

Proposed AGENDA Template

Prince George County Electoral Board

2/9/2021 -- 2:00 pm

I Open Meeting: Lillian Boyd, Vice Chairman

Recognition of Observers

2 Registrars, 2 Members of the Public, and 1 Election Officer

2. Reorganization of Electoral Board for 2021

- Chair – Lillian Boyd
- Vice Chair – Sterling Hunt
- Secretary – Barbara Tabb

3. Review of communications and directives

- Elect Training and Management System – 2 Electoral Board Training Modules have been released by Dept of Elections. These are available online as self paced earning. General Registrar training and certification modules have been available since last July. All Registrars must complete the certification within 12 months of Certification. Allan Richeson, Prince George Registrar has completed this requirement.
- Risk Limiting Audit – (RLA) will be conducted by the Elections community. This will be led by the Department of Elections and their consultants from Voting Works. The Kick-off will occur on Feb 16 and audit should be completed by March 6.
- VERIS update – an RFP will be distributed by the Department of Elections for acquisition this summer and installation scheduled for July of 2022.
- VEBA – 2021st 1st Electoral Board Boot Camp for all NEW and Reappointed Electoral Board members is scheduled for Feb 6 – this offering will be a combination of Zoom meeting and in person instruction. All EB members and Registrars are invited to attend.

3. Update from General Registrar / Director of Elections

- Officers of Elections nominations have been received from the Republican Party. the List from the Democratic Party has not yet been received.

The Electoral Board will review the List of nominations and begin the task of assignment of precincts during the next EB meeting on March 9. This process will continue throughout the Election Cycle. The Electoral Board

will work with the members of the Registrar's staff to manage the ongoing work to process and ensure we have EO's for each election.

4. Old Items from earlier EB meetings

- Relocating Courts Precinct to Gregory Memorial Church. The Board of Supervisors meeting is tonight.
- Replacement of Poll Books with an updated solution. Allan is going to set up demonstration of possible solutions including Poll Pads. We must keep in mind the new State and updated Federal Certification Standards as we go through this process.

5. New items

- Website Update – the IT organization within the county is working with Allan to allow greater access and flexibility for making changes to the website. This will streamline and process and allow quicker posting of information and critical information.
- The Prince George Electoral Board will meet at 2:00 pm on the 2nd Tuesday of each month. A policy to allow each member to remotely attend up to 2 meetings per year was also adopted. This is a continuation of the policy adopted by the previous board.
- The Security Plan Update will be completed by the Registrar and the Secretary and reviewed at the March 9 meeting.
- Reference lists containing important dates were distributed. These Dates will drive the activities such as L&A test, EO training, etc. for each election during the 2021 year.

6. Meeting Adjourned: 3:30 PM



Lillian Boyd, Chair



Sterling Hunt, Vice Chair



Barbara Tabb, Secretary



COUNTY OF PRINCE GEORGE

Office of the Director of Elections
and General Registrar

Allan Richeson, Director of Elections
Sherri Jones, Deputy Registrar
Betty Bogue, Deputy Registrar

Important Dates to Remember for the June 8, 2021 **Primary:**

- **Friday, April 23 – Absentee Voting Begins. June Primary Ballots ready for absentee mail-in voting.**
- **Tuesday, May 17 – Last day to Register to vote, or update an existing registration for the June Primary Election.**
- **Friday, May 28 – Last day to request an absentee ballot to be mailed to you.**
- **Saturday, June 5 – Registrar's office open 9 AM to 5 PM for in-person absentee voting.**
- **Tuesday, June 8 – "Election Day" Polling Locations open 6 AM to 7 PM.**



COUNTY OF PRINCE GEORGE

Office of the Director of Elections and General Registrar

Allan Richeson, Director of Elections
Sherri Jones, Deputy Registrar
Betty Bogue, Deputy Registrar

Important Dates to Remember for November 2, 2021 **General and Special Elections:**

- **Friday, September 17 – Absentee Voting Begins. November General Election Ballots ready for absentee mail-in voting.**
- **Tuesday, October 12 – Last day to Register to vote, or update an existing registration for the November General Election.**
- **Friday, October 22 – Last day to request an absentee ballot to be mailed to you.**
- **Saturday, October 23 – Registrar's office open 9 AM to 5 PM for in-person absentee voting.**
- **Saturday, October 30 – Registrar's office open 9 AM to 5 PM for in-person absentee voting.**
- **Tuesday, November 2 – "Election Day" Polling Locations open 6 AM to 7 PM.**

