

# **Minutes of the Electoral Board of Prince George Va.**

**November 1 through November 7, 2018**

## **Logic and Accuracy Testing for Voting Machines**

**Saturday November 3, 2018**

The Electoral Board met to test and Lock all voting machines for the November 6, 2018 General Election. All Board members were present (Lillian Boyd Denya Hankerson, and Barbara Tabb) as were the Voting Machine Technicians (Mr Hopson, Mr Kiser and Mr Fortmuller) and Registrar Alan Richeson.

There were no observers. All machines were tested, calibrated as needed and sealed and locked for primary

Testing was completed at 11:50 AM.

## **Training of Officers of Election**

**Thursday November 1, 2018 5:00 PM**

The training of Officers of Election for November 6, 2018 General Election was called to order by Electoral Board Chair, Mrs. Lillian Boyd. Board Vice Chairman Mrs. Denya Hankerson and Sectary Barbara Tabb were also in attendance. Registrar's staff in attendance included Alan Richeson, Registrar; Mrs. Ann Clark and Mrs. Sherry Jones. Deputy Registrars as well as Voting Machine Technicians Mr. Allen, Mr. Fortmuller, Mr. Hopson, Mr. Kiser.

The training agenda as executed is attached.

The meeting was adjourned at 8:45pm.

Agenda  
Officer of Election Training  
November 1, 2018

Welcome:	Lillian Boyd
Prayer, Salute to Flag:	Denya Hankerson
Introductions:	<u>Electoral Board</u> Lillian Boyd - Chair Denya Hankerson – Vice Chair Barbara Tabb – Secretary  <u>Registrar's Office</u> Allan Richeson – Registrar Sherri Jones and Ann Clark  <u>Voting Machine Custodians /Technical Support</u>
Safety and Security:	Barbara Tabb
Poll Watcher Briefing:	Barbara Tabb
Precinct Workers:	Ann Clark
Oaths for Chiefs:	Barbara Tabb
Supplies:	Sherri Jones
Questions:	
Closing Comments:	

Attachment 1

## **General Election – November 6, 2018**

At 5:00 am each member of the Electoral Board and the Voting Machines deployed to each of the precincts to assist with the set-up of equipment for the opening of the Polls. By 6:00am all Precincts were open for voters.

The voter turnout for the day was heavier than expected but and no waiting lines were reported. The Voting Percentage for the election was 55.04%

2 precincts had voting machine problems. The Problem in each was the failure to make sure the metal bar at the rear of the machine was completely down and locked. Work around was used to allow voting to continue until the machine problems were understood and resolved.

All precincts had reported voter totals by 7:45 and all required items delivered to the Registrar's Office by 8:30.

The Board adjourned at 8:30PM.

## The Canvass November 8, 2018

The Electoral Board met at 9:00 am to conduct the canvass of the Election. All Board members were present (Lillian Boyd, Denya Hankerson and Barbara Tabb).

Caroline Day Pruett attended as an observer for the Republican Party.

There were 6 Provisional Ballots reviewed. Of these none was valid or counted.

There were no errors on SOR's that required the Board to call any Precinct Chiefs.

The Canvass was adjourned at 11:20 am

Copies of the Election Results are attached.

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Lillian Boyd, Chairman

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Denya Hankerson, Vice Chair

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Barbara Tabb, Secretary



COMMONWEALTH OF VIRGINIA - STATE BOARD OF ELECTIONS  
 General Election - November 6, 2018  
 LOCALITY - COUNTY OF PRINCE GEORGE (#149)  
 UNOFFICIAL RESULTS

KEY DIST	PRECINCT CODE & NAME	REG. VOTERS	VOTING	Senate						House of Rep. 4th District						Proposed Amendment Question 1				Proposed Amend.	
				Carey A Stewart - R	Timothy M Kane - D	Matt K Waters - L	Write in Senate	Over votes	Under votes	Ryan A McAdams - R	A Donald McEachin - D	Peter J "Pete" Wells - L	Write in H/D 4th District	Over votes	Under votes	Yes	No	Over votes	Under Votes	Yes	No
C-4	AB CENTRAL	0	984	452	519	11	0	0	2	454	498	12	0	1	0	723	227	1	13	792	159
C-4	ABSENTEE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
C-3	CV PROVISIONAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
C-4	CV PROVISIONAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
C-4	0101 RICHARD	1426	827	484	328	11	0	1	3	496	312	13	1	1	4	590	215	0	22	655	156
C-4	BLAND	0102	1988	1442	521	19	0	4	2	1458	500	21	1	0	8	1427	517	0	44	1616	321
C-4	TEMPLETON	0103 UNION	3453	1988	1442	521	19	0	2	696	555	15	0	1	8	982	266	0	27	1073	178
C-4	BRANCH	2237	1275	692	560	16	0	0	7	364	485	10	1	1	4	695	156	0	18	758	91
C-4	0104 RIVERS	2476	865	356	499	8	0	0	2	344	101	4	0	0	4	323	121	0	9	367	7
C-3	0105 HARRISON	781	453	337	108	6	1	0	1	1115	669	15	1	1	13	1268	508	0	38	1516	261
C-3	0201 BLAND	3431	1814	1084	705	15	2	1	7	845	409	12	0	1	6	926	319	0	77	1013	23
C-3	0202 BLAKEWATER	2255	1273	819	434	15	0	1	4	358	161	5	0	0	1	361	149	0	15	435	8
C-3	0203 BRANDON	867	525	355	165	3	0	0	2	709	865	24	1	0	7	1249	335	1	21	1358	19
C-4	0204 COURT BUILDING	3008	1606	700	880	22	0	0	4	294	753	9	0	1	0	836	199	0	24	907	12
C-4	0205 JEFFERSON PARK	3085	1059	283	756	17	0	1	2	7133	5308	140	5	7	55	9381	3012	2	258	10530	181
Total		23019	12669	7004	5475	143	3	8	36	709	865	24	1	0	7	7405%	2317%	0.02%	2.08%	83.12%	14.90%
Percentages			55.04%	55.28%	43.22%	1.13%	0.02%	0.05%	0.28%	56.30%	41.90%	1.11%	0.04%	0.06%	0.43%						

