

**Planning Commission
County of Prince George, Virginia**

Organizational Meeting
January 26, 2017
6:30 p.m.

County Administration Building, Boardroom, Third Floor
6602 Court Drive, Prince George, Virginia 23875

I. CALL TO ORDER

Douglas Miles, Secretary to the Planning Commission, called to order the 2017 Organizational Meeting of the Prince George County Planning Commission on Thursday, January 26, 2017 at 6:30 p.m. in the Boardroom of the County Administration Building, 6602 Courts Drive, Prince George, Virginia.

II. ATTENDANCE

The following members responded to Roll Call:

Mr. Joseph E. Simmons - Present

Mr. James A. Easter - Present

Mrs. Imogene S. Elder – Present

Mr. R. Stephen Brockwell - Present

Mr. V. Clarence Joyner, Jr. - Present

Mr. Alex W. Bresko, Jr. - Present

Mr. Floyd M. Brown - Present

Also present were: Mr. Douglas Miles, Planning Manager and Mr. Chuck Brown, Office Associate II.

III. ELECTION OF OFFICERS

Mr. Miles called for the nominations for 2017 Planning Commission Chairman. Upon a motion made by Mr. Bresko and seconded by Mr. Easter; Mr. Joyner was nominated as Chairman for 2017. Roll was called on the motion.

Roll call vote on the motion:

In Favor: (7) Brown, Simmons, Easter, Elder, Joyner, Bresko, Brockwell

Opposed: (0) Absent: (0) Abstain: (0)

Mr. Miles turned the Planning Commission meeting over to Chairman Joyner. Chairman Joyner then opened the floor for 2017 Vice-Chairman nominations.

Upon a motion made by Mr. Brown and seconded by Mr. Brockwell; Mr. Easter was nominated as Vice-Chairman for 2017. Roll was called on the motion.

Roll call vote on the motion:

In Favor: (7) Bresko, Simmons, Easter, Elder, Joyner, Brown, Brockwell

Opposed: (0) Absent: (0) Abstain: (0)

IV. INVOCATION

Mr. Simmons gave the Planning Commission's Invocation.

V. PLEDGE OF ALLEGIANCE TO THE U. S. FLAG

Mr. Brockwell led in the Pledge of Allegiance to the United States Flag.

VI. APPROVAL OF MINUTES – December 15, 2016

Upon a motion made by Mr. Bresko and seconded by Mr. Brockwell the minutes were adopted as written. Roll was called on the motion.

Roll call vote on the motion:

In Favor: (6) Easter, Elder, Bresko, Brown, Simmons, Brockwell

Opposed: (0) Absent: (0) Abstained: (1) Joyner

VII. PUBLIC COMMENTS

At 7:36 p.m. Chairman Joyner opened the citizen comment period to anyone who wished to speak on any subject not on the agenda. He asked that persons limit their remarks to three (3) minutes.

Chairman Joyner closed the comments period at 7:37 p.m. with no speakers.

VIII. OLD BUSINESS

None

IX. NEW BUSINESS

Mr. Miles presented the 2017 Planning Commission meeting dates as distributed in the packets, as well as being advertised in the Petersburg Progress-Index for two consecutive weeks prior to the meeting with a 6:30 p.m. meeting start time.

Upon a motion made by Mr. Brown and seconded by Mr. Brockwell the 2017 meeting dates were adopted as presented. Roll was called on the motion.

Roll call vote on the motion:

In Favor: (7) Elder, Simmons, Joyner, Bresko, Brown, Easter, Brockwell

Opposed: (0) Absent: (0) Abstain: (0)

Mr. Miles provided the Planning Commission with a brief update of the annual report, pointing out the various Special Exceptions, Rezoning Cases and projects that the Planning Commission had reviewed in 2016.

He indicated that staff is currently reviewing Site Plans for the Love's Travel Center and Pine Ridge Mobile Home Park Expansion. He explained that the staff is expecting to receive the Jefferson Pointe Apartments Expansion Site Plan from Timmons Group soon.

Mr. Miles explained that Splat Brothers Paintball outdoor recreation facility filed for their building permits to upgrade their restrooms and administration facilities.

He indicated that the 2017 Capital Improvement Plan (CIP) sub-committee met on January 18, 2016 and will continue to meet each Wednesday to work through the CIP process. He indicated that Mr. Easter is now the Chairman of the committee and Mr. Simmons is now serving as the CIP Vice Chairman in 2017.

Mr. Miles stated that the Virginia Association of Zoning Officials (VAZO) Regions 6 & 7 hosted a statewide conference at the Sheraton Hotel in Midlothian from September 28th – 30th that included a 2016 Virginia General Assembly Update, DCR Floodplain Management training, Inspecting Dangerous Situations with Law Enforcement such as meth labs and heroin drug dens and Tiny Houses: through the Building Code and Zoning Ordinance requirements.

