classes. The auditorium furnishings and mechanical system components are original to the building (1976).

Impact if Project not Completed:

Clements Junior High and Prince George High Schools will be overcrowded, and the school system will not be able to expand technical educational program offerings. Failure of the mechanical system is a possibility and mobile units have been put in place for the 2007-2008 academic year.

Financing:

The current estimated cost for design and construction is under \$5,255,000 (un-inflated). This amount is included in this proposed CIP and funded through debt issued in FY2017-FY2018.

Cash proffers are also an anticipated source of funding for the construction of the technical center addition, as it will add to the capacity of the Prince George County School System.

FY 2012	FY2013	FY2014	FY2015	FY2016	TOTAL PROJECT COST
					\$5,255,000

**\$5.255 million debt funded in years beyond FY2016

Prince George Education Center

Project Description:

This project would be a complete renovation of the current school building. All major mechanical systems are failing. All electrical and plumbing systems are failing.

Project Justification:

The age of the facility with original infrastructure, HVAC is in critical state, asbestos in tiles, brick mortar is deteriorating.

Impact if Project not Completed:

If this project is not complete, the building will be abandoned because of failing systems.

Financing:

The current estimated cost is \$6,200,000 (un-inflated). This amount is included in this proposed CIP and funded through debt issued in FY2019-FY2020.

FY 2012	FY2013	FY2014	FY2015	FY2016	TOTAL PROJECT COST
					\$6,200,000

**\$6.2 million debt funded in years beyond FY2016

South/Harrison Elementary

Project Description:

This project would replace the current windows, floors, casework, plumbing fixtures, doors and hardware which were not included in the 2003 renovations.

Project Justification:

To update/modernize areas that were not included in the 2003 renovations.

Impact if Project not Completed:

There would be continued deterioration of aging items/fixtures.

Financing:

The current estimated cost is \$2,500,000. This amount is included in this proposed CIP and funded through debt issued in FY2021.

FY 2012	FY2013	FY2014	FY2015	FY2016	TOTAL PROJECT COST
					\$2,500,000

**\$2.5 million debt funded in years beyond FY2016

Energy Performance Updates

Project Description:

Energy upgrades of Prince George County School Facilities.

Project Justification:

Energy savings over a nine year period. Projected to save \$210,000 annually.

Impact if Project not Completed:

Continued increase in overhead costs associated with all school buildings water, sewage, electrical, heating and cooling.

Financing:

The current estimated cost is \$1,850,000. This amount is included in this proposed CIP and funded through debt issued in FY2021.

FY 2012	FY2013	FY2014	FY2015	FY2016	TOTAL PROJECT COST
					\$1,850,000

**\$1.85 million debt funded in years beyond FY2016

Turf Grass

Project Description:

Prince George High School and Prince George Parks & Recreation use the athletic field behind N.B. Clements Junior High School for football and soccer. Continual use of the field prohibits growth of the grass and causes potholes for injuries.

Project Justification:

The fields could be used at all hours without compromising the quality of the fields. The turf grass would eliminate the need of watering, seeding and fertilizing.

Impact if Project not Completed:

There would be limited use due to VHSL activities and shared parks and recreation use.

Financing:

This project is to be financed through a combination of fund and the use of cash proffers.

FY 2012	FY2013	FY2014	FY2015	FY2016	TOTAL PROJECT COST
					\$639,854

Laurel Spring Road at Prince George Drive

Project Description:

This project constructs a right turn lane on Laurel Spring Road (Rt 616) to allow a right turn onto Prince George Drive (Rt 156). This also constructs a left turn lane on Prince George Drive allowing protected left turn movement onto Laurel Spring Road.

Project Justification:

This is one of the most heavily traveled intersections. This is a congested area because almost every school bus must travel this intersection at some point during the day. The additional turning lanes will alleviate some of the congestion.

Impact if Project not Completed:

There will be continued delays and congestion at this intersection.

Financing:

County staff anticipates that this project will be completed with state funding provided through the Virginia Department of Transportation in FY2012. The current estimated cost is \$1,435,080.

Laurel Spring Road at Courthouse Road

Project Description:

This project constructs a right turn lane onto Courthouse Road (Rt. 106) at the intersection of Laurel Spring Road (Rt 616).

Project Justification:

This is one of the most heavily traveled intersections. This is a congested area because almost every school bus must travel this intersection at some point during the day. The additional turning lanes will alleviate some of the congestion. This would also increase the level of service classification for both roads.

Impact if Project not Completed:

If not completed, there will be continued delay and congestion at this intersection.

Financing:

County staff anticipates that this project will be completed with state funding provided through the Virginia Department of Transportation. The current estimated cost is \$675,900.

Middle Road Improvements

Project Description:

This project adds a traffic signal Middle Road.

Project Justification:

Middle Road is a connector road for Jefferson Park and Prince George Dr (Route 156). Recent reports have shown that Middle Road is the most impacted road in the County because of BRAC.

