



PRINCE GEORGE FIRE AND EMS

Section: Operations

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Section No: 2.7

Date: March 1, 2016

Title: Mobile Data Terminals

Authorized By:

I. POLICY:

- a. Prince George Fire and EMS strives to maintain state of the art equipment to pursue our mission of providing quality emergency services to our customers. In order to stream line information to fire and EMS units responding to calls for service, PGFEMS has invested in an application used as a mobile data terminal (MDT) called Freedom, provided by our CAD vendor OSSI. This guideline outlines the procedure and use of this application by fire and EMS personnel.

II. PROCEDURE:

- a. ECC will dispatch calls for service using the current standards and policies that are in place using the CAD recommendations as designed for dispatching units.
- b. Fire and EMS units that are equipped with the Freedom application shall adhere to the following guidelines to ensure consistency while responding to calls for service
 - i. ECC dispatches appropriate units to calls for service
 - ii. Fire and EMS personnel should mark "En-route" to the call by first pushing the "Enroute" button on the application.
 - iii. After pressing the "Enroute" button, the officer/AIC should then contact the ECC via radio using normal procedures to advise them verbally that the unit is enroute.
 1. Ex: Medic 5 is dispatched to a call for service; the AIC opens the Freedom app and pushes the "Enroute" button. The AIC would then mark the unit enroute via the radio.
 - a. It is important to push the "enroute" and "arrived" buttons prior to contacting the ECC on the radio to avoid errors.
 - iv. The dispatcher should acknowledge the unit marking enroute and ensure the CAD is showing the unit in an "Enroute" status
 - v. Once the unit arrives on scene, the officer/AIC shall press the "Arrived" button on the application.
 - vi. The officer/AIC shall then contact the ECC via radio and mark the unit on scene and give the on scene size up per operations policy 2.1.

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- vii. The freedom application has the ability to mark units transporting and arriving at the hospital. If patient care documenting would be interrupted, do not use the feature; instead notify the ECC verbally via radio of the status changes.
- viii. Once the unit is has cleared the scene or hospital and is ready to be marked available, the officer/AIC shall press the "Available" button on the application. The officer/AIC will then be prompted to select a disposition code via a drop down box. The primary unit will have to select one of the following disposition codes based on the type of call:
 - 1. ALST - "ALS Transport"
 - 2. BLST - "BLS Transport"
 - 3. REFA - "Patient Refusal ALS - Not Transported"
 - 4. REFB - "Patient Refusal BLS - Not Transported"
 - 5. NOPT - "No Patient Found on arrival"
 - 6. NEMS - "No EMS Needed"
 - 7. TREA - "Treat and Release"
 - 8. TRNF - "Treat and Transfer Care"
- ix. Any other unit should clear with ASSI - "Assist".
- x. Below the disposition code box will be a "notes" section that will be used to add any additional call information needed to be kept in the event record. This is where the officer/AIC should add "AMA - Against Medical Advice" or any other pertinent information.

III. EMERGENCY ACTIVATION

- a. The Freedom application is equipped with an Emergency button that when pressed alerts the ECC on the CAD screen. Personnel should be familiar with the location of this button and avoid pressing it in error.
- b. Any Emergency Activation should be treated the same as a radio emergency button activation by the ECC and fire and EMS personnel as referenced in Fire and EMS Operations Policy 2.1.
- c. The ECC can clear the emergency notification from the CAD; no further action is required from the Freedom application.

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IV. ADDITIONAL INFORMATION

- a. As with all technology, the Freedom Application is reliant on equipment functioning, as well as cellular service to work. There will be times when the application may not work and units will not be able to use the application, relying on the ECC to ensure units are marked appropriately.
- b. Freedom has a messaging service that allows users to send and receive messages to other MDT users and the ECC. Fire & EMS personnel should be aware that messages sent fall under County policy 130.1 through 130.8 "*Electronic Information, Internet and Network Resources policy*". Any information sent via the messaging service should adhere to the aforementioned policy.
- c. There may also be times when personnel will not be able to use the application due to on scene conditions and situations where it would not be efficient to use the application. Times such as these, fire and EMS units will rely on the ECC to ensure units are in the correct status in CAD

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