SCHEDULE OF GENERAL ELECTIONS

COMMONWEALTH OF VIRGINIA

DEPARTMENT OF ELECTIONS

2020	2021	2022	2023	2024
MAY 5 City Council (16 cities) (terms vary - set by Charter) City School Boards (11 cities) (terms same as City Council) Town Council (95 towns) (terms vary - set by Charter) City or Town Mayor Town Recorder (Clerk) if required by Charter (terms vary - set by Charter) Primary if held: March 3	MAY 4 Town Council (1 town) Vienna (2-year term) City School Boards (11 cities) (terms same as City Council) Town Council (102 towns) (terms vary - set by Charter) City or Town Mayor Town Recorder (Clerk) if required by Charter (terms vary - set by Charter) Primary if held: March 1	MAY 3 City Council (16 cities) (terms vary - set by Charter) City School Boards (11 cities) (terms same as City Council) Town Council (102 towns) (terms vary - set by Charter) City or Town Mayor Town Recorder (Clerk) if required by Charter (terms vary - set by Charter) Primary if held: March 1	MAY 2 Town Council (1 town) Vienna (2-year term)	MAY 7 City Council (16 cities) (terms vary - set by Charter) City School Boards (11 cities) (terms same as City Council) Town Council (95 towns) (terms vary - set by Charter) City or Town Mayor Town Recorder (Clerk) if required by Charter (terms vary - set by Charter) Primary if held: March 5
NOVEMBER 3 President (4-year term) U. S. Senator (1) (6-year term) U. S. Representative (11) (2-year term) County Board (1 county) Arlington (4-year term) County School Board (1 county) Arlington (4-year term) City Council (18 cities) (terms vary - set by Charter) City School Board (10 cities) (terms vary - set by Charter) Town Council (66 towns) (terms vary - set by Charter) Town School Board (2 towns) (terms vary - set by Charter) City or Town Mayor if required by Charter (terms vary - set by Charter) Presidential/May Primary (if held: March 3) Primary - All Other Offices (if held: June 9)	NOVEMBER 2 Governor Lieutenant Governor Attorney General (4-year term) House of Delegates (100) (2-year term) Cities: 4-year terms: *Commonwealth's Attorney *Sheriff Commissioner of Revenue *Treasurer Counties: 4-year terms: Boards of Supervisors (60 counties) School Boards (57 counties) City Council (4 cities) (terms vary - set by Charter) City School Board (4 cities) (terms vary - set by Charter) Town Council (16 Towns) (terms vary - set by Charter) City or Town Mayor Town Recorder (Clerk), if required by Charter (terms vary - set by Charter) Primary if held: Date to be determined by the 2021 General Assembly due to redistricting implementation.	NOVEMBER 8 U. S. Representative (11) (2-year term) County Board (1 county) Arlington (4-year term) County School Board (1 county) Arlington (4-year term) City Council (17 cities) (terms vary - set by Charter) City School Board (9 cities) (terms vary - set by Charter) Town Council (70 towns) (terms vary - set by Charter) Town School Board (2 towns) (terms vary - set by Charter) City or Town Mayor Town Treasurer if required by Charter (terms vary - set by Charter) Primary if held: June 14	NOVEMBER 7 Senate of Virginia (40) (4-year term) House of Delegates (100) (2-year term) Soil and Water Directors (4-year term) Counties: 8-year term: *Clerk of Court 4-year terms: *Commonwealth's Attorney *Sheriff Commissioner of Revenue *Treasurer County Board (Arlington County ONLY) Boards of Supervisors (95 counties) School Boards (91 counties) City Council (3 cities) (terms vary - set by Charter) City School Board (3 cities) (terms vary - set by Charter) Town Council (15 Towns) (terms vary - set by Charter) City or Town Mayor Town Recorder (Clerk) if required by Charter (terms vary - set by Charter) Primary if held: June 13	NOVEMBER 5 President (4-year term) U. S. Senator (1) (6-year term) U. S. Representative (11) (2-year term) County Board (1 county) Arlington (4-year term) County School Board (1 county) Arlington (4-year term) City Council (19 cities) (terms vary - set by Charter) City School Board (11 cities) (terms vary - set by Charter) Town Council (66 towns) (terms vary - set by Charter) Town School Board (2 towns) (terms vary - set by Charter) City or Town Mayor if required by Charter (terms vary - set by Charter) Presidential/May Primary (if held: March 5) Primary - All Other Offices (if held: June 11)

* If a city shares these offices with a county, then the city elects at the same time as the county.