Impact if Project not Completed:

If not completed, commuters will experience continued safety concerns and decrease in level of service.

Financing:

County staff anticipates that this project will be completed with state funding provided through the Virginia Department of Transportation and through cash proffers. The current estimated cost is \$177,166. \$50,000 cash proffers has already been collected by the County. The cash proffers associated with this traffic signal must be used by 2016 or returned to the developer.

Puddledock Road Major Widening

Project Description:

Widening of Puddledock Road from Petersburg ECL to Temple Avenue (Rt. 144) estimate reflects widening Rt 645 to four lanes, with 12 foot lanes, curb & gutter, a 4 foot green space and 5 foot sidewalks on one side.

Project Justification:

Puddle Dock Road and Temple Road are one of the County's major commercial corridors. Since the construction of Lowes, Uno's, Sleep Inn, and other commercial facilities, traffic in the area has increased. The master plan for the area calls for the construction on 30,000 square foot of general office, 22,000 square foot of shopping center, a 3,500 square foot drive-in bank, 10,000 square foot of restaurants, a 3,500 square foot fast food with drive-thru and a 160 room hotel. Once complete the development is expected to generate 8,244 additional trips per day.

Impact if Project not Completed:

If not completed, commuters will experience continued safety concerns and decrease in level of service as the commercial corridor grows.

Financing:

County staff anticipates that this project will be completed with state funding provided through the Virginia Department of Transportation. The current estimated cost is \$5,273,464.

CONCLUSION

The CIP Committee believes that Prince George is a growing and vibrant community, and will soon need additional services and facilities. Through the use of dedicated funding streams and future planning, the Committee hopes that the Capital Improvements Plan will maintain the current level of service for this growing locality and begin providing increased levels of service to the residents of Prince George.

The Committee recognizes the need for continued capital improvements planning to avoid “capital improvements by catastrophe”, and to ensure the future financial stability and beneficial development of Prince George County. The Committee wishes to reemphasize that this process, while unable to address every need, is critical for planning and gives a good foundation for future decision making. The representation on the Committee and the discussions by those members has provided an excellent opportunity for collaborative thinking and consensus.

In conclusion, the Committee would like to thank the Planning Commission, the School Board, and the Board of Supervisors for this opportunity to serve the citizens of Prince George County.

Members of the FY2012-2016 CIP Committee:

Mr. James A. Easter, Committee Chairman, Planning Commission

Mr. Reid Foster, Board of Supervisors

Mr. Lewis Stevenson, School Board

Mr. Joseph Simmons, Planning Commission

Mr. Scott Campbell, Fire Chiefs' Committee

Mr. Donald Bagshaw, Citizen Representative

Financial Policy Guidelines

For:

PRINCE GEORGE COUNTY VIRGINIA

Adopted: November 7, 2006



FINANCIAL POLICY GUIDELINES

County of Prince George, Virginia
November 2006

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FINANCIAL POLICY GUIDELINES

County of Prince George, Virginia

November 2006

FISCAL POLICY GUIDELINES - OBJECTIVES

This fiscal policy is a statement of the guidelines and goals that will influence and guide the financial management practice of the County of Prince George. A fiscal policy that is adopted, adhered to, and regularly reviewed is recognized as the cornerstone of sound financial management. Effective fiscal policy:

- Contributes significantly to the County's ability to insulate itself from fiscal crisis,
- Enhances short term and long term financial credit ability by helping to achieve the highest credit and bond ratings possible,
- Promotes long-term financial stability by establishing clear and consistent guidelines,
- Directs attention to the total financial picture of the County rather than single issue areas,
- Promotes the view of linking long-run financial planning with day to day operations, and
- Provides the Board of Supervisors and the citizens a framework for measuring the fiscal impact of government services against established fiscal parameters and guidelines.

To these ends, the following fiscal policy statements are presented.

FINANCIAL POLICY GUIDELINES - *Continued*

County of Prince George, Virginia

November 2006

CAPITAL IMPROVEMENT BUDGET POLICIES

1. The County will consider all capital improvements in accordance with an adopted capital improvement program.
2. The County will develop a five-year plan for capital improvements and review and update the plan annually.
3. The County will enact an annual capital budget based on the five-year capital improvement plan. Future capital expenditures necessitated by changes in population, changes in real estate development, or changes in economic base will be included in capital budget projections.
4. The County will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital improvements will be projected and included in operating budget forecasts.
5. The County will maintain all its assets at a level adequate to protect the County's capital investment and to minimize future maintenance and replacement costs.
6. The County will project its equipment replacement needs as part of the capital improvement process. From this projection a replacement schedule will be developed and followed.
7. The County will identify the estimated costs and potential funding sources for each capital project proposal before it is submitted for approval.
8. The County will attempt to determine the least costly and most flexible financing method for all new projects.