Mr. Miles indicated that he attended the 2016 Virginia Rural Planning Caucus conference from October 19th – 21st in Pembroke, VA that included training on: Utility Scale solar energy facilities and wind facilities siting requirements; Agri-Tourism and Special Event requirements and conditions; and a 2016 Virginia General Assembly Update from a rural perspective and a Legal Land Use update on recent Court cases and rulings and civil versus criminal zoning enforcement actions update.

Chairman Joyner stated that the annual report did not include the plans for the new fire station on Route 10. Mr. Miles explained that a building architect has been selected and the Site Plan has not been filed yet for that County project.

Chairman Joyner asked where new Luca's Restaurant was going to be built.

Mr. Miles explained that Lucas's Restaurant will be located across the street from the Historic Courthouse in the curve where the Victorian house was demolished recently. He indicated that staff is working with VDOT to include a new center turn lane as there were concerns with the traffic making left turn movements into the new restaurant parking lot across the curve located in Courthouse Road.

Mr. Bresko indicated that the opening of the lot was very narrow and he asked how many acres were there. Mr. Miles stated it was approximately six (6) acres.

Chairman Joyner stated that he did not like the newer Welcome signs that have been installed as you enter into Prince George County in the various locations.

Mr. Miles explained that those signs were ordered ten (10) years ago for the four hundredth (400) Anniversary for the Virginia Jamestown celebration and they had not been installed due to VDOT right of way issues. They were installed recently since the other signs were in disrepair and Prince George County already had the signs and had worked out the issues with VDOT for the signs to be installed.

Mr. Bresko asked for a status of the VDOT bridge repair work on Pole Run Road.

Mr. Miles indicated that VDOT had completed the engineering work and should be repairing the bridge and he would check with the VDOT – Petersburg Staff.

Mr. Simmons asked what the current status was on Solar Ordinance Amendment for solar power station facilities in the County as he indicated that there are solar facilities being built in other parts of Virginia.

Mr. Miles explained that he had met with the Assistant County Attorney to write the Zoning Ordinance Amendment and discuss the solar siting policy guidelines. He stated that the Board of Supervisors will hold a Work Session on February 14,

2017 at 6:00 p.m. where he will update the Board members on the solar research and ask that they forward it to the Planning Commission for review and approval.

Chairman Joyner returned to the discussion on the 2016 Planning Commission Annual Report and asked for any comments or questions by the Commissioners.

Upon a motion made by Mr. Brown and seconded by Mr. Simmons the 2016 Planning Commission Annual Report was adopted as written. Roll was called on the motion.

Roll call vote on the motion:

In Favor: (7) Brown, Elder, Joyner, Bresko, Simmons, Easter, Brockwell

Opposed: (0) Absent: (0) Abstain: (0)

X. COMMUNICATIONS

Mr. Miles indicated that Friends of the Lower Appomattox River (FOLAR) Staff provided a presentation on the draft master plan of the trail system along the lower Appomattox River to the Board on January 24th. He indicated that he had asked Wendy Austin, Executive Director of FOLAR to present their draft master plan to the Planning Commissioners at an upcoming Spring workshop session.

Mr. Miles explained that he thought it was important for them to see what is taking shape for the proposed trail system in our region. He further explained that we always hear about the Route 5 Capital Trail System which is a VDOT project. Whereas the FOLAR trail project is being done mainly through volunteer work and donations from local corporations and local business owners.

Mr. Miles indicated at the Board of Zoning Appeals (BZA) Organizational Meeting Mrs. Erma Brown was elected the Chairwoman and Mr. Charles Leonard was elected the Vice Chairman for 2017. The BZA has also begun meeting at 6:30 p.m. for their regular and work session meetings as scheduled throughout 2017.

Mr. Miles informed the Commissioners of the actions of the Board of Supervisors Meeting on Tuesday, January 24, 2017 at their 2017 Organizational Meeting. Chairman Robertson was re-elected for 2017 and no Vice-Chairman was elected for 2017. He indicated that the Board of Supervisors agreed on the funding and set Public Hearings for some of the CIP projects that were completed last year.

XI. ADJOURNMENT

A Motion was made by Mr. Simmons, Seconded by Mr. Bresko to adjourn the Planning Commission Meeting at 7:10 p.m. until Thursday, February 23, 2017 at 6:30 p.m. Roll was called on the motion.

Roll Call vote on the Motion:

In Favor: (7) Joyner, Bresko, Brown, Easter, Simmons, Elder, Brockwell

Opposed: (0) Absent: (0) Abstain: (0)