

COUNTY OF PRINCE GEORGE PERSONNEL POLICIES Prince George, Virginia	POLICY NUMBER: 36.1 through 36.2	Page 1 of 1
	SUPERSEDES:	DATE ISSUED: January 1, 2006
SUBJECT: Service Awards	AUTHORIZATION: Adopted by the Board of Supervisors December 13, 2005; to become effective January 1, 2006	

36.1 General Provisions

The purpose of the Service Awards Program is to commend faithful service performed by County employees; to emphasize that each individual plays a key role in the County's progress; to recognize that an employee's contribution grows with each additional year of service; and to encourage career employment with Prince George County.

36.2 Basis for Awards

Service awards will be based on continuous service by eligible employees. No credit shall be given for employment with the County that was terminated because of dismissal.

Gift awards may be made after five years of service and each five years thereafter. Time in service shall be computed annually based on the employee's anniversary date and shall take into account continuous months of service as defined in Section 2.8 Continuous Service.

Awards shall be presented at such time and date established by the County Administrator.