FINANCIAL POLICY GUIDELINES - *Continued*

County of Prince George, Virginia
November 2006

DEBT POLICIES

1. The County will confine long-term borrowing to capital improvement or projects that cannot be financed from current revenues except where approved justification is provided.
2. The County will utilize a balanced approach to capital funding utilizing debt financing, draws on capital reserves and/or fund balances in excess of policy targets, and current-year (pay-as-you-go) appropriations.
3. When the County finances capital improvements or other projects by issuing bonds or entering into capital leases, it will repay the debt within a period not to exceed the expected useful life of the project. Target debt ratios will be annually calculated and included in the review of financial trends.
4. Direct net debt as a percentage of estimated market value of taxable property should not exceed 3.5%. Direct net debt is defined as any and all debt that is tax-supported. This ratio will be measured annually.
5. The ratio of direct debt service expenditures as a percent of the total annual general fund expenditures net of interfund transfers and inclusive of the Prince George County School Board's expenditures should not exceed 10.0% with a targeted direct debt aggregate ten-year principal payout ratio of 55.0% or better for all tax supported debt. These ratios will be measured annually.
6. The County recognizes the importance of underlying and overlapping debt in analyzing financial condition. The County will regularly analyze total indebtedness including underlying and overlapping debt.
7. Where feasible, the County will explore the usage of special assessment, revenue, or other self-supporting bonds instead of general obligation bonds.
8. The County will only issue tax anticipation debt due to unforeseen circumstances and where cash flow projections identify an absolute need, and will retire any such tax anticipation debt annually. Bond

FINANCIAL POLICY GUIDELINES - *Continued*
County of Prince George, Virginia
November 2006

DEBT POLICIES *cont'd*

anticipation debt will be retired within six months after completion of the project or upon availability of permanent financing.

FINANCIAL POLICY GUIDELINES - *Continued*

County of Prince George, Virginia
November 2006

BUDGET DEVELOPMENT POLICIES

1. One-time or other special revenues will not be used to finance continuing County operations, but instead will be used for funding special projects.

FINANCIAL POLICY GUIDELINES - *Continued*

County of Prince George, Virginia
November 2006

RESERVE POLICIES

1. The County will establish a contingency fund to pay for needs caused by unforeseen emergencies, including unanticipated expenditures of a nonrecurring nature, or to meet unexpected small increases in service delivery costs. The County will target a contingency fund balance equal to 0.5% of the general fund budget.
2. Undesignated fund balances at the close of each fiscal year should be at least 15% of the total annual general fund expenditures net of interfund transfers and inclusive of the Prince George County School Board's expenditures.
3. The County Board may, from time-to-time, appropriate undesignated fund balances that will reduce available fund balances below the 15% policy for the purposes of a declared fiscal emergency or other such global purpose as to protect the long-term fiscal security of the County. In such circumstances, the Board will adopt a plan to restore the available fund balances to the policy level within 36 months from the date of the appropriation. If restoration cannot be accomplished within such time period without severe hardship to the County, then the Board will establish a different but appropriate time period.
4. In recognition of the incremental costs of capital improvements and their future maintenance and replacement costs, the County will establish a Capital Improvements Reserve Fund. The level of the Fund will be determined on an annual basis and incorporated into the County's Annual Operating Budget. This Fund will be initially established at some minimum level based upon a further evaluation of future capital improvement needs (inclusive of pay-go capital).

Capital Improvement Program

Funding Analysis

June 2011

Goals & Objectives

- Present an analysis of the County's existing debt profile
- Assess the County's overall debt capacity