ATTACHMENT 2

## **Minutes of the Electoral Board of Prince George County**

**Thursday December 6, 2018**

### **Chief's Debriefing of November 6, 2018 General Election**

The Electoral Board, Director of Elections and Precinct Chiefs met to review the activities of the November 6, 2018 General Election. The meeting was called to order at 4:15pm.

The list of attendees is attached.

The Meeting was conducted as a conversation focused on the topics of Training, Materials, and Processes. In addition, election Day as discussion as 1- Opening the Polls, 2-During the Day and 3- Closing the polls.

The conversations discussed Items that went well, Items that need improvement and Items that need to be deleted.

Attached is a detailed list of the items and how they are categorized for follow up.

The Electoral Board will address each of the areas during meetings to be scheduled before the next Election and will share conclusions and actions with the Chiefs.

The Electoral Board is very grateful for the candid participation of the Chiefs and the efforts of everyone to improve the Election process for our Voters.

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Lillian Boyd, Chairman

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Denya Hankerson, Vice Chair



Barbara Tabb, Secretary

Interested in CPR

Class

Attendees

*	Helen Jones	Blackwater
	Marlene Hampton	Bland
*	Charles Bonnell	Brandon
*	Shelia Pettaway	Courts
	Christine Perez	Rives
*	Luther Hester	Blackwater
	Stacie Gregory	Rives
*	Sterling Hunt	Templeton
	Barbara Allen	CAP
	Deborah Young	Bland

Alan Richeson  
Lillian Boyd  
Denya Hankerson  
Barbara Tabb



Summary of items

Supplies	There was no envelope 9
Ideas	Can we explore using text messaging for General Questions on Election Day
Supplies	Items were missing from packet 1- Absentee Ballot Report form 2-Payroll Sheet DS200 Password is not included in the instructions for opening the Polls and
Machines	setting up the machine in future elections a Poll Worker from each precinct needs to be the 1st person to cast a vote. This will confirm that the DS200 is set up correctly and the votes are
Process	being counted
Process	the 40 Foot mark needs to be clearly marked at all precincts
Supplies	Magnifying Glasses for pages were not in the packet Do we need to change the default passwords. Concern is that multiple localities
Process	use same Vendor and will be duplicated Most localities do not
Machines	Explore the purchase of additional Poll Books More orange cones needed for various polling places. Could these also be used
Supplies	to mark the 40 Ft marker. Each envelope needs to have the list of items to be placed in the envelope at the
Process	end of the day
Process	A table of contents in the Election Day book
Process	Items to be signed need to be reviewed and potentially fewer documents needed Process charts for the machines and processes need to be reviewed and modified
Process	to match the Do we need to purchase more Poll books so we can have spares and potentially
Supplies	increase number at precincts
Process	Are we comfortable with the L&A testing as it is conducted now.
Process	Update schematics of all operations to reflect current hardware and processes
Process	specific instructions or checklist for Opening, During Day events, Closing
Process	Safety Checklist needs added work and refinement . Too much and too Detailed
Supplies	Needed at Richard Bland - Long Runner for moisture on floor
Supplies	EMS/ AED needed for Union Branch, Richard Bland, Burrowsville Need Letter to be Posted saying Provisionals will be decided on xx/xx/xxxx and
Process	ID's on xx/xx/xxxx Training reminder that regarding Drinks, Phone usage, conversations with
Training	Neighbors while on poll books, Leaving the polling place, rotation of
Supplies	responsibilities Additional Signage for Voters, Wait here, cell phone usage while in line.
Training	Training reminder that regarding Drinks, Phone usage, conversations with
Training	Neighbors while on poll books, Leaving the polling place, rotation of
Training	responsibilities
Training	Training go through what needs to be in what Envelopes
Training	Training - Review of how to use the machines - target Chief and Ass't Chief
Training	Requested First Aid Training

Training	Training reminder to Confirm Birthdays - To many errors with JR, SR. Other instances with same names
Process	Summary of how to OPEN and CLOSE polls posted in front of Book
Supplies	Provide more booths to allow the marking of ballots - this should lead to shorter lines.
Training	How to address people in line with Cell Phone "I will be glad to help you when compelete your call.
Process	Will participate in Line Study
Training	All workers MUST be proficient on EPB.
Process	ID 2 people to go outside to do the Curbside Voting