

	<h1 style="margin:0;">FLOODPLAIN DEVELOPMENT PERMIT APPLICATION</h1> <p style="margin:0;">Department of Community Development and Code Compliance 6602 Courts Drive Prince George, VA 23875 Planning Division (804) 722-8678 <a href="http://www.princegeorgecountyva.gov">www.princegeorgecountyva.gov</a></p>	<small>OFFICE USE ONLY</small> <b>APPLICATION #:</b>  <b>DATE SUBMITTED:</b>
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<b>PROPERTY DESCRIPTION</b>	<b>Please Check Appropriate Box</b> Residential - <input type="checkbox"/> New <input type="checkbox"/> Addition <input type="checkbox"/> Renovations–Repairs–Maintenance <input type="checkbox"/> Manufactured Home Installation Non-Residential - <input type="checkbox"/> New <input type="checkbox"/> Addition <input type="checkbox"/> Renovations–Repairs–Maintenance <input type="checkbox"/> Other Application Type	
	<b>PROPERTY OWNER NAME:</b>	
	<b>PROPERTY ADDRESS:</b>	
	<b>SURVEYING FIRM NAME:</b>	
	<b>SURVEYING FIRM ADDRESS:</b>	
	<b>E-MAIL ADDRESS:</b>	<b>PHONE NUMBER:</b>
	<b>REQUIRED ATTACHMENTS:</b> <u>Survey Plat</u> that is drawn to scale, showing the property lines, floodway, and floodplain lines; showing the dimensions and the location of the existing or proposed development on the property in relation to floodplain. <u>Elevation Certificate:</u> The proposed lowest floor elevation based on the datum used on the effective Flood Insurance Rate Map (FIRM) and the base elevation for the property; description of construction materials used below the flood elevation.	

<b>PROPERTY INFORMATION</b>	<b>TAX MAP NUMBER:</b>		<b>ZONING:</b>
	<b>TOTAL SITE ACREAGE:</b>		
	<b>COUNTY WATER AND SEWER AVAILABLE</b> <input type="checkbox"/> YES <input type="checkbox"/> NO		<b>PLANNING DISTRICT:</b> <input type="checkbox"/> PGPA <input type="checkbox"/> RCA
	<b>PRIVATE WELL AND SEPTIC AVAILABLE</b> <input type="checkbox"/> YES <input type="checkbox"/> NO		
	<b>REMARKS:</b>		

<b>OWNER AFFIDAVIT</b>	<i>I hereby certify that I am the landowner, or legal agent of the owner, of the above-described property.</i>		
	<b>OWNER'S SIGNATURE:</b>	<b>DATE:</b>	<b>PRINT OWNER'S NAME:</b>
	<i>I, as a witness, saw the owner/agent of this property affix his signature to this owner affidavit. I am certifying that he is not subject to licensure as a contractor or subcontractor in the state of Virginia.</i>		
	<b>WITNESS'S SIGNATURE:</b>	<b>DATE:</b>	<b>PRINT WITNESS'S NAME:</b>

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<b>FEE PAYMENT</b>	<b>FLOOD HAZARD REVIEW FEE:</b> \$			
	<b>NOTES:</b>			
	<b>AMOUNT OF PERMIT FEE:</b> \$	<b>CHECK #:</b>	<b>DATE DIGITAL FILE RECEIVED:</b>	
	<b>DATE RECEIVED:</b>	<b>RECEIVED BY:</b>	<b>PAID BY:</b>	<b>DATE SENT TO GIS:</b>

NOTES AND ADDITIONAL SUBMITTAL REQUIREMENTS:

- In addition to completion of this form the applicant shall submit any additional information required by the floodplain administrator in order to determine that the proposed development is compliant with the local and federal flood damage prevention criteria of the National Flood Insurance Program (NFIP). Site plans or survey plats for all development proposals must be prepared by a licensed surveyor or engineer:
  - Be drawn to scale with north arrow and contain topographic data, both existing and proposed.
  - Show property boundaries, floodway, floodway + 20 feet, and floodplain lines.
  - Show dimensions of the lot.
  - Show dimensions and location of existing and/or proposed development on the site.
  - Show areas to be cut and filled.
  
- Applications for residential and non-residential structures must also be prepared by a licensed surveyor or engineer:
  - The proposed lowest floor elevation based on the datum used on the effective Flood Insurance Rate Map (FIRM) and base flood elevation for the site.
  - Identification of whether the structure has a basement or enclosure below the lowest floor, and if it contains a basement or enclosure, detailed drawings showing foundation openings to allow passage of floodwaters.
  - Description of how building utilities will be protected from flood waters including drawings showing locations of such utilities.
  - Detailed description of anchoring system for all mobile and manufactured homes.
  - Description of construction materials that will be used below the flood protection elevation.
  - Certification by a registered professional engineer or architect that the flood-proofing methods for any nonresidential structure meet the flood-proofing criteria in Chapter 90, Section 90-725, Zoning Ordinance Floodplain Requirements.
  
- An existing structure must comply with the flood protection standards if it is substantially improved (an improvement equal to or greater than 50% of the market value of the structure). The Federal Emergency Management Agency (FEMA) "substantial improvement" definition applies to existing structures only and that once a structure meets the definition of "new construction" any further improvements to that structure must meet "new construction" requirements. For floodplain management purposes "new construction" means structures for which "start of construction" began on or after the effective date of the initial FIRM issued by FEMA for the community.
  
- Any Pre-FIRM structure within the SFHA that has sustained damage from any source (flood, fire, etc...) must be evaluated to determine if the structure is "substantially damaged" (damaged to 50% or more of the market value of the structure). If the structure is "substantially damaged, the structure must be brought into compliance with the flood protection standards.
  
- For subdivision proposals greater than 5 acres or 50 lots, or large-scale developments greater than 5 acres, a hydrologic and hydraulic analysis must be conducted by a registered Professional Engineer to determine base flood elevations in flood hazard areas where no base flood elevations are provided.
  
- A Conditional Letter of Map Revision (CLOMR) must be obtained for proposed projects that would result in more than a 1.0 foot increase in the Base Flood Elevation (BFE) on a watercourse that has been studied through detailed hydrologic and hydraulic analyses where BFEs have been specified, but no floodway has been designated **OR** when a project proposed (totally or partially within the floodway) along a watercourse for which detailed analyses have been conducted and BFEs and a floodway have been designated would result in any (greater than 0.0 foot) increase in the BFE.
  
- Applications for non-residential structures proposed to be floodproofed must have a completed FEMA floodproofing certification form attached which has been completed by a registered design professional (RDP) .
  
- Development proposals that are considered alterations of a watercourse must be accompanied by an analysis showing that the flood carrying capacity of the watercourse has not been reduced.

**I AGREE THAT ALL STATEMENTS IN AND ATTACHMENTS TO THIS APPLICATION ARE A TRUE DESCRIPTION OF THE EXISTING PROPERTY AND THE PROPOSED DEVELOPMENT ACTIVITY. I UNDERSTAND THE DEVELOPMENT REQUIREMENTS FOR SPECIAL FLOOD HAZARD AREA ACTIVITIES PER THE APPROPRIATE ORDINANCE OR RESOLUTION AND AGREE TO ABIDE THERETO. I UNDERSTAND IT IS MY RESPONSIBILITY TO OBTAIN ALL OTHER APPLICABLE FEDERAL, STATE AND LOCAL PERMITS.**

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Application for a Special Flood Hazard Area Development Permit