Existing Debt Service Obligations

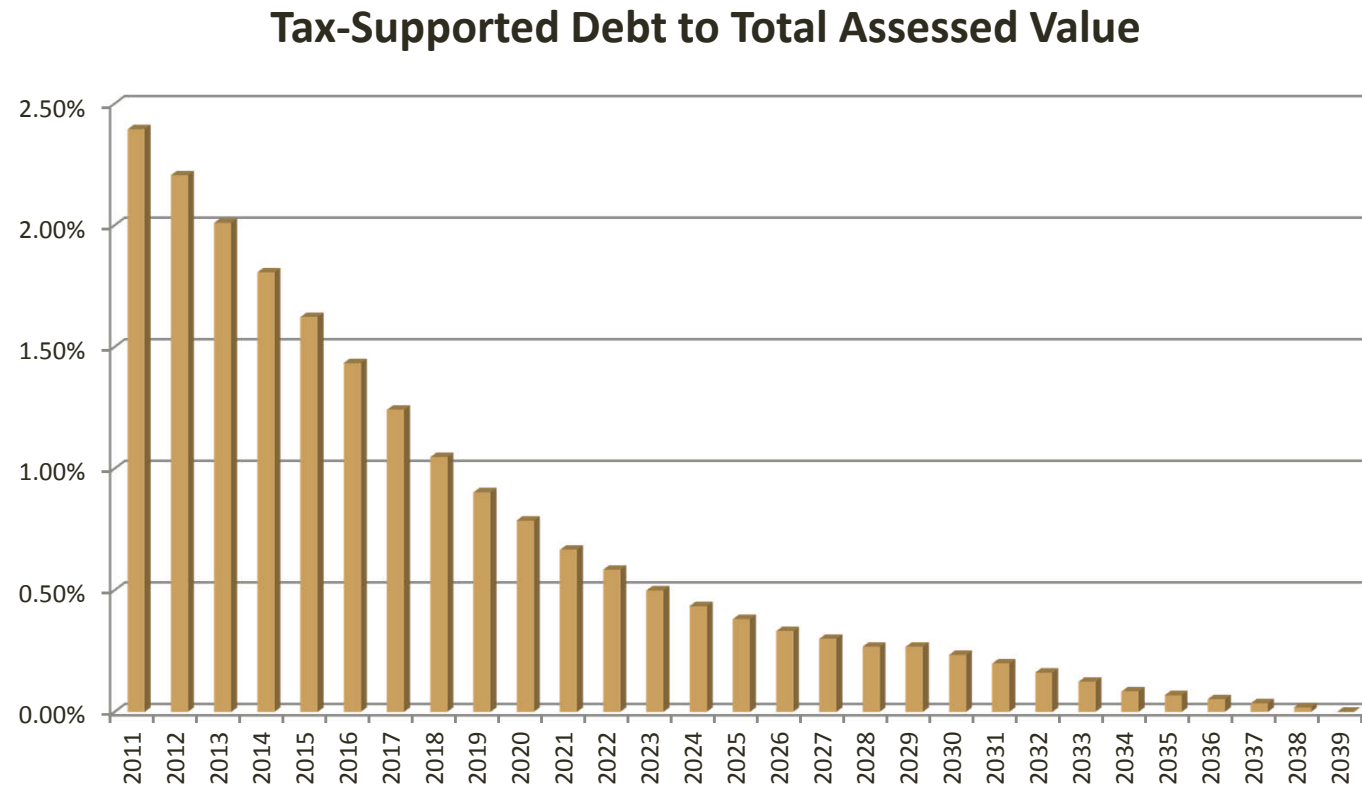
- Tax Supported debt obligations as of June 30, 2011, comprised of: \$59.8 million
 - General Fund \$19.1 million
 - Schools \$33.4 million
 - Economic Development \$7.2 million

Principal Payout Ratio – Existing Debt

Fiscal Year	Principal	Cumulative Principal	Payout Ratio
2011	5,239,294.84	5,239,294.84	8.03%
2012	4,706,639.04	9,945,933.88	15.24%
2013	4,892,394.16	14,838,328.04	22.73%
2014	5,076,001.87	19,914,329.91	30.51%
2015	4,758,748.64	24,673,078.55	37.80%
2016	4,806,968.04	29,480,046.59	45.17%
2017	4,801,832.85	34,281,879.44	52.52%
2018	4,864,837.04	39,146,716.48	59.98%
2019	3,598,388.38	42,745,104.86	65.49%
2020	2,892,773.00	45,637,877.86	69.92%
2021	3,008,351.00	48,646,228.86	74.53%
2022	2,038,767.50	50,684,996.36	77.65%
2023	2,117,287.00	52,802,283.36	80.90%
2024	1,620,318.00	54,422,601.36	83.38%
2025	1,332,666.00	55,755,267.36	85.42%
2026	1,240,594.00	56,995,861.36	87.32%
2027	780,000.00	57,775,861.36	88.52%
2028	815,000.00	58,590,861.36	89.77%
2029	845,000.00	59,435,861.36	91.06%
2030	880,000.00	60,315,861.36	92.41%
2031	920,000.00	61,235,861.36	93.82%
2032	955,000.00	62,190,861.36	95.28%
2033	995,000.00	63,185,861.36	96.81%
2034	380,000.00	63,565,861.36	97.39%
2035	400,000.00	63,965,861.36	98.00%
2036	415,000.00	64,380,861.36	98.64%
2037	435,000.00	64,815,861.36	99.30%
2038	455,000.00	65,270,861.36	100.00%
Total	65,270,861.36		

- The County's current principal payout ratio is approximately 74.5% in 10 years, which is considered rapid and above average.
- The County has in place a policy specifying a 10-year principal payout target of at least 55%

