



Department of General Services

“The General Properties Toolbox”

Volume 1 - Issue 1
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Quarterly Newsletter

This is the very first Newsletter from the Prince George County Department of General Services. The Department consists of two components; the General Services Team and the Fleet Management Team. Bill Hamby, Jr. is the overall Director of the Department of General Services and Ralph Summerson is the County Fleet Manager. Let me introduce you to both pieces of the puzzle that make up the General Services Team.

General Services is responsible for the maintenance of all County buildings and properties; contributes toward the Emergency Services Planning at all facilities and responsible for overseeing any building construction or renovation pertaining to County properties. The General Services Team consists of five members; Wayne Kennedy, Roy Ash, Robbie Callis, Mike Mitchell and Valerie Brockett.

The Fleet Management Team, managed by Ralph Summerson, consists of Tim Horne, Michael Collins and Clifford Collins. They are responsible for all County owned vehicles and equipment, including Police, Fire, EMS, Utilities and all other vehicles.

They provide assistance with specifications for new vehicle and equipment purchases and the mechanical repair and preventive maintenance on all fleet vehicles. The department is responsible for the Vehicular Fuel Delivery System, tracking fuel consumption and billing requisites.

Message from Bill and the General Services Department:

Vince Lombardi led the Green Bay Packer football team to nine winning seasons. He is remembered for his dedication, his infectious enthusiasm and his insistence on a job well done. But in spite of his many accomplishments, his secret to success was less about him and more about his player's commitment to the team.

“Individual commitment to a group effort – that’s what makes a team work; a company work; a society work; a civilization work.”
Vince Lombardi

The General Services Division is very much like a football team – many individuals, with different knowledge and skills, working together to achieve one goal ... in our case, service. Although we don't tally our work in touchdowns

and field goals, our commitment to the goal is equally important.

It takes **commitment** to maintain the many thousands of square feet of county space; **perseverance** to clean dozens of restrooms and offices; **communication** and interaction with the hundreds of requests funneling through the department each year. **Service** is more than our name; it's what we do, it's who we are, and it's how we work.

I am privileged to work with some of the best employees in the county and I'm excited about our plans for the future. In every respect, General Services is moving forward to do our jobs better; deliver services faster and respond to the needs of the citizens and county **as a team**.

In closing, **Service** is more than a word in our name; it's our way of doing business.

General Services assisted with moving the Soil & Water Conservation District and the Virginia Tech Extension Agency Departments to the renovated Scott Park Cottage (*formerly Parks & Recreation*). The move was executed on Friday, February 15th.

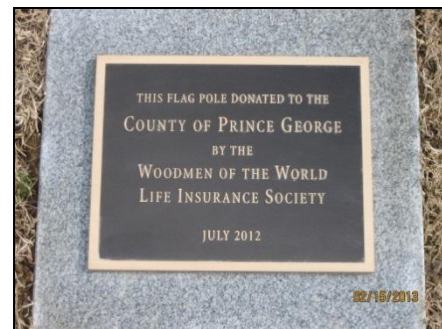


The Fleet Garage is in the process of outfitting new police cruisers to add to the Prince George County Police fleet of vehicles.



Upcoming Events

Statewide Tornado Drill	Tuesday, March 12; 9:45 AM
Office Clean-out Day	Friday, April 12 (County-wide)
Earth Day	Monday, April 22 (Worldwide)
Employee Picnic	Friday, April 26 (Scott Park)
Clean Community Day	Sat., April 27 (EOC Parking Lot)
Adopt-A-Highway	Sat., April 27 (County-wide)
Drug Take-Back Day	Sat., April 27 (EOC Parking Lot)
Women's Club Community Day	Sat., May 4 (Scott Park)
Farmers' Market Begins	Sat., May 11 (Scott Park)
310 th PG Founders Day	Sat., June 29 (Heritage Center)



The Woodman of the World Life Insurance Society donated a 30-foot Flag Pole and Flag to the JEJ Moore Baseball Fields – July 2012
A permanent marker was recently installed to recognize the contribution.

Current Projects:

Complex Signage Installation

Emergency Crew Upgrades

Scott Park Restroom Renovations

PG County Welcome Signage

Commonwealth Attorney's Office Modifications

Courthouse Ceiling Tile Replacement

Suggestions Please:

Do you have an idea to make your Departments' work space more inviting or present a safer environment for you or the Citizens we serve? If so, please make note of the idea(s) and forward to Valerie Brockett at vbrockett@princegeorgeva.org.

Linus Pauling, a great American Scientist and Activist once said, "The best way to have a good idea is to have lots of ideas".

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