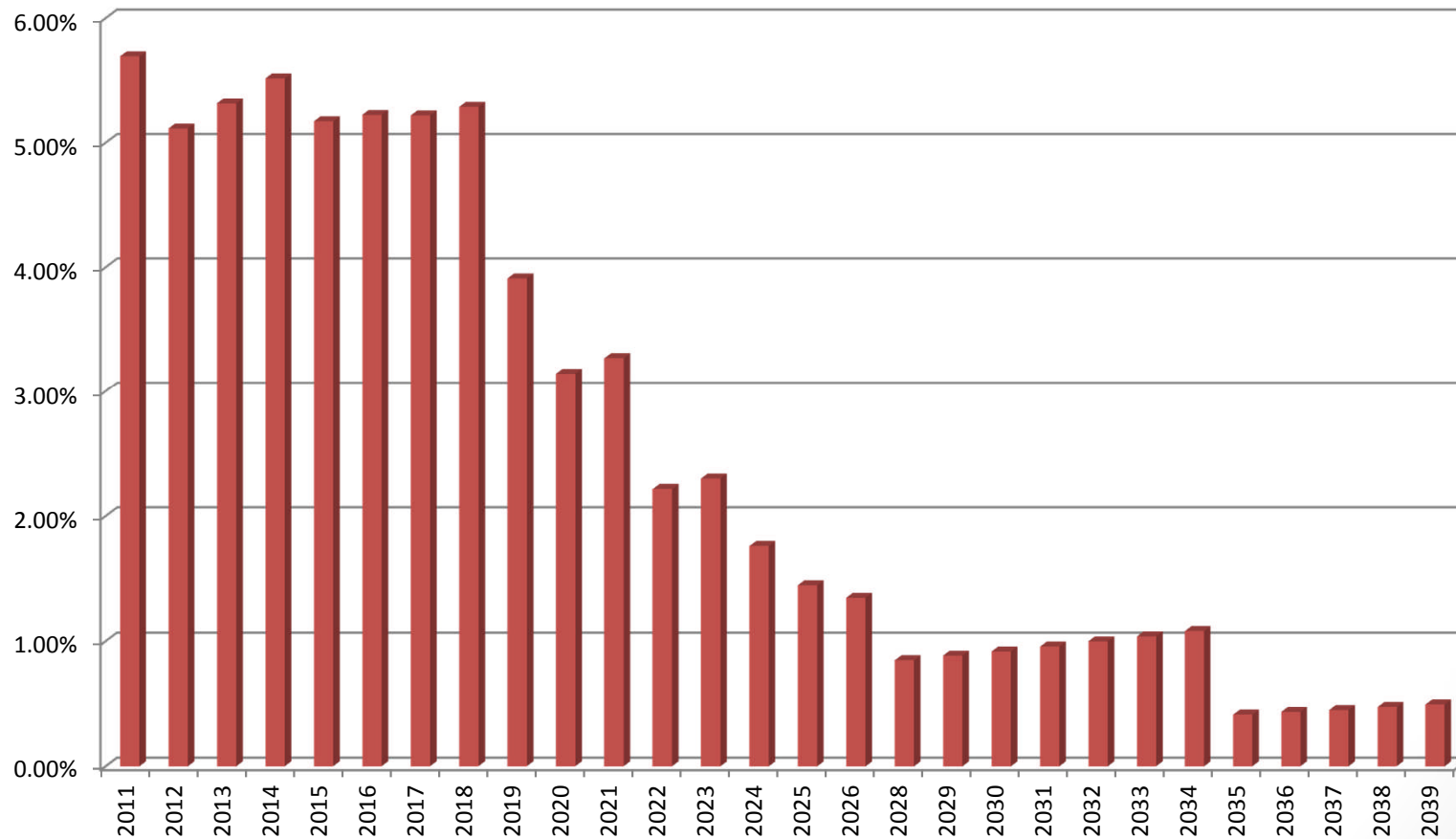
Debt Ratio – Existing Debt



3.5% Maximum per Financial Policy adopted November 2006
Assessed Value Growth Rate = 0.0%

Debt Ratio – Existing Debt

Tax-Supported Debt to Expenditures



10% Maximum per Financial Policy adopted November 2006
Expenditure Growth Rate = 0.0%

Capital Improvement Plan

- The County's current Multi-Year Capital Improvement Plan (CIP) looks at proposed capital needs from fiscal years 2012 through 2016 and beyond.
- The County has approximately \$36.5 million in identified future CIP needs funded through the issuance of debt
- The projects scheduled for debt financing have been identified by the CIP Review Committee as "Recommended for Capital Funding".

CIP – Project Recommendations

Capital Improvement Recommendations FY2012 - FY2016					
2012	2013	2014	2015	2016	Beyond 2016
Heavy Equipment Garage					
Recreation Projects					
PG Ed Center Windows					
	PG Co. 1 Renovation				
	PGHS Tennis Courts				
	Carson Fire Relocation				
	Temple Lighting				
	Soccer Fields				
	DVFD Parking Lot Paving				
	DVFD Bay Doors and Floors				
			Courthouse Renovations		
			Jefferson Park Remodel		
			Carson Substation		
				BVFD Remodel	
				Beazley/Walton Renovations	
					PGHS Tech School/Improvements
					PG Ed Center
					South Harrison/Renovation
					Energy Performance Updates
					Turf Grass

Revenue Assumptions

- Real estate tax rate of \$0.80
- Estimated value of a penny = \$250,000 in FY2011 for real estate
- Annual Growth of a penny = 0%

CIP Financing Recommendations

Projects	Request	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	Source
1Heavy Equipment Garage	\$3,000,000	\$3,000,000										D
2Prince George Company 1 Renovation	\$1,000,000		\$1,000,000									D
3Prince George High School Tennis Courts	\$500,000		\$500,000									FB
4Recreation Projects	\$1,250,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	GF
5Carson Relocation	\$4,400,000		\$1,000,000	\$3,400,000								D
6Temple Baseball/Softball Lighting	\$150,000		\$150,000									GF
7Soccer Fields	\$387,600		\$387,600									FB
8Disputanta Fire Department Paving	\$115,000		\$115,000									GF
9Disputanta Fire Department Bay Doors/Floors	\$100,000		\$100,000									GF
10Courthouse Renovations	\$1,800,000				\$1,800,000							D
11Jefferson Park Remodel	\$2,800,000				\$1,000,000	\$1,800,000						D
12Carson Substation Remodel	\$1,224,000				\$674,000	\$550,000						D
13Prince George Education Center Windows	\$300,000	\$300,000										FB
14Burrowsville Volunteer Fire Department	\$400,000					\$400,000						FB
15Beazley/Walton Elementary Relocations	\$2,650,000					\$750,000	\$1,900,000					D
16Prince George High School Technical School/Improvements	\$5,255,000						\$1,500,000	\$3,755,000				D
17Prince George Education Center	\$6,200,000								\$3,200,000	\$3,000,000		D
18South/Harrison Elementary Relocations	\$2,500,000										\$2,500,000	D
19Energy Performance Updates	\$1,850,000										\$1,850,000	D
20Turf Grass	\$639,854										\$639,854	GF
Total	\$36,521,454	\$3,425,000	\$3,377,600	\$3,525,000	\$3,599,000	\$3,625,000	\$3,525,000	\$3,880,000	\$3,325,000	\$3,125,000	\$5,114,854	

*Source - D = Debt, FB = Fund Balance, GF = General Fund

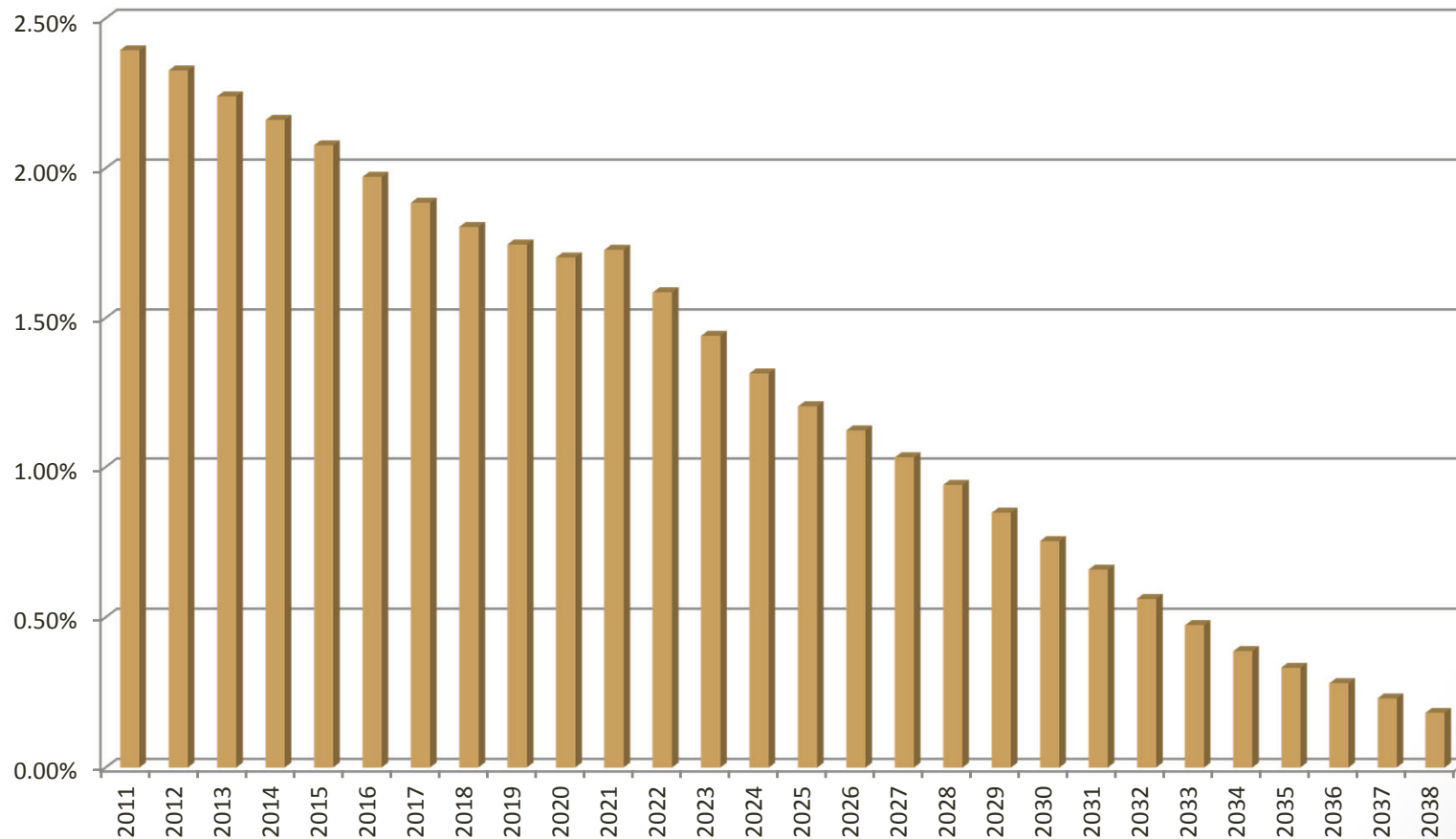
Fiscal Year	Principal	Cumulative Principal	Payout Ratio
2011	5,239,294.84	5,239,294.84	5.29%
2012	4,856,639.04	10,095,933.88	10.20%
2013	5,192,394.16	15,288,328.04	15.45%
2014	5,526,001.87	20,814,329.91	21.03%
2015	5,358,748.64	26,173,078.55	26.45%
2016	5,556,968.04	31,730,046.59	32.06%
2017	5,701,832.85	37,431,879.44	37.83%
2018	5,914,837.04	43,346,716.48	43.80%
2019	4,798,388.38	48,145,104.86	48.65%
2020	4,242,773.00	52,387,877.86	52.94%
2021	4,508,351.00	56,896,228.86	57.50%
2022	3,538,767.50	60,434,996.36	61.07%
2023	3,617,287.00	64,052,283.36	64.73%
2024	3,120,318.00	67,172,601.36	67.88%
2025	2,832,666.00	70,005,267.36	70.74%
2026	2,740,594.00	72,745,861.36	73.51%
2028	2,280,000.00	75,025,861.36	75.82%
2029	2,315,000.00	77,340,861.36	78.15%
2030	2,345,000.00	79,685,861.36	80.52%
2031	2,380,000.00	82,065,861.36	82.93%
2032	2,420,000.00	84,485,861.36	85.38%
2033	2,192,600.00	86,678,461.36	87.59%
2034	2,170,000.00	88,848,461.36	89.78%
2035	1,355,000.00	90,203,461.36	91.15%
2036	1,300,000.00	91,503,461.36	92.47%
2037	1,265,000.00	92,768,461.36	93.74%
2038	1,185,000.00	93,953,461.36	94.94%
2039	1,205,000.00	95,158,461.36	96.16%
2040	1,155,000.00	96,313,461.36	97.33%
2041	350,000.00	96,663,461.36	97.68%
2042	300,000.00	96,963,461.36	97.98%
2043	300,000.00	97,263,461.36	98.29%
2044	155,000.00	97,418,461.36	98.44%
2045	150,000.00	97,568,461.36	98.60%
2046	150,000.00	97,718,461.36	98.75%
2047	150,000.00	97,868,461.36	98.90%
2048	150,000.00	98,018,461.36	99.05%
2049	150,000.00	98,168,461.36	99.20%
2050	150,000.00	98,318,461.36	99.35%
2051	150,000.00	98,468,461.36	99.50%
2052	150,000.00	98,618,461.36	99.66%
2053	150,000.00	98,768,461.36	99.81%
2054	150,000.00	98,918,461.36	99.96%
2055	39,854.00	98,958,315.36	100.00%
2056	-	98,958,315.36	100.00%
Total	98,958,315.36		

Existing & Proposed Payout

- After the issuance of the CIP Projects, the County's 10-year principal payout is **58%**.
- The County has in place a policy payout target of at least **55%**.

Debt Ratio – Existing & Proposed Debt

Tax-Supported Debt to Total Assessed Value

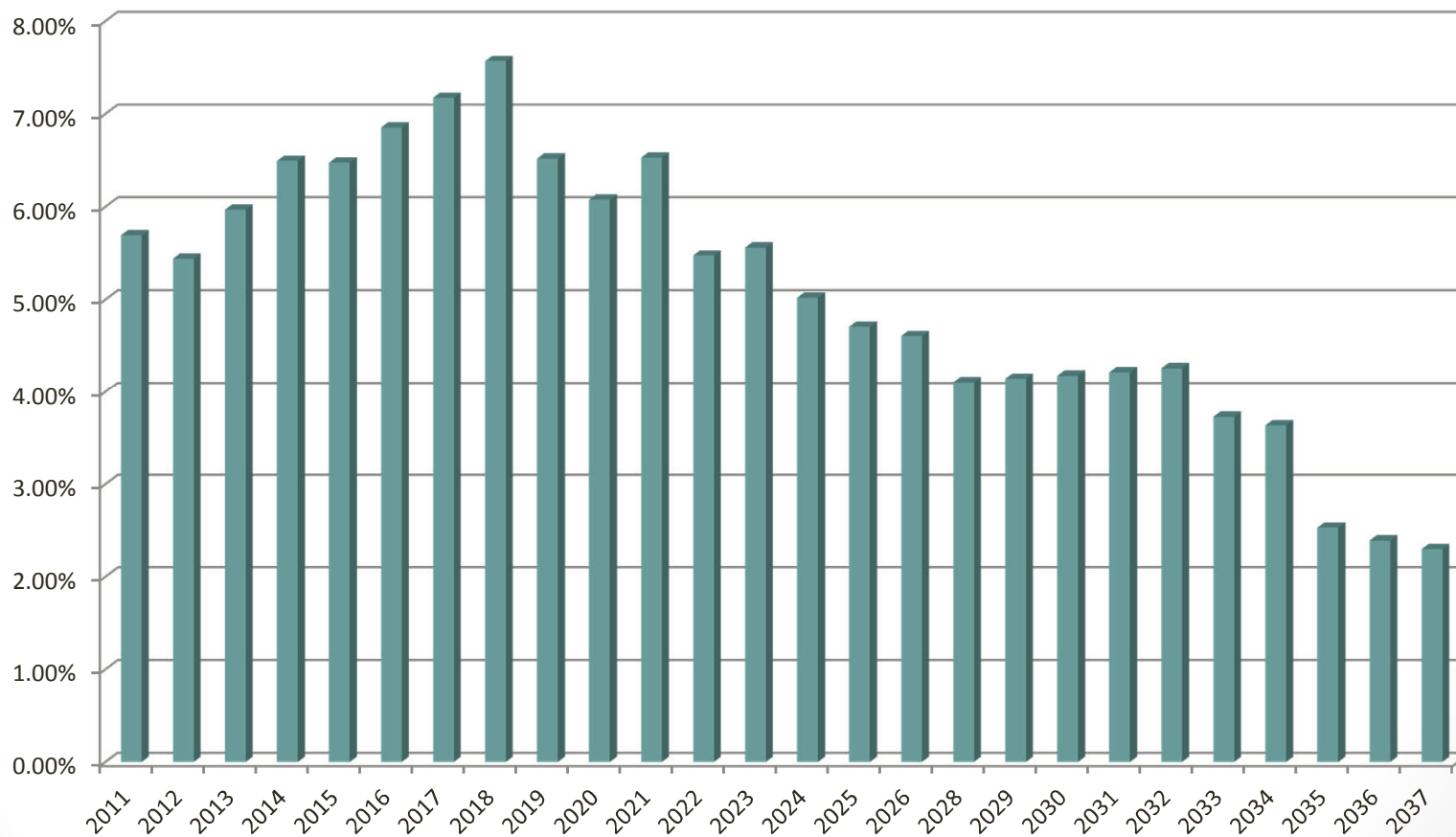


3.5% Maximum per Financial Policy adopted November 2006

Assessed Value Growth Rate = 0.0%

Debt Ratio – Existing & Proposed Debt

Tax-Supported Debt to Expenditures



10% Maximum per Financial Policy adopted November 2006

Expenditure Growth Rate = 0.0%

Preliminary Tax Impact

Fiscal Year	Existing Debt Service	CIP Debt Service	Total Debt Service	Budgeted Debt Service	Net Surplus (Deficit)	Penny Impact	Penny Value Growth 0%
2012	4,706,639.04		4,706,639.04	4,706,639.04			
2013	4,892,394.16	\$300,000	5,192,394.16	4,892,394.16	(300,000.00)	1.20	250,000
2014	5,076,001.87	\$600,000	5,676,001.87	5,076,001.87	(600,000.00)	2.40	250,000
2015	4,758,748.64	\$900,000	5,658,748.64	5,076,001.87	(582,746.77)	2.33	250,000
2016	4,806,968.04	\$1,200,000	6,006,968.04	5,076,001.87	(930,966.17)	3.72	250,000
2017	4,801,832.85	\$1,500,000	6,301,832.85	5,076,001.87	(1,225,830.98)	4.90	250,000
2018	4,864,837.04	\$1,800,000	6,664,837.04	5,076,001.87	(1,588,835.17)	6.36	250,000
2019	3,598,388.38	\$2,100,000	5,698,388.38	5,076,001.87	(622,386.51)	2.49	250,000
2020	2,892,773.00	\$2,400,000	5,292,773.00	5,076,001.87	(216,771.13)	0.87	250,000
2021	3,008,351.00	\$2,700,000	5,708,351.00	5,076,001.87	(632,349.13)	2.53	250,000
						<u>26.80</u>	

- Total estimated tax impact equivalent is 26.8 cents
- Initial tax impact in FY2013
- Assumes growth rate at 0%
- Does not include any potential dedicated revenue sources

Summary of Potential Tax Impact

Fiscal Year	CIP Projects	
2012		
2013	1.20	
2014	2.40	
2015	2.33	
2016	3.72	
2017	4.90	
2018	6.36	
2019	2.49	
2020	0.87	
2021	2.53	
Total	26